



Town of
PORT HEDLAND

ANNUAL REPORT 2005

Council Mission Statement

To enhance our social, environmental and economic well-being by providing leadership and working in partnership with the Community.

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TOWN PROFILE

Population	15,000 approximately
Area	11,844 square kilometres
Distance from Perth (km)	1,776 km via NW Coastal Hwy 1,647 km via Great Northern Highway
Electricity Supply	Western Power
Water Supply	De Grey River and Yule River Bore fields
Length of Sealed Roads	168 km
Length of Unsealed Roads	481 km
Number of Electors	6,386
Number of Dwellings	4,807
Total Rates	\$6,991,672
Total Operating Revenue	\$18,225,399
Number of Elected Members	9
Number of Employees (FTE)	98

MANAGEMENT AT 30 JUNE 2005*Governance and Corporate Services*

Chief Executive Officer	L P Strugnell
Executive Assistant	Gaye Stephens

Corporate Services

Director Corporate Services	Vacant
Manager Finance	Vacant
Manager Human Resources	Vanessa Macrin

Technical Services

Director Technical Services	Vacant
Manager Engineering Services	Rob Whooley
Manager Building Services	Vacant
Manager Environmental Health Services	Vacant
Town Planner	Andrew Patterson
Senior Ranger	Chris Sousa

Community Services

Director Community Services	Chris Jackson
Manager Airport	Vacant
Manager Aged and Disability Services	Kaye Richardson
Manager Library and Information Services	Pam Whiteford-Hey
Manager Community Development	John Cornelder

COUNCILLORS AT 30 JUNE 2005



**Mayor Stan Martin
(Retiring 2007)**



**Deputy Mayor
Arnold Carter
(Retiring 2009)**



**Cr Grant Bussell
(Retiring 2009)**



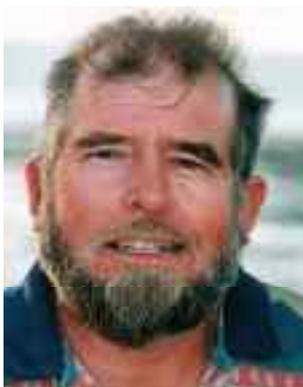
**Cr George Daccache
(Retiring 2007)**



**Cr Arthur Gear
(Retiring 2009)**



**Cr Jan Gillingham
(Retiring 2009)**



**Cr Des Pike
(Retiring 2007)**



**Cr Shane Sear
(Retiring 2009)**



**Cr Trona Young
(Retiring 2007)**

MAYOR'S REPORT

The structure of Council underwent significant changes during the 2004/05 financial year. During the year Council held two elections with a by-election in November 2004 and an ordinary election in May 2005. The by-election was won by Cr Arnold Carter who rejoined Council after several years absence. The ordinary election saw a total of 18 candidates standing for the five available positions. On Election Day, Councillors Arnold Carter and Arthur Gear were successful in being re-elected to Council and Councillors Shane Sear, Jan Gillingham & Grant Bussell were elected for their first terms on Council. I congratulate the Councillors on their successful campaigns and would also like to commend outgoing Councillors, Brent Rudler, Bob Neville, Katariina Vernham and Paul Asplin for their efforts during their time on Council during the 2004/05 financial year.

The 2004/05 year also saw significant change in administrative staff. These changes resulted in an inevitable slow down in the progress of some key projects. Recruitment of quality key staff will be a critical issue for the Council over the upcoming months so that we can recommence programming for the delivery of improved services and facilities. Key areas where work will be required over the coming year include:

- § Infrastructure – particularly improving roads, footpath and parks.
- § Town Planning and Land Release – to meet the needs of our growing community in the current resources boom period
- § Safety and Crime Prevention – working with other stakeholders to both decrease the incidence of crime and enhance the image of the town as safe, family friendly place to live.
- § Youth facilities and services – to provide opportunities for young people to recreate, socialise and contribute to the development of the community.
- § Governance – improving the systems and structure of Council to ensure effective administration of the community's resources.

As a long-term resident of Port Hedland I recognise that the Town has a significant role to play in the development of the community. I am honoured to be selected as Mayor of the town and commit to working hard with my team of Councillors to grow and develop services and facilities within the Town. The Council is eager to see the Town progress and believe that by working collaboratively we can make positive changes to the community so that all residents can proudly state that they are living in a progressive community that has the services and facilities that they both need and want.

Stan Martin
MAYOR

CHIEF EXECUTIVE OFFICER'S REPORT

The 2004/05 Financial Year was one of significant change for Council from an operational perspective. The Town's CEO of over six years, Mr Tony Ford finished at Council in January 2005. The Town appointed Mr Peter Strugnell to act as a temporary CEO during the recruitment and selection period of a permanent CEO. The financial year also saw the departure of several of Council's Directors and senior staff.

While the rapid change of staff lead to delays in the completion of some projects, there were a number of project highlights throughout the financial year. These included:

- § Well Women's Centre – The Well Women's Centre was relocated from the South Hedland Library during the year. The Town now has a high quality facility from which to operate services and functions for the South Hedland community
- § South Hedland Aquatic Centre (SHAC): Council spent \$60,000 repairing pipework at the SHAC. This urgent work was the precursor to a substantial upgrade program that has been planned for the facility.
- § Community Services – Council continued to successfully operate a range of community services including Home and Community Care, Pilbara Family Day Care, the Mirtanya Maya Aged Care Facility, Courthouse Art Gallery and the Matt Dann Cultural Centre.
- § Tourist Contribution – Council indicated its commitment to growing the fledgling tourist industry by committing \$180,000 per annum for three years towards the operations and growth of the Port Hedland Visitor Centre.
- § Cyclone Clean Up – The Town of Port Hedland undertook a comprehensive cyclone cleanup program throughout the town that was extensively used by residents.
- § Drainage Maintenance – Over \$180,000 was spent on maintaining and improving Council's drainage network over the Financial Year. Further drainage improvements are scheduled for forthcoming years.
- § Airport Growth – Passenger numbers through the Port Hedland International Airport continued to grow. Terminal improvements were undertaken along with an extensive reseal program.

The Town has actively undertaken an extensive recruitment program and is positioning itself well to continue to improve the services and facilities needed and wanted by the Port Hedland community. To achieve this in the future the Council will need to work in partnership with government, industry and the Community to achieve agreed goals.

Chris Adams
CHIEF EXECUTIVE OFFICER

Disability Services Plan

The Disability Services Plan is regularly reviewed by all Departments of the Town of Port Hedland in order to ensure that the Town of Port Hedland continues to create a more enjoyable and liveable community for residents and has an ongoing positive impact on people with disabilities. Council also recognises and actively encourages the notion that a Disability Services Plan should eventually be phased out as it will be standard practice in all areas to be fully inclusive of the whole of the community, thus addressing the needs of disabled residents as a matter of course.

National Competition Policy Statement

The Principals of the National Competition Policy requires local government authorities to market test activities which generate user income in excess of \$200,000.

The objective of competitive neutrality is to introduce measures, which effectively remove any net competitive advantages arising simply as result of government ownership of a business entity.

The activity requiring scrutiny in this regard for the Town of Port Hedland, and is not a public monopoly, is that of private works on private property; however during 2004/05 no individual private works project exceeded \$200,000.

The Town provides quotations or submits tenders in order to win private works. This process ensures the activity of private works is open to competitive market testing.

In relation to structural review of public monopolies, the Town of Port Hedland discloses the following:

- § Structural review principles have not been applied to any activities during the reporting period.
- § Structural review principles have not been considered for any activities during the reporting period.

As no structural reform has been applied to any activities the review requirements of principle SR.3 of clause 7 of the Competition Policy Statement have not been undertaken.

For all other activities within the Town, opportunities are continually being examined in order to generate efficiency improvements. This must be balanced with the type and level of service provision and statutory and other regulatory measures the Town is bound to implement.

Records Keeping Plan

The State Records Act 2000 required all local government authorities to produce a Records Keeping Plan, endorsed by State Records Commission by 7 March 2004. The State Records Commission approved the Town's Records Management Plan in November 2004.

The efficiency and effectiveness of the Town's Record Keeping Plan, together with the staff training program, will be reviewed regularly. To date there has been no review of the Record Keeping Plan, as it is still being implemented. A major review of the plan will take place every 5 years.

The Town plans to conduct a Record Management Training Program, which will include both existing and new employees. This program will cover, amongst other things, the role and responsibilities of employees with regards to compliance with the Town's Record Keeping Plan.

REPORT ON PLAN OF PRINCIPAL ACTIVITIES

In 2003/04 Council Adopted a 4 year Principal Activities Plan for 2004 – 2008, in accordance with Local Government Act 1995. Listed below is a summary of the outcomes for projects listed the 2004/05 Financial Year. As per recent amendments to the Local Government Act 1995, the requirement for a Principal Activities Plan has been replaced with a Plan for the Future. It is envisioned that the Council Plan for the Future will consist of the Council's Strategic Plan and 5 year plans for major capital and operating expenditure items.

No.	Description	Budget \$'000	Status
KEY RESULT AREA 1: ECONOMIC			
1.1	Tourism Development	200	Completed
1.2	Port Hedland International Airport	944	Completed
KEY RESULT AREA 2: SOCIAL			
2.1	Recreational Facilities Management & Improvement	24	In Progress
2.2	South Hedland Library Extension	371	Deferred
2.3	Well Women's Centre	345	Completed
2.4	Community Security Ranger Patrols	105	Completed
2.5	Aboriginal Environmental Health Program	90	No Action
2.6	Residential Aged Care Facility	2,500	In Progress
KEY RESULT AREA 3: ENVIRONMENT			
3.1	Foreshore Management	30	
3.2	Road Verge Maintenance	100	In Progress
3.3	Roads	605	In Progress
3.4	Dual Use Paths	0	No Action
3.5	Landfill Facility	136	In Progress
KEY RESULT AREA 4: ORGANISATION			
4.1	Civic Centre Upgrade	190	Deferred
4.2	Public Relations	24	Completed
4.3	Information Technology & Telecommunications	50	In Progress
4.4	Staff Accommodation	420	In Progress
4.5	Vehicle & Plant Replacement	574	In Progress
	TOTAL	6,708	

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