

Status of Council Decisions



| Date of Meeting | Meeting Type | Decision Number | Item Title | Decision of Council | Officers Status Update | % Complete |
|-----------------|--------------|-----------------|---|--|---|------------|
| 24/04/13 | OCM | 201213/346 | 11.1.3.1 Request for Tender - Butler Way Pretty Pool Land Development Project (File No. 802201G) | That Council requests the Chief Executive Officer or his delegate to prepare and advertise a Request for Tender for Reserve 40652 Butler Way Port Hedland in accordance with the provisions of section 3.57 of the Local Government Act 1995. | <p>24/06/2014 - On hold acquisition not approved by the State of Western Australia. Town officers have secured the vesting of property for staff housing and land is being deconstrained via a grant from the Department of Regional Development and Lands</p> <p>13/11/2015 - Ongoing - Staff Housing</p> <p>14/10/2016 - Technically, the option to go to tender is still an option even though the project has changed scope. Civil works was completed in September 2016 and three lots have been created. The long term intention is to develop the site for executive housing however due to budget constraints this development will not happen in 2016/17. The issue of land tenure is something that will need to be addressed. Currently the parcel is a reserve for staff housing. The Town has the option to purchase this land from the State at a potential discount of 50%.</p> <p>08/03/2018 - Update to be given by Director Infrastructure and Town Services in coming weeks following discussion of blocks.</p> <p>01/05/2018 - Matter is up for consideration in the 2018/19 Budget (GS)</p> <p>09/08/2018 - A budget has been put forward for consideration in the 2018/19 budget to cover the costs of undertaking the detailed design phase of the project with the delivery of the projects in 2019/20 (GS)</p> <p>12/11/2018. The project is on track to be delivered in 2019 - 2020. The funding has been listed for consideration in the LTFP. The detailed design works will be delivered in quarter 3 and 4.</p> <p>27/02/2019 - An Architect has been appointed for the design of the properties on Butler Way. Final designs will be completed for ELT review in May 2019 (GS)</p> | 25% |
| 24/04/13 | OCM | 201213/347 | 11.1.3.2 Request for Proposals: 1.4 Hectares on Reserve 8214 (McGregor Street) for Commercial Development Projects (File No. 803179G) | That Council requests the Chief Executive Officer or his delegate to prepare and advertise a Request for Proposal for the 1.4ha parcel of land on Reserve 8214 in accordance with the provisions of section 3.58 of the Local Government Act 1995 in consultation with the Turf Club to be submitted and approved to the Minister of Regional Development and Lands. CARRIED 7/0 | <p>24/06/2014 - Project on hold pending project proponent.</p> <p>13/11/2015 - Economic Development will take the file and write the agenda item for adoption of the scheme amendment per Council's request.</p> <p>23/12/2015 - Mark Kift at Department of Lands contacted re if the State could dispose of this land at a lower price outside the current policy (outcome TBA)</p> <p>29/04/2016 - Letter sent to the Dept. of Lands re the Town's formal notification that it will no longer pursue the acquisition of the lazy land parcels: with the exception of McGregor Street</p> <p>01/06/2016 - Economic Development to book a time with Planning to discuss the Scheme Amendment issues on this site</p> <p>27/02/2018 - This project to be placed on hold pending finalisation of the Turf Club Sporting Precinct Masterplan (TB)</p> <p>05/03/2019 - The Town is in the consultation phase for the McGregor St Masterplan. Resolution remains on hold throughout masterplan process. (MC)</p> | 1% |
| 28/08/13 | OCM | 201314/058 | 11.3.2.3 Port Hedland Consolidated Coastal Foreshore Masterplan – Adoption for Advertising (File No: 18/08/0002) | That Council: 1. Adopts the Consolidated Foreshore Redevelopment Master Plan (Attachment 1) as a guide to further planning and decision making; and 2. Notes that further feasibility and detailed investigation will be required for the individual recommendations contained in the Consolidated Foreshore Redevelopment Master Plan and will be considered by Council on each occasion with priorities, funding and timing of any developments considered within the context of the Strategic Community Plan, Corporate Business Plan, 10 year Long Term Financial Plan, Asset Management Plan and Pilbara's City Growth Plan / Implementation Framework. CARRIED 8/0 | <p>27/02/2018 - This project has not been budgeted for and cannot progress until the Coastal Hazard Risk Management Adaptation Plan (CHRMAP) for the Port Hedland townsite is completed (August 2018) (CR)</p> <p>12/11/2018 - No budget has been allocated to implement this project as per above (CR)</p> <p>27/02/2019 - No change.</p> | 50% |
| 19/03/14 | SCM | 201314/269 | 6.1.4 Town Planning Scheme Review and Caretaker Rights (File No.: 18/09/0040) | That Council: 1. Request the Chief Executive Officer, or his delegate(s), to consult with the community with regard to any direction proposed through the Scheme review including any proposals to the existing "Caretakers Dwelling(s)" and "Noxious Industries" in Wedgefield; and 2. Request the Chief Executive Officer, or his delegate(s), continue to investigate process improvement to ensure "leading practice" standards are maintained and improved throughout the various Town's departments. CARRIED 8/0 | <p>24/06/2014 - Caretakers dwellings are being reviewed as part of the planning scheme. the preparation of the scheme is ongoing with discussions ongoing with the dust task force</p> <p>16/12/2016 - On Hold indefinitely pending finalisation of Local Planning Scheme 6</p> <p>27/02/2018 - On hold pending review of Local Planning Scheme 6 (CR)</p> | 50% |
| 27/08/14 | OCM | 201415/031 | 11.4.2 Request to Lease - Play and Learn WA Pty Ltd | That Council: 1. Dispose of a 1582.42m ² portion of Reserve 37820, Lot 550 Hedditch Street, South Hedland to Play and Learn WA Pty Ltd by way of land lease in accordance with Section 3.58 (3) of the Local Government Act 1995 on the following terms and conditions: a) Initial lease term 21 years; b) Option to extend by 21 years, subject to approval from the Minister of Lands in accordance with the management order; c) Annual rental of \$2,500 exclusive GST; d) Annual increase to the base rental by the Consumer Price Index (Perth) for the quarterly (12 month) figure, published in the immediate preceding period to the review date; e) All costs associated with the occupation of the land to be borne by the lessee, including, but not limited to any capital, operational and whole of life asset costs and Local Government rates; and f) Permitted purpose child care centre. Subject to no submissions being received in the requisite advertising period. CARRIED 6/0 | <p>Play and Learn are reviewing the DRAFT lease Building and construction planned to commence April 2015</p> <p>12/03/2015 - Play and Learn may not go ahead with the proposal as there may be scope for them to remain on current site - Leasing Officer to prepare a letter to set deadline for activation of the lease site.</p> <p>21/04/2016: To schedule meeting with Play and Learn WA to discuss their intention with the lease.</p> <p>05/07/2016: Leasing Officer writing to the proponent seeking advice as to whether they wish to continue or abandon the request.</p> <p>27/07/2016: Leasing Officer advised proponent's representative is returning from leave Monday 1 August 2016 and will respond in due course.</p> <p>04/08/2016 - Leasing Officer has prompted again for advice as to Play and Learn's intent to continue with request</p> <p>19/08/2016 - Advice from Play and Learn received confirming it has not yet decided to remove themselves from South Hedland entirely however they have no intention of taking up a lease over the portion in the near future. They will continue to monitor the landscape in South Hedland and review their decision on an as needs basis.</p> <p>26/09/2016 - Advice remains as above. No change. Unable to remove as outstanding item until proposed Lessee advises they will not be requesting lease over portion.</p> <p>08/02/2017 - No change, Town has not received any advice regarding their intentions for the parcel outside of the advice received on 19/8/16.</p> <p>27/02/2018 - No change, Town has not received any advice regarding their intentions for the parcel outside of the advice received on 19/8/16 (TR)</p> | 95% |
| 16/12/15 | OCM | 201516/105 | 12.1.4 Lazy Lands – Request to renegotiate with the Department of Lands Regional and Metro Services | That Council: 1. Request the Chief Executive Officer, or his delegate(s), to continue to negotiate in good faith an acquisition/utilization strategy considering the amount of staff time and funds expended upon the properties with the Department for Lands – Regional and Metro Services for the two previously approved commercial development projects being: a) The 1.4 hectare section of Reserve 8214 (Port Hedland Turf Club) approved for excision from the reserve on 14 November 2012; and b) The Northern portion of Reserve 37820 (South Hedland Tennis and Bowls Club) approved for excision from the reserve on 28 January 2015. 2. Note that the acquisition activity on behalf of the Town will cease on the 9 residential properties listed in the table below and they will remain recreation reserves: CARRIED 5/3 | <p>The official status is partially ongoing + ceased.</p> <p>Supporting background 16 Dec OCM Council approved (decision 201516/105) to support to continue to negotiate on acquiring 1.4ha Reserve 8214 McGregor Street and Reserve 37820 at the South Hedland Tennis and Bowls club + cease acquisition activity on the 9 residential lots.</p> <p>Jan 2016 the Town appointed APC to carry out one final valuation of all sites, for the internal review of Council and the Exec. The decision was to again cease acquisition activity on the 9 residential lots.</p> <p>The Town has receipted a few official letters from the Department of Lands (Adam aware) re acquisition of the residential sites – Rhiannon has issued response letters formally rejecting all offers to purchase the sites.</p> <p>The status of lazy lands is captured (and updated) in the Weekly Progress Reports on H-drive.</p> <p>27/02/2018 - Progressing the implementation of lazy lands has not been identified as a priority and this project is therefore placed on hold pending further direction from executive (TB)</p> | 1% |
| 27/01/16 | OCM | 201516/155 | 13.1 Wealth Management Framework – Airport Lease Funds | That Council request that the Chief Executive Officer engage a suitable experienced legal firm to review the attached draft Trust governance structure presented as part of the Airport lease funds wealth management framework from a legal and tax perspective and report back to Council at a future meeting. CARRIED 8/0 | <p>Herbert Smith Freehills have been engaged to provide advice on pros and cons of internal vs external governance structure. Advice also received from Herbert Smith Freehills on permissible investment types under section 6.14 of the Local Government Act and Regulation 19C of the Financial Management Regulations. Confirmation has been received from the Department of Local Government. Information distributed to EMS via email on Friday 15 April 2016 and workshop with EMS on 27 April 2016. Report to Council on the legal advice pending. An initial workshop on the general matter was held with available Elected Members on 8 June 16. Further Workshops are to be scheduled.</p> <p>02/02/2017- A concept forum session with Council was held on 9 November 2016 to consider governance model options and information was circulated separately for consideration. Since appointment of new CEO the executive team is currently working on a plan for a series of workshops with Elected Members to work to an agreed governance structure, investment framework and selection of preferred or allowable investments.</p> <p>13/03/2018 - The Town is working through this matter with a view to presenting preliminary options to Council at a briefing on 24 March 2018.</p> <p>18/05/2018 - Preliminary discussions have been undertaken with Elected Members, however we are looking to lobby with the state government on reducing the restrictions on the investment rules within the LG Act (JM)</p> <p>27/11/2018 - There are no further updates at this stage (ELT)</p> <p>08/03/2019 - There are no further updates at this stage (ELT)</p> | 75% |

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| 27/04/16 | OCM | 201516/223 | 12.2.1 Consideration to Enter into a Memorandum of Understanding with the Department of Fire & Emergency Services – Management and Control of Bush Fires and Emergency Services in the Pilbara on a Three Year Trial Basis. | That, with respect to the memorandum of understanding with the Department of Fire and Emergency Services for management and control of bush fires and Emergency Services in the Pilbara on a three year trial basis, Council: 1. Authorise the Chief Executive Officer to enter into a memorandum of understanding with the Department of Fire and Emergency Services under the Bush Fires Act 1954. 2. Request the Fire and Emergency Services Commissioner to designate a person employed in the Department of Fire and Emergency Services to act as the Chief Bush Fire Control Officer in accordance with section 38A of the Bush Fires Act 1954 during the trial period. CARRIED 8/0 | 26/09/2016 - Under review. A memo has been supplied to the A/CEO detailing concerns identified with signing the MOU. Awaiting feedback from A/CEO. 13/7/16 --- - Further information regarding the likelihood of the MOU proceeding coming. further updates to come. 28/02/2018 - There are ongoing concerns in respect to liability and financial burden. Since the resolution, the Town has formed a bush fire brigade who are now the first responder to fires outside the gazetted fire district and is working well. Due to the Ferguson Inquiry reports findings and recommendations, the MoU has not been signed and our has been accepted by DFES. The Town has come a long way in respect to its fire management obligations since the resolution and is fully autonomous. 01/05/2018 - The matter is still under review. The outcomes of the Ferguson Review has resulted in significant changes to how bush fires will be managed in WA. The introduction of a Rural Fire Service and greater support for Bush Fire Brigades has changed the state of play and therefore may have made the signing of an MOU unnecessary. Will provide update as the outcomes of the Ferguson report come into effect (MC) 09/08/2018 - the matter is under review. the implementation of the Ferguson review recommendations will see a significant change to the structure of DFES with respect to Bush Fire Brigades and obligations of Local Government. Binding to an MOU at this point is risky until the implementation is complete and the situation is assessed. 12/11/2018 - The Town will be employing a new Emergency Services Advisor. They will formally review the MOU in relation to how it may affect the Town of Port Hedland operationally and if there is value. The review will be provided to ELT as a priority (MC) 27/02/2019 - The Town now has the Emergency Services role filled and an assessment of the current MOU is underway. A report will be provided to the executive once complete (MC) | 50% |
| 27/07/16 | OCM | CM201617/017 | 12.2.4 Port Hedland Pony Club - License | That with respect to the request from the Port Hedland Pony Club to lease an additional portion of land, the Council: 1. Approve in principle to temporarily dispose of a portion of Reserve 29044, by way of license to become an annexure to the current lease agreement between the Town of Port Hedland and the Port Hedland Pony Club for Reserve 31462, Styles Road on the following terms and conditions: a) Initial Term – 12 months; b) First Option – 12 months. 2. Authorise the Acting Chief Executive Officer to liaise with the Department of Lands on the appropriate wording of the management order purpose(s) and acknowledge that the portion of Reserve 29044 is currently set aside as a possible development site for a caravan park and should this development progress, then this portion of the lease agreement (license) would cease. The agreed vacate terms are 90 days' notice in the event that the caravan park development is approved. 3. Acknowledge that there will be no additional fee payable by the Port Hedland Pony Club for the temporary use of this land. CARRIED 9/0 | 02/08/2016 – Leasing Officer contacted Department of Lands for comment and advice on the addition of the purpose "recreation" to the management order over portion of Reserve 29044, in addition to the current vested purpose which is "Caravan Park". 02/08/2016 - Department of Lands requested additional reasoning of the request and that this be forwarded to the Case Assessment Team for review and investigation. 05/08/2016 – Leasing Officer liaising with Planning and Development Team for progress for the request. 26/09/2016 - Leasing Officer progressing with the application process to amend the vesting order with Minister for Lands and Planning and Development Team. 09/11/2016 - Progressing through Planning and Development Team. 16/11/2016 - Final request sent to Department of Lands for amendment to vesting order. Waiting for processing. 08/02/2017 - Waiting for Department of Lands to amend vesting order, 16/8/17 - Leasing Officer has been in contact with Planning Officer seeking regular updates on the change of the vesting order. Department of Lands are still yet to make an amendment and so no progression can be made. 26/02/2018 - Department of Lands have advised the following: 'A decision on native title is still being considered. Requirements for native title dispositions have changed dramatically and we are still receiving updates from our lawyers and State Solicitor's Office regarding the changes.' The Department will advise the Town as soon as a decision is made. 02/05/2018 - Department of Planning, Lands and Heritage confirmed Native Title is still being worked through (KD) 09/08/2018 - No further progress until Native Title is worked through. (KD) 19/11/2018 - Amendment to Reserve purpose approved, amended Management Order received. Project returned to Senior Property Management Officer for completion. (KD) 19/11/18 - Seeking advice from PHPC as to whether they wish to proceed with the license 27/02/19 - No response from above actions. Have Contacted club committee email once more for advice | 75% |
| 26/07/17 | OCM | CM201718/013 | 12.3.1 Master Plan and Business Plan – McGregor Street Sporting and Recreation Precinct | That with respect to the McGregor Street Sporting and Recreation Precinct, Council: 1. Approve the development of a Master Plan and Business Plan which encompasses, but is not limited to, the buildings, open space and active reserves from the Port Hedland Skate Park, including the soccer / rugby ovals, tennis courts, canine area, turf club, Jim Caffey Pavilion through to Wilson St, incorporating the infield and equestrian area of the racetrack. 2. Allocate \$100,000 in the 2017/18 Budget to finalise a Master Plan and Business Case for consideration by Council, funding agencies and industry to fulfill the requirements of point one (1) above. CARRIED 8/0 | 31/01/2018 - Director is managing this project. RFF consultants have been engaged to start work on this Master Plan project. Internal meetings have been held with the consultant 18/05/2018 - Project is currently tendered out to the market and closes 16 May. To be evaluated shortly afterwards and awarded prior to the end of financial year (TB) 13/08/2018 - Tender has been assessed and to be awarded mid-August 2018. Project to commence by late August 2018. 23/11/2018 - Architect providing preliminary designs by mid-December. Consultant being sourced for community consultation. 08/03/2019 - Consultant has been engaged and two forums have been held in the last week of February 2019. (MC) | 40% |
| 23/08/17 | OCM | CM201718/026 | 12.2.2 Scheme Amendment No.80 – Rezoning Lots 952 & 2046 Tindale Street from 'Other Public Purpose-Waste Disposal and Treatment' to 'Urban Development' | That with respect to Scheme Amendment 80, Council: 1. In accordance with regulation 50 (3) (a) of the Planning and Development (Local Planning Schemes) Regulations 2015, supports Scheme Amendment 80 to the Town of Port Hedland Town Planning Scheme No. 5 without modification; 2. Forward the above information in relation to Amendment No. 80 to the Town of Port Hedland Town Planning Scheme No. 5 to the Western Australian Planning Commission for the Minister for Planning's consideration; and 3. Note that there were no objections received by the Town of Port Hedland during the public consultation period. CARRIED 7/0 | 31/01/2018 - Scheme Amendment 80 has been referred to WAPC and Minister for Planning and the Town is pending final approval. 20/02/2018 - WAPC has requested the Applicant undertake detailed flood, bushfire and earthworks studies before they are prepared to endorse the Amendment. The Applicant has agreed to preparing these studies and the Town is pending further advice from WAPC on how these are progressing. 01/05/2018 - Applicant has advised the detailed studies are being prepared and are due for completion in July 2018 (CR) 29/08/2018 - Still pending technical studies from applicant as per above (CR). 29/08/2018 - Still pending technical studies from applicant as per above (CR). 12/11/2018 - Still pending technical studies from applicant as per above (CR). 27/02/2019 - Scheme Amendment 80 is still not yet determined, and is with WAPC pending technical studies as per above (CR). | 80% |
| 22/11/17 | OCM | CM201718/088 | 12.2.1 RSPCA Funding Approval and Contribution | That Council: 1. Provide in principle support for funding \$20,000 to be considered for inclusion at the next budget review for the proposed RSPCA WA Pilbara based Animal Welfare Improvement project. 2. Authorise the Chief Executive Officer to enter into a Memorandum of Understanding with RSPCA WA in relation to the Pilbara based Animal Welfare Improvement project. CARRIED 8/0 | 15/02/2018 - Awaiting MOU from RSPCA 10/04/2018 - MOU received and signed. Point 2 complete (TW) 18/05/2018 - Budget adopted at the Q2 budget review for 2017/18 financial year, and has been included in the proposed 2018/19 financial year for consideration by council (JM) 11/09/2018 - \$20,000 has been included in budget, and funds are being held by the Town until the RSPCA have finalised recruitment (MC) 02/11/2018 - Still pending recruitment of inspector by RSPCA. will await confirmation (MC) 27/02/2019 - No updates have been received from the RSPCA in relation to recruitment for the position or their intention to continue. will continue to seek determination from RSPCA (MC) | 95% |

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| 13/12/17 | OCM | CM201718/099 | 12.2.4Port Haven TWA Village – Lease Renewal (File No. 05/09/0012) | <p>MOVED: CR HEBBARD SECONDED: CR CARTER</p> <p>That Port Hedland International Airport (PHIA), Compass Group and BHP Billiton Iron Ore Pty Ltd (BHP) be advised:</p> <p>1. That Council approves an extension of the Port Haven lease for a period of 10 years with a further option of 10 years with the Town of Port Hedland giving formal written consent subject to the following actions being commenced within 3 months:</p> <p>a) BHP to provide the Town with a forecast of its construction, operational, maintenance and shutdown workforce accommodation requirements within the Town of Port Hedland for the next 10 years which demonstrates a clear and continued reduction in operational employees housed in Port Haven.</p> <p>b) BHP to engage a suitably qualified and experienced person to prepare a Social Impact Assessment (SIA) for the Port Haven facility as a baseline to assess the direct and indirect cumulative socioeconomic impacts of Port Haven on the Town of Port Hedland over the life of the lease.</p> <p>c) BHP to engage a suitably qualified and experienced person to prepare a Social Impact Management Plan (SIMP) for the Port Haven facility for the next 10 years, which includes:</p> <p>i. Monetary and non-monetary social contributions;</p> <p>ii. Commitments to ensure facility management and guests utilise town-based goods, services, local contractors and programs; and</p> <p>iii. Annual monitoring and reporting on the effectiveness of the SIMP to be submitted to the Town at the end of every financial year. The SIMP shall be modified in response to any socioeconomic issues identified by the Town that are a direct result of Port Haven's operations.</p> <p>2. That the Town of Port Hedland agrees to provide formal written consent for a renewal of the lease following the above terms being satisfied.</p> <p>CARRIED 4/3 ON THE MAYOR'S CASTING VOTE</p> <p>For: Mayor Blanco, Cr Carter and Cr Hebbard Against: Cr Pitt, Cr Whitwell and Cr McDonogh</p> | <p>30/01/2018 - In accordance with part 1b and 1c, SIA and SIMP received.</p> <p>02/05/2018 - Focus Group with Elected Members has been locked in for 23 May 2018 with consultants 'Creating Communities'. Feedback from focus group will go into the SIA.</p> <p>15/05/2018 - Lease documentation signed on 9 May 2018, and sent to external party for full execution (TW)</p> <p>16/08/2018 - Director DSL advised that the Lease was signed by all parties on 25 June 2018, confirmed by Legal Advisor (LS)</p> <p>02/11/2018 - BHP to brief Council on SIA and SIMP at their briefing on 7 November 2018 (TW)</p> <p>28/11/2018 - Final SIA and SIMP will be presented to Council at a future Council meeting (TW)</p> <p>05/03/2019 - The Town corresponded with BHP the last week of February 2019 requesting that confirmation be given to the Town in writing as to how the company has commenced addressing all points listed in the original Council's resolution. The Town is currently awaiting a response from BHP. The new lease document for Port Haven was duly signed by all relevant parties in mid 2018 (JB)</p> | 90% |
| 28/02/18 | OCM | CM201718/162 | 11.2.3Proposed Realignment of Pippingarra Road (File No. 28/01/0017 and 28/01/0018) | <p>That Council, pursuant to sections 56 and 58 of the Land Administration Act 1997;</p> <p>1. Support the proposed dedication of a portion of Pippingarra Road reserve as shown on Attachment 3, subject to advertisement and no substantial objections being received;</p> <p>2. Support the proposed closure of a portion of Pippingarra Road reserve as shown on Attachment 3, subject to advertisement and no substantial objections being received;</p> <p>3. Advertise the proposed road closure for not less than 35 days in accordance with the Land Administration Act 1997;</p> <p>4. Advise the Department of Planning, Lands and Heritage of Council's support following consideration of any submissions received during public consultation; and</p> <p>5. Indemnify the Minister for Lands against any claim for compensation in accordance with Section 56(4) of the Land Administration Act 1997.</p> <p>CARRIED 8/0</p> | <p>13/03/2018 - Awaiting completion of application form and payment of required fee prior to proceeding to advertising - KD</p> <p>02/05/2018 - Advertising closes 18 May 2018</p> <p>22/05/2018 - Advertising closed. Allowing extra couple of days just in case, confirm no objections and send to DPLH. (KD)</p> <p>09/08/2018 - Submitted to DPLH, acknowledgement of application received (KD)</p> <p>06/09/2018 - DPLH will assess and then send the Town survey instructions so that the Town can engage a surveyor. The application is then to go back to DPLH to finalise (KD)</p> <p>02/11/2018 - Pending instructions from DPLH as per above point.</p> <p>01/03/2019 - Survey instructions issued, negotiations being undertaken regarding exact details of survey (KD)</p> | 90% |
| 28/02/18 | OCM | CM201718/165 | 11.3.2Port Hedland Retirement Village – Temporary Management Arrangements (File No. 05/05/0017) | <p>That Council;</p> <p>1. Note the appointment of Foundation Housing Limited as facility manager of the Port Hedland Retirement Village (No. 34 Sutherland Street) for a 6-month period;</p> <p>2. Approve the establishment of the Port Hedland Retirement Village Reserve to manage future income and expenditure associated with the facility with the reserve purpose being:</p> <p>"To fund the development, operation, maintenance and capital expenditure for the Port Hedland Retirement Village."</p> <p>3. Request the Chief Executive Officer report back to the Council with a strategic plan for the Port Hedland Retirement Village which incorporates community and stakeholder consultation, financial and operation management within 6-months;</p> <p>4. Recognize the important contribution the Port Hedland Retirement Village Inc. and its volunteers have provided to the Port Hedland community and delegate to the Chief Executive Officer authority to publicly recognize and celebrate the association's contribution to Port Hedland.</p> <p>CARRIED 8/0</p> | <p>22/05/2018 - Electrical, Building, structural and internal inspections have all been completed and final reports have been received with the exception of the structural report. Senior Property and Facilities Officer is compiling report for Executive to review. (TR)</p> <p>10/09/2018 - Engineering, structural and compliance report completed and sent to Department of Housing. Awaiting decision from the Department as regarding future viability of the village. Once decision is received, a formal report will be presented to Council (ELT)</p> <p>27/11/2018 - Point 2 - Reserve fund yet to be established. Point 3 - Consultant to be engaged to create a Strategic Plan (ELT)</p> <p>06/03/2019 - The contract with Foundation Housing to manage the facility on the Town's behalf has been extended until 31 July 2019, with a further 6 month extension option at the Town's discretion. A reserve fund will be established at the time Council will determine to allocated funds to manage future income and expenditure associated with the facility. The Town is in the process of finalising a presentation to Council in relation to a additional structural, quantity surveyor and building surveyor reports commissioned following the December 2018 Special meeting on the matter (JB)</p> | 20% |
| 28/03/18 | OCM | CM201718/174 | 11.2.3Short Term Recreational Vehicle Camping | <p>That with respect to the provision of Short Term Recreational Vehicle Camping, Council:</p> <p>1. Supports the Town achieving 'RV Friendly' status as defined and maintained by the Campervan and Motorhome Club of Australia;</p> <p>2. Authorise the CEO to determine and manage the operational periods of the Port Hedland Turf Club RV Overflow Area;</p> <p>3. Notes that Town of Port Hedland Ranger patrols will be adjusted as required to ensure conditions of use are adhered to; and</p> <p>4. Commences discussions with local park operators and tourism operators to determine external 'RV Friendly' management options.</p> <p>CARRIED 8/0</p> | <p>16/05/2018:</p> <p>1. RV Friendly status has been reinstated and is now on the CMCA website</p> <p>2. Opening date has been confirmed as Friday 13/04/18. Closure to be determined further into the season</p> <p>3. No action necessary</p> <p>4. Procurement Plan currently under development to facilitate RFQ release (KD)</p> <p>09/08/2018 - Points 1 & 3 complete. Point 4 outstanding - Procurement plan is to be finalised (KD)</p> <p>02/11/2018 - Direction from ELT has been to place the external management of RV Area on hold until further notice.</p> <p>08/03/2019 - Discussions regarding the RV camping have been on hold due to the finalisation of the McGregor Street Sporting and Recreation Precinct. (KD)</p> | 50% |
| 28/03/18 | OCM | CM201718/176 | 11.2.5Award of Tender 2017/14 South Hedland Integrated Sports Precinct | <p>That Council;</p> <p>1. Endorse the recommendation of the evaluation panel and award the Tender 2017/14 for the South Hedland Integrated Sports Precinct; Architect Brief to Sandover Pinder for a projected contract value of \$1,286,765.50 (ex GST) subject to the STOP/GO segments; and</p> <p>2. Commence the Master Plan stage to the value of \$96,727 (ex GST), with any further stages exercisable at the discretion of the Town, following subsequent approval by the Council and future budget allocation.</p> <p>CARRIED 6/2</p> | <p>04/04/2018 - Contract award letter currently being drafted, to be signed and sent.</p> <p>01/05/2018 - Initial project commencement meeting with Sandover Pinder has been established. Project underway.</p> <p>15/05/2018 - Sandover Pinder to attend site on 16/05/2018 and meet key stakeholders to discuss project in greater detail. (TB)</p> <p>13/08/2018 - Initial community consultation has commenced with feedback presented to Sandover Pinder. Further consultation to continue during August.</p> <p>22/11/2018 - Carabiner (company name change from Sandover Pinder) has indicated that more community consultation is required. Currently sourcing appropriate consultants in the Sport and Recreation Industry.</p> <p>28/02/2019 - Community consultation for design of architectural briefs commenced in February.</p> | 45% |
| 23/04/18 | OCM | CM201718/190 | 11.3.1Staff Housing Renewal Program | <p>That with respect to the Capital Staff Housing Renewal Program, Council,</p> <p>1. Approve to dispose of four residential properties as listed by way of sale at auction;</p> <p>a) 4 Janice Way South Hedland;</p> <p>b) 12 Janice Way South Hedland;</p> <p>c) 18 Logue Court South Hedland; and</p> <p>d) 3 Mitchie Crescent South Hedland.</p> <p>2. Support the reserve sale price listing of each property as the lower level of the market range provided in the sales appraisals;</p> <p>3. Approve that all revenue from the sale of the properties be set aside in the Housing Reserve to fund the next three years of the staff housing renewal program; and</p> <p>4. Delegate authority to the CEO to enter in to negotiations on behalf of the Town should the sale value of any property not meet the agreed upon reserve.</p> <p>CARRIED 7/0</p> | <p>07/05/2018 - Request for local real estate agents to register on Vendor Panel (Currently only one) has been sent out via procurement team. RFQ currently being drafted by Senior Property and Facilities Officer</p> <p>29/05/2018 - RFQ process has been completed and Peter Dunning at Ray White Port Hedland have been awarded the properties for sale. Officer has met with Mr Dunning and issued keys for the properties to be initially inspected (TR)</p> <p>26/07/2018 - Auction has been set for the 22nd August 2018 at 7.00pm at Ray White South Hedland (TR)</p> <p>09/08/2018 - Advertising is underway in anticipation for the auction per above (TR)</p> <p>29/08/2018 - 4 Janice Way - Sold via auction 22/08/2018 12 Janice Way - Sold via auction 22/08/2018 3 Mitchie Crescent - to be put on the market following failure to sell via auction on 22/08/2018. 18 Logue Court - Planning are assisting with boundary work. View to sell via auction in the coming months.</p> <p>05/11/18 - Three of the four properties have sold above reserve. The fourth property requires subdivision which is being undertaken currently. Combined total earning for the disposal of the three properties at Auction is \$347,205.00.</p> <p>27/02/19 - Advice received from WA planning commission of the subdivision approval issued on 21/11/19. Works to be completed which are undergoing review by relevant trades to ensure this can go ahead. Unable to list for sale until works on services are complete</p> | 85% |

| Date of Meeting | Meeting Type | Decision Number | Item Title | Decision of Council | Officers Status Update | % Complete |
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| 27/06/18 | OCM | CM201718/228 | 11.2.3 Recommendation to Western Australian Planning Commission on Osprey Rural Structure Plan (File No. 2018/005) | <p>That Council, pursuant to Part 4 of Schedule 2 – Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015:</p> <p>1.Considers the submissions received during public consultation included as Attachment 2 of this report.</p> <p>2.Recommends that the Western Australian Planning Commission approve the Osprey Rural Structure Plan with modifications as follows:</p> <p>a)Plan 1 – Structure Plan Map designates all sensitive land uses within the landfill and sand mine buffer areas as an 'Investigation Area' or 'Future Residential Area'.</p> <p>b)Section 4: Subdivision and Development Requirements of the Structure Plan report to include a section which details the requirements of the buffer areas including:</p> <p>i)Explanation of the need for the buffer ii)Reference the Structure Plan to Clauses 6.6 and 6.7 of the Town of Port Hedland Local Planning Scheme No. 5 iii)Determine the requirements which need to be addressed prior to subdivision being permitted in areas subject to buffers iv)Updating Figure 16 – Indicative Staging Plan to accommodate the recommended modifications to the Structure Plan</p> <p>c)Reducing the amount of public open space to a maximum of 8% of the total subdivisible area, and contributing the remaining 2% of required public open space to the Town of Port Hedland as cash-in-lieu.</p> <p>d)Proposed public open space to be consolidated into not more than two (2) separate locations, and to be reflected in Section 4.6 and Figure 13 – Public Open Space Plan of the Structure Plan report.</p> <p>e)Modification of Section 4.6 and Figure 13 – Public Open Space Plan to remove public open space 'Park F' and consolidate this area as a part of the proposed K-12 School site.</p> <p>f)Clause 4.3(e) is added to Part 1 – Implementation Section of the Structure Plan which details the requirements for a Health Risk Assessment to be undertaken prior to subdivision and development.</p> <p>g)Clause 5(c) is added to Part 1 – Implementation Section of the Structure Plan which states "A Local Development Plan is to be prepared for the easternmost parts of Stage 6 and Stage 7 of the Structure Plan which detail acoustic requirements for buildings in accordance with State Planning Policy 5.4 – Road and Rail Transport Noise and Freight Considerations in Land Use Planning.</p> <p>h)Modify Plan 1 – Structure Plan Map to include the provision of a minimum of 10% of subdivisible area for R10 to R15 residential density in Stage 7 and Stage 8 of Figure 16 – Indicative Staging Plan.</p> <p>i)Include provisions in Section 4: Subdivision and Development Requirements to ensure a suitable a local road network design and interface with public open spaces is developed at subdivision stage.</p> <p>3.Requests that the Western Australian Planning Commission does not approve the Osprey Rural Structure Plan until such time as the Department of Water and Environment Regulation has endorsed a Local Water Management Strategy for the site.</p> <p>CARRIED 7/1</p> <p>For: Mayor Blanco, Deputy Mayor Newbery, Cr Arif, Cr Carter, Cr Daccache, Cr McDonogh, Cr Pitt. Against: Cr Hebbard.</p> | <p>29/08/2018 - The Osprey Rural Structure Plan was passed by Council subject to modifications. The Structure Plan has been referred to the Western Australian Planning Commission (WAPC) to assess the structure plan and recommendations by the Town of Port Hedland. The Town is to provide reasoning for the recommendations as requested by the WAPC. WAPC may determine that changes to the Structure Plan will require it to be re advertised. (CR)</p> <p>27/02/2019 - WAPC aiming to present report to Statutory Planning Committee on 12 March 2019 which should resolve to require the Structure Plan to be modified and resubmitted to the WAPC for approval. (JA)</p> | 75% |
| 26/09/18 | OCM | CM201819/039 | 11.1.5 Management of Community/ Business Rooms at Port Haven | <p>MOVED: CR MCDONOGHSECONDED: CR ARIF</p> <p>That Council:</p> <p>1.Impose a booking fee for the community/business rooms at Port Haven of \$15/booking in the Schedule of Fees and Charges 2018/19 to apply from 1 January 2019, in accordance with section 6.16(3) of the Local Government Act 1995.</p> <p>2.Request to CEO to give local public notice of Council's intention to impose a booking fee for the community/business rooms at Port Haven of \$15/booking in the Schedule of Fees and Charges 2018/19 to apply from 1 January 2019, in accordance with section 6.19 of the Local Government Act 1995.</p> <p>CARRIED BY ABSOLUTE MAJORITY 7/1</p> | <p>02/11/2018 - Item 1 - Manager Finance has been notified about the amended F&C Schedule. To be effective from 1 Jan 2019. Item 2 - Governance to organise public notice closer to the time.</p> <p>16/11/2018 - Public notice has been booked for Wednesday 5 December 2018 - North West Telegraph (TW)</p> <p>26/02/2019 - Public notice has been actioned. F&C Schedule to be updated once confirmation received from Manager MEC on gst(TW)</p> | 95% |
| 26/09/18 | OCM | CM201819/046 | 11.3.1 Adoption of the Town of Port Hedland Waste Strategy 2018 | <p>MOVED: CR MCDONOGHSECONDED: CR ARIF</p> <p>That Council:</p> <p>1.Adopt the Town of Port Hedland Waste Strategy 2018, consisting of recommendations included in the following strategic reports as attached: a)Town of Port Hedland Waste Management Strategy 2018; b)Town of Port Hedland Waste Management Economic Assessment 2018; and c)South Hedland Landfill Site Master Plan 2018.</p> <p>2.Authorise the implementation of the recommendations from the Town of Port Hedland Waste Strategy 2018.</p> <p>CARRIED 7/1</p> <p>For: Mayor Blanco, Deputy Mayor Newbery, Cr Arif, Cr Carter, Cr Daccache, Cr McDonogh and Cr Pitt Against: Cr Whitwell</p> | <p>02/11/2018 - Discussions underway in regards to land acquisition required to deliver elements of the strategy. Discussions underway in regards to procurement process in relation to kerbside refuse collections options recommended in the strategy. Discussions underway in relation with the concept design of the community recycling centre approved through the strategy (CA)</p> <p>27/02/2019 - RFT released for kerbside collections. Will close in mid-March. outcome of this will determine if the Town will outsource collections, and will also determine if kerbside commingle is included in the service.</p> <p>Land acquisition process for siting CRC has been halted due to concerns about length of time the process for acquiring the land would take and the value of the compensation that will be required in order to obtain the land. Information available suggested that moving forward with this solution would not provide the greatest value for money for the Town.</p> <p>Two new alternative locations are being reviewed for siting the CRC. Both locations will be within our existing boundaries. Final design plans are due in the first week of March and will be presented to ELT for discussion.</p> <p>A final site master plan is waiting on a decision for the siting of the CRC before this can be submitted to DWER for approval.</p> | 25% |
| 24/10/18 | OCM | CM201819/056 | 11.1.1 Closure of Port Hedland Cemetery | <p>MOVED: DEPUTY MAYOR NEWBERYSECONDED: CR ARIF</p> <p>That Council authorise the Chief Executive Officer to send a notification to the Department of Local Government, Sport and Cultural Industries requesting that the Port Hedland Cemetery continue to stay open and prepare for burials.</p> <p>CARRIED 5/4</p> <p>For: Deputy Mayor Newbery, Cr Arif, Cr Daccache, Cr Pitt and Cr Whitwell Against: Mayor Blanco, Cr McDonogh, Cr Hebbard and Cr Carter</p> | <p>12/11/2018 - Senior Records Officer is creating a timetable of actions and costs for this process</p> <p>06/03/2019 - Request for further information sent to Department of Planning, Lands and Heritage (OCR69569), no response received, email resent. Department of Building and Planning are following up on inquiring as to the Native Title issues for both lots, also a request for a section 91 license for legal access in the interim. Once this process is complete we can apply for a Change Management Order over the property (LL)</p> | 20% |
| 24/10/18 | OCM | CM201819/062 | 14.3 Gratwick Aquatic Centre – Filter Replacement | <p>MOVED: Cr MCDONOGHSECONDED: CR PITT</p> <p>That Council,</p> <p>1.Be informed of the results of the analysis of the GAC infrastructure failures and the recommendations to resolve the failures;</p> <p>2.Authorise proceeding with the recommended solution to replace the damaged water filters at the GAC with a set of new filters; and</p> <p>3.Amend the 2018/19 annual budget for the Gratwick Aquatic Centre Remedial Works capital project from \$606,000 to \$905,295 to be funded from the Asset Management Reserve, resulting in a nil impact to the 30 June 2019 closing surplus.</p> <p>CARRIED BY ABSOLUTE MAJORITY 9/0</p> | <p>02/11/2018 - Final designs are being completed. Once completed they will be sent to DoH for review. Once they have reviewed and approved the designs the filters will be ordered. Final approval is expected by end of December 2018. The lead time for the filters after they have been ordered is 12 weeks. There will be another 6 weeks after delivery before the works are completed (GS)</p> <p>5/12/2018 - The Budget has been uploaded into Synergy (JM)</p> <p>27/02/2019 - Works under the initial scope have all but completed except minor painting items to steel members and replacement of the top row tiling to the kids wading pool. The removal of the volley ball courts is also outstanding but has been removed from the contractors scope of works and is to be completed using the Town's turf replacement contract.</p> <p>Further remaining works outside of the initial scope are primarily upgrades to the plant room as a result of the failure of the filters during pressure testing.</p> <p>- 20th February through to 11th March. Works during this period will centre on preparing the plant room for fitout that is due to start in the 2nd half of March. Target: all surfaces, ie floor and walls, ready for fitout - 12th March through to 27th March. Works during this period mark the start of the fitout of the plant room. The contractor Dynamic Pools will work through to 27th March before flying out for a week of RR returning on 4th April. Target: Plant room fitout 50% completion - 4th April through to 1st May. Works during this period will conclude the fitout of the plant room. The contractor Dynamic Pools will be flying in on the day of the arrival of the filters in Port Hedland. Target: Plant room fitout 100% completion - 3rd May through to 7th May. Works during this period will centre on commissioning of the new equipment and painting of pipework. Target: Commissioning of new equipment.</p> <p>Following the completion of the commissioning of the equipment, the main and kid's pool will be filled, chemicals calibrated and balanced and the necessary water tests completed. There are no defined dates for these activities at this stage but further updates can be provided closer to the date of equipment commissioning and upon request.</p> <p>As part of the Commercial Renewals for 2018 – 2019 the Town will also be undertaking renewal and upgrade works to the current change facilities at GAC. This work is about to be awarded and is scheduled to be complete in line with the completion date for all other works at GAC.</p> | 10% |

| Date of Meeting | Meeting Type | Decision Number | Item Title | Decision of Council | Officers Status Update | % Complete |
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| 24/10/18 | OCM | CM201819/064 | 14.5 Spoilbank Marina Update | CM201819/064 COUNCIL DECISION MOVED: CR ARIF SECONDED: CR WHITWELL 1.Note correspondence from the Minister for Regional Development, the Hon Alannah MacTiernan MLC, on the Spoilbank Marina project; 2.Endorse in principle the revised financial contribution associated with the development of the Spoilbank Marina project as listed under attachment 1 of this item; 3.Note that a further report will be submitted to Council requesting that it considers the specific re-purposing of funds as endorsed in point 2 above; 4. Nominates the Director Development, Sustainability and Lifestyle as the senior Town of Port Hedland representative on the Spoilbank Taskforce; and 5.Unspent funds remain in Spoilbank Reserve for future landside development and maintenance expenses. CARRIED 9/0 | 26/11/2018 - Update from ELT as follows: Point 1 - No action necessary. Point 2 - No further action for this point Point 3 - Pending. Point 4 - No further action for this point. Point 5 - No further action for this point. All previous decisions in relation to the Spoilbank Marina are now considered superseded. 08/03/2019 - To date, all updates have been sent to Council. Point 2 still pending. (ELT) | 95% |
| 12/11/18 | SCM | CM201819/073 | 8.1.1 Building Better Regions Fund Application | MOVED: CR CARTERSECONDED: CR ARIF That Council: 1.Formally endorse a submission to the Building Better Regions Fund that, if successful, will allow for the construction of the JD Hardie Youth Zone Multipurpose Courts; and 2.If successful, the Town of Port Hedland commits to allocating 30% of the project cost (estimated at approximately \$1.41million), which will be included for adoption in the 2019/20 Annual Budget. CARRIED 9/0 | 16/11/2018 - BBRF application was sent on 15th November 2018. No further action until the results of the applications is announced (TW) 28/02/2019 - Results of BBRF application expected to be known in March 2019 - Community consultation for design of architectural briefs commenced in February (BM) | 15% |
| 28/11/18 | OCM | CM201819/081 | Award of Tender RFT 2018-21 - Port Hedland Civic Centre Upgrades | MOVED: CR ARIF SECONDED: CR DACCACHE That Council: 1.That Council note that the agreement for TEC Services entered into by the Town has been terminated as per clause 39.4 of AS 4000-1997 General Conditions of Contract. 2.That Council award the Tender for RFT2018-21 for the Port Hedland Civic Centre Upgrades to MJW Building for a contract value of \$743,876.00 (ex GST) in accordance with Section 18.7 of the Local Government (Functions and General) Regulations 1996. CARRIED 8/0 | 05/12/18 - MJW to commence 16/12/18 with initial stage to be completed by 29/2/19. (GH Ablutions and East Wing) Second stage to be completed by 25/4/19. (West Wing and GF ablutions 27/02/19 - East Wing and Gratwick Hall Ablutions are complete and West Wing and GF ablutions demolition have been finalised. Stage 2 on track for completion within the next 4-5 weeks. Pending budget adoption @ SCM 27 Feb. Gratwick Hall works will commence immediately after, attending to aesthetic items where budget allows. (walls, flooring, stage and lighting works for GH ONLY) (TR) | 65% |
| 28/11/18 | OCM | CM201819/084 | Port Hedland Leisure Review | CM201819/084 OFFICER RECOMMENDATION/ COUNCIL DECISION MOVED: CR ARIFSECONDED: CR MCDONOGH That Council; 1.Receive and note the Leisure Facilities Management Review undertaken by ABV Leisure Services; 2.Agree the management of Wanangkura Stadium, South Hedland Aquatic Centre and Gratwick Aquatic Centre to proceed to in-house management beyond the current contract due to expire in June 2019; and, 3.Notify YMCA WA of intent and develop a facility management and transition plan. CARRIED 5/3 For: Mayor Blanco, Cr McDonogh, Cr Hebbard, Cr Carter, Cr Arif Against: Deputy Mayor Newbery, Cr Daccache, Cr Whitwell | 04/12/2018 - 1. Complete. 2. Complete. Transition underway. 3. 90 % Complete. Verbal notification sent 29/11. Letter sent 03/12/2018. Transition plan to be presented at ELT 14 January 2019. (SH) 04/12/2018 - 1. Complete. 2. Complete. Transition underway. 3. Complete PHL Transition project approximately 50% complete. Staff recruitment underway and procurement well advanced (TB) | 90% |
| 10/12/18 | SCM | CM201819/089 | Port Hedland Retirement Village | CM201819/087 COUNCIL DECISION MOVED: DEPUTY MAYOR NEWBERY SECONDED: CR DACCACHE 1. That Council cease all actions with regard to removing the residents of the Port Hedland Retirement Village; 2.That Council prepare an emergency plan for the evacuation of residents of the Port Hedland Retirement Village in the event of a weather (event); 3.That Council request quotes to come back to Council for remediation work to bring the Port Hedland Retirement Village to an acceptable standard; 4.That Council prepare an expression of interest for potential providers to manage the future aged housing facility. CARRIED 5/4 For: Deputy Mayor Newbery, Cr Arif, Cr Whitwell, Cr Daccache, Cr Pitt Against: Mayor Blanco, Cr McDonogh, Cr Carter, Cr Hebbard | 06/03/2019 - Point 1 - Has been complied with. All actions have ceased. Point 2 - An emergency plan has been communicated to all residents Point 3 - The Town is finalising a structural report, a quantity surveyor and a building surveyor report which will be presented to Council in the near future Point 4 - A proposal related to the future of the facility will be presented to Council in conjunction with the abovementioned reports (JB) | 1% |
| 12/12/18 | OCM | CM201819/095 | Developing Northern Australia Conference | CM201819/095 AMENDED OFFICER RECOMMENDATION/COUNCIL DECISION MOVED: CR WHITWELL SECONDED: CR ARIF That Council agrees to participate in the Conference Developing Northern Australia 2019, to be held in the City of Karratha, through: 1.A multi stakeholder approach that outlines the benefits of living and making business in Port Hedland and the Pilbara; 2.By allocating \$30,000 overall budget towards ToPH participation, which includes: a.purchasing a tailored/fit for purpose sponsorship package b.covering the travel accommodation expenses of a fit for purpose delegation that includes all Elected Members, all Executive Leadership Team and at least 7 key ToPH Officers to assist with the promotion of our town. CARRIED 8/0 | 01/03/2019 - Agreement has been signed. Organizers have sent the invoice for TOPH to pay sponsorship plan. (ADLFO) | 45% |
| 17/12/18 | SCM | CM201819/101 | Port Hedland International Airport - Lease | CM201819/101 COUNCIL DECISION MOVED: CR ARIF SECONDED: CR MCDONOGH That Council; 1.Notes that the Town of Port Hedland Chief Executive Officer and the General Manager of the Airport Operations signed a non-disclosure agreement on 4 September 2018 (confidential attachment 1) in relation to the matters outlined at Confidential briefing session with Elected Members on 4 September, which were reiterated at the 11 December 2018 briefing, and included for discussion in the documentation presented in the agenda for this Special Council meeting; 2.Agrees to a 12 month extension in the completion of the terminal development works included as part of the Capital Works Program listed in the Novation and Operating Deed (confidential attachment 2) dated 11 March 2016, extending the original deadline of 11 March 2021 to 11 March 2022; 3.Request that Port Hedland International Airport provide the Town with a Capital Works Program by 31 March 2019, for inclusion in the Initial Lessee Masterplan as detailed in the Novation and Operating Deed; 4.Agrees to change the standard reference in the Capital Works definition section of the Deed from the superseded International Air Transport Association (IATA) Level of service C (LoS C) to the current IATA Optimum; 5.Agree to vary the definition of capital works program in the Novation and Operating Deed to reference a terminal redevelopment "design" to accommodate at least 700,000 passengers per annum, with construction terminal redevelopment to accommodate at least 450,000 passengers per annum; and 6.Agree for the CEO or his delegate to work with PHIA in determining the final and most appropriate wording to change the Novation and Operating Deed and notify the Council accordingly. CARRIED 7/0 | Legal Advisor to contact PHIA legal representatives to amend the Deed accordingly. 27/02/2019 - 26/2/19 - The Town and Ashurst (PHIA's lawyer) agree on wording in final version Deed of Variation. The Deed requires approval at PHIA's Board meeting in early March. The Deed will also require PHIA's financier's consent I (which should be forthcoming) (RS) | 75% |

| Date of Meeting | Meeting Type | Decision Number | Item Title | Decision of Council | Officers Status Update | % Complete |
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| 13/02/19 | OCM | CM201819/116 | 11.2.4 Provision of Child Care | <p>MOVED:DM NEWBERYSECONDED: CR MCDONOGH</p> <p>That Council:</p> <ol style="list-style-type: none"> Note the results of the child care waiting list audit and associated report; Endorse the following short-term measures to reduce the current child care waiting lists in Port Hedland: <ul style="list-style-type: none"> Re-activation of the South Hedland TAFE child care centre subject to successful tenure negotiations and the receipt of external partnership funding to deliver the required capital works; Subject to the provision of a detailed business case, conversion the Port Hedland Library to child care spaces; Preparation of a local planning policy that exempts Family Day Care businesses from the requirement to obtain a Home Business planning approval from the Town where the Family Day Care proposal meets the following criteria: <ul style="list-style-type: none"> Complies with all Education and Care National regulations 2012 Does not display any advertising signage greater than 0.2m² Does not employ any persons that do not live at the property Does not operate outside of 7am – 7pm Monday – Saturday in line with Environmental Protection (Noise) Regulations 1997 Involves pickup / drop-off areas located wholly within lot boundaries of the property; Investigation of the viability for the Town to deliver after school programming and activities for primary school aged children; Work with key industry stakeholders and the community to develop and implement Town of Port Hedland Child care strategic plan; and Investigate long term child care infrastructure options as part of the MacGregor Park and JD Hardie master planning processes. Investigate library options part of the McGregor Street multipurpose building in the future. <p>CARRIED 7/0</p> | <p>08/03/2019 - At the Ordinary Council meeting in February 2019, Elected Members adopted the Officers recommendations presented in the Provision of Childcare report. Since the adoption of the recommendations, Officers been working closely with relevant departments and stakeholders to ensure that action timelines are established and that all 8 recommendations are implemented in a timely manner. Officers have met with Hedland Collective –childcare working group on 6 March 2019 to report and delegate further actions. (JE)</p> | 10% |
| 13/02/19 | OCM | CM201819/119 | Proposed Use Not Listed – Rural Home Business and Single House Lot 5223 Great Northern Highway, Pippingarra (File No. 2018/126) | <p>MOVED: DEPUTY MAYOR NEWBERY SECONDED: CR PITT</p> <p>That Council, pursuant to Clause 68 (2) of Schedule 2 of Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015 resolves to:</p> <ol style="list-style-type: none"> Approve Development Application 2018/126 for the development of a 'Use Not Listed – Rural Home Business and Single House' on Lot 5223 Great Northern Highway, Pippingarra, subject to the following conditions: <ul style="list-style-type: none"> This approval relates only to the proposed "Use Not Listed - Rural Home Business and Single House", as indicated on the approved plans (DWG2018/126/1 – DWG2018/126/6) and accompanying documentation with the exception of minor changes as approved by the Town of Port Hedland in writing. The Rural Home Business aspect of this approval is applicable only to Karen Parker, who shall remain a permanent resident of the dwelling at all times. If the development referred to in (a) above is not substantially commenced within a period of two (2) years from the date of this approval, the approval shall lapse and be of no further effect. The 'Rural Home Business' shall not employ more than two (2) people not members of the occupier's household. The 'Rural Home Business' shall be conducted in such a manner as to not negatively impact on the amenity of the area and neighbouring properties, to include full screening; The 'Rural Home Business' shall not involve the retail sale, display or hire of any goods unless the sale, display or hire is done only by means of the internet. All vehicles associated with the 'Rural Home Business' shall be parked within the legal boundaries of the site at all times. A minimum of four (4) car parking bays shall be provided as indicated on the approved site plan. No car parking bays shall be obstructed in any way or used for any other purpose than car parking. Prior to the occupation of the approved development, an application for a Kennel Establishment License must be submitted to the Town of Port Hedland in accordance with Part 5 of the Dog Act 1976. Approval to operate must be granted prior to commencement. Prior to the issuing of a Building Permit, a detailed landscaping and reticulation plan shall be submitted and approved by the Technical Services team. The landscaping plan should include the location, species and planting details with reference to Council's list of recommended low-maintenance tree and shrub species for general landscaping included in Council Policy 10/001. The residence as marked in red on the approved site plan shall be constructed to a Class 1A Building standard as defined by the Building Code of Australia. The void areas between floor level and ground level of the transportable structures shall be filled in or screened to the satisfaction of the Town of Port Hedland. Prior to the occupation of the approved development, a Bushfire Attack Level Assessment is required to be undertaken by a "Level 1 BAL Assessor" or accredited "Bushfire Planning Practitioner" as per clause 6.5 of State Planning Policy 3.7 – Planning in Bushfire Prone Areas and recommendations implemented to the satisfaction of the Town of Port Hedland. All stormwater must be retained onsite. Disposal to be designed in accordance with Council's Engineering Department Guidelines, to the satisfaction of the Town of Port Hedland. Dust and sand shall be controlled and contained onsite through the use of suitable dust suppression techniques to the satisfaction of the Town of Port Hedland. Any alterations or relocation of existing infrastructure within the road reserve shall be carried out and reinstated to the specification and satisfaction of the Town of Port Hedland. Access gates adjacent to Twelve Mile Creek Road shall not open outwards, and shall open inwards only. continued in next column | <p>2. Advise the applicant of the following:</p> <ol style="list-style-type: none"> The approved development requires a Building Permit in accordance with the Building Act 2011. The applicant is reminded this is a development approval only and does not obviate the responsibility of the developer to comply with all relevant building, health and engineering requirements. The landowner shall ensure all activities related to the construction of the development (such as but not limited to, storage of building materials and contractor vehicles) be contained wholly within the lot boundaries. All wastewater generated on the lot must be treated and disposed of via an on-site wastewater management system. In reference to Condition J, a Kennel Establishment License granted by the Town of Port Hedland is valid for twelve (12) months, and the applicant must apply for a renewal of the license every twelve (12) months. The Town of Port Hedland reserves the right to cancel the license at any time if the development does not maintain compliance with Part 5 of the Dog Act 1976. This includes provision of an outdoor exercise area for each dog accommodation facility. The on-site wastewater management system must maintain compliance with the Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974 and the Environmental Protection (Unauthorised Discharges) Regulations 2004. An application to Construct and Install an Apparatus for the Treatment of Sewage is required to be submitted prior to the Town's Environmental Health Department for assessment and approval. The development must maintain compliance with the Dog Act 1976 at all times to the satisfaction of the Town of Port Hedland. The development must maintain compliance with the Environmental Protection (Noise) Regulations 1997 at all times to the satisfaction of the Town of Port Hedland. Waste disposal and storage is to be carried out in accordance with the Town's Local Health Laws 1999. The development must maintain compliance with the Town of Port Hedland Local Health Law 2016 at all times to the satisfaction of the Town of Port Hedland. <p>CARRIED 8/1</p> <p>For: Mayor Blanco, Deputy Mayor Newbery, Cr Hebbard, Cr McDonogh, Cr Whitwell, Cr Carter, Cr Pitt, Cr Arif Against: Cr Daccache</p> <p>27/02/2019 - Development Application 2018/126 .The development approval has been issued to the applicant (JA)</p> | 90% |
| 13/02/19 | OCM | CM201819/121 | Annual Report for the 2017/18 Financial Year | <p>MOVED: CR MCDONOGH SECONDED: CR HEBBARD</p> <p>That Council:</p> <ol style="list-style-type: none"> Adopt the 2017/18 Annual Report as per Attachment 1 in accordance with section 5.53 of the Local Government Act 1995; Hold the Annual General Meeting of Electors at 7:30pm on Wednesday, 27 March 2019 in Council Chambers at the Port Hedland Civic Centre; Advertise the Annual General Meeting of Electors giving at least 14 days local public notice in accordance with section 5.29 of the Local Government Act 1995; and Advertise the availability of the 2017/18 Annual Report in accordance with section 5.55 of the Local Government Act 1995. <p>CARRIED BY ABSOLUTE MAJORITY 9/0</p> | <p>1. Annual Report Adopted & Uploaded on the Town's website 2. AGM to be held on 27 March 2019 3. AGM advertised in accordance with council decision</p> <p>27/02/2019 - No further updates until the AGM has been held (TW)</p> | 50% |
| 13/02/19 | OCM | CM201819/123 | Proposed Closure of a portion of Whim Creek Road and Road No. 432 | <p>MOVED: CR MCDONOGH SECONDED: CR DACCACHE</p> <p>That Council, pursuant to Section 58 of the Land Administration Act 1997 resolves to:</p> <ol style="list-style-type: none"> Note the submissions received during advertising of the proposed road closures included as Attachment 1 (Schedule of Submissions); Support the proposed closure of a portion of Whim Creek Road as shown on Attachment 2; Support the proposed closure of a portion of Road No. 432 as shown on Attachment 2; and Advise the Minister for Lands of Council's support. <p>CARRIED 7/0</p> | <p>01/03/2019 - Letter drafted in as per resolution 4, with Director for signing (KD)</p> | 50% |

| Date of Meeting | Meeting Type | Decision Number | Item Title | Decision of Council | Officers Status Update | % Complete |
|-----------------|--------------|-----------------|--|--|---|------------|
| 13/02/19 | OCM | CM201819/124 | 11.2.2 Proposed Dedication of a portion of Redbank Road, Port Hedland | <p>MOVED: CR PITT SECONDED: CR MCDONOGH</p> <p>That Council, pursuant to Section 56 of the Land Administration Act 1997 resolves to:</p> <ol style="list-style-type: none"> 1.Support the proposed dedication of a portion of Redbank Road as shown in Attachment 1, subject to the road area being de-proclaimed from port land; 2.Indemnify the Minister for Lands against any claim for compensation in accordance with section 56(4) of the Land Administration Act 1997; 3.Advise the Pilbara Ports Authority (PPA) that all costs associated with the proposed dedication, including survey costs, will be payable by the PPA; and 4.Advise the Department of Planning, Lands and Heritage of the Council's resolution in accordance with section 56(2) of the Land Administration Act 1997. <p>CARRIED 7/0</p> | 01/03/2019 - Letter drafted as per resolution 3 - with Director for signing. Letter drafted as per resolution 4 - with Director for signing (KD) | 50% |
| 13/02/19 | OCM | CM201819/125 | 11.3.1 Award of RFX2018-29 A Panel of Pre-Qualified Suppliers - Concrete Placement Program for Town of Port Hedland | <p>ITEM 11.3.1 – ITEM 11.3.2 WERE ADOPTED BY EN BLOC RESOLUTION</p> <p>MOVED: CR CARTER SECONDED: CR MCDONOGH</p> <p>That Council award RFX2018-29 A Panel of Pre-Qualified Suppliers - Concrete Placement Program for Town of Port Hedland to Remote Construction Group, MJW Building, SuperCivil and Helpcon Enterprises Pty Ltd as per the recommendation of the evaluation panel. The contract is for an initial period of one (1) year with an option to extend the contract for a further one (1) year plus one (1) year period at the absolute discretion of the Town.</p> <p>CARRIED 9/0</p> | 27/02/2019. Successful and unsuccessful respondents have been notified. Contracts has been sent out. Contract due to commence 01/03/2019. (RO) | 10% |
| 13/02/19 | OCM | CM201819/125 | 11.3.2 Award of RFX2018-30 Panel for the Supply of Plant, Equipment and Operators for Infrastructure Works | <p>ITEM 11.3.1 – ITEM 11.3.2 WERE ADOPTED BY EN BLOC RESOLUTION</p> <p>MOVED: CR CARTER SECONDED: CR MCDONOGH</p> <p>That Council:</p> <ol style="list-style-type: none"> 1.Endorse the recommendation of the evaluation panel and award a panel of pre-qualified suppliers for RFX2018-30 Panel for the Supply of Plant, Equipment and Operators for Infrastructure Works to AK Evans Earthmoving, Goodline, DeGrey Civil and Riverhill Contracting. The contract is for an initial period of one (1) year with an option to extend the contract for a further two (2) x 12 month periods at the absolute discretion of the Town. <p>CARRIED 9/0</p> | 07/03/2019 - Contracts have been issued to panel members for review and signing. Introduction meeting with panel members next week (week beginning 11th) (RP) | 75% |
| 13/02/19 | OCM | CM201819/126 | 11.3.3 Award of Tender RFT 2018-37 Supply, Deliver and Service Agreement for Light Vehicles for the Town of Port Hedland (File No. 23/08/0075) | <p>MOVED: CR MCDONOGH SECONDED: CR WHITWELL</p> <p>That Council:</p> <ol style="list-style-type: none"> 1.Award Separable Portion 1 Vehicle Purchase of RFT2018-37 – Supply, Delivery and Service Agreement for Light Vehicles for the Town of Port Hedland to Pilbara Motor Group (PMG) for a contract value of \$1,041,991.50 excluding GST as per the recommendation of the evaluation panel. 2.Endorse the recommendation of the evaluation panel and award Separable Portion 2 Service Agreement of RFT2018-37 – Supply, Delivery and Service Agreement for Light Vehicles for the Town of Port Hedland to Pilbara Motor Group (PMG) for a contract term of five (5) years with two (2) 12 month extensions with an estimated price of \$120,343.50 ex GST over the duration of the contract term. <p>CARRIED 9/0</p> | 27/02/2019 - Contract award / decline letters being prepared by Procurement Team & purchase order underway (JT) | 25% |
| 13/02/19 | OCM | CM201819/146 | 15.1 Chief Executive Officer Performance Review (Late Item) (PER/9216) | <p>MOVED: CR ARIF SECONDED: CR MCDONOGH</p> <p>That Council:</p> <ol style="list-style-type: none"> 1.Note the Chief Executive Officer (CEO) Performance Review completed by the Review Working Group; 2.Accept and endorse the CEO KPIs for 2019; 3.Consider the CEO's remuneration at the March 2019 Ordinary Council Meeting. <p>CARRIED 8/1</p> <p>For: Mayor Blanco, Cr Hebbard, Cr McDonogh, Cr Carter, Cr Whitwell, Deputy Mayor Newbery, Cr Pitt, Cr Arif Against: Cr Daccache,</p> | 27/02/2019 - The Review Working Group will reconvene and represent required items at the next OCM (LM) | 60% |
| 27/02/19 | SCM | CM201819/150 | RFT2018-35 Workwear and Personal Protective Equipment for staff at the Town of Port Hedland (File No. 23/08/0074) | <p>CM201819/150 OFFICER'S RECOMMENDATION/COUNCIL DECISION</p> <p>MOVED: DM NEWBERY SECONDED: CR WHITWELL</p> <p>That Council</p> <ol style="list-style-type: none"> 1.Endorse the recommendation of the evaluation panel and award RFT2018-35 Workwear and Personal Protective Equipment for staff at the Town of Port Hedland to <ol style="list-style-type: none"> a.Workwear Group Pty Ltd (Separable Portion 1 – Corporate Workwear) b.Marque Haus (Separable Portion 2 – Polo Shirts) c.Blackwoods (Separable Portion 3 – Personal Protective Equipment) d.Decline all responses to Separable Portion 4 – Fire Fighting Equipment <p>For a contract term of four (4) years with two (2) 12 month extension options with an overall estimated contract price of \$320,000 ex GST over the life of the contract.</p> <p>CARRIED 8/0</p> | 07/03/2019 - 1. Endorsed and letters of award sent to relevant parties of a. b. and c. Contracts being prepared. Unsuccessful letters sent to all parties for separable portion 4 in part d. (ZP) | 90% |