

**TOWN OF PORT HEDLAND**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 January 2019**

**NOTE 13. EXPLANATION OF MATERIAL VARIANCES**

Details and explanations of the material variances reflected on the Statement of Financial Activity are provided below as required by Local Government (Financial Management) Regulation 34(1) (d). ▲▼

With regards to all other items excluding capital projects, a variance of 10% or \$50,000, whichever is greater, of the year to date budget, with Nature and Type as the level that requires explanation.

Expenditure classified as capital projects, a variance of 10% or \$10,000, whichever is greater, of the year to date budget.

Reporting Program	Variance \$	Variance Var. %	Timing/ Permanent	Explanation of Variance
<b>Revenue from operating activities</b>				
Rates	6,001,635	20%	▲	Interim rating post budget adoption resulted in an increase in revenue. To be adjusted at the mid-year budget review.
Operating grants, subsidies and contributions	(54,298)	(4%)	▼	Grants and contributions are received throughout the year. Budget profiling to be amended accordingly at the mid-year budget review.
Fees and charges	1,202,616	20%	▲	Revenue in relation to waste collection is included on rates notices raised in September, reflecting the revenue for this area as above average for this time of year. This will balance as the year progresses. Budget profiling to be amended at the mid-year budget review.
Other revenue	924,280	163%	▲	Sales of land held as capital assets not budgeted. Budgets to be amended at the mid-year budget review.
<b>Expenditure from operating activities</b>				
Employee costs	1,239,712	11%	▼	Vacant positions left unfilled have resulted in lower than budgeted employee costs.
Materials and contracts	6,857,384	49%	▼	The under budget variance is mainly attributed to the expenditure for the Airport Project works budgeted but not yet completed as per the lease agreement. Budget profiling to be amended according to project timeframe at the mid-year budget review.
Utility charges (electricity, gas, water etc.)	236,971	15%	▼	Utilities are under budget due to the timing of billing for water and electricity accounts. Budget profiling to be amended accordingly at the mid-year budget review.
Interest expense	354,760	54%	▼	Interest expense payments are made in line with the borrowings schedule. Budget profiling to be amended accordingly at the mid-year budget review.
Other expenditure	(525,804)	(52%)	▼	The written down value of KSBP lots sold throughout the year have been included in line item. Property sales are difficult to forecast accurately was not budgeted for, it will be amended accordingly at the mid-year budget review.
Loss on disposal of assets	(350,325)	(4,251%)	▼	Sales of land held as capital assets not budgeted. Budgets to be amended at the mid-year budget review.
<b>Investing activities</b>				
Non-operating grants, subsidies and contributions	(820,123)	(60%)	▼	Grant funding is typically received on completion of the project, with majority expected towards the end of the financial year. Budget profiling to be amended accordingly at the mid-year budget review.
Proceeds from Disposal of Assets	(572,718)	(62%)	▼	Sales of assets are dependent on external factors and is difficult to forecast accurately. Additional assets are still available for sale.

**Further Comments**

Note 2 - Net Current Assets

Note 3 - Capital

Note 4 - Cash

Note 5 - Receivables

Note 6 - Payables

Note 7 - Reserves

Note 8 - Rates

Note 9 - Borrowings

Note 10 - Grants

Note 11 - Budget Amendments

Note 12 - Trust

TOWN OF PORT HEDLAND 2018/19 CAPITAL PROJECTS				PROJECT PHASE					BUDGET REVIEW AND MANAGEMENT								
Title & Scope	Asset Classification	Asset Type	Notes	Initiation	Planning & Design	Tenders & Contracts	Delivery	Close Out	Funding	2018/19 Adopted Budget	Amendments	Total 18/19 Budget	YTD Expenditure	Purchase Orders	Total incl Commitments	Variance \$	Variance %
<b>Bollard Installation</b> <i>Scope:</i> Installation of bollards at identified areas within Port Hedland to reduce off-road vehicle movement through drainage areas.	New	Infrastructure	Program has been completed for this FY. Close out report to be completed.						Municipal	\$100,000	\$0	\$100,000	\$115,199	\$0	\$115,199	-\$15,199	-15%
<b>Port Hedland Baseball Association - Re-establishment of Dugouts and Scorers Box</b> <i>Scope:</i> To supply dugouts/scorers box to replace recently removed non-compliant structures.	New	Infrastructure	Seeking design options for dugouts/scorers box by use of sea containers for presentation to Baseball club for consideration. Consultation process to be completed by mid-March before a quotation request is released on VendorPanel for the supply only.						Municipal	\$30,000	\$0	\$30,000	\$0	\$0	\$0	\$30,000	100%
<b>Shade Structure for South Hedland Taxi Rank</b> <i>Scope:</i> Installation of shade structures at the South Hedland Town centre taxi rank.	New	Infrastructure	Designs to utilise the current structure are currently being reviewed by Structural Engineer.						Municipal	\$15,000	\$0	\$15,000	\$1,147	\$0	\$1,147	\$13,853	92%
<b>South Hedland Landfill - Batters</b> <i>Scope:</i> Pulling back batters across 350m of historical landform and creating a final batter of 1:5 which is at the minimum 35m from the boundary fence.	New	Infrastructure	Project to be postponed to FY19/20 and rebudgeted.						Reserve	\$220,000	\$0	\$220,000	\$0	\$0	\$0	\$220,000	100%
<b>South Hedland Landfill - Fire Suppression</b> <i>Scope:</i> Drilling new bore hole and building a pumping system for water to be accessible at the South East face of the Landfill.	New	Infrastructure	Project specifications being fleshed out. Solution will include the use of bore water as the primary source of suppressant. Further exploration on the pump types and removable piping specifications are still ongoing.						Reserve	\$60,000	\$0	\$60,000	\$0	\$0	\$0	\$60,000	100%
<b>South Hedland Landfill - Transfer Station</b> <i>Scope:</i> Design and construct community recycling centre. The first years funding will be for scoping the full costs of the build.	New	Infrastructure	Final siting location yet to be determined due to abandonment of land acquisition plans. New location will be within existing landfill boundaries. Site visit scheduled for 06/02/19 by design experts to understanding logistical restrictions facing conceptual design.						Reserve	\$50,000	\$0	\$50,000	\$3,450	\$0	\$3,450	\$46,550	93%
<b>South Hedland Skate Park Shade Cover</b> <i>Scope:</i> Supply and installation of custom made shade structure for the South Hedland Youth Space to cover the main skate areas within the park.	New	Infrastructure	Options paper with 4 proposals from tin shed to extreme lights and sound with solar option to be presented to ELT in March 2019.						Municipal	\$400,000	\$0	\$400,000	\$14,850	\$35,150	\$50,000	\$350,000	88%
<b>Cassia Primary School Footbridge</b> <i>Scope:</i> Replacement of the three (3) pedestrian footbridges over the open drainage swale at the Cassia Primary School and renewal of the sections of the associated footpaths.	Renewal	Infrastructure	Project Complete awaiting close out report.						Municipal	\$300,000	\$0	\$300,000	\$142,121	\$0	\$142,121	\$157,879	53%
<b>Depot Works</b> <i>Scope:</i> Improve the Council depot to increase the efficiency of its operation.	Renewal	Infrastructure	Project on schedule, currently in Planning and Procurement Phase of second stage of works focusing on increasing hardstand and shade work area. Proposed delivery in May/June 2019.						Municipal/ Reserve	\$835,000	\$0	\$835,000	\$32,928	\$818	\$33,746	\$801,254	96%
<b>Drainage Improvement Program</b> <i>Scope:</i> Drainage improvement program at various locations around the Town.	Renewal	Infrastructure	Second stage of drainage improvements to being undertaken with 6000m2 Grassroots to be installed on Limpet Crescent, works commenced 28/2/2019. Boronia Close works completed in February. Drains have been reformed and contractor engaged.						Municipal	\$350,000	\$0	\$350,000	\$101,479	\$350	\$101,829	\$248,172	71%
<b>Footpath Renewal Program</b> <i>Scope:</i> Footpath renewal program is in line with the Asset Management Strategy.	Renewal	Infrastructure	Project is currently running on schedule. Proposed delivery in March/April 2019. Scope includes Sutherland Street Landscaping, Cooke Point Drive including Tinder Street, Goode Street, Finlay Street & Woodman Street.						Municipal	\$577,798	\$0	\$577,798	\$212,839	\$0	\$212,839	\$364,959	63%

TOWN OF PORT HEDLAND 2018/19 CAPITAL PROJECTS				PROJECT PHASE					BUDGET REVIEW AND MANAGEMENT								
Title & Scope	Asset Classification	Asset Type	Notes	Initiation	Planning & Design	Tenders & Contracts	Delivery	Close Out	Funding	2018/19 Adopted Budget	Amendments	Total 18/19 Budget	YTD Expenditure	Purchase Orders	Total incl Commitments	Variance \$	Variance %
<b>Gratwick Aquatic Centre - Remedial Works</b> <i>Scope:</i> Two separable portions. Rectify several issues regarding the existing pool and improve the operation of the facility.	Renewal	Infrastructure	Project is running as per revised schedule and scope. Project will come in on budget and on time. Currently working in pump room, demolition of existing filters and reconstructing the inside of the existing building to accommodate the new filters and other equipment.						Municipal/ Reserve	\$606,000	\$299,298	\$905,298	\$483,438	\$3,775	\$487,213	\$418,085	46%
<b>Intersection - Lukis &amp; McGregor Streets</b> <i>Scope:</i> Upgrade intersection, remove vegetation and roadside hazards. Improve drainage delineation, realign footpath, install barriers signs, line marking and upgrade of street lighting.	Renewal	Infrastructure	Project Complete.						Municipal/ Grants	\$113,833	\$0	\$113,833	\$115,479	\$1,235	\$116,714	-\$2,881	-3%
<b>Intersection - Murdoch Drive &amp; Broлга Way</b> <i>Scope:</i> Modify Intersection layout including turning lane. Installation of kerbing, barrier signage and street lighting.	Renewal	Infrastructure	Project Complete.						Municipal/ Grants	\$70,078	\$0	\$70,078	\$70,692	\$0	\$70,692	-\$614	-1%
<b>Irrigation Inground Renewal</b> <i>Scope:</i> Replacement of irrigation in-ground pipework to identified sites that have been pre costed and designed.	Renewal	Infrastructure	Current program developed to complete remaining works inhouse utilising staff and backfilling roles with labor hire to maintain levels of service to Public Open Space.						Municipal	\$150,000	\$0	\$150,000	\$20,514	\$0	\$20,514	\$129,486	86%
<b>Kerb and Disability Ramp Improvements and Renewal</b> <i>Scope:</i> Kerbing renewal program is in line with the Asset Management Strategy. The Kerb Renewal Program will be managed hand in hand with the Road Reseals Program which allows reseal, kerbing, linemarking and associated verge works.	Renewal	Infrastructure	Second stage of project in Procurement phase with delivery in March/April 2019. Scope in line with road renewals program.						Municipal	\$150,000	\$0	\$150,000	\$84,063	\$0	\$84,063	\$65,937	44%
<b>Marapikurrinya Drainage and Open Area Development</b> <i>Scope:</i> Provide a solution to the pavement issues. Create a new pedestrian path linking the park to surrounding amenities. Overall activation of open area.	Renewal	Infrastructure	Scope of works with bill of quantities being finalised. Project will utilise Towns Panels for Procurement of Goods and Services.						Municipal	\$200,000	\$0	\$200,000	\$647	\$0	\$647	\$199,353	100%
<b>Marquee Park Pump Replacement and Repair</b> <i>Scope:</i> Inspection and assessment of the existing condition of the plant to identify any defective equipment; rectification or replacement of the defective parts/materials; full service and commissioning to return the equipment to an acceptable operating standard.	Renewal	Infrastructure	Project Complete awaiting close out report.						Municipal	\$290,000	\$0	\$290,000	\$180,783	\$33,070	\$213,853	\$76,147	26%
<b>McGregor St Irrigation Tank Replacement Stage 1</b> <i>Scope:</i> Demolishing of 2 x dilapidated concrete non potable water irrigation tanks and replacement with 2 x 250,000lt steel liner tanks including removal and replacement of headworks, pump, level sensors, incoming/outgoing valve assemblies and fencing.	Renewal	Infrastructure	Request for Tender has been evaluation. Item to be considered at March OCM.						Municipal	\$250,000	\$0	\$250,000	\$0	\$0	\$0	\$250,000	100%
<b>Playground Softfall Renewal Program</b> <i>Scope:</i> To replace the sand softfall with rubber softfall and systematically renew the rubber softfall, as our sand softfall is currently non-compliant.	Renewal	Infrastructure	Project has been awarded and currently in execution phase. Project to be completed early March 2019.						Municipal	\$75,000	\$0	\$75,000	\$0	\$0	\$0	\$75,000	100%
<b>Playground Renewal Program</b> <i>Scope:</i> Upgrade the playground adjacent to the Wanangkura Stadium to be more accessible by removing the existing sand based softfall and replacing it with rubber soft fall. The playground will also require an access ramp and all access water fountain.	Renewal	Infrastructure	Contract awarded to Active Discovery. Installation will commence in May 2019. Separable portion of works to be completed inhouse being concrete carpark and ramp.  Additional scope added - Painting of structures and lighting. Both RFQ have been out to market and awarded. These works to be completed prior to the commencement of project. Custom artwork for individual playground piece has been sourced and sent to be completed.						Municipal	\$350,000	\$0	\$350,000	\$0	\$0	\$0	\$350,000	100%
<b>Port Hedland Boat Ramp Sandblast and Repaint</b> <i>Scope:</i> Sandblast existing structure and repair any damaged steelwork, recoat all steelwork with approved coating system, new bumpers for boats to come alongside the jetty and new fiberglass grid mesh for all platforms.	Renewal	Infrastructure	RFT documentation/scope currently being finalised with consultant for the delivery of works.						Municipal	\$130,000	\$0	\$130,000	\$8,028	\$0	\$8,028	\$121,972	94%

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<b>Road Renewal Program - Cajarina Road</b> <i>Scope:</i> Meet current and future demand of road. Rehabilitate and reconstruct pavement.	Renewal	Infrastructure	Design Complete and with MRWA for comment. Currently in Procurement Phase for proposed delivery in May/June 2019.						Municipal/ Grants	\$200,000	\$0	\$200,000	\$1,905	\$15,700	\$17,605	\$182,395	91%
<b>Road Renewal Program - Redbank Road</b> <i>Scope:</i> Meet current and future load movements on road. Rehabilitate and reconstruct pavement.	Renewal	Infrastructure	Change in scope. To complete a Road Safety Audit (RSA) only in FY18/19. RSA to be completed in March 2019.						Municipal/ Grants	\$104,567	\$0	\$104,567	\$474	\$0	\$474	\$104,093	100%
<b>Road Renewal Program - Shoata Road</b> <i>Scope:</i> Meet future demand on road. Reconstruct the road base, improve the drainage and commence sealing of road.	Renewal	Infrastructure	Project in Procurement phase. Request for Tender to be released 6 March 2019. Proposed delivery June to August 2019.						Municipal/ Grants	\$970,922	\$0	\$970,922	\$43,050	\$14,558	\$57,608	\$913,314	94%
<b>Road Renewal Program - Yandeyarra Road</b> <i>Scope:</i> Floodway and crossing improvements, resheeting and formation improvements to various sections.	Renewal	Infrastructure	Project Complete awaiting close out report.						Municipal/ Grants	\$224,079	\$0	\$224,079	\$258,694	\$1,950	\$260,644	-\$36,565	-16%
<b>Shade Structures</b> <i>Scope:</i> Replacement of fixed shade structures located within Port & South Hedland.	Upgrade	Infrastructure	First stage of the project is completed with the shade structures installed at Sutherland Street and Spoilbank. Stage 2 will be delivered in March/April 2019. Remainder of scope includes the reroofing of the Marapikarrinya Park Rotunda. RFQ has closed and currently being evaluated. Proposing to run the project in conjunction with toilet refurbishment works.						Municipal	\$154,000	\$0	\$154,000	\$143,529	\$0	\$143,529	\$10,471	7%
<b>South Hedland Landfill - Asphaltting</b> <i>Scope:</i> Asphaltting entry and exit routes of Landfill and staff car park.	Renewal	Infrastructure	Old fence yet to be taken down. Southern Fenceline yet to be installed. Project delays have been escalated to the contractor for a detailed timeline. Timeline provided missed as of 31/01/19. Further escalation underway.						Reserve	\$100,000	\$0	\$100,000	\$0	\$0	\$0	\$100,000	100%
<b>South Hedland Landfill - Fencing</b> <i>Scope:</i> New perimeter fence along the North/East/South face to address licensing compliance requirements.	Renewal	Infrastructure	Project completed and closed out.						Reserve	\$140,000	\$0	\$140,000	\$99,723	\$0	\$99,723	\$40,277	29%
<b>South Hedland Landfill - Road Resheeting</b> <i>Scope:</i> Resheeting of all internal roads at the Landfill to maintain optimal operational and user access.	Renewal	Infrastructure	Material estimates and quotes being obtained.						Reserve	\$50,000	\$0	\$50,000	\$0	\$0	\$0	\$50,000	100%
<b>WANDRRA Project</b> <i>Scope:</i> The Town were approved \$1,347,577.82 for the WA Natural Disaster Relief and Recovery Arrangement for the flooding event in January and February 2017, reference AGRN 743. Under Contract 2017-12, PEC were engaged to manage and execute the WANDRRA road repair works.	Renewal	Infrastructure	The WANDRRA works are completed. Pro Earth Civil (PEC) are currently collating and finalising the final recoup. Town has received payment for recoup 1 and 2 with a combined amount of \$808,983.13.						Grants	\$100,000	\$0	\$100,000	\$129,836	\$0	\$129,836	-\$29,836	-30%
<b>Waste - Public Place Bin Enclosures Renewal Project</b> <i>Scope:</i> Standardisation and replacement of 119 public place bins across ToPH over 5 year period, replacing 25 bins per year.	Renewal	Infrastructure	RFT evaluation complete. Shortlisted respondents being referred to ELT for consideration. Recommendation being presented at March OCM for Award.						Municipal	\$120,000	\$0	\$120,000	\$0	\$0	\$0	\$120,000	100%
<b>Intersection – Murdoch Drive &amp; Masters Way</b> <i>Scope:</i> Modify Intersection layout including turning lane. Installation of kerbing, barrier signage and street lighting.	Upgrade	Infrastructure	Project Complete.						Municipal/ Grants	\$81,185	\$0	\$81,185	\$81,427	\$0	\$81,427	-\$242	0%

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<b>Local Area Traffic Management</b> <i>Scope:</i> Line marking and traffic calming works at various locations in Town.	Upgrade	Infrastructure	Project in Procurement phase. Procurement Plan and Request for Quote currently with Procurement team for review. Proposed delivery in April 2019.						Municipal/ Grants	\$200,000	\$0	\$200,000	\$77,474	\$0	\$77,474	\$122,526	61%
<b>Road Reseals Program</b> <i>Scope:</i> Road Reseals Program is in line with the Asset Management Strategy. Listed roads have extensive cracking and pot holes. Road due for re seal to protect the underlying pavement.	Upgrade	Infrastructure	Second stage of project in Procurement phase. Proposed delivery in May/June 2019.						Municipal/ Grants	\$1,050,000	\$0	\$1,050,000	\$711,454	\$0	\$711,454	\$338,546	32%
<b>South Hedland Main Street - Throssell Road Verge Upgrade</b> <i>Scope:</i> Upgrades to Throssell Road verge including new irrigation and landscaping treatments to compliment the landscaping in the South Hedland Town Centre. Concept designs are based upon low maintenance landscape solutions.	Upgrade	Infrastructure	Designs to be finalised for project in FY18/19 with delivery in FY19/20.						Municipal	\$250,000	\$0	\$250,000	\$0	\$0	\$0	\$250,000	100%
<b>Sutherland Street Beach Access Improvement</b> <i>Scope:</i> Formalise and widen beach access points that are located along Sutherland Street including signage and walkway materials including stairs where required.	Upgrade	Infrastructure	3 x Beach access points have been completed along Sutherland Street. The remainder of the works to be completed in Q3 to reinstate platforms at stairway to the moon & stairs works adjacent to Gratwick Pool.						Municipal	\$60,000	\$0	\$60,000	\$24,139	\$0	\$24,139	\$35,861	60%
<b>Traffic Calming - Sutherland Street</b> <i>Scope:</i> Removal of 2 non-compliant LATM (local area traffic management) chicanes on Sutherland Street in Port Hedland.	Upgrade	Infrastructure	Project in Procurement phase. Proposed delivery in May/June in line with Asphalt program.						Municipal	\$115,000	\$0	\$115,000	\$1,687	\$0	\$1,687	\$113,313	99%
<b>Yandeyarra Formation Improvements</b> <i>Scope:</i> Combined allocation from Financial Assistance Grant (DLG Grants Commission) and Remote Access Grant (MRWA) for formation improvements for Yandeyarra Road.	Upgrade	Infrastructure	Project Complete awaiting close out report.						Grants	\$80,000	\$0	\$80,000	\$82,667	\$0	\$82,667	-\$2,667	-3%
<b>Staff Housing Construction</b> <i>Scope:</i> Provision of concept for new staff housing in Pretty Pool and Sutherland Street.	New	Land and Buildings	RFQ submission evaluated and awarded to Hodge Collard Preston Pty Ltd. Project to commence 1 March 2019 for completion by 31 May 2019. Consultation with project team undertaken throughout, with final presentation to be completed by mid May 2019.						Municipal	\$50,000	\$0	\$50,000	\$0	\$0	\$0	\$50,000	100%
<b>Civic Centre and Gratwick Hall Refurbishment</b> <i>Scope:</i> Refurbishment of the ground floor office space to allow Gratwick Hall to be vacated and returned to the Community.	Renewal	Land and Buildings	Stage 1 East Wing and Gratwick Hall Ablutions completed. Stage 2 expected completion date early to mid April. Stage 3 Gratwick Hall refurbishment works to be undertaken commencing late April for completion 30 June 2019.						Municipal	\$650,000	\$93,876	\$743,876	\$386,827	\$0	\$386,827	\$357,049	48%
<b>Commercial Building Renewal Program</b> <i>Scope:</i> Renewal program for the Town of Port Hedland commercial building assets.	Renewal	Land and Buildings	1) Final stage in Project. Contract to commence 15 March 2019 with expected completion date before 30 June 2019, subject to contractors availability. 2) Upgrade to Marie Marland Clubrooms to provide compliant kitchen and ablutions for user groups. Initial consultation undertaken and draft first version under review by Baseball committee for feedback. Expect consultation to be finalised within the week for the architect to complete design drawings. Works to be undertaken in house due to budget restraints and available internal labour. Expect commencement 1 April 2019 for completion 30 June 2019.						Municipal/ Reserve	\$469,000	-\$93,879	\$375,121	\$146,510	\$6,700	\$153,210	\$221,911	59%
<b>Housing Renewal Program</b> <i>Scope:</i> Renewal program for the Town of Port Hedland staff housing assets.	Renewal	Land and Buildings	All major works within project complete including wet area renewals and internal/ external painting. Review of Q3 budget remains and small works being undertaken in preparation for YMCA transition and the housing requirements.						Municipal/ Reserve	\$277,000	\$0	\$277,000	\$214,999	\$21,174	\$236,173	\$40,827	15%
<b>JD Hardie Expansion</b> <i>Scope:</i> Detailed Masterplan for JD Hardie Youth Zone and surrounding outdoor areas, for ELT and Council approval by 30 June 2019 with accommodation of childcare space and library being explored.	Renewal	Land and Buildings	Donovan and Payne Architects responsible for design. A Balanced View Leisure Consultants are currently work with ToPH officers on community consultation. Communications out with workshops are to be hosted on 27 and 28 February. Building Better Regions Fund submission for stage one (shaded multi-purpose courts) – still awaiting response from Department of Industry, Innovation and Science.						Reserve	\$143,841	\$0	\$143,841	\$44,285	\$76,909	\$121,194	\$22,647	16%

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<b>JD Hardie Kiosk and Reception Redesign</b> <i>Scope:</i> Columns to be removed from Kiosk area x 2, benches repaired and leveled, cupboards and drawers installed, painting and floor space repaired. Customer service area extended - second desktop	Upgrade	Land and Buildings	Project which is scheduled for completion over the second week of the April School holidays to ensure minimal disruption to services. Officer is currently scoping the works and identifying what can be completed internally and what will require outside contractors.						Municipal	\$20,000	\$0	\$20,000	\$0	\$0	\$0	\$20,000	100%
<b>Marapikurrinya Toilet Re-Vamp</b> <i>Scope:</i> Update toilet vanities to make the area more appealing.	Upgrade	Land and Buildings	Project has been awarded to MJW Building. Works are scheduled to commence 8 April 2019 with proposed completion date of 8 May 2019. Modular to replace current facility with full compliance to Town's DAIP and under consultation of the Port Hedland Police.						Municipal	\$150,000	\$0	\$150,000	\$480	\$0	\$480	\$149,520	100%
<b>Port Hedland Community Facilities (Turf club)</b> <i>Scope:</i> Detailed Masterplan for McGregor Street Sports Precinct to include Turf Club, town ovals, soccer fields, tennis courts, hockey fields, canine club, caravan park and skate park for ELT and Council approval by 30 June 2019. A shared use facility to cater for most user groups being explored.	Renewal	Land and Buildings	Donovan and Payne Architects responsible for design. A Balanced View Leisure Consultants are currently working with ToPH officers on community consultation. Workshops are to be hosted on 27 and 28 February. Building Better Regions Fund submission for stage one (shaded multi-purpose courts) – still awaiting response from Department of Industry, Innovation and Science.						Reserve	\$93,841	\$0	\$93,841	\$0	\$65,970	\$65,970	\$27,871	30%
<b>South Hedland Sports Precinct</b> <i>Scope:</i> Detailed Masterplan for South Hedland Integrated Sports Complex to include Kevin Scott Oval, Wanangkura Stadium and Marie Marland Reserve. A shared use facility to cater for most user groups being explored.	Renewal	Land and Buildings	Sandover Pinder Architects responsible for design. A Balanced View Leisure Consultants are currently working with ToPH officers on community consultation. Workshops are to be hosted on 27 and 28 February.						Reserve	\$365,145	\$0	\$365,145	\$35	\$84,583	\$84,618	\$280,527	77%
<b>CCTV - Finucane Island Boat Ramp/Car Park Remote CCTV</b> <i>Scope:</i> Remote CCTV will ensure assets in the vicinity of the Finucane Island Boat Ramp/Car Park are monitored and protection is implied.	New	Furniture and Equipment	Further consultation with internal parties to be undertaken for system capabilities.						Municipal	\$4,200	\$0	\$4,200	\$0	\$0	\$0	\$4,200	100%
<b>CCTV - Safer Communities - CCTV Network Expansion</b> <i>Scope:</i> Implementation of a CCTV solution for Public Surveillance as part of the Safer Communities program to provide local Police with a 24-hour monitoring crime prevention toll.	New	Furniture and Equipment	RFT documentation to be drafted in liaison with Subject Matter Expert. Town has received initial payment of funds \$205,738.						Grants	\$411,656	\$0	\$411,656	\$0	\$0	\$0	\$411,656	100%
<b>Infocouncil Software</b> <i>Scope:</i> Software for the automation of Council Agendas and Minutes	New	3 x year software subscription	Project is in procurement process finalisation phase to select a suitable supplier for this project. The evaluation panel has assessed each quote documentation and has picked the most suitable supplier. Award and decline letters will be sent out early March by procurement. Project is for three years with 2 x 1 year extension options at the discretion of Town.						Municipal	\$35,345	\$0	\$35,345	\$0	\$0	\$0	\$35,345	100%
<b>Library Software</b>	New	Furniture and Equipment	Start delayed due to internet issues. Anticipate remainder of spend in Qtr 4.						Municipal	\$90,000	\$0	\$90,000	\$80,542	\$0	\$80,542	\$9,458	11%
<b>Plan Cabinets for Records</b>	New	Furniture and Equipment	Project to rollover into FY19/20. Noted at Budget Review.						Municipal	\$10,000	\$0	\$10,000	\$0	\$0	\$0	\$10,000	100%
<b>Rapid Plan Traffic Management System</b> <i>Scope:</i> Purchase of Software that enables the Town to generate specific Traffic Control Diagrams that our generic set does not cover.	New	Furniture and Equipment	Rapid Plan Traffic Management System (RapidPlan 3) has been purchased by I.T. and installed on the Engineering Technical Officers computer 13/12/18. Invoice has been paid. Remaining funds in budget to be returned to Municipal. The licensing budget under Corporate & Performance will need to include \$375 (ex GST) annual license renewal for FY 19/20. This project is completed and closed out.						Municipal	\$5,000	\$0	\$5,000	\$1,695	\$0	\$1,695	\$3,305	66%
<b>Safe Purchase</b>	New	Furniture and Equipment	Not required anymore. Noted at Budget Review.						Municipal	\$5,000	\$0	\$5,000	\$0	\$0	\$0	\$5,000	100%

TOWN OF PORT HEDLAND 2018/19 CAPITAL PROJECTS				PROJECT PHASE					BUDGET REVIEW AND MANAGEMENT								
Title & Scope	Asset Classification	Asset Type	Notes	Initiation	Planning & Design	Tenders & Contracts	Delivery	Close Out	Funding	2018/19 Adopted Budget	Amendments	Total 18/19 Budget	YTD Expenditure	Purchase Orders	Total incl Commitments	Variance \$	Variance %
CCTV Hardware Refresh	Renewal	Furniture and Equipment	Project to rollover into FY19/20. Noted at Budget Review.						Municipal	\$250,000	\$0	\$250,000	\$30,250	\$0	\$30,250	\$219,750	88%
Firewalls Refresh	Renewal	Furniture and Equipment	Project to rollover into FY19/20. Noted at Budget Review.						Municipal	\$75,000	\$0	\$75,000	\$0	\$0	\$0	\$75,000	100%
ICT Hardware and Renewal Including Windows 10 Upgrade	Renewal	Furniture and Equipment	In progress. Windows 10 upgrade completed. Remainder is ICT hardware and will be used as part of server refresh.						Reserve	\$80,000	\$0	\$80,000	\$44,531	\$6,881	\$51,412	\$28,588	36%
Iphone Replacement	Renewal	Furniture and Equipment	No longer required with items less than \$5k now captured as operating. Also, mobile devices covered by usage contract.						Municipal	\$5,000	\$0	\$5,000	\$0	\$0	\$0	\$5,000	100%
South Hedland Skate Park CPTED Design Response <small>Scope: Crime Prevention through Environmental Design (CPTED) assessment of the South Hedland Skate Park including Town Square and surrounding areas. This will be the first stage of the project.</small>	Renewal	Furniture and Equipment	Will be rolled over to the next financial year, as we wouldn't be able to spend the budget in this financial year.						Reserve	\$15,000	\$0	\$15,000	\$0	\$0	\$0	\$15,000	100%
Telecommunications Renewal & Upgrade Project	Renewal	Furniture and Equipment	Project to rollover into FY19/20. Noted at Budget Review.						Reserve	\$500,000	\$0	\$500,000	\$0	\$0	\$0	\$500,000	100%
Workstations Refresh (IT)	Renewal	Furniture and Equipment	Amount will be transferred to operational expenses as part of mid-year budget review. Items less than \$5k no longer captured as capital.						Municipal/ Reserve	\$35,000	\$0	\$35,000	\$0	\$0	\$0	\$35,000	100%
CCTV - Marquee Park Federation Into Town's CCTV Network <small>Scope: To connect the Marquee Park Federation into Town's CCTV Network.</small>	Upgrade	Furniture and Equipment	Project to align with Safer Communities - CCTV Network Expansion works.						Municipal	\$60,000	\$0	\$60,000	\$0	\$0	\$0	\$60,000	100%
Desktop Phone System	Upgrade	Furniture and Equipment	Delayed to Qtr 4, possibly FY19/20.						Municipal	\$155,000	\$0	\$155,000	\$0	\$0	\$0	\$155,000	100%
JD Hardie Outdoor Basketball Courts Backboards Upgrade <small>Scope: Resurface, drainage and relining of the outdoor courts at the JD haride Youth Zone. New fences, backboards, and goal posts installed</small>	Upgrade	Furniture and Equipment	New backboards were purchased and installed in 2018 with sponsorship funds from Roy Hill. New fences were installed in 2018 with sponsorship funds from FMG. Grant for \$18,000 for the relining and installation of new posts successful in 2019. Further works on hold until confirmation of BBRF grant confirmed for new courts.						Municipal	\$20,000	\$0	\$20,000	\$0	\$0	\$0	\$20,000	100%
Server Room Refresh/Microwave Link Upgrade	Upgrade	Furniture and Equipment	Server refresh delayed to Qtr 4 (municipal \$120k). Upgrade of microwave link dependent on communications advice and most likely delayed to FY20 (reserve \$130k).						Municipal/ Reserve	\$250,000	\$0	\$250,000	\$0	\$0	\$0	\$250,000	100%

TOWN OF PORT HEDLAND 2018/19 CAPITAL PROJECTS				PROJECT PHASE					BUDGET REVIEW AND MANAGEMENT								
Title & Scope	Asset Classification	Asset Type	Notes	Initiation	Planning & Design	Tenders & Contracts	Delivery	Close Out	Funding	2018/19 Adopted Budget	Amendments	Total 18/19 Budget	YTD Expenditure	Purchase Orders	Total Incl Commitments	Variance \$	Variance %
<b>Small Plant Replacement Program</b> Scope: Replacement of small plant as required throughout FY18/19.	Renewal	Plant and Equipment	Items purchased and received for P&G team. Budget to be reassessed in early 2019 for Engineering and Waste team. Currently on program and on budget.						Reserve	\$35,000	\$0	\$35,000	\$24,465	\$3,453	\$27,917	\$7,083	20%
<b>Large Plant Replacement Program</b> Scope: Carry forward of Rear Loader Rubbish Truck FY17/18. Purchase of new plant trailer and buying out lease on current PC18MR-3 excavator.	Renewal	Plant and Equipment	Rear Loader Rubbish Truck delivered. Excavator lease finished and machine purchased 31/10/18. RFQ for Plant Trailer re-released and closed 20/11/18. Trailer purchased from PTE Group with an 8 week lead time. Trailer purchased from PTE arrived 25/02/19.						Reserve/ Sale of Assets	\$400,000	\$0	\$400,000	\$374,955	\$0	\$374,955	\$25,045	6%
<b>Light Fleet Replacement Program</b> Scope: Replacement of 28 light vehicles from fleet.	Renewal	Plant and Equipment	Item passed at OCM 13/02/19. Contracts and purchase order awarded to PMG 27/02/19.						Reserve/ Sale of Assets	\$946,000	\$0	\$946,000	\$0	\$0	\$0	\$946,000	100%
<b>Phase 2 Digital Radio System</b> Scope: Complete installation of TOPH digital radio system in vehicles and heavy equipment.	New	Plant and Equipment	Internal stakeholder consultation held to discuss future of radio system. Consultant to conduct radio audit.						Reserve	\$44,318	\$0	\$44,318	\$0	\$0	\$0	\$44,318	100%

TOWN OF PORT HEDLAND 2018/19 OPERATIONAL PROJECTS		PROJECT PHASE					RESPONSIBLE OFFICERS	BUDGET REVIEW AND MANAGEMENT								
Title & Scope	Notes	Initiation	Planning & Design	Tenders & Contracts	Delivery	Close Out	Directorate	Funding	2018/19 Adopted Budget	Amendments	Total 18/19 Budget	YTD Expenditure	Purchase Orders	Total incl Commitments	Variance \$	Variance %
<b>Active Oval Renovation Program</b> Scope: Verti-mowing, verti-draining and fertilising of the Towns active sports ovals to improve the health of the turf.	Project in execution with completion proposed for end March 2019.						Infrastructure & Town Services	Municipal	\$100,000	\$0	\$100,000	\$0	\$0	\$0	\$100,000	100%
<b>Building Asset Fire Safety Audit 2017/18</b> Scope: Compliance works to be undertaken based on Audit Report.	Scope has been finalised based on the audit report received from FY18/19. Works are being segregated into the required trades people. Procurement process being under taken from relevant works in the form of Quotation Request.						Infrastructure & Town Services	Unfinished Works Reserve	\$50,000	\$0	\$50,000	\$0	\$0	\$0	\$50,000	100%
<b>CHRMAP</b> Scope: Preparation of the Coastal Hazard Risk Management and Adaptation Plan to investigate and manage potential coastal erosion and flooding within the Port Hedland townsite.	Scheduled for referral to Council 30 April 2019.						Development, Sustainability & Lifestyle	Spoilbank Reserve	\$50,000	\$0	\$50,000	\$47,114	\$10,885	\$57,999	-\$7,999	-16%
<b>Coastal Recreation Areas Management Plan</b> Scope: Preparation of foreshore management plan for Port Hedland townsite following adoption of CHRMAP.	Application for 50% grant funding due to State Government on 1 April 2019.						Development, Sustainability & Lifestyle	Municipal	\$50,000	\$0	\$50,000	\$0	\$0	\$0	\$50,000	100%
<b>Corporate Security Improvements</b>	Project to be reviewed						Corporate & Performance	Unfinished Works Reserve	\$50,000	\$0	\$50,000	\$0	\$2,000	\$2,000	\$48,000	96%
<b>Design Concepts Foreshore Infrastructure</b> Scope: Detailed design for immediate foreshore protection works required from adoption of CHRMAP.	Not yet initiated. Pending adoption of CHRMAP.						Development, Sustainability & Lifestyle	Spoilbank Reserve	\$60,000	\$0	\$60,000	\$0	\$0	\$0	\$60,000	100%
<b>GIS Implementation</b>	Project not commenced							Municipal	\$30,000	\$0	\$30,000	\$0	\$0	\$0	\$30,000	100%
<b>Waste Strategy Project</b>	Strategy developed and presented to Council for adoption in September 2018 OCM. Strategy elements include: 1. Approach market for commercial prices for kerbside refuse collections - Tender released. 2. Construct a Community Recycling Centre (CRC) - Conceptual design phase underway, construction slated for FY 19/20. 3. Finalise and submit to DWER for approval master plan and closure plan for south Hedland landfill facility. Plan to be finalised once siting location for the CRC is finalised. 4. Implement community kerbside recycling - A final recommendation will be forthcoming once the Municipal collections tender that is due for submission on the 13 March is reviewed.						Infrastructure & Town Services	Waste Reserve	\$75,000	\$0	\$75,000	\$109,975	\$33,915	\$143,890	-\$68,890	-92%
<b>Local History Collection Digitilisation</b>	Project not commenced						Development, Sustainability & Lifestyle	Municipal	\$20,000	\$0	\$20,000	\$0	\$0	\$0	\$20,000	100%
<b>.id Forecasts</b> Scope: Population and economic forecast data.	.id community profile and economic forecasts online. Scheduled for review late 2019						Development, Sustainability & Lifestyle	Unfinished Works Reserve	\$33,550	\$0	\$33,550	\$0	\$0	\$0	\$33,550	100%

TOWN OF PORT HEDLAND 2018/19 OPERATIONAL PROJECTS		PROJECT PHASE					RESPONSIBLE OFFICERS	BUDGET REVIEW AND MANAGEMENT								
Title & Scope	Notes	Initiation	Planning & Design	Tenders & Contracts	Delivery	Close Out	Directorate	Funding	2018/19 Adopted Budget	Amendments	Total 18/19 Budget	YTD Expenditure	Purchase Orders	Total incl Commitments	Variance \$	Variance %
<b>Observation Tower Assessment</b>	Project not commenced							Municipal	\$25,000	\$0	\$25,000	\$0	\$0	\$0	\$25,000	100%
<b>Parks and Paths Strategy</b> <i>Scope:</i> Establishment of a framework for the assessment of existing public open space and path networks, to assist in the determination of maintenance and service levels of these assets and infrastructure within the townsite. The strategy will also establish alternative funding mechanisms for ongoing maintenance.	Draft to be presented to Council week beginning 4 March 2019, following which public consultation will commence.						Development, Sustainability & Lifestyle	Unspent Grants Reserve	\$85,000	\$0	\$85,000	\$16,000	\$1,500	\$17,500	\$67,500	79%
<b>Road Safety Audit &amp; Compliance Improvement</b> <i>Scope:</i> Identify priority roads requiring Road Safety Audit to complement future grant funding applications.	Quote received for 6 locations identified from MRWA CARS. Road Safety Audit to be undertaken in March 2019.						Infrastructure & Town Services	Municipal	\$40,000	\$0	\$40,000	\$2,573	\$10,800	\$13,373	\$26,627	67%
<b>Rollout of SCP/CBP/Vision/Mission Values &amp; Culture</b>	Project completed.						Development, Sustainability & Lifestyle	Municipal	\$20,000	\$0	\$20,000	\$2,774	\$0	\$2,774	\$17,226	86%
<b>Street Tree Replacement Program</b> <i>Scope:</i> Replacement of street trees in a South and Port Hedland - 4 year program.	All areas street trees requiring replacement have been identified and program has been developed. Trees for this FY has been sourced and procured.						Infrastructure & Town Services	Municipal	\$50,000	\$0	\$50,000	\$0	\$0	\$0	\$50,000	100%
<b>Tyre Management Project</b>	1. This project closed out in August 2018. 2. Over 6800 of tyres were shredded with a further 2500 oversized tyres cut in to smaller pieces. All the material has been buried in special landfill cells that have been approved for construction by DWER. 3. DWER confirmed in December 2018 that all outstanding issues in relation to legacy tyres at the South Hedland Landfill had been satisfactorily resolved.						Infrastructure & Town Services	Waste Reserve	\$750,000	\$0	\$750,000	\$584,607	\$0	\$584,607	\$165,393	22%
<b>Airport Masterplan Review</b> <i>Scope:</i> Review of draft Airport Masterplan prepared by Port Hedland International Airport in accordance with the lease conditions.	Pending final Master Plan and Capital Works Program from Port Hedland International Airport						Development, Sustainability & Lifestyle		\$0	\$0	\$0	\$27,730	\$11,970	\$39,700	-\$39,700	