



Pilbara's Port City Growth Plan

Stakeholder Reference Group

Terms of Reference

Purpose

To create a forum at which to share information on development of the Pilbara's Port City Growth Plan and in which participants act as a 'sounding-board' to provide feedback to the Steering Committee and Town of Port Hedland and raise any concerns as the plan develops.

Role of the SRG

The role of the SRG is to:

- » Provide advice to the Town of Port Hedland and the consultant team and specifically:
 - » Provide input into the finalisation of consultation design (SRG #1) including identification of additional stakeholders and advising on locally-appropriate engagement opportunities.
 - » Assist in interpreting and verifying consultation outcomes (SRG #2)
- » Use the forum to raise any reservations about the direction the Growth Plan is taking

Membership

An open invitation was issued via a Town of Port Hedland database of over 150 community organisations and other stakeholders. The ideal group size, including self-nominated individuals responding to the open invitation, is between 10 and 20.

It is intended that membership should be consistent though the life of the SRG and should at least include representation from:

- » BHP Billiton Iron Ore
- » Fortescue Metals Group
- » Rio Tinto Dampier Salt
- » Hancock Mining
- » Atlas Iron Limited



SRG Terms of Reference

- » Port Hedland Industries Council
- » Port Hedland Port Authority
- » Chamber of Commerce
- » Care for Hedland Environmental Association
- » Pilbara Cities
- » Dept for Planning
- » Main Roads WA
- » Dept. of Transport
- » LandCorp
- » Water Corporation
- » Horizon Power
- » Dept of Environment and Conservation
- » Dept of Health
- » Indigenous organisations

Terms of Participation

Members agree to:

- » Abide by the SRG Terms of Reference
- » Be available to participate in the proposed four sessions:
 - » Today, mid-July, August and early September
- » Where not available, provide prior notice in sufficient time that alternative arrangement can be made
- » Respect and maintain the confidentiality of information presented at meetings (when information is introduced as such)
- » Direct all media enquiries through the Town of Port Hedland and offer no comments on behalf of, or as a member of, the SRG

The role of SRG member is voluntary and unpaid; therefore expenses are not refundable.

SRG Terms of Reference

Town of Port Hedland agrees to:

- » Provide a consistent point of contact in Eber Butron
- » Administer the SRG and manage its meetings providing at least two week's notice of proposed meeting times. Unless agreed otherwise, meetings will be held in Council Chamber between 3-5pm on a weekday.
- » Provide relevant resources and technical advice to assist the group to provide the requested advice
- » Provide the group with independent facilitation
- » Issue timely and succinct records following SRG meetings and report back to the group on how previous comments have been addressed in development of the Plan

Relationship to Other Stakeholder Engagement Processes

The Port Hedland City Growth Plan benefits from the advice of a steering group which are also represented on the SRG:

Town of Port Hedland

Dept for Planning

Pilbara Cities

LandCorp