



Town of Port Hedland

MINUTES

OF THE

SOUTH HEDLAND CBD STAKEHOLDER COMMITTEE OF THE TOWN OF PORT HEDLAND COUNCIL

HELD ON

12 APRIL 2011

COMMENCING AT 5:30 PM

**IN COUNCIL CHAMBERS
McGREGOR STREET, PORT HEDLAND**

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*Paul Martin
Chief Executive Officer*

South Hedland CBD Stakeholder Committee

The Committee be constituted as a formal committee of Council under the provision of Section 5.8 of the Local Government Act (1995)

Purpose/Aim

1. ensure communications exists between LandCorp, stakeholders and the community in respect to South Hedland CBD.
2. provide input and advice to LandCorp in respect to Stage 1 and 2 of South Hedland CBD.
3. develop and implement strategies to create a vibrant and safe CBD.

Membership

The membership of the committee be as follows:

Mayor Kelly Howlett
Councillor S J Coates
Councillor D W Hooper
Councillor M Dziombak

A representative from the following organisations:

LandCorp – Aaron Grant
LandCorp – Jacinta Harvey
Lotteries House Board – Roz Brabazon
Shopping Centre owners (Charter Hall) – Samantha Robinson
FORM – Kate Antonas
South Hedland Police – Peter D. Pope
PANGO – Robert Neville
BHP Billiton Iron Ore – Andre Veder

Business Owners/Operators – Brent Rudler
Business Owners/Operators - Evan Ralph
Business Owners/Operators - Michael Hales

Community Member – Gloria Jacob
Community Member – Chris Whalley
Community Member – Lisa Bowen

(Established by Council at its Ordinary Meeting held 9 March 2011)

Quorum

The quorum for the Committee be a minimum of 50% of its membership.

Delegation

Nil.

Tenure

Ongoing

(Established by Council at its Ordinary Meeting held 8 December 2010)

The following dates have been set and advertised in accordance with the Local Government Act 1995:

Date	Time	Location
12 April 2011	5.30pm	Port Hedland Civic Centre
10 May 2011	5.30pm	Port Hedland Civic Centre
14 June 2011	5.30pm	Port Hedland Civic Centre
12 July 2011	5.30pm	Port Hedland Civic Centre
9 August 2011	5.30pm	Port Hedland Civic Centre
13 September 2011	5.30pm	Port Hedland Civic Centre
11 October 2011	5.30pm	Port Hedland Civic Centre
8 November 2011	5.30pm	Port Hedland Civic Centre
13 December 2011	5.30pm	Port Hedland Civic Centre
10 January 2011	5.30pm	Port Hedland Civic Centre
14 February 2012	5.30pm	Port Hedland Civic Centre
13 March 2012	5.30pm	Port Hedland Civic Centre
10 April 2012	5.30pm	Port Hedland Civic Centre

(Adopted by Council at its Ordinary Meeting held 23 February 2011)

Responsible Officer: Chief Executive Officer

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ITEM 1 OPENING OF MEETING

1.1 Opening

The Chief Executive Officer declared the meeting open at 5:35pm and acknowledged the traditional owners, the Kariyarra people.

ITEM 2 RECORDING OF ATTENDANCE AND APOLOGIES

2.1 Attendance

Mayor Kelly Howlett
Councillor S J Coates
Councillor M Dziombak

LandCorp – Jacinta Harvey
FORM – Kate Antonas
South Hedland Police – Peter D. Pope
BHP Billiton Iron Ore – Andre Veder

Business Owners/Operators – Brent Rudler
Business Owners/Operators - Michael Hales

Community Member – Gloria Jacob
Community Member – Chris Whalley
Community Member – Lisa Bowen (entered the meeting at 5:53pm)

Director Community Development – Gordon MacMile
Director Planning and Development – Eber Butron
Governance Coordinator – Josephine Bianchi

2.2 Apologies

Councillor D W Hooper
PANGO – Robert Neville
LandCorp – Aaron Grant
Business Owners/Operators - Evan Ralph
Shopping Centre owners (Charter Hall) – Samantha Robinson
Lotteries House Board – Roz Brabazon

2.3 Approved Leave of Absence

Nil

Election of Presiding Member and Deputies

NOTE: The members of a committee are to elect a presiding member and deputy presiding member from amongst themselves in accordance with Schedule 2.3, Divisions 1 and 2 of the Local Government Act 1995, as if the reference in that schedule were varied to relate to committees.

Election of Chairman

In the absence of the Chief Executive Officer, Director of Community Development presided over the meeting for the election of the Chairman of the South Hedland CBD Stakeholder Committee. Director of Community Development called for nomination for the position of Chairman.

Brent Rudler was nominated for the position of Chairman.

Director of Community Development announced that Mr Brent Rudler was appointed unopposed.

Election of Deputy Chairman

In the absence of the Chief Executive Officer, Director of Community Development presided over the meeting for the election of the Deputy Chairman of the South Hedland CBD Stakeholder Committee. Director of Community Development called for nomination for the position of Deputy Chairman.

Ms Gloria Jacobs and Councillor M Dziombak were both nominated to cover the role of Deputy Chairman of the South Hedland CBD Stakeholder Committee.

South Hedland CBD Stakeholder Committee members casted a secret vote which was scrutinised by Governance Coordinator and passed on to Director of Community Development.

The first round of votes was declared void by Director of Community Development due to an incorrect nomination vote. South Hedland CBD Stakeholder Committee members casted a second secret vote which was scrutinised by Governance Coordinator and passed on to Director of Community Development.

Director of Community Development announced that Councillor M Dziombak was appointed unopposed

Mr Brent Rudler assumed the Chair.

ITEM 3 RESPONSE TO PREVIOUS QUESTIONS - ON NOTICE

Nil.

ITEM 4 PUBLIC TIME

4.1 Public Questions

5:45 pm The Chair opened Public Question Time
Nil.

5:45 pm The Chair closed Public Question Time

4.2 Public Statements

5:46 pm The Chair opened Public Statements Time
Nil.

5:46 pm The Chair closed Public Statements Time

ITEM 5 QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil.

ITEM 6 DECLARATION BY MEMBERS TO HAVE GIVEN DUE CONSIDERATION TO ALL MATTERS CONTAINED IN THE BUSINESS PAPER PRESENTED BEFORE THE MEETING

Nil.

ITEM 7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Nil.

ITEM 8 ANNOUNCEMENTS BY CHAIRMAN WITHOUT DISCUSSION

Nil.

ITEM 9 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

9.1 Gordon MacMile, Director Community Development, Town of Port Hedland

‘Community Infrastructure Update’.

Director Community Development presented an updated on the current construction and progress status of the major community infrastructure projects taking place in South Hedland. Director Community Development discussed the South Hedland Aquatic Centre, the South Hedland Skate Park, Marquee Park, the Multi Purpose Recreation Centre, the JD Hardie Centre and the South Hedland Bowls and Tennis Club.

9.2 Jacinta Harvey, Regional Manager (Pilbara), Landcorp
'South Hedland CBD Revitalisation Update'.

Landcorp's Regional Manager for the Pilbara, Jacinta Harvey, gave an update to the South Hedland CBD Stakeholder Committee regarding Stage 1 and Stage 2 of the South Hedland CBD Revitalisation plan, outlining developments and changes that are currently taking place in the area.

Jacinta Harvey also explained to the Committee her role at Landcorp, offered her assistance with regard to any issues that may arise during the Committee meetings and welcomed any questions from fellow Committee members.

NOTE: South Hedland CBD Stakeholder Committee members asked Jacinta Harvey a number of questions relating to the South Hedland CBD Revitalisation Update, as follows:

1. *Andre Veder enquired as to whether Landcorp can look into the lack of lighting issue on Throssell Road, in particular by the Shopping Centre end?*

Jacinta Harvey advised she will look into this matter.

2. *Councillor M Dziombak enquired as to whether Humfrey Land Development has set timeframes for the completion of their development work in the CBD?*

Jacinta Harvey advised that she is not aware of any set timeframes on Humfrey Land Development's behalf.

3. *Councillor M Dziombak asked whether Landcorp could provide the Chamber of Commerce with a document/form with update information about the South Hedland CBD that the Chambers could distribute to its members?*

Jacinta Harvey advised she will look into this matter.

4. *Mayor K Howlett enquired as to whether Landcorp will be replacing the toilet block that was near Lotteries House.*

Jacinta Harvey advised she will look into this matter.

5. *Councillor S Coates enquired as to whether Landcorp could look into ongoing CCTV surveillance in the South Hedland CBD (especially by the Skate Park and the Aquatic Centre) even after the completion of works.*

Jacinta Harvey advised she will look into this matter.

9.3 Chairman Brent Rudler on behalf of Bob Neville, Chairperson, Pilbara Association of Non – Government Associations (PANGO)

Chairman B Rudler presented to the Committee an email from Bob Neville which included issues recently raised at a PANGO meeting attended by Lotteries House tenants and the Youth Involvement Council. These issues included lack of lighting on Throssell Road and the direct connection this has with anti-social behaviour across the South Hedland CBD.

NOTE: South Hedland CBD Stakeholder Committee members made the following further enquiries:

1. *Chris Whalley and Lisa Bowen enquired about the decisional power and operation of the South Hedland CBD Stakeholder Committee and about their role as community members representatives.*

Mayor K Howlet and Director Community Developmentt briefly outlined the role of the South Hedland CBD Stakeholder Committee.

2. *Chris Whalley enquired as to whether discussions will be held with Charter Hall regarding the South Hedland Shopping Centre.*

Chairman B Rudler advised that Charter Hall are part of the South Hedland CBD Stakeholder Committee and that there will be opportunity in the following Committee meetings to engage with them in discussions pertaining the South Hedland Shopping Centre.

3. *Michael Hales suggested that it would be very useful if Landcorp engaged in an education process with local businesses trying to expand or new businesses coming to town, as at the moment he believes there is a lack of information regarding commercial land availability in the South Hedland CBD.*

Jacinta Harvey advised that although a consultation process has already taken place and an economic feasibility study has been carried out, she will look into this matter and engage with the Chamber of Commerce to get information out to businesses,

ITEM 10 REPORTS OF OFFICERS

Nil.

ITEM 11 LATE ITEMS AS PERMITTED BY CHAIRPERSON/COUNCIL

Nil.

ITEM 12 MOTIONS OF WHICH PREVIOUS NOTICE HAVE BEEN GIVEN

Nil.

ITEM 13 CONFIDENTIAL ITEMS

Nil.

ITEM 14 APPLICATIONS FOR LEAVE OF ABSENCE

ITEM 15 CLOSURE

15.1 Date of Next Meeting

The next South Hedland CBD Stakeholder Committee Meeting of Council will be held on 10 May 2011, commencing at 5:30 pm

15.2 Closure

There being no further business, the Chairman declared the meeting closed at 6:29 pm.

Declaration of Confirmation of Minutes

I certify that these Minutes were confirmed by the South Hedland CBD Stakeholder Committee at its Meeting of _____ 2011.

CONFIRMATION:

CHAIR

DATE