



6.01 Camping other than at a Caravan Park or Camping Ground Policy

Objective / Purpose

The objective of this policy is to provide guidance for the assessment and approval of applications for temporary camping on land within the Town of Port Hedland that is not a licensed caravan park or camping ground.

This policy applies to applications made by landowners or occupiers seeking approval for temporary camping accommodation on private land and outlines the statutory requirements and Town assessment considerations that must be satisfied prior to approval being granted.

Policy Statement

1. Application to camp at a location that is not a licensed caravan park or camping ground

An application to camp on land that is not a licensed caravan park or camping ground must be made in writing to the Town's Environmental Health department.

Statutory Requirements (State Legislation)

All applications must comply with the Caravan Parks and Camping Grounds Act 1995 and the Caravan Parks and Camping Grounds Regulations 1997.

Camping on land other than a licensed caravan park or camping ground must be conducted in accordance with Regulation 11 of the Caravan Parks and Camping Grounds Regulations 1997.

Town Assessment Criteria

In addition to the statutory requirements, the Town will assess each application having regard to local circumstances and suitability considerations.

The proposed location will be assessed for its suitability for camping in relation to:

- access to services
- safety considerations
- public health requirements

Applications will only be considered on land that is zoned:

- Rural
- Rural Residential
- Residential

Applications for camping on land zoned Residential will only be considered where:

- there is an existing dwelling on the lot; or

- a building licence has been issued for the construction of a dwelling or associated structure and construction has commenced.

2. Requirements for temporary camping accommodation applications

Temporary camping accommodation must:

- contain laundry, kitchen, shower and toilet facilities within a caravan or other accommodation approved by the Manager Environmental Health and Community Safety
- be connected to a potable water source, reticulated mains power supply and an approved method of sewage, effluent and liquid waste disposal approved by the Manager Environmental Health and Community Safety
- ensure that any pet animals are restrained within the property and do not cause a public nuisance

All applications will be processed and assessed by the Town's Environmental Health department to ensure that minimum structural and hygiene requirements can be achieved and maintained.

The land used for camping must be suitable and maintained so as not to create a risk to public health or safety.

3. Licence requirements

A licence to camp on land that is not a licensed caravan park or camping ground is temporary only.

Temporary licences may be granted for temporary camping accommodation for a period of no longer than three (3) months in any period of twelve (12) consecutive months.

No more than one caravan is permitted to be used for camping at an undesignated location at any one time, unless otherwise approved by the Chief Executive Officer.

Where a building licence has been issued for a dwelling on a lot and construction has commenced, approval for temporary accommodation on the same lot may be granted for an initial period of six (6) months.

The approval period may be extended to a maximum period of twelve (12) consecutive months.

4. Decision-Making Principles

In assessing applications under this policy, the Town will apply a consistent and risk-based approach to ensure decisions are fair, transparent and defensible.

Applications will be assessed having regard to:

- compliance with the Caravan Parks and Camping Grounds Act 1995 and the Caravan Parks and Camping Grounds Regulations 1997
- public health and safety considerations associated with the proposed camping arrangement
- adequacy of potable water supply, power supply and approved waste disposal arrangements
- access and emergency vehicle accessibility
- potential impacts on surrounding land uses and amenity
- the suitability of the location and site conditions
- the applicant's ability to maintain the site in a safe and sanitary condition for the duration of the approval period.

Approval may be refused, or conditions imposed, where the Town is not satisfied that statutory compliance and minimum health and safety requirements can be achieved or maintained.

Legislative Framework

This policy is made having regard to, and must be applied in accordance with, the following legislation:

- Caravan Parks and Camping Grounds Act 1995
- Caravan Parks and Camping Grounds Regulations 1997
- any other applicable written law relevant to land use, public health and local government administration.

Where there is any inconsistency between this policy and the applicable legislation, the legislation prevails.

Related Policies and Governance Instruments

This policy is to be read and applied in conjunction with the following governance instruments:

- Town of Port Hedland Delegations Register (as amended from time to time);
- any relevant local laws, planning instruments or Council resolutions relating to land use and temporary accommodation.

Definitions

Camping means the occupation of land for temporary accommodation purposes, including the use of a caravan, camper trailer, motorhome or similar temporary structure.

Temporary camping accommodation means accommodation provided in a caravan or other structure approved by the Town for temporary residential use.

Licensed caravan park or camping ground means a caravan park or camping ground licensed under the Caravan Parks and Camping Grounds Act 1995 and associated Regulations.

Undesignated location means land that is not licensed or approved as a caravan park or camping ground under the applicable legislation.

Policy Administration

Administration	Detail
Business Unit	Environmental Health
Directorate	Regulatory Services
Delegated Authority	18.1.4 – Camping other than at Caravan Park or Camping Ground,
Review Frequency	3 yearly

Document Control

Version	Resolution No.	Adoption Date
01		22.07.2009
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03	CM202627/130	25.03.2026

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