



## **TOWN OF PORT HEDLAND**

## MONTHLY STATEMENT OF FINANCIAL ACTIVITY

## FOR THE PERIOD ENDED 30 SEPTEMBER 2014

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					2014	1/15	2014/15	Variance
Function Number	Account Description	Original Budget	Amended Budget - Carryovers (Sep OMC)	Proposed Budget - September QBR	YTD Amended Budget	YTD Actuals	YTD Variance	Actuals and Budget
		\$000's			\$000's	\$000's		
_	Operating Revenue							
3	General Purpose Income	31,443	31,443	33,435	7,861	25,561	225%	
4	Governance	35	35		9	8	-6%	
5 7	Law, Order & Public Safety	239 94	216 94	232 72	54	49	-9%	
8	Health Education & Welfare	307	307	242	24 77	104	81% 36%	
9	Housing	337	337	340	84	83	-2%	
10	Community Amenities	12,576	12,660		3,165	6,832	116%	
11	Recreation & Culture	2,222	2,222		556	442	-20%	
12	Transport	23,538	24,078	25,932	6,020	4,398	-27%	1,62
13	Economic Services	6,773	6,773	6,816	1,693	534	-68%	1,15
14	Other Properties & Services	616	616	1,753	154	121	-22%	3
	Total Operating Revenue	78,181	78,782	85,059	19,695	38,175	94%	-18,47
	Operating Expenditure							
3	General Purpose Income	(485)	(485)	(384)	(121)	(56)	-54%	-6
4	Governance	(1,553)	(1,572)	(1,871)	(393)	(2,249)	472%	
5	Law, Order & Public Safety	(1,902)	(1,879)	(1,884)	(470)	(269)	-43%	
7	Health	(824)	(828)	(775)	(207)	(151)	-27%	-5
8	Education & Welfare	(1,528)	(1,528)	(1,509)	(382)	(272)	-29%	-11
9	Housing	(2,556)	(2,556)	(2,551)	(639)	(561)	-12%	
10	Community Amenities	(10,604)	(10,692)	(10,764)	(2,673)	(1,803)	-33%	
11	Recreation & Culture	(24,338)	(24,420)	(24,982)	(6,105)	(3,603)	-41%	
12	Transport	(19,869)	(19,944)	(21,717)	(4,986)	(1,775)	-64%	
13	Economic Services	(9,526)	(9,824)	(9,827)	(2,456)	(380)	-85%	
14	Other Properties & Services Total Operating Expenditure	(897) ( <b>74,083</b> )	(897) ( <b>74,624</b> )	(2,204) ( <b>78,467</b> )	(224) (18,656)	207 (10,911)	-192% -42%	
	- our operating Experience	(7.1,000)	(1.1,02.1)	(70).07	(20,000)	(20)522)	,	- ,
	Operating Surplus/(Deficit)	4,097	4,158	6,592	1,039	27,264	2523%	-26,22
	Add Back Non Cash Items							
	Depreciation	11,349	11,349		2,837	0	-100%	
	(Profit )/ Loss on Disposal of Assets	(16)	(16)	(16)	(4)	0	-100%	
	Bad Debts Expense	10	10		3	0	-100%	
	Grants and Contributions - Capital	(1,750)	(1,750)	(1,750)	(438)	0	-100%	-43
	Capital							
	Acquistion of Infrastructure, Property, Plant and Equipment	(57,477)	(62,779)	(54,597)	(15,695)	(3,229)	-79%	
	Proceeds from Disposal of Assets	11,020	11,020	11,020	2,755	1,116	-59%	1,63
	Capital Grants and Contributions for the Development of Assets	14,881	14,993	6,758	3,748	63	-98%	3,68
	Funding							
	New Loan Borrowings	6,473	6,473	6,473	1,618	0	-100%	1,61
	Proceeds from Deferred Debtors	325	325	325	81	17	-79%	
	Transfers from Reserves	14,317	16,623		4,156	0	-100%	
	Transfers from Unspent Grants	1,656	2,681	2,608	670	0	-100%	
	Transfers from Unspent Loans	145	700	700	175	0	-100%	
	Loan Repayments	(1,370)	(1,370)	(1,370)	(342)	(276)	-19%	
	Transfers to Reserves	(1,804)	(1,214)	(3,427)	(304)	0	-100%	-30
	Municipal Surplus / (Deficit) Carried Forward 1 July 2014	(54)	(54)	817	817	817	0%	
	Municipal Surplus / (Deficit) Brought Forward 30 June 2015	1,802	1,147		1,117	25,772	2207%	-24,65
	Sum of Total Budget	(9,487)	(10,142)	(10,228)				
			Change in Net Current Assets attributable to September Carrovers = (\$655k)	Change in Net Current Assets attributable to September QBR = (\$86k)				

		Original 14/15		
	14/15 Actual	Budget	13/14 Actual	13/14 Projected
CURRENT ASSETS				
Cash and Investments	91,435	51,308	75,409	63,766
Receivables	15,341	9,166	11,175	9,166
Inventories	10	12	10	12
TOTAL CURRENT ASSETS	106,786	60,486	86,594	72,944
CURRENT LIABILITIES				
Payables	(1,691)	(6,772)	(6,456)	(6,772)
Interest Bearing Liabilities	(1,369)	(1,537)	(1,278)	(1,357)
Provisions	(2,633)	(2,289)	(2,632)	(2,289)
TOTAL CURRENT LIABILITIES	(5,693)	(10,598)	(10,366)	(10,418)
NET CURRENT ASSETS				
	101,093	49,888	76,228	62,526
Less				
Restricted Cash - Reserves	(67,132)	(49,373)	(67,132)	(61,886)
Restricted Cash - Unspent Grants	(2,614)	(250)	(2,614)	(1,906)
Restricted Cash - Unspent Loans	(808)	0	(808)	(145)
Restricted Receivables	(6,135)	0	(6,135)	0
Plus				
Current Loan Liability	1,369	1,537	1,278	1,357
ESTIMATED SURPLUS/ (DEFICIENCY)	25,773	1,802	817	(54)

#### BANK RECONCILIATIONS

TOWN OF PORT HEDLAND						
BANK RECONCILIATION	CASH on CALL	MUNICIPAL	BHP RESERVE	RESERVE	POOLED	TOTAL CASH &
FOR THE PERIOD ENDED 30 SEPTEMBER 2014		FUND	FUND	FUNDS	INVESTMENTS	INVESTMENTS
SYNERGY CASH BOOK CLOSING BALANCE:	\$3,670,000.00	\$1,027,316.82	\$3,494,330.05	\$91,702.88	\$83,150,000.00	\$91,433,349.75
BANK STATEMENT CLOSING BALANCE AS AT 30 SEPTEMBER 2014	\$3,670,000.00	\$1,698,581.28	\$3,519,148.58	\$82,766.52	\$83,150,000.00	\$92,120,496.38
VARIANCE	\$0.00	(\$671,264.46)	(\$24,818.53)	\$8,936.36	\$0.00	(\$687,146.63)
RECONCILING ITEMS:						
Add						
Uncleared Cash / Cheque Deposits		\$15,633.59				\$15,633.59
Outstanding Items		\$6,696.28		\$8,936.36		\$15,632.64
Outstanding credit card expenses (paid to NAB, awaiting invoices)		\$64,582.37				\$64,582.37
Less						
Outstanding Transfers between TRUST & MUNI		(\$183,873.59)				(\$183,873.59)
Unpresented Cheques		(\$56,208.63)				(\$56,208.63)
Receipts not processed in SYNERGY		(\$518,094.48)	(\$24,818.53)			(\$542,913.01)
TOTAL RECONCILING ITEMS	\$0.00	(\$671,264.46)	(\$24,818.53)	\$8,936.36		(\$687,146.63)

TRUST	
FUND	
\$341,347.88	
\$173,936.39	
\$167,411.49	
\$183,873.59	
(\$16,462.10	١
(\$10,402.10	J
\$167,411.49	
7107,411.49	

	000'S
CASH AND INVESTMENTS as per BANK REC	91,433,350
Comprised of:	
Municpal Funds	24,301,331
Reserve Funds	67,132,019
	91,433,350
Other Cash Amounts:	
Cash on Hand	5,480
Muni Suspense Account	-3,855
TOTAL CASH AND INVESTMENTS	91,434,975

Decembe	<b>Budgeted Opening</b>	Actual Opening	Budgeted	Actual	Budgeted	Actual	Budgeted	Actual	Budgeted	
Reserve	Balance	Balance	Transfers In	Transfers In	Interest	Interest	Transfers Out	<b>Transfers Out</b>	Closing Balance	Current Balance
	000's	000's	000's	000's	000's	000's	000's	000's	000's	000's
Current										
Leave Reserve	906	876	0	0	0	0	0	0	906	876
Car Parking Reserve	236	367	25	0	0	0	0	0	261	367
Airport Reserve	12,886	16,463	0	0	0	0	-10,915	0	1,971	16,463
BHP Reserve	3,419	3,494	0	0	37	0	-3,213	0	243	3,494
Spoilbank Reserve	39,310	39,608	0	0	0	0	-647	0	38,663	39,608
Royalties For Regions Reserve	26	48	0	0	0	0	-48	0	-22	48
Community Facilities Reserve	-324	0	0	0	0	0	0	0	-324	0
GP Housing	184	184	0	0	0	0	0	0	184	184
Asset Management Reserve	152	202	338	0	0	0	-360	0	130	202
Waste Management Reserve	3,946	4,750	398	0	0	0	0	0	4,344	4,750
Plant Reserve	0	0	387	0	0	0	0	0	387	0
Developer Contributions Reserve	158	158	1,266	0	0	0	0	0	1,424	158
Unfinished Works Reserve	982	982	0	0	0	0	-982	0	0	982
NEW: Staff Housing Reserve	0	0	0	0	0	0	0	0	0	0
NEW: Strategic Reserve	0	0	0	0	0	0	0	0	0	0
	61,881	67,132	2,414	0	37	0	-16,165	0	48,167	67,132

In accordance with council resolutions in relation to each current reserve account, the purpose for which the reserves are set aside are as follows:

#### Leave Reserve

- to be used to fund annual and long service leave requirements.

#### Car Parking Reserve

- to be used to fund new car parking facilities when required. Funds come from the developers and are restricted to specific purposes.

#### Airport Reserve

- to fund the ongoing and future operation and upgrading of the Port Hedland International Airport.

#### BHP Reserv

- to hold funds contributed by BHP to assist the Council in achieving the Strategic Plan.

#### Spoilbank Reserve

- to fund the development of the Port Hedland Spoilbank Precinct.

#### **Royalties for Regions Reserve**

- to hold funds associated with contributions from the State Government to fund Royalties for Regions projects to assist Council in achieving the Strategic Plan.

#### **Community Facilities Reserve**

- for the ongoing maintenance, refurbishment, replacement and upgrade of community infrastructure within the Town of Port Hedland.

#### GP Housing Reserve

- for the development, maintenance and ongoing management of GP Housing within the Town of Port Hedland.

#### Asset Management Reserve

- for the ongoing maintenance, refurbishment, replacement and development of Council owned assets within the Town of Port Hedland.

#### Waste Management Reserve

- to fund the development, operation and maintenance of the Council's waste management facilities including the landfill and waste collection operations and any associated repayments of borrowings and employee entitlements.

#### Plant Reserve

- to fund the Plant Replacement Program.

#### **Developer Contributions Reserve**

- to hold contributions which arise from conditions applied to a Development Application such as cash in lieu for car parking or public open space.

#### Unfinished Works Reserv

- to transfer unspent Municipal funded expenditure on specific projects to enable identification of carryover expenditure into the next financial year.

#### Staff Housing Reserve

- to fund the maintenance, refurbishment, redevelopment and construction of staff housing.

#### Strategic Reserve

- to restrict a portion of interim rate revenue received in the 2014/15 financial year for the purpose of debt retirement/consolidation and to fund strategic projects as included in the Town's Strategic Community Plan and Corporate Business Plan.

#### **INVESTMENT PORTFOLIO BALANCES**

Institution	Credit rating	Principal	Interest rate	Term (days)	Maturity date	Interest on Maturity (\$)	% of Portfolio
Westpac	A-1+	2,000,000	3.60%	102	07/10/2014	20,121	2.3%
Westpac	A-1+	2,000,000	3.60%	109	14/10/2014	21,501	2.3%
National Australia Bank	A-1+	1,000,000	3.62%	117	21/10/2014	11,604	1.2%
National Australia Bank	A-1+	2,000,000	3.62%	123	28/10/2014	24,398	2.3%
ANZ	A-1+	2,000,000	3.55%	112	04/11/2014	21,786	2.3%
Commonwealth Bank	A-1+	1,000,000	3.31%	115	11/11/2014	16,965	1.2%
Westpac	A-1+	1,800,000	3.55%	110	18/11/2014	25,793	2.1%
ANZ	A-1+	1,000,000	3.55%	106	25/11/2014	31,263	1.2%
National Australia Bank	A-1+	2,000,000	3.55%	110	02/12/2014	42,351	2.3%
ANZ	A-1+	2,000,000	3.55%	117	09/12/2014	43,712	2.3%
Westpac	A-1+	1,900,000	3.58%	124	16/12/2014	44,062	2.2%
National Australia Bank	A-1+	600,000	3.55%	127	23/12/2014	28,365	0.7%
ANZ	A-1+	1,000,000	3.25%	124	06/01/2015	11,041	1.2%
ANZ	A-1+	1,700,000	3.25%	131	13/01/2015	19,829	2.0%
Bankwest	A-1+	2,000,000	3.35%	133	20/01/2015	24,414	2.3%
Westpac	A-1+	2,000,000	3.54%	138	27/01/2015	26,768	2.3%
Westpac	A-1+	1,250,000	3.62%	133	06/02/2015	16,488	1.4%
Westpac	A-1+	1,200,000	3.62%	140	13/02/2015	16,662	1.4%
National Australia Bank	A-1+	2,000,000	3.50%	147	24/02/2015	28,192	2.3%
National Australia Bank	A-1+	4,000,000	3.67%	8 months	27/04/2015	118,686	4.6%
National Australia Bank	A-1+	4,500,000	3.68%	9 months	27/05/2015	144,813	5.2%
Bank of Queensland	A-2	1,200,000	3.50%	9 months	16/06/2014	31,299	1.4%
National Australia Bank (Spoilbank)*	A-1+	10,000,000	3.68%	10 months	28/06/2015	328,460	11.5%
National Australia Bank	A-1+	3,000,000	3.70%	11 months	20/07/2015	122,830	3.5%
Westpac (Spoilbank)*	A-1+	10,000,000	3.64%	11 months	27/07/2015	354,038	11.5%
National Australia Bank (Spoilbank)*	A-1+	10,000,000	3.70%	1 year	27/08/2015	389,953	11.5%
ANZ (Spoilbank)*	A-1+	10,000,000	3.69%	1 year	27/08/2015	389,953	11.5%
POOLED INVESTMENTS		83,150,000				2,355,348	
National Australia Bank	A-1+	3,670,000		At Call account		10,170	4.2%
TOTAL INVESTMENTS		86,820,000	TOTAL INTEREST	PROJECTED		2,365,519	100.0%

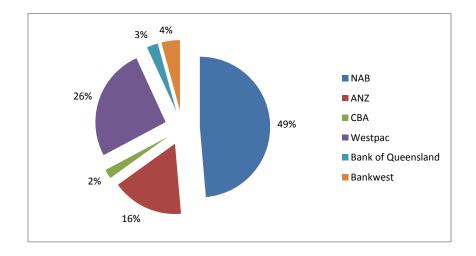
<sup>\*</sup> Spoilbank Reserve of \$39.608m is included in the above identified Term Deposits

#### **SUMMARY OF INVESTMENTS BY CREDIT RATINGS**

Rating	Investment	% of Portfolio
A-1+	85,620,000.00	99%
A-2	1,200,000.00	1%
TOTAL	\$86,820,000.00	100%

The Town of Port Hedland Investment Policy stipulates that direct investments with "A-1+" ratings can be a maximum of 100%. For "A-2" ratings, the maximum to be invested is 20% of the total portfolio

### SUMMARY OF INVESTMENTS BY FINANCIAL INSTITUTION



## **INFORMATION ON BORROWINGS**

(a) Loan Repayments

	Princ		New Principal Principal Loans Repayments Outstanding				Inte Repay			
Loan purpose by Program	Actual (\$)	Budget (\$)	Actual (\$)	Budget (\$)	Actual (\$)	Budget (\$)	Actual (\$)	Budget (\$)	Actual (\$)	Budget (\$)
Governance										
Civic Centre (142)	500,000	500,000			-	15,218	500,000			24,217
Civic Centre Upgrade (New)				5,500,000		77,000		5,423,000		154,000
Law, Order & Public Safety										
* SES Shed (123)	185,358	185,358			16,035	32,581	169,322	152,777	5,894	11,279
Education & Welfare										
HACC House (122)	220,664	220,664			19,090	38,786	201,574	181,878	7,017	13,427
Housing										
Staff Housing Morgan Street (125)	1,287,016	1,287,016				51,756	1,287,016	1,235,260		86,015
Staff Housing Morgan Street (127)	1,890,133	1,890,133				71,969	1,890,133	1,818,164		126,951
Catamore Court Housing -(139)	1,618,000	1,618,000			23,451	47,513	1,594,549	1,570,487	42,149	83,687
Catamore Court (New)				522,000		7,000	-	515,000		14,000
Community Amenities										
** Pilbara Underground Power (134)	532,627	532,627				125,983	532,627	406,643		18,402
GP Housing - (135)	1,453,600	1,453,600				48,621	1,453,600	1,404,980		68,187
Recreation and Culture										
Aquatic Centre Upgrade (112)	248,682	248,682				77,487	248,682	171,195		15,408
Gratwick Pool Extension (114)	157,405	157,405				41,812	157,405	115,593		8,517
* Yacht Club (126)	403,417	403,417			6,550	26,847	396,867	376,570	6,500	25,353
* Yacht Club Additional (128)	215,241	215,241			3,114	12,743	212,126	202,498	3,224	12,610
JD Hardie Upgrade 2 (129)	1,417,700	1,417,700				49,624	1,417,700	1,368,075		85,031
Multi Purpose Rec Centre (133)	7,348,157	7,348,157			125,490	254,256	7,222,667	7,093,901	191,787	380,299
Marquee Park A (130)	759,155	759,155				26,573	759,155	732,582		45,533
Marquee Park B (132)	4,170,753	4,170,753			71,227	144,314	4,099,526	4,026,440	108,857	215,854
JD Hardie Facility Upgrade (136)	1,400,786	1,400,786				47,331	1,400,786	1,353,455		64,315
Wanangkura Stadium (137)	2,423,414	2,423,414				80,322	2,423,414	2,343,092		115,852
* South Hedland Bowling Club (138)	500,000	500,000			7,247	14,683	492,753	485,317	13,025	25,861
JD Hardie Roof & Security Upgrade (140)	280,000	280,000			4,058	8,222	275,942	271,778	7,294	14,482

Transport										
Wallwork Road Bridge (141)	484,000	484,000				14,604	484,000	469,396		23,828
Staff Housing Airport (131)	1,188,926	1,188,926				41,655	1,188,926	1,147,272		71,192
Floodwater Pump Refurbishment (New)				300,000		5,000		295,000		8,000
Economic Services										
PH Visitors Centre (116)	56,474	56,474				5,312	56,474	51,161		3,194
JD Hardie Land acquisition (New)				150,000		2,000		148,000		5,000
	28,741,508	28,741,508	0	6,472,000	276,263	1,369,211	28,465,245	33,359,515	385,747	1,720,494

<sup>(\*)</sup> Self supporting loan financed by payments from either the Port Hedland Yacht Club, South Hedland Bowling Club or Fire and Emergency Services.

All other loan repayments are to be financed by general purpose revenue.

### (b) New Loans

Loan P	urpose	Actual	Budget
Civic Centre Upgrade		-	5,500,000
Catamore Court		-	522,000
Floodwater Pump Refurb	ishment	-	300,000
JD Hardie Land acquisitio	-	150,000	
TOTAL		-	6,472,000

<sup>(\*\*)</sup> Self supporting loan financed by payments from ratepayers who have elected to make payments over a 5 year period for underground power.

### **Town of Port Hedland Monthly Statement of Financial Activity** For the Period Ending 30 SEPTEMBER 2014

### SUNDRY DEBTORS

Debtors outstanding for 90 days or more as at 30 September 2014

Current \$3,234,208 30 Days \$958,332 60 days \$796,632 90 days \$1,970,462

\$6,959,633

Avdata Accrual

Credits -\$3,454

Bank Rec Adju.

\$6,956,179 TOTAL

Underground Power Debtors

\$992,155 \$7,948,334

ALL SUNDRY DEBTORS

\$8,995,779

**Previous Month** Movement in Debtors -\$1,047,445 -11.64% Percentage Change

Debtor	Amount O	ving - 90 Days	Commentary	Airport	Landfill
7956	\$	1.10	Since paid		x
8872	\$	25.59	Since paid	х	
8316	\$	40.00	Since paid		
8763	\$	47.85	Since paid		x
8035	\$	59.40	Since paid		х
8771	\$	62.90	Since paid		
8580	\$	69.00	Since paid		
8197	\$		Since paid		
1826	\$	124.40	Since paid		Х
8868	\$		Since paid		х
9047	\$		Legal intent letter sent		
9008	\$		Legal intent letter sent		
9004	\$		Since paid		
9042	\$		Since paid		
8983	\$		Legal intent letter sent		
8386	\$		Since paid		
8701	\$		Since paid		Х
1068	\$		Since paid		
8943	\$		Payment plan		X
4749	\$		Since paid		
8423	<u> </u>		•		Х
8188	· · · · · · · · · · · · · · · · · · ·		Recommended for write-off under delegated authority	Х	
	\$ \$		Recommended for write-off under delegated authority		
8479			Recommended for write-off under delegated authority		
8663	\$		Recommended for write-off under delegated authority		
450	\$		Under investigation		
8792	\$		Recommended for write-off under delegated authority		
5582	\$		Recommended for write-off under delegated authority		х
8331	\$		Since paid		
8461	\$		Under Investigation		
8946	\$		Under investigation		
8807	\$		Recommended for write-off under delegated authority		х
8059	\$		Under Investigation	х	
7738	\$	703.82	Recommended for write-off under delegated authority	х	
8001	\$		Recommended for write-off under delegated authority	х	
1027	\$		Recommended for write-off under delegated authority	x	
5784	\$	1,004.20	Legal intent letter sent		
8367	\$	1,101.60	Recommended for write-off under delegated authority		Х
1089	\$	1,145.83	Since paid		
6991	\$	1,241.50	Under investigation		
671	\$	1,340.13	Legal intent letter sent		
8190	\$	1,662.95	Recommended for write-off under delegated authority		
7253	\$	1,889.40	Recommended for write-off under delegated authority		Х
8604	\$	2,136.00	Since paid		
8506	\$		Referred to Debt Collection Agency		
8654	\$		Legal intent letter sent		
8240	\$	·	Referred to Debt Collection Agency		Х

Debtor	Amount	Owing - 90 Days	Commentary	Airport	Landfill
2905	\$	3,088.40	Legal intent letter sent		
4636	\$	3,140.00	Since paid		х
8840	\$	3,189.45	Referred to Debt Collection Agency		х
8903	\$	3,494.20	Payment plan		
6624	\$	3,536.56	Legal intent letter sent		
7835	\$	4,121.70	Since paid		x
8412	\$	4,347.00	Since paid		
6088	\$	5,000.00	Referred to Debt Collection Agency		х
6033	\$	5,202.90	Since paid		
1055	\$	5,225.96	Recommended for write-off under delegated authority	x	
7515	\$	5,625.60	Payment plan		х
7875	\$	5,961.45	Under investigation		х
8208	\$	8,027.30	Referred to Debt Collection Agency		х
8629	\$	8,807.60	Administrator appionted		x
8972	\$	9,908.50	Since paid		х
8811	\$	10,457.60	Administrator appointed		х
8832	\$	20,392.30	Payment plan		х
2409	\$	20,709.86	Legal intent letter sent		
8123	\$	24,128.00	Under investigation	х	
8455	\$	24,582.40	Referred to Debt Collection Agency		x
8460	\$	27,548.02	Payment plan		
7521	\$	31,347.35	Since paid		x
13930	\$	38,657.29	Since paid		х
6921	\$	57,837.75	Under investigation		х
8874	\$	62,425.30	Under investigation		х
7951	\$	76,614.57	Under investigation		
5033	\$	100,891.40	Under investigation	х	
6681	\$	210,092.03	Since paid		
7949	\$	342,053.60	Payment plan		
7633	\$	431,364.93	Under investigation	x	
496	\$	382,605.11	Under investigation		
Total 90 Days	\$	1,970,462.05			