



**6/006 Consumption of Alcohol on Town of Port Hedland Owned and Managed Property**

**Objective**

This policy works towards achieving the following outcomes for the consumption and sale of alcohol at Town of Port Hedland owned and managed property:

- Safe consumption of alcohol;
- Responsible service of alcohol; and
- Minimise harm and alcohol related damaged and violence.

**Content**

Under the *Liquor Control Act 1988* it is an offence to consume liquor on a Council reserve, facility or public open space without approval by the Local Government Authority.

Written permission must be granted from the Town of Port Hedland for the consumption or sale of alcohol at any of the following property:

- Recreation reserves and associated facilities;
- Parks;
- Leased facilities;
- Contract managed facilities; and
- Town of Port Hedland managed facilities.

All applications must be made to the Town by submission of an '[Application to Consume Alcohol on Council Facility or Reserve](#)'. The application will specify:

- Contact details of the applicant;
- Proposed type of alcohol being sold or supplied;
- Type of event;
- Areas where alcohol will be served and consumed;
- How alcohol will be served; and
- Dates and times for alcohol consumption.

The Town will assess all applications against the following criteria:

- Nature of the function or activity;
- Venue suitability;
- Public safety;
- Documented history of the applying individual or group; and
- Number of applications per year of the applying individual or group.



If approval is granted, the following terms and conditions will apply for the consumption and sale of alcohol at Town of Port Hedland owned and managed property:

- No alcohol consumption is permitted before 11.00am or after 11.00pm unless approved by the Chief Executive Officer or their delegated authority;
- Glass containers are not permitted on any Town of Port Hedland owned recreation reserve or park, without approval from the Chief Executive Officer or their delegated authority. Products in glass containers may be served into plastic containers by staff at the bar service area;
- The permit holder must comply strictly with any relevant provisions of the *Liquor Control Act 1988* (as amended) and *Liquor Control Regulations 1989* (as amended);
- In the event of a cyclone, approval to consume liquor may be revoked for safety reasons;
- The permit holder listed on the 'Application to Consume Alcohol on Council Facility or Reserve' is responsible for the safety and wellbeing of all people involved in the event and managing the activity, to ensure other users and residents are not impacted;
- The permit holder must develop a risk management policy or plan to ensure that alcohol is served in a responsible manner; and
- If alcohol is being sold, the Town of Port Hedland must be provided with a copy of the liquor license as approved by the Department of Racing, Gaming and Liquor, prior to the license period commencing.

Depending on the nature and location of the event or function, the Town of Port Hedland may also place additional terms and conditions on the 'Application to Consume Alcohol on Council Facility or Reserve'.

The Town will only grant permission to consume and sell alcohol at the Town's recreation reserves, facilities and parks when they have been booked in accordance with the following policies and procedures:

- Recreation Reserves and Facilities – Seasonal Hire; and
- Recreation Reserves and Parks – Casual Hire and Events.

#### *Leased Facilities*

The Town must grant permission to consume alcohol at the Town of Port Hedland's leased facilities. Permission must be sought by the completion of an 'Application to Consume Alcohol on Council Facility or Reserve' at the beginning of each calendar year.

If and when there are special events at the Premises held outside the permit hours, the Lessee will be required to apply for a singular 'Application to Consume Alcohol on Council Facility or Reserve' for the occasion. The Lessee can apply for these permits by contacting the Town of Port Hedland's Recreation Services.

#### **Definitions**

**"Recreation reserves and associated facilities"** Provide a setting for formal structured sporting activities ie. Kevin Scott Oval, Colin Matheson Oval.



**“Parks”** Public space which can be used for informal play, relaxation, physical activity and social interaction ie. Cemetery Beach Park, Civic Centre Gardens.

**“Leased facilities”** The Town of Port Hedland has a number of leased facilities within the municipality. A lease is a right granted by the Town of Port Hedland for an occupant to have exclusive use of a facility or area for a specified period of time in exchange for an agreed rental payment.

**“Contract managed facilities”** Town of Port Hedland owned facilities which are managed by an external contractor ie. Courthouse Gallery.

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| Relevant legislation | <i>Liquor Control Act 1988</i><br><i>Liquor Control Regulations 1989</i><br><i>Health Act 1911</i><br><i>Health (Public Building) Regulations 1997</i><br><i>Food Act 2008</i><br><i>Food Regulations 2009</i><br>Town of Port Hedland Policies: <ul style="list-style-type: none"><li>• Recreation Reserves and Facilities – Seasonal Hire</li><li>• Recreation Reserves and Parks – Casual Hire and Events</li></ul> Marquee Park Management Plan<br>South Hedland Town Square Management Plan<br>Local Law – Aquatic and Recreation Centre<br>Guidelines for Concerts Events and Organised Gatherings – WA Department of Health 2009<br>Food Safety Standards |
| Delegated authority  | Yes  |
| Business unit        | Sport and Facilities   |
| Directorate          | Community Services   |



| <i>Governance to complete this section</i> |             |                |                  |
|--|-------------|----------------|------------------|
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| Review frequency                           | 3 Yearly    |                |                  |

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