



Town of Port Hedland

MINUTES

OF THE

**AIRPORT COMMITTEE
OF THE TOWN OF PORT HEDLAND COUNCIL**

HELD ON

THURSDAY 28 JULY 2011

COMMENCING AT 5:30 PM

**IN COUNCIL CHAMBERS
McGREGOR STREET, PORT HEDLAND**

*Paul Martin
Chief Executive Officer*

Airport Committee

The Committee be constituted as a formal committee of Council under the provision of Section 5.8 of the Local Government Act (1995)

Membership:

The membership of the committee be as follows:

Mayor Kelly A Howlett;
Councillor Arnold A Carter
Councillor W (Bill) Dziombak
Councillor Jan M Gillingham
Councillor Stan R Martin

Community Members:

- a) Michelle Cook (*Community Member appointed by Council at its Ordinary Meeting held on 11 August 2010*);
- b) Serge Doumergue; and
- c) Doug Gould.
(*Community Members appointed by Council at its Ordinary Meeting held 28 April 2010*)

Quorum:

The quorum for the Committee be a minimum of 50% of its membership.

Delegation:

The Town of Port Hedland Airport Committee be given the following delegated authority to make decisions on behalf of Council:

- i) To determine whether a tender is required to be sought or not as specified in LG (F&G) Reg 11 f)
- ii) To choose tenderers for products services on behalf of the local government in accordance with LG (F&G) Reg 18.
- iii) Determine all Town Planning applications pertaining to the Town Planning Scheme No 5 that relate to Port Hedland International Airport without further reference to Council.
- iv) Undertake all Council statutory functions pertaining to Local Planning Schemes under Part 5 of the Planning and Development Act (2005) on Port Hedland International Airport land.
- v) Undertake all Council statutory functions pertaining to subdivision of land under Part 10 of the Planning and Development Act (2005) on Port Hedland International Airport land.
- vi) Provide direction and advice pertaining to the development of a Master Plan for the Port Hedland International Airport and the development of plans for a new airport terminal.

Tenure: Ongoing.

(*Adopted by Council at its Special Meeting held 10 March 2010*)

Responsible Officer: Chief Executive Officer

The following dates have been set and advertised in accordance with the Local Government Act 1995, for Airport Committee Meetings to be held at 5:30 pm in Council Chambers on the following dates:

- Thursday 16 December 2010
- Thursday 20 January 2011
- Thursday 24 February 2011
- Thursday 24 March 2011
- Thursday 28 April 2011
- Thursday 26 May 2011
- Thursday 23 June 2011
- Thursday 28 July 2011
- Thursday 25 August 2011
- Thursday 22 September 2011
- Thursday 27 October 2011
- Thursday 24 November 2011
- Thursday 15 December 2011

(Meeting dates adopted by Council at its Ordinary Meeting held 10 November 2010 – Jan 2010 Mtg amended at OCM December 2010)

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ITEM 1 OPENING OF MEETING**1.1 Opening**

The Chairman declared the meeting open at 5:45pm and acknowledged the traditional owners, the Kariyarra people.

ITEM 2 RECORDING OF ATTENDANCE AND APOLOGIES**2.1 Attendance**

Councillor Arnold A Carter (Chairman)
Councillor Jan M Gillingham
Councillor M (Bill) Dziombak
Doug Gould

2.2 Apologies

Councillor Stan R Martin
Michelle Cook
Mayor Kelly A Howlett

2.3 Approved Leave of Absence

Serge Doumergue

ITEM 3 RESPONSE TO PREVIOUS QUESTIONS - ON NOTICE

Nil

ITEM 4 PUBLIC TIME

5:46pm Chairman opened Public Question Time

4.1 Public Questions

Nil.

5:46pm Chairman closed Public Question Time

5:46pm Chairman opened Public Statements Time

4.2 Public Statements

Nil.

5:46pm Chairman closed Public Statements Time

ITEM 5 QUESTIONS FROM MEMBERS WITHOUT NOTICE**5.1 Councillor J M Gillingham**

Councillor Gillingham has been advised that Sky West is cutting down its services in Karratha. Does this committee know anything about this and will Port Hedland also be affected?

Chairman A A Carter advised that Sky West has terminated its Perth to Karratha service because the company's flight contract had terminated. The Chairman does not believe that this will affect Port Hedland Sky West flights.

Councillor Gillingham advised that she has recently been in talks with Qantas staff who have advised her that the reason for which Qantas does not currently offer international flight services from Port Hedland is due to the fact that they have nowhere to cook their meals. Can the committee verify if this is the case/

Chairman A A Carter advised that this matter will be looked into.

ITEM 6 DECLARATION BY MEMBERS TO HAVE GIVEN DUE CONSIDERATION TO ALL MATTERS CONTAINED IN THE BUSINESS PAPER PRESENTED BEFORE THE MEETING

Cr A A Carter	Doug Gould
Cr JM Gillingham	CR M Dziombak

ITEM 7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**7.1 Confirmation of Minutes of the Airport Committee Meeting held on Thursday 23 June 2011**

That the Minutes of the Airport Committee Meeting held on Thursday 23 June 2011 be confirmed as a true and correct record of proceedings.

NOTE: Minutes were not confirmed as not all Committee members have seen them. The Chairman requested that the Minutes are to be emailed to all Committee members for their perusal.

ITEM 8 ANNOUNCEMENTS BY CHAIRMAN WITHOUT DISCUSSION

Chairman A A Carter requested that a report regarding the adoption of the airport terminal redevelopment be submitted by a Town of Port Hedland officer to the next Airport Committee meeting

ITEM 9 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil.

ITEM 10 REPORTS OF OFFICERS

Nil

NOTE: Councillor M Dziombak requested that an Organisational Chart be forwarded to him by the Chief Executive Officer. He also requested that the contents of the discussion that occur during the briefing that precedes the airport committee meeting be captured in the Airport Committee Minutes.

ITEM 11 LATE ITEMS AS PERMITTED BY CHAIRPERSON/COUNCIL

Nil

ITEM 12 MOTIONS OF WHICH PREVIOUS NOTICE HAVE BEEN GIVEN

Nil

ITEM 13 CONFIDENTIAL ITEMS

Nil

ITEM 14 APPLICATIONS FOR LEAVE OF ABSENCE

Nil.

ITEM 15 CLOSURE

15.1 Date of Next Meeting

The next Airport Committee Meeting of Council will be held on Thursday 25 August 2011, commencing at 5:30 pm

15.2 Closure

There being no further business, the Chairman declared the meeting closed at 5:52 pm.