



TOWN OF PORT HEDLAND

SPECIAL COUNCIL MEETING MINUTES

WEDNESDAY 22 JUNE 2016 AT 7:30PM

**COUNCIL CHAMBERS, MCGREGOR STREET,
PORT HEDLAND**

Agenda Item:

1. *Private and Confidential – matter affecting an employee*

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“A nationally significant, friendly city that people are proud to call home”

*Chris Linnell
Acting Chief Executive Officer*

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Item 1 Opening of Meeting

The Mayor declared the meeting open at 9:16 pm.

Item 2 Acknowledgement of Traditional Owners

The Mayor acknowledged the traditional owners, the Kariyarra people.

Item 3 Recording of Attendance**3.1 Attendance**

Mayor Kelly Howlett
Councillor Camilo Blanco
Councillor Jan Gillingham
Councillor David Hooper
Councillor Julie Arif
Councillor Troy Melville
Councillor Louise Newbery
Councillor Richard Whitwell
Councillor Lincoln Tavo

Officers

Mal Osborne	Chief Executive Officer
Dale Stewart	Acting Director Corporate Services
Adam Majid	Acting Director Community and Development Services
Nicholas Ross	Manager People and Culture
Christine Biesgen	HR Projects Officer
Anna Duffield	Manager Corporate Information/ Minute Taker

Public	0
Media	0
ToPH Officers	2

3.2 Apologies

Nil

3.3 Approved Leave of Absence

Nil

3.4 Disclosure of Interests

Name	Item no.	Interest	Nature
Chief Executive Officer	14.1 Private and Confidential – Matter Affecting an Employee	Financial	Matter directly relates to his employment.
Acting Director Corporate Services	14.1 Private and Confidential – Matter Affecting an Employee	Financial	Officer provides relief services for local government in the capacity of Acting Chief Executive Officer.

Item 4 Response to Previous Questions

Not applicable.

Item 5 Applications for Leave of Absence

Nil.

Item 6 Attendance by Telephone/Instantaneous Communications

Not applicable.

Item 7 Public Time

The Mayor opened Public Time at 9:18pm.

Nil.

The Mayor closed Public Time at 9:18pm.

Item 8 Questions from Members without Notice

Nil.

Item 9 Declarations of All Members to Have Given Due Consideration to All Matters Contained in the Business Paper before the Meeting

Mayor Howlett	Councillor Arif
Councillor Blanco	Councillor Melville
Councillor Gillingham	Councillor Newbery
Councillor Hooper	Councillor Tavo

Councillor Whitwell advised the Mayor that he has not considered all of the business papers.

Item 10 Announcements by Presiding Member without Discussion

Nil.

Disclaimer

Members of the public are cautioned against taking any action on Council decisions, on items on this evening's Agenda in which they may have an interest, until formal notification in writing by the Town has been received. Decisions made at this meeting can be revoked, pursuant to the Local Government Act 1995.

Item 11 Reports of Officers

Nil.

Item 12 Motions of Which Previous Notice Has Been Given

Not applicable.

Item 13 New Business of an Urgent Nature

Not applicable.

Item 14 Matters for Which Meeting May Be Closed (Confidential Matters)**201516/287 COUNCIL DECISION**

MOVED: CR ARIF

SECONDED: CR BLANCO

That with respect to the Item 14.1 'Private and Confidential – Matter Affecting an Employee', Council close the meeting to members of the public as prescribed in section 5.23(2)(a) of the Local Government Act 1995.

CARRIED 9/0

9:21pm The Mayor advised that the meeting is closed to members of the public.

9:21pm The Chief Executive Officer declared a financial interest in item 14.1 'Private and Confidential – Matter Affecting an Employee' as the matter directly relates to his employment.

The Chief Executive Officer left the room.

9:22pm The Acting Director Corporate Services declared a financial interest in item 14.1 'Private and Confidential – Matter Affecting an Employee' as he provides relief services for local governments in the capacity of Acting Chief Executive Officer.

201516/288 COUNCIL DECISION**MOVED: CR BLANCO****SECONDED: CR TAVO**

That Council instruct the Acting Director Corporate Services, Mr Dale Stewart, to leave the room.

CARRIED 5/4

9:24pm The Acting Director Corporate Services left the room.

The Mayor asked that all Town officers leave the room except the Manager People and Culture, Manager Corporate Information and HR Projects Officer.

14.1 Private and Confidential – Matter Affecting an Employee**201516/289 COUNCIL DECISION****MOVED: CR BLANCO****SECONDED: CR TAVO**

That with respect to consideration of the employment contract between the Council and the Chief Executive Officer, the Council:

1. Endorse the Confidential Schedule.
2. Appoint Director Community and Development Services as Acting Chief Executive Officer for the short term (approximately 2 weeks) commencing 23 June 2016 pending the appointment of an interim Chief Executive Officer.
3. Authorise the Acting Chief Executive Officer to liaise with the Western Australian Local Government Association (WALGA) to provide the Town of Port Hedland Council with a suitable pool of candidates for the position of interim Chief Executive Officer for an approximate period of three to six months until the formal process of appointing and commencement of a permanent Chief Executive Officer has been finalised.

CARRIED BY ABSOLUTE MAJORITY VOTE 5/4

201516/290 COUNCIL DECISION**MOVED: CR HOOPER****SECONDED: CR TAVO**

That Council open the meeting to members of the public.

CARRIED 9/0

10:17pm The Mayor advised that the meeting was open to members of the public.

Item 15 Closure**15.1 Closure**

There being no further business, the Mayor declared the meeting closed at 10:18pm.