



Town of Port Hedland

MINUTES

OF THE

SOUTH HEDLAND CBD STAKEHOLDER COMMITTEE OF THE TOWN OF PORT HEDLAND COUNCIL

HELD ON

MONDAY 12 SEPTEMBER 2011

AT 5:30 PM

**IN COUNCIL CHAMBERS
McGREGOR STREET, PORT HEDLAND**

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*Paul Martin
Chief Executive Officer*

South Hedland CBD Stakeholder Committee

The Committee be constituted as a formal committee of Council under the provision of Section 5.8 of the Local Government Act (1995)

Purpose/Aim

1. ensure communications exists between LandCorp, stakeholders and the community in respect to South Hedland CBD.
2. provide input and advice to LandCorp in respect to Stage 1 and 2 of South Hedland CBD.
3. develop and implement strategies to create a vibrant and safe CBD.

Membership

The membership of the committee be as follows:

Mayor Kelly Howlett
Councillor S J Coates
Councillor D W Hooper
Councillor M Dziombak

A representative from the following organisations:

LandCorp – Aaron Grant
LandCorp – Jacinta Harvey
Lotteries House Board – Roz Brabazon
Shopping Centre owners (Charter Hall) – Samantha Robinson
FORM – Kate Antonas
South Hedland Police – Peter D. Pope
PANGO – Robert Neville
BHP Billiton Iron Ore – Andre Veder

Business Owners/Operators – Brent Rudler
Business Owners/Operators - Evan Ralph
Business Owners/Operators - Michael Hales

Community Member – Gloria Jacob
Community Member – Chris Whalley
Community Member – Lisa Bowen

(Established by Council at its Ordinary Meeting held 9 March 2011)

Quorum

The quorum for the Committee be a minimum of 50% of its membership.

Delegation

Nil.

Tenure

Ongoing

(Established by Council at its Ordinary Meeting held 8 December 2010)

The following dates have been set and advertised in accordance with the Local Government Act 1995:

Date	Time	Location
13 June 2011	5.30pm	Port Hedland Civic Centre
11 July 2011	5.30pm	Port Hedland Civic Centre
8 August 2011	5.30pm	Port Hedland Civic Centre
12 September 2011	5.30pm	Port Hedland Civic Centre
10 October 2011	5.30pm	Port Hedland Civic Centre
7 November 2011	5.30pm	Port Hedland Civic Centre
12 December 2011	5.30pm	Port Hedland Civic Centre
9 January 2011	5.30pm	Port Hedland Civic Centre
13 February 2012	5.30pm	Port Hedland Civic Centre
12 March 2012	5.30pm	Port Hedland Civic Centre
9 April 2012	5.30pm	Port Hedland Civic Centre

(Adopted by Council at its Ordinary Meeting held 25 May 2011)

Responsible Officer: Chief Executive Officer

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ITEM 1 OPENING OF MEETING

1.1 Opening

The Chairperson declared the meeting open at 5:32pm and acknowledged the traditional owners, the Kariyarra people.

ITEM 2 RECORDING OF ATTENDANCE AND APOLOGIES

2.1 Attendance

Brent Rudler	Chairperson
Mayor Kelly Howlett Councillor S J Coates Councillor D W Hooper Councillor M Dziombak	(arrived at 5:35pm)
Roz Brabazon Peter D. Pope Andre Veder	Lotteries House Board South Hedland Police BHP Billiton Iron Ore
Michael Hales Gloria Jacobs Chris Whalley	Business Owners/Operators Community Member Community Member
Paul Martin Gordon MacMile Josephine Bianchi Ayden Férdeline	Chief Executive Officer Director Community Development Coordinator Governance Administration Officer Governance
Members of the Public	1

2.2 Apologies

Aaron Grant	LandCorp
Jacinta Harvey	LandCorp
Robert Neville	PANGO
Evan Ralph	Business Owners/Operators
Lisa Bowen	Community Member

2.3 Approved Leave of Absence

Nil

ITEM 3 RESPONSE TO PREVIOUS QUESTIONS - ON NOTICE

Nil

ITEM 4 PUBLIC TIME

5:35pm The Chairperson opened Public Question Time

4.1 Public Questions

Nil

5:35pm The Chairperson closed Public Question Time

5:35pm The Chairperson opened Public Statement Time

4.2 Public Statements

Nil

5:35pm The Chairperson closed Public Question Time

ITEM 5 QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

ITEM 6 DECLARATION BY MEMBERS TO HAVE GIVEN DUE CONSIDERATION TO ALL MATTERS CONTAINED IN THE BUSINESS PAPER PRESENTED BEFORE THE MEETING

Brent Rudler	Mayor Kelly Howlett
Cr D W Hooper	Michael Hales
Cr M Dziombak	Gloria Jacobs
Cr S J Coates	Chris Whalley
Roz Brabazon	Andre Veder
Peter Pope	

ITEM 7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 Confirmation of Minutes of Ordinary Meeting of South Hedland CBD Stakeholder Committee held on Monday 11 July 2011

SHCBD201112/003 Officer's Recommendation/South Hedland CBD Stakeholder Committee Decision

Moved: Chris Whalley

Seconded: Andre Veder

That the Minutes of the South Hedland CBD Stakeholder Committee held on Monday 11 July 2011 be confirmed as a true and correct record of the proceedings.

CARRIED 11/0

ITEM 8 ANNOUNCEMENTS BY CHAIRPERSON WITHOUT DISCUSSION

Nil

ITEM 9 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

9.1 Gordon MacMile, Director Community Development, Town of Port Hedland

Gordon MacMile updated the Committee on the status of the South Hedland Aquatic Centre (SHAC) Development. The SHAC will open for the summer season on 1 October 2011, as its water has recently been certified as safe by the Western Australian Department of Health.

The SHAC will close for the season at the end of January 2012 so that works can start in February. As part of these works, the SHAC is currently in the process of obtaining a waverider machine. The procurement process for this item is long and is expected to take another 3 to 4 months.

Gordon MacMile also distributed to the Committee a draft Agenda Item that will be presented at the Ordinary Council Meeting on 21 September 2011. This Item outlined short-term and long-term relocation options for the South Hedland Library and Well Women's Centre.

SHCBD201112/004 South Hedland CBD Stakeholder Committee Decision

Moved: Gloria Jacobs

Seconded: Michael Hales

That the South Hedland CBD Stakeholder Committee recommends that Council:

- 1. Supports the feasibility study of co-locating on the existing Lotteries House site, the following agencies, facilities and services:
 - Town of Port Hedland Library and Community Centre
 - Well Women's Centre
 - Lotteries House.**
- 2. Notes that the results of the feasibility will be presented for consideration in late November / early December 2011, detailing the stakeholder consultation outcomes, concepts designs, cost estimates, funding strategy, management / sharing strategies and potential construction program for the proposed facility**
- 3. Notes that the study will consider all potential long term options for the location of the Library, Community Centre and Well Women's Centre.**

CARRIED 11/0

NOTE: South Hedland CBD Stakeholder Committee members also indicated their support for Town of Port Hedland staff to investigate and report back to Council options for the temporary relocation of the South Hedland Library, the preferred option being transportable buildings to be located in the currently vacant space adjacent to the JD Hardie Centre.

6:05pm Mayor K A Howlett left the room.

6:07pm Mayor K A Howlett re-entered the room and resumed her chair.

6:08pm Cr S J Coates informed the Chairperson that will be leaving the Committee Meeting early tonight due to other commitments.

Cr S J Coates left the room.

ITEM 10 REPORTS OF OFFICERS

Nil

ITEM 11 LATE ITEMS AS PERMITTED BY CHAIRPERSON/COUNCIL

Nil

ITEM 12 MOTIONS OF WHICH PREVIOUS NOTICE HAVE BEEN GIVEN

Nil

ITEM 13 CONFIDENTIAL ITEMS

Nil

ITEM 14 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

NOTE: Chief Executive Officer advised the Committee that Town of Port Hedland Officers will tomorrow issue Charter Hall with a 14-day notice to improve the car park's conditions. The resealing works carried out by Landcorp on a limited section of the car park, as part of their Stage 1 project are not sufficient.

NOTE: Gloria Jacobs asked the Committee to obtain an aerial photograph of South Hedland to be displayed in Council Chambers to provide perspective on what matters are being discussed.

NOTE: Chairperson advised the Committee that he has recently held discussions with the Chief Executive Officer and the Mayor regarding the absence of quorum that has taken place at recent South Hedland CBD Stakeholder Committee meetings. The Chief Executive Officer and the Mayor reassured the Chairperson of the importance of the committee. However the Chief Executive Officer suggested that committee members that have difficulty in attending the committee meetings on a regular basis may wish to review their membership and consider the opportunity to become 'observers only'.

ITEM 15 CLOSURE

15.1 Date of Next Meeting

The next South Hedland CBD Stakeholder Committee Meeting of Council will be held on Monday 10 October 2011, commencing at 5:30 pm

15.2 Closure

There being no further business, the Chairman declared the meeting closed at 6:37 pm.

Declaration of Confirmation of Minutes

I certify that these Minutes were confirmed by the South Hedland CBD Stakeholder Committee at its Ordinary Meeting of _____

CONFIRMATION:

CHAIR

DATE