

Ordinary Council Meeting Agenda - 26 November 2025 Attachments

10.1 Confirmation of Minutes of Previous Meeting	3
10.1.1 Unconfirmed Minutes OCM 29102025 Final.....	3
12.1.1 Statement of Financial Activity - October 2025	95
12.1.1.1 The Monthly Financial Report for the period ended 31 October 2025	95
12.1.1.2 The Accounts paid under delegated authority for the period ended 31 October 2025.....	103
12.1.1.3 The Purchasing Card statements for the period ended 31 October 2025	164
12.1.1.4 The Investment Summary Report for the period ended 31 October 2025	193
12.1.1.5 The YTD Budget v Actual Report by Directorate for the period ended 31 October 2025.....	203
12.1.3 Policy Review Program	204
12.1.3.1 1001- Council- Framework- Policy no changes needed.....	204
12.1.3.2 1.030 Records Management Policy - V 02 - Show Changes .	208
12.1.3.3 1.030 Records Management Policy - V 02 - Clean DRAFT	212
12.1.3.4 1.031 Mayoral Chain V 01 - DRAFT	216
12.1.3.5 4 006 Elections Caretaker Period V04 Show Changes	219
12.1.3.6 4 006 Elections Caretaker Period V 04 DRAFT Clean Copy ...	230
12.1.3.7 Guide to Caretaker Requirements Under the LG Act (1) To PH V 01	233
12.1.3.8 4.011 Electronic Meetings and Electronic Attendance Policy V 02 - no changes.....	247
12.1.3.9 6 006 Consumption of Alcohol V04 Adopted 26 August 2020 revised wi (1)	251
12.1.3.10 6 006 Consumption of Alcohol V 04 Adopted 26 August 2020 clean version	255

12.1.3.11 15 003 Video Surveillance V 05 with track changes.....	259
12.1.3.12 15 003 Video Surveillance V05 clean copy	266
12.1.3.13 3003- Subsidies-and- Allowances to be rescinded	272
12.1.5 Electors' Motion for Appointment of Two Elected Members for Advocacy Purposes (Deferred by Council 25 June 2025 OCM)	273
12.1.5.1 Letter to Town of Port Hedland	273
12.1.5.2 Elector questions for Advocacy report.....	278
12.1.5.3 Attachment 1_-_electors Motion 1_-_council decision_	280
12.2.1 Community Engagement Framework.....	281
12.2.1.1 TOPH Community Engagement Strategy 2025-2028	281
12.2.1.2 TOPH Community Engagement Policy	305
12.3.1 Local Planning Policy 01 – Exemptions from Development Approval – Final Adoption	311
12.3.1.1 LP P 01 Exemptions from Development Approval Final.....	311
12.3.2 Spoilbank Marina Playground Naming	318
12.3.2.1 ATTACH 1	318
12.3.3 Airport Precinct Road Naming Proposal - Amendment	320
12.3.3.1 Airport Precinct Aerial Map	320
12.3.3.2 Schedule of Submissions	321
12.4.1 Staff Housing Disposal of Residential Property	322
12.4.1.3 OCM 23 April 2018	322
12.4.2 Award of RFT2526-03 Rose Nowers Childcare Carpark Upgrade (Boronia Close Road Safety Improvements).....	328
12.4.2.1 Attachment 1 - Request Summary Report.....	328
12.4.2.2 Attachment 2 - Confidential Multi-party evaluation report..	334
12.4.2.3 Attachment 3 - 20250731 Design Drawings.....	343
12.4.3 Project Governance Guidelines	346
12.4.3.1 Project Governance Structure	346



MINUTES

Ordinary Council Meeting

Wednesday 29 October 2025

Date: Wednesday 29 October 2025

Time: 5:30pm

**Location: 13 McGregor Street, PORT HEDLAND WA
6721**

Distribution Date: 12 November 2025

Commissioner (Chair)

Order of Business

1 Opening of Meeting	5
2 Acknowledgement of Traditional Owners and Dignitaries.....	5
3 Recording of Attendance.....	5
3.1 Attendance	5
3.2 Attendance by Telephone / Instantaneous Communications.....	5
3.3 Apologies.....	5
3.4 Approved Leave of Absence	5
3.5 Disclosures of Interest.....	5
4 Applications for Leave of Absence.....	5
8 Announcements by Presiding Member without Discussion (Procedural motion to move before Item 5.....)	6
5 Response to Previous Questions	8
5.1 Response to Questions taken on notice from Commissioners at the Council Meeting held on 24 September 2025.....	8
5.2 Response to Questions taken on notice from Public at the Council Meeting held on 24 September 2025	8
6 Public Time.....	11
6.1 Public Question Time	11
6.1.1 Renae Coles	11
6.1.2 Frank Cain.....	13
6.1.3 Jan Gillingham	13
6.1.4 Lorraine Butson	14
6.2 Public Statement Time.....	15
6.2.1 Frank Cain.....	15
6.2.2 Renae Coles	15

6.2.3 Tobye Malia	16
6.3 Petitions / Deputations / Presentations / Submissions	17
7 Questions from Commissioners without Notice	17
9 Declarations of Commissioners to have given due consideration to all matters contained in the Business Paper before the Meeting	17
10 Confirmation of Minutes of Previous Meeting	18
11 Reports of Committees.....	19
11.1 Audit, Risk and Compliance Committee	19
12 Reports of Officers	20
12.4.2 Procedural motion to move to beginning of Item 12 Reports of Officers - JD Hardie Youth & Community Hub Masterplan - Stage 3 - Request to call tenders	20
12.1 Corporate Services	30
12.1.1 Statement of Financial Activity - September 2025	30
12.1.2 Policy Review Program.....	33
12.1.3 Procedural motion to move to confidential-Appointment of Members to the Audit, Risk and Compliance Committee	38
12.1.4 Waiver of Rating 2025 - 2026.....	39
12.2 Community Services.....	44
12.2.1 Town of Port Hedland Access and Inclusion Plan 2023-2026.....	44
12.3 Regulatory Services	50
12.3.1 Port Hedland Visitor Centre - Annual Report 2024-2025	50
12.3.2 Development Application – Unhosted Short Stay Accommodation – 3/1 Lacy Street, Port Hedland (Objection Received)	58
12.3.3 Public Open Space 2025- 2035 - Adoption.....	62
12.4 Infrastructure Services	70
12.4.1 RFT- 2425-41 Town of Port Hedland Verge Maintenance	70

12.5 Executive Services	78
12.5.1 Chief Executive Officer Recruitment	78
13 New Business of an Urgent Nature (Late Items)	86
14 Motions of Which Previous Notice has been given	86
15 Matters for Which Meeting May be Closed (Confidential Matters)	88
15.1 Port Hedland Visitor Centre Operating Model	89
12.1.3 (moved to Confidential) Appointment of Members to the Audit, Risk and Compliance Committee.....	91
16 Closure	92
16.1 Date of Next Meeting	92
16.2 Closure	92

1 Opening of Meeting

The Presiding Member declared the meeting open at 5:30pm.

2 Acknowledgement of Traditional Owners and Dignitaries

The Presiding Member acknowledges the Kariyarra people as the Traditional Custodians of the land that we are meeting on and recognises their strength and resilience and pays respect to elders past, present and emerging.

3 Recording of Attendance

Important note:

This meeting is being live-streamed and audio recorded to facilitate community participation and for minute-taking purposes, which may be released upon request to third parties. In accordance with Section 6.16 of the Town of Port Hedland Local Law on Standing Orders members of the public are not permitted to use any visual or vocal electronic device or instrument to record the proceedings of any meeting unless that person has been given permission by the Presiding Member to do so. Members of the public are also reminded that in accordance with section 6.17(4) of the Town of Port Hedland Standing Orders Local Law mobile telephones must be switched off and not used during the meeting.

3.1 Attendance

Scheduled Present:	Commissioner Jessica Shaw (Chair) Commissioner Martin Aldridge (Deputy Chair) Commissioner Ron Yuryevich AM
Scheduled for Attendance:	Mark Dacombe (Interim Chief Executive Officer) Stephen Leeson (Director Corporate Services) Alison Banks (Director Community Services) Kylie Davies (Director Regulatory Services) Lee Furness (Director Infrastructure Services) Tom Kettle (Manager Governance) Sophie Marlow (Governance Support Officer) Emily Richardson (Audit, Risk & Insurance Officer)

3.2 Attendance by Telephone / Instantaneous Communications

Nil

3.3 Apologies

Nil

3.4 Approved Leave of Absence

Nil

3.5 Disclosures of Interest

Nil

4 Applications for Leave of Absence

Nil

CM202526/132 COUNCIL DECISION**MOVED:**
CMM Ronald Yuryevich**SECONDED:**
CMM Deputy Chair Martin Aldridge

That Council amend the 29 October 2025 Ordinary Council Meeting Order of Business as set out in Council Policy 1/017 to deal with item 8 'Announcements by the Presiding Member without Discussion,' before item 5 'Response to Previous Questions.'

CARRIED BY SIMPLE MAJORITY (3/0)

For: Jessica Shaw, Martin Aldridge and Ronald Yuryevich
Against: Nil

8 Announcements by Presiding Member without Discussion

Ladies and gentlemen, thank you for your attendance this evening here in the chamber and also online. We just wanted to begin today by providing a brief update on the work that we've been doing as commissioners, and the work that we'll continue to do on your behalf during our time here as commissioners.

The first thing that I would like to acknowledge is the passing of Arnold Carter. On the day after the last ordinary council meeting, Commissioner Aldridge attended the commemorative service for him; acknowledging his 34 years of service on the Town of Port Hedland, his six decades of residence in Port Hedland, and we'd just like to acknowledge the incredible work that he did and the incredible contribution that he's left. He's left an indelible mark on the Town of Port Hedland, and we most certainly want to acknowledge that and send our sincerest condolences to his family.

Since the previous council meeting, we've taken the opportunity to communicate with a range of community groups and members; and we're very encouraged by the warm welcome we've received and your genuine interest in the work of the Commissioners that's underway.

We met the team at Marine Rescue Port Hedland, the community members at the memorial for Arnold Carter; we met with the BMX club, and it was lovely to spend the afternoon there. We toured Pilbara Ports and got an insight into how shipping scheduling is managed from the Tower. We've met with Port Hedland International Airport, we've met with our local members of both the state and federal parliament, Melissa Price and Kevin Michel. We've met with the Royal Australian Navy, who gave us an overview of a new offshore patrol boat that will be named HMAS Pilbara and her ceremonial home port will be the port of Port Hedland, which is very exciting.

We also had a bit of a highlight for me; we met with Care for Hedland to learn about the great work they do with turtles, noting that is now turtle nesting season and their incredible contribution to environmental sustainability.

We also met with the principals and senior teams from Hedland Schools, who gave us a really great insight into Hedland's educational opportunities and challenges.

In the months ahead, we'll continue to engage with the people of Hedland, listening carefully to your different perspectives and inviting you, as a community, to work with us to shape a stronger and more sustainable future for local government.

We had quite a few questions at the last council meeting about CEO recruitment; we understand what an important issue that is for Hedland; and we've been certainly progressing that matter too. We've taken internal briefings from the administration concerning where that process got to. We met with the recruitment consultant that was managing that process and one of the questions at the last OCM was about, will we be abandoning that work or picking it up. Certainly, our intent is to pick that work up and this evening, we will be considering the formation of a recruitment committee. That is our number one priority now, having passed the budget and having got the Council Plan in place, is to get onto this CEO issue which has been outstanding for long enough.

We also held a special council meeting to deal with a range of issues that were outstanding, including approving some energy projects but importantly, we've initiated a community consultation about short-term rentals and the impact they would have on the community of Hedland. So, we strongly encourage you to take a look at that and give us your feedback, let us know what you think.

We're continuing to gear up for the major strategic review. We're keeping up momentum on the community projects that have been underway for some time now in council. We are also looking at all these outstanding policies that need updating; what should the priority be for those, and we're also looking at internal processes and procedures including the management of council meetings.

We're obviously going to be looking at advocacy and engagement and priority issues for the Town of Port Hedland.

So again, I'd just like to thank everyone for the warm welcome that we've received. Please be assured that we're cracking on and we really do want to do all we can to get everything in ship-shape for March of next year.

All the meetings for the commissioners for the month of September are included below.

The Commissioner's meetings for the month of September 2025:

DATE	MEETING DETAIL	ATTENDANCE
02.09.2025	Minister for Local Government; Disability Services; Volunteering; Youth; Gascoyne	Hon Hannah Beazley MLA Jessica Shaw Martin Aldridge Ron Yuryevich AM
03.09.2025	LGIRS – Commissioner swearing in ceremony	Director General Lanie Chopping CMM Jessica Shaw CMM Martin Aldridge CMM Ron Yuryevich AM
03.09.2025	LGIRS - Commissioner briefing – Commissioner roles & responsibilities	Lanie Chopping Laura Hunter

		CMM Jessica Shaw CMM Martin Aldridge CMM Ron Yuryevich AM
05.09.2025	Commissioners and private citizen	CMM Jessica Shaw CMM Ron Yuryevich AM Peter Carter
16.09.2025	Pilbara in Parliament	CMM Jessica Shaw Various additional stakeholders
17.09.2025	Port Hedland International Airport – Sundowner Event	CMM Jessica Shaw CMM Martin Aldridge PHIA CEO - Hayley Vale Various additional stakeholders
24.09.2025	Commissioners and private citizen	CMM Jessica Shaw CMM Martin Aldridge CMM Yuryevich Ash Christensen
25.09.2025	Memorial Service for Mr Arnold Carter	CMM Martin Aldridge
25.09.2025	Pilbara Development Commission	CMM Martin Aldridge A/CEO Mark Dacombe A/Director Regulatory Services Chaz Roberts A/Manager Projects Shelly McDowall PDC Head of the State's HSU - Emma Colombera PDC State's Assistant Under Treasurer – Michael Andrews
25.09.2025	Hedland BHP Stakeholder Engagement Group	CMM Martin Aldridge A/CEO Mark Dacombe Various additional Stakeholders

5 Response to Previous Questions

5.1 Response to Questions taken on notice from Commissioners at the Council Meeting held on 24 September 2025

Nil

5.2 Response to Questions taken on notice from Public at the Council Meeting held on 24 September 2025

Ordinary Council Meeting Minutes

29 October 2025

5.2.1	John Ashenden
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Question: Regarding appointment of Commissioners: can you give me the section of the Local Government Act 1995 that you rely upon?

Further response:

Following the resignation of a majority of council members of the Town of Port Hedland, the Hon Peter Quinlan, Lieutenant Governor and deputy to the Governor of Western Australia, in Executive Council on 2 September 2025 declared, by order, all the remaining offices of members of the Council to be vacant and appointed Ms Jessica Shaw, the Hon Martin Aldridge, and Mr Ron Yuryevich AM to be Commissioners of the Town, pursuant to sections 2.37(1), 2.37(4) and 2.40(1) of the Local Government Act 1995.

5.2.2	Teresa Ashenden
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Question 1: When did the Minister or her office first raise your potential appointment as commissioner with you? Was it before or after the Mayor's resignation? Please set out clearly when you were first contacted, by whom and what was discussed.

Further response:

1. The Commissioners were first contacted on Monday 25 August by the Minister following the resignation of Mayor Carter.
2. The Commissioners had several communications with the Ministers office following this time to arrange the logistics associated with the appointment including attendance at a proposed media conference.
3. The Commissioners met with the Minister on Tuesday 2 September immediately prior to the media announcement.
4. The Commissioners were sworn in by the DG of LGIRS on Wednesday 3 September. The Commissioners received correspondence from the Minister this same day in relation to the appointment.

Question 2: Commissioners, to remove all doubt, will you commit to placing on the public record the full record of communications relating to your appointment, including correspondence, email, text messages, and diary notes? So, the exact timing and nature of your appointment can be made clear to the community.

Further response:

As above.

5.2.3	Selena Dixon
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Question 1: Can you confirm what specific statutory power section or regulation was relied upon to extend the CEO's contract when the decision was made and what checks were performed by the town's legal or governance staff before the former Mayor signed the contract?

Further response:

The Council appointed the Acting CEO by absolute majority at a Special Council Meeting on 13 November to be employed as the Acting CEO of the Town of Port Hedland from 27 November 2024 until the Chief Executive Officer position is filled (SCM202425/113).

The Mayor is responsible for executing documents with the common seal under section 9.49A Local Government Act 1995. This is common practice for CEO contracts in WA Local Government per the WALGA template which is available at; <https://walga.asn.au/policy-and-advocacy/our-policy-areas/employee-relations/ceo-contract-templates>. This was confirmed with the Manager Governance prior to execution.

Question 2: If the contract extension is found to be ultra vires, what is the commissioner's plan to mitigate legal exposure for the town, ensure continuity of CEO services, and recommence the lawful recruitment of contract renewal process?

Further response:

The execution of the A/CEO contract was made in alignment with the absolute majority decision of Council (SCM202425/113) to provide the Town with continuity until the CEO position is filled.

5.2.4	Renae Coles
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Question 1: Will there be any consultation in your time in your term while you are here in regard to opening the yacht club or enabling to give back to the community to take on the bowls club or have that consultation to be able to maintain that so that actually goes to rotation?

Further response:

Items relating to the Port Hedland Yacht Club have been before Council a number of times since 2022 and public comment was requested in 2024 in relation to development and lease of the Port Hedland Yacht Club site.

In accordance with section 3.59 of the Local Government Act, Council previously endorsed the public advertisement of a draft Business Case for Major Land Transaction on 31 July 2024 and subsequently adopted the Business Case for Major Land

Transaction on 25 September following state-wide and local public notice. No submissions were received during the consultation period.

In accordance with section 3.58 of the Local Government Act, state-wide public notice was issued advising of the proposed disposal of property via lease of the Port Hedland Yacht Club premises. No submissions were received during the consultation period.

A Request for Tender was released on 1 October 2025 inviting experienced food and beverage providers to submit their proposals to operate from the Port Hedland Yacht Club building. Interested proponents are encouraged to review the Request for Tender documentation and submit a proposal to the Town. A report will be presented to Council in early 2026 for Council to consider granting a lease to a preferred hospitality provider.

Question 2: Engagements undertaken by staff: Town employees go away to many different conferences. They are meant to provide reporting to bring back some significant value which they have collected from these conferences. Unfortunately, I cannot see anything on the website about these things. During your time, can you investigate that and see if there is some transparency that can go towards the community on these trips?

Further response:

The CEO is responsible for Town employees under section 5.41 *Local Government Act 1995* and has an internal operating procedure (IOP) for their learning and development. The IOP relates to corporate training, conferences, and training with various application controls in place. Benefit to the Town is required to be demonstrated in the application and approval process; however, it is not a requirement to publish reporting via the Town's website.

6 Public Time

Important note:

In accordance with section 6.7(3) of the Town of Port Hedland Local Law on Standing Orders, members of the public are required to complete a question form and place the completed form in the tray provided.

If the Presiding Member determines that questions and statements are out of order due to the use of an offensive or objectionable expression or are defamatory, they will not be recorded or responded to.

6.1 Public Question Time

The Presiding Member declared Public Question Time open at 5:39pm.

6.1.1	Renae Coles (questions received via email 29/10/25)
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Question 1: With the highly anticipated next stage of the JD expansion plan, which includes a state-of-the-art pump track and community space, is there a possibility of the Town to explore the avenue of reinvesting in the now derelict mini golf? This could enhance the roadside appeal of the JD zone and serve as a significant drawcard for families for the Summer/Winter season until the Childcare Centre Plans commence.

The Chief Executive Officer provided the following response:

There are no plans to currently to explore the reinstatement of the mini golf at JD. Staff currently have a project to assess the viability of a childcare centre at the site.

Question 2: Given the deteriorating condition of signage due to the harsh climate conditions in the Pilbara, is the Town able to undertake a case study and explore possible funding or grants to update these facilities in preparation for next year's tourism season in the Hedland region?

The Chief Executive Officer provided the following response:

The Town adopted the [Signage Strategy in 2024](#) which included a comprehensive audit of the signage in the Town. Following the audit, budget allocation has been made to progressively update the signage that the Town is responsible for, and design of the signage will be informed by the [Wayfinding Style Guide](#), and the outcomes of the "Our Place, Our Story" project. More details on this project can be found on the Town's [Have Your Say website](#). [Projects | Have your Say Town of Port Hedland](#)

Question 3: With the upcoming Christmas season, can the Town advise the community on the Community Collaboration safety steps they have undertaken to ensure the protection of residents' property, community space and wellbeing? This will allow residents ample time to organise their Christmas plans ahead of time.

The Chief Executive Officer provided the following response:

In the lead-up to Christmas, we're distributing Community Safety Packs to help residents stay safe at home, in the community, on the roads, and during weather events. The packs also include wellbeing and health resources for the holiday season. They're available at the Civic Centre, Libraries, and JD Hardie, with additional distribution through upcoming community engagement events.

We'll also deliver CPTED (Crime Prevention Through Environmental Design) resources and a self-assessment tool to all households via a residential drop.

In late November, we're teaming up with WA Police for "Cuppa with a Cop" at South Hedland Shopping Centre to share safety packs, discuss the upcoming holiday period, and promote the [Festive Lights Best Street initiative](#) which we aim will increase neighbours connections.

Residents can also continue to access our home safety security rebate and [bike lock program](#) during opening hours if that's of interest.

[Community Safety Resources](#)

6.1.2	Frank Cain
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Back in 2014, I was doing a lot of demolition work. I was charged landfill fees for tipping rubbish, but the council overcharged me by \$4,000. I took the matter to court and, after attending court around 40 times, I won the case. This ended up costing the council \$9,229, not including the time I had to take off work to attend all those hearings.

Around the same time, I served four months in jail to clear my outstanding fines. While I was in jail, I received additional fines from the council related to building and compliance issues, totalling \$87,000. These included:

- \$16,301 for failing to comply with a building order
- \$12,500 for failing to notify the board of a change of address within 14 days after being removed from the site
- \$12,500 for failing to comply with a direction under section 21.4.3

These fines continued to accumulate. When I went to jail, all of them except the \$16,301 were added to my fines enforcement order. That \$16,301 is still outstanding and hasn't been resolved.

Question 1: Can someone look into the \$9,229 overcharge from the council for landfill fees? I have all the paperwork to support my claim.

Question 2: How do I get rid of the \$16,301 fine that's still on my fines enforcement order?

The Commissioner Chair provided the following response: Obviously this is a very complex matter with quite a long history and a lot of detail involved. We'll take your information and your query on notice.

6.1.3	Jan Gillingham
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My question concerns land in South Hedland, near the South Hedland Shopping Centre and Hedland Senior High School. This land was previously owned by Horizon Power and Public Health.

There had been plans to build a shopping centre on this site, including a liquor store and fuel service, adjacent to Hedland Senior High School.

Question 1: Has there been any progress or updates regarding the proposed shopping centre development near Hedland Senior High School, including the liquor store and fuel service?

The Director Regulatory Services provided the following response: Through the chair, no further developments have happened since the development permit was issued.

Question 2: Over the weekend, I noticed that the gardens at Hedland Health Campus are in need of care and maintenance. As a member of the community, I believe this should be addressed, not only for the public but also for the staff who take pride in our hospital.

The Commissioner Chair provided the following response: Just to clarify, you're asking about who is responsible for maintaining the gardens and surrounding areas of the Hedland Health Campus, as well as the land behind McDonald's and beside the South Hedland Shopping Centre?

We'll take that question on notice and provide a formal response. I, along with my fellow commissioners, am happy to personally inspect the area. I'll refer the matter to the CEO for clarification on who holds responsibility for maintenance. Depending on the outcome, we may be able to address it ourselves or advocate to the State Government if it falls under their jurisdiction.

The Director Infrastructure Services provided the following response: The land in question is either owned by the Western Australia Country Health Service (WACHS) or is privately owned. It is not the responsibility of the Town of Port Hedland. However, we are happy to contact WACHS to inform them that we've received community feedback regarding the condition of the land and request that they arrange for its maintenance.

Question 3: I'd like to say thank you commissioners; and your positive notices which have been posted regarding recent improvement approvals which are due to take place and shape our town. Since you've been appointed the positivity that has come back, we really do appreciate that.

The Commissioner Chair provided the following response: Thank you, that's very kind.

6.1.4	Lorraine Butson
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Question 1: Have the commissioners received a response from Minister Beasley regarding question the raised by a member of the public at the September Ordinary Council Meeting inviting the minister to attend a public meeting in Port Hedland with ratepayers and the community?

The Commissioner Chair provided the following response: Yes, I'm delighted to say that I have raised it with the minister. She's very keen to come up here, obviously has the aftermath of the local government elections and then going into Christmas. But

she does want to come up here and certainly one of the things she's very keen to do as part of the visit is talk about the upcoming local elections that are scheduled for March 2026. She wants to encourage people to stand, to turn up to vote and she was very happy to receive an invitation.

Question 2: As the stage 3 of the JD Hardie Youth and Community Hub pump track comes to fruition, can the Town of Port Hedland clarify to the ratepayers that the costings for the project will not exceed the allocation of around \$8,000,000 and that after it's built, no extra millions are required to update the area in the near future.

The Commissioner Chair provided the following response: We are considering the JD Hardie upgrades this evening. As to the undertakings that can be made, I will turn over to the CEO.

CEO to Director Infrastructure provided the following response: The current budget which I think is outlined in the paper is \$8,700,000. I don't know about any extra funding or expenditure that is planned for that site other than the Town's general ongoing asset management and maintenance. That is yet to go out to tender, so once the tenders are received, we'll be in a better position to understand the investment that the Town will be making.

Question 3: Will the recruitment process of selecting a new CEO committee involve independent individuals who have the relevant experience and understanding of the requirements of the role for the new CEO?

The Commissioner Chair provided the following response: We will be considering that matter this evening. The formation of the committee is something we will come to at a later point in these evenings proceedings.

The Presiding Member declared Public Question Time closed at 6:02pm.

The Presiding Member declared Public Statement Time open at 6:02pm.

6.2 Public Statement Time

6.2.1	Frank Cain
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Mr Cain spoke to:

- Alleged fraud going on in Hedland around Crown land titles.

The Commissioner Chair suggested that Mr Cain correspond with the Town providing further details.

Ordinary Council Meeting Minutes

29 October 2025

6.2.2	Renae Coles
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Ms Coles spoke to:

- Acknowledgement of Positive Change
 - Recognition of a refreshing shift in communication
- Appreciation for JD Centre Staff
 - Gratitude for efforts during Scribblers Family Day:
 - Special thanks to Bec Chamberlin for her dedication during setup
- Pilbara Party Pals – Teddy Bear Picnic 2025
- Recognition of Kelly Howlett AM JP
 - Former Mayor and Councillor of TOPH
 - Awarded 2025 Coastal Champion Award at WA Coastal Excellence Awards
- Recognition of Jan Gillingham
 - Former Councillor of ToPH
 - Director and Coordinator of the Music Festival
- Proposal for Freeman of the Town
 - Suggestion to nominate:
 - Kelly Howlett AM JP
 - Jan Gillingham

6.2.3	Toby Malia
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Mr Malia (Vice President, Hedland BMX Club) spoke to:

- Expressing his support for Stage 3 of the JD Hardie Youth and Community Hub masterplan
- Strong demand for safe, accessible recreational spaces in Hedland
- Positive feedback from:
 - Local surveys
 - Community engagement
- Stage 3 benefits:
 - Fun, healthy outdoor space
 - Suitable for all ages using non-powered wheeled equipment (not just bicycles)
 - Concerns about youth facility investment:
 - South Hedland Skate Park is well-designed but linked to antisocial behaviour
 - Lack of nearby youth support services contributes to safety concerns
 - Why the proposed pump track is different:

- Not a duplicate facility
- Located next to JD Hardie Youth Centre
- Supported by experienced staff
- Already engaged with local youth
- Offers structure, supervision, and services
- Designed to be a safe, positive space for youth recreation
- Community involvement:
 - Request for ongoing consultation during tender and construction phases
 - Aim: Ensure the facility reflects local needs
- Closing Ask
 - Request to Council:
 - Support the pump track project at JD Hardie Hub
 - Consider its long-term value to the community
- Closing thanks:
 - Appreciation for Council's time and consideration

The Presiding Member declared Public Statement Time closed at 6:16pm.

6.3 Petitions / Deputations / Presentations / Submissions

Nil

7 Questions from Commissioners without Notice

Nil

8 Announcements by Presiding Member without Discussion

This was heard before Item 5 and is located above.

9 Declarations of Commissioners to have given due consideration to all matters contained in the Business Paper before the Meeting

The Commissioners confirmed due consideration of all matters contained in the business paper by show of hands.

10 Confirmation of Minutes of Previous Meeting

CM202526/133 COUNCIL DECISION

MOVED:

CMM Deputy Chair Martin Aldridge

SECONDED:

CMM Ronald Yuryevich

That Council confirm that the Minutes of the Ordinary Council Meeting held on 24 September 2025 are a true and correct record.

CARRIED BY SIMPLE MAJORITY (3/0)

For: CMM Chair Jessica Shaw, CMM Deputy Chair Martin Aldridge and CMM Ronald Yuryevich

Against: Nil

CM202526/134 COUNCIL DECISION

MOVED:

CMM Ronald Yuryevich

SECONDED:

CMM Deputy Chair Martin Aldridge

That Council confirm that the Minutes of the Special Council Meeting held on 16 October 2025 are a true and correct record.

CARRIED BY SIMPLE MAJORITY (3/0)

For: CMM Chair Jessica Shaw, CMM Deputy Chair Martin Aldridge and CMM Ronald Yuryevich

Against: Nil

Disclaimer

Members of the public are cautioned against taking any action on Council decisions, on items on this evening's Agenda in which they may have an interest, until formal notification in writing by the Town has been received. Decisions made at this meeting can be revoked, pursuant to the Local Government Act 1995.

11 Reports of Committees

11.1 Audit, Risk and Compliance Committee

Nil

12 Reports of Officers**CM202526/135 PROCEDURAL MOTION / COUNCIL DECISION**

MOVED:
CMM Ronald Yuryevich

SECONDED:
CMM Deputy Chair Martin Aldridge

That Council bring forward item 12.4.2 JD Hardie Youth & Community Hub Masterplan - Stage 3 - Request to call tenders; to be heard before all other reports this evening.

CARRIED BY SIMPLE MAJORITY (3/0)

For: CMM Chair Jessica Shaw, CMM Deputy Chair Martin Aldridge and CMM Ronald Yuryevich Against: Nil

12.4.2**JD Hardie Youth & Community Hub Masterplan - Stage 3 - Request to call tenders**

Author: Project Manager

Authorising Officer: A/Manager Projects

Disclosure of Interest: Director Infrastructure Services

The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

CM202526/136 SUBSTANTIVE MOTION / COUNCIL DECISION

MOVED:
CMM Deputy Chair Martin Aldridge

SECONDED:
CMM Ronald Yuryevich

That Council ENDORSE the invitation of tenders for the construction of JD Hardie Youth and Community Hub Masterplan - Stage 3 project based on the scope of works outlined in this report.

CARRIED BY SIMPLE MAJORITY (3/0)

For: CMM Chair Jessica Shaw, CMM Deputy Chair Martin Aldridge and CMM Ronald Yuryevich
Against: Nil

PURPOSE

The purpose of this report is for Council to consider inviting public tenders for the construction of Stage 3 of the JD Hardie Youth and Community Hub Masterplan, in accordance with the Town's adopted procurement policy.

DETAIL

The JD Hardie Youth and Community Hub Masterplan, developed by Donovan Payne Architects, was formally endorsed by Council in July 2019 (CM201920/011). Since

endorsement, the Town has successfully delivered Stage 1 and Stage 2, which included:

- Refurbishment of the JD Hardie Youth Hub Building (CM201920/241)
- Development of the Multi-User Courts and Surrounds (CM202021/105)

In February 2023, the Town commenced the design process for Stage 3, focusing on the outdoor elements of the Masterplan. NORDA Architects were engaged to develop the concept design, incorporating feedback from extensive stakeholder and community consultation.

Council endorsed the Stage 3 concept design at the Ordinary Council Meeting in December 2023 (CM202324/191), which included scope changes such as the integration of a parkour element and a local-level BMX pump track.

Stage 3 represents the final phase of youth-focused infrastructure at the JD Hardie site. The proposed works include:

- BMX pump and jump track
- Parkour and informal activity zones
- Pathways and landscaping (accessible design)
- Shade structures and public amenities
- Integration of outdoor recreational spaces

The concept design reflects the collective input of community members, stakeholders, and elected members, and aligns with the Town's strategic goals for youth engagement, wellbeing, and inclusive infrastructure.

The Town now seeks Council approval to proceed with the public Request for Tender for construction of Stage 3. Subject to Council endorsement, the RFT will be released in October 2025 and return to Council for a decision of tender award prior to the anticipated construction commencement in February 2026.

COUNCIL COMMITMENT TO THE JD HARDIE MASTERPLAN

Since the formal endorsement of the JD Hardie Masterplan in July 2019 (CM201920/011), Council has demonstrated consistent and strategic commitment to the progressive development of the JD Hardie Youth and Community Hub. This commitment has been reflected through:

- Endorsement of the Masterplan Vision: Council's initial endorsement of the Donovan Payne Architects Masterplan set the direction for a multi-stage transformation of the JD Hardie site, focused on enhancing youth engagement, community wellbeing, and inclusive recreational infrastructure.

- Delivery of Stage 1 and Stage 2: Council decision supported the successful completion of Stage 1 (refurbishment of the JD Hardie building) and Stage 2 (construction of the Multi-User Courts and Surrounds).
- Budget Adoption for Stage 3 Design: In alignment with the Masterplan, Council adopted budget allocations in the 2022/2023, 2023/2024 and 2024/2025 financial years to support the design development of Stage 3. This included funding for architectural services, stakeholder engagement, and concept refinement.
- Support for Community Consultation: Council endorsed and facilitated extensive community engagement activities, including surveys, workshops, and briefings, to ensure the Stage 3 design reflects the needs and aspirations of local residents, particularly youth.
- 13 December 2023 Ordinary Council Meeting (OCM) Endorsement: Council unanimously voted (8/0) to endorse the Stage 3 Concept Design, which incorporated expanded scope elements such as a parkour zone and expanded Jump track, based on feedback from design workshops and community engagement.
- Support for Grant Funding: As part of the December 2023 OCM, Council endorsed the Chief Executive Officer to seek external funding to address the budget shortfall. Town Officers successfully secured \$4.3 million dollars funding through the Community Sporting and Recreation Facilities Fund (CSRFF) and Lottery West, enabling the project to proceed without placing additional strain on municipal resources.

This sustained commitment underscores Council's dedication to delivering high-quality, community-driven infrastructure that supports youth development, social inclusion, and active lifestyles in Port Hedland.

PROJECT TIMELINE AND FUNDING MILESTONES

Since Council endorsed the Stage 3 Concept Design at the December 2023 OCM, the Town has progressed through several key planning and funding stages necessary to support the delivery of the project.

- Detailed design was completed by June 2024, following the concept endorsement.
- The Town prepared and submitted a funding application to the Community Sporting and Recreation Facilities Fund (CSRFF) during the September 2024 funding round. CSRFF funding timelines required the application to remain active until the outcome was confirmed in February 2025.

- In parallel, the Town submitted a Lottery West grant application in November 2024. While Lottery West typically provides outcomes within four months, the decision was extended, with the outcome received in August 2025.

These funding processes were essential to secure the financial resources needed to deliver the scope of Stage 3 and align with the Town's Long Term Financial Plan funding targets. The time taken reflects standard grant cycles and the Town's commitment to ensuring the project is financially supported before proceeding to tender.

With funding now confirmed, the Town is in a position to progress to the Request for Tender phase, in line with Council's original intent and project planning.

SCOPE OF WORKS

The Town is proposing the works to be delivered across the 2025/26 and 2026/27 financial years with works to commence in February 2026.

The works will include the development of the vacant site adjacent to the JD Hardie Multiuser Courts and will comprise:

- Construction of a junior and senior BMX pump track
- Construction of a multi-lane jump track
- Installation of parkour elements designed for youth activity and movement
- Construction of permanent shade structures to support year-round usability
- Landscaping and irrigation
- Installation of lighting to enable safe and extended use during evening hours, particularly important given Port Hedland's extreme daytime temperatures
- Installation of CCTV infrastructure to support site safety and asset protection
- Installation of fencing and vehicle access points to ensure safety and controlled entry
- Provision of site signage to support wayfinding and site identity

The proposed works are considered public works under Schedule 1 of the Public Works Act 1902 and therefore the project has received a Public Works Exemption pursuant to Part 1, Section 6 of the Planning and Development Act 2005.

This exemption confirms that the proposed works are classified as public infrastructure delivered by a public authority and therefore do not require development approval.

This exemption streamlines the project's delivery timeline and reflects the Town's commitment to progressing essential community infrastructure efficiently and in accordance with statutory requirements.

LEVEL OF SIGNIFICANCE

In accordance with Policy 4/009 'Significant Decision Making', this matter is considered to be of low, because The proposal or decision has already been addressed by the

Council's strategies, policies or plans, which have recently been consulted on, and the proposal or decision is not of a nature or significance that requires engagement.

CONSULTATION

No further consultation is required to carry out the Officer's recommendation, however as part of the project engagement process the endorsed design has been based upon feedback derived from extensive consultation across a range of internal officers, external agencies, clubs, key stakeholders, and community members.

Community

A Balanced View Leisure Consultants (ABV) were engaged in January 2019, to produce a Town-wide needs assessment and architectural briefs relating to the JD Hardie site as well as the South Hedland Sports Complex and McGregor Street Precinct. The consultation included face-to-face meetings with stakeholders on the ground in Port Hedland in February and June 2019.

In June 2023, a public survey was released to the community via social media and face-to-face consultation. This engagement was intended to understand the specific elements which the community desired in an outdoor development of the JD Hardie Youth and Community Hub.

The survey achieved a total of 213 responses. Based upon all community and stakeholder consultation, it has been identified that there is community demand for:

- Indoor sports and activities. In particular there is high demand for basketball, dance and martial arts;
- Covered outdoor sports courts;
- Affordable community activity and meeting spaces;
- Car parking amenities and connectivity access at the site
- An expectation of supporting recreational and general public amenities at the site such as public toilets, water fountains, paths, playgrounds and notably shade, given hot summer climatic conditions
- Include BMX pump track within the outdoor area
- Inclusion of outdoor activity spaces through the landscaped areas to encourage informal and programmed youth activities and;
- Include pathways and landscaping to the site to improve access around and through the site. All pathways to meet accessibility standards.

The progressive development of the JD Hardie Youth and Community Hub has been an area of high interest to the community. Regular communication has demonstrated strong desire to see the project progress.

Elected Members

Elected Members have played an active and collaborative role in shaping the Stage 3 concept design for the JD Hardie Youth and Community Hub. Their involvement has ensured the project reflects both strategic priorities and community expectations.

In July 2023, Elected Members were invited to a confidential briefing where NORDA Architects presented the preliminary concept design. This session provided an overview of the proposed scope and design direction.

Following the briefing, in August 2023, all former council Elected Members, including Peter Carter, Ash Christensen, Tim Turner, Jan Gillingham, Renae Coles, Elmar Zielke, David Eckhardt, Jason Keller and Flo Bennett, were invited to participate in a dedicated design workshop, eight of the nine Elected Members were in attendance for this workshop. The workshop included a site visit to the JD Hardie precinct, where the proposed BMX track was pegged out onsite and an in-person engagement with the BMX track designer which allowed Members to share ideas, priorities, and preferences for the outdoor elements of Stage 3. Elected Members were able to visualise the scale, location, and impact of the track within the overall concept.

Internal

- Commissioners
- Executive Leadership Team (ELT)
- Senior Leadership Team (SLT)
- Project Manager;
- Coordinator Works and Services;
- Senior Youth Officer;
- Youth Program Officer; and
- Horticulture Technical Officer.

Regular Project Control Group and Working Group meetings involving key internal stakeholders have also been held in relation to the overall JD Hardie Masterplan since 2019.

External Agencies

- Town of Port Hedland Youth Advisory Council (YAC)
- Hedland BMX
- Hedland Home School
- Hedland Youth Stakeholder Action Group (HYSAG)
- Youth Involvement Council (YIC)
- Sport and Rec Clubs/ Youth Programming
- Hedland Senior High School (Follow the Dream, Clontarf)
- Shooting Stars
- Headspace
- Other Hours School Care OHSC Providers
- Juliyardi Aboriginal Corporation

- Karriyarra Aboriginal Corporation
- IBN Group
- Ashburton Aboriginal Corporation/ Youth Engagement
- NORDA Architects and their sub-consultants; and
- ABV Leisure consultants

LEGISLATION AND POLICY CONSIDERATIONS

Should the Officers recommendation be supported, the tender process would comply with Section 3.57 of the Local Government Act 1995 when tendering for construction.

Other Council policies have been considered in relation to this item:

- 2/007 Procurement Policy and;
- 4/009 Significant Decision Making

Under the Town of Port Hedland Delegation - Statutory 1.2.18 Tenders for Goods and Services, Function 1 Authority to Call Tenders, The Director of Infrastructure is able to call for Tenders for this project.

FINANCE AND RESOURCE IMPLICATIONS

There is no direct financial implication associated with the Officers' recommendation.

The construction estimate for the JD Stage 3 project is currently \$8.7M. This project is expected to be funded by CSRFF and Lottery West grants as well as the Town's strategic reserve. The following table sets out the funding for the project.

Source	FY25/26	FY26/27	Total
Grants	\$4,000,000	\$400,000	\$4,400,000
Strategic Reserve	\$400,000	\$3,900,000	\$4,300,00
TOTAL	\$4,400,000	\$4,300,000	\$8,700,000

A further report will be presented to Council to consider the Award of the works and approval of funding.

Future Maintenance costs will be identified within Asset Management Plan revisions and included in updates of the Long Term Financial plan.

STRATEGIC SUSTAINABILITY IMPLICATIONS

Council Plan: Part A (Strategic Community Plan)

The following sections of the Town's Council Plan (Strategic Community Plan) 2025-2035 are applicable in consideration of this item:

Our Community:

1.4.1 The present and future facilities and requirements of the town are planned for and developed in-line with relevant facility standards and community needs.

1.4.2 Facilities and community infrastructure are revitalised across the town.

Our Economy:

2.5.3 Invest and develop key community and recreation infrastructure.

Our Built and Natural Environment:

3.3.2 The community has access to attractive natural habitats, built form, parks and amenities.

Economic – The tender process represents a critical step in progressing the project toward delivery, and supports economic sustainability by:

- Stimulating local market engagement, providing opportunities for contractors, suppliers, and service providers to participate in a significant community infrastructure project.
- Encouraging competitive pricing and innovation, ensuring best value for public investment through transparent procurement.

Access and Inclusion

The following outcome of the Town's Access and Inclusion Plan 2023-2026 apply in relation to this item:

- Outcome 2 – Buildings and Facilities

Council Plan Part B (Corporate Business Plan)

The following service of the Town's Council Plan (Corporate Business Plan) 2025-2035 apply in relation to this item:

Our Community:

Youth Services: Deliver youth-focused programs and initiatives in collaboration with local partners, creating safe, engaging spaces and opportunities for young people to thrive.

Our Built and Natural Environment:

Project Management and Support: Asset management plans; major projects; annual capital works plan; service worker housing project; Town renewal program.

RISK MANAGEMENT CONSIDERATIONS

Risk Type	Project
Risk Category	Reputational
Cause	Delay in progressing to tender despite Council endorsement and community expectation.
Effect (Consequence)	Loss of public confidence and stakeholder trust in the Town's ability to deliver endorsed projects
Risk Treatment	Proceeding with the tender process in accordance with endorsed timelines
<p>There is a Project risk associated with this item caused by delay in progressing to tender despite Council endorsement and community expectation, leading to loss of public confidence and stakeholder trust in the Town's ability to deliver endorsed projects.</p> <p>The risk rating is considered to be High (12) which is determined by a likelihood of Likely (4) and a consequence of Moderate (3).</p> <p>This risk will be avoided by the Town proceeding with the tender process in accordance with endorsed timelines.</p>	

Risk Type	Project
Risk Category	Financial
Cause	Missed opportunity to utilise secured grant funding within required timeframes
Effect (Consequence)	Potential loss of external funding (CSRFF and Lottery West), resulting in an increase to the Towns strategic reserve contributions
Risk Treatment	Initiating the tender process to maintain project momentum and funding eligibility
<p>There is a Project risk associated with this item caused by missed opportunity to utilise secured grant funding within required timeframes, leading to potential loss of external funding (CSRFF and Lotterywest), resulting in increased municipal financial burden.</p> <p>The risk rating is considered to be Extreme (20) which is determined by a likelihood of Almost Certain (5) and a consequence of Major (4).</p> <p>This risk will be avoided by initiating the tender process to maintain project momentum and funding eligibility.</p>	

OPTIONS

- Option 1 – Adopt officer’s recommendation
- Option 2 – Amend officer’s recommendation
- Option 3 – Do not adopt officer’s recommendation

CONCLUSION

The JD Hardie Youth and Community Hub Stage 3 project has reached a critical milestone following the endorsement of the concept design and successful outcomes of external funding. Progressing to the tender phase is essential to maintain project momentum, secure competitive pricing, and uphold Council’s commitment to delivering high-quality, youth-focused infrastructure.

Calling for tenders will enable the Town to engage the market, finalise construction planning, and ensure readiness for delivery in line with the project timeline.

Council’s continued support is now sought to proceed with the public Request for Tender for Stage 3 construction.

ATTACHMENTS

1. JD Hardie Youth & Community Hub Masterplan - Stage 3 - Endorsed Concept
[**12.4.2.1** - 2 pages]

The Director of Infrastructure Services left the room at 6:30pm

The Director of Infrastructure Services returned at 6:32pm.

12.1 Corporate Services

12.1.1	Statement of Financial Activity - September 2025
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Author: Senior Financial Accountant

Authorising Officer: Director Corporate Services

Disclosure of Interest: The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item. At times, they receive payments made in accordance with employment contracts and related Town of Port Hedland policies, which are disclosed in the attachments to this report.

CM202526/137 COUNCIL DECISION

MOVED:
CMM Deputy Chair Martin Aldridge

SECONDED:
CMM Ronald Yuryevich

That Council:

1. Receive the Monthly Financial Report for the period ended 31 July 2025 as shown in attachment 1;
2. Receive the Monthly Financial Report for the period ended 31 August 2025 as shown in attachment 2;
3. Receive the Monthly Financial Report for the period ended 30 September 2025 as shown in attachment 3;
4. Note the Accounts paid under delegated authority for the period ended 30 September 2025 as shown in attachment 4;
5. Receive the Purchasing Card statements for the period ended 30 September 2025, as shown in attachment 5;
6. Receive the Investment Summary Report for the period ended 30 September 2025, as shown in attachment 6;
7. Receive the YTD Budget v Actual Report by Directorate, as shown in attachment 7; and
8. Receive the Capital Listing report for the period ending 30 September 2025, as shown in attachment 9.

CARRIED BY SIMPLE MAJORITY (3/0)

For: CMM Chair Jessica Shaw, CMM Deputy Chair Martin Aldridge and CMM Ronald Yuryevich
Against: Nil

PURPOSE

The purpose of this report is for Council to receive the Statement of Financial Activity for the periods ending:

- 31 July 2025
- 31 August 2025
- 30 September 2025

*Late adoption of the 2025-2026 Annual Budget delaying report production

Supplementary information is also presented to provide further information regarding the Town's activities.

DETAIL

The information provided in this report is for the period ended 30 September 2025, with financial results included in Attachment 1. The preparation of the reports has been made in compliance with the Local Government Act 1995 and Financial Management Regulations.

The Town's financial activity reports use a materiality threshold to measure, monitor and report on financial performance and position of the Town.

As part of the 2025-2026 Budget, Council adopted the following thresholds as levels of material variances for financial reporting:

- A variance of 10% or \$50,000, whichever is greater, of the Year-to-Date budget of operational and capital expenditure requires explanation.

The opening funding surplus of \$7.5M presented in Year to Date Actual on the Statement of Financial Activity is an estimate of the closing balance for 2024-2025 and is subject to change as finalisation of 30 June transactions occurs and Financial end year audit is in progress.

LEVEL OF SIGNIFICANCE

In accordance with Policy 4/009 'Significant Decision Making', this matter is considered to be of low significance, because:

- Exception - The proposal or decision is not of a nature or significance that requires engagement.

CONSULTATION

Internal

- Nil

External Agencies

- Nil

Community

- Nil

LEGISLATION AND POLICY CONSIDERATIONS

Section 6.4 of the Local Government Act 1995 and Regulation 34 of the Local Government (Financial Management) Regulations 1996 detail the form and manner in which a local government is to prepare its statement of financial activity.

FINANCIAL AND RESOURCE IMPLICATIONS

The statement of financial activity is to be supported by such information, as is considered relevant by the local government, containing:

- An explanation of the composition of the net current assets for the month, to which the statement relates, less committed assets and restricted assets.
- An explanation of each of the material variances referred to in sub-regulation (1)(d); and
- Supporting information, as is considered relevant by the local government.

Reserves:

Ensure compliance with section 6.11 of the Local Government Act 1995 when reserve accounts are utilised.

STRATEGIC SUSTAINABILITY IMPLICATIONS**Council Plan: Part A (Strategic Community Plan)**

The following sections of the Town's Council Plan (Strategic Community Plan) 2025-2035 are applicable in consideration of this item:

Our Leadership:

4.2.2 Transparent and regular financial reporting and communication to the community is undertaken

Access and Inclusion

The following outcome of the Town's Access and Inclusion Plan 2023-2026 apply in relation to this item:

Nil

Council Plan Part B (Corporate Business Plan)

The following service of the Town's Council Plan (Corporate Business Plan) 2025-2035 apply in relation to this item:

Our Leadership:

Financial Management and Rates: Annual Budget; financial reporting; Long Term Financial Plan; rates; fees and charges; debtors and creditors; payroll.

RISK MANAGEMENT CONSIDERATIONS

Risk Type	Operational
Risk Category	Financial
Cause	There is an operational risk associated with this item due to a reduction in income or increase in expense throughout the 2025/26 financial year.
Effect (Consequence)	Could impact on the Town's ability to meet service levels or asset renewal funding requirements.
Risk Treatment	The Town's financial activity reports use a materiality threshold to measure, monitor and report on financial performance and position of the Town.
The risk rating is considered to be Medium (6) which is determined by a likelihood of Possible (3) and a consequence of Minor (2).	

OPTIONS

- Option 1 – Adopt officer's recommendation
- Option 2 – Amend officer's recommendation
- Option 3 – Do not adopt officer's recommendation

CONCLUSION

The opening funding surplus of \$7.5M presented in the YTD Actual on the Statement of Financial Activity, is as per the closing surplus presented in the unaudited financial statements from June 2025. The net current funding position is \$87.17M due to raising \$88M in General Rates in Quarter 1.

ATTACHMENTS

1. 1. Monthly Financial Report for the period ended 31 July 2025 [**12.1.1.1** - 5 pages]
2. 2. Monthly Financial Report for the period ended 31 August 2025 [**12.1.1.2** - 5 pages]
3. 3. Monthly Financial Report for the period ended 30 September 2025 [**12.1.1.3** - 7 pages]
4. 4. The Accounts paid under delegated authority for the period ended 30 Sep 2025 [**12.1.1.4** - 46 pages]
5. 5. The Purchasing Card Statements for the period ended 30 Sep 2025 [**12.1.1.5** - 30 pages]
6. 6. The Investment Summary Report for the period ended 30 Sep 2025 [**12.1.1.6** - 10 pages]
7. 7. The YTD Budget v Actual Report by Directorate for the period ended 30 Sep 2025 [**12.1.1.7** - 1 page]
8. 8. The Capital Listing Report for the period ending 30 Sep 2025 [**12.1.1.8** - 8 pages]

12.1.2	Policy Review Program
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Author: Senior Governance Advisor
Authorising Officer: Director Corporate Services
Disclosure of Interest: The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

CM202526/138 COUNCIL DECISION	
MOVED: CMM Ronald Yuryevich	SECONDED: CMM Deputy Chair Martin Aldridge
That Council:	
<ol style="list-style-type: none"> 1. Adopts policy 2/018 Borrowings, and 2. Rescind policy 8/003 Access and Inclusion 	
CARRIED BY SIMPLE MAJORITY (3/0)	
For: CMM Chair Jessica Shaw, CMM Deputy Chair Martin Aldridge and CMM Ronald Yuryevich	
Against: Nil	

PURPOSE

The purpose of this report is for Council to:

1. Consider and adopt the Town of Port Hedland (the Town) policies as part of the on-going review program:
 - 2/018 Borrowings
2. Consider and rescind:
 - 8/003 Access and Inclusion

DETAIL

At the 25 September 2024 Ordinary Council Meeting, report 12.1.2 Council Policy – Policy Framework was adopted. Included was an attachment of the register of Town policies outlining their status for their proposed review, development, and adoption.

The Town has more than 50 policies, along with requirements for some additional policies to meet new legislative requirements. Adopted policies require periodic review. Some of these existing policies have become outdated and lack relevance to contemporary times, while others appear more operational in nature and would serve the organisation more effectively as procedures.

A risk-based approach to the review cycle is being undertaken to ensure that policies that relate to higher risk matters are reviewed more regularly, to those which carry

lower risks. A risk rating will be applied to Council policies as they are reported to the Council for review.

2/018 Borrowings

This policy was last reviewed and adopted by Council on 24 June 2024 (CM202324/291) (attachment 4)

No changes are recommended to the policy wording last reviewed in June 2024.

The Town's current Debt Service Ratio (DSR) and Net Debt Ratio (NDR) remain within Local Government guidelines, being 1335% / >500% and 16% / max 50%, respectively.

The review cycle is recommended to change from annually to every three years.

8/003 Access and Inclusion

The Access and Inclusion Policy (attachment 6) is to be rescinded as the Town of Port Hedland now has an Access and Inclusion Plan 2023 – 2026, which supercedes this policy.

LEVEL OF SIGNIFICANCE

In accordance with Policy 4/009 'Significant Decision Making', this matter is considered to be of medium significance, because:

- Exception - The proposal or decision has already been addressed by the Council's strategies, policies or plans, which have recently been consulted on.

CONSULTATION

Internal

- Chief Executive Officer
- Manager Governance
- Senior Governance Advisor

External Agencies

- Nil

Community

- Nil

LEGISLATION AND POLICY CONSIDERATIONS

Local Government Act 1995

Section 2.7(2)(b) of the Act provides that a council is to determine the local governments policies.

Section 5.128 of the Act deals with voluntary training and development activities

FINANCIAL AND RESOURCE IMPLICATIONS

There are no significant identifiable environmental, social or economic impacts relating to this item.

Access and Inclusion

The following outcome of the Town's Access and Inclusion Plan 2023-2026 applies in relation to this item:

- Outcome 4 – Quality of Service

Council Plan Part B (Corporate Business Plan)

The following services of the Town's Corporate Business Plan 2023-2027 apply in relation to this item:

Our Corporate Services:

Governance and Procurement - Provide high standards of governance and leadership.

Council Support - Provide high standards of professional support and expert advice to the Council.

RISK MANAGEMENT CONSIDERATIONS

Risk Type	Operational
Risk Category	Compliance
Cause	Out of date or non-compliant policies and or gaps in policy framework.
Effect (Consequence)	Non-compliant decision making or not in line with best practice. Duplicitous and / or inconsistent policy positions.
Risk Treatment	Continuous review of policies following a risk-based approach.
<p>There is an Operational risk associated with this item caused by not maintaining an effective policy framework which may lead to compliance concerns.</p> <p>The risk rating is considered to be Medium (9) which is determined by a likelihood of (3) and a consequence of Moderate (3).</p> <p>This risk is considered acceptable due to the following controls in place:</p> <ul style="list-style-type: none"> • An existing policy is currently in effect. • The risk falls within the Town's acceptable tolerance range. 	

OPTIONS

- Option 1 – Adopt officer’s recommendation
- Option 2 – Amend officer’s recommendation
- Option 3 – Do not adopt officer’s recommendation

CONCLUSION

The proposed policy revisions have been developed to ensure alignment with current legislation, departmental guidance, and best practice standards. The adoption and rescission of the identified policies will strengthen the Town’s policy framework, address compliance requirements, and support effective governance. The ongoing review programme, supported by risk-based assessment and consultation with key stakeholders, will ensure that policies remain relevant and fit for purpose. Policy effectiveness and compliance will continue to be monitored as part of the Town’s regular governance processes.

ATTACHMENTS

1. 2018- Borrowings [**12.1.2.1** - 5 pages]
2. 8003- Access-and- Inclusion [**12.1.2.2** - 2 pages]

CM202526/151 PROCEDURAL MOTION / COUNCIL DECISION	
MOVED: CMM Deputy Chair Martin Aldridge	SECONDED: CMM Ronald Yuryevich
That Council consider Item 12.1.3 Appointment of Members to the Audit, Risk and Compliance Committee behind closed doors (confidential).	
CARRIED BY SIMPLE MAJORITY (3/0)	
For: CMM Chair Jessica Shaw, CMM Deputy Chair Martin Aldridge and CMM Ronald Yuryevich	
Against: Nil	

12.1.3	Appointment of Members to the Audit, Risk and Compliance Committee
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Item 12.1.3 decision is located at Item 15 Matters for Which Meeting May be Closed (Confidential Matters)

12.1.4	Waiver of Rating 2025 - 2026
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Author: Director Corporate Services
Authorising Officer: Director Corporate Services
Disclosure of Interest: The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

CM202526/139 COUNCIL DECISION	
MOVED: CMM Deputy Chair Martin Aldridge	SECONDED: CMM Ronald Yuryevich
That Council:	
<ol style="list-style-type: none"> 1. Pursuant to s6.47 of the Local Government Act 1995 and the Rates and Charges (Rebates and Deferments) Act 1992 approve waiving \$135,101.69 against A8178 (Port Hedland International Airport) as applied to the 2025-2026 rates charges; ; 2. Defers charging interest on overdue rates until 12 December 2025; and 3. Supports the Port Hedland International Airport in communicating the Town of Port Hedland's 2025-2026 rating charges determination and approach to billing and their payment. 	
CARRIED BY ABSOLUTE MAJORITY (3/0)	
For: CMM Chair Jessica Shaw, CMM Deputy Chair Martin Aldridge and CMM Ronald Yuryevich Against: Nil	

PURPOSE

The purpose of this report is for Council to consider waiving a portion of the rating charges against the Port Hedland International Airport (PHIA) equivalent to the portion of rates which would otherwise not be payable under the lease terms and conditions.

DETAIL

At the Special Council Meeting held 25 August 2015 report 7.1.2 Long-Term Lease (201516/025) awarded Tender 05/15 Port Hedland International Airport, as a long-term lease to AMP Capital Investors Limited and Infrastructure Capital Group for an up-front payment of \$165M and capital spend requirement of \$40M. The investors established PHIA Asset Trust Pty Ltd to become the leaseholder and, through its various subsidiary companies, to own and operate the airport. On 11 March 2016, a 50-year lease was entered into.

The Town of Port Hedland (the Town) 2025-2026 annual budget was adopted at the ordinary council meeting of 24 September 2025. One of the main features of the proposed budget included a new Airport GRV category. The rationale was a result of a change in approach undertaken by Landgate's Valuer General. Previously, properties located at the airport precinct were valued individually off their sub-leased land areas, referred to as sub-valuations. This enabled individual application of rating with notices issued separately to lessees by the Town.

For the 2025-2026 to 2027-2028 triennial revaluation period, Landgate's Valuer General no longer undertakes sub-valuations for the airport precinct. Effectively, the entire precinct has a single valuation applied, combining some 46 property assessments. This includes the airport terminal and associated facilities, two mass accommodation work camps, telecommunications infrastructure, commercial properties, yards and vacant land. A joint reconciliation undertaken between PHIA and Town staff identified the previous individual 2024-2025 rated assessments against the combined 2025-2026 single valuation. This is proposed as the agreed basis of apportionment and is included as confidential attachment 1.

As the main lessee, PHIA will now need to issue its own invoices for reimbursement of rates payable from sub-lessees, then on pay these funds to the Town. To facilitate this change in approach, it is proposed to allow an extension of 30 days after the first instalment which the 2025-2026 rates become due. This will assist PHIA in the collection of monies to be forwarded onto the Town. No interest is proposed to be charged during this 30-day extension of time.

To further assist PHIA in this rating apportionment transition, it is recommended the Town supports the Port Hedland International Airport in communicating the Town of Port Hedland's 2025-2026 rating charges determination and approach to billing and payment. This will be via direct written communication from the Town to all leaseholders within the airport precinct.

LEVEL OF SIGNIFICANCE

In accordance with Policy 4/009 'Significant Decision Making', this matter is considered to be of low significance, because: N/A

CONSULTATION

External Agencies

- Landgate Valuer General – following the announcement that a single valuation would be issued as part of the triennial valuation process resulting in an amalgamation of 46 properties.
- PHIA - as prescribed when drafting the 2025–2026 annual budget, regarding the proposed rate in the dollar charges and single valuation. Further discussions have been held since Landgate's decision to no longer issue sub-valuations at the airport precinct. Both PHIA and Town staff have worked together to reconcile pre and post 2025–2026 valuations and applicable ratings, to equitably propose the rates waiver amounts.

Community

- Not applicable

LEGISLATION AND POLICY CONSIDERATIONS

LOCAL GOVERNMENT ACT 1995

Section 2.38 Function of commissioner

(1) The function of a commissioner of a local government is to exercise the powers and discharge the duties of the council of the local government and its mayor or president.

Section 6.47 Concessions

Subject to the Rates and Charges (Rebates and Deferments) Act 1992, a local government may at the time of imposing a rate or service charge or at a later date resolve to waive* a rate or service charge or resolve to grant other concessions in relation to a rate or service charge.

Section 6.51 and regulation 70 of the Local Government (Financial Management) Regulations 1996: Accrual of interest on overdue rates or service charges

Interest rate of 7.0% for rates and costs of proceedings to recover such charges that remains unpaid after becoming due and payable.

POLICY IMPLICATIONS

Rating Strategy 2025-2030

2/004 Rating

FINANCIAL AND RESOURCE IMPLICATIONS

The identified non-rateable portions of A8178 are as follows:

\$135,101.69 Airport terminal including Qantas and Virgin Check-in bays, adjacent vacant land plus administration office.

\$3,023.42 for the Men's Shed – Adopted Budget 2025-2026 Rates Waiver

These have been identified in confidential Attachment 1.

The 2025-2026 annual budget rates revenue forecast for the Airport Precinct was \$810,236

The actual amount net of waiver is expected as \$663,054

The shortfall amount is due to not factoring in the rates otherwise not payable by the PHIA lease agreement when modelling the new category. The two mass accommodation camps received rating relief of \$96k and \$30k compared to their 2024-2025 rates levied amounts.

STRATEGIC SUSTAINABILITY IMPLICATIONS**Council Plan: Part A (Strategic Community Plan)**

The following sections of the Town's Council Plan (Strategic Community Plan) 2025-2035 are applicable in consideration of this item:

Our Leadership:

4.2.1 Sound long-term financial planning is implemented.

There are no significant identifiable environmental, social, or economic impacts relating to this item.

Access and Inclusion

The following outcome of the Town's Access and Inclusion Plan 2023-2026 apply in relation to this item:

Nil

Council Plan Part B (Corporate Business Plan)

The following service of the Town's Council Plan (Corporate Business Plan) 2025-2035 apply in relation to this item:

Our Leadership:

Financial Management and Rates: Annual Budget; financial reporting; Long Term Financial Plan; rates; fees and charges; debtors and creditors; payroll.

RISK MANAGEMENT CONSIDERATIONS

Risk Type	Operational
Risk Category	Financial Service Interruption Reputational
Cause	Issuing rates notice that is disputed
Effect (Consequence)	Cashflow implications Resources redirected against potential legal disputes.
Risk Treatment	Agreement over rates waiver and apportionment
<p>There is an Operational risk associated with this item caused by combined rating, leading to unpaid rates.</p> <p>The risk rating is considered to be Medium (9) which is determined by a likelihood of Possible (3) and a consequence of Moderate (3).</p> <p>This risk will be accepted by the waiving of a portion of rates as per the attached reconciliation.</p>	

OPTIONS

- Option 1 – Adopt officer’s recommendation
- Option 2 – Amend officer’s recommendation
- Option 3 – Do not adopt officer’s recommendation

CONCLUSION

The Town acknowledges and is thankful for the assistance of the PHIA CEO and staff.

ATTACHMENTS

1. CONFIDENTIAL - AIRPORT - Rates billing 2025-2026 [**12.1.4.1** - 1 page]

12.2 Community Services

12.2.1	Town of Port Hedland Access and Inclusion Plan 2023-2026
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Author: Senior Community Development Officer

Authorising Officer: Manager of Youth & Community Development

Disclosure of Interest: The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

CM202526/140 COUNCIL DECISION

MOVED:
CMM Ronald Yuryevich

SECONDED:
CMM Deputy Chair Martin Aldridge

That Council:

- 1. Receive the Town of Port Hedland Access and Inclusion Plan 2024-2025 Annual Report; and**
- 2. Receive the Department of Communities Disability, Access and Inclusion 2024-2025 Progress Report.**

CARRIED BY SIMPLE MAJORITY (3/0)

For: CMM Chair Jessica Shaw, CMM Deputy Chair Martin Aldridge and CMM Ronald Yuryevich
Against: Nil

PURPOSE

The purpose of this report is for Council to consider, receive and note the:

1. Annual report on the implementation of the Town of Port Hedland Access and Inclusion Plan 2023-2026; and
2. Department of Communities Disability, Access and Inclusion Progress Report 2024-2025.

DETAIL

The Disability Services Act 1993 (WA), requires public authorities, including local governments, to:

- Develop and implement a Disability Access and Inclusion Plan (DAIP); and
- Report annually on the progress made in achieving the outcomes under the DAIP.

The Town of Port Hedland Access and Inclusion Plan 2023-2026 was adopted by Council in February 2023 as the Town's DAIP. This plan is a demonstration of the Town's commitment to a vibrant, caring and connected community where people of

all ages, abilities and backgrounds are welcomed and included. A copy of the Access and Inclusion Plan 2023-2026 is included as an attachment to this report.

The Access and Inclusion Plan 2023-2026 seeks to ensure that the Town's services, facilities, buildings, employment and information are accessible and inclusive and sets out actions for the Town to take to achieve this.

Current NDIS statistics show that there are 270 NDIS participants living in the Port Hedland area. Understandably, there will also be many more people in our community living with a disability who do not participate in the NDIS scheme. This highlights the importance of the Town's work to build an accessible and inclusive community.

The Town submits an annual report to the Department of Communities, providing information on the progress achieved under the Access and Inclusion Plan 2023-2026 that aligns with the WA State Disability Strategy 2020-2030.

In accordance with Department of Communities timelines, the 2025 report was submitted on 15 July 2025 with a reporting period of 1 July 2024 – 30 June 2025. A copy of the report submitted to the Department of Communities is an attachment to this report.

For completeness and ease of reference, in addition, a Town of Port Hedland annual report on the Access and Inclusion Plan 2023-2026 has been prepared, detailing progress achieved across the entirety of the plan. A copy of this annual report is included in an attachment to this report.

Notable progress achieved during the 2024-2025 period, which has been captured in these reports includes:

- All major events run by the Town of Port Hedland have been subject to the completion of an 'accessible events checklist' as part of event planning. In addition, when Town facilities are booked for external events, hirers are prompted to consider accessible events guidelines.
- A 'Quiet Zone' has operated at all Town community events, providing a sensory-friendly space with soft lighting, noise-cancelling headphones and sensory-friendly activities, as well as non-verbal communication aids.
- In June 2025, the Town hosted Disability Sports Australia to present an 'Abilities Unleashed' sports day, engaging and including community members of all abilities in a fun and inclusive day of activities. This event also connects people with disabilities to local sport and active recreation opportunities.
- Stage 1 of the Cooke Point Shared Footpath upgrades has been undertaken, aimed at connecting the missing link in a coastal shared footpath, including shade structures and outdoor furniture to meet DAIP standards.
- Upgrades were completed to the Koombana Lookout, including construction of a new 1:14 ramp connecting the lookout to the Civic Centre carpark and a new rear-opening wheelchair parking spot.
- A 'Quiet Hour' runs at the Wanangkura Stadium gym on a weekly basis, reducing noise and harsh lighting to provide a comfortable environment for those with sensory sensitivities.

- The Town has demonstrated its commitment to working collaboratively on issues of accessibility in our community, as an active member and supporter of the Hedland Access and Inclusion Action Group and other community stakeholders.
- Upgrades to the Town of Port Hedland website have ensured content meets the Web Content Accessibility Guidelines (WCAG) 2.2 and enabled the website to be available in additional languages.
- The Town continues to provide Disability & Inclusion training for all staff, with specific training to support leaders in the space.
- All Town job advertisements display the Town's diversity statement.
- The Town is currently engaging with the Open Doors Project to coordinate a free workshop aimed at community members and local business, to provide skills and resources to increase inclusion and accessibility in workplaces and facilities across community.

LEVEL OF SIGNIFICANCE

In accordance with Policy 4/009 'Significant Decision Making', this matter is considered to be of high significance, because:

- Significant - The extent to which the decision flows logically and consequently from a significant decision already made or from a decision in the strategic or annual corporate plans.

CONSULTATION

Internal

- Infrastructure Projects & Assets Team
- Public Affairs Team
- Planning and Economic Development Team
- Events, Arts and Culture Team
- Youth and Community Development Team
- Parks and Gardens Team
- Human Resources

External

- Hedland Access and Inclusion Action Group
- Cassia Primary School – Special Education Unit
- Coles South Hedland
- Disability Sports Australia

LEGISLATION AND POLICY CONSIDERATIONS

All public authorities in Western Australia are required to develop, implement, review and report on an Access and Inclusion Plan under ss27-29C of the Disability Services

Act 1993 (WA). The Town of Port Hedland Policy 8/003 Access and Inclusion was considered in the preparation of this item.

FINANCIAL AND RESOURCE IMPLICATIONS

Financial resources required to support the implementation of the Access and Inclusion Plan 2023-2026 will be allocated from the Community Engagement and Development Access & Inclusion budget, with a total estimated expenditure of approximately \$35,000.

STRATEGIC SUSTAINABILITY IMPLICATIONS

Council Plan: Part A (Strategic Community Plan)

The following sections of the Town's Council Plan (Strategic Community Plan) 2025-2035 are applicable in consideration of this item:

Our Community:

1.1.1 Stakeholders are engaged to develop a whole-of-town approach to increase access to quality health and wellbeing services.

1.1.2 Community needs and gaps in health provision are identified and delivered.

1.2.3 Forums and activities to give a voice to youth, people with a disability, ageing, Aboriginal and Torres Strait Islander, and Culturally and Linguistically Diverse (CaLD) people are recognised and supported.

Our Leadership:

4.3.1 High-quality and responsive customer service is provided.

Environmental

Nil

Economic

Nil

Social

Ongoing compliance with the Town of Port Hedland Access and Inclusion Plan 2023-2026 will provide a more accessible and inclusive community for people with disabilities, their families and carers.

There are no significant environmental or economic impacts relating to this item.

Access and Inclusion

The following outcomes of the Town's Access and Inclusion Plan 2023-2026 apply in relation to this item:

- Outcome 1 – Events and Services

- Outcome 2 – Buildings and Facilities
- Outcome 3 – Accessible Information
- Outcome 4 – Quality of Service
- Outcome 5 – Opportunities for Feedback
- Outcome 6 – Public Consultation
- Outcome 7 – Employment Opportunities
- Outcome 8 – Advocate for an Increase in Inclusion

Council Plan Part B (Corporate Business Plan)

The following service of the Town's Council Plan (Corporate Business Plan) 2025-2035 apply in relation to this item:

Our Community:

Sports and Recreation: Manage and activate community sporting facilities including ovals, pavilions, and clubrooms. Support local clubs with governance, programming, and facility use.

Stadium Operations: Deliver recreational and social sport programs and services at Wanangkura Stadium; supporting active and healthy lifestyles.

Community Development: Lead inclusive community engagement, support social development, and strengthen partnerships with Aboriginal and Torres Strait Islander communities.

Youth Services: Deliver youth-focused programs and initiatives in collaboration with local partners, creating safe, engaging spaces and opportunities for young people to thrive.

RISK MANAGEMENT CONSIDERATIONS

Risk Type	Operational
Risk Category	Compliance
Cause	Failure to prepare and submit the progress report on time
Effect (Consequence)	Failure to meet legislative requirements under the Disability Services Act 1993 (WA)
Risk Treatment	Report submitted to the Department of Communities on time
This risk has been mitigated by the submission of the report within the required timeline.	

OPTIONS

- Option 1 – Adopt officer’s recommendation
- Option 2 – Amend officer’s recommendation
- Option 3 – Do not adopt officer’s recommendation

CONCLUSION

The Town of Port Hedland is required under the Disability Services Act 1993 (WA) to have a Disability Access and Inclusion Plan and report annually to the Department of Communities on the plan’s implementation. The Access and Inclusion Plan 2023-2026 constitutes the Town’s Disability Access and Inclusion Plan (‘DAIP’).

A DAIP report for the Department of Communities was prepared and submitted in July 2025 in the prescribed format. In addition, an annual report has been prepared on the Town’s progress under the Access and Inclusion Plan 2023-2026, during the 2024-2025 financial year period.

As detailed in these reports and outlined above, significant progress has been achieved during this reporting period in the implementation of improvements to accessibility and inclusion in the Port Hedland community. From infrastructure upgrades to improved service provision, capacity building and community collaboration, through its work in this space, the Town has demonstrated its commitment to a caring, connected and inclusive community.

ATTACHMENTS

1. Town of Port Hedland - DAIP Report 2024-2025 [**12.2.1.1** - 12 pages]
2. Access and Inclusion Plan Annual Report 2024-2025 [**12.2.1.2** - 5 pages]

12.3 Regulatory Services

12.3.1	Port Hedland Visitor Centre - Annual Report 2024-2025
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Author: Principal Economic Development
Authorising Officer: Manager Planning & Economic Development
Disclosure of Interest: The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

CM202526/141 COUNCIL DECISION

MOVED:	SECONDED:
CMM Deputy Chair Martin Aldridge	CMM Ronald Yuryevich

That Council receives the 2024-2025 Annual Report from the Port Hedland Peace Memorial Seafarers' Centre Incorporated for the management of the Port Hedland Visitor Centre.

CARRIED BY SIMPLE MAJORITY (3/0)

For: CMM Chair Jessica Shaw, CMM Deputy Chair Martin Aldridge and CMM Ronald Yuryevich
 Against: Nil

PURPOSE

The purpose of this report is for Council to receive the annual report provided by the Port Hedland Peace Memorial Seafarers' Centre Incorporated for the management of the Port Hedland Visitor Centre for Financial Year 2024-2025.

DETAIL

Port Hedland Peace Memorial Seafarers' Centre Incorporated (Port Hedland Seafarers') has managed the Port Hedland Visitor Centre since 1 July 2019. The initial contract was for two years, followed by three one-year extensions, all of which were exercised by the Town. In November 2023, Council approved a variation to the contract, setting a revised contract end date of 30 October 2024 ("Initial Contract") to avoid the risk of potential operator transition during the peak tourism season. To prepare for the contract's conclusion, the Town issued a public tender in mid-2024, and Port Hedland Seafarers' was awarded a new two-year contract from 1 November 2024 to 30 October 2026 ("New Contract"), with three optional one-year extensions subject to mutual agreement.

This annual report covers the period 1 July 2024 – 30 June 2025, which covers portions of both the Initial Contract and New Contract.

Objectives of the Port Hedland Visitor Centre

- provide residents and visitors to Port Hedland with insights into the region

- distribute relevant information about local attractions, events, tourism experiences and services and amenities available
- increase the value of the Port Hedland visitor economy by:
 - promote awareness of Port Hedland as a tourist destination among key visitor markets
 - encourage visitors to visit local attractions in and around Port Hedland and the surrounding Pilbara region
 - encouraging visitors to extend the time they spend in and around the Port Hedland area
- improve perceptions of Port Hedland
- support the growth of the Port Hedland tourism industry
- provide excellent customer service, efficient service delivery and value for money.

Services provided under the current contract

Visitor servicing

- A friendly and professional face-to-face welcome to all visitors to the Centre.
- Distribute high-quality, current and relevant information for free to Port Hedland residents and visitors with insights into the region, such as information about accommodation, tours, local attractions, events, retail outlets, tourism experiences, local services and amenities available, road conditions, transport options and local stories through appropriate channels.
- Personalised information provided face-to-face, and via email, phone and social media.
- A comprehensive range of local, regional and state-wide brochures, maps and directional information both in hard copy and available electronically.
- Work collaboratively with other visitor services across the Pilbara and adjoining regions to coordinate the provision of complementary visitor services.

Port Hedland information

- Maintain the currency of information on visitporthedland.com.au (or equivalent website) in accordance with guidelines provided by the Town.
- Assist in the creation, maintenance and review of digital and physical visitor information by the Town.
- Assist in the creation and maintenance of a resident welcome pack containing information to assist new residents settle into life in Port Hedland and distribute these welcome packs through appropriate channels, including real estate agencies and major landlords.
- Assist in the creation and maintenance of an online FIFO 'welcome pack' containing information about Port Hedland.

Data collection

- Collect data on visitor numbers, demographics and services provided.
- Collect feedback on the services provided by the Visitor Centre and the tourist experience in Port Hedland.

Merchandise

- Make available of local and regionally made souvenirs, merchandise, gifts, and other goods for sale that represent the Port Hedland and broader Pilbara.

Industry connections

- Maintain working relationships with industry stakeholders such as relevant visitor information centres, visitor economy businesses, and industry stakeholders.

Minimum hours of operation

- Maintain the following hours of operation:
 - 1 May to 30 September
 - Monday to Friday from 9am-4pm
 - Weekends and public holidays from 10am-2pm.
 - 1 October – 30 April
 - Monday to Sunday, including public holidays from 10am-2pm (excluding summer closure period)
 - Summer closure period – mid-December to mid-January (28 days)

Staffing and resourcing

- Employ an appropriate number of staff experienced in local knowledge, visitor servicing, tourism or other relevant service delivery area to ensure adequate provision of the above-mentioned services.
- Create and maintain appropriate documentation/materials to train and maintain staff knowledge. These materials are to be shared with the principal upon request.

Reporting requirements

Under clause 24.3 of the agreement, the Seafarers' Centre is to provide the Town with an Annual Report, including the following:

- Achievement of Key Performance Indicators (KPIs)
- Audited income and expenditure statements.
- A report on how the contractor implemented the Town's Disability Access and Inclusion Plan; and
- Certificate of currency with respect to the insurances required.

The attached Annual Report outlines the progress made by the Seafarers' Centre over the past financial year of the management contract.

The operating cost of the facility is within the parameters laid out in the management contract. Audited income and expenditure statements from the Visitor Centre have been provided and attached as Attachment 2 (confidential).

Details of how the contractor implemented the Town's Disability Access and Inclusion Plan were not included in the Annual Report. The Town has requested this information, along with current certificates of currency, and is awaiting to receive this information.

To complement the Annual Report, the Town has prepared a summary of engagement activity on the Port Hedland Visitor Centre Facebook page for the past financial year (Attachment 3).

KPIs under previous contract:

- 15,000 visitors supported through the Visitor Centre
- 1000 people hosted on formal tours operated through the Visitor Centre
- Gold/A1 Tourism accreditation maintained (or equivalent)
- Development of a web presence and digital strategy to educate and attract visitors to the local area
- Development and distribution of up-to-date tourism documents promoting Port Hedland and the Pilbara region.
- Execution of a program to greet and engage Cruise Ship visitors that also engages local businesses and community organisations.
- Frequency of operation of the Centre during minimum hours.

KPIs under current contract:Visitor numbers

- 32,000 visitors supported through the Visitor Centre (per annum)
- 8,000 visitors supported through the Visitor Centre (between 1 October and 31 March)

Tours

- 2,500 people hosted on formal tours booked through the Visitor Centre
- Continue to provide:
 - step-on tours for all interested tour providers
 - Port Hedland Town tour
- Continue to maintain the following self-guided tours:
 - Public artwork Trail
 - History and Culture Trail
- Investigate the viability of shore excursions by 30 June 2025

Accreditation

- Gold/A1 (or equivalent) Tourism accreditation maintained

Minimum hours

- 1 May to 30 September
 - Monday to Friday from 9am – 4pm
 - Weekends and public holidays from 10am – 2pm.
- 1 October – 30 April
 - Monday to Sunday, including public holidays and excluding Summer Closure, from 10am – 2pm.
 - Summer Closure period – mid-December to mid-January (28 days).

Staff training materials

- Training materials created by 30 June 2025 and regularly updated.

Engagement

- Engagement plan detailing how the Port Hedland Visitor Centre will engage local tourism businesses, industry stakeholders, and relevant Visitor Information Centres created by 30 June 2025 and continually updated according to business needs.
- Monthly engagement/collaboration with Pilbara and neighbouring regions' Visitor Information Centres.

Visitor Satisfaction

- 4.5/5 rating reached and maintained on digital review platforms (e.g. Google Business Profile, WikiCamps, TripAdvisor, Facebook).
- 5% of visitors to Port Hedland Visitor Centre between complete a Visitor Satisfaction survey.

Reported performance against current KPIs

KPI	Target	FY2024-2025	FY2023-2024	Change
No. of visitors supported per annum	32,000 visitors	30,806	31,230	-1.3%*
No. of visitors supported between 1 October and 31 March	8,000 visitors	6,730	7,444	-9.6%*
Tours booked through centre	2,500 tours	3,215	4,411	-27.1%
Continue to provide step-on and Port Hedland Town tour	Maintained	Maintained	Maintained	N/A
Continue to maintain the self-guided tours	Maintained	Maintained	Maintained	N/A
Investigate shore excursions by 30 June 2025	Investigation complete	Not met by 30/06/2025	New KPI	N/A
Gold/A1 accreditation	Gold/A1	Maintained	Maintained	N/A
Minimum hours	Met	Exceeded	Met	N/A
Delivery of staff training materials by 30 June 2025	Materials delivered	Not met by 30/06/2025 [^]	New KPI	N/A
Delivery of engagement plan by 30 June 2025	Materials delivered	Not met by 30/06/2025	New KPI	N/A
Visitor satisfaction – digital reviews	4.5/5 rating reached or maintained	Not met by 30/06/2025	New KPI	N/A
Visitor satisfaction – survey completion	5% of visitors	Not met by 30/06/2025	New KPI	N/A

*Hours of operation were reduced between 1 October and 31 March 2025 under the new contract, which may partially explain the reduction.

[^]The annual report states that training materials will be developed over the tourist offseason.

The Town has approached the Contractor to understand its plans to achieve the outstanding KPIs but has not yet received a response. Where appropriate, the Town will support the contractor to make progress towards the agreed KPIs.

LEVEL OF SIGNIFICANCE

In accordance with Policy 4/009 'Significant Decision Making', this matter is considered to be of low significance, because:

- Exception - The proposal or decision is not of a nature or significance that requires engagement.

CONSULTATION

Internal

- Director Regulatory Services
- A/Manager Planning and Economic Development

External Agencies

- Nil

Community

- Nil

LEGISLATION AND POLICY CONSIDERATIONS

There are no legislative or policy considerations for this report.

FINANCIAL AND RESOURCE IMPLICATIONS

The audited financial statement of the Port Hedland Seafarers' Centre, as a unit of the Port Hedland Peace Memorial Seafarers' Centre Incorporated, is attached as an Attachment 2 (confidential) to this report.

STRATEGIC SUSTAINABILITY IMPLICATIONS**Council Plan: Part A (Strategic Community Plan)**

The following sections of the Town's Council Plan (Strategic Community Plan) 2025-2035 are applicable in consideration of this item:

Our Community:

1.4.3 Facilities and community infrastructure are well maintained, managed and fit-for-purpose to provide a range of lifestyle opportunities.

Our Economy:

2.4.2 Market and promote Hedland for tourism.

Environmental

The Port Hedland Visitor Centre promotes and engages visitors and locals on the natural and environmental tourism opportunities in and around Port Hedland such as reef walking tours, turtle observation etc.

Economic

The economic benefits from having a well-managed Visitor Centre include developing a positive narrative about the town and attracting visitors to the region and increased dwell time and spend in the community.

Social

There are no notable social impacts related to this item.

Access and Inclusion

The following outcome of the Town's Access and Inclusion Plan 2023-2026 apply in relation to this item:

- Outcome 3 – Accessible Information

Council Plan Part B (Corporate Business Plan)

The following service of the Town's Council Plan (Corporate Business Plan) 2025-2035 apply in relation to this item:

Business and Economy Development and Tourism: Manage designated Area Migration Agreement (DAMA) and migrant settlement support; advocacy for investment in key infrastructure; advocacy with State and industry on key issues; collaboration/partnerships with economic stakeholders, including Chamber of Commerce; networking and "cross promotion" between business and industry and stakeholders; regional growth initiatives.

RISK MANAGEMENT CONSIDERATIONS

Risk Type	Operational
Risk Category	Reputational
Cause	Failing to receive the annual report provided by the operator.
Effect (Consequence)	Negative reputational impacts related to the contractual delivery of services.
Risk Treatment	Adopting the officer's recommendation.
<p>The risk rating is considered to be Low (4) which is determined by a likelihood of Unlikely (2) and a consequence of Minor (2).</p> <p>This risk will be avoided by adopting the officer's recommendation.</p>	

OPTIONS

- Option 1 – Adopt officer's recommendation
- Option 2 – Amend officer's recommendation
- Option 3 – Do not adopt officer's recommendation

CONCLUSION

This report is provided to inform Council of the annual financial and operational progress made by Port Hedland Peace Memorial Seafarers' Centre Incorporated from 1 July 2024 – 30 June 2025 in its role as manager of the Port Hedland Visitor Centre.

ATTACHMENTS

1. Port Hedland Visitor Centre - Annual Report FY2024/25 [**12.3.1.1** - 34 pages]
2. CONFIDENTIAL - Port Hedland Visitor Centre - Financial Statement FY2024/25 [**12.3.1.2** - 21 pages]
3. Port Hedland Visitors Centre - Social Media Engagement Report FY2024/25 [**12.3.1.3** - 4 pages]

12.3.2	Development Application – Unhosted Short Stay Accommodation – 3/1 Lacy Street, Port Hedland (Objection Received)
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Author: Graduate Planner

Authorising Officer: Manager Planning & Economic Development

Disclosure of Interest: The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

CM202526/142 COUNCIL DECISION

MOVED:
CMM Deputy Chair Martin Aldridge

SECONDED:
CMM Ronald Yuryevich

That Council approves the Development Application (Reference No: PDDA-2025-6) in accordance with Clause 68 of the Planning and Development (Local Planning Scheme) Regulations 2015 and Town of Port Hedland Local Planning Scheme No. 7 subject to the conditions and advice notes contained in Attachment 1 and the Floor Plan contained in Attachment 2.

CARRIED BY SIMPLE MAJORITY (3/0)

For: CMM Chair Jessica Shaw, CMM Deputy Chair Martin Aldridge and CMM Ronald Yuryevich
Against: Nil

PURPOSE

The purpose of this report is for Council to consider a development application for 'Holiday Accommodation' on Lot 3 on Strata Plan 747247 (No. 1) Lacy Street, Port Hedland. The application is presented to the Council in accordance with the Town's delegation policy, due to one submission received during advertising, objecting to the proposal.

DETAIL

Site Context

The subject development is proposed within one unit of a 'Multiple dwelling' development, consisting of ten (10) units, constructed in 2014. The development is located at the corner of Sutherland Street and Lacy Street. The subject unit contains only one (1) bedroom, on the ground floor of the complex. The subject property is located within the eastern part of the Port Hedland suburban area, abutting foreshore land to the north (Refer location plan below).



Location Plan - Source: Nearmap Aerial Photo – 10 September 2025

Background

The subject property is leased by the applicant. The strata manager of the complex on behalf of the Council of Owners has consented to the use of the subject property for short-term rental accommodation.

Summary of Proposal

The application proposes a "Holiday Accommodation" use with the following:

- accommodation for a maximum of two (2) guests per stay in the unit.
- contactless self-check-in via secure lock box.
- a strict no-party policy under its management plan.
- the unit is to be equipped with 'Minut Smart Monitors' to manage activity and interconnected smoke alarms, to maintain amenity and safety of adjoining landowners and occupiers.
- one (1) car parking bay is provided on-site for guests of the service.
- the unit to be cleaned by a professional service, after each stay.

Refer to Attachment 3 to 9 for proposal details.

Land Use Permissibility

The 'Holiday Accommodation' use is listed as 'D' use for the permissibility of use of land under the zoning table.

The lot is zoned 'Residential' under LPS7. Clause 16 Zones / Table 3 – Zones Objectives, states the objectives as:

- To provide for a range of housing and a choice of residential densities to meet the needs of the community.
- To facilitate and encourage high quality design, built form and streetscapes throughout residential areas.
- To provide for a range of non-residential uses, which are compatible with and complementary to residential development.

The proposed use is considered to align with the objectives of the 'Residential' zone by contributing to the diversity of residential accommodation within the Town. Subject to appropriate management measures, the use is not expected to adversely impact the amenity of the surrounding neighbourhood.

Operational Plan, Management Plan and House Rules

Conditions Imposed – The applicant submitted supporting documents, including 'Operational Plan' (Attachment 8), 'House Rules' (Attachment 9), and 'Management Plan' (Attachment 7). The 'Operational Plan' and 'House Rules' seek to provide management measures to minimise the impact on the activity to the amenities of the surrounding neighbourhood. The Applicant has indicated they have experience in managing other short stay accommodation investment properties. These properties may be subject to differing management controls due to location. The 'Management Plan' is recommended to be amended with further details on integration of the 'House Rules' and responsible actions by the applicant. Conditions have been recommended (Refer to Attachment 1).

Car Parking

Conditions Imposed – The subject unit has one on-site car parking bay allocated on the subject lot. To minimise the traffic impact on the residents in the complex and the surrounding area, car parking is strictly limited to the allocated car parking bay. In addition, it is recommended parking on the verge along Sutherland Street and parking of caravan and/or trailer device is not permitted (Refer to Attachment 1).

LEVEL OF SIGNIFICANCE

In accordance with Policy 4/009 'Significant Decision Making', this matter is considered to be of low significance.

CONSULTATION

Internal

- Nil

External Agencies

- Nil

Community

- Pursuant to Clause 64 of Schedule 2 of the Deemed Provisions under the Planning and Development (Local Planning Schemes) Regulations 2015, the proposal was advertised for a period of 28 days, between 24 July 2025 and

21 August 2025 to the nearby residents/landowners within 200m radius and on the Town's webpage.

- The Town received two (2) submissions from the neighbouring owners, one within 50 metres objecting to the proposal, and the one from the resident living in the complex providing neutral comments refer to Attachment 2 for submission details and officer comments.

LEGISLATION AND POLICY CONSIDERATIONS

- Planning and Development Act 2005.
- Planning and Development Act (Local Planning Scheme) Regulations 2015.
- Town of Port Hedland Local Planning Strategy.
- Town of Port Hedland Local Planning Scheme No. 7.

FINANCIAL AND RESOURCE IMPLICATIONS

Nil

STRATEGIC SUSTAINABILITY IMPLICATIONS

Council Plan: Part A (Strategic Community Plan)

There are no significant identifiable environmental, social or economic impacts relating to this item.

Access and Inclusion

The following outcome of the Town's Access and Inclusion Plan 2023-2026 apply in relation to this item:

Nil

Council Plan Part B (Corporate Business Plan)

The following service of the Town's Council Plan (Corporate Business Plan) 2025-2035 apply in relation to this item:

Business and Economy Development: Manage designated Area Migration Agreement (DAMA) and migrant settlement support; advocacy for investment in key infrastructure; advocacy with State and industry on key issues; collaboration/partnerships with economic stakeholders, including Chamber of Commerce; networking and "cross promotion" between business and industry and stakeholders; regional growth initiatives.

The proposed use provides upgraded accommodation with potential for local business development. The application indicates the use provides high quality accommodation for professionals visiting the Town, including:

- Corporate and business contractors.
- Health sector personnel.
- Government and community workers.
- Resource sector specialist.

RISK MANAGEMENT CONSIDERATIONS

Risk Type	Operational
Risk Category	Compliance
Cause	Non-compliance with conditions on the development approval
Effect (Consequence)	Development not being compliant with the planning framework and the development approval.
Risk Treatment	Conditions of approval are clearly outlined, routine inspection by the Town can monitor the development in accordance with the development approval conditions.
<p>There is an Operational risk associated with this item caused by the landowner/developer not meeting the conditions of the development approval, leading to the development not in compliance with the planning framework and the development approval.</p> <p>The risk rating is considered to be Low (3) which is determined by a likelihood of Possible (3) and a consequence of Minor (2).</p> <p>This risk will be accepted by the Town's ability to undertaken compliance action in accordance with the Planning and development Act 2005.</p>	

OPTIONS

- Option 1 – Adopt officer's recommendation
- Option 2 – Amend officer's recommendation
- Option 3 – Do not adopt officer's recommendation

CONCLUSION

The proposal is recommended for approval. The "holiday accommodation" use is considered to have a low impact on the amenity to adjoining owners and occupiers in the locality due to the applicant applying management and operational plans. The issues outlined in the objection submission have not been substantiated and does not justify a refusal of the application. The proposed use is supported as outlined under Attachment 1 (Conditions).

ATTACHMENTS

1. ATTACHMENT 1 CONDITIONS OF APPROVAL 1 [**12.3.2.1** - 3 pages]
2. ATTACHMENT 2 - PROPERTY FLOOR PLAN [**12.3.2.2** - 1 page]
3. ATTACHMENT 3 SCHEDULE OF SUBMISSIONS [**12.3.2.3** - 6 pages]
4. ATTACHMENT 4 - MULTIPLE DWELLING GROUND FLOOR PLAN [**12.3.2.4** - 1 page]
5. ATTACHMENT 5 - STRATA CONSENT LETTER [**12.3.2.5** - 1 page]
6. ATTACHMENT 6 - COVER LETTER [**12.3.2.6** - 2 pages]
7. ATTACHMENT 7 - MANAGEMENT PLAN [**12.3.2.7** - 3 pages]
8. ATTACHMENT 8 - OPERATIONAL PLAN [**12.3.2.8** - 2 pages]
9. ATTACHMENT 9 - HOUSE RULES [**12.3.2.9** - 1 page]

12.3.3

Public Open Space 2025- 2035 - Adoption

Author:

Senior Strategic Planner

Authorising Officer:

Director Regulatory Services

Disclosure of Interest:

The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

CM202526/143 COUNCIL DECISION

MOVED:

CMM Deputy Chair Martin Aldridge

SECONDED:

CMM Ronald Yuryevich

That Council:

- 1. Note the submissions received during public advertising; and**
- 2. Adopt the final Public Open Space and Street Tree Strategy 2025-2035 as Attachment 1.**

CARRIED BY SIMPLE MAJORITY (3/0)

For: CMM Chair Jessica Shaw, CMM Deputy Chair Martin Aldridge and CMM Ronald Yuryevich

Against: Nil

PURPOSE

The purpose of this report is for Council to consider endorsing the Public Open Space and Street Tree Strategy 2025-2035 (Attachment 1).

DETAIL

The Public Open Space and Street Tree Strategy 2025 - 2035 (the Strategy) serves as a high-level framework, guiding the strategic planning and enhancement of public open spaces (parks, play areas, sports fields, etc.) within the community. The primary objectives of the Strategy include assessing current open space provisions, identifying areas for improvement, and setting forth actions to enhance the appeal, amenity, and value of these spaces for all users.

In January 2024, the Town engaged consultants RealmStudios to undertake a review of the Town's existing Public Open Space Strategy 2019 to ensure it reflects the Town's current strategic direction, is consistent with current State government legislation, and reflects the needs and wants of the community.

The Strategy was taken to the 30 July 2025 Ordinary Council Meeting (OCM), where Council resolved to not adopt Public Open Space and Street Tree Strategy and request the CEO to arrange a briefing with Elected Members prior to it being returned to a

future Council Meeting. The briefing with Elected Members was not progressed due to the change in governance structure resulting in the appointment of Commissioners.

Since the 30 July 2025 OCM, the following changes have been made to the Strategy:

- Update of Mayors Message to Commissioners Message

Project Methodology

An audit and analysis of the Town managed public open spaces (POS) was undertaken to identify areas for improvement and ensure alignment with current planning objectives. Community engagement was undertaken to gather feedback and inform the strategic direction. Based on outcomes of the community engagement, the draft Strategy was developed and subsequently advertised for public comment, as detailed in the Consultation section of this report. Following public advertising, further refinements were made in response to internal feedback, with the modifications provided in the Schedule of Modifications as Attachment 2.

Strategy Findings

A summary of the POS assessment is below. For a full overview of the evaluation, please see Part 05 of the Strategy.

Port Hedland

- There are some areas in Port Hedland that do not have access to public open space within a walkable distance
- The community infrastructure (including sporting facilities, parks and playgrounds) audit showed that Port Hedland is generally well supplied. The only identified shortfall is one additional junior AFL field.
- Overall provision of land zoned for POS is 32.9% of the gross subdivisible area (not including Wilson St reserve), exceeding the standard 10% requirement. It's important to note that majority of this is McGregor St reserve.
- Canopy cover ranges between 0–15% with only minor exceptions, demonstrating an opportunity to increase canopy and shade.

South Hedland

- There are notable gaps in South Hedland where residents do not have access to public open space within a walkable distance
- The community infrastructure audit identifies a clear shortfall in sporting facilities, local parks, and neighbourhood scale playgrounds. While the current SHISH masterplan will help address some gaps, the proposed sporting fields do not fully align with Parks and Leisure Australia guidelines.
- Overall provision of POS - 4.46% of the gross subdivisible area (not including the Golf Course) which is below the standard requirements.
- Canopy cover ranges between 0–20% with only limited exceptions, demonstrating an opportunity to increase canopy and shade.

Strategy Recommendations

To guide the delivery of increased canopy and shade within Hedland (specifically within POS and streets), the Strategy adopts a 'hub and spoke' model as the foundation for implementation. This involves improving key parks as 'hubs' and connecting them with green pathways and road reserves as 'spokes' to allow for phased implementation that aligns with budgetary and resource considerations. The Strategy outlines a range of short- and long-term recommendations. While the full details are provided in the sections of the strategy referred to below, a summary is presented here for reference.

General recommendations (Refer to Part 4)

The strategy recommends requiring contributions from all eligible residential subdivisions and workforce accommodation developments:

In Port Hedland, it is recommended that contributions are provided as cash-in-lieu (CIL).

- In South Hedland, the contributions be a combination of CIL or provided as an on-site 10% land contribution in areas of POS shortfall.
- The strategy identifies the structure plan areas where the CIL or land contribution is recommended based on gaps in the walkable catchment mapping and provides recommendations to the POS location, scale and level of amenity that is developed to ensure that it of a suitable standard. This will generally be applied to developments at the subdivision approval stage.
- The Town adopt a policy position that any open space developed by private landowners or developers, which does not meet the Town's endorsed design standards, quality benchmarks, or functional requirements, will not be accepted for transfer into Council ownership or management.
- It advocates for any CIL funds to support park upgrades, greening, and improved connectivity within the same suburb as the contributing development, through the establishment of dedicated reserve funds for South and Port Hedland.
- The strategy proposes the development of a comprehensive Open Space Master Plan to address identified gaps and function of open space, particularly in South Hedland. An action is for the Town to develop detailed asset management plans for each open space to track life cycles, guide renewal planning, and inform maintenance schedules.

Implementation framework and actions (Refer Part 5)

The Strategy contains an action plan developed in response to key challenges, audit findings, and community feedback.

The actions have been grouped by theme, including; quality, maintenance and operational efficiency, water, safety and amenity, and greening and shade. Each action identifies the Town's role, indicative timing, and measurable success indicators.

Park specific recommendations (Refer to Appendix D - Audit Report)

An audit of all parks was undertaken and evaluated against a matrix consistent with the Department of Local Government, Sports, and Cultural Industries 'Open Space Assessment Guide'. The audit findings, combined with community engagement

outcomes and recommendations based on the park hierarchy and activity types, informed the recommended actions outlined in the Audit report.

LEVEL OF SIGNIFICANCE

In accordance with Policy 4/009 'Significant Decision Making', this matter is considered to be of medium, because the strategy has a ten year lifespan.

CONSULTATION

Internal

- Executive leadership team

Community and External Agencies

- Community and stakeholder engagement undertaken as part of the Strategy development included: stakeholder workshops, online community survey, pop-up engagement stands, targeted meetings with stakeholders and State government agencies, meetings with Aboriginal groups, and workshops with Town staff.
- The draft Strategy was advertised from 14 May - 11 June 2025, for a total of 28 days. The invitation to comment on the draft Strategy was shared through the following methods:
 - On the Town's website;
 - On the Town's social media;
 - Public notice in the North West Telegraph; and
 - Emailed directly to workshop participants, key stakeholders, Elected Members, and State government agencies
- One (1) response was received from the Department of Planning Lands and Heritage expressing no comment. A Schedule of Submissions can be found as Attachment 3.

LEGISLATION AND POLICY CONSIDERATIONS

- Local Government Act 2005
- Planning and Development Act 2005
- Planning and Development (Local Planning Schemes) Regulations 2015
- Town of Port Hedland Local Planning Scheme No. 7
- Western Australian Planning Commission policies:
 - State Planning Policy 2.0 - Environment and Natural Resources Policy
 - State Planning Policy 2.9 - Water Resources
 - State Planning Policy 3.7 - Planning in Bushfire Prone Areas
 - State Planning Policy 7.0 - Design of the Built Environment
 - State Planning Policy 7.3 - Residential Design Codes Volume 1 and 2
 - Development Control Policy 1.6 - Planning to support transit use and development
 - Development Control Policy 2.2 - Residential Subdivision
 - Development Control Policy 2.3 - Public Open Space in Residential Areas

- Development Control Policy 2.4 - School Sites
- Development Control Policy 5.3 - Use of Land Reserved for Parks and Recreation and Open Space
- Liveable Neighbourhoods (2009)

FINANCE AND RESOURCE IMPLICATIONS

- Although the Strategy provides a high-level framework and approach to public open space and greening, the implementation plan will provide the next level of detail so that implementation can be aligned with the Forward Capital Works Program and Long Term Financial Plan. The process of costing of the implementation strategy has begun and will be returned to Council at a future date. Council can then endorse an amount toward annual implementation and further greening of Port and South Hedland towards community liveability and prioritising important town and tourism areas of importance over a multi-year strategy.

STRATEGIC SUSTAINABILITY IMPLICATIONS

Council Plan: Part A (Strategic Community Plan)

The following sections of the Town's Council Plan (Strategic Community Plan) 2025-2035 are applicable in consideration of this item:

Our Community:

1.2.4 Regular opportunities for the broad community to have input into the Town of Port Hedland plans and programs are provided for transparency, accountability and two-way interaction.

1.4.3 Facilities and community infrastructure are well maintained, managed and fit-for-purpose to provide a range of lifestyle opportunities.

Our Built and Natural Environment:

3.2.1 1 Identify, plan and develop the present and future needs for serviced land and infrastructure provision.

3.2.4 Enhance the protection and valuing of amenities and urban space through community engagement.

3.3.2 The community has access to attractive natural habitats, built form, parks and amenities.

3.3.5 The greening and vegetation of streetscape verges are systematically implemented.

Environmental

The strategy aims to increase canopy cover and provide more shade, which supports local biodiversity by providing habitat for native species. Improved green infrastructure

would also assist in managing stormwater and reducing erosion issues from cyclones and storm events.

Social

Better public open spaces and shade encourages outdoor activity and recreation. Greener, more inviting public spaces can foster social interaction and strengthen community connections. These improvements can also help build local pride and support a stronger sense of place for residents

Access and Inclusion

The following outcome of the Town's Access and Inclusion Plan 2023-2026 apply in relation to this item:

- Outcome 2 – Buildings and Facilities

Council Plan Part B (Corporate Business Plan)

The following service of the Town's Council Plan (Corporate Business Plan) 2025-2035 apply in relation to this item:

Our Community:

1.2.4 Regular opportunities for the broad community to have input into the Town of Port Hedland plans and programs are provided for transparency, accountability and two-way interaction.

1.4.3 Facilities and community infrastructure are well maintained, managed and fit-for-purpose to provide a range of lifestyle opportunities.

Our Built and Natural Environment:

3.2.1 1 Identify, plan and develop the present and future needs for serviced land and infrastructure provision.

3.2.4 Enhance the protection and valuing of amenities and urban space through community engagement.

3.3.2 The community has access to attractive natural habitats, built form, parks and amenities.

3.3.5 The greening and vegetation of streetscape verges are systematically implemented.

RISK MANAGEMENT CONSIDERATIONS

Risk Type	Strategic
Risk Category	Compliance
Cause	Not adopting the Public Open Space and Street Tree Strategy 2025-2035
Effect (Consequence)	The current POS Strategy 2019 is not consistent with the State planning framework and not reflecting the needs and wants of the community

Risk Treatment	Adopting the Public Open Space and Street Tree Strategy 2025-2035
There is a Strategic risk associated with this item caused by not adopting the Public Open Space and Street Tree Strategy 2025-2035 leading to the current POS Strategy 2019 not being consistent with the State planning framework and not reflecting the needs and wants of the community. The risk rating is considered to be Medium (8), which is determined by a likelihood of Likely (4) and a consequence of Minor (2). This risk will be treated by adopting the Public Open Space and Street Tree Strategy 2025-2035.	

OPTIONS

- Option 1 – Adopt officer’s recommendation
- Option 2 – Amend officer’s recommendation
- Option 3 – Do not adopt officer’s recommendation

CONCLUSION

The Public Open Space and Street Tree Strategy 2025-2035 provides a clear framework to enhance the quality, accessibility, and environmental value of open spaces across Port Hedland. It reflects updated community needs, aligns with current legislation, and supports the Town’s long-term strategic goals. It is recommended that the Council adopt the Public Open Space and Street Tree Strategy 2025-2035.

ATTACHMENTS

1. Public Open Space Street Tree Strategy - placeholder [**12.3.3.1** - 1 page]
2. A 2 Schedule of Modifications [**12.3.3.2** - 2 pages]
3. A 3 Schedule of Submissions [**12.3.3.3** - 1 page]

12.4 Infrastructure Services**12.4.1 RFT-2425-41 Town of Port Hedland Verge Maintenance****Author:** Coordinator Parks & Reserves**Authorising Officer:** Coordinator Parks & Reserves**Disclosure of Interest:** The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.**CM202526/144 COUNCIL DECISION****MOVED:**
CMM Ronald Yuryevich**SECONDED:**
CMM Deputy Chair Martin Aldridge**That Council:**

- 1. Authorise the Chief Executive Officer to enter into a contract for the award of RFT-2425-41 to Up your Grass Garden Maintenance for the total amount of \$1,176,000 (excluding GST) for a period of 2 years with an optional 1-year extension. The timing of the contract allows for 7 visits at a cost of \$168,000 per visit.**
- 2. Note the budget of \$1,176,000 is funded from the current Operational Budget 30038-1300-1001-60014 in the Financial Years 2025-2028/29 Annual Budget.**

CARRIED BY SIMPLE MAJORITY (3/0)

For: CMM Chair Jessica Shaw, CMM Deputy Chair Martin Aldridge and CMM Ronald Yuryevich
 Against: Nil

PURPOSE

The purpose of this report is for the Council to consider the assessment of submissions received for RFT 2425-41 and consider the evaluation panel's recommendation to award the tender to the preferred tenderer.

DETAILBackground

Verge maintenance services include litter collection, brush cutting, mowing/slashing, removal of shrubs, blowing, and weed spray treatment across Port Hedland, South Hedland, and Wedgefield. Areas include residential verges, laneways, footpaths, median strips, and roundabouts.

The currently adopted Long Term Financial Plan (LTFP) Provision for verge maintenance services, and the proposed contract value of \$1,176,000 (Excluding GST) over a 2 –year period with 1-year extension option is consistent with the allocations in the 2025/2026, 2026/2027, and 2027/28 operational budgets.

Request for Tender

The Town released a Request for Tender (RFT) on 2nd July 2025 on Vendorpanel with a closing date of 16th July 2025. The RFT number for this project is RFT2425-41. One addendum was released during the tender period.

The RFT number for this project is RFT 2425-41.

Tender Assessment

The Town received 1 response which was deemed compliant. An evaluation meeting was held on 11/08/2025, facilitated by the Town's procurement representative. The compliant submission was evaluated by a panel of 5 Town employees whose main objectives were to:

- A) Make a recommendation to the Council
- B) Ensure the tender submissions are assessed fairly in accordance with a predetermined weighting schedule;
- C) Ensure adherence to Local Government Policies and legislation; and
- D) Ensure that the requirements specified in the Request are evaluated in a way that can be measured and documented.

The compliant submissions were assessed against the following qualitative criteria:

Qualitative Criteria	(%)
Relevant Experience	30 %
Demonstrated Understanding & Resources	30 %
Capacity to Deliver & Resources	40 %
Total	100%

A summary of the assessment result of each submission received is included in the confidential evaluation report attached.

LEVEL OF SIGNIFICANCE

In accordance with Policy 4/009 'Significant Decision Making', this matter is of high significance, because:

- Exception - The proposal or decision has already been addressed by the Council's strategies, policies or plans, which have recently been consulted on.

CONSULTATION

Internal

- Procurement

External Agencies

- Nil

Community

- Nil

LEGISLATION AND POLICY CONSIDERATIONS

The following Town of Port Hedland policies have been considered in relation to the preparation of this item:

- 1/014 Execution of Documents
- 1/022 Risk Management
- 2/007 Procurement
- 2/019 Financial Reserves
- 4/009 Significant Decision Making

The following sections of the *Local Government Act 1995* have been considered in relation to this item:

- s3.57 Tenderer for providing goods or services
- s9.49A Execution of documents
- s9.49B Contract formalities

Further to the above, "Part 4, Division 2 – Tender for providing goods or services" of the Local Government (Functions and General) Regulations 1996 also applies in relation to this item.

Successful contractors must abide by the Town's Code of Conduct while carrying out works for the Town.

FINANCIAL AND RESOURCE IMPLICATIONS

Within the 2025-2028 Annual Operational Budgets, \$1,176,000 has been allocated to fund this project.

The tender contemplated two visits per year for two years, with an optional one-year extension for an additional two visits. The last visit would fall in the first half of the 2028/2029 financial year.

In total, this would amount to seven visits:

- 2 visits in 2025/2026 -One in November 2025 and another in March 2026 (\$336,000)
- 2 visits in 2026/2027 - One in October 2026 and one in March 2027 (\$336,000)
- 2 visits in 2027/2028 -One in October 2027 and one in March 2028 (\$336,000)
- 1 final visit in 2028 - In October completing the contract and accounting for the additional \$168,000

The Town has not approved an annual budget for 2026/27 or 2027/28 however the current Long Term Financial Plan (LTFP) has future funds intended for this project as outlined below:

Financial Year (FY)	Value
FY2025-2026 Scheduled Visits 1 x November 1 x March 2026	\$ 336,000
FY2026-2027 Scheduled Visits 1 x October 2026, 1 x March 2027	\$ 336,000
FY2027-2028 Scheduled Visits 1 x October 2027 1 x Visit March 2028	\$ 336,000
FY2028-2029 Scheduled 1 x visit October 2028	\$ 168,000
	Total \$1,176,000

STRATEGIC SUSTAINABILITY IMPLICATIONS

Council Plan: Part A (Strategic Community Plan)

The following sections of the Town's Council Plan (Strategic Community Plan) 2025-2035 are applicable in consideration of this item:

Our Community:

- 1.3.1 The community, industry, arts, and cultural organisations are engaged in identifying, planning, and coordinating events and activities.
- 1.4.1 The present and future facilities and requirements of the town are planned for and developed in-line with relevant facility standards and community needs.
- 1.4.2 Facilities and community infrastructure are revitalised across the town
- 1.4.3 Facilities and community infrastructure are well maintained, managed and fit-for-purpose to provide a range of lifestyle opportunities

Our Economy:

- 2.1.1 Lobby State and Federal Governments and private sector for improved infrastructure investment.
- 2.5.1 Pursue investment in key infrastructure development such as the port, airport, service industry and logistics.
- 2.5.3 Invest and develop key community and recreation infrastructure.
- 2.5.5 Support tourism infrastructure development

Our Built and Natural Environment:

- 3.1.1 Inform and engage Traditional Owners, key stakeholders, and the community in the protection and enhancement of the natural environment.
- 3.3.5 The greening and vegetation of streetscape verges are systematically implemented

Our Leadership:

- 4.2.1 Sound long-term financial planning is implemented.
- 4.2.4 Constructive forums are facilitated for discussion and the representation of the diversity of community views and needs that impact on the town's developments, programs and policies.

4.3.2 Community members, businesses and tourists are engaged to provide feedback about local facilities and services.

4.3.4 Efficiency strategies across the town's infrastructure and amenity assets are implemented

Environmental

- **Reducing invasive species:** Removal of declared weed trees and shrubs helps protect native flora and reduce ecological degradation.
- **Improving urban biodiversity:** Clearing and maintaining verges, laneways, and footpaths creates healthier green corridors for local wildlife.
- **Minimising pollution:** Daily litter collection, including hazardous waste like needles and broken glass, reduces environmental contamination and improves public safety.
- **Sustainable practices:** The inclusion of weed spray treatment and proper disposal of waste at the ToPH landfill aligns with responsible land management and waste reduction strategies.

Economic

- **Efficient use of budget:** The \$1,176,000 contract is already allocated within the operational budget across three financial years (25/26–27/28), ensuring fiscal responsibility.
- **Local job creation:** Engaging a contractor like "Up Your Grass Garden Maintenance" supports local employment and business development.
- **Cost-effective service delivery:** The comprehensive scope and clear performance expectations ensure high-quality outcomes with minimal risk of rework or delays.
- **Asset protection:** Regular maintenance of verges and public infrastructure (e.g., signage, bollards, footpaths) helps extend asset life and reduce long-term repair costs.

Social

- **Creating safer public spaces:** Removal of litter, glass, and hazardous materials improves safety for pedestrians and cyclists.
- **Supporting accessibility:** Compliance with the Town's Disability Access and Inclusion Plan (DAIP) ensures inclusive access to maintained areas.
- **Improving visual amenity:** Clean, well-maintained verges and footpaths contribute to civic pride and a more attractive urban environment.
- **Community engagement:** Respecting privately maintained verges and ensuring clear communication with residents fosters trust and cooperation.

Access and Inclusion

The following outcome of the Town's Access and Inclusion Plan 2023-2026 apply in relation to this item:

- Outcome 4 – Quality of Service

Council Plan Part B (Corporate Business Plan)

The following services of the Town's Council Plan (Corporate Business Plan) 2025-2035 apply in relation to this item:

Our Community:

Community Safety: Implement the Community Safety Plan, expand CCTV coverage, and foster collaborative partnerships to enhance safety.

Parks and Gardens, Irrigation, Verges and Street Trees: Maintain ovals, parks and gardens; manage casual hire of parks and gardens; maintain the Town's street and public open space lighting in Port Hedland and South Hedland; tree planting (1200 trees per year) and maintenance.

Our Leadership:

Customer Service: Customer Service Strategy and Charter; general enquiries; cat/dog registration and payments.

RISK MANAGEMENT CONSIDERATIONS

Risk Type	Project
Risk Category	Reputational & Service Interruption
Cause	Council do not support the endorsement of RFT2425-41 to proceed with the appointment of a contractor for verge maintenance services across Port Hedland, South Hedland, and Wedgefield.
Effect (Consequence)	The Town will fail to maintain a high level of public verges, laneways, footpaths, and roundabouts to a safe and acceptable standard, resulting in environmental degradation, increased safety hazards, and community dissatisfaction
Risk Treatment	Adopt the officer's recommendation
<p>There is a reputational and service interruption risk associated with this item because failure to proceed with the contract will result in unmanaged public spaces, accumulation of litter and weeds, and potential safety hazards, which may lead to negative public perception and complaints.</p> <p>The risk rating is considered to be Medium (9) which is determined by a likelihood of Possible (3) and a consequence of Moderate (3).</p> <p>This risk will be eliminated by the adoption of the Officer's recommendations.</p>	

OPTIONS

Option 1 – Adopt officer's recommendation

CONCLUSION

It is recommended that Council support the officer's recommendation to award RFT 2425-41 to the preferred tenderer indicated in the tender evaluation. This will ensure the timely and professional delivery of verge maintenance services across Port Hedland, South Hedland, and Wedgefield, resulting in improved public safety, enhanced visual amenity, and alignment with the Town's environmental and operational objectives. The contract will also support responsible asset management, reduce reputational risk, and contribute to community wellbeing through cleaner, safer public spaces.

ATTACHMENTS

1. CONFIDENTIAL - Multi-party evaluation report [**12.4.1.1** - 10 pages]
2. CONFIDENTIAL - CEO MEMO - To PH Verge Maintenance [**12.4.1.2** - 5 pages]

12.4.2	JD Hardie Youth & Community Hub Masterplan - Stage 3 - Request to call tenders
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Item 12.4.2 is located at the beginning of Item 12 Reports of Officers.

12.5 Executive Services

12.5.1	Chief Executive Officer Recruitment
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Author: Interim Chief Executive Officer
Authorising Officer: Chief Executive Officer
Disclosure of Interest: The Author declares that they do not have any conflicts of interest in relation to this item. The Authorising Officer has an interest by virtue of his position as Interim CEO.

CM202526/145 COUNCIL DECISION

MOVED: CMM Deputy Chair Martin Aldridge
SECONDED: CMM Ronald Yuryevich

OFFICER'S RECOMMENDATION 1
 That council appoint members of the CEO Recruitment and Selection Committee as:

- Chairperson Shaw,
- Deputy Chairperson Aldridge, and
- Commissioner Yuryevich,

in accordance with the CEO Standards under Section 5.10 of the Local Government Act 1995 and the CEO Recruitment, Performance and Termination Policy and CEO Recruitment & Selection Committee Terms of Reference.

CARRIED BY SIMPLE MAJORITY (3/0)

For: CMM Chair Jessica Shaw, CMM Deputy Chair Martin Aldridge and CMM Ronald Yuryevich
 Against: Nil

CM202526/146 COUNCIL DECISION

MOVED: CMM Deputy Chair Martin Aldridge
SECONDED: CMM Ronald Yuryevich

OFFICER'S RECOMMENDATION 2
 That Council appoint candidate Terry Hill AM as the Independent Person in accordance with the CEO Standards under Section 5.10 of the Local Government Act 1995 and the CEO Recruitment, Performance and Termination Policy and CEO Recruitment & Selection Committee Terms of Reference.

CARRIED BY SIMPLE MAJORITY (3/0)

For: CMM Chair Jessica Shaw, CMM Deputy Chair Martin Aldridge and CMM Ronald Yuryevich
 Against: Nil

PURPOSE

The purpose of this report is to determine the next steps in the recruitment and selection of the new Chief Executive Officer and to provide direction to the external executive recruitment agency (McArthur).

DETAIL

On Monday 9 September 2024, Mr Carl Askew resigned from the position of Chief Executive Officer (CEO) of the Town of Port Hedland with his last day of employment, which was Friday 29 November 2024.

The Council approved the process for the recruitment of the CEO including the establishment of the CEO Recruitment and Selection Committee with formal Terms of Reference.

The proposed method outlined below is consistent with the Department of Local Government Operational Guidelines for CEO recruitment and selection and Schedule 2 of the Local Government (Administration) Regulations 1996 as well as WALGA's CEO Recruitment Guide for Local Government Councils.

Council is required to approve the membership of the CEO Recruitment and Selection Committee to enable the recruitment process to commence for the position of Chief Executive Officer.

The Committee's Terms of Reference document defines an Independent Person as anyone other than any of the following:

- a) a current or previous Town of Port Hedland Elected Member;
- b) current Elected Members from other Local Governments;
- c) a current or previous employee of the Town; or
- d) a human resources consultant engaged by the local government.

On 15 January 2024, Natalie Lincolne, Senior Consultant, and the Independent Facilitator from Price Consulting Group wrote a confidential email to Elected Members advising of the nominated names put forward by Elected Members for consideration and final selection at the 5 February 2025 Ordinary Council Meeting as a confidential item for discussion.

On 17 February 2024, Natalie Lincolne provided an updated list of Independent Persons for consideration by the Council. These persons are listed as A to E in confidential attachment (1).

At the Special Council Meeting on 12 December 2024, Council deferred the Officer's Recommendation 6, that Council appoints members of the CEO Recruitment and Selection Committee to be considered at the 5 February 2025 Ordinary Council Meeting. This decision was carried by simple majority (5/0).

At the 5 February 2025 Ordinary Council Meeting, this decision was again deferred to 26 February 2025 Ordinary Council Meeting. This decision was carried by simple majority (5/1).

The 26 February 2025 Ordinary Council Meeting was rescheduled to 8 March 2025 as a result of cyclone Zelia. At that meeting the Council was unable to resolve by absolute majority the appointment of Councillors and an independent member to the CEO Recruitment Committee. The following motion was deferred by procedural motion;

FORESHADOWED ALTERNATE MOTION 6	
MOVED: Cr Adrian McRae	SECONDED: Cr Lorraine Butson
That Council:	
1. Amend the CEO Recruitment Committee Terms of Reference item 5 (5.1) to '...up to four (4) Councillors to the committee.	
2. Appoint members of the CEO Recruitment and Selection Committee as,	
<ul style="list-style-type: none"> • Mayor Carter • Councillor McRae • Councillor Blanco • Councillor Rebello 	
in accordance with the CEO Standards under Section 5.10 of the <i>Local Government Act 1995</i> and the CEO Recruitment, Performance and Termination Policy and CEO Recruitment & Selection Committee Terms of Reference.	
<i>ABSOLUTE MAJORITY VOTE REQUIRED</i>	

The following motion has been laid on the table by procedural motion until Council members are appointed to the committee;

CM202425/255 FORESHADOWED ALTERNATE MOTION 1	
MOVED: Cr Camilo Blanco	SECONDED: Cr Lorraine Butson
That Council appoint Candidate (A), as the Independent Person in accordance with the CEO Standards under Section 5.10 of the <i>Local Government Act 1995</i> and the CEO Recruitment, Performance and Termination Policy and CEO Recruitment & Selection Committee Terms of Reference.	
<i>ABSOLUTE MAJORITY (0/0)</i>	

The Council has implemented a structured approach to the recruitment of the CEO through the development of policy, a committee, and terms of reference. Concurrent with the establishment of the Committee the position was advertised with applications closing on 27 January 2025. A number of applications were received, and the external consultant has been continuing to liaise with the candidates in the interim.

The Council further considered this report at the 28 May 2025 Ordinary Council Meeting. The Council passed a resolution to appoint the Mayor and Councillors Blanco and McRae to the Committee; however, no seconder could be identified for the resolution resulting in the requirements for a valid decision not being met. The Council did not consider the appointment of an independent member to the Committee.

A notice signed by four Councillors to hold a Special Council Meeting was received 30 May 2025 to reconsider the CEO Recruitment Committee. The purpose of special

meeting was coupled with the Extraordinary Election which could not be progressed without the advice of the West Australian Electoral Commission.

A subsequent notice signed by four Councillors to hold a Special Council Meeting was received on 16 June 2025 and was scheduled per the notice for Thursday 19 June 2025.

At the 19 June 2025 Special Council Meeting the Council were unable to constitute a CEO Recruitment Committee by absolute majority and deferred the matter to the 25 June 2025 Ordinary Council Meeting.

At the 25 June 2025 Ordinary Council Meeting the Council were unable to constitute a CEO Recruitment Committee by absolute majority, with the motion being lost;

CM202425/383 FORESHADOWED 6 ALTERNATE MOTION 1

MOVED: Cr Camilo Blanco

SECONDED: Cr Lorraine Butson

That Council appoints members of the CEO Recruitment and Selection Committee as:

- **Mayor Carter**
- **Councillor Blanco; and**
- **Councillor McRae,**

in accordance with the CEO Standards under section 5.10 of the *Local Government Act 1995* and the CEO Recruitment, Performance and Termination Policy and CEO Recruitment & Selection Committee Terms of Reference.

LOST FOR WANT OF ABSOLUTE (4/1)

For: Deputy Mayor Ash Christensen, Cr Camilo Blanco, Cr Lorraine Butson and Cr Adrian McRae

Against: Mayor Peter Carter

No foreshadowed motion had been made and therefore the matter was not returned to the Council.

Current Process

Peter Carter resigned his position as Mayor of the Town on 25 August 2025 resulting in a loss of a Council quorum (5). Following the resignation of a majority of Council members, the Hon. Peter Quinlan, Lieutenant Governor and deputy to the Governor of Western Australia, in the Executive Council on 2 September 2025, declared by order that all remaining offices of members of the Council be vacant and appointed Ms. Jessica Shaw (Chair), Mr. Martin Aldridge (Deputy Chair) and Mr. Ron Yuryevich to be Commissioners of the Town pursuant to sections 2.37(1), 2.37(4) and 2.40(1) of the *Local Government Act 1995*.

The Commissioners are to exercise the powers and discharge the duties of the Council of the local government jointly in accordance with section 2.40(2) *Local Government Act 1995*. The Commissioner's will now undertake the role of 'Council' or 'Councillor,' with the terms reflecting the relevant section of the Local Government Act 1995.

The *Local Government Act 1995* requires a committee to have 3 or more persons (section 5.8) who are appointed by absolute majority (section 5.10). There are no limits on the number of council members, or commissioners in this case, who may be

appointed, however in this case an independent member is also required under regulation 8 *Local Government (Administration) Regulations 1996*.

A Council decision to appoint all council members and an independent member by absolute majority will supersede the deferred alternate motions, nomination processes and is compliant with the requirements of the Local Government Act and subsidiary legislation.

It is recommended that the Commissioners appointed to discharge the duties of the Council continue the process of recruiting a suitably skilled and qualified CEO for the Town as the substantive position has been vacant since November 2024 and the election of a new Council is scheduled for March 2026.

Given the passage of time, it would be good practice to reopen the advertisement for the position.

LEVEL OF SIGNIFICANCE

In accordance with Policy 4/009 'Significant Decision Making', this matter is considered to be of high significance, because:

- Significant - A decision that will significantly affect the cost to Council to carry out any activity identified in the strategic plan.

CONSULTATION

Councillor Consultation

Prior to the Ordinary Council meeting, these matters were discussed with Councillors via telephone and email with Natalie Lincolne, Senior Consultant from Price Consulting Group (appointed as independent facilitator).

Internal

- Commissioners
- Mayor and Elected Members

External Agencies

- Price Consulting Group
- McLeods Barristers and Solicitors
- WALGA

LEGISLATION AND POLICY CONSIDERATIONS

- Town of Port Hedland - CEO Recruitment & Selection Committee Terms of Reference
- *Local Government Act 1995*

5.8. Establishment of committees A local government may establish* committees of 3 or more persons to assist the council and to exercise the

powers and discharge the duties of the local government that can be delegated to committees.

* Absolute majority required

5.10. Committee members, appointment of

(1) A committee is to have as its members —

(a) persons appointed* by the local government to be members of the committee (other than those referred to in paragraph (b));

* Absolute majority required.

- WA Industrial Relations Act 1979
- Model Standards for CEO recruitment, performance and termination as outlined in Schedule 2 of the Local Government (Administration) Regulations 1996
- Department of Local Government Operational Guidelines – CEO recruitment and selection, performance review and termination
- WA Salaries and Allowances Act 1975 Determination of the salaries and allowances tribunal on Local Government Chief Executive Officer (April 2024)
- WALGA CEO Recruitment – Guide for Local Government Councils

FINANCIAL AND RESOURCE IMPLICATIONS

- In line with the approved budget of \$100,000 to cover the recruitment, onboarding and legal costs associated with employing a new Chief Executive Officer.

STRATEGIC SUSTAINABILITY IMPLICATIONS

Council Plan: Part A (Strategic Community Plan)

The following sections of the Town's Council Plan (Strategic Community Plan) 2025-2035 are applicable in consideration of this item:

The appointment of the CEO is a critical aspect of the Town's leadership and operations and is responsible for the delivery of key performance indicators relating to the Town's Strategic Community Plan.

Council Plan Part B (Corporate Business Plan)

The following service of the Town's Council Plan (Corporate Business Plan) 2025-2035 apply in relation to this item:

The appointment of the CEO is a critical aspect of the Town's leadership and operations and is responsible for the delivery of key performance indicators relating to the Town's corporate business plan.

RISK MANAGEMENT CONSIDERATIONS

Risk Type	Operational Strategic
Risk Category	Compliance Reputational
Cause	Resignation of Chief Executive Officer (Carl Askew)
Effect (Consequence)	Vacant position of Chief Executive Officer
Risk Treatment	Adopting the officer's recommendation
<p>There is an Operational, Strategic and Service interruption risk associated with this item. If Council does not support the recommendations, there will be a further disruption to the Town's organisation structure and ability to deliver services and projects.</p> <p>The risk rating is considered to be High (16) which is determined by a likelihood of Likely (4) and a consequence of Major (4).</p> <p>This risk will be mitigated by adopting the Officer's recommendation to commence recruitment for a CEO.</p>	

OPTIONS

- Option 1 – Adopt officer's recommendation
- Option 2 – Alternate officer's recommendation
- Option 3 – Do not adopt officer's recommendation

CONCLUSION

These recommendations cover the next stages of the recruitment process. The appointment of Commissioners to the CEO Recruitment Committee provides for the recruitment re-advertising and subsequent shortlisting in selection process of a replacement CEO in a timely manner. This is a priority for the Commissioners to ensure the selection of a suitable candidate with the skills and experience to deliver on the Town's vision and mission of creating a thriving, resilient and inclusive future for our diverse community and guiding the growth and development of the Hedland community, economy and environment through the provision of strong civic leadership, provision of high-quality services and facilitation of active community participation.

ATTACHMENTS

1. CONFIDENTIAL - Attachment Independent Person for CEO R_ S Committee 250217_ [12.5.1.1 - 4 pages]
2. CEO Recruitment Selection Committee TOR - approved 12.12.24 [12.5.1.2 - 4 pages]

13 New Business of an Urgent Nature (Late Items)

Nil

14 Motions of Which Previous Notice has been given

Nil

15 Matters for Which Meeting May be Closed (Confidential Matters)

CM202526/147 COUNCIL DECISION

MOVED:

CMM Deputy Chair Martin Aldridge

SECONDED:

CMM Ronald Yuryevich

That Council close the meeting to members of the public as prescribed in section 5.23(2) of the Local Government Act 1995, to consider item 15.1 Port Hedland Visitor Centre Operating Model and Item 12.1.3 Appointment of Members to the Audit, Risk and Compliance Committee.

CARRIED BY SIMPLE MAJORITY (3/0)

For: CMM Chair Jessica Shaw, CMM Deputy Chair Martin Aldridge and CMM Ronald Yuryevich

Against: Nil

15.1	Port Hedland Visitor Centre Operating Model
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Reasons for Confidentiality

c. a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting

CM202526/148 COUNCIL DECISION

MOVED:
CMM Ronald Yuryevich

SECONDED:
CMM Deputy Chair Martin Aldridge

OFFICERS RECOMMENDATION 1:

That Council:

- 1. Receive the Port Hedland Visitor Centre – Management Model Viability Study (Study);**
- 2. Adopt Recommendation 1 of the Study to operate the Port Hedland Visitor Centre as an in-house function of the Town from 1 November 2026;**
- 3. Direct the CEO to undertake the necessary preparations to transition the Port Hedland Visitor Centre to an in-house operating model;**
- 4. Note funds to enable transition preparations will be included in the Financial Year 2025-2026 operational budget at the Quarter 2 review, for adoption by Council at that time;**
- 5. Note funds to enable operations will be included in the Financial Year 2026-2027 operational budget, for adoption by Council at that time; and**
- 6. Direct the CEO to formally advise the current contractor of Council's decision, and initiate discussions regarding the conclusion of the existing contract.**

CARRIED BY SIMPLE MAJORITY (3/0)

For: CMM Chair Jessica Shaw, CMM Deputy Chair Martin Aldridge and CMM Ronald Yuryevich
Against: Nil

CM202526/152 COUNCIL DECISION

MOVED:

CMM Deputy Chair Martin Aldridge

SECONDED:

CMM Ronald Yuryevich

OFFICER'S RECOMMENDATION 2

That Council:

- 1. Adopt Recommendation 2 of the Study to enhance the interior of the Port Hedland Visitor Centre by undertaking interior fit-out works;**
- 2. Direct the CEO to review the previous concept designs and associated costings and prepare a new cost estimate; and**
- 3. Direct the CEO to include a budget of \$450,000 to undertake the interior fit-out be included in the Financial Year 2026-2027 Capital Works budget.**

CARRIED BY SIMPLE MAJORITY (3/0)

For: CMM Chair Jessica Shaw, CMM Deputy Chair Martin Aldridge and CMM Ronald Yuryevich

Against: Nil

12.1.3	Appointment of Members to the Audit Risk and Compliance Committee
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Author: **Manager Governance**

Authorising Officer: **Director Corporate Services**

Disclosure of Interest: The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

Reasons for Confidentiality

e(iii). a matter that if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person, where the information is held by, or is about, a person other than the local government.

CM202526/149 COUNCIL DECISION

MOVED:
CMM Deputy Chair Martin Aldridge

SECONDED:
CMM Ronald Yuryevich

That Council:

- 1. Appoint Commissioners Jessica Shaw, Martin Aldridge, and Ronald Yuryevich as members of the Audit Risk and Compliance Committee.**
- 2. Appoint Candidate D Baptiste Isambert to the position of Independent Presiding Member of the Audit Risk and Compliance Committee.**
- 3. Appoint Candidate B Stephen Brown to the position of Independent Deputy Presiding Member of the Audit Risk and Compliance Committee.**
- 4. Approve the payment of a sitting fee of \$450 per meeting to each Independent Member under section 5.100(2)(b) Local Government Act 1995 and part 6.4 Determination of the Salaries and Allowances Tribunal for Local Government Elected Members 2025 pursuant to Section 7B of the Salaries and Allowances Act 1975.**

CARRIED BY ABSOLUTE MAJORITY (3/0)

For: CMM Chair Jessica Shaw, CMM Deputy Chair Martin Aldridge and CMM Ronald Yuryevich
Against: Nil

CM202526/150 COUNCIL DECISION

MOVED:
CMM Ronald Yuryevich

SECONDED:
CMM Deputy Chair Martin Aldridge

Council reopen the meeting to members of the public.

CARRIED BY SIMPLE MAJORITY (3/0)

For: CMM Chair Jessica Shaw, CMM Deputy Chair Martin Aldridge and CMM Ronald Yuryevich
Against: Nil

16Closure

16.1 Date of Next Meeting

The next Ordinary Meeting of Council will be held on Wednesday 26 November 2025 commencing at 5:30 pm.

16.2 Closure

There being no further business, the Presiding Member declared the meeting closed at 6:52pm.

TOWN OF PORT HEDLAND
MONTHLY FINANCIAL REPORT
(Containing the required statement of financial activity and statement of financial position)
For the period ended 31 Oct 2025

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Statements required by regulation

Key Information	2
Statement of Financial Activity	3
Statement of Financial Position	4
Note 1 Net Current Assets Information	5
Note 2 Capital Acquisitions	6
Note 3 Reserves	7
Note 4 Explanation of Material Variances	8

**TOWN OF PORT HEDLAND
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2025**

1 KEY INFORMATION

Funding Surplus or Deficit Components

	Funding surplus / (deficit)			
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$6.50 M	\$6.50 M	\$6.53 M	\$0.03 M
Closing	\$0.07 M	\$76.99 M	\$81.46 M	\$4.47 M

Refer to Statement of Financial Activity

Cash and cash equivalents			Payables			Receivables		
	\$174.95 M	% of total		\$2.59 M	% Outstanding		\$4.21 M	% Collected
Unrestricted Cash	(\$4.33 M)	(2.5%)	Trade Payables	\$0.19 M		Rates Receivable	\$88.77 M	2.6%
Restricted Cash	\$179.28 M	102.5%	0 to 30 Days		99.8%	Trade Receivable	\$4.21 M	% Outstanding
			Over 30 Days		0.0%	Over 30 Days		76.5%
			Over 90 Days		0.2%	Over 90 Days		23.4%

Refer to 3 - Cash and Financial Assets

Refer to 8 - Payables

Refer to 6 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$37.69 M	\$71.20 M	\$76.10 M	\$4.90 M

Refer to Statement of Financial Activity

Rates Revenue			Grants and Contributions			Fees and Charges		
YTD Actual	\$88.09 M	% Variance	YTD Actual	\$0.45 M	% Variance	YTD Actual	\$7.46 M	% Variance
YTD Budget	\$88.02 M	0.1%	YTD Budget	\$0.15 M	195.4%	YTD Budget	\$4.96 M	50.3%

Refer to 12 - Grants and Contributions

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$25.23 M)	(\$11.49 M)	(\$9.81 M)	\$1.68 M

Refer to Statement of Financial Activity

Proceeds on sale			Asset Acquisition			Capital Grants		
YTD Actual	\$0.00 M	%	YTD Actual	\$9.98 M	% Spent	YTD Actual	\$0.00 M	% Received
Adopted Budget	\$0.00 M		Adopted Budget	\$74.78 M	(67.3%)	Adopted Budget	\$19.78 M	(100.0%)

Refer to 5 - Capital Acquisitions

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$18.89 M)	\$10.78 M	\$8.64 M	(\$2.14 M)

Refer to Statement of Financial Activity

Borrowings			Reserves			Lease Liability		
Principal repayments	(\$0.69 M)		Reserves balance	\$179.28 M		Principal repayments	(\$0.02 M)	
Interest expense	\$0.00 M		Net Movement	(\$9.35 M)		Interest expense	\$0.00 M	
Principal due	\$19.28 M					Principal due	\$0.25 M	

Refer to 9 - Borrowings

Refer to 4 - Cash Reserves

Refer to Note 10 - Lease Liabilities

This information is to be read in conjunction with the accompanying Financial Statements and notes.

TOWN OF PORT HEDLAND
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2025

Note	Adopted Budget (a) \$	Amended Budget	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
OPERATING ACTIVITIES							
Revenue from operating activities							
General rates	88,332,115	88,332,115	88,015,279	88,085,213	69,934	0.08%	
Grants, subsidies and contributions	3,329,000	3,329,000	516,667	918,369	401,702	77.75%	▲
Fees and charges	15,971,260	15,971,260	4,960,700	7,458,262	2,497,562	50.35%	▲
Interest revenue	9,320,262	9,320,262	3,152,282	2,765,456	(386,826)	(12.27%)	▼
Other revenue	5,304,260	5,304,260	2,919,953	1,462,005	(1,457,948)	(49.93%)	▼
Profit on asset disposals	208,000	208,000	34,500	-	(34,500)	(100.00%)	▼
	122,464,897	122,464,897	99,599,381	100,689,305	1,089,924	1.09%	
Expenditure from operating activities							
Employee costs	(39,039,309)	(39,039,309)	(12,934,260)	(12,573,611)	360,649	2.79%	
Materials and contracts	(33,582,718)	(35,133,488)	(11,571,399)	(9,334,980)	2,236,419	19.33%	▲
Utility charges	(5,969,593)	(5,969,593)	(1,924,753)	(1,357,164)	567,589	29.49%	▲
Depreciation	(26,757,875)	(26,757,875)	(8,700,811)	(10,214,264)	(1,513,453)	(17.39%)	▼
Finance costs	(1,013,136)	(1,013,136)	(350,827)	(347,238)	3,589	1.02%	
Insurance	(1,933,683)	(1,933,683)	(630,953)	(732,170)	(101,217)	(16.04%)	▼
Other expenditure	(2,099,686)	(2,099,686)	(642,457)	(247,700)	394,757	61.44%	▲
Loss on asset disposals	-	-	-	-	-	0.00%	
	(110,396,000)	(111,946,770)	(36,755,460)	(34,807,127)	1,948,333	5.30%	
Non cash amounts excluded from operating activities	2(c) 25,625,715	25,625,715	8,352,811	10,214,264	1,861,453	22.29%	▲
Amount attributable to operating activities	37,694,612	36,143,842	71,196,732	76,096,442	4,899,710	6.88%	
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions	19,908,494	26,531,940	-	-	-	0.00%	
Proceeds from disposal of assets	418,000	418,000	-	165,887	165,887	0.00%	
	20,326,494	26,949,940	-	165,887	165,887	0.00%	
Outflows from investing activities							
Acquisition of property, plant and equipment	(19,893,520)	(22,763,970)	(588,247)	(1,668,067)	(1,079,820)	(183.57%)	▼
Acquisition of infrastructure	(25,659,084)	(50,903,607)	(10,904,915)	(8,309,986)	2,594,930	23.80%	▲
	(45,552,604)	(73,667,577)	(11,493,162)	(9,978,052)	1,515,110	13.18%	
Amount attributable to investing activities	(25,226,110)	(46,717,637)	(11,493,162)	(9,812,165)	1,680,997	14.63%	
FINANCING ACTIVITIES							
Inflows from financing activities							
Transfer from reserves	41,967,316	66,124,313	11,493,162	24,104,420	12,611,258	109.73%	▲
	41,967,316	66,124,313	11,493,162	24,104,420	12,611,258	109.73%	
Outflows from financing activities							
Payments for principal portion of lease liabilities	(48,518)	(48,518)	(20,167)	(20,167)	-	0.00%	
Repayment of borrowings	(2,098,783)	(2,098,783)	(689,379)	(689,379)	-	0.00%	
Transfer to reserves	(58,714,934)	(58,714,934)	-	(14,755,380)	(14,755,380)	0.00%	
	(60,862,235)	(60,862,235)	(709,546)	(15,464,926)	(14,755,380)	(2079.55%)	
Amount attributable to financing activities	(18,894,919)	5,262,078	10,783,616	8,639,494	(2,144,122)	(19.88%)	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year	2(a) 6,500,000	6,500,000	6,500,000	6,533,172	33,172	0.51%	
Amount attributable to operating activities	37,694,612	36,143,842	71,196,732	76,096,442	4,899,710	6.88%	
Amount attributable to investing activities	(25,226,110)	(46,717,637)	(11,493,162)	(9,812,165)	1,680,997	14.63%	▲
Amount attributable to financing activities	(18,894,919)	5,262,078	10,783,616	8,639,494	(2,144,122)	(19.88%)	▼
Surplus or deficit after imposition of general rates	73,583	1,188,283	76,987,186	81,456,943	4,469,757	5.81%	

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.

▲ Indicates a variance with a positive impact on the financial position.

▼ Indicates a variance with a negative impact on the financial position.

Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

**TOWN OF PORT HEDLAND
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 OCTOBER 2025**

	Actual 30 June 2025	Actual as at 31 October 2025
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	72,469,609	19,948,522
Trade and other receivables	11,563,423	92,977,640
Other financial assets	125,000,000	155,000,000
Inventories	1,002,714	1,002,713
Other assets	3,475,781	4,775,229
TOTAL CURRENT ASSETS	213,511,527	273,704,104
NON-CURRENT ASSETS		
Trade and other receivables	21,392	21,392
Other financial assets	159,239	159,239
Other Asset	1,264,441	1,264,441
Property, plant and equipment	191,229,850	186,570,042
Infrastructure	455,559,755	459,846,714
Right-of-use assets	270,154	240,907
Investment property	41,692,184	41,692,184
Intangible assets	10,421,725	10,421,725
TOTAL NON-CURRENT ASSETS	700,618,740	700,216,644
TOTAL ASSETS	914,130,267	973,920,748
CURRENT LIABILITIES		
Trade and other payables	7,844,564	2,591,670
Other liabilities	11,197,910	11,112,113
Lease liabilities	48,960	28,793
Borrowings	2,098,787	1,409,408
Employee related provisions	2,604,302	2,585,104
Other provisions	70,410	46,836
TOTAL CURRENT LIABILITIES	23,864,933	17,773,924
NON-CURRENT LIABILITIES		
Trade and other Payables	16,671	15,971
Other liabilities	36,683,190	36,683,190
Lease liabilities	224,970	224,970
Borrowings	17,871,610	17,871,609
Employee related provisions	693,914	693,914
Other provisions	14,913,670	14,913,670
TOTAL NON-CURRENT LIABILITIES	70,404,025	70,403,324
TOTAL LIABILITIES	94,268,958	88,177,248
NET ASSETS	819,861,309	885,743,500
EQUITY		
Retained surplus	342,151,104	407,570,171
Reserve accounts	188,629,087	189,092,213
Revaluation surplus	289,081,118	289,081,116
TOTAL EQUITY	819,861,309	885,743,500

This statement is to be read in conjunction with the accompanying notes.

TOWN OF PORT HEDLAND
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2025

2 NET CURRENT ASSETS INFORMATION

(a) Net current assets used in the Statement of Financial Activity

	Adopted Budget Opening	Actual as at	Actual as at
Note	1 July 2025	30 June 2025	31 October 2025
	\$	\$	\$
Current assets			
Cash and cash equivalents	31,132,960	72,469,609	19,948,522
Trade and other receivables	11,563,426	11,563,423	92,977,640
Other financial assets	175,000,000	125,000,000	155,000,000
Inventories	1,002,712	1,002,714	1,002,713
Other assets	3,413,664	3,475,781	4,775,229
	222,112,762	213,511,527	273,704,104
Less: current liabilities			
Trade and other payables	(7,844,564)	(7,844,566)	(2,591,670)
Other liabilities	(11,197,911)	(11,197,910)	(11,112,113)
Lease liabilities	(58,085)	(48,960)	(28,793)
Borrowings	(2,193,054)	(2,098,787)	(1,409,408)
Employee related provisions	(2,475,371)	(2,604,302)	(2,585,104)
Other provisions	1,769,161	(70,410)	(46,836)
	(21,999,824)	(23,864,935)	(17,773,924)
Net current assets	200,112,938	189,646,592	255,930,180
Less: Total adjustments to net current assets	2(b) (167,496,708)	(183,113,420)	(174,473,237)
Closing funding surplus / (deficit)	32,616,230	6,533,172	81,456,943

(b) Current assets and liabilities excluded from budgeted deficiency

Adjustments to net current assets			
Less: Reserve accounts	(172,201,826)	(188,629,087)	(179,280,047)
Less: Current assets not expected to be received at end of year	-	-	-
- Current financial assets at amortised cost - self supporting loans	-	-	-
- Rates receivable	(21,392)	-	-
- Prepaid lease legal fee	-	(31,611)	(31,611)
Add: Current liabilities not expected to be cleared at the end of the year	-	-	-
- Current portion of lease liabilities	58,085	48,960	28,793
- Current portion of borrowings	2,193,054	2,098,787	1,409,408
- Deferred Income	-	-	689
- Current portion of employee benefit provisions held in reserve	2,475,371	2,475,371	2,475,371
- Current portion of prepaid lease income	-	924,160	924,160
Total adjustments to net current assets	2(a) (167,496,708)	(183,113,420)	(174,473,237)

(c) Non-cash amounts excluded from operating activities

	Adopted Budget Estimates	YTD Budget Estimates	YTD Actual
	30 June 2026	31 October 2025	31 October 2025
	\$	\$	\$
Adjustments to operating activities			
Less: Reversal of prior year loss on revaluation of non-current assets	(418,000)	(418,000)	-
Add: Loss on asset disposals	210,000	70,000	-
Add: Depreciation	26,757,875	8,700,811	10,214,264
Add: Prepaid lease	-	-	-
Non-cash movements in non-current assets and liabilities:			
- Other provisions	(924,160)	-	-
Total non-cash amounts excluded from operating activities	25,625,715	8,352,811	10,214,264

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

**TOWN OF PORT HEDLAND
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2025**

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS

Capital acquisitions	Budget	Adopted Amended budget	YTD Budget	YTD Actual	YTD Variance
	\$	\$	\$	\$	\$
Land		457,000	57,767	58,962	1,195
Buildings	12,844,620	13,481,501	216,784	218,610	1,827
Buildings - specialised	4,017,900	15,654,102	203,003	615,286	412,284
Furniture and equipment		4,219,116	110,693	208,859	98,166
Plant and equipment	3,031,000	1,818,346	-	493,176	493,176
Acquisition of property, plant and equipment	19,893,520	35,630,065	588,247	1,594,895	1,006,648
Infrastructure - roads	12,573,219	17,588,336	8,886,983	5,809,221	(3,077,762)
Infrastructure - Drainage	800,000	1,817,511	159,645	203,857	44,212
Infrastructure - Paths & Cycleways	2,120,540	2,321,920	5,027	96,156	91,128
Infrastructure - Parks & Ovals	9,020,625	9,474,983	134,862	74,891	(59,971)
Infrastructure - Other	1,144,700	7,949,462	1,718,398	2,198,889	480,491
Infrastructure - Bus Shelters			-	144	144
Acquisition of infrastructure	25,659,084	39,152,211	10,904,915	8,383,157	(2,521,758)
Total capital acquisitions	45,552,604	74,782,276	11,493,162	9,978,052	(1,515,110)
Capital Acquisitions Funded By:					
Capital grants and contributions	19,777,716	26,401,161	-	-	-
Other (disposals & C/Fwd)	418,000	418,000	165,887	165,887	-
Reserve accounts					
Reserves cash backed - Employee Leave Reserve	-	-	-	-	-
Reserves cash backed - Plant Reserve	1,783,000	1,783,000	-	-	-
Reserves cash backed - Airport Reserve	-	-	-	-	-
Reserves cash backed - Landfill remediation reserve	-	-	-	-	-
Reserves cash backed - Unfinished Works & Committed Works Reserve	-	22,606,227	6,666,245	-	(6,666,245)
Reserves cash backed - Housing Reserve	150,000	150,000	62,705	-	(62,705)
Reserves cash backed - Spoilbank Reserve	-	-	-	-	-
Reserves cash backed - Asset Management Reserve	9,374,418	9,374,418	259,227	-	(259,227)
Reserves cash backed - Waste Management Reserve	-	-	-	-	-
Reserves cash backed - Strategic Reserve	13,269,470	13,269,470	63,661	-	(63,661)
Reserves cash backed - Cyclone Emergency Response Reserve	-	-	-	-	-
Reserves cash backed - Financial Risk Reserve	-	-	-	-	-
Unallocated reserve funding	-	-	4,275,436	9,812,165	5,536,729
Contribution - operations	780,000	780,000	-	-	-
Capital funding total	45,552,604	74,782,276	11,493,162	9,978,052	(1,515,110)

KEY INFORMATION

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Town includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Town's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value

In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

TOWN OF PORT HEDLAND
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2025

4 RESERVE ACCOUNTS

Reserve account name	Opening Balance \$	Budget		Closing Balance \$	Opening Balance \$	Actual		Closing Balance \$
		Transfers In (+) \$	Transfers Out (-) \$			Transfers In (+) \$	Transfers Out (-) \$	
Reserve accounts restricted by Council								
Reserves cash backed - Employee Leave Reserve	2,182,510	-	-	2,182,510	2,475,371	-	-	2,475,371
Reserves cash backed - Plant Reserve	1,046,723	2,834,158	(1,783,000)	2,097,881	2,835,398	-	-	2,835,398
Reserves cash backed - Airport Reserve	1,595,891	53,055	-	1,648,946	1,595,891	-	-	1,595,891
Reserves cash backed - Landfill remediation reserve	9,297,763	1,331,104	-	10,628,867	10,296,920	-	-	10,296,920
Reserves cash backed - Unfinished Works & Committed Works Reserve	2,873,173	-	(2,873,173)	-	24,156,997	-	-	24,156,997
Reserves cash backed - Housing Reserve	973,957	5,032,379	(150,000)	5,856,336	1,473,957	5,000,000	-	6,473,957
Reserves cash backed - Spoilbank Reserve	126,360	4,201	-	130,561	126,360	-	-	126,360
Reserves cash backed - Asset Management Reserve	18,031,334	22,132,356	(9,374,418)	30,789,272	22,975,186	-	-	22,975,186
Reserves cash backed - Waste Management Reserve	13,212,134	1,381,480	-	14,593,614	14,630,722	-	-	14,630,722
Reserves cash backed - Strategic Reserve	86,242,007	20,249,246	(13,269,470)	93,221,783	87,201,738	9,292,255	-	96,493,993
Reserves cash backed - Cyclone Emergency Response Reserve	1,193,338	2,912,846	-	4,106,184	2,181,529	-	-	2,181,529
Reserves cash backed - Financial Risk Reserve	18,679,018	620,984	(14,292,255)	5,007,747	18,679,018	-	(14,292,255)	4,386,763
Reserves cash backed - Public Art Reserve	-	463,125	-	463,125	-	463,125	-	463,125
Reserves cash backed - Kingsford Smith Development Reserve	-	1,700,000	(225,000)	1,475,000	-	-	-	-
Unallocated reserve funding							(9,812,165)	(9,812,165)
	155,454,208	58,714,934	(41,967,316)	172,201,826	188,629,087	14,755,380	(24,104,420)	179,280,047

(b) Reserve Accounts - Purposes

In accordance with Council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Reserve name	Reserve name	Purpose of the reserve
(a) Reserves cash backed - Employee Leave Reserve	Ongoing	To ensure that adequate funds are available to finance employee leave entitlements such as annual leave and long service leave
(b) Reserves cash backed - Plant Reserve	Ongoing	To fund the plant replacement program.
(c) Reserves cash backed - Unfinished Works & Committed Works Reserve	Ongoing	To transfer unspent municipal funded expenditure on specific projects to enable identification of carryover expenditure into the next financial year.
(d) Reserves cash backed - Housing Reserve	Ongoing	To fund the maintenance, refurbishment, redevelopment and construction of Local Government provided housing.
(e) Reserves cash backed - Asset Management Reserve	Ongoing	To fund the ongoing maintenance, refurbishment, renewal, replacement and development of Council owned infrastructure assets within the Town of Port Hedland
(f) Reserves cash backed - Strategic Reserve	Ongoing	To fund strategic projects as included in the Town's Strategic Community Plan and Corporate Business Plan.
(g) Reserves cash backed - Cyclone Emergency Response Reserve	Ongoing	To fund cyclone and emergency related projects.
(h) Reserves cash backed - Financial Risk Reserve	Ongoing	To provide funds to mitigate against financial risks including legal cases with penalties awarded against the Town, SAT rulings upholding valuation objections on high value properties likely to cause significantly large refunds and other unknown events potentially resulting in financial loss to the Town.
(i) Reserves cash backed - Airport Reserve	Ongoing	To fund the future Port Hedland International Airport Capital Works commitments.
(j) Reserves cash backed - Waste Management Reserve	Ongoing	To fund the development, operation, maintenance and capital expenditure for the Council's waste management facilities including the landfill and waste collection operations.
(k) Reserves cash backed - Landfill establishment Reserve	Ongoing	To fund the closure and repatriation of the existing landfill facility
(l) Reserves cash backed - Spoilbank Reserve	Ongoing	To fund the Port Hedland Spoilbank development

TOWN OF PORT HEDLAND
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2025

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2025-26 year is \$10,000 and 10.00% whichever is the greater.

Description	Var. \$ \$	Var. % %	
Revenue from operating activities			
Grants, subsidies and contributions	401,702	77.75%	▲
Favourable variance is due to recognition of developer art contributions as revenue to fund new art reserve.			
Fees and charges	2,497,562	50.35%	▲
The variance is due to the timing of bin charge budgets vs recognition of rate notices , resulting in a timing difference between expected and actual revenue recognition.			
Interest revenue	(386,826)	(12.27%)	▼
Interest Revenue can vary from the budget due to investment terms and interest rates available.			
Other revenue	(1,457,948)	(49.93%)	▼
Timing of settlement of the sale of Kingsford Smith Business Park land blocks. One block has settled YTD. Balance due to timing of Spoilbank reimbursements.			
Profit on asset disposals	(34,500)	(100.00%)	▼
The variance is due to no asset disposals processed YTD			
Expenditure from operating activities			
Materials and contracts	2,236,419	19.33%	▲
Delay in budget adoption limited spending to Contractors and Consultants			
Utility charges	567,589	29.49%	▲
Utility costs can vary per billing cycle due to usage			
Depreciation	(1,513,453)	(17.39%)	▼
The budgeted depreciation estimate didn't include subsequent audit asset adjustments required			
Insurance	(101,217)	(16.04%)	▼
Variation in prepaid budget insurance estimate and FY24/45 reconciliation adjustments from Insurance provider			
Other expenditure	394,757	61.44%	▲
Variation of Grants expenditure timing			
Outflows from investing activities			
Acquisition of property, plant and equipment	(1,079,820)	(183.57%)	▼
Unfavourable due to expense on CCTV project (10213) from commitments raised in FY24/25 and works brought forward on Yacht Club Refurb (10224) and Fleet Replacement (10198)			
Acquisition of infrastructure	2,594,930	23.80%	▲
Wedgefield Route 1 projects delayed from budget adoption and reviews causing favourable \$3m variance. Offset by projects ahead of schedule - Spoilbank Playground (\$242k), Marquee Park (\$116k), Landfill Pond Liner (\$93k), AMP -Paths 25/26 (\$91k), Blackspot (\$40k)			
Inflows from financing activities			
Transfer from reserves	12,611,258	1	▲
Delayed start and ongoing review of capital works projects reducing reserve funding usage.			

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
Creditor: 10001 - Australian Taxation Office						
09/10/2025	F 07/10/2025	07/10/2025	Withholding Tax (PAYG)	\$HRPAYJNL	294,760.00	0.00
09/10/2025	F 07/10/2025	07/10/2025	Extra Tax	\$HRPAYJNL	880.00	0.00
09/10/2025	F 07/10/2025	07/10/2025	HELP	\$HRPAYJNL	7,128.00	0.00
09/10/2025	F 07/10/2025	07/10/2025	TSL	\$HRPAYJNL	1,910.00	0.00
09/10/2025	021076	09/10/2025		Funds Transfer Paymer	0.00	304,678.00
23/10/2025	F 21/10/2025	21/10/2025	Withholding Tax (PAYG)	\$HRPAYJNL	295,658.00	0.00
23/10/2025	F 21/10/2025	21/10/2025	Extra Tax	\$HRPAYJNL	880.00	0.00
23/10/2025	F 21/10/2025	21/10/2025	HELP	\$HRPAYJNL	7,066.00	0.00
23/10/2025	F 21/10/2025	21/10/2025	TSL	\$HRPAYJNL	1,966.00	0.00
23/10/2025	F 21/10/2025	21/10/2025	Withholding Tax (PAYG)	\$HRPAYJNL	2,122.00	0.00
23/10/2025	F 21/10/2025	21/10/2025	ETP Tax	\$HRPAYJNL	59.00	0.00
23/10/2025	021400	23/10/2025		Funds Transfer Paymer	0.00	307,751.00
Total:					612,429.00	612,429.00
Creditor: 10002 - Aware Super (Clearing House)						
10/10/2025	F 07/10/2025	07/10/2025	Employee Additional Contrib Pre Tax	\$HRPAYJNL	28,568.36	0.00
10/10/2025	F 07/10/2025	07/10/2025	Employee Additional Contrib Post Tax	\$HRPAYJNL	709.75	0.00
10/10/2025	F 07/10/2025	07/10/2025	SGC Employer Contribution	\$HRPAYJNL	150,773.12	0.00
10/10/2025	F 07/10/2025	07/10/2025	Super - Additional Council Contribution	\$HRPAYJNL	13,022.71	0.00
10/10/2025	F 07/10/2025	07/10/2025	SGC Employer Contribution	\$HRPAYJNL	66.09	0.00
10/10/2025	021262	09/10/2025		Funds Transfer Paymer	0.00	193,140.03
14/10/2025	RFP_AWARE SUPER_13102025	13/10/2025	Superannuation Payable October 2025 for Commissioners	Creditors Invoice	4,259.31	0.00
14/10/2025	021263	14/10/2025		Funds Transfer Paymer	0.00	4,259.31
26/10/2025	F 21/10/2025	24/10/2025	SGC Employer Contribution	\$HRPAYJNL	196,967.07	
26/10/2025				Funds Transfer Payment		196,967.07
Total:					197,399.34	197,399.34
Creditor: 10005 - Easifleet Management						
09/10/2025	241896	03/10/2025	GST on SPA Invoice	Creditors Invoice	114.22	0.00
09/10/2025	F 07/10/2025	07/10/2025	EasiFleet - Pre Tax	\$HRPAYJNL	556.51	0.00
09/10/2025	F 07/10/2025	07/10/2025	EasiFleet - Post Tax	\$HRPAYJNL	585.67	0.00
09/10/2025	021077	09/10/2025		Funds Transfer Paymer	0.00	1,256.40
23/10/2025	243436	17/10/2025	GST on Easi Invoice	Creditors Invoice	114.22	0.00
23/10/2025	F 21/10/2025	21/10/2025	EasiFleet - Pre Tax	\$HRPAYJNL	556.51	0.00
23/10/2025	F 21/10/2025	21/10/2025	EasiFleet - Post Tax	\$HRPAYJNL	585.67	0.00
23/10/2025	021401	23/10/2025		Funds Transfer Paymer	0.00	1,256.40
Total:					2,512.80	2,512.80
Creditor: 10006 - Salary Packaging Australia Pty Limited						
09/10/2025	07102025	07/10/2025	GST on SPA Invoice	Creditors Invoice	477.59	0.00
09/10/2025	F 07/10/2025	07/10/2025	SPA - Pre Tax	\$HRPAYJNL	15,761.61	0.00
09/10/2025	F 07/10/2025	07/10/2025	SPA - Post Tax	\$HRPAYJNL	3,824.47	0.00
09/10/2025	021078	09/10/2025		Funds Transfer Paymer	0.00	20,063.67
23/10/2025	21102025	21/10/2025	GST on SPA Invoice	Creditors Invoice	478.63	0.00
23/10/2025	F 21/10/2025	21/10/2025	SPA - Pre Tax	\$HRPAYJNL	16,371.99	0.00
23/10/2025	F 21/10/2025	21/10/2025	SPA - Post Tax	\$HRPAYJNL	3,824.47	0.00
23/10/2025	021402	23/10/2025		Funds Transfer Paymer	0.00	20,675.09
Total:					40,738.76	40,738.76
Creditor: 10007 - Town of Port Hedland Social Club						
09/10/2025	F 07/10/2025	07/10/2025	Social Club	\$HRPAYJNL	580.00	0.00
09/10/2025	021079	09/10/2025		Funds Transfer Paymer	0.00	580.00
23/10/2025	F 21/10/2025	21/10/2025	Social Club	\$HRPAYJNL	590.00	0.00

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
23/10/2025	021403	23/10/2025		Funds Transfer Paymer	0.00	590.00
Total:					1,170.00	1,170.00
Creditor: 10012 - Westex Contracting Pty Ltd						
09/10/2025	00010472	26/09/2025	Labour Hire 26.09.2025	Creditors Invoice	1,210.08	0.00
09/10/2025	021080	09/10/2025		Funds Transfer Paymer	0.00	1,210.08
23/10/2025	00010363	20/08/2025	Signage Installation at Moorambine/Yanan	Creditors Invoice	7,150.00	0.00
23/10/2025	021404	23/10/2025		Funds Transfer Paymer	0.00	7,150.00
Total:					8,360.08	8,360.08
Creditor: 10016 - Rawlinsons (W.A.)						
16/10/2025	INV-8448	13/10/2025	Consultancy Key Worker Housing Tender Review	Creditors Invoice	7,979.40	0.00
16/10/2025	021264	16/10/2025		Funds Transfer Paymer	0.00	7,979.40
Total:					7,979.40	7,979.40
Creditor: 10017 - Gadget Locksmiths						
30/10/2025	9508	26/10/2025	JDH Padlocks & Chain	Creditors Invoice	279.39	0.00
30/10/2025	9507	26/10/2025	SHAC House Keys	Creditors Invoice	129.00	0.00
30/10/2025	9473	26/10/2025	Rectify Screen Door Locks	Creditors Invoice	280.00	0.00
30/10/2025	9504	26/10/2025	Rekey House	Creditors Invoice	1,024.60	0.00
30/10/2025	9506	26/10/2025	Marquee Park New Lock to Toilet Door	Creditors Invoice	781.60	0.00
30/10/2025	9511	26/10/2025	PHCC External Door Keys	Creditors Invoice	635.32	0.00
30/10/2025	9501	26/10/2025	PHVC Carpark Toilet Rekey	Creditors Invoice	212.23	0.00
30/10/2025	9510	26/10/2025	MMR Diamond Replace Padlock Plate	Creditors Invoice	589.73	0.00
30/10/2025	9491	24/10/2025	KSO Repairs Lock	Creditors Invoice	160.82	0.00
30/10/2025	9509	26/10/2025	Marquee Park Disabled Door Locks	Creditors Invoice	800.53	0.00
30/10/2025	9512	26/10/2025	JDH Powerpoint Cover Keys	Creditors Invoice	505.84	0.00
30/10/2025	9502	26/10/2025	CMP Clubroom Rekey Toilet Locks	Creditors Invoice	735.00	0.00
30/10/2025	9498	26/10/2025	Jim Caffey Hall Supply New Keys	Creditors Invoice	956.54	0.00
30/10/2025	9500	26/10/2025	AMF Padlocks and Spare Access Keys	Creditors Invoice	966.28	0.00
30/10/2025	9499	26/10/2025	JDH Service Lock to Male Changeroom Door	Creditors Invoice	175.00	0.00
30/10/2025	021555	30/10/2025		Funds Transfer Paymer	0.00	8,231.88
Total:					8,231.88	8,231.88
Creditor: 10018 - Norda Architects Pty Ltd						
09/10/2025	2509-08	25/06/2025	PHCC Compliance Sign off Review	Creditors Invoice	1,639.00	0.00
09/10/2025	021081	09/10/2025		Funds Transfer Paymer	0.00	1,639.00
23/10/2025	2509-05	16/10/2025	Yacht Club Refurb September 2025	Creditors Invoice	12,389.19	0.00
23/10/2025	021405	23/10/2025		Funds Transfer Paymer	0.00	12,389.19
30/10/2025	2510-06	28/10/2025	Key Worker Housing - Tender Review	Creditors Invoice	9,397.96	0.00
30/10/2025	021556	30/10/2025		Funds Transfer Paymer	0.00	9,397.96
Total:					23,426.15	23,426.15
Creditor: 10021 - MPS Unit Trust						
16/10/2025	MPSINV99517	30/09/2025	Rectify Ice Machine Depot	Creditors Invoice	4,723.18	0.00
16/10/2025	MPSINV99529	30/09/2025	Chiller Inspection	Creditors Invoice	5,225.00	0.00
16/10/2025	MPSINV99518	30/09/2025	HVAC Replace Filters Stadium	Creditors Invoice	8,030.00	0.00
16/10/2025	MPSINV99532	30/09/2025	HVAC Maintenance Stadium	Creditors Invoice	1,309.00	0.00
16/10/2025	MPSINV99525	30/09/2025	HVAC Maintenance JDH September 2025	Creditors Invoice	2,790.98	0.00
16/10/2025	MPSINV99524	30/09/2025	HVAC Maintenance Stadium September 2025	Creditors Invoice	4,382.13	0.00
16/10/2025	MPSINV99523	30/09/2025	HVAC Maintenance CC September 2025	Creditors Invoice	3,643.77	0.00
16/10/2025	MPSINV99519	30/09/2025	HVAC September 2025	Creditors Invoice	110.00	0.00
16/10/2025	MPSINV99528	30/09/2025	HVAC Maintenance Tennis & Bowls Clubs	Creditors Invoice	224.58	0.00
16/10/2025	021265	16/10/2025		Funds Transfer Paymer	0.00	30,438.64

Ordinary Council Meeting Agenda

26 November 2025

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
Total:					30,438.64	30,438.64
Creditor: 10022 - Brooks Hire						
09/10/2025	307660	30/09/2025	Hire of Water Cart September 2025	Creditors Invoice	9,139.02	0.00
09/10/2025	021082	09/10/2025		Funds Transfer Paymer	0.00	9,139.02
23/10/2025	309434	16/10/2025	Hire of Water Cart October 2025	Creditors Invoice	9,139.02	0.00
23/10/2025	021406	23/10/2025		Funds Transfer Paymer	0.00	9,139.02
Total:					18,278.04	18,278.04
Creditor: 10024 - CPC Engineering Pty Ltd						
09/10/2025	P582022-01	30/09/2025	CMP Stainless Steel Bench	Creditors Invoice	5,912.76	0.00
09/10/2025	021083	09/10/2025		Funds Transfer Paymer	0.00	5,912.76
30/10/2025	P582026-01	21/10/2025	GAC Remove & Refit Shade Sails	Creditors Invoice	5,136.21	0.00
30/10/2025	P582024-01	20/10/2025	Depot Sliding Gate Fabrication	Creditors Invoice	2,721.08	0.00
30/10/2025	021557	30/10/2025		Funds Transfer Paymer	0.00	7,857.29
Total:					13,770.05	13,770.05
Creditor: 10027 - Reddings Electrical Pty Ltd						
09/10/2025	7844	24/09/2025	Light Tower Reset	Creditors Invoice	400.00	0.00
09/10/2025	7848	02/10/2025	Stadium Replace Lights	Creditors Invoice	6,855.90	0.00
09/10/2025	021084	09/10/2025		Funds Transfer Paymer	0.00	7,255.90
16/10/2025	7854	09/10/2025	Repair BBQ's Cemetery Beach Park	Creditors Invoice	200.00	0.00
16/10/2025	7862	09/10/2025	Replace Light	Creditors Invoice	278.60	0.00
16/10/2025	7853	09/10/2025	HV23-223 Repair Compressor	Creditors Invoice	550.00	0.00
16/10/2025	7871	14/10/2025	Repair BBQ at Koombana Park	Creditors Invoice	300.00	0.00
16/10/2025	7849	14/10/2025	Cemetery Duties	Creditors Invoice	850.00	0.00
16/10/2025	021266	16/10/2025		Funds Transfer Paymer	0.00	2,178.60
30/10/2025	7869	14/10/2025	Cemetery Duties	Creditors Invoice	1,200.00	0.00
30/10/2025	7870	29/10/2025	Depot Retic Repairs	Creditors Invoice	616.20	0.00
30/10/2025	021558	30/10/2025		Funds Transfer Paymer	0.00	1,816.20
Total:					11,250.70	11,250.70
Creditor: 10028 - Yurra Pty Ltd						
09/10/2025	017147	30/09/2025	September Services	Creditors Invoice	27,539.60	0.00
09/10/2025	017155	30/09/2025	Garden Maintenance	Creditors Invoice	874.68	0.00
09/10/2025	017156	30/09/2025	Irrigation Repairs	Creditors Invoice	266.13	0.00
09/10/2025	017150	30/09/2025	Irrigation Repairs	Creditors Invoice	2,782.32	0.00
16/10/2025	CT000453 CLAIM 07 - SEPT 2025	03/10/2025	Spoilbank Marina Playground	Creditors Invoice	246,604.19	0.00
09/10/2025	021085	09/10/2025		Funds Transfer Paymer	0.00	31,462.73
16/10/2025	021267	16/10/2025		Funds Transfer Paymer	0.00	246,604.19
23/10/2025	017248	30/09/2025	Irrigation Repairs	Creditors Invoice	15,895.00	0.00
23/10/2025	017360	01/10/2025	Stand Up Trees	Creditors Invoice	1,303.50	0.00
23/10/2025	021407	23/10/2025		Funds Transfer Paymer	0.00	17,198.50
30/10/2025	017411	16/10/2025	Yacht Club Upgrade	Creditors Invoice	90,429.90	0.00
30/10/2025	021559	30/10/2025		Funds Transfer Paymer	0.00	90,429.90
Total:					385,695.32	385,695.32
Creditor: 10029 - Oresome Aircon Cleaning Pty Ltd						
02/10/2025	218236	26/09/2025	AC Clean	Creditors Invoice	439.51	0.00
02/10/2025	219194	26/09/2025	AC Clean	Creditors Invoice	445.50	0.00

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
02/10/2025	218167	29/09/2025	AC Clean	Creditors Invoice	263.70	0.00
02/10/2025	218214	29/09/2025	AC Clean	Creditors Invoice	439.51	0.00
02/10/2025	218172	29/09/2025	AC Clean	Creditors Invoice	175.80	0.00
02/10/2025	218169	29/09/2025	AC Clean	Creditors Invoice	439.51	0.00
02/10/2025	218164	23/09/2025	AC Clean	Creditors Invoice	263.70	0.00
02/10/2025	218929	25/09/2025	Replace AC	Creditors Invoice	5,313.00	0.00
02/10/2025	219263	25/09/2025	AC Clean	Creditors Invoice	445.50	0.00
02/10/2025	020953	02/10/2025		Funds Transfer Paymer	0.00	8,225.73
09/10/2025	217784A	07/10/2025	AC Clean	Creditors Invoice	214.50	0.00
09/10/2025	219519	07/10/2025	Inspect AC	Creditors Invoice	154.00	0.00
09/10/2025	219388	06/10/2025	Install AC	Creditors Invoice	154.00	0.00
09/10/2025	218895	02/10/2025	Replace AC	Creditors Invoice	2,684.00	0.00
09/10/2025	021086	09/10/2025		Funds Transfer Paymer	0.00	3,206.50
16/10/2025	219550	13/10/2025	Replace AC	Creditors Invoice	1,859.00	0.00
16/10/2025	219073	10/10/2025	Replace AC	Creditors Invoice	2,519.00	0.00
16/10/2025	219652	14/10/2025	Repair AC	Creditors Invoice	154.00	0.00
16/10/2025	021268	16/10/2025		Funds Transfer Paymer	0.00	4,532.00
23/10/2025	219078	22/10/2025	Rectify Pipework in Ceiling	Creditors Invoice	451.00	0.00
23/10/2025	218306	20/10/2025	AC Clean	Creditors Invoice	297.00	0.00
23/10/2025	021408	23/10/2025		Funds Transfer Paymer	0.00	748.00
30/10/2025	219855	27/10/2025	AC Clean	Creditors Invoice	154.00	0.00
30/10/2025	219763	23/10/2025	Repair AC	Creditors Invoice	385.00	0.00
30/10/2025	219039	23/10/2025	Repair AC	Creditors Invoice	154.00	0.00
30/10/2025	021560	30/10/2025		Funds Transfer Paymer	0.00	693.00
Total:					17,405.23	17,405.23
Creditor: 10031 - Pilbara Pressure Force Pty Ltd						
02/10/2025	INV-13959	17/09/2025	GAC Clean	Creditors Invoice	3,300.00	0.00
02/10/2025	020954	02/10/2025		Funds Transfer Paymer	0.00	3,300.00
09/10/2025	INV-14055	30/09/2025	Cleaning Contract September 2025	Creditors Invoice	206,560.20	0.00
09/10/2025	021087	09/10/2025		Funds Transfer Paymer	0.00	206,560.20
16/10/2025	INV-14025	25/09/2025	Biological Cleaning at Town Centre Exeloo's	Creditors Invoice	165.00	0.00
16/10/2025	INV-14100	07/10/2025	SHL Mould Cleaning	Creditors Invoice	1,793.00	0.00
16/10/2025	INV-13974	11/09/2025	Litterpick at Roberts Street	Creditors Invoice	396.00	0.00
16/10/2025	INV-14099	07/10/2025	Graffiti Removal	Creditors Invoice	528.00	0.00
16/10/2025	INV-14056	30/09/2025	Cleaning Contract September 2025	Creditors Invoice	207,882.40	0.00
16/10/2025	021269	16/10/2025		Funds Transfer Paymer	0.00	210,764.40
23/10/2025	INV-13960	01/10/2025	Pressure Clean Paving KSO	Creditors Invoice	880.00	0.00
23/10/2025	INV-14144	22/10/2025	MDCC Seat Steam Clean	Creditors Invoice	2,304.50	0.00
23/10/2025	INV-14126	15/10/2025	Wash Down Gun RB65	Creditors Invoice	271.70	0.00
23/10/2025	INV-14104	09/10/2025	Landfill Litter Pick	Creditors Invoice	2,970.00	0.00
23/10/2025	021409	23/10/2025		Funds Transfer Paymer	0.00	6,426.20
Total:					427,050.80	427,050.80
Creditor: 10034 - Helpcon Enterprises Pty Ltd						
09/10/2025	2345A	30/09/2025	Pothole Repairs	Creditors Invoice	2,277.00	0.00
09/10/2025	2346	30/09/2025	Pothole Repairs	Creditors Invoice	11,203.50	0.00
09/10/2025	021088	09/10/2025		Funds Transfer Paymer	0.00	13,480.50
Total:					13,480.50	13,480.50
Creditor: 10040 - Up Your Grass Garden Maintenance (UYG)						
02/10/2025	9094A	22/09/2025	Garden Maintenance	Creditors Invoice	6,963.00	0.00
02/10/2025	9025	30/09/2025	Garden Maintenance	Creditors Invoice	313.50	0.00
02/10/2025	9024	30/09/2025	Garden Maintenance	Creditors Invoice	412.50	0.00
02/10/2025	9017	30/09/2025	Garden Maintenance	Creditors Invoice	231.00	0.00
02/10/2025	9110	26/09/2025	Garden Maintenance	Creditors Invoice	1,815.00	0.00

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
02/10/2025	020955	02/10/2025		Funds Transfer Paymer	0.00	9,735.00
09/10/2025	9041	02/10/2025	Garden Maintenance	Creditors Invoice	231.00	0.00
09/10/2025	9023	30/09/2025	Garden Maintenance	Creditors Invoice	412.50	0.00
09/10/2025	9026	30/09/2025	Garden Maintenance	Creditors Invoice	313.50	0.00
09/10/2025	021089	09/10/2025		Funds Transfer Paymer	0.00	957.00
16/10/2025	9053A	01/10/2025	Garden Maintenance	Creditors Invoice	374.00	0.00
16/10/2025	9200	09/10/2025	Garden Maintenance	Creditors Invoice	495.00	0.00
16/10/2025	9164A	13/10/2025	Garden Maintenance	Creditors Invoice	264.00	0.00
16/10/2025	9168	13/10/2025	Garden Maintenance	Creditors Invoice	286.00	0.00
16/10/2025	9167	13/10/2025	Garden Maintenance	Creditors Invoice	286.00	0.00
16/10/2025	9082	10/10/2025	Garden Maintenance	Creditors Invoice	346.50	0.00
16/10/2025	9160	13/10/2025	Garden Maintenance	Creditors Invoice	385.00	0.00
16/10/2025	9161A	13/10/2025	Garden Maintenance	Creditors Invoice	385.00	0.00
16/10/2025	9165	13/10/2025	Garden Maintenance	Creditors Invoice	264.00	0.00
16/10/2025	021270	16/10/2025		Funds Transfer Paymer	0.00	3,085.50
23/10/2025	9181A	15/10/2025	Garden Maintenance	Creditors Invoice	374.00	0.00
23/10/2025	021410	23/10/2025		Funds Transfer Paymer	0.00	374.00
30/10/2025	9274	22/10/2025	Tree Lopping	Creditors Invoice	8,101.50	0.00
30/10/2025	9208	24/10/2025	Garden Maintenance	Creditors Invoice	346.50	0.00
30/10/2025	021561	30/10/2025		Funds Transfer Paymer	0.00	8,448.00
Total:					22,599.50	22,599.50
Creditor: 10045 - Everything Earth Pty Ltd						
09/10/2025	INV-1010A	15/09/2025	Test Pitting	Creditors Invoice	863.50	0.00
09/10/2025	021090	09/10/2025		Funds Transfer Paymer	0.00	863.50
Total:					863.50	863.50
Creditor: 10048 - Regroup Australia Pty Ltd (AK Evans Group Australia T/A)						
09/10/2025	32914	30/09/2025	Hire of Excavator September 2025	Creditors Invoice	13,939.20	0.00
09/10/2025	021091	09/10/2025		Funds Transfer Paymer	0.00	13,939.20
Total:					13,939.20	13,939.20
Creditor: 10052 - Shawmac Pty Ltd						
09/10/2025	00012407	30/09/2025	SP1 & SP2 – Tender & Construction Support	Creditors Invoice	8,368.94	0.00
09/10/2025	021092	09/10/2025		Funds Transfer Paymer	0.00	8,368.94
Total:					8,368.94	8,368.94
Creditor: 10055 - TEC Services (Total Electrical & Communicati						
23/10/2025	CT000507 CLAIM 01 - SEPT 2025	20/10/2025	Yacht Club Construction	Creditors Invoice	277,740.57	0.00
23/10/2025	021411	23/10/2025		Funds Transfer Paymer	0.00	277,740.57
30/10/2025	71786	25/08/2025	Electrician for Spinifex Spree Carnival	Creditors Invoice	4,353.25	0.00
29/10/2025	382	21/10/2025	Credit for INV 71786 Incorrectly charged rate	\$APCREDIT	-385.00	0.00
30/10/2025	021562	30/10/2025		Funds Transfer Paymer	0.00	3,968.25
Total:					281,708.82	281,708.82
Creditor: 10057 - Goodline						
02/10/2025	222536	24/09/2025	SHAC House Fencing Upgrade	Creditors Invoice	139,078.50	0.00
02/10/2025	222540	24/09/2025	Installation of Display Slatwall GAC	Creditors Invoice	756.71	0.00
02/10/2025	222538	24/09/2025	Creche Storage	Creditors Invoice	21,630.62	0.00
02/10/2025	222448	23/09/2025	MMR Replace Bulb	Creditors Invoice	504.30	0.00
02/10/2025	222477	23/09/2025	Install 4 Gate Latches at Playgrounds	Creditors Invoice	580.80	0.00
02/10/2025	020956	02/10/2025		Funds Transfer Paymer	0.00	162,550.93
09/10/2025	222694	30/09/2025	Playground Repairs August 2025	Creditors Invoice	3,102.54	0.00
09/10/2025	222640	26/09/2025	LV21-154 Panel Repairs	Creditors Invoice	1,600.78	0.00
09/10/2025	222655	29/09/2025	LV23-128 Panel Repairs	Creditors Invoice	1,556.78	0.00
09/10/2025	021093	09/10/2025		Funds Transfer Paymer	0.00	6,260.10

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
16/10/2025	222842	09/10/2025	GAC Replace Smoke Alarms	Creditors Invoice	580.80	0.00
16/10/2025	222697	30/09/2025	External Basin Leak Koombana ABL	Creditors Invoice	2,275.99	0.00
16/10/2025	222676	09/10/2025	Len Taplin Footpath Hazards	Creditors Invoice	4,673.10	0.00
16/10/2025	222889	10/10/2025	Len Taplin Toddler Fence Works	Creditors Invoice	3,922.95	0.00
16/10/2025	222837	07/10/2025	Replace Mail Box	Creditors Invoice	2,782.22	0.00
16/10/2025	222886	09/10/2025	Paint & Silicone	Creditors Invoice	12,837.00	0.00
13/10/2025	C220128	09/10/2025	Incorrectly Charged INV 220128	\$APCREDIT	-387.90	0.00
16/10/2025	021271	16/10/2025		Funds Transfer Paymer	0.00	26,684.16
23/10/2025	223007	15/10/2025	Replace Timber Plank	Creditors Invoice	2,046.00	0.00
23/10/2025	223004	15/10/2025	Silicone Seal Bedroom Floors	Creditors Invoice	695.13	0.00
23/10/2025	222919	14/10/2025	Silicone Bedroom Edges	Creditors Invoice	613.80	0.00
23/10/2025	021412	23/10/2025		Funds Transfer Paymer	0.00	3,354.93
30/10/2025	223016A	20/10/2025	CC Chambers Room Replace Roof Tile	Creditors Invoice	263.44	0.00
30/10/2025	223090	21/10/2025	LV25-123 Prepare & Paint Tray Deck	Creditors Invoice	814.00	0.00
30/10/2025	223017	15/10/2025	Stadium Plaster Works	Creditors Invoice	2,426.60	0.00
30/10/2025	021563	30/10/2025		Funds Transfer Paymer	0.00	3,504.04
Total:					202,354.16	202,354.16
Creditor: 10058 - MP Rogers & Associates Pty Ltd						
16/10/2025	26118	30/09/2025	Design and Construction Sutherland Street Stairs	Creditors Invoice	10,994.70	0.00
16/10/2025	021272	16/10/2025		Funds Transfer Paymer	0.00	10,994.70
Total:					10,994.70	10,994.70
Creditor: 10060 - Nutrien Water (Total Eden Pty Ltd T/A)						
16/10/2025	413739008	01/10/2025	Irrigation Supplies	Creditors Invoice	9,789.95	0.00
16/10/2025	021273	16/10/2025		Funds Transfer Paymer	0.00	9,789.95
23/10/2025	413753726	13/10/2025	Pressure Pump	Creditors Invoice	577.10	0.00
23/10/2025	021413	23/10/2025		Funds Transfer Paymer	0.00	577.10
Total:					10,367.05	10,367.05
Creditor: 10062 - Cleanaway Pty Ltd - 73291687						
09/10/2025	19435871	30/09/2025	JDH Bin Service	Creditors Invoice	380.16	0.00
09/10/2025	19437867	30/09/2025	Depot Septic Tank Removal	Creditors Invoice	2,418.50	0.00
09/10/2025	19438956	30/09/2025	KSO Bin Service	Creditors Invoice	262.06	0.00
09/10/2025	19431256	31/08/2025	GAC Clear Bin	Creditors Invoice	218.90	0.00
09/10/2025	021094	09/10/2025		Funds Transfer Paymer	0.00	3,279.62
16/10/2025	19430203	31/08/2025	SHAC Clear Bin	Creditors Invoice	218.90	0.00
16/10/2025	19433616	30/09/2025	Marina Bin Service September 2025	Creditors Invoice	2,002.78	0.00
16/10/2025	19438949	30/09/2025	GAC Bin Service	Creditors Invoice	146.80	0.00
16/10/2025	021274	16/10/2025		Funds Transfer Paymer	0.00	2,368.48
23/10/2025	19438656	14/09/2025	KSO Bin Service	Creditors Invoice	131.03	0.00
23/10/2025	021414	23/10/2025		Funds Transfer Paymer	0.00	131.03
Total:					5,779.13	5,779.13
Creditor: 10067 - Sigma Telford Group (Cromag Pty Ltd T/A)						
02/10/2025	193191/01	19/09/2025	SHAC Pool Chemical	Creditors Invoice	2,772.66	0.00
02/10/2025	020957	02/10/2025		Funds Transfer Paymer	0.00	2,772.66
23/10/2025	193545/01	30/09/2025	SHAC Pool Chemical	Creditors Invoice	726.00	0.00
23/10/2025	021415	23/10/2025		Funds Transfer Paymer	0.00	726.00
30/10/2025	193975/01	20/10/2025	GAC Pool Chemical	Creditors Invoice	156.42	0.00
30/10/2025	193891/01	20/10/2025	SHAC Pool Chemical	Creditors Invoice	187.22	0.00

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
30/10/2025	193890/01	20/10/2025	GAC Pool Chemical	Creditors Invoice	69.30	0.00
30/10/2025	021564	30/10/2025		Funds Transfer Paymer	0.00	412.94
Total:					3,911.60	3,911.60
Creditor: 10072 - Public Libraries Western Australia						
23/10/2025	0FB876AC45	13/10/2025	Membership Renewal 2025	Creditors Invoice	300.00	0.00
23/10/2025	021416	23/10/2025		Funds Transfer Paymer	0.00	300.00
Total:					300.00	300.00
Creditor: 10074 - St John Ambulance Western Australia Ltd						
02/10/2025	RFP_ST JOHN AMBULANCE_25092025	25/09/2025	Communtiy Partnerships Grant CPG00077	Creditors Invoice	15,000.00	0.00
02/10/2025	020958	02/10/2025		Funds Transfer Paymer	0.00	15,000.00
30/10/2025	FAINV01341462	02/10/2025	First Aid Training	Creditors Invoice	180.00	0.00
30/10/2025	FAINV01341463	02/10/2025	First Aid Training	Creditors Invoice	180.00	0.00
30/10/2025	FAINV01341464	02/10/2025	First Aid Training	Creditors Invoice	180.00	0.00
30/10/2025	CYINV00393841	30/09/2025	Social Sports Ice Packs	Creditors Invoice	350.00	0.00
30/10/2025	021565	30/10/2025		Funds Transfer Paymer	0.00	890.00
Total:					15,890.00	15,890.00
Creditor: 10076 - Grant Voss						
02/10/2025	RFP_G VOSS_22092025	22/09/2025	Reimbursement Travel	Creditors Invoice	622.82	0.00
02/10/2025	020959	02/10/2025		Funds Transfer Paymer	0.00	622.82
Total:					622.82	622.82
Creditor: 10085 - LGIS WA						
09/10/2025	MO0081575	04/07/2025	Insurance claim MO0081575 Excess	Creditors Invoice	2,500.00	0.00
09/10/2025	021095	09/10/2025		Funds Transfer Paymer	0.00	2,500.00
23/10/2025	100-161877-02	01/10/2025	Insurance Premium 25/26 2nd Instalment Payment	Creditors Invoice	1,214,837.47	0.00
23/10/2025	021417	23/10/2025		Funds Transfer Paymer	0.00	1,214,837.47
Total:					1,217,337.47	1,217,337.47
Creditor: 10091 - Les Mills Asia Pacific (Garnama Pty Ltd T/A)						
09/10/2025	LMB1289897	01/10/2025	Stadium License Fee October 2025	Creditors Invoice	1,238.23	0.00
09/10/2025	LMB1289990	01/10/2025	GAC Licence Fee October 2025	Creditors Invoice	1,004.12	0.00
09/10/2025	LMB1287946	01/09/2025	GAC Licence Fee September 2025	Creditors Invoice	1,004.12	0.00
09/10/2025	LMB1287852	01/09/2025	Stadium License Fee September 2025	Creditors Invoice	1,179.26	0.00
09/10/2025	021096	09/10/2025		Funds Transfer Paymer	0.00	4,425.73
Total:					4,425.73	4,425.73
Creditor: 10094 - Hedland Mobile Windscreens						
02/10/2025	48374	16/09/2025	LV23 128 Stone Chip Repair	Creditors Invoice	110.00	0.00
02/10/2025	48611	17/09/2025	HV23-217 Repair Window	Creditors Invoice	605.00	0.00
02/10/2025	48555	18/09/2025	LV25-103 Repair Windscreen	Creditors Invoice	110.00	0.00
02/10/2025	48524	24/09/2025	LV20-147 Windscreen	Creditors Invoice	1,320.00	0.00
02/10/2025	020960	02/10/2025		Funds Transfer Paymer	0.00	2,145.00
23/10/2025	48818	06/10/2025	LV25-176 Replace Front Door Screen	Creditors Invoice	550.00	0.00
23/10/2025	021418	23/10/2025		Funds Transfer Paymer	0.00	550.00
Total:					2,695.00	2,695.00
Creditor: 10104 - Avantgarde Technologies Pty Ltd						
02/10/2025	ES 2413	01/10/2025	CCTV Maintenance October 2025	Creditors Invoice	3,263.33	0.00
02/10/2025	020961	02/10/2025		Funds Transfer Paymer	0.00	3,263.33
09/10/2025	ES 2430	08/10/2025	CCTV Faults - Rectification	Creditors Invoice	14,838.91	0.00
09/10/2025	ES 2412	01/10/2025	CCTV Maintenance October 2025	Creditors Invoice	17,673.70	0.00
09/10/2025	021097	09/10/2025		Funds Transfer Paymer	0.00	32,512.61
16/10/2025	ES 2423	07/10/2025	Milestone Software Annual Licence & Sup	Creditors Invoice	2,387.39	0.00

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
16/10/2025	ES 2436	10/10/2025	JDH BB Switch Replacement	Creditors Invoice	12,047.05	0.00
16/10/2025	021275	16/10/2025		Funds Transfer Paymer	0.00	14,434.44
23/10/2025	ES 2435	10/10/2025	Recording Server	Creditors Invoice	37,739.30	0.00
23/10/2025	021419	23/10/2025		Funds Transfer Paymer	0.00	37,739.30
Total:					87,949.68	87,949.68
Creditor: 10108 - Inesperata Integrated Systems Pty Ltd						
02/10/2025	3794	26/09/2025	JDH Alarm Issue	Creditors Invoice	35.75	0.00
02/10/2025	3800	25/09/2025	CC Access for Memorial	Creditors Invoice	178.75	0.00
02/10/2025	3764	21/08/2025	SHL Install Pin Handle	Creditors Invoice	724.54	0.00
02/10/2025	020962	02/10/2025		Funds Transfer Paymer	0.00	939.04
09/10/2025	3801	29/09/2025	Depot Red Access	Creditors Invoice	178.75	0.00
09/10/2025	3795	26/09/2025	One Tree Len Taplin Electronic Door	Creditors Invoice	463.25	0.00
09/10/2025	021098	09/10/2025		Funds Transfer Paymer	0.00	642.00
23/10/2025	3816	20/10/2025	Intergriti access	Creditors Invoice	35.75	0.00
23/10/2025	3825	22/10/2025	SHL Smoke Detector	Creditors Invoice	673.02	0.00
23/10/2025	021420	23/10/2025		Funds Transfer Paymer	0.00	708.77
30/10/2025	3831	28/10/2025	Access for Bookings	Creditors Invoice	107.25	0.00
30/10/2025	021566	30/10/2025		Funds Transfer Paymer	0.00	107.25
Total:					2,397.06	2,397.06
Creditor: 10110 - Reece Pty Ltd						
02/10/2025	1016398706	26/09/2025	Irrigation Parts	Creditors Invoice	106.15	0.00
02/10/2025	1016283188	23/09/2025	Irrigation Parts	Creditors Invoice	8.57	0.00
02/10/2025	1016369126	25/09/2025	Irrigation Parts	Creditors Invoice	198.33	0.00
02/10/2025	1016437656	29/09/2025	Irrigation Parts	Creditors Invoice	49.20	0.00
02/10/2025	020963	02/10/2025		Funds Transfer Paymer	0.00	362.25
16/10/2025	1016258562	22/09/2025	GAC Cleaning Items	Creditors Invoice	218.83	0.00
16/10/2025	021276	16/10/2025		Funds Transfer Paymer	0.00	218.83
23/10/2025	1015108771	12/08/2025	Irrigation Parts	Creditors Invoice	57.08	0.00
23/10/2025	021421	23/10/2025		Funds Transfer Paymer	0.00	57.08
Total:					638.16	638.16
Creditor: 10113 - Element Advisory Pty Ltd						
02/10/2025	65882	16/09/2025	Credit for INV 65787	\$APCREDIT	-68.10	0.00
02/10/2025	65883	16/09/2025	Credit for INV 65767	\$APCREDIT	-613.39	0.00
02/10/2025	65787	31/08/2025	South Hedland Town Centre Structure Plan August 2025	Creditors Invoice	26,859.80	0.00
02/10/2025	65767	31/08/2025	West End Structure Plan August 2025	Creditors Invoice	37,480.30	0.00
02/10/2025	020964	02/10/2025		Funds Transfer Paymer	0.00	63,658.61
23/10/2025	66144	30/09/2025	South Hedland Town Centre Structure Plan September 2025	Creditors Invoice	32,437.65	0.00
23/10/2025	66143	30/09/2025	Precinct Structure Plans September 2025	Creditors Invoice	16,872.65	0.00
23/10/2025	021422	23/10/2025		Funds Transfer Paymer	0.00	49,310.30
Total:					112,968.91	112,968.91
Creditor: 10114 - Westbooks (J.D Caffey & Caffey Family Trust T/A)						
02/10/2025	351263A	04/09/2025		Creditors Invoice	46.59	0.00
02/10/2025	351265	04/09/2025	Library Books	Creditors Invoice	76.15	0.00
02/10/2025	020965	02/10/2025		Funds Transfer Paymer	0.00	122.74
09/10/2025	351264	04/09/2025	Library Books	Creditors Invoice	13.31	0.00
09/10/2025	021099	09/10/2025		Funds Transfer Paymer	0.00	13.31
16/10/2025	351806	09/10/2025	Library Books	Creditors Invoice	187.87	0.00
16/10/2025	351807	09/10/2025	Library Books	Creditors Invoice	24.41	0.00
16/10/2025	021277	16/10/2025		Funds Transfer Paymer	0.00	212.28
23/10/2025	352037	16/10/2025	Library Books	Creditors Invoice	11.09	0.00
23/10/2025	021423	23/10/2025		Funds Transfer Paymer	0.00	11.09

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
Total:					359.42	359.42
Creditor: 10118 - Herbert Smith Freehills						
30/10/2025	51047047	29/07/2025	Legal Matter	Creditors Invoice	13,375.45	0.00
30/10/2025	51046258	29/05/2025	Legal Matter	Creditors Invoice	6,457.66	0.00
30/10/2025	021567	30/10/2025		Funds Transfer Paymer	0.00	19,833.11
Total:					19,833.11	19,833.11
Creditor: 10120 - Hedland Auto Electrics						
16/10/2025	25540	23/09/2025	HV23-216 Parts	Creditors Invoice	599.39	0.00
16/10/2025	021278	16/10/2025		Funds Transfer Paymer	0.00	599.39
23/10/2025	25568	14/10/2025	HV22-211 Installation of Compressor	Creditors Invoice	766.92	0.00
23/10/2025	021424	23/10/2025		Funds Transfer Paymer	0.00	766.92
Total:					1,366.31	1,366.31
Creditor: 10121 - Auslec (L&H Group T/A)						
23/10/2025	4087238	25/09/2025	Fan	Creditors Invoice	75.83	0.00
23/10/2025	021425	23/10/2025		Funds Transfer Paymer	0.00	75.83
Total:					75.83	75.83
Creditor: 10123 - Sandhiya Goundar						
23/10/2025	RFP_S_GOUNDAR_20102025	20/10/2025	Reimbursement Utilities	Creditors Invoice	1,415.10	0.00
23/10/2025	021426	23/10/2025		Funds Transfer Paymer	0.00	1,415.10
Total:					1,415.10	1,415.10
Creditor: 10125 - Battery Sales & Service						
02/10/2025	154372	25/09/2025	LV19-111 Battery	Creditors Invoice	629.00	0.00
02/10/2025	020966	02/10/2025		Funds Transfer Paymer	0.00	629.00
16/10/2025	154972	10/10/2025	VEH136 Battery	Creditors Invoice	169.15	0.00
16/10/2025	021279	16/10/2025		Funds Transfer Paymer	0.00	169.15
30/10/2025	155271	24/10/2025	LV19-127 Battery	Creditors Invoice	211.65	0.00
30/10/2025	021568	30/10/2025		Funds Transfer Paymer	0.00	211.65
Total:					1,009.80	1,009.80
Creditor: 10127 - Scope Business Imaging						
02/10/2025	723562	25/09/2025	A5 Booklets	Creditors Invoice	1,072.50	0.00
02/10/2025	020967	02/10/2025		Funds Transfer Paymer	0.00	1,072.50
Total:					1,072.50	1,072.50
Creditor: 10138 - Gissa International Pty Ltd						
02/10/2025	CT000144 CLAIM 30 - SEP 2025	24/09/2025	Asset Management September 2025	Creditors Invoice	5,500.00	0.00
02/10/2025	00048691	29/07/2025	Implementation of B-Spec	Creditors Invoice	9,441.83	0.00
02/10/2025	00048619	29/07/2025	B Spec Administration	Creditors Invoice	10,313.60	0.00
02/10/2025	020968	02/10/2025		Funds Transfer Paymer	0.00	25,255.43
Total:					25,255.43	25,255.43
Creditor: 10142 - Los Tres Cleaning Services Pty Ltd						
02/10/2025	00004453	28/09/2025	CMP Cleaning 28.09.2025	Creditors Invoice	165.00	0.00
02/10/2025	020969	02/10/2025		Funds Transfer Paymer	0.00	165.00
09/10/2025	00004466A	05/10/2025	CMP Cleaning 05.10.2025	Creditors Invoice	165.00	0.00
09/10/2025	00004386	20/07/2025	CMP Cleaning 20.07.2025	Creditors Invoice	165.00	0.00
09/10/2025	021100	09/10/2025		Funds Transfer Paymer	0.00	330.00
23/10/2025	00004476	19/10/2025	CMP Cleaning 19.10.2025	Creditors Invoice	165.00	0.00
23/10/2025	021427	23/10/2025		Funds Transfer Paymer	0.00	165.00
30/10/2025	00004479A	26/10/2025	CMP Cleaning 26.10.2025	Creditors Invoice	165.00	0.00
30/10/2025	021569	30/10/2025		Funds Transfer Paymer	0.00	165.00

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
Total:					825.00	825.00
Creditor: 10144 - Industrial Automation						
09/10/2025	SINV-16039	24/09/2025	SHAC Pressure Transmitter	Creditors Invoice	231.00	0.00
09/10/2025	SINV-16055	07/10/2025	KSO Electrician	Creditors Invoice	220.59	0.00
09/10/2025	SINV-16056	07/10/2025	MMR Electrician	Creditors Invoice	220.59	0.00
09/10/2025	021101	09/10/2025		Funds Transfer Paymer	0.00	672.18
23/10/2025	SINV-16062	17/10/2025	SC-IS-System Upgrade	Creditors Invoice	44,053.02	0.00
23/10/2025	SINV-16060	15/10/2025	Koombana Park Antenna Replacement	Creditors Invoice	439.23	0.00
23/10/2025	021428	23/10/2025		Funds Transfer Paymer	0.00	44,492.25
30/10/2025	SINV-16063	17/10/2025	SC-IS-System Upgrade	Creditors Invoice	4,612.30	0.00
30/10/2025	021570	30/10/2025		Funds Transfer Paymer	0.00	4,612.30
Total:					49,776.73	49,776.73
Creditor: 10150 - Algon Pty Ltd (The Lucky Charm SH)						
23/10/2025	86250	01/10/2025	Newspaper September 2025	Creditors Invoice	174.40	0.00
23/10/2025	021429	23/10/2025		Funds Transfer Paymer	0.00	174.40
Total:					174.40	174.40
Creditor: 10151 - Beacon Equipment						
02/10/2025	82652 #21	12/09/2025	Pole Saw Chain	Creditors Invoice	460.00	0.00
02/10/2025	82828 #21	24/09/2025	Manual Sprayer & Chain	Creditors Invoice	560.00	0.00
02/10/2025	020970	02/10/2025		Funds Transfer Paymer	0.00	1,020.00
Total:					1,020.00	1,020.00
Creditor: 10158 - Raeco						
30/10/2025	607265	08/10/2025	Book Trolleys	Creditors Invoice	4,173.40	0.00
30/10/2025	021571	30/10/2025		Funds Transfer Paymer	0.00	4,173.40
Total:					4,173.40	4,173.40
Creditor: 10160 - Pilbara Copy Service (Jae West Pty Ltd T/A)						
16/10/2025	58805	01/10/2025	CC Printer 01.09 to 30.09.2025	Creditors Invoice	3,916.51	0.00
16/10/2025	021280	16/10/2025		Funds Transfer Paymer	0.00	3,916.51
30/10/2025	58973	23/10/2025	CC 20.09 to 20.10.2025	Creditors Invoice	1,967.35	0.00
30/10/2025	58888	22/10/2025	SHL Printer 20.08 to 20.09.2025	Creditors Invoice	316.25	0.00
30/10/2025	021572	30/10/2025		Funds Transfer Paymer	0.00	2,283.60
Total:					6,200.11	6,200.11
Creditor: 10162 - Waste Water Services Pty Ltd						
09/10/2025	INVVWS00423	30/09/2025	Landfill Monthly Service September 2025	Creditors Invoice	21,678.34	0.00
09/10/2025	INVVWS00380	10/09/2025	Landfill Monthly Service August 2025	Creditors Invoice	21,678.34	0.00
09/10/2025	021102	09/10/2025		Funds Transfer Paymer	0.00	43,356.68
Total:					43,356.68	43,356.68
Creditor: 10166 - Geraldton Fuel Company Pty Ltd						
09/10/2025	02890434	06/10/2025	HV24-243 Parts	Creditors Invoice	8,351.78	0.00
09/10/2025	021103	09/10/2025		Funds Transfer Paymer	0.00	8,351.78
Total:					8,351.78	8,351.78
Creditor: 10167 - Recharge Petroleum						
23/10/2025	30092025	30/09/2025	Fuel Charges September 2025	Creditors Invoice	4,907.24	0.00
23/10/2025	021430	23/10/2025		Funds Transfer Paymer	0.00	4,907.24
Total:					4,907.24	4,907.24
Creditor: 10171 - AFGRI Equipment Australia Pty Ltd						
16/10/2025	3017125	11/10/2025	HV22-211 Parts	Creditors Invoice	1,793.81	0.00
16/10/2025	021281	16/10/2025		Funds Transfer Paymer	0.00	1,793.81

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
Total:					1,793.81	1,793.81
Creditor: 10176 - StrataGreen (Strata Corporation Pty Ltd T/A)						
23/10/2025	181518	15/10/2025	Black Plastic	Creditors Invoice	816.26	0.00
23/10/2025	021431	23/10/2025		Funds Transfer Paymer	0.00	816.26
30/10/2025	181614	17/10/2025	Materials	Creditors Invoice	997.43	0.00
30/10/2025	021573	30/10/2025		Funds Transfer Paymer	0.00	997.43
Total:					1,813.69	1,813.69
Creditor: 10177 - XCY Pty Ltd						
02/10/2025	XCYS10378	30/09/2025	Monthly Support at ToPH - September 2025	Creditors Invoice	12,430.00	0.00
02/10/2025	020971	02/10/2025		Funds Transfer Paymer	0.00	12,430.00
Total:					12,430.00	12,430.00
Creditor: 10178 - Kennards Hire Pty Ltd						
16/10/2025	27965596	07/10/2025	Hire of Hydraulic Platform	Creditors Invoice	376.00	0.00
16/10/2025	021282	16/10/2025		Funds Transfer Paymer	0.00	376.00
Total:					376.00	376.00
Creditor: 10179 - Acacia Connection						
09/10/2025	97895	30/09/2025	EAP Counselling	Creditors Invoice	5,758.50	0.00
09/10/2025	021104	09/10/2025		Funds Transfer Paymer	0.00	5,758.50
Total:					5,758.50	5,758.50
Creditor: 10182 - Technology One						
30/10/2025	255948	23/10/2025	AMS Monthly Fee November 2025	Creditors Invoice	8,932.00	0.00
30/10/2025	021574	30/10/2025		Funds Transfer Paymer	0.00	8,932.00
Total:					8,932.00	8,932.00
Creditor: 10183 - CTI Records Management						
09/10/2025	0163060	30/09/2025	CTI Records Management September 2025	Creditors Invoice	682.00	0.00
09/10/2025	021105	09/10/2025		Funds Transfer Paymer	0.00	682.00
Total:					682.00	682.00
Creditor: 10190 - Truckline (Specialist Wholesalers Pty Ltd T/A)						
09/10/2025	10235818	29/07/2025	HV20-208 Mirror Head	Creditors Invoice	178.30	0.00
09/10/2025	021106	09/10/2025		Funds Transfer Paymer	0.00	178.30
Total:					178.30	178.30
Creditor: 10193 - Dulux						
23/10/2025	905530050	17/10/2025	HV13-201 Paint Equipment	Creditors Invoice	20.09	0.00
23/10/2025	905460768	14/10/2025	LV19-116 Paint	Creditors Invoice	45.74	0.00
23/10/2025	021432	23/10/2025		Funds Transfer Paymer	0.00	65.83
Total:					65.83	65.83
Creditor: 10194 - Peter Carter						
09/10/2025	MAYOR CARTER - FINAL 2025	08/10/2025	Final EM Payment	Creditors Invoice	5,415.41	0.00
09/10/2025	021107	09/10/2025		Funds Transfer Paymer	0.00	5,415.41
Total:					5,415.41	5,415.41
Creditor: 10197 - Pilbara Tools & Fasteners Pty Ltd						
16/10/2025	10171902	14/10/2025	VEH025 Anti Slip Tape	Creditors Invoice	103.76	0.00
16/10/2025	10171831	14/10/2025	LV19-116 Wire	Creditors Invoice	118.84	0.00
16/10/2025	10171570	09/10/2025	Hammer Drill	Creditors Invoice	1,644.92	0.00

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
16/10/2025	021283	16/10/2025		Funds Transfer Paymer	0.00	1,867.52
23/10/2025	10171805	14/10/2025	HV22-210 Parts	Creditors Invoice	4.51	0.00
23/10/2025	10172437	21/10/2025	HV23-237 Parts	Creditors Invoice	2.27	0.00
23/10/2025	10172084	16/10/2025	Drill Parts	Creditors Invoice	50.32	0.00
23/10/2025	10172023	16/10/2025	Ply Wood	Creditors Invoice	225.04	0.00
23/10/2025	021433	23/10/2025		Funds Transfer Paymer	0.00	282.14
Total:					2,149.66	2,149.66
Creditor: 10198 - Pro Earth Civil						
09/10/2025	00000712	31/08/2025	Marta Marta Community Access Road	Creditors Invoice	31,163.88	0.00
09/10/2025	021108	09/10/2025		Funds Transfer Paymer	0.00	31,163.88
23/10/2025	00000714	31/08/2025	Storm Water Drainage	Creditors Invoice	6,817.53	0.00
23/10/2025	021434	23/10/2025		Funds Transfer Paymer	0.00	6,817.53
30/10/2025	00000711	31/08/2025	Emergency & Immediate Works 18.02 to 30.06.2025	Creditors Invoice	14,866.83	0.00
30/10/2025	021575	30/10/2025		Funds Transfer Paymer	0.00	14,866.83
Total:					52,848.24	52,848.24
Creditor: 10200 - Chaz Roberts						
02/10/2025	RFP_C ROBERTS_29092025	29/09/2025	Reimbursement Work Expenses	Creditors Invoice	30.51	0.00
02/10/2025	020972	02/10/2025		Funds Transfer Paymer	0.00	30.51
23/10/2025	RFP_C ROBERTS_161025	16/10/2025	Reimbursement Travel	Creditors Invoice	155.98	0.00
23/10/2025	021435	23/10/2025		Funds Transfer Paymer	0.00	155.98
Total:					186.49	186.49
Creditor: 10206 - Julyardi Aboriginal Corporation						
16/10/2025	INV-0416	10/10/2025	Welcome to Country	Creditors Invoice	657.50	0.00
16/10/2025	INV-0411A	03/10/2025	Welcome to Country	Creditors Invoice	657.50	0.00
16/10/2025	021284	16/10/2025		Funds Transfer Paymer	0.00	1,315.00
Total:					1,315.00	1,315.00
Creditor: 10208 - Hedland Electrical Pty Ltd						
09/10/2025	INV-4375	01/10/2025	CC Repair Lights	Creditors Invoice	753.50	0.00
09/10/2025	021109	09/10/2025		Funds Transfer Paymer	0.00	753.50
16/10/2025	INV-4380	08/10/2025	CC Floodlights	Creditors Invoice	2,231.41	0.00
16/10/2025	021285	16/10/2025		Funds Transfer Paymer	0.00	2,231.41
30/10/2025	INV-4422	23/10/2025	Stadium Car Park Light Timers	Creditors Invoice	517.00	0.00
30/10/2025	021576	30/10/2025		Funds Transfer Paymer	0.00	517.00
Total:					3,501.91	3,501.91
Creditor: 10209 - Firesafe Service & Maintenance Pty Ltd						
16/10/2025	FR01501	30/09/2025	Stadium Isolate Panel	Creditors Invoice	291.50	0.00
16/10/2025	FR01103	22/07/2025	Monthly Testing July 2025	Creditors Invoice	2,367.56	0.00
16/10/2025	FR01239	20/08/2025	Monthly Testing August 2025	Creditors Invoice	2,367.56	0.00
16/10/2025	FR01411	18/09/2025	Monthly Testing September 2025	Creditors Invoice	2,367.56	0.00
16/10/2025	FR01534	14/10/2025	JDH Alarm Sounding 13.10.2025	Creditors Invoice	291.50	0.00
16/10/2025	021286	16/10/2025		Funds Transfer Paymer	0.00	7,685.68
30/10/2025	FR01430	18/09/2025	Marina Monthly Testing September 2025	Creditors Invoice	399.03	0.00
30/10/2025	021577	30/10/2025		Funds Transfer Paymer	0.00	399.03
Total:					8,084.71	8,084.71
Creditor: 10210 - Ixom Operations Pty Ltd						
09/10/2025	85019820	30/09/2025	Chlorine Fee September 2025	Creditors Invoice	389.42	0.00
09/10/2025	021110	09/10/2025		Funds Transfer Paymer	0.00	389.42
23/10/2025	85026406	16/10/2025	SHAC Chlorine Gas	Creditors Invoice	4,008.40	0.00
23/10/2025	021436	23/10/2025		Funds Transfer Paymer	0.00	4,008.40

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
Total:					4,397.82	4,397.82
Creditor: 10212 - Continental Tyres Wedgefield Pty Ltd						
02/10/2025	54410	22/09/2025	HV22-212 Puncture Repair	Creditors Invoice	120.00	0.00
02/10/2025	020973	02/10/2025		Funds Transfer Paymer	0.00	120.00
09/10/2025	54524	07/10/2025	LV23-121 Tyre Repair	Creditors Invoice	60.00	0.00
09/10/2025	54498	03/10/2025	HV24-205 Mower Tyre Repair	Creditors Invoice	44.00	0.00
09/10/2025	54487	02/10/2025	HV24-204 Mower Repair	Creditors Invoice	44.00	0.00
09/10/2025	021111	09/10/2025		Funds Transfer Paymer	0.00	148.00
16/10/2025	54555	10/10/2025	HV23-226 Tyres	Creditors Invoice	720.50	0.00
16/10/2025	021287	16/10/2025		Funds Transfer Paymer	0.00	720.50
Total:					988.50	988.50
Creditor: 10213 - PPP Events (E Adz Pty Ltd T/A)						
09/10/2025	INV-3073	24/09/2025	Community Memorial Event	Creditors Invoice	835.00	0.00
09/10/2025	INV-3092	02/10/2025	Deposit for EOY Event	Creditors Invoice	14,080.00	0.00
09/10/2025	021112	09/10/2025		Funds Transfer Paymer	0.00	14,915.00
Total:					14,915.00	14,915.00
Creditor: 10217 - Active Discovery						
09/10/2025	00183098	25/09/2025	AMCC Playground	Creditors Invoice	107,943.00	0.00
09/10/2025	021113	09/10/2025		Funds Transfer Paymer	0.00	107,943.00
Total:					107,943.00	107,943.00
Creditor: 10221 - Lee Anne Furness						
16/10/2025	RFP_L FURNESS_13102025	13/10/2025	Reimbursement Utilities	Creditors Invoice	269.42	0.00
16/10/2025	021288	16/10/2025		Funds Transfer Paymer	0.00	269.42
Total:					269.42	269.42
Creditor: 10227 - Comtec Data Pty Ltd						
09/10/2025	INV-4433	01/10/2025	Stadium Monthly Fee October 2025	Creditors Invoice	220.00	0.00
09/10/2025	021114	09/10/2025		Funds Transfer Paymer	0.00	220.00
30/10/2025	7077A	28/10/2025	Marquee Park Adjusted Lock	Creditors Invoice	352.00	0.00
30/10/2025	021578	30/10/2025		Funds Transfer Paymer	0.00	352.00
Total:					572.00	572.00
Creditor: 10229 - Mobile Welding Services WA Pty Ltd						
23/10/2025	INV-5691	22/10/2025	Irrigation at McGregor & Colin Streets	Creditors Invoice	1,257.44	0.00
23/10/2025	021437	23/10/2025		Funds Transfer Paymer	0.00	1,257.44
30/10/2025	INV-5639	22/10/2025	GAC Centre Pole Repairs	Creditors Invoice	704.41	0.00
30/10/2025	021579	30/10/2025		Funds Transfer Paymer	0.00	704.41
Total:					1,961.85	1,961.85
Creditor: 10237 - Modern Teaching Aids Pty Ltd						
16/10/2025	46567525	22/09/2025	Education & Training Supplies	Creditors Invoice	199.43	0.00
16/10/2025	021289	16/10/2025		Funds Transfer Paymer	0.00	199.43
Total:					199.43	199.43
Creditor: 10238 - Telstra Limited - Retail						
09/10/2025	3802305000_29092025	30/09/2025	Supply and Usage	Creditors Invoice	3,201.88	0.00
09/10/2025	2206796985_18092025	18/09/2025	Supply and Usage	Creditors Invoice	165.00	0.00
09/10/2025	3296741808_18092025	18/09/2025	Supply and Usage	Creditors Invoice	171.00	0.00
09/10/2025	2206796902_25092025	25/09/2025	Supply and Usage	Creditors Invoice	5,232.28	0.00
09/10/2025	021115	09/10/2025		Funds Transfer Paymer	0.00	8,770.16
16/10/2025	1335539233_07102025	07/10/2025	Supply and Usage	Creditors Invoice	55.00	0.00

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
16/10/2025	2054805813_12102025	12/10/2025	Supply and Usage	Creditors Invoice	612.19	0.00
16/10/2025	021290	16/10/2025		Funds Transfer Paymer	0.00	667.19
23/10/2025	3296741808_18102025	18/10/2025	Supply and Usage	Creditors Invoice	171.00	0.00
23/10/2025	2206796985_18102025	18/10/2025	Supply and Usage	Creditors Invoice	165.00	0.00
23/10/2025	021438	23/10/2025		Funds Transfer Paymer	0.00	336.00
Total:					9,773.35	9,773.35
Creditor: 10240 - Forpark Australia						
30/10/2025	INV103989	27/10/2025	Panel for playground at SHAC	Creditors Invoice	532.40	0.00
30/10/2025	021580	30/10/2025		Funds Transfer Paymer	0.00	532.40
Total:					532.40	532.40
Creditor: 10243 - Suzanne Mackay						
02/10/2025	RFP_S MACKAY	27/09/2025	Mortgage Reimbursement	Creditors Invoice	675.00	0.00
02/10/2025	020974	02/10/2025		Funds Transfer Paymer	0.00	675.00
09/10/2025	RFP_S MACKAY	04/10/2025	Mortgage Reimbursement	Creditors Invoice	675.00	0.00
09/10/2025	021116	09/10/2025		Funds Transfer Paymer	0.00	675.00
16/10/2025	RFP_S MACKAY	11/10/2025	Mortgage Reimbursement	Creditors Invoice	675.00	0.00
16/10/2025	021291	16/10/2025		Funds Transfer Paymer	0.00	675.00
23/10/2025	RFP_S MACKAY	18/10/2025	Mortgage Reimbursement	Creditors Invoice	675.00	0.00
23/10/2025	021439	23/10/2025		Funds Transfer Paymer	0.00	675.00
30/10/2025	RFP_S MACKAY	25/10/2025	Mortgage Reimbursement	Creditors Invoice	675.00	0.00
30/10/2025	021581	30/10/2025		Funds Transfer Paymer	0.00	675.00
Total:					3,375.00	3,375.00
Creditor: 10245 - Tangibility Pty Ltd						
23/10/2025	INV-51159	20/10/2025	Spare Parts Gazebo Leg	Creditors Invoice	150.59	0.00
23/10/2025	021440	23/10/2025		Funds Transfer Paymer	0.00	150.59
Total:					150.59	150.59
Creditor: 10247 - West Australian Newspapers Limited						
23/10/2025	1028531620250831	31/08/2025	Advertising for August 2025	Creditors Invoice	2,024.50	0.00
23/10/2025	1028531620250930	30/09/2025	Advertising	Creditors Invoice	4,571.03	0.00
23/10/2025	021441	23/10/2025		Funds Transfer Paymer	0.00	6,595.53
Total:					6,595.53	6,595.53
Creditor: 10252 - Centurion Transport						
02/10/2025	SI0772696	21/09/2025	Freight	Creditors Invoice	46.67	0.00
02/10/2025	020975	02/10/2025		Funds Transfer Paymer	0.00	46.67
09/10/2025	SI0774965	28/09/2025	Freight	Creditors Invoice	86.57	0.00
09/10/2025	021117	09/10/2025		Funds Transfer Paymer	0.00	86.57
16/10/2025	SI0776886	05/10/2025	Freight	Creditors Invoice	46.64	0.00
16/10/2025	021292	16/10/2025		Funds Transfer Paymer	0.00	46.64
Total:					179.88	179.88
Creditor: 10253 - Water Corporation - Perth						
23/10/2025	9008365363_0440	18/09/2025	Supply and Usage	Creditors Invoice	121.75	0.00
23/10/2025	9008346808_0198	16/09/2025	Supply and Usage	Creditors Invoice	3,423.94	0.00
23/10/2025	9008346808_0197	16/09/2025	Supply and Usage	\$APCREDIT	-8,276.23	0.00
23/10/2025	9019376703_0142	14/08/2025	Supply and Usage	Creditors Invoice	703.11	0.00
23/10/2025	9008346808_0199	16/09/2025	Supply and Usage	\$APCREDIT	-19,661.61	0.00
23/10/2025	9024122169_0027	22/08/2025	Supply and Usage	Creditors Invoice	317.17	0.00
23/10/2025	9019376703_0143	17/10/2025	Supply and Usage	Creditors Invoice	1,235.84	0.00
23/10/2025	9019376690_0119	17/10/2025	Supply and Usage	Creditors Invoice	621.42	0.00
23/10/2025	9019376682_0133	17/10/2025	Supply and Usage	Creditors Invoice	352.61	0.00
23/10/2025	9019376658_0134	17/10/2025	Supply and Usage	Creditors Invoice	301.31	0.00

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
23/10/2025	9019376623_0163	17/10/2025	Supply and Usage	Creditors Invoice	307.46	0.00
23/10/2025	9009371212_0130	17/10/2025	Supply and Usage	Creditors Invoice	274.09	0.00
23/10/2025	9024772938_0012	17/10/2025	Supply and Usage	Creditors Invoice	274.63	0.00
23/10/2025	9008357494_0181	17/10/2025	Supply and Usage	Creditors Invoice	3,735.30	0.00
23/10/2025	9024772946_0012	17/10/2025	Supply and Usage	Creditors Invoice	274.63	0.00
23/10/2025	9008354680_0199	17/10/2025	Supply and Usage	Creditors Invoice	405.96	0.00
23/10/2025	9008355106_0209	17/10/2025	Supply and Usage	Creditors Invoice	483.93	0.00
23/10/2025	9019376711_0130	17/10/2025	Supply and Usage	Creditors Invoice	276.68	0.00
23/10/2025	9024772911_0012	17/10/2025	Supply and Usage	Creditors Invoice	274.63	0.00
23/10/2025	9019376746_0079	17/10/2025	Supply and Usage	Creditors Invoice	681.26	0.00
23/10/2025	9019376738_0126	17/10/2025	Supply and Usage	Creditors Invoice	377.23	0.00
23/10/2025	9016175578_0091	15/10/2025	Supply and Usage	Creditors Invoice	19,053.91	0.00
23/10/2025	9008350102_0207	15/10/2025	Supply and Usage	Creditors Invoice	481.88	0.00
23/10/2025	9017032595_0138	15/10/2025	Supply and Usage	Creditors Invoice	348.50	0.00
23/10/2025	9017032579_0133	15/10/2025	Supply and Usage	Creditors Invoice	923.06	0.00
23/10/2025	9016508336_0089	15/10/2025	Supply and Usage	Creditors Invoice	259.03	0.00
23/10/2025	9013515557_0107	15/10/2025	Supply and Usage	Creditors Invoice	1,502.99	0.00
23/10/2025	9010415614_0166	15/10/2025	Supply and Usage	Creditors Invoice	498.30	0.00
23/10/2025	9010415606_0176	15/10/2025	Supply and Usage	Creditors Invoice	414.17	0.00
23/10/2025	9010410880_0167	15/10/2025	Supply and Usage	Creditors Invoice	280.79	0.00
23/10/2025	9009150786_0138	15/10/2025	Supply and Usage	Creditors Invoice	632.52	0.00
23/10/2025	9009148336_0137	15/10/2025	Supply and Usage	Creditors Invoice	2,772.31	0.00
23/10/2025	9020775218_0105	16/10/2025	Supply and Usage	Creditors Invoice	297.20	0.00
23/10/2025	9008353557_0186	16/10/2025	Supply and Usage	Creditors Invoice	287.11	0.00
23/10/2025	9008351930_0198	16/10/2025	Supply and Usage	Creditors Invoice	401.85	0.00
23/10/2025	9008351578_0208	16/10/2025	Supply and Usage	Creditors Invoice	369.02	0.00
23/10/2025	9008351228_0203	16/10/2025	Supply and Usage	Creditors Invoice	483.93	0.00
23/10/2025	9008350583_0191	16/10/2025	Supply and Usage	Creditors Invoice	793.79	0.00
23/10/2025	9008350495_0203	16/10/2025	Supply and Usage	Creditors Invoice	278.73	0.00
23/10/2025	9017233151_0126	15/10/2025	Supply and Usage	Creditors Invoice	325.93	0.00
23/10/2025	9017233178_0096	15/10/2025	Supply and Usage	Creditors Invoice	305.41	0.00
23/10/2025	9017233143_0110	15/10/2025	Supply and Usage	Creditors Invoice	401.85	0.00
23/10/2025	9017233127_0104	15/10/2025	Supply and Usage	Creditors Invoice	295.15	0.00
23/10/2025	9017233119_0112	15/10/2025	Supply and Usage	Creditors Invoice	288.99	0.00
23/10/2025	9017233098_0117	15/10/2025	Supply and Usage	Creditors Invoice	315.67	0.00
23/10/2025	9020775234_0099	16/10/2025	Supply and Usage	Creditors Invoice	356.71	0.00
23/10/2025	9008346816_0160	15/10/2025	Supply and Usage	Creditors Invoice	675.96	0.00
23/10/2025	9008348950_0125	15/10/2025	Supply and Usage	Creditors Invoice	549.26	0.00
23/10/2025	9008344001_0159	15/10/2025	Supply and Usage	Creditors Invoice	6.02	0.00
23/10/2025	9023629902_0046	20/10/2025	Supply and Usage	Creditors Invoice	596.79	0.00
23/10/2025	9023629881_0054	20/10/2025	Supply and Usage	Creditors Invoice	861.50	0.00
23/10/2025	9015824273_0077	20/10/2025	Supply and Usage	Creditors Invoice	12,285.95	0.00
23/10/2025	9008359166_0177	20/10/2025	Supply and Usage	Creditors Invoice	1,334.32	0.00
23/10/2025	9024761964_0012	20/10/2025	Supply and Usage	Creditors Invoice	228.14	0.00
23/10/2025	9021895211_0131	20/10/2025	Supply and Usage	Creditors Invoice	51,733.70	0.00
23/10/2025	9025744330_0007	20/10/2025	Supply and Usage	Creditors Invoice	24,589.23	0.00
23/10/2025	9016508344_0091	21/10/2025	Supply and Usage	Creditors Invoice	981.91	0.00
23/10/2025	9010410872_0167	21/10/2025	Supply and Usage	Creditors Invoice	330.03	0.00
23/10/2025	9009843208_0124	21/10/2025	Supply and Usage	Creditors Invoice	900.59	0.00
23/10/2025	9023629873_0061	21/10/2025	Supply and Usage	Creditors Invoice	596.79	0.00
23/10/2025	9020301557_0072	22/10/2025	Supply and Usage	Creditors Invoice	2,265.02	0.00
23/10/2025	9018541893_0083	21/10/2025	Supply and Usage	Creditors Invoice	2,725.86	0.00
23/10/2025	9017502630_0091	21/10/2025	Supply and Usage	Creditors Invoice	937.76	0.00
23/10/2025	9017233135_0118	21/10/2025	Supply and Usage	Creditors Invoice	346.45	0.00
23/10/2025	9016983647_0075	21/10/2025	Supply and Usage	Creditors Invoice	62.22	0.00
23/10/2025	9008358198_0179	20/10/2025	Supply and Usage	Creditors Invoice	867.32	0.00

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
23/10/2025	9024227374_0012	21/10/2025	Supply and Usage	Creditors Invoice	274.63	0.00
23/10/2025	9024227403_0012	21/10/2025	Supply and Usage	Creditors Invoice	274.63	0.00
23/10/2025	9024227390_0012	21/10/2025	Supply and Usage	Creditors Invoice	274.63	0.00
23/10/2025	9024227382_0012	21/10/2025	Supply and Usage	Creditors Invoice	274.63	0.00
23/10/2025	9009150866_0137	21/10/2025	Supply and Usage	Creditors Invoice	1,400.58	0.00
23/10/2025	9008344984_0175	21/10/2025	Supply and Usage	Creditors Invoice	1,407.17	0.00
23/10/2025	9008358630_0144	21/10/2025	Supply and Usage	Creditors Invoice	305.41	0.00
23/10/2025	9008357574_0185	21/10/2025	Supply and Usage	Creditors Invoice	1,406.60	0.00
23/10/2025	9008342815_0174	14/10/2025	Supply and Usage	Creditors Invoice	2,417.80	0.00
23/10/2025	9008342823_0103	14/10/2025	Supply and Usage	Creditors Invoice	182.70	0.00
23/10/2025	9008342911_0177	14/10/2025	Supply and Usage	Creditors Invoice	12,331.00	0.00
23/10/2025	9008343076_0195	14/10/2025	Supply and Usage	Creditors Invoice	334.52	0.00
23/10/2025	9008359422_0154	14/10/2025	Supply and Usage	Creditors Invoice	277.10	0.00
23/10/2025	9009842678_0133	14/10/2025	Supply and Usage	Creditors Invoice	12.05	0.00
23/10/2025	9016298332_0091	14/10/2025	Supply and Usage	Creditors Invoice	8,478.78	0.00
23/10/2025	9020775226_0103	16/10/2025	Supply and Usage	Creditors Invoice	282.84	0.00
23/10/2025	9017233100_0111	21/10/2025	Supply and Usage	Creditors Invoice	284.89	0.00
23/10/2025	021442	23/10/2025		Funds Transfer Paymer	0.00	151,968.69
30/10/2025	9024122193_0030	27/10/2025	Supply and Usage	Creditors Invoice	535.23	0.00
30/10/2025	9024122177_0027	27/10/2025	Supply and Usage	Creditors Invoice	375.18	0.00
30/10/2025	9024122169_0028	27/10/2025	Supply and Usage	Creditors Invoice	420.95	0.00
30/10/2025	9008391342_0199	27/10/2025	Supply and Usage	Creditors Invoice	187.98	0.00
30/10/2025	9018858022_0107	27/10/2025	Supply and Usage	Creditors Invoice	274.63	0.00
30/10/2025	9018140889_0138	27/10/2025	Supply and Usage	Creditors Invoice	221.59	0.00
30/10/2025	9018140870_0140	27/10/2025	Supply and Usage	Creditors Invoice	221.59	0.00
30/10/2025	9024122185_0026	27/10/2025	Supply and Usage	Creditors Invoice	449.05	0.00
30/10/2025	9018857978_0107	27/10/2025	Supply and Usage	Creditors Invoice	274.63	0.00
30/10/2025	9018140731_0141	27/10/2025	Supply and Usage	Creditors Invoice	221.59	0.00
30/10/2025	9018256291_0098	27/10/2025	Supply and Usage	Creditors Invoice	2,406.86	0.00
30/10/2025	9020371555_0072	27/10/2025	Supply and Usage	Creditors Invoice	1,274.08	0.00
30/10/2025	9016429638_0091	27/10/2025	Supply and Usage	Creditors Invoice	713.84	0.00
30/10/2025	9024122150_0030	24/10/2025	Supply and Usage	Creditors Invoice	428.53	0.00
30/10/2025	9024122142_0028	24/10/2025	Supply and Usage	Creditors Invoice	391.59	0.00
30/10/2025	9024122134_0025	24/10/2025	Supply and Usage	Creditors Invoice	412.11	0.00
30/10/2025	9024122126_0025	24/10/2025	Supply and Usage	Creditors Invoice	440.84	0.00
30/10/2025	9024122118_0025	24/10/2025	Supply and Usage	Creditors Invoice	371.07	0.00
30/10/2025	9019637432_0078	24/10/2025	Supply and Usage	Creditors Invoice	6,460.74	0.00
30/10/2025	9015739001_0096	24/10/2025	Supply and Usage	Creditors Invoice	48.19	0.00
30/10/2025	9009163050_0100	24/10/2025	Supply and Usage	Creditors Invoice	568.07	0.00
30/10/2025	9018496180_0086	28/10/2025	Supply and Usage	Creditors Invoice	2,303.14	0.00
30/10/2025	9017557471_0089	28/10/2025	Supply and Usage	Creditors Invoice	2,379.48	0.00
30/10/2025	9017164774_0088	28/10/2025	Supply and Usage	Creditors Invoice	331.32	0.00
30/10/2025	9009843136_0123	28/10/2025	Supply and Usage	Creditors Invoice	2,243.94	0.00
30/10/2025	9009352660_0144	28/10/2025	Supply and Usage	Creditors Invoice	11,886.12	0.00
30/10/2025	9009158163_0140	28/10/2025	Supply and Usage	Creditors Invoice	930.71	0.00
30/10/2025	9009157718_0134	28/10/2025	Supply and Usage	Creditors Invoice	1,295.16	0.00
30/10/2025	9009157523_0140	28/10/2025	Supply and Usage	Creditors Invoice	1,032.08	0.00
30/10/2025	9008758159_0196	28/10/2025	Supply and Usage	Creditors Invoice	473.67	0.00
30/10/2025	9008420908_0125	28/10/2025	Supply and Usage	Creditors Invoice	5,075.22	0.00
30/10/2025	9008419907_0184	28/10/2025	Supply and Usage	Creditors Invoice	1,103.92	0.00
30/10/2025	9008395562_0210	28/10/2025	Supply and Usage	Creditors Invoice	410.02	0.00
30/10/2025	9008365806_0196	28/10/2025	Supply and Usage	Creditors Invoice	3,305.77	0.00
30/10/2025	9008365750_0473	28/10/2025	Supply and Usage	Creditors Invoice	9,598.67	0.00
30/10/2025	9016248159_0120	28/10/2025	Supply and Usage	Creditors Invoice	512.66	0.00
30/10/2025	9020896538_0060	22/10/2025	Supply and Usage	Creditors Invoice	274.63	0.00
30/10/2025	9024399643_0024	22/10/2025	Supply and Usage	Creditors Invoice	123.36	0.00

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
30/10/2025	9024399651_0024	22/10/2025	Supply and Usage	Creditors Invoice	274.63	0.00
30/10/2025	9020443133_0044	22/10/2025	Supply and Usage	Creditors Invoice	545.49	0.00
30/10/2025	9020896423_0060	22/10/2025	Supply and Usage	Creditors Invoice	558.14	0.00
30/10/2025	9020896458_0060	22/10/2025	Supply and Usage	Creditors Invoice	274.63	0.00
30/10/2025	9020896466_0060	22/10/2025	Supply and Usage	Creditors Invoice	274.63	0.00
30/10/2025	9020896474_0060	22/10/2025	Supply and Usage	Creditors Invoice	274.63	0.00
30/10/2025	9020896482_0060	22/10/2025	Supply and Usage	Creditors Invoice	274.63	0.00
30/10/2025	9020896490_0060	22/10/2025	Supply and Usage	Creditors Invoice	274.63	0.00
30/10/2025	9025088310_0013	21/10/2025	Supply and Usage	Creditors Invoice	695.63	0.00
30/10/2025	9025627257_0006	17/10/2025	Supply and Usage	Creditors Invoice	162.65	0.00
30/10/2025	9020896511_0060	22/10/2025	Supply and Usage	Creditors Invoice	274.63	0.00
30/10/2025	021582	30/10/2025		Funds Transfer Paymer	0.00	63,862.53
Total:					215,831.22	215,831.22
Creditor: 10255 - Grace Removals Group						
23/10/2025	941402137639	16/10/2025	20573 Relocation Expenses	Creditors Invoice	10,000.10	0.00
23/10/2025	021443	23/10/2025		Funds Transfer Paymer	0.00	10,000.10
Total:					10,000.10	10,000.10
Creditor: 10258 - Claire Macintyre						
02/10/2025	RFP_C MACINTYRE	27/09/2025	Mortgage Reimbursement	Creditors Invoice	675.00	0.00
02/10/2025	020976	02/10/2025		Funds Transfer Paymer	0.00	675.00
09/10/2025	RFP_C MACINTYRE_23092025	02/10/2025	L&D for Masters in Business Admin	Creditors Invoice	2,000.00	0.00
09/10/2025	RFP_C MACINTYRE	04/10/2025	Mortgage Reimbursement	Creditors Invoice	675.00	0.00
09/10/2025	021118	09/10/2025		Funds Transfer Paymer	0.00	2,675.00
16/10/2025	RFP_C MACINTYRE	11/10/2025	Mortgage Reimbursement	Creditors Invoice	675.00	0.00
16/10/2025	021293	16/10/2025		Funds Transfer Paymer	0.00	675.00
23/10/2025	RFP_C MACINTYRE	18/10/2025	Mortgage Reimbursement	Creditors Invoice	675.00	0.00
23/10/2025	021444	23/10/2025		Funds Transfer Paymer	0.00	675.00
30/10/2025	RFP_C MACINTYRE	25/10/2025	Mortgage Reimbursement	Creditors Invoice	675.00	0.00
30/10/2025	021583	30/10/2025		Funds Transfer Paymer	0.00	675.00
Total:					5,375.00	5,375.00
Creditor: 10260 - Marque Haus						
09/10/2025	12955	25/09/2025	20414 Uniforms	Creditors Invoice	290.49	0.00
09/10/2025	12954	25/09/2025	20198 Uniforms	Creditors Invoice	321.54	0.00
09/10/2025	12949	25/09/2025	19888 Uniforms	Creditors Invoice	47.87	0.00
09/10/2025	12956	25/09/2025	20223 Uniforms	Creditors Invoice	324.60	0.00
09/10/2025	12950	25/09/2025	20230 Uniforms	Creditors Invoice	255.13	0.00
09/10/2025	12935	25/09/2025	20237 Uniforms	Creditors Invoice	125.59	0.00
09/10/2025	12933	25/09/2025	20318 Uniforms	Creditors Invoice	42.24	0.00
09/10/2025	12958	25/09/2025	19633 Uniforms	Creditors Invoice	166.70	0.00
09/10/2025	12951	25/09/2025	19660 Uniforms	Creditors Invoice	324.06	0.00
09/10/2025	12945	25/09/2025	20478 Uniforms	Creditors Invoice	287.03	0.00
09/10/2025	12953	25/09/2025	20266 Uniforms	Creditors Invoice	261.07	0.00
09/10/2025	12957	25/09/2025	20481 Uniforms	Creditors Invoice	132.61	0.00
09/10/2025	12946	25/09/2025	20177 Uniforms	Creditors Invoice	187.19	0.00
09/10/2025	12952	25/09/2025	20293 Uniforms	Creditors Invoice	230.34	0.00
09/10/2025	12938	25/09/2025	19423 Uniforms	Creditors Invoice	206.67	0.00
09/10/2025	021119	09/10/2025		Funds Transfer Paymer	0.00	3,203.13
16/10/2025	12911	11/09/2025	20147 Uniforms	Creditors Invoice	226.34	0.00
16/10/2025	021294	16/10/2025		Funds Transfer Paymer	0.00	226.34
23/10/2025	12917	11/09/2025	20064 Uniforms	Creditors Invoice	47.87	0.00
23/10/2025	12944	25/09/2025	20444 Uniforms	Creditors Invoice	44.48	0.00
23/10/2025	021445	23/10/2025		Funds Transfer Paymer	0.00	92.35
30/10/2025	12940	25/09/2025	20405 Uniforms	Creditors Invoice	69.55	0.00

Ordinary Council Meeting Agenda

26 November 2025

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
30/10/2025	13067	30/09/2025	20223 Uniforms	Creditors Invoice	83.35	0.00
30/10/2025	021584	30/10/2025		Funds Transfer Paymer	0.00	152.90
Total:					3,674.72	3,674.72
Creditor: 10261 - M2M One Pty Ltd						
09/10/2025	161632-25860	03/10/2025	SIM Cards October 2025	Creditors Invoice	20.90	0.00
09/10/2025	021120	09/10/2025		Funds Transfer Paymer	0.00	20.90
Total:					20.90	20.90
Creditor: 10265 - Acelect						
02/10/2025	26558	25/09/2025	JDH Cover External Power Point	Creditors Invoice	425.94	0.00
02/10/2025	020977	02/10/2025		Funds Transfer Paymer	0.00	425.94
09/10/2025	26602	03/10/2025	Stadium Replace Hand Dryer	Creditors Invoice	1,553.79	0.00
09/10/2025	021121	09/10/2025		Funds Transfer Paymer	0.00	1,553.79
Total:					1,979.73	1,979.73
Creditor: 10266 - Merchandising Libraries Pty Ltd						
30/10/2025	INV-16444	16/10/2025	Library Materials	Creditors Invoice	230.84	0.00
30/10/2025	021585	30/10/2025		Funds Transfer Paymer	0.00	230.84
Total:					230.84	230.84
Creditor: 10268 - The Junction Co.						
23/10/2025	INV-2023	16/10/2025	BHP funds towards Portside Twilight Xmas	Creditors Invoice	22,000.00	0.00
23/10/2025	021446	23/10/2025		Funds Transfer Paymer	0.00	22,000.00
Total:					22,000.00	22,000.00
Creditor: 10270 - North West Entertainment Services						
09/10/2025	523	29/09/2025	Community Memorial Event	Creditors Invoice	3,652.00	0.00
09/10/2025	021122	09/10/2025		Funds Transfer Paymer	0.00	3,652.00
16/10/2025	552	15/09/2025	GrandMA3 onPC Lighting Controller	Creditors Invoice	1,760.00	0.00
16/10/2025	526	13/10/2025	Administration & Show Duties	Creditors Invoice	7,392.00	0.00
16/10/2025	525	03/10/2025	Equipment Hire	Creditors Invoice	1,155.00	0.00
16/10/2025	524	03/10/2025	Finding Nemo	Creditors Invoice	6,314.00	0.00
16/10/2025	021295	16/10/2025		Funds Transfer Paymer	0.00	16,621.00
23/10/2025	527	17/10/2025	Equipment Hire	Creditors Invoice	1,045.00	0.00
23/10/2025	021447	23/10/2025		Funds Transfer Paymer	0.00	1,045.00
Total:					21,318.00	21,318.00
Creditor: 10273 - Hedland Pool Care (Pilbara Pool Supplies Pty Ltd T/A)						
09/10/2025	INV-8240	02/09/2025	Pool Maintenance	Creditors Invoice	121.00	0.00
09/10/2025	INV-8442	16/09/2025	Pool Maintenance	Creditors Invoice	121.00	0.00
09/10/2025	021123	09/10/2025		Funds Transfer Paymer	0.00	242.00
16/10/2025	INV-8630	30/09/2025	Pool Maintenance	Creditors Invoice	121.00	0.00
16/10/2025	INV-8632	30/09/2025	Pool Maintenance	Creditors Invoice	121.00	0.00
16/10/2025	INV-8631A	30/09/2025	Pool Maintenance	Creditors Invoice	121.00	0.00
16/10/2025	INV-8633	30/09/2025	Pool Maintenance	Creditors Invoice	121.00	0.00
16/10/2025	INV-8705	06/10/2025	Pool Maintenance	Creditors Invoice	121.00	0.00
16/10/2025	INV-8816	14/10/2025	Pool Maintenance	Creditors Invoice	121.00	0.00
16/10/2025	INV-8814	14/10/2025	Pool Maintenance	Creditors Invoice	121.00	0.00
16/10/2025	INV-8813	14/10/2025	Pool Maintenance	Creditors Invoice	176.00	0.00
16/10/2025	INV-8815	14/10/2025	Pool Maintenance	Creditors Invoice	121.00	0.00
16/10/2025	021296	16/10/2025		Funds Transfer Paymer	0.00	1,144.00
23/10/2025	INV-8896	20/10/2025	Pool Maintenance	Creditors Invoice	148.50	0.00
23/10/2025	021448	23/10/2025		Funds Transfer Paymer	0.00	148.50
30/10/2025	INV-9022	28/10/2025	Pool Maintenance	Creditors Invoice	121.00	0.00
30/10/2025	INV-9023	28/10/2025	Pool Maintenance	Creditors Invoice	121.00	0.00

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
30/10/2025	021586	30/10/2025		Funds Transfer Paymer	0.00	242.00
Total:					1,776.50	1,776.50
Creditor: 10275 - One Music Australia						
09/10/2025	APAU-000104476	31/10/2025	GAC & Stadium Oct-Dec 2025	Creditors Invoice	1,632.51	0.00
09/10/2025	021124	09/10/2025		Funds Transfer Paymer	0.00	1,632.51
Total:					1,632.51	1,632.51
Creditor: 10276 - BOC Gases						
02/10/2025	4040201495	28/09/2025	Monthly Rental Fee September 2025	Creditors Invoice	248.73	0.00
02/10/2025	020978	02/10/2025		Funds Transfer Paymer	0.00	248.73
16/10/2025	4040115522	25/09/2025	Flowmeter	Creditors Invoice	364.45	0.00
16/10/2025	021297	16/10/2025		Funds Transfer Paymer	0.00	364.45
Total:					613.18	613.18
Creditor: 10279 - Daniels Printing Craftsmen Pty Ltd						
02/10/2025	96955	25/09/2025	MDC Genocide Wildflower Posters	Creditors Invoice	231.00	0.00
02/10/2025	020979	02/10/2025		Funds Transfer Paymer	0.00	231.00
23/10/2025	97333	20/10/2025	Library Brochures 2025	Creditors Invoice	577.50	0.00
23/10/2025	021449	23/10/2025		Funds Transfer Paymer	0.00	577.50
Total:					808.50	808.50
Creditor: 10282 - Alia Deane						
09/10/2025	RFP_A DEANE_09102025	09/10/2025	Utilites Reimbursement	Creditors Invoice	296.28	0.00
09/10/2025	021125	09/10/2025		Funds Transfer Paymer	0.00	296.28
Total:					296.28	296.28
Creditor: 10283 - Hedland Hardware						
02/10/2025	1224674	25/09/2025	Materials	Creditors Invoice	19.81	0.00
02/10/2025	1224168	24/09/2025	Materials	Creditors Invoice	68.95	0.00
02/10/2025	1226725	30/09/2025	Materials	Creditors Invoice	26.76	0.00
02/10/2025	1226962	30/09/2025	Landfill Materials	Creditors Invoice	65.43	0.00
02/10/2025	020980	02/10/2025		Funds Transfer Paymer	0.00	180.95
09/10/2025	1228094	02/10/2025	GAC Hardware	Creditors Invoice	7.23	0.00
09/10/2025	1231016	08/10/2025	Len Taplin Door Closers	Creditors Invoice	134.82	0.00
09/10/2025	1227379	01/10/2025	CMP Materials	Creditors Invoice	8.26	0.00
09/10/2025	021126	09/10/2025		Funds Transfer Paymer	0.00	150.31
16/10/2025	1232643	10/10/2025	Retractable Hose	Creditors Invoice	329.80	0.00
16/10/2025	1232641	10/10/2025	Hose Trolley and Connections	Creditors Invoice	236.75	0.00
16/10/2025	1231863	09/10/2025	Hose & Fittings	Creditors Invoice	66.10	0.00
16/10/2025	021298	16/10/2025		Funds Transfer Paymer	0.00	632.65
23/10/2025	1236171	17/10/2025	Materials	Creditors Invoice	84.71	0.00
23/10/2025	1235307	16/10/2025	Stadium Materials	Creditors Invoice	71.20	0.00
23/10/2025	1234861	15/10/2025	Materials	Creditors Invoice	18.44	0.00
23/10/2025	021450	23/10/2025		Funds Transfer Paymer	0.00	174.35
30/10/2025	1242136	28/10/2025	Materials	Creditors Invoice	43.65	0.00
30/10/2025	1238410	21/10/2025	SHAC Materials	Creditors Invoice	607.49	0.00
30/10/2025	1239095	23/10/2025	Materials	Creditors Invoice	37.75	0.00
30/10/2025	1239194	23/10/2025	Materials	Creditors Invoice	17.75	0.00
30/10/2025	1238589	22/10/2025	Materials	Creditors Invoice	154.45	0.00
30/10/2025	021587	30/10/2025		Funds Transfer Paymer	0.00	861.09
Total:					1,999.35	1,999.35
Creditor: 10288 - Port Hedland Chamber of Commerce & Industry Inc						
09/10/2025	INV-6519	01/10/2025	PHCCI Donation Agreement 2025 1st Year	Creditors Invoice	66,000.00	0.00
09/10/2025	INV-6525A	06/10/2025	Hire of Meeting Room 06.10.2025	Creditors Invoice	385.00	0.00

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
09/10/2025	021127	09/10/2025		Funds Transfer Paymer	0.00	66,385.00
16/10/2025	INV-6520	01/10/2025	PHCCI Donation Agreement 2026 2nd Year	Creditors Invoice	93,500.00	0.00
16/10/2025	021299	16/10/2025		Funds Transfer Paymer	0.00	93,500.00
30/10/2025	INV-6549	20/10/2025	HEF Tickets	Creditors Invoice	1,992.00	0.00
30/10/2025	021588	30/10/2025		Funds Transfer Paymer	0.00	1,992.00
Total:					161,877.00	161,877.00
Creditor: 10289 - Rosmech Sales & Service Pty Ltd						
02/10/2025	12107	02/09/2025	Purchase of Road Sweeper	Creditors Invoice	503,410.60	0.00
02/10/2025	020981	02/10/2025		Funds Transfer Paymer	0.00	503,410.60
30/10/2025	139706	14/10/2025	HV20-208 Parts	Creditors Invoice	1,115.79	0.00
30/10/2025	021589	30/10/2025		Funds Transfer Paymer	0.00	1,115.79
Total:					504,526.39	504,526.39
Creditor: 10295 - Jessica Twaddle						
02/10/2025	RFP_J TWADDLE	27/09/2025	Mortgage Reimbursement	Creditors Invoice	675.00	0.00
02/10/2025	020982	02/10/2025		Funds Transfer Paymer	0.00	675.00
09/10/2025	RFP_J TWADDLE	04/10/2025	Mortgage Reimbursement	Creditors Invoice	675.00	0.00
09/10/2025	021128	09/10/2025		Funds Transfer Paymer	0.00	675.00
16/10/2025	RFP_J TWADDLE	11/10/2025	Mortgage Reimbursement	Creditors Invoice	675.00	0.00
16/10/2025	021300	16/10/2025		Funds Transfer Paymer	0.00	675.00
23/10/2025	RFP_J TWADDLE	18/10/2025	Mortgage Reimbursement	Creditors Invoice	675.00	0.00
23/10/2025	021451	23/10/2025		Funds Transfer Paymer	0.00	675.00
30/10/2025	RFP_J TWADDLE	25/10/2025	Mortgage Reimbursement	Creditors Invoice	675.00	0.00
30/10/2025	021590	30/10/2025		Funds Transfer Paymer	0.00	675.00
Total:					3,375.00	3,375.00
Creditor: 10297 - WA Distributors Pty Ltd						
30/10/2025	1120255	24/09/2025	MDCC Kiosk Items	Creditors Invoice	411.90	0.00
30/10/2025	021591	30/10/2025		Funds Transfer Paymer	0.00	411.90
Total:					411.90	411.90
Creditor: 10303 - HFM Asset Management Pty Ltd						
02/10/2025	31075	25/09/2025	Power Station Registration	Creditors Invoice	7,700.00	0.00
02/10/2025	020983	02/10/2025		Funds Transfer Paymer	0.00	7,700.00
Total:					7,700.00	7,700.00
Creditor: 10308 - Smartrak Aust Pty Ltd						
09/10/2025	MI-10058	01/09/2025	Keymaster Support - September 2025	Creditors Invoice	318.96	0.00
09/10/2025	021129	09/10/2025		Funds Transfer Paymer	0.00	318.96
Total:					318.96	318.96
Creditor: 10309 - Coles Supermarkets Australia Pty Ltd						
02/10/2025	230819693	22/09/2025	Youth Zone Catering	Creditors Invoice	203.80	0.00
02/10/2025	231204348	11/09/2025	Stadium Kiosk Stocks	Creditors Invoice	88.20	0.00
02/10/2025	232070475	12/09/2025	Stadium Kiosk Stocks	Creditors Invoice	52.50	0.00
02/10/2025	220686490	01/07/2025	HEWA Catering	Creditors Invoice	85.89	0.00
02/10/2025	226334947	25/09/2025	SHAC Catering	Creditors Invoice	193.00	0.00
02/10/2025	233488322	26/09/2025	JDH Facility Order	Creditors Invoice	57.54	0.00
02/10/2025	222600180	20/08/2025	Celebration Catering	Creditors Invoice	137.65	0.00
02/10/2025	228997699	27/08/2025	Landfill Kitchen Order	Creditors Invoice	168.05	0.00
02/10/2025	232905710	24/09/2025	Catering	Creditors Invoice	368.30	0.00
02/10/2025	020984	02/10/2025		Funds Transfer Paymer	0.00	1,354.93
09/10/2025	233540521	29/09/2025	Youth Zone Holiday Program	Creditors Invoice	430.23	0.00
09/10/2025	233831684	02/10/2025	SHAC Supplies	Creditors Invoice	141.15	0.00
09/10/2025	232152870	17/09/2025	SALT Catering Term 4	Creditors Invoice	66.95	0.00

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
09/10/2025	232922481	26/09/2025	Staff Catering	Creditors Invoice	198.40	0.00
09/10/2025	233850826	29/09/2025	Siam Dinner 03.10.2025	Creditors Invoice	112.50	0.00
09/10/2025	233191758	26/09/2025	Consultation Prizes 26.09.2025	Creditors Invoice	51.30	0.00
09/10/2025	233557362	29/09/2025	CSO Meeting Catering	Creditors Invoice	115.80	0.00
09/10/2025	021130	09/10/2025		Funds Transfer Paymer	0.00	1,116.33
16/10/2025	234104908	02/10/2025	JDH Order	Creditors Invoice	119.77	0.00
16/10/2025	229668687	25/08/2025	HASL Catering	Creditors Invoice	53.80	0.00
16/10/2025	234155205	08/10/2025	Kiosk Items	Creditors Invoice	310.20	0.00
16/10/2025	228715479	21/08/2025	BBQ & Comm E&D Resources	Creditors Invoice	95.20	0.00
16/10/2025	232554740	03/10/2025	Depot Fruit & Kitchen Supplies	Creditors Invoice	164.07	0.00
16/10/2025	232667867	10/10/2025	SALT Catering	Creditors Invoice	77.25	0.00
16/10/2025	233575676	10/10/2025		Creditors Invoice	90.00	0.00
16/10/2025	232473645	08/10/2025	Youth Catering Shay Gap	Creditors Invoice	204.61	0.00
16/10/2025	234259785	07/10/2025	YAC Catering	Creditors Invoice	55.50	0.00
16/10/2025	230378069	09/10/2025	Catering	Creditors Invoice	188.91	0.00
16/10/2025	232060888	25/09/2025	JDH Vending Stocks	Creditors Invoice	486.50	0.00
16/10/2025	233563317	13/10/2025	JDH Facility Order	Creditors Invoice	51.25	0.00
16/10/2025	233446694	26/09/2025	JDH Facility Order	Creditors Invoice	182.50	0.00
16/10/2025	234733182	10/10/2025	JDH Facility Order	Creditors Invoice	163.55	0.00
16/10/2025	232573314	13/10/2025	OWLS Catering	Creditors Invoice	93.85	0.00
16/10/2025	021301	16/10/2025		Funds Transfer Paymer	0.00	2,336.96
23/10/2025	235279411	13/10/2025	Catering for Scribblers	Creditors Invoice	70.80	0.00
23/10/2025	234595070	13/10/2025	Term 4 Youth Zone	Creditors Invoice	435.67	0.00
23/10/2025	235322005	13/10/2025	JDH Facility Order	Creditors Invoice	57.75	0.00
23/10/2025	234983403	10/10/2025	JDH Facility Order	Creditors Invoice	46.36	0.00
23/10/2025	232657941	20/10/2025	AMF Pound Supplies	Creditors Invoice	56.60	0.00
23/10/2025	234238118	17/10/2025	Fruit & Kitchen Supplies	Creditors Invoice	166.87	0.00
23/10/2025	228989776	08/09/2025	AMF Supplies	Creditors Invoice	53.00	0.00
23/10/2025	235314209	14/10/2025	Milk for AGM	Creditors Invoice	61.70	0.00
23/10/2025	234998674	13/10/2025	Sports Awards Catering	Creditors Invoice	120.00	0.00
23/10/2025	235025117	17/10/2025	Shining Star Chocolates	Creditors Invoice	72.00	0.00
23/10/2025	235683793	17/10/2025	JDH Facility Order	Creditors Invoice	164.75	0.00
23/10/2025	235300656	17/10/2025	SALT Catering	Creditors Invoice	61.13	0.00
23/10/2025	233168220	14/10/2025		Creditors Invoice	75.42	0.00
23/10/2025	021452	23/10/2025		Funds Transfer Paymer	0.00	1,442.05
30/10/2025	231795228	11/09/2025	BBQ for Nlt Natanui WCE Event	Creditors Invoice	184.50	0.00
30/10/2025	230402853	04/09/2025	Girls Crew Week 7 Material	Creditors Invoice	59.70	0.00
30/10/2025	231769963	08/09/2025	YAC Meeting Catering 09.09.2025	Creditors Invoice	58.92	0.00
30/10/2025	236083456	27/10/2025	JDH Supplies	Creditors Invoice	120.84	0.00
30/10/2025	235283560	22/10/2025	Fruit Order	Creditors Invoice	56.17	0.00
30/10/2025	236741774	27/10/2025	HYSAG Meeting Catering	Creditors Invoice	86.68	0.00
30/10/2025	235351763	22/10/2025	Safe Cycle Project	Creditors Invoice	95.86	0.00
30/10/2025	236208844	24/10/2025	SALT Catering 27.10.2025	Creditors Invoice	67.39	0.00
30/10/2025	236004103	21/10/2025	SHAC Kiosk Stock	Creditors Invoice	160.20	0.00
30/10/2025	233376074	29/09/2025	Fruit Order	Creditors Invoice	80.17	0.00
30/10/2025	235691972	20/10/2025	Leisure Fruit Order	Creditors Invoice	52.98	0.00
30/10/2025	021592	30/10/2025		Funds Transfer Paymer	0.00	1,023.41
Total:					7,273.68	7,273.68
Creditor: 10319 - Norcape Tree & Contracting Services Pty Ltd						
09/10/2025	INV-2715A	24/09/2025	Annual Cyclone Cleanup Sept 2025	Creditors Invoice	126,797.00	0.00
09/10/2025	021131	09/10/2025		Funds Transfer Paymer	0.00	126,797.00
Total:					126,797.00	126,797.00
Creditor: 10322 - Charismatic Photography						
09/10/2025	00000535	03/10/2025	Citizenship Ceremoney Photography	Creditors Invoice	350.00	0.00

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
09/10/2025	00000540A	03/10/2025	MDCC Dreams of Lonely Planet	Creditors Invoice	850.00	0.00
09/10/2025	021132	09/10/2025		Funds Transfer Paymer	0.00	1,200.00
23/10/2025	00000547	17/10/2025	Drone Images of South Hedland and Port Hedland	Creditors Invoice	400.00	0.00
23/10/2025	021453	23/10/2025		Funds Transfer Paymer	0.00	400.00
Total:					1,600.00	1,600.00
Creditor: 10327 - oOhlmedia Operations Pty Ltd						
09/10/2025	33305764	30/09/2025	Monthly Fee September 2025	Creditors Invoice	1,365.59	0.00
09/10/2025	021133	09/10/2025		Funds Transfer Paymer	0.00	1,365.59
Total:					1,365.59	1,365.59
Creditor: 10332 - Shawn Law						
30/10/2025	RFP_S LAW_28102025	28/10/2025	Reimbursement Catering	Creditors Invoice	119.38	0.00
30/10/2025	021593	30/10/2025		Funds Transfer Paymer	0.00	119.38
Total:					119.38	119.38
Creditor: 10338 - Florian Goessmann						
02/10/2025	RFP_F GOESSMANN_29092025	29/09/2025	Reimbursement - Travel	Creditors Invoice	331.50	0.00
02/10/2025	020985	02/10/2025		Funds Transfer Paymer	0.00	331.50
09/10/2025	RFP_F GOESSMANN_07102025	07/10/2025	Reimbursement Fuel	Creditors Invoice	99.69	0.00
09/10/2025	021134	09/10/2025		Funds Transfer Paymer	0.00	99.69
16/10/2025	RFP_F GOESSMANN_15102025	15/10/2025	Utilities Reimbursement	Creditors Invoice	516.76	0.00
16/10/2025	021302	16/10/2025		Funds Transfer Paymer	0.00	516.76
Total:					947.95	947.95
Creditor: 10339 - Category 5 Labour Management (WA) Pty Ltd						
09/10/2025	CAT5WA85525	05/10/2025	Public Affairs Officer WE 05.10.2025	Creditors Invoice	3,494.70	0.00
09/10/2025	CAT5WA85046	21/09/2025	Public Affairs Officer WE 21.09.2025	Creditors Invoice	4,368.38	0.00
09/10/2025	CAT5WA85292	28/09/2025	Public Affairs Officer WE 28.09.2025	Creditors Invoice	4,426.62	0.00
09/10/2025	021135	09/10/2025		Funds Transfer Paymer	0.00	12,289.70
23/10/2025	CAT5WA85886	12/10/2025	Public Affairs Officer WE 12.10.2025	Creditors Invoice	4,368.38	0.00
23/10/2025	021454	23/10/2025		Funds Transfer Paymer	0.00	4,368.38
30/10/2025	CAT5WA86052	19/10/2025	Public Affairs Officer WE 19.10.2025	Creditors Invoice	4,164.52	0.00
30/10/2025	021594	30/10/2025		Funds Transfer Paymer	0.00	4,164.52
Total:					20,822.60	20,822.60
Creditor: 10340 - Lee-Anne Ober						
23/10/2025	0089	30/09/2025	Rates Configuration August 2025	Creditors Invoice	14,322.00	0.00
23/10/2025	0088	30/09/2025	Rates Support September 2025	Creditors Invoice	11,550.00	0.00
23/10/2025	021455	23/10/2025		Funds Transfer Paymer	0.00	25,872.00
Total:					25,872.00	25,872.00
Creditor: 10342 - Kmart						
02/10/2025	398182	19/09/2025	Linen	Creditors Invoice	313.00	0.00
02/10/2025	398158	18/09/2025	School Holiday Craft Materials	Creditors Invoice	301.50	0.00
02/10/2025	398281	22/09/2025	MDCC Materials	Creditors Invoice	127.50	0.00
02/10/2025	020986	02/10/2025		Funds Transfer Paymer	0.00	742.00
09/10/2025	399297	01/10/2025	SALT Social Materials	Creditors Invoice	94.00	0.00
09/10/2025	399289	01/10/2025	Workers Comp Rehab Equipment	Creditors Invoice	70.00	0.00
09/10/2025	399065	30/09/2025	Facility Supplies	Creditors Invoice	142.75	0.00
09/10/2025	399081	30/09/2025	School Holiday Craft Supplies	Creditors Invoice	80.50	0.00
09/10/2025	399073	30/09/2025	Term 4 Craft Materials	Creditors Invoice	365.75	0.00
09/10/2025	398504	24/09/2025	Citizenship Materials	Creditors Invoice	132.00	0.00

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
09/10/2025	397837	12/09/2025	Term 3 Stationery	Creditors Invoice	245.25	0.00
09/10/2025	021136	09/10/2025		Funds Transfer Paymer	0.00	1,130.25
16/10/2025	399651	03/10/2025	Halloween and Storage Supplies	Creditors Invoice	110.00	0.00
16/10/2025	399875	07/10/2025	Ball Pump	Creditors Invoice	10.00	0.00
16/10/2025	399495	02/10/2025	Toys and Games	Creditors Invoice	69.50	0.00
16/10/2025	397134	02/09/2025	Indigenous Literacy Day Resources	Creditors Invoice	37.00	0.00
16/10/2025	400060	09/10/2025	Games, Activities & Picnic Blankets Shay Gap Youth	Creditors Invoice	350.00	0.00
16/10/2025	400177	10/10/2025	Term 4 Craft Materials	Creditors Invoice	236.50	0.00
16/10/2025	021303	16/10/2025		Funds Transfer Paymer	0.00	813.00
23/10/2025	400945	17/10/2025	Materials for Tween Club	Creditors Invoice	49.50	0.00
23/10/2025	401282	20/10/2025	Materials for Teddy Bears Picnic	Creditors Invoice	44.90	0.00
23/10/2025	400995	17/10/2025	Term 4 Craft Materials	Creditors Invoice	348.75	0.00
23/10/2025	401365	20/10/2025	Halloween Community Movie Decor	Creditors Invoice	298.00	0.00
23/10/2025	401448	21/10/2025	Jarvis Walker Buckets x 10	Creditors Invoice	100.00	0.00
23/10/2025	401414	21/10/2025	First Aid Room Items	Creditors Invoice	195.00	0.00
23/10/2025	400820	16/10/2025	Swim School Equipment	Creditors Invoice	110.00	0.00
23/10/2025	401662	22/10/2025	Chocolates	Creditors Invoice	48.00	0.00
23/10/2025	401315	20/10/2025	Safe Cycle Project Bike Month Resources	Creditors Invoice	46.20	0.00
23/10/2025	021456	23/10/2025		Funds Transfer Paymer	0.00	1,240.35
30/10/2025	401711	23/10/2025	Household Items	Creditors Invoice	52.00	0.00
30/10/2025	401779	23/10/2025	Drawers	Creditors Invoice	176.00	0.00
30/10/2025	401422	21/10/2025	First Aid Room Items	Creditors Invoice	69.00	0.00
30/10/2025	401547	22/10/2025	Halloween Decorations	Creditors Invoice	130.70	0.00
30/10/2025	021595	30/10/2025		Funds Transfer Paymer	0.00	427.70
Total:					4,353.30	4,353.30
Creditor: 10348 - CS Legal						
09/10/2025	035164	30/09/2025	Debt Recovery Rates	Creditors Invoice	5.50	0.00
09/10/2025	021137	09/10/2025		Funds Transfer Paymer	0.00	5.50
Total:					5.50	5.50
Creditor: 10349 - Karli Beresford						
02/10/2025	RFP_K BERESFORD	27/09/2025	Mortgage Reimbursement	Creditors Invoice	675.00	0.00
02/10/2025	020987	02/10/2025		Funds Transfer Paymer	0.00	675.00
09/10/2025	RFP_K BERESFORD	04/10/2025	Mortgage Reimbursement	Creditors Invoice	675.00	0.00
09/10/2025	021138	09/10/2025		Funds Transfer Paymer	0.00	675.00
16/10/2025	RFP_K BERESFORD	11/10/2025	Mortgage Reimbursement	Creditors Invoice	675.00	0.00
16/10/2025	021304	16/10/2025		Funds Transfer Paymer	0.00	675.00
23/10/2025	RFP_K BERESFORD	18/10/2025	Mortgage Reimbursement	Creditors Invoice	675.00	0.00
23/10/2025	021457	23/10/2025		Funds Transfer Paymer	0.00	675.00
30/10/2025	RFP_K BERESFORD	25/10/2025	Mortgage Reimbursement	Creditors Invoice	675.00	0.00
30/10/2025	021596	30/10/2025		Funds Transfer Paymer	0.00	675.00
Total:					3,375.00	3,375.00
Creditor: 10351 - Market Creations Agency						
16/10/2025	IH27-51	09/10/2025	Userway License	Creditors Invoice	770.00	0.00
16/10/2025	021305	16/10/2025		Funds Transfer Paymer	0.00	770.00
Total:					770.00	770.00
Creditor: 10359 - Hersey's Safety Pty Ltd						
09/10/2025	INV-4583	08/10/2025	Rags for Stores	Creditors Invoice	968.00	0.00
09/10/2025	021139	09/10/2025		Funds Transfer Paymer	0.00	968.00
Total:					968.00	968.00
Creditor: 10364 - Ash Christensen						
09/10/2025	DM CHRISTENSEN - FINAL 2025	08/10/2025	Final Payment	Creditors Invoice	1,300.35	0.00

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
09/10/2025	021140	09/10/2025		Funds Transfer Paymer	0.00	1,300.35
Total:					1,300.35	1,300.35
Creditor: 10371 - All Rid Pest Management (Rentokil Initial Pty Ltd T/A)						
02/10/2025	REN-50068	23/09/2025	Pest Treatment	Creditors Invoice	375.23	0.00
02/10/2025	020988	02/10/2025		Funds Transfer Paymer	0.00	375.23
Total:					375.23	375.23
Creditor: 10382 - Cabcharge Payments Pty Ltd						
02/10/2025	25051381P2508	04/08/2025	Cabcharges 07/07/2025 - 03/08/2025	Creditors Invoice	977.55	0.00
02/10/2025	020989	02/10/2025		Funds Transfer Paymer	0.00	977.55
23/10/2025	INV0000258805	02/10/2025	Cabcharge September 2025	Creditors Invoice	1,559.41	0.00
23/10/2025	021458	23/10/2025		Funds Transfer Paymer	0.00	1,559.41
Total:					2,536.96	2,536.96
Creditor: 10387 - International Association for Public Participation Australas						
16/10/2025	I1279169	14/10/2025	20066 Essentials of Engagement	Creditors Invoice	725.00	0.00
16/10/2025	021306	16/10/2025		Funds Transfer Paymer	0.00	725.00
Total:					725.00	725.00
Creditor: 10403 - The Gallup Organization Pty Ltd						
09/10/2025	300103212	01/10/2025	Employee Engagement Survey	Creditors Invoice	1,320.00	0.00
09/10/2025	021141	09/10/2025		Funds Transfer Paymer	0.00	1,320.00
Total:					1,320.00	1,320.00
Creditor: 10409 - Michael Pinkham						
02/10/2025	RFP_M PINKHAM	27/09/2025	Mortgage Reimbursement	Creditors Invoice	675.00	0.00
02/10/2025	020990	02/10/2025		Funds Transfer Paymer	0.00	675.00
09/10/2025	RFP_M PINKHAM	04/10/2025	Mortgage Reimbursement	Creditors Invoice	675.00	0.00
09/10/2025	021142	09/10/2025		Funds Transfer Paymer	0.00	675.00
16/10/2025	RFP_M PINKHAM	11/10/2025	Mortgage Reimbursement	Creditors Invoice	675.00	0.00
16/10/2025	021307	16/10/2025		Funds Transfer Paymer	0.00	675.00
23/10/2025	RFP_M PINKHAM	18/10/2025	Mortgage Reimbursement	Creditors Invoice	675.00	0.00
23/10/2025	021459	23/10/2025		Funds Transfer Paymer	0.00	675.00
30/10/2025	RFP_M PINKHAM	25/10/2025	Mortgage Reimbursement	Creditors Invoice	675.00	0.00
30/10/2025	021597	30/10/2025		Funds Transfer Paymer	0.00	675.00
Total:					3,375.00	3,375.00
Creditor: 10415 - West-Sure Security (West Sure Group Pty Ltd T/A)						
23/10/2025	33905	30/09/2025	Armed Security Cash Collection Sept 2025	Creditors Invoice	1,895.49	0.00
23/10/2025	021460	23/10/2025		Funds Transfer Paymer	0.00	1,895.49
Total:					1,895.49	1,895.49
Creditor: 10418 - Stephanie Sikaloski						
30/10/2025	RFP_S SIKALOSKI_27102025A	27/10/2025	Reimbursement Utilities	Creditors Invoice	440.45	0.00
30/10/2025	RFP_S SIKALOSKI_27102025	27/10/2025	Reimbursement Utilities	Creditors Invoice	404.30	0.00
30/10/2025	021598	30/10/2025		Funds Transfer Paymer	0.00	844.75
Total:					844.75	844.75
Creditor: 10423 - Repco						
02/10/2025	4660285829	27/09/2025	VEH136 Parts	Creditors Invoice	195.90	0.00
02/10/2025	020991	02/10/2025		Funds Transfer Paymer	0.00	195.90
09/10/2025	4660287086	02/10/2025	Landfill Two Way Radios	Creditors Invoice	1,577.40	0.00
09/10/2025	021143	09/10/2025		Funds Transfer Paymer	0.00	1,577.40
23/10/2025	4660288863	09/10/2025	VEH136 Air Filter	Creditors Invoice	91.30	0.00
23/10/2025	021461	23/10/2025		Funds Transfer Paymer	0.00	91.30

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
Total:					1,864.60	1,864.60
Creditor: 10428 - Australia Post						
16/10/2025	1014293088	03/10/2025	Postage September 2025	Creditors Invoice	188.05	0.00
16/10/2025	021308	16/10/2025		Funds Transfer Paymer	0.00	188.05
Total:					188.05	188.05
Creditor: 10433 - Air BP						
02/10/2025	TO BE CREDITED ON CN	19/09/2025	Landfill Unleaded INV#5008155993	\$APCREDIT	-26,196.62	0.00
02/10/2025	5008155993	10/09/2025	Credit 5008157824	Creditors Invoice	26,196.62	0.00
30/10/2025	5008223480	24/10/2025	Fuel	Creditors Invoice	39,821.60	0.00
30/10/2025	021599	30/10/2025		Funds Transfer Paymer	0.00	39,821.60
Total:					39,821.60	39,821.60
Creditor: 10434 - Komatsu Australia Pty Ltd						
02/10/2025	004345999	29/09/2025	VEH159 Parts	Creditors Invoice	199.91	0.00
02/10/2025	020992	02/10/2025		Funds Transfer Paymer	0.00	199.91
09/10/2025	004349663	01/10/2025	VEH159 Parts	Creditors Invoice	85.13	0.00
09/10/2025	021144	09/10/2025		Funds Transfer Paymer	0.00	85.13
23/10/2025	004356790	07/10/2025	HV20-202 Sunvisor	Creditors Invoice	381.18	0.00
23/10/2025	004376211	22/10/2025	HV20-202 Oil Sample Kit	Creditors Invoice	211.20	0.00
23/10/2025	021462	23/10/2025		Funds Transfer Paymer	0.00	592.38
30/10/2025	004383670	28/10/2025	HV20-203 Parts	Creditors Invoice	417.60	0.00
30/10/2025	004377761	23/10/2025	HV20-203 Parts	Creditors Invoice	234.52	0.00
30/10/2025	004376270	22/10/2025	HV20-203 Parts	Creditors Invoice	1,139.95	0.00
30/10/2025	021600	30/10/2025		Funds Transfer Paymer	0.00	1,792.07
Total:					2,669.49	2,669.49
Creditor: 10440 - State Library of Western Australia						
09/10/2025	R1041204	29/08/2025	Better Beginnings	Creditors Invoice	1,358.50	0.00
09/10/2025	021145	09/10/2025		Funds Transfer Paymer	0.00	1,358.50
Total:					1,358.50	1,358.50
Creditor: 10446 - Local Government Professionals Australia WA						
02/10/2025	46860	16/09/2025	Vacancy Advertising - September 2025	Creditors Invoice	3,300.00	0.00
02/10/2025	020993	02/10/2025		Funds Transfer Paymer	0.00	3,300.00
23/10/2025	35206	22/07/2025	22315 Membership Fees	Creditors Invoice	560.00	0.00
23/10/2025	35145	01/07/2025	20317 Membership	Creditors Invoice	560.00	0.00
23/10/2025	021463	23/10/2025		Funds Transfer Paymer	0.00	1,120.00
Total:					4,420.00	4,420.00
Creditor: 10449 - Hedland Emporium & Office Supplies						
02/10/2025	435066	24/09/2025	Landfill Office Equipment	Creditors Invoice	1,098.00	0.00
02/10/2025	020994	02/10/2025		Funds Transfer Paymer	0.00	1,098.00
09/10/2025	435290	26/09/2025	Office Equipment	Creditors Invoice	349.00	0.00
09/10/2025	435640	02/10/2025	JDH Laminator	Creditors Invoice	149.00	0.00
09/10/2025	435609	01/10/2025	Office Equipment	Creditors Invoice	238.74	0.00
09/10/2025	435544	30/09/2025	Office Desk & Chair	Creditors Invoice	1,487.00	0.00
09/10/2025	021146	09/10/2025		Funds Transfer Paymer	0.00	2,223.74
16/10/2025	436114	09/10/2025	Landfill Eftpos & Thermal Cash Register	Creditors Invoice	646.00	0.00
16/10/2025	021309	16/10/2025		Funds Transfer Paymer	0.00	646.00
30/10/2025	437321	27/10/2025	Rapidline Pinboard	Creditors Invoice	245.00	0.00
30/10/2025	437024	23/10/2025	Mouse Pad	Creditors Invoice	238.74	0.00
30/10/2025	021601	30/10/2025		Funds Transfer Paymer	0.00	483.74
Total:					4,451.48	4,451.48

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
Creditor: 10450 - TNT Express						
02/10/2025	72968319	13/09/2025	Freight	Creditors Invoice	171.30	0.00
02/10/2025	020995	02/10/2025		Funds Transfer Paymer	0.00	171.30
09/10/2025	73074818	27/09/2025	Freight	Creditors Invoice	230.17	0.00
09/10/2025	021147	09/10/2025		Funds Transfer Paymer	0.00	230.17
16/10/2025	73134713	04/10/2025	Freight	Creditors Invoice	103.83	0.00
16/10/2025	021310	16/10/2025		Funds Transfer Paymer	0.00	103.83
Total:					505.30	505.30
Creditor: 10451 - Circuit West Inc						
02/10/2025	INV-1382A	04/09/2025	Annual Membership Ordinary Member 2025/2026	Creditors Invoice	385.00	0.00
02/10/2025	020996	02/10/2025		Funds Transfer Paymer	0.00	385.00
Total:					385.00	385.00
Creditor: 10452 - Winc Australia Pty Ltd						
02/10/2025	9048778674	18/09/2025	Stationery	Creditors Invoice	23.85	0.00
02/10/2025	020997	02/10/2025		Funds Transfer Paymer	0.00	23.85
09/10/2025	9048657607	02/09/2025	Stationery	Creditors Invoice	307.91	0.00
09/10/2025	021148	09/10/2025		Funds Transfer Paymer	0.00	307.91
16/10/2025	9048702332	08/09/2025	Stationery	Creditors Invoice	976.22	0.00
16/10/2025	9048909065	08/10/2025	Stationery	Creditors Invoice	155.17	0.00
16/10/2025	021311	16/10/2025		Funds Transfer Paymer	0.00	1,131.39
30/10/2025	9048913456	09/10/2025	Stationery	Creditors Invoice	104.61	0.00
30/10/2025	021602	30/10/2025		Funds Transfer Paymer	0.00	104.61
Total:					1,567.76	1,567.76
Creditor: 10454 - The Walt Disney Company (Australia) Pty Limited						
16/10/2025	10427764	13/10/2025	Toy Story 4	Creditors Invoice	302.50	0.00
16/10/2025	021312	16/10/2025		Funds Transfer Paymer	0.00	302.50
Total:					302.50	302.50
Creditor: 10455 - BJ Young Earthmoving Pty Ltd						
23/10/2025	1275	16/10/2025	Supply of Clean Fill for Landfill	Creditors Invoice	13,068.00	0.00
23/10/2025	021464	23/10/2025		Funds Transfer Paymer	0.00	13,068.00
Total:					13,068.00	13,068.00
Creditor: 10456 - Connect Call Centre Services						
23/10/2025	00120330	15/10/2025	Overcalls fee for September 2025	Creditors Invoice	565.18	0.00
23/10/2025	021465	23/10/2025		Funds Transfer Paymer	0.00	565.18
Total:					565.18	565.18
Creditor: 10457 - Pilbara Motor Group						
02/10/2025	J130154286	29/09/2025	LV23-167 Service	Creditors Invoice	503.88	0.00
02/10/2025	J130154157	25/09/2025	LV24-169 Service	Creditors Invoice	923.03	0.00
02/10/2025	020998	02/10/2025		Funds Transfer Paymer	0.00	1,426.91
09/10/2025	J130154323	07/10/2025	LV20-136 Service	Creditors Invoice	344.48	0.00
09/10/2025	J130154307	07/10/2025	LV24-101 Service	Creditors Invoice	527.34	0.00
09/10/2025	J130154316	02/10/2025	LV20-158 Service	Creditors Invoice	341.41	0.00
09/10/2025	J133057670	08/09/2025	LV20-132 Service	Creditors Invoice	348.35	0.00
09/10/2025	P123051734	11/08/2025	LV19-108 Parts	Creditors Invoice	400.97	0.00
09/10/2025	021149	09/10/2025		Funds Transfer Paymer	0.00	1,962.55
16/10/2025	J130154333	10/10/2025	LV19-117 Service	Creditors Invoice	1,624.25	0.00
16/10/2025	P121119166	15/09/2025	Tow Ball PH28005	Creditors Invoice	1,905.75	0.00

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
16/10/2025	J133058765	13/10/2025	LV23-166 Service	Creditors Invoice	245.00	0.00
16/10/2025	021313	16/10/2025		Funds Transfer Paymer	0.00	3,775.00
30/10/2025	J130154327	28/10/2025	LV20-141 Service	Creditors Invoice	599.47	0.00
30/10/2025	J130154617	28/10/2025	LV22-150 Service	Creditors Invoice	609.41	0.00
30/10/2025	J133059079	24/10/2025	LV19-101 Service	Creditors Invoice	623.35	0.00
30/10/2025	J133058890	23/10/2025	LV20-163 Service	Creditors Invoice	715.43	0.00
30/10/2025	021603	30/10/2025		Funds Transfer Paymer	0.00	2,547.66
Total:					9,712.12	9,712.12
Creditor: 10462 - Universal Pictures International Australasia Pty Ltd						
09/10/2025	5410428076-1	30/09/2025	Nobody 2	Creditors Invoice	330.00	0.00
09/10/2025	021150	09/10/2025		Funds Transfer Paymer	0.00	330.00
Total:					330.00	330.00
Creditor: 10473 - Wurth Australia Pty Ltd						
16/10/2025	4321588908	10/10/2025	Materials	Creditors Invoice	328.93	0.00
16/10/2025	021314	16/10/2025		Funds Transfer Paymer	0.00	328.93
Total:					328.93	328.93
Creditor: 10476 - Officeworks Ltd						
09/10/2025	624186755	01/10/2025	IT Equipment	Creditors Invoice	691.55	0.00
09/10/2025	623519625	26/08/2025	Lumbar Roll Back Support	Creditors Invoice	43.45	0.00
09/10/2025	021151	09/10/2025		Funds Transfer Paymer	0.00	735.00
16/10/2025	624118168	30/09/2025	Facilities & AGM Supplies	Creditors Invoice	2,135.13	0.00
16/10/2025	021315	16/10/2025		Funds Transfer Paymer	0.00	2,135.13
23/10/2025	624096895	26/09/2025	JDH Stationary	Creditors Invoice	465.78	0.00
23/10/2025	021466	23/10/2025		Funds Transfer Paymer	0.00	465.78
Total:					3,335.91	3,335.91
Creditor: 10477 - North West Signs						
02/10/2025	INV-39551	30/09/2025	HV24-208 Sticker	Creditors Invoice	88.33	0.00
02/10/2025	020999	02/10/2025		Funds Transfer Paymer	0.00	88.33
09/10/2025	INV-39518	30/09/2025	Trading Hours Decals Leisure	Creditors Invoice	211.20	0.00
09/10/2025	021152	09/10/2025		Funds Transfer Paymer	0.00	211.20
16/10/2025	INV-39584	11/10/2025	Vinyl Stickers Leisure	Creditors Invoice	28.60	0.00
16/10/2025	INV-39633	11/10/2025	Playground Signage	Creditors Invoice	927.30	0.00
16/10/2025	021316	16/10/2025		Funds Transfer Paymer	0.00	955.90
23/10/2025	INV-39668	16/10/2025	Curated Shows	Creditors Invoice	687.50	0.00
23/10/2025	021467	23/10/2025		Funds Transfer Paymer	0.00	687.50
30/10/2025	INV-39777	28/10/2025	Limestone Playground Rules Sign	Creditors Invoice	223.30	0.00
30/10/2025	INV-39793	29/10/2025	Core flute Turtle Season Signage 2025	Creditors Invoice	1,540.00	0.00
30/10/2025	021604	30/10/2025		Funds Transfer Paymer	0.00	1,763.30
Total:					3,706.23	3,706.23
Creditor: 10481 - Neverfail Springwater Limited						
02/10/2025	INV-002265335	25/09/2025	Water	Creditors Invoice	27.95	0.00
02/10/2025	021000	02/10/2025		Funds Transfer Paymer	0.00	27.95
16/10/2025	INV-002280896	09/10/2025	Water	Creditors Invoice	158.80	0.00
16/10/2025	021317	16/10/2025		Funds Transfer Paymer	0.00	158.80
23/10/2025	INV-002289666	16/10/2025	Water	Creditors Invoice	28.60	0.00
23/10/2025	INV-002284672	13/10/2025	Water	Creditors Invoice	121.60	0.00
23/10/2025	INV-002289675	16/10/2025	Water	Creditors Invoice	47.20	0.00
23/10/2025	021468	23/10/2025		Funds Transfer Paymer	0.00	197.40
30/10/2025	INV-002298558	23/10/2025	Water	Creditors Invoice	121.60	0.00
30/10/2025	021605	30/10/2025		Funds Transfer Paymer	0.00	121.60

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
Total:					505.75	505.75
Creditor: 10485 - Seek Limited						
09/10/2025	701370144	15/08/2025	Branded Ad Budget	Creditors Invoice	99,000.00	0.00
09/10/2025	021153	09/10/2025		Funds Transfer Paymer	0.00	99,000.00
16/10/2025	701370221	15/08/2025	Additional Ads	Creditors Invoice	4,036.67	0.00
16/10/2025	701353935	06/08/2025	Additional Ads	Creditors Invoice	2,197.69	0.00
16/10/2025	021318	16/10/2025		Funds Transfer Paymer	0.00	6,234.36
Total:					105,234.36	105,234.36
Creditor: 10486 - Roadshow Films Pty Ltd						
30/10/2025	002705624	21/10/2025	Fight or Flight	Creditors Invoice	247.50	0.00
30/10/2025	021606	30/10/2025		Funds Transfer Paymer	0.00	247.50
Total:					247.50	247.50
Creditor: 10488 - Woolworths Group Limited						
09/10/2025	TI-039B9-178DAC	26/09/2025	Credit to Invoice TI-039B9-178DA9	\$APCREDIT	-51.54	0.00
09/10/2025	TI-039B9-178DAB	24/09/2025	Catering Community Memorial Event	Creditors Invoice	664.22	0.00
09/10/2025	021154	09/10/2025		Funds Transfer Paymer	0.00	612.68
16/10/2025	TI-039B9-178DAE	03/10/2025	CC Fruit Order	Creditors Invoice	50.78	0.00
16/10/2025	TI-039B9-178DAA	22/09/2025	CC Fruit Order	Creditors Invoice	50.20	0.00
16/10/2025	TI-039B9-178DAF	06/10/2025	Library School Holiday Program	Creditors Invoice	166.64	0.00
16/10/2025	TI-039B9-178DB1	10/10/2025	SHAC Swim Nappies	Creditors Invoice	237.72	0.00
16/10/2025	TI-039B9-178DAD	25/09/2025	CC Fruit Order	Creditors Invoice	51.32	0.00
16/10/2025	TI-039B9-178DB0	08/10/2025	Stores Consumables	Creditors Invoice	55.44	0.00
16/10/2025	021319	16/10/2025		Funds Transfer Paymer	0.00	612.10
23/10/2025	TI-039B9-178DB4	16/10/2025	CC Fruit Order	Creditors Invoice	51.05	0.00
23/10/2025	021469	23/10/2025		Funds Transfer Paymer	0.00	51.05
30/10/2025	TI-039B9-178DB3	15/10/2025		Creditors Invoice	71.99	0.00
30/10/2025	TI-039B9-178DB5	24/10/2025	CC Fruit Order	Creditors Invoice	51.96	0.00
30/10/2025	TI-039B9-178DB2	10/10/2025	CC Fruit Order	Creditors Invoice	50.44	0.00
30/10/2025	021607	30/10/2025		Funds Transfer Paymer	0.00	174.39
Total:					1,450.22	1,450.22
Creditor: 10489 - Waterchoice						
16/10/2025	INV-43705	01/10/2025	Monthly Rental Fee Water Filter	Creditors Invoice	59.60	0.00
16/10/2025	021320	16/10/2025		Funds Transfer Paymer	0.00	59.60
Total:					59.60	59.60
Creditor: 10491 - Pirtek Port Hedland (Hodford Tek Pty Ltd T/A)						
09/10/2025	PH-C00003075	22/09/2025	Credit to invoice PH-T00086935	\$APCREDIT	-1,009.60	0.00
22/09/2025	PH-T00087112	22/09/2025	TR19-301 Self Priming Pump	Creditors Invoice	658.90	
09/10/2025	PH-G0000005	30/09/2025	HV23-230 / HV24-249/231/226 Parts	Creditors Invoice	1,938.10	0.00
09/10/2025	021155	09/10/2025		Funds Transfer Paymer	0.00	1,587.40
16/10/2025	PH-T00086344	11/08/2025	VEH164 Air Line Fitting	Creditors Invoice	38.84	0.00
16/10/2025	021321	16/10/2025		Funds Transfer Paymer	0.00	38.84
Total:					1,626.24	1,626.24
Creditor: 10492 - WA Hino						
09/10/2025	320365	25/09/2025	HV24-208 Warranty & Service Book	Creditors Invoice	122.17	0.00
09/10/2025	021156	09/10/2025		Funds Transfer Paymer	0.00	122.17
16/10/2025	320729	08/10/2025	VEH136 Repair Kit	Creditors Invoice	588.43	0.00
16/10/2025	021322	16/10/2025		Funds Transfer Paymer	0.00	588.43
Total:					710.60	710.60
Creditor: 10493 - T-Quip (TA TOCOJEPA Pty Ltd)						

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
09/10/2025	142850 #6	02/10/2025	HV24-204 Parts	Creditors Invoice	428.94	0.00
09/10/2025	142844 #6	02/10/2025	Groundmaster Mower Parts	Creditors Invoice	714.06	0.00
09/10/2025	142368 #14	18/09/2025	Materials	Creditors Invoice	423.20	0.00
09/10/2025	142618 #21	25/09/2025	HV24-205 Parts	Creditors Invoice	473.40	0.00
09/10/2025	142731 #21	01/10/2025	HV24-205 Parts	Creditors Invoice	757.50	0.00
09/10/2025	142744 #21	01/10/2025	HV24-246 Engine Oil	Creditors Invoice	26.90	0.00
09/10/2025	142745 #21	01/10/2025	HV24-245 Engine Oil	Creditors Invoice	26.90	0.00
09/10/2025	142766 #21	01/10/2025	HV24-204/205/206 Parts	Creditors Invoice	89.90	0.00
09/10/2025	142683*142375 #21	30/09/2025	Credit for INV 142375 #21	\$APCREDIT	-48.70	0.00
09/10/2025	142375 #21	18/09/2025	HV24-245 Parts	Creditors Invoice	215.40	0.00
09/10/2025	142684*142372 #26	30/09/2025	Credit for INV 142372 #26	\$APCREDIT	-48.70	0.00
09/10/2025	142643 #32	26/09/2025	HV24-204/205/206 Parts	Creditors Invoice	89.88	0.00
09/10/2025	021157	09/10/2025		Funds Transfer Paymer	0.00	3,148.68
30/10/2025	143136 #21	13/10/2025	HV24-246 Parts	Creditors Invoice	19.75	0.00
30/10/2025	143396 #14	21/10/2025	HV24-205 Parts	Creditors Invoice	473.42	0.00
30/10/2025	021608	30/10/2025		Funds Transfer Paymer	0.00	493.17
Total:					3,641.85	3,641.85
Creditor: 10495 - Spinifex Hill Stud (Form Building State of Creativity T/A)						
09/10/2025	0002785	01/10/2025	Sponsorship of Scribblers On the Road 25 40% of total	Creditors Invoice	17,600.00	0.00
09/10/2025	021158	09/10/2025		Funds Transfer Paymer	0.00	17,600.00
Total:					17,600.00	17,600.00
Creditor: 10500 - Michael Cuvalo						
16/10/2025	RFP_M CUVALO_13102025	13/10/2025	Utlites Reimbursement	Creditors Invoice	708.14	0.00
16/10/2025	021323	16/10/2025		Funds Transfer Paymer	0.00	708.14
Total:					708.14	708.14
Creditor: 10506 - Data#3 Ltd						
16/10/2025	SIN000324649	09/10/2025	Acrobat Standard DC for Enterprise x 5	Creditors Invoice	245.74	0.00
16/10/2025	021324	16/10/2025		Funds Transfer Paymer	0.00	245.74
Total:					245.74	245.74
Creditor: 10507 - Links Modular Solutions Pty Ltd						
09/10/2025	IN2161333	01/10/2025	JDH Monthly Fee October 2025	Creditors Invoice	786.96	0.00
09/10/2025	021159	09/10/2025		Funds Transfer Paymer	0.00	786.96
Total:					786.96	786.96
Creditor: 10508 - Madman Entertainment Pty Ltd						
09/10/2025	IN1184449	07/10/2025	Future Council WE 01.10.2025	Creditors Invoice	220.00	0.00
09/10/2025	021160	09/10/2025		Funds Transfer Paymer	0.00	220.00
Total:					220.00	220.00
Creditor: 10514 - Galvins Plumbing Plus						
30/10/2025	1899219	15/10/2025	HV13-201 Parts	Creditors Invoice	85.58	0.00
30/10/2025	021609	30/10/2025		Funds Transfer Paymer	0.00	85.58
Total:					85.58	85.58
Creditor: 10516 - Department of Transport						
23/10/2025	8080715	02/10/2025	Disclosure of Information Fees September 2025	Creditors Invoice	41.55	0.00
23/10/2025	021470	23/10/2025		Funds Transfer Paymer	0.00	41.55

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
Total:					41.55	41.55
Creditor: 10527 - Horizon Power						
02/10/2025	213494_16092025	16/09/2025	Supply and Usage	Creditors Invoice	781.98	0.00
02/10/2025	582643_30092025	30/09/2025	Supply and Usage	Creditors Invoice	1,502.84	0.00
02/10/2025	RPDDB0055037	12/09/2025	North Circular & Buttweid Road Work	Creditors Invoice	89,953.07	0.00
02/10/2025	273354_01102025	01/10/2025	Supply and Usage	Creditors Invoice	86,942.77	0.00
02/10/2025	021001	02/10/2025		Funds Transfer Paymer	0.00	179,180.66
09/10/2025	510142_02102025	02/10/2025	Supply and Usage	Creditors Invoice	19,347.52	0.00
09/10/2025	510143_02102025	02/10/2025	Supply and Usage	Creditors Invoice	25,772.23	0.00
09/10/2025	117495_03102025	03/10/2025	Supply and Usage	Creditors Invoice	1,684.69	0.00
09/10/2025	300268_03102025	03/10/2025	Supply and Usage	Creditors Invoice	152.22	0.00
09/10/2025	367155_03102025	03/10/2025	Supply and Usage	Creditors Invoice	333.03	0.00
09/10/2025	269581_01102025	01/10/2025	Supply and Usage	Creditors Invoice	542.61	0.00
09/10/2025	RPDDB0055173	08/10/2025	Demarchi/Murdoch Drive Intersection Work	Creditors Invoice	43,571.90	0.00
09/10/2025	021161	09/10/2025		Funds Transfer Paymer	0.00	91,404.20
16/10/2025	267563_09102025	09/10/2025	Supply and Usage	Creditors Invoice	7,911.03	0.00
16/10/2025	366751_09102025	09/10/2025	Supply and Usage	Creditors Invoice	234.28	0.00
16/10/2025	021325	16/10/2025		Funds Transfer Paymer	0.00	8,145.31
23/10/2025	143919_17102025	17/10/2025	Supply and Usage	Creditors Invoice	753.19	0.00
23/10/2025	227817_16102025	16/10/2025	Supply and Usage	Creditors Invoice	25,506.73	0.00
23/10/2025	188091_16102025	16/10/2025	Supply and Usage	Creditors Invoice	3,826.95	0.00
23/10/2025	133872_16102025	16/10/2025	Supply and Usage	Creditors Invoice	6,065.23	0.00
23/10/2025	265447_16102025	16/10/2025	Supply and Usage	Creditors Invoice	11,847.32	0.00
23/10/2025	248536_16102025	16/10/2025	Supply and Usage	Creditors Invoice	6,621.64	0.00
23/10/2025	208114_16102025	16/10/2025	Supply and Usage	Creditors Invoice	3,842.37	0.00
23/10/2025	261715_16102025	16/10/2025	Supply and Usage	Creditors Invoice	403.00	0.00
23/10/2025	293835_16102025	16/10/2025	Supply and Usage	Creditors Invoice	1,662.67	0.00
23/10/2025	430115_16102025	16/10/2025	Supply and Usage	Creditors Invoice	191.18	0.00
23/10/2025	367245_16102025	16/10/2025	Supply and Usage	Creditors Invoice	925.96	0.00
23/10/2025	578692_211025	21/10/2025	Supply and Usage	Creditors Invoice	480.59	0.00
23/10/2025	536806_16102025	16/10/2025	Supply and Usage	Creditors Invoice	7,857.81	0.00
23/10/2025	530553_16102025	16/10/2025	Supply and Usage	Creditors Invoice	192.51	0.00
23/10/2025	447660_16102025	16/10/2025	Supply and Usage	Creditors Invoice	433.96	0.00
23/10/2025	382316_16102025	16/10/2025	Supply and Usage	Creditors Invoice	3,572.07	0.00
23/10/2025	581562_22102025	22/10/2025	Supply and Usage	Creditors Invoice	267.75	0.00
23/10/2025	432391_16102025	16/10/2025	Supply and Usage	Creditors Invoice	182.80	0.00
23/10/2025	143345_20102025	20/10/2025	Supply and Usage	Creditors Invoice	128.45	0.00
23/10/2025	414417_16102025	16/10/2025	Supply and Usage	Creditors Invoice	136.05	0.00
23/10/2025	338773_16102025	16/10/2025	Supply and Usage	Creditors Invoice	5,958.37	0.00
23/10/2025	297225_16102025	16/10/2025	Supply and Usage	Creditors Invoice	94.91	0.00
23/10/2025	209022_16102025	16/10/2025	Supply and Usage	Creditors Invoice	2,402.86	0.00
23/10/2025	293178_16102025	16/10/2025	Supply and Usage	Creditors Invoice	6,714.38	0.00
23/10/2025	567069_16102025	16/10/2025	Supply and Usage	Creditors Invoice	3,192.13	0.00
23/10/2025	563932_16102025	16/10/2025	Supply and Usage	Creditors Invoice	2,951.29	0.00
23/10/2025	566580_16102025	16/10/2025	Supply and Usage	Creditors Invoice	9,099.57	0.00
23/10/2025	540502_16102025	16/10/2025	Supply and Usage	Creditors Invoice	366.36	0.00
23/10/2025	021471	23/10/2025		Funds Transfer Paymer	0.00	105,678.10
30/10/2025	584568_27102025	27/10/2025	Supply and Usage	Creditors Invoice	22.71	0.00
30/10/2025	572400_24102025	24/10/2025	Supply and Usage	Creditors Invoice	374.05	0.00
30/10/2025	584568_23102025	23/10/2025	Supply and Usage	Creditors Invoice	454.05	0.00
30/10/2025	416837_23102025	23/10/2025	Supply and Usage	Creditors Invoice	228.77	0.00
30/10/2025	021610	30/10/2025		Funds Transfer Paymer	0.00	1,079.58
Total:					385,487.85	385,487.85
Creditor: 10529 - Blackwoods - BBC						
02/10/2025	SI12170141	08/09/2025	Cleaning Materials	Creditors Invoice	183.82	0.00

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
02/10/2025	SI12178017	09/09/2025	Cleaning Materials	Creditors Invoice	183.82	0.00
02/10/2025	SI12337648	25/09/2025	Stores Consumables	Creditors Invoice	144.54	0.00
02/10/2025	SI12344543	26/09/2025	Batteries	Creditors Invoice	73.92	0.00
02/10/2025	021002	02/10/2025		Funds Transfer Paymer	0.00	586.10
09/10/2025	SI12420745	06/10/2025	Cleaning Equipment	Creditors Invoice	146.34	0.00
09/10/2025	SI12372653	30/09/2025	PPE	Creditors Invoice	171.20	0.00
09/10/2025	021162	09/10/2025		Funds Transfer Paymer	0.00	317.54
16/10/2025	SI12457194	09/10/2025	PPE	Creditors Invoice	610.51	0.00
16/10/2025	SI12431882	07/10/2025	Cleaning Materials	Creditors Invoice	73.92	0.00
16/10/2025	SI12399522	02/10/2025	PPE	Creditors Invoice	215.42	0.00
16/10/2025	SI12479559	13/10/2025	PPE	Creditors Invoice	916.80	0.00
16/10/2025	SI12472385	11/10/2025	PPE	Creditors Invoice	512.80	0.00
16/10/2025	021326	16/10/2025		Funds Transfer Paymer	0.00	2,329.45
23/10/2025	SI12465091	10/10/2025	PPE	Creditors Invoice	358.16	0.00
23/10/2025	SI11484361	23/06/2025	Toolbag & Torch	Creditors Invoice	799.00	0.00
23/10/2025	SI11440612	18/06/2025	PPE	Creditors Invoice	155.05	0.00
23/10/2025	SI12551916	20/10/2025	Barrier Tape	Creditors Invoice	124.12	0.00
23/10/2025	SI12443649	08/10/2025	Cleaning Materials	Creditors Invoice	73.92	0.00
23/10/2025	021472	23/10/2025		Funds Transfer Paymer	0.00	1,510.25
30/10/2025	SI12551557	20/10/2025	Respirator Kit	Creditors Invoice	198.41	0.00
30/10/2025	SI12550483	20/10/2025	Squinchers Sachets	Creditors Invoice	300.96	0.00
30/10/2025	021611	30/10/2025		Funds Transfer Paymer	0.00	499.37
Total:					5,242.71	5,242.71
Creditor: 10536 - Workforce Health Assessors Pty Ltd						
09/10/2025	INV-99131	22/09/2025	Medicals & Pathology D&A	Creditors Invoice	2,768.70	0.00
09/10/2025	021163	09/10/2025		Funds Transfer Paymer	0.00	2,768.70
16/10/2025	INV-100914	30/09/2025	Medicals & Pathology D&A	Creditors Invoice	679.80	0.00
16/10/2025	INV-100925	30/09/2025	Medicals & Pathology D&A	Creditors Invoice	570.90	0.00
16/10/2025	INV-100224	30/09/2025	Medicals & Pathology D&A	Creditors Invoice	3,534.30	0.00
16/10/2025	021327	16/10/2025		Funds Transfer Paymer	0.00	4,785.00
Total:					7,553.70	7,553.70
Creditor: 10547 - Major Motors (The Trustee Major Motors Unit Trust T/A)						
16/10/2025	1801230	13/10/2025	HV23-216 Parts	Creditors Invoice	504.17	0.00
16/10/2025	1802069	14/10/2025	HV23-222 Parts	Creditors Invoice	216.61	0.00
16/10/2025	021328	16/10/2025		Funds Transfer Paymer	0.00	720.78
23/10/2025	1806307	22/10/2025	LV19-127 Parts	Creditors Invoice	52.64	0.00
23/10/2025	1806141	22/10/2025	HV23-219 Pintle Ball Comb	Creditors Invoice	353.74	0.00
23/10/2025	021473	23/10/2025		Funds Transfer Paymer	0.00	406.38
30/10/2025	1807650	24/10/2025	LV19-127 Filter	Creditors Invoice	100.27	0.00
30/10/2025	021612	30/10/2025		Funds Transfer Paymer	0.00	100.27
Total:					1,227.43	1,227.43
Creditor: 10551 - Mysite Design Pty Ltd						
02/10/2025	CM-030202	22/09/2025	Consultation Manager Council Subscriptio 19.09.2025 to 19.09.2026	Creditors Invoice	7,320.50	0.00
02/10/2025	021003	02/10/2025		Funds Transfer Paymer	0.00	7,320.50
Total:					7,320.50	7,320.50
Creditor: 10554 - Bolinda Digital Pty Ltd						
30/10/2025	805920	22/10/2025	Library EBook	Creditors Invoice	649.63	0.00
30/10/2025	806282	24/10/2025	Library EBook	Creditors Invoice	554.90	0.00
30/10/2025	021613	30/10/2025		Funds Transfer Paymer	0.00	1,204.53
Total:					1,204.53	1,204.53
Creditor: 10560 - Larrikin House Pty Ltd (Learning Discovery Pty Ltd T/A)						

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
02/10/2025	131275	28/07/2025	Book Order SHL	Creditors Invoice	400.00	0.00
02/10/2025	LH18407	07/08/2025	Book Order SHL	Creditors Invoice	161.00	0.00
02/10/2025	021004	02/10/2025		Funds Transfer Paymer	0.00	561.00
Total:					561.00	561.00
Creditor: 10562 - MTP Building Services Pty Ltd						
30/10/2025	INV-1732	14/10/2025	MDCC Repaint Stage	Creditors Invoice	7,590.00	0.00
30/10/2025	021614	30/10/2025		Funds Transfer Paymer	0.00	7,590.00
Total:					7,590.00	7,590.00
Creditor: 10568 - Orro Pty Ltd						
09/10/2025	1074637	06/10/2025	Supply and Usage October 2025	Creditors Invoice	1,963.28	0.00
09/10/2025	021164	09/10/2025		Funds Transfer Paymer	0.00	1,963.28
Total:					1,963.28	1,963.28
Creditor: 10577 - Allied Pickfords - Sirva Pty Ltd - Port Hedland						
02/10/2025	PER2812282	22/09/2025	Relocation Employee (TBA)	Creditors Invoice	8,330.66	0.00
02/10/2025	021005	02/10/2025		Funds Transfer Paymer	0.00	8,330.66
Total:					8,330.66	8,330.66
Creditor: 10589 - Kestrel Cleaning Services & Supplies Pty Ltd						
23/10/2025	INV-34139	20/10/2025	AMF Supplies	Creditors Invoice	77.00	0.00
23/10/2025	021474	23/10/2025		Funds Transfer Paymer	0.00	77.00
30/10/2025	INV-34140	20/10/2025	AMF Disinfectant	Creditors Invoice	154.00	0.00
30/10/2025	021615	30/10/2025		Funds Transfer Paymer	0.00	154.00
Total:					231.00	231.00
Creditor: 10591 - Our Community						
02/10/2025	72549	29/09/2025	Annual Access Fee SmartyGrants	Creditors Invoice	23,025.00	0.00
02/10/2025	021006	02/10/2025		Funds Transfer Paymer	0.00	23,025.00
Total:					23,025.00	23,025.00
Creditor: 10596 - Aquatic Services WA Pty Ltd						
23/10/2025	AS#20250751	22/10/2025	SHAC Recirculation Pump Investigation	Creditors Invoice	825.00	0.00
23/10/2025	AS#20250642	30/08/2025	Chlorine Injector repairs at GAC	Creditors Invoice	4,458.50	0.00
23/10/2025	AS#20250527	17/07/2025	Monthly Service of SHAC & GAC July 2025	Creditors Invoice	5,609.56	0.00
23/10/2025	021475	23/10/2025		Funds Transfer Paymer	0.00	10,893.06
30/10/2025	AS#20250755	22/10/2025	Chlorine Dosing Investigation	Creditors Invoice	7,345.58	0.00
30/10/2025	AS#20250754	22/10/2025	Heat Pump Flow Test	Creditors Invoice	660.00	0.00
30/10/2025	AS#20250753	22/10/2025	Install Charge Card	Creditors Invoice	2,288.00	0.00
30/10/2025	AS#20250752	22/10/2025	SHAC Install Windsack	Creditors Invoice	1,715.12	0.00
30/10/2025	021616	30/10/2025		Funds Transfer Paymer	0.00	12,008.70
Total:					22,901.76	22,901.76
Creditor: 10598 - Team Global Express						
02/10/2025	1351-GUJ527	21/09/2025	Freight	Creditors Invoice	1,205.13	0.00
02/10/2025	021007	02/10/2025		Funds Transfer Paymer	0.00	1,205.13
09/10/2025	1186691	01/10/2025	Freight	Creditors Invoice	168.70	0.00
09/10/2025	1352-GUJ527	28/09/2025	Freight	Creditors Invoice	576.94	0.00
09/10/2025	1353-GUJ527	05/10/2025	Freight	Creditors Invoice	503.23	0.00
09/10/2025	021165	09/10/2025		Funds Transfer Paymer	0.00	1,248.87
16/10/2025	1354-GUJ527	12/10/2025	Freight	Creditors Invoice	400.43	0.00

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
16/10/2025	021329	16/10/2025		Funds Transfer Paymer	0.00	400.43
30/10/2025	1356-GUJ527	26/10/2025	Freight	Creditors Invoice	1,019.68	0.00
30/10/2025	1197159	28/10/2025	Freight	Creditors Invoice	109.00	0.00
30/10/2025	1355-GUJ527	19/10/2025	Freight	Creditors Invoice	159.08	0.00
30/10/2025	021617	30/10/2025		Funds Transfer Paymer	0.00	1,287.76
Total:					4,142.19	4,142.19
Creditor: 10611 - Sell & Parker Metal Recycling Services (WA) Pty Ltd						
09/10/2025	019739	30/09/2025	GAC Shade Structure Demolition	Creditors Invoice	10,829.50	0.00
09/10/2025	021166	09/10/2025		Funds Transfer Paymer	0.00	10,829.50
Total:					10,829.50	10,829.50
Creditor: 10622 - Pushap Salwan						
16/10/2025	RFP_P SALWAN_13102025	13/10/2025	Utilities Reimbursement	Creditors Invoice	213.81	0.00
16/10/2025	021330	16/10/2025		Funds Transfer Paymer	0.00	213.81
Total:					213.81	213.81
Creditor: 10623 - OTR Tyres (TKPH Pty Ltd T/A)						
02/10/2025	174646	30/09/2025	LV23-113 Tyres	Creditors Invoice	1,966.80	0.00
02/10/2025	021008	02/10/2025		Funds Transfer Paymer	0.00	1,966.80
09/10/2025	174059	23/09/2025	LV24-169 Tyre Repair	Creditors Invoice	44.00	0.00
09/10/2025	175193	03/10/2025	LV24-169 Tyres	Creditors Invoice	2,337.50	0.00
09/10/2025	172498	09/09/2025	LV19-105 Tyres	Creditors Invoice	862.40	0.00
09/10/2025	021167	09/10/2025		Funds Transfer Paymer	0.00	3,243.90
16/10/2025	176101	13/10/2025	LV20-136 Tyres	Creditors Invoice	485.25	0.00
16/10/2025	021331	16/10/2025		Funds Transfer Paymer	0.00	485.25
23/10/2025	177216	21/10/2025	TR22-305 Parts	Creditors Invoice	174.90	0.00
23/10/2025	177168	21/10/2025	LV20-159 Tyres	Creditors Invoice	353.25	0.00
23/10/2025	176621	16/10/2025	HV23-226 Puncture Repair	Creditors Invoice	66.00	0.00
23/10/2025	021476	23/10/2025		Funds Transfer Paymer	0.00	594.15
30/10/2025	177770	27/10/2025	LV19-127 Tyres	Creditors Invoice	365.20	0.00
30/10/2025	021618	30/10/2025		Funds Transfer Paymer	0.00	365.20
Total:					6,655.30	6,655.30
Creditor: 10624 - Tom Kettle						
02/10/2025	RFP_T KETTLE_30092025	30/09/2025	Utilites Reimbursement	Creditors Invoice	2,036.60	0.00
02/10/2025	021009	02/10/2025		Funds Transfer Paymer	0.00	2,036.60
Total:					2,036.60	2,036.60
Creditor: 10625 - Natural Area Consulting Managment Services						
23/10/2025	00026821	06/10/2025	Control Event August 2025	Creditors Invoice	10,105.70	0.00
23/10/2025	021477	23/10/2025		Funds Transfer Paymer	0.00	10,105.70
Total:					10,105.70	10,105.70
Creditor: 10627 - Marsh Pty Ltd						
23/10/2025	060-1610878	19/09/2025	Survey and Valuation Services	Creditors Invoice	33,000.00	0.00
23/10/2025	021478	23/10/2025		Funds Transfer Paymer	0.00	33,000.00
Total:					33,000.00	33,000.00
Creditor: 10636 - Dirty Deeds Property Services						
30/10/2025	10967	27/10/2025	CMP Fridge Removal	Creditors Invoice	374.00	0.00
30/10/2025	021619	30/10/2025		Funds Transfer Paymer	0.00	374.00
Total:					374.00	374.00
Creditor: 10637 - Cherry McNicol						
16/10/2025	RFP_C MCNICOL_14102025	14/10/2025	Utilities Reimbursement	Creditors Invoice	452.10	0.00

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
16/10/2025	021332	16/10/2025		Funds Transfer Paymer	0.00	452.10
Total:					452.10	452.10
Creditor: 10663 - Vocus Pty Ltd - Internet						
09/10/2025	P1364066	01/10/2025	Cloud & Internet Charges October 2025	Creditors Invoice	12,635.70	0.00
09/10/2025	021168	09/10/2025		Funds Transfer Paymer	0.00	12,635.70
Total:					12,635.70	12,635.70
Creditor: 10667 - Plan E (Landspace Pty Ltd T/A)						
30/10/2025	INV22798	30/09/2025	Stage 1 Marina Playground	Creditors Invoice	13,264.88	0.00
30/10/2025	INV22925	14/10/2025	Port Hedland Marina Playground	Creditors Invoice	4,078.03	0.00
30/10/2025	021620	30/10/2025		Funds Transfer Paymer	0.00	17,342.91
Total:					17,342.91	17,342.91
Creditor: 10676 - Chemcentre						
02/10/2025	1867825S1540	25/09/2025	Water Samples	Creditors Invoice	1,444.52	0.00
02/10/2025	021010	02/10/2025		Funds Transfer Paymer	0.00	1,444.52
30/10/2025	1878425S2018	23/10/2025	Five Soil Samples	Creditors Invoice	2,085.60	0.00
30/10/2025	1876425S2019	17/10/2025	Water Samples	Creditors Invoice	1,753.62	0.00
30/10/2025	021621	30/10/2025		Funds Transfer Paymer	0.00	3,839.22
Total:					5,283.74	5,283.74
Creditor: 10699 - Grace Training & Operations (Tilelite Pty Ltd T/A)						
09/10/2025	INV-6571	01/10/2025	Heavy Rigid-A Licence	Creditors Invoice	1,850.00	0.00
09/10/2025	021169	09/10/2025		Funds Transfer Paymer	0.00	1,850.00
30/10/2025	INV-6597A	23/10/2025	HR License Training	Creditors Invoice	1,850.00	0.00
30/10/2025	021622	30/10/2025		Funds Transfer Paymer	0.00	1,850.00
Total:					3,700.00	3,700.00
Creditor: 10721 - Anna Savill						
23/10/2025	RFP_A SAVILL_20102025	20/10/2025	Animal Registration issued incorrect Payment Amount	Creditors Invoice	100.00	0.00
23/10/2025	021479	23/10/2025		Funds Transfer Paymer	0.00	100.00
Total:					100.00	100.00
Creditor: 10764 - Minter Ellison						
16/10/2025	11410244	30/09/2025	HR Legal Expenses	Creditors Invoice	26,103.11	0.00
16/10/2025	11410318	30/09/2025	HR Legal Expenses	Creditors Invoice	9,417.54	0.00
16/10/2025	11392067	31/07/2025	HR Legal Expenses	Creditors Invoice	7,582.41	0.00
16/10/2025	11410216	30/09/2025	HR Legal Expenses	Creditors Invoice	3,995.53	0.00
16/10/2025	11392086	31/07/2025	HR Legal Expenses	Creditors Invoice	7,791.19	0.00
16/10/2025	11402303	29/08/2025	HR Legal Expenses	Creditors Invoice	872.85	0.00
16/10/2025	11401994	29/08/2025	HR Legal Expenses	Creditors Invoice	7,992.05	0.00
16/10/2025	11401186	29/08/2025	HR Legal Expenses	Creditors Invoice	2,079.00	0.00
16/10/2025	11392108	31/07/2025	HR Legal Expenses	Creditors Invoice	5,129.63	0.00
16/10/2025	021333	16/10/2025		Funds Transfer Paymer	0.00	70,963.31
Total:					70,963.31	70,963.31
Creditor: 10779 - Kanga Loaders (RNK Sales Pty Ltd T/A)						
23/10/2025	00018735	14/10/2025	HV23-231 Parts	Creditors Invoice	192.32	0.00
23/10/2025	021480	23/10/2025		Funds Transfer Paymer	0.00	192.32
Total:					192.32	192.32
Creditor: 10787 - Smirkey's Sports						
09/10/2025	6291617	01/10/2025	School Holiday Equipment	Creditors Invoice	326.55	0.00
09/10/2025	021170	09/10/2025		Funds Transfer Paymer	0.00	326.55

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
Total:					326.55	326.55
Creditor: 10792 - Ryley Heap						
23/10/2025	RFP_R HEAP_21102025	21/10/2025	Reimbursement Travel	Creditors Invoice	239.26	0.00
23/10/2025	021481	23/10/2025		Funds Transfer Paymer	0.00	239.26
Total:					239.26	239.26
Creditor: 10800 - Michael Lancelot Rodrigues						
02/10/2025	RFP_M RODRIGUES	27/09/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
02/10/2025	021011	02/10/2025		Funds Transfer Paymer	0.00	400.00
09/10/2025	RFP_M RODRIGUES	04/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
09/10/2025	021171	09/10/2025		Funds Transfer Paymer	0.00	400.00
16/10/2025	RFP_M RODRIGUES	11/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
16/10/2025	021334	16/10/2025		Funds Transfer Paymer	0.00	400.00
23/10/2025	RFP_M RODRIGUES	18/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
23/10/2025	021482	23/10/2025		Funds Transfer Paymer	0.00	400.00
30/10/2025	RFP_M RODRIGUES	25/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
30/10/2025	021623	30/10/2025		Funds Transfer Paymer	0.00	400.00
Total:					2,000.00	2,000.00
Creditor: 10804 - Gurpreet Singh Bamrah						
02/10/2025	RFP_G BAMRAH_15092025	15/09/2025	Reimbursement - Travel	Creditors Invoice	177.02	0.00
02/10/2025	021012	02/10/2025		Funds Transfer Paymer	0.00	177.02
30/10/2025	RFP_G SINGH BAMRAH_17102025	17/10/2025	Completion of Diploma of Project Management	Creditors Invoice	2,000.00	0.00
30/10/2025	021624	30/10/2025		Funds Transfer Paymer	0.00	2,000.00
Total:					2,177.02	2,177.02
Creditor: 10833 - Risk Management Technologies Pty Ltd						
23/10/2025	109469	17/10/2025	License Renewal	Creditors Invoice	15,682.70	0.00
23/10/2025	021483	23/10/2025		Funds Transfer Paymer	0.00	15,682.70
Total:					15,682.70	15,682.70
Creditor: 10835 - Localise Pty Ltd						
09/10/2025	1745A	30/09/2025	Minor Strategic Review and Service Plans	Creditors Invoice	7,194.00	0.00
09/10/2025	021172	09/10/2025		Funds Transfer Paymer	0.00	7,194.00
Total:					7,194.00	7,194.00
Creditor: 10839 - Dean William Smith						
23/10/2025	729A	31/08/2025	Survey work at South Hedland Cemetery	Creditors Invoice	495.00	0.00
23/10/2025	021484	23/10/2025		Funds Transfer Paymer	0.00	495.00
Total:					495.00	495.00
Creditor: 10841 - Janine Cox						
09/10/2025	RFP_J COX_30092025	30/09/2025	Utilities Reimbursement	Creditors Invoice	1,650.00	0.00
09/10/2025	021173	09/10/2025		Funds Transfer Paymer	0.00	1,650.00
Total:					1,650.00	1,650.00
Creditor: 10843 - BT Equipment Pty Ltd (Tutt Bryant Equipment T/A)						
09/10/2025	008495870	30/09/2025	HV24-243 Parts	Creditors Invoice	4,753.53	0.00
09/10/2025	021174	09/10/2025		Funds Transfer Paymer	0.00	4,753.53
Total:					4,753.53	4,753.53
Creditor: 10844 - Pilbara Tint Pty Ltd						
30/10/2025	INV-4329	27/10/2025	LV20-142 Remove old Tint & Re Tint	Creditors Invoice	440.00	0.00

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
30/10/2025	021625	30/10/2025		Funds Transfer Paymer	0.00	440.00
Total:					440.00	440.00
Creditor: 10847 - Hitachi Construction Machinery (Aus) Pty Ltd						
02/10/2025	SI1910354	24/09/2025	HV23-230 Parts	Creditors Invoice	927.00	0.00
02/10/2025	021013	02/10/2025		Funds Transfer Paymer	0.00	927.00
09/10/2025	SI1914715	01/10/2025	HV23-230 Parts	Creditors Invoice	941.20	0.00
09/10/2025	021175	09/10/2025		Funds Transfer Paymer	0.00	941.20
30/10/2025	SI1919243	08/10/2025	HV23-230 Parts	Creditors Invoice	1,646.61	0.00
30/10/2025	SI1929163	22/10/2025	HV23-230 Oil Sample Test	Creditors Invoice	206.98	0.00
30/10/2025	SI1930790	24/10/2025	HV23-230 Part	Creditors Invoice	361.58	0.00
30/10/2025	021626	30/10/2025		Funds Transfer Paymer	0.00	2,215.17
Total:					4,083.37	4,083.37
Creditor: 10848 - Kee Hire Pty Ltd						
02/10/2025	1000224332	30/09/2025	Moxy Hire for September 2025	Creditors Invoice	9,020.00	0.00
02/10/2025	021014	02/10/2025		Funds Transfer Paymer	0.00	9,020.00
30/10/2025	1000225099	24/10/2025	Dump Truck Hire	Creditors Invoice	511.50	0.00
30/10/2025	021627	30/10/2025		Funds Transfer Paymer	0.00	511.50
Total:					9,531.50	9,531.50
Creditor: 10873 - PHIA Operating Company Pty Ltd						
16/10/2025	PO013413	30/09/2025	Long Term Parking Fees September 2025	Creditors Invoice	342.00	0.00
16/10/2025	021335	16/10/2025		Funds Transfer Paymer	0.00	342.00
Total:					342.00	342.00
Creditor: 10893 - Spotless Car Detailing Services Pty Ltd						
23/10/2025	043A	20/10/2025	LV24-169 Interior/Exterior Detail	Creditors Invoice	799.00	0.00
23/10/2025	021485	23/10/2025		Funds Transfer Paymer	0.00	799.00
Total:					799.00	799.00
Creditor: 10899 - Arventa Pty Ltd						
16/10/2025	INV-011915	09/10/2025	WHS Monitor Monthly Fee	Creditors Invoice	5,414.18	0.00
16/10/2025	021336	16/10/2025		Funds Transfer Paymer	0.00	5,414.18
Total:					5,414.18	5,414.18
Creditor: 10901 - Kerfab Industries (TTF Kerfab S T Family Others T/A)						
09/10/2025	IN93131	15/09/2025	HV20-202 Parts	Creditors Invoice	3,342.13	0.00
09/10/2025	021176	09/10/2025		Funds Transfer Paymer	0.00	3,342.13
Total:					3,342.13	3,342.13
Creditor: 10902 - Khristle Barr						
02/10/2025	RFP_K BARR	27/09/2025	Mortgage Reimbursement	Creditors Invoice	675.00	0.00
02/10/2025	021015	02/10/2025		Funds Transfer Paymer	0.00	675.00
09/10/2025	RFP_K BARR	04/10/2025	Mortgage Reimbursement	Creditors Invoice	675.00	0.00
09/10/2025	021177	09/10/2025		Funds Transfer Paymer	0.00	675.00
16/10/2025	RFP_K BARR	11/10/2025	Mortgage Reimbursement	Creditors Invoice	675.00	0.00
16/10/2025	021337	16/10/2025		Funds Transfer Paymer	0.00	675.00
23/10/2025	RFP_K BARR	18/10/2025	Mortgage Reimbursement	Creditors Invoice	675.00	0.00
23/10/2025	021486	23/10/2025		Funds Transfer Paymer	0.00	675.00
30/10/2025	RFP_K BARR	25/10/2025	Mortgage Reimbursement	Creditors Invoice	675.00	0.00
30/10/2025	021628	30/10/2025		Funds Transfer Paymer	0.00	675.00
Total:					3,375.00	3,375.00
Creditor: 10922 - Want Pest Control Pty Ltd						
02/10/2025	4638	04/09/2025	Stadium Monthly Mosquito Treatment	Creditors Invoice	660.00	0.00

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
02/10/2025	021016	02/10/2025		Funds Transfer Paymer	0.00	660.00
16/10/2025	4816	08/10/2025	GAC Pest Control	Creditors Invoice	907.50	0.00
16/10/2025	4723	14/10/2025	Spartan Pre-Emergent Herbicide for Ovals	Creditors Invoice	8,140.00	0.00
16/10/2025	021338	16/10/2025		Funds Transfer Paymer	0.00	9,047.50
23/10/2025	4782	08/10/2025	Termite Inspection and Bait Stadium	Creditors Invoice	374.00	0.00
23/10/2025	021487	23/10/2025		Funds Transfer Paymer	0.00	374.00
30/10/2025	4733A	27/10/2025	Fertilizer for Ovals	Creditors Invoice	8,140.00	0.00
30/10/2025	021629	30/10/2025		Funds Transfer Paymer	0.00	8,140.00
Total:					18,221.50	18,221.50
Creditor: 10932 - Inspired Development Soluti (TTF The Folan Family Trust T/A)						
23/10/2025	2473A	29/09/2025	ELT/SLT Whole Team Review & LSI Pre-Brie CEO De-Briefing	Creditors Invoice	3,960.00	0.00
23/10/2025	021488	23/10/2025		Funds Transfer Paymer	0.00	3,960.00
Total:					3,960.00	3,960.00
Creditor: 10947 - Brumby's Go Shop (The Trust For Port Hedland Unit Trust T/A)						
02/10/2025	INV-1467	25/09/2025	Catering	Creditors Invoice	1,746.60	0.00
02/10/2025	021017	02/10/2025		Funds Transfer Paymer	0.00	1,746.60
09/10/2025	INV-1477A	05/10/2025	Catering for Yokai Community Screening	Creditors Invoice	646.20	0.00
09/10/2025	021178	09/10/2025		Funds Transfer Paymer	0.00	646.20
30/10/2025	INV-1487A	26/10/2025	JDH Catering	Creditors Invoice	773.40	0.00
30/10/2025	021630	30/10/2025		Funds Transfer Paymer	0.00	773.40
Total:					3,166.20	3,166.20
Creditor: 10953 - Amped It Pty Ltd						
30/10/2025	INV-AU-31086	28/10/2025	Signagelive SSO Add On	Creditors Invoice	2,750.00	0.00
30/10/2025	INV-AU-31061	24/10/2025	Signagelive Digital Signage License	Creditors Invoice	973.50	0.00
30/10/2025	021631	30/10/2025		Funds Transfer Paymer	0.00	3,723.50
Total:					3,723.50	3,723.50
Creditor: 10969 - Yvette Louise Lavers						
02/10/2025	RFP_Y LAVERS	27/09/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
02/10/2025	021018	02/10/2025		Funds Transfer Paymer	0.00	400.00
09/10/2025	RFP_Y LAVERS	04/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
09/10/2025	021179	09/10/2025		Funds Transfer Paymer	0.00	400.00
16/10/2025	RFP_Y LAVERS	11/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
16/10/2025	021339	16/10/2025		Funds Transfer Paymer	0.00	400.00
23/10/2025	RFP_Y LAVERS	18/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
23/10/2025	021489	23/10/2025		Funds Transfer Paymer	0.00	400.00
30/10/2025	RFP_Y LAVERS	25/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
30/10/2025	021632	30/10/2025		Funds Transfer Paymer	0.00	400.00
Total:					2,000.00	2,000.00
Creditor: 10980 - PH Glazing & Building Maint (RJ Pearce Family Trust T/A)						
16/10/2025	INV-4300A	13/10/2025	Replace Window	Creditors Invoice	594.00	0.00
16/10/2025	021340	16/10/2025		Funds Transfer Paymer	0.00	594.00
23/10/2025	INV-4347	20/10/2025	MMR Replace Door	Creditors Invoice	1,628.00	0.00
23/10/2025	INV-4360	21/10/2025	Replace Window at One Tree	Creditors Invoice	1,265.00	0.00
23/10/2025	INV-4346	20/10/2025	Depot Replace Glazing Wedges	Creditors Invoice	1,375.00	0.00
23/10/2025	INV-4345	20/10/2025	Reseal Windows in Depot Office	Creditors Invoice	814.00	0.00
23/10/2025	021490	23/10/2025		Funds Transfer Paymer	0.00	5,082.00
30/10/2025	INV-4359	21/10/2025	Mayors Office Install Safety Glass	Creditors Invoice	18,568.00	0.00
30/10/2025	021633	30/10/2025		Funds Transfer Paymer	0.00	18,568.00
Total:					24,244.00	24,244.00
Creditor: 10995 - Elmo Software Ltd						

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
02/10/2025	INEAU142516	01/09/2025	Annual Fees 8/9/2025 - 7/9/2026	Creditors Invoice	72,977.30	0.00
02/10/2025	021019	02/10/2025		Funds Transfer Paymer	0.00	72,977.30
Total:					72,977.30	72,977.30
Creditor: 11011 - Karribi Developments Pty Ltd						
09/10/2025	1800000008	23/09/2025	Catering	Creditors Invoice	926.71	0.00
09/10/2025	021180	09/10/2025		Funds Transfer Paymer	0.00	926.71
Total:					926.71	926.71
Creditor: 11012 - Environmental Health Australia (WA) Inc.						
09/10/2025	125878	19/09/2025	Skin Pen Workshop Registration Fee	Creditors Invoice	100.00	0.00
09/10/2025	021181	09/10/2025		Funds Transfer Paymer	0.00	100.00
Total:					100.00	100.00
Creditor: 11024 - Candid Captures by AJ Downes (Anrym Joalan Downes T/A)						
02/10/2025	CCBAJD309	23/09/2025	Commisioner Photography Session	Creditors Invoice	350.00	0.00
02/10/2025	021020	02/10/2025		Funds Transfer Paymer	0.00	350.00
09/10/2025	CCBAJD292	17/09/2025	JDH Staff Headshots	Creditors Invoice	2,000.00	0.00
09/10/2025	021182	09/10/2025		Funds Transfer Paymer	0.00	2,000.00
30/10/2025	CCBAJD293	23/10/2025	ToPH Headshots	Creditors Invoice	2,000.00	0.00
30/10/2025	021634	30/10/2025		Funds Transfer Paymer	0.00	2,000.00
Total:					4,350.00	4,350.00
Creditor: 11031 - Advanced Protection Plus Pty Ltd						
02/10/2025	1854	26/08/2025	NAIDOC Security	Creditors Invoice	2,604.83	0.00
02/10/2025	021021	02/10/2025		Funds Transfer Paymer	0.00	2,604.83
16/10/2025	1944	30/09/2025	Mobile Security Patrol September 2025	Creditors Invoice	47,995.20	0.00
16/10/2025	021341	16/10/2025		Funds Transfer Paymer	0.00	47,995.20
Total:					50,600.03	50,600.03
Creditor: 11036 - Farmarama Pty Ltd						
02/10/2025	00043628	24/09/2025	Solid Fertilizer	Creditors Invoice	12,681.90	0.00
02/10/2025	021022	02/10/2025		Funds Transfer Paymer	0.00	12,681.90
16/10/2025	00044118	10/10/2025	Solid Fertilizer	Creditors Invoice	22,311.74	0.00
16/10/2025	00044120	10/10/2025	Herbicide Tribute f	Creditors Invoice	5,816.25	0.00
16/10/2025	021342	16/10/2025		Funds Transfer Paymer	0.00	28,127.99
23/10/2025	00044043	10/10/2025	Solid Fertilizer	Creditors Invoice	7,664.75	0.00
23/10/2025	021491	23/10/2025		Funds Transfer Paymer	0.00	7,664.75
Total:					48,474.64	48,474.64
Creditor: 11037 - Petey Cakes (Peta Jan Page T/A)						
02/10/2025	293	16/09/2025	SLAM Catering	Creditors Invoice	385.00	0.00
02/10/2025	021023	02/10/2025		Funds Transfer Paymer	0.00	385.00
Total:					385.00	385.00
Creditor: 11045 - Cameron Van Der Does						
16/10/2025	2527072025A	27/07/2025	Magician Spinifex Spree	Creditors Invoice	852.50	0.00
16/10/2025	021343	16/10/2025		Funds Transfer Paymer	0.00	852.50
Total:					852.50	852.50
Creditor: 11052 - Reconciliation Western Australia Inc						
09/10/2025	INV-2952	13/06/2025	Annual Membership	Creditors Invoice	5,665.00	0.00
09/10/2025	021183	09/10/2025		Funds Transfer Paymer	0.00	5,665.00
Total:					5,665.00	5,665.00
Creditor: 11055 - Stephen Leeson						

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
09/10/2025	RFP_ S LEESON_02102025	02/10/2025	Utilities Reimbursement	Creditors Invoice	488.26	0.00
09/10/2025	RFP_ S LEESON_02102025	02/10/2025	Utilities Reimbursement	Creditors Invoice	687.39	0.00
09/10/2025	021184	09/10/2025		Funds Transfer Paymer	0.00	1,175.65
16/10/2025	RFP_ S LEESON_14102025	14/10/2025	Utilities Reimbursement	Creditors Invoice	724.00	0.00
16/10/2025	021344	16/10/2025		Funds Transfer Paymer	0.00	724.00
Total:					1,899.65	1,899.65
Creditor: 11056 - Val Morgan Retail Media Pty Ltd						
16/10/2025	VMOAU28034	30/09/2025	Always On SHOP September 2025	Creditors Invoice	979.12	0.00
16/10/2025	VMOAU28244	30/09/2025	Always On SHOP September 2025	Creditors Invoice	272.02	0.00
16/10/2025	021345	16/10/2025		Funds Transfer Paymer	0.00	1,251.14
Total:					1,251.14	1,251.14
Creditor: 11062 - Brainary Interactive (TTF Kingsley Investment Trust T/A)						
16/10/2025	INV-7284	13/08/2025	Robotics Workshop	Creditors Invoice	4,578.00	0.00
16/10/2025	021346	16/10/2025		Funds Transfer Paymer	0.00	4,578.00
Total:					4,578.00	4,578.00
Creditor: 11068 - ES2 Pty Ltd						
23/10/2025	INV-16462	08/10/2025	ES2 Project Microsoft 365 E5 Configurati	Creditors Invoice	6,160.00	0.00
23/10/2025	021492	23/10/2025		Funds Transfer Paymer	0.00	6,160.00
Total:					6,160.00	6,160.00
Creditor: 11082 - Key2Create (Mustang Three Pty Ltd T/A)						
23/10/2025	53656A	22/10/2025	Annual Report Stage 1	Creditors Invoice	4,290.00	0.00
23/10/2025	021493	23/10/2025		Funds Transfer Paymer	0.00	4,290.00
Total:					4,290.00	4,290.00
Creditor: 11088 - Pilbara Plumbing & Gas Services Pty Ltd						
09/10/2025	INV-3010	06/10/2025	Shower Water Pressure	Creditors Invoice	308.00	0.00
09/10/2025	INV-3002	06/10/2025	Soakwells Clean Out	Creditors Invoice	572.00	0.00
09/10/2025	021185	09/10/2025		Funds Transfer Paymer	0.00	880.00
16/10/2025	INV-2999	06/10/2025	Repair Toilet at CMP	Creditors Invoice	314.09	0.00
16/10/2025	INV-2937A	19/09/2025	Depot Wash Bay Upgrade	Creditors Invoice	19,207.38	0.00
16/10/2025	INV-3005	06/10/2025	Old Staff Toilet Leaking JDH	Creditors Invoice	369.78	0.00
16/10/2025	INV-3040	10/10/2025	Repair Water Pressure in Kitchen Tap	Creditors Invoice	326.92	0.00
16/10/2025	INV-3023	06/10/2025	Repair Leaking Pipe in Backyard	Creditors Invoice	314.16	0.00
16/10/2025	INV-3039A	09/10/2025	Basin Plug Repairs GAC	Creditors Invoice	489.03	0.00
16/10/2025	INV-3048	13/10/2025	Ablutions Water Leak Cemetery Beach	Creditors Invoice	449.89	0.00
16/10/2025	INV-3061	15/10/2025	Rectify Ablution at Marquee Park	Creditors Invoice	1,023.13	0.00
16/10/2025	021347	16/10/2025		Funds Transfer Paymer	0.00	22,494.38
23/10/2025	INV-3060	15/10/2025	Repair Discoloured Water 2nd Mara Pop Up	Creditors Invoice	1,232.00	0.00
23/10/2025	INV-3056	15/10/2025	Unblock Toilet JDH	Creditors Invoice	325.16	0.00
23/10/2025	INV-3065	15/10/2025	Replace Sink	Creditors Invoice	1,491.84	0.00
23/10/2025	INV-3070	15/10/2025	Repair Running Toilet	Creditors Invoice	186.10	0.00
23/10/2025	021494	23/10/2025		Funds Transfer Paymer	0.00	3,235.10
30/10/2025	INV-3087	23/10/2025	GAC Water Fountain	Creditors Invoice	154.00	0.00
30/10/2025	INV-2893	10/09/2025	Mara Pop Ups Water Pump Control	Creditors Invoice	423.50	0.00
30/10/2025	INV-3086	23/10/2025	Basin Plug Replacement	Creditors Invoice	423.29	0.00
30/10/2025	INV-3083	21/10/2025	CC Rectify Male Urinal	Creditors Invoice	513.76	0.00
30/10/2025	INV-2973A	21/10/2025	JDH Female Toilets	Creditors Invoice	637.18	0.00
30/10/2025	021635	30/10/2025		Funds Transfer Paymer	0.00	2,151.73
Total:					28,761.21	28,761.21
Creditor: 11090 - Andrew John Furlong						
02/10/2025	RFP_A FURLONG	27/09/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
02/10/2025	021024	02/10/2025		Funds Transfer Paymer	0.00	400.00
09/10/2025	RFP_A FURLONG	04/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
09/10/2025	021186	09/10/2025		Funds Transfer Paymer	0.00	400.00
16/10/2025	RFP_A FURLONG	11/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
16/10/2025	021348	16/10/2025		Funds Transfer Paymer	0.00	400.00
23/10/2025	RFP_A FURLONG	18/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
23/10/2025	021495	23/10/2025		Funds Transfer Paymer	0.00	400.00
30/10/2025	RFP_A FURLONG	25/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
30/10/2025	021636	30/10/2025		Funds Transfer Paymer	0.00	400.00
Total:					2,000.00	2,000.00
Creditor: 11091 - Stantons International Audit & Consulting Pty Ltd						
30/10/2025	60533	06/10/2025	Probitry Advisor for RFP2425-01	Creditors Invoice	2,455.20	0.00
30/10/2025	021637	30/10/2025		Funds Transfer Paymer	0.00	2,455.20
Total:					2,455.20	2,455.20
Creditor: 11107 - Donna Washington						
16/10/2025	RFP_D WASHINGTON_15102025	15/10/2025	Utilities Reimbursement	Creditors Invoice	80.00	0.00
16/10/2025	021349	16/10/2025		Funds Transfer Paymer	0.00	80.00
Total:					80.00	80.00
Creditor: 11108 - Docusign Inc						
23/10/2025	111100573757	03/10/2025	Subscription 02.10.2025 to 01.10.2026	Creditors Invoice	9,660.02	0.00
23/10/2025	021496	23/10/2025		Funds Transfer Paymer	0.00	9,660.02
Total:					9,660.02	9,660.02
Creditor: 11110 - Arts Hub Australia Pty Ltd						
09/10/2025	235584	28/09/2025	Small Membership 28.09.25 to 28.09.2026	Creditors Invoice	385.00	0.00
09/10/2025	021187	09/10/2025		Funds Transfer Paymer	0.00	385.00
Total:					385.00	385.00
Creditor: 11118 - CharterTech (KPMG Chartertech Pty Ltd TA)						
23/10/2025	821730093	02/09/2025	Consulting Services August 2025	Creditors Invoice	23,430.00	0.00
23/10/2025	821726594	21/08/2025	TechOne Consultancy July 2025	Creditors Invoice	52,140.00	0.00
23/10/2025	021497	23/10/2025		Funds Transfer Paymer	0.00	75,570.00
30/10/2025	821738177	03/10/2025	Data Migration September 2025	Creditors Invoice	35,244.00	0.00
30/10/2025	021638	30/10/2025		Funds Transfer Paymer	0.00	35,244.00
Total:					110,814.00	110,814.00
Creditor: 11126 - Thalia Renee Kay						
02/10/2025	RFP_T KAY_30092025	30/09/2025	Utilities Reimbursement	Creditors Invoice	167.73	0.00
02/10/2025	RFP_T KAY	27/09/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
02/10/2025	021025	02/10/2025		Funds Transfer Paymer	0.00	567.73
09/10/2025	RFP_T KAY	04/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
09/10/2025	021188	09/10/2025		Funds Transfer Paymer	0.00	400.00
16/10/2025	RFP_T KAY	11/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
16/10/2025	021350	16/10/2025		Funds Transfer Paymer	0.00	400.00
23/10/2025	RFP_T KAY	18/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
23/10/2025	021498	23/10/2025		Funds Transfer Paymer	0.00	400.00
30/10/2025	RFP_T KAY	25/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
30/10/2025	021639	30/10/2025		Funds Transfer Paymer	0.00	400.00
Total:					2,167.73	2,167.73
Creditor: 11127 - Maree Cutler-Naroba						
23/10/2025	RFP_M CUTLER-NAROBA_16102025	16/10/2025	Reimbursement of Work Epenses	Creditors Invoice	45.44	0.00

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
23/10/2025	021499	23/10/2025		Funds Transfer Paymer	0.00	45.44
Total:					45.44	45.44
Creditor: 11129 - Abbey Rose Ponsford						
02/10/2025	RFP_A PONSFORD	27/09/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
02/10/2025	021026	02/10/2025		Funds Transfer Paymer	0.00	400.00
09/10/2025	RFP_A PONSFORD_07102025	07/10/2025	Utilities Reimbursement	Creditors Invoice	234.56	0.00
09/10/2025	RFP_A PONSFORD	04/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
09/10/2025	021189	09/10/2025		Funds Transfer Paymer	0.00	634.56
16/10/2025	RFP_A PONSFORD	11/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
16/10/2025	021351	16/10/2025		Funds Transfer Paymer	0.00	400.00
23/10/2025	RFP_A PONSFORD	18/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
23/10/2025	021500	23/10/2025		Funds Transfer Paymer	0.00	400.00
30/10/2025	RFP_A PONSFORD	25/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
30/10/2025	021640	30/10/2025		Funds Transfer Paymer	0.00	400.00
Total:					2,234.56	2,234.56
Creditor: 11135 - Maltiq Pty Ltd						
23/10/2025	MIQ-I0073	09/10/2025	Training, Workshops, and Exercises	Creditors Invoice	11,254.52	0.00
23/10/2025	021501	23/10/2025		Funds Transfer Paymer	0.00	11,254.52
30/10/2025	MIQ-I0143	15/10/2025	Review and update existing BCP	Creditors Invoice	3,189.98	0.00
30/10/2025	021641	30/10/2025		Funds Transfer Paymer	0.00	3,189.98
Total:					14,444.50	14,444.50
Creditor: 11138 - Standards Australia Limited						
30/10/2025	INV-SA-000018758	09/10/2025	Subscription Fee 30.09.25 to 29.09.2026	Creditors Invoice	3,630.00	0.00
30/10/2025	INV-SA-000018756	09/10/2025	Subscription Fee 30.09.25 to 29.12.2026	Creditors Invoice	561.00	0.00
30/10/2025	021642	30/10/2025		Funds Transfer Paymer	0.00	4,191.00
Total:					4,191.00	4,191.00
Creditor: 11141 - Nancy Kiliswa						
30/10/2025	RFP_N KILISWA_17102025	17/10/2025	Reimbursement Travel	Creditors Invoice	150.60	0.00
30/10/2025	021643	30/10/2025		Funds Transfer Paymer	0.00	150.60
Total:					150.60	150.60
Creditor: 11152 - Zoe Smith						
02/10/2025	RFP_Z SMITH	27/09/2025	Mortgage Reimbursement	Creditors Invoice	675.00	0.00
02/10/2025	021027	02/10/2025		Funds Transfer Paymer	0.00	675.00
09/10/2025	RFP_Z SMITH	04/10/2025	Mortgage Reimbursement	Creditors Invoice	675.00	0.00
09/10/2025	021190	09/10/2025		Funds Transfer Paymer	0.00	675.00
16/10/2025	RFP_Z SMITH	11/10/2025	Mortgage Reimbursement	Creditors Invoice	675.00	0.00
16/10/2025	021352	16/10/2025		Funds Transfer Paymer	0.00	675.00
23/10/2025	RFP_Z SMITH	18/10/2025	Mortgage Reimbursement	Creditors Invoice	675.00	0.00
23/10/2025	021502	23/10/2025		Funds Transfer Paymer	0.00	675.00
30/10/2025	RFP_Z SMITH	25/10/2025	Mortgage Reimbursement	Creditors Invoice	675.00	0.00
30/10/2025	021644	30/10/2025		Funds Transfer Paymer	0.00	675.00
Total:					3,375.00	3,375.00
Creditor: 11160 - Succulent Planet (Martyn Goodger T/A)						
02/10/2025	2162	11/09/2025	34 Succulents Citizenship Ceremony	Creditors Invoice	340.56	0.00
02/10/2025	021028	02/10/2025		Funds Transfer Paymer	0.00	340.56
Total:					340.56	340.56
Creditor: 11171 - Rupa Khatri						
02/10/2025	RFP_R KHATRI_26092025	26/09/2025	Reimbursement - Utilities	Creditors Invoice	102.05	0.00
02/10/2025	RFP_R KHATRI	27/09/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
02/10/2025	021029	02/10/2025		Funds Transfer Paymer	0.00	502.05
09/10/2025	RFP_R KHATRI	04/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
09/10/2025	021191	09/10/2025		Funds Transfer Paymer	0.00	400.00
16/10/2025	RFP_R KHATRI	11/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
16/10/2025	021353	16/10/2025		Funds Transfer Paymer	0.00	400.00
23/10/2025	RFP_R KHATRI	18/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
23/10/2025	021503	23/10/2025		Funds Transfer Paymer	0.00	400.00
30/10/2025	RFP_R KHATRI	25/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
30/10/2025	RFP_R KHATRI_28102025	28/10/2025	Reimbursement Utilities	Creditors Invoice	246.49	0.00
30/10/2025	021645	30/10/2025		Funds Transfer Paymer	0.00	646.49
Total:					2,348.54	2,348.54
Creditor: 11174 - Lorraine Butson						
09/10/2025	BUTSON - FINAL 2025	08/10/2025	Final EM Payment	Creditors Invoice	1,108.86	0.00
09/10/2025	021192	09/10/2025		Funds Transfer Paymer	0.00	1,108.86
Total:					1,108.86	1,108.86
Creditor: 11176 - Daniel Emery						
09/10/2025	RFP_D EMERY_03102025	03/10/2025	Utilites Reimbursement	Creditors Invoice	1,650.00	0.00
09/10/2025	021193	09/10/2025		Funds Transfer Paymer	0.00	1,650.00
Total:					1,650.00	1,650.00
Creditor: 11178 - Aussie Bush Cabins Pty Ltd						
23/10/2025	CT000211 RETENTION DLP RELEASE	16/10/2025	Landfill Weighbridge Office Retention	Creditors Invoice	5,027.40	0.00
23/10/2025	021504	23/10/2025		Funds Transfer Paymer	0.00	5,027.40
Total:					5,027.40	5,027.40
Creditor: 11186 - Michael Anthony Barsby						
02/10/2025	RFP_M BARSBY	27/09/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
02/10/2025	021030	02/10/2025		Funds Transfer Paymer	0.00	400.00
09/10/2025	RFP_M BARSBY	04/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
09/10/2025	021194	09/10/2025		Funds Transfer Paymer	0.00	400.00
16/10/2025	RFP_M BARSBY	11/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
16/10/2025	021354	16/10/2025		Funds Transfer Paymer	0.00	400.00
23/10/2025	RFP_M BARSBY	18/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
23/10/2025	021505	23/10/2025		Funds Transfer Paymer	0.00	400.00
30/10/2025	RFP_M BARSBY	25/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
30/10/2025	021646	30/10/2025		Funds Transfer Paymer	0.00	400.00
Total:					2,000.00	2,000.00
Creditor: 11197 - Sparkle by Mia Pty Ltd						
23/10/2025	INV-6989	16/10/2025	Pre-Lease Clean	Creditors Invoice	574.75	0.00
23/10/2025	021506	23/10/2025		Funds Transfer Paymer	0.00	574.75
Total:					574.75	574.75
Creditor: 11199 - CV Check Pty Ltd (Kinatico Ltd T/A)						
23/10/2025	P00077854	30/09/2025	Monthly Billing Fee September 2025	Creditors Invoice	38.50	0.00
23/10/2025	P00077855	30/09/2025	National Police Check September 2025	Creditors Invoice	951.60	0.00
23/10/2025	021507	23/10/2025		Funds Transfer Paymer	0.00	990.10
Total:					990.10	990.10
Creditor: 11203 - Camilo Blanco						
09/10/2025	BLANCO - FINAL 2025	08/10/2025	Final EM Payment	Creditors Invoice	1,108.86	0.00
09/10/2025	021195	09/10/2025		Funds Transfer Paymer	0.00	1,108.86
Total:					1,108.86	1,108.86

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
Creditor: 11214 - Hart Sport Australia Pty Ltd						
23/10/2025	10302987	08/10/2025	Electric Compressor JDH	Creditors Invoice	404.38	0.00
23/10/2025	021508	23/10/2025		Funds Transfer Paymer	0.00	404.38
Total:					404.38	404.38
Creditor: 11219 - JH Computer Services WA Pty Ltd						
09/10/2025	006591-D01	26/09/2025	Ergo Monitors	Creditors Invoice	19,338.00	0.00
09/10/2025	021196	09/10/2025		Funds Transfer Paymer	0.00	19,338.00
16/10/2025	006568-D02	01/10/2025	Computer Equipment	Creditors Invoice	2,156.00	0.00
16/10/2025	006570-D03	01/10/2025	Computer Equipment	Creditors Invoice	1,903.00	0.00
16/10/2025	021355	16/10/2025		Funds Transfer Paymer	0.00	4,059.00
Total:					23,397.00	23,397.00
Creditor: 11229 - Perfect Gym Solutions Pty Ltd						
09/10/2025	INV270005123	30/09/2025	SMS Charges Sept 2025	Creditors Invoice	45.10	0.00
09/10/2025	021197	09/10/2025		Funds Transfer Paymer	0.00	45.10
Total:					45.10	45.10
Creditor: 11232 - Mining Electrical Contracting Pty Ltd						
02/10/2025	INV-21221789	17/09/2025	GAC Electrical Work	Creditors Invoice	830.50	0.00
02/10/2025	INV-21221756	28/08/2025	Marina Electrical Audit	Creditors Invoice	2,860.00	0.00
02/10/2025	INV-21221799	30/09/2025	TV Signal	Creditors Invoice	1,053.80	0.00
02/10/2025	INV-21221803	30/09/2025	Stadium High Voltage Transformer	Creditors Invoice	25,063.50	0.00
02/10/2025	021031	02/10/2025		Funds Transfer Paymer	0.00	29,807.80
09/10/2025	INV-21221807	01/10/2025	Replace Oven	Creditors Invoice	1,688.50	0.00
09/10/2025	INV-21221809	02/10/2025	Stadium HV Inspection, Testing & Maint	Creditors Invoice	759.00	0.00
09/10/2025	INV-21221806	01/10/2025	Repair Lights	Creditors Invoice	481.80	0.00
09/10/2025	021198	09/10/2025		Funds Transfer Paymer	0.00	2,929.30
16/10/2025	INV-21221818	12/10/2025	Repair Light at CC Reception	Creditors Invoice	503.80	0.00
16/10/2025	021356	16/10/2025		Funds Transfer Paymer	0.00	503.80
23/10/2025	INV-21221838	19/10/2025	Replace Lights at Rose Nowers Childcare	Creditors Invoice	2,871.00	0.00
23/10/2025	INV-21221830	15/10/2025	Install new SS Enclosure at JDH	Creditors Invoice	2,607.00	0.00
23/10/2025	021509	23/10/2025		Funds Transfer Paymer	0.00	5,478.00
30/10/2025	INV-21221844	27/10/2025	Rose Nowers Replace Exhaust Fan	Creditors Invoice	3,195.50	0.00
30/10/2025	021647	30/10/2025		Funds Transfer Paymer	0.00	3,195.50
Total:					41,914.40	41,914.40
Creditor: 11243 - Prudential Investment Services Corp Pty Ltd						
09/10/2025	03951	30/09/2025	Investment Advisory Services Sep 2025	Creditors Invoice	2,520.84	0.00
09/10/2025	021199	09/10/2025		Funds Transfer Paymer	0.00	2,520.84
Total:					2,520.84	2,520.84
Creditor: 11257 - Integrated Monitoring Systems Pty Ltd						
16/10/2025	68801	09/04/2025	IMS Aquatics Manager License 01.05.2025 to 30.04.2026	Creditors Invoice	4,967.51	0.00
16/10/2025	021357	16/10/2025		Funds Transfer Paymer	0.00	4,967.51
Total:					4,967.51	4,967.51
Creditor: 11264 - CPG Constructions Pty Ltd						
09/10/2025	INV-0137A	24/06/2025	Driveway Repairs	Creditors Invoice	6,666.00	0.00
09/10/2025	INV-0136A	24/06/2025	Footpath Repair	Creditors Invoice	5,368.00	0.00
09/10/2025	021200	09/10/2025		Funds Transfer Paymer	0.00	12,034.00
Total:					12,034.00	12,034.00

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
Creditor: 11282 - Maxiparts Operations Pty Ltd						
02/10/2025	6491531	26/09/2025	Grease Gun Booster	Creditors Invoice	237.97	0.00
02/10/2025	021032	02/10/2025		Funds Transfer Paymer	0.00	237.97
23/10/2025	6527230	17/10/2025	Green Clean	Creditors Invoice	124.54	0.00
23/10/2025	6522208	15/10/2025	VEH136 Parts	Creditors Invoice	250.81	0.00
23/10/2025	021510	23/10/2025		Funds Transfer Paymer	0.00	375.35
Total:					613.32	613.32
Creditor: 11301 - WML Consultants Pty Ltd						
16/10/2025	33732	14/10/2025	Corrosion Inspections and Remediation A	Creditors Invoice	37,595.15	0.00
16/10/2025	021358	16/10/2025		Funds Transfer Paymer	0.00	37,595.15
Total:					37,595.15	37,595.15
Creditor: 11314 - Renae Kerry Price						
02/10/2025	RFP_R PRICE	27/09/2025	Mortgage Reimbursement	Creditors Invoice	646.15	0.00
02/10/2025	021033	02/10/2025		Funds Transfer Paymer	0.00	646.15
09/10/2025	RFP_R PRICE	04/10/2025	Mortgage Reimbursement	Creditors Invoice	646.15	0.00
09/10/2025	021201	09/10/2025		Funds Transfer Paymer	0.00	646.15
16/10/2025	RFP_R PRICE	11/10/2025	Mortgage Reimbursement	Creditors Invoice	646.15	0.00
16/10/2025	021359	16/10/2025		Funds Transfer Paymer	0.00	646.15
23/10/2025	RFP_R PRICE	18/10/2025	Mortgage Reimbursement	Creditors Invoice	646.15	0.00
23/10/2025	021511	23/10/2025		Funds Transfer Paymer	0.00	646.15
30/10/2025	RFP_R PRICE	25/10/2025	Mortgage Reimbursement	Creditors Invoice	646.15	0.00
30/10/2025	021648	30/10/2025		Funds Transfer Paymer	0.00	646.15
Total:					3,230.75	3,230.75
Creditor: 11317 - Gresley Abas Pty Ltd						
02/10/2025	CT000251 CLAIM 019 - AUG 2025	15/09/2025	Civic & Community Hub	Creditors Invoice	42,359.35	0.00
02/10/2025	021034	02/10/2025		Funds Transfer Paymer	0.00	42,359.35
30/10/2025	CT000251 CLAIM 020 - SEPT 2025	03/10/2025	Civic & Community Hub	Creditors Invoice	38,732.38	0.00
30/10/2025	021649	30/10/2025		Funds Transfer Paymer	0.00	38,732.38
Total:					81,091.73	81,091.73
Creditor: 11318 - Corporate Traveller (Australian Opco Pty Ltd T/A)						
02/10/2025	56559692	02/09/2025	Contractor Emergency Management Training Booking 26566067	Creditors Invoice	1,996.65	0.00
02/10/2025	57167548	29/09/2025	20498 Aquatics Project Fact Finding Booking 26700432	Creditors Invoice	1,383.31	0.00
02/10/2025	57066559	24/09/2025	20521 Sports West Conference Booking 26768865	Creditors Invoice	903.57	0.00
02/10/2025	56962813	19/09/2025	20458 Booking Fees	Creditors Invoice	13.40	0.00
02/10/2025	56963021	19/09/2025	20437 Meetings with City Of Karratha Booking 26732331	Creditors Invoice	13.40	0.00
02/10/2025	56572585	02/09/2025	Relocation Booking 26577327	Creditors Invoice	551.36	0.00
02/10/2025	56443022	27/08/2025	20389 Hedland Visit Booking 26522239	Creditors Invoice	1,003.01	0.00
02/10/2025	021035	02/10/2025		Funds Transfer Paymer	0.00	5,864.70
09/10/2025	57234612	01/10/2025	20310 Annual TechnologyOne Showcase Booking 57234612	Creditors Invoice	2,848.54	0.00
09/10/2025	57113979	26/09/2025	20498 Aquatics Project Fact Finding Trip Booking 26704590	Creditors Invoice	280.65	0.00
09/10/2025	57324474	06/10/2025	20322 Dog & Cat Managment Training	Creditors Invoice	886.30	0.00
09/10/2025	57291534	03/10/2025	19656 Australasian Road Safety Conf Booking 26174762	Creditors Invoice	215.99	0.00
09/10/2025	57086675	25/09/2025	Commissioner WALGA Convention & OCM Sept Booking 26722748	Creditors Invoice	921.29	0.00
09/10/2025	57086697	25/09/2025	Commissioner Travel OCM Sept 2025	Creditors Invoice	469.02	0.00
09/10/2025	57086679	25/09/2025	Commissioner Travel OCM Sept 2025 Booking 26720582	Creditors Invoice	469.02	0.00
09/10/2025	57151133	28/09/2025	Commissioner WALGA Convention Booking 26722748	Creditors Invoice	536.48	0.00
09/10/2025	57223550	01/10/2025	20458 CPRA Event LG Pro Course Booking 26564620	Creditors Invoice	1,134.33	0.00
09/10/2025	57166096	29/09/2025	20458 Meetings City of Karratha Booking 26732266	Creditors Invoice	64.76	0.00
09/10/2025	57166076	29/09/2025	20437 Meetings City of Karratha Booking 26732331	Creditors Invoice	64.76	0.00

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
09/10/2025	57294828	03/10/2025	Commissioner Travel Booking 26851443	Creditors Invoice	1,007.09	0.00
09/10/2025	57292502	03/10/2025	Commissioner Travel Booking 57292502	Creditors Invoice	1,049.73	0.00
09/10/2025	57250803	02/10/2025	20498 Aquatics Project Fact Finding Booking 26704590	Creditors Invoice	687.30	0.00
09/10/2025	57238712	01/10/2025	20310 Annual Technologyone Showcase Melb Booking 26828288	Creditors Invoice	31.26	0.00
09/10/2025	021202	09/10/2025		Funds Transfer Paymer	0.00	10,666.52
16/10/2025	56837090	15/09/2025	20389 Site Visit Meetings Booking 26522239	Creditors Invoice	2,267.80	0.00
16/10/2025	57156479	29/09/2025	20498 Aquatics Project Fact Finding Booking 57156479	Creditors Invoice	226.86	0.00
16/10/2025	57396844	09/10/2025	20458 CPRA Public Affairs Event Booking 26894678	Creditors Invoice	1,078.14	0.00
16/10/2025	57359422	08/10/2025	19331 Remote Worker Visit Booking 26710146	Creditors Invoice	928.33	0.00
16/10/2025	57445287	10/10/2025	20498 Aquatics Project Fact Finding Trip Booking 26704590	Creditors Invoice	1,686.90	0.00
16/10/2025	57453866	12/10/2025	19664 Technology One Showcase Booking 26761341	Creditors Invoice	542.52	0.00
16/10/2025	57503842	14/10/2025	20528 Sports West Conference Booking 26936693	Creditors Invoice	13.40	0.00
16/10/2025	57506376	14/10/2025	20302 Karratha Multicultural Festival Booking 26937951	Creditors Invoice	13.40	0.00
16/10/2025	57330701	06/10/2025	Book Week Booking 26521472	Creditors Invoice	689.60	0.00
16/10/2025	57330633	06/10/2025	20269 Corporate PA Summit 2025 Booking 26864803	Creditors Invoice	1,283.45	0.00
16/10/2025	57475860	13/10/2025	19843 CPRA Corporate Communication Forum Booking 26922313	Creditors Invoice	2,336.82	0.00
16/10/2025	021360	16/10/2025		Funds Transfer Paymer	0.00	11,067.22
23/10/2025	57618947	18/10/2025	Commissioner Travel Booking 26915508	Creditors Invoice	222.08	0.00
23/10/2025	57585768	17/10/2025	Commissioner Travel Booking 26915508	Creditors Invoice	469.02	0.00
23/10/2025	57330588	06/10/2025	20121 Booking Fee	Creditors Invoice	31.26	0.00
23/10/2025	57585770	17/10/2025	Commissioner Travel Booking 26915692	Creditors Invoice	469.02	0.00
23/10/2025	57585769	17/10/2025	Commissioner Travel Booking 26915531	Creditors Invoice	469.02	0.00
23/10/2025	57524405	15/10/2025	19898 Evaluation Framework Training Booking 26751099	Creditors Invoice	896.76	0.00
23/10/2025	57570393	16/10/2025	20547 Lifeguard Course Booking 26964154	Creditors Invoice	13.40	0.00
23/10/2025	57607519	17/10/2025	20139 LG Pro Annual State Conference Booking 26974972	Creditors Invoice	1,056.41	0.00
23/10/2025	57597967	17/10/2025	19882 Hybrid Working Booking 26975867	Creditors Invoice	886.30	0.00
23/10/2025	57613931	17/10/2025	20439 Site Visit Booking 26981463	Creditors Invoice	904.16	0.00
23/10/2025	57454715	12/10/2025	20310 Technology One Showcase Booking 26828288	Creditors Invoice	542.52	0.00
23/10/2025	57169501	29/09/2025	Relocation New Employee Booking 26805093	Creditors Invoice	13.40	0.00
23/10/2025	57650178	20/10/2025	19633 Waste Expo Booking 26495278	Creditors Invoice	31.26	0.00
23/10/2025	57650288	20/10/2025	20030 Waste Expo Booking 26494975	Creditors Invoice	31.26	0.00
23/10/2025	57321202	06/10/2025	20310 Annual TechnologyOne Showcase Melb Booking 26828288	Creditors Invoice	1,510.26	0.00
23/10/2025	57690063	21/10/2025	19773 Semi Annual Visit Booking 27009666	Creditors Invoice	2,380.91	0.00
23/10/2025	57611026	17/10/2025	Key Worker Housing Probity Advice Booking 26980966	Creditors Invoice	1,637.83	0.00
23/10/2025	57651010	20/10/2025	19891 LG State Conference	Creditors Invoice	904.16	0.00
23/10/2025	57490550	13/10/2025	20505 Dog & Cat Management Control Booking 26931363	Creditors Invoice	948.22	0.00
23/10/2025	57330602	06/10/2025	19868 Corporate PA Summit 2025 Booking 26864754	Creditors Invoice	1,415.61	0.00
23/10/2025	57390002	09/10/2025	Commissioner Travel to PH Booking 26846402	Creditors Invoice	469.02	0.00
23/10/2025	57405835	09/10/2025	19664 Technology One Showcase Booking 26761341	Creditors Invoice	583.81	0.00
23/10/2025	57444777	10/10/2025	Commissioner Travel Booking 26915508	Creditors Invoice	1,810.24	0.00
23/10/2025	57444823	10/10/2025	Commissioner Travel Booking 26915531	Creditors Invoice	1,810.24	0.00
23/10/2025	57390046	09/10/2025	Commissioner Travel to PH Booking 26851443	Creditors Invoice	469.02	0.00
23/10/2025	57445293	10/10/2025	Commissioner Travel Booking Fee Booking 26915692	Creditors Invoice	13.40	0.00
23/10/2025	57011986	22/09/2025	20521 Accommodation	Creditors Invoice	270.50	0.00
23/10/2025	57593273	17/10/2025	New Employee Relocation Booking 26973474	Creditors Invoice	1,415.67	0.00
23/10/2025	57521633	14/10/2025	20323 LG Pro Annual State Conference Booking 26944997	Creditors Invoice	886.30	0.00
23/10/2025	021512	23/10/2025		Funds Transfer Paymer	0.00	22,561.06
30/10/2025	57791733	26/10/2025	20458 CPRA Public Affairs Event Booking 26894678	Creditors Invoice	295.41	0.00
30/10/2025	57715298	22/10/2025	20322 Control Training Booking 26213285	Creditors Invoice	161.40	0.00
30/10/2025	57763860	24/10/2025	Speaker for Community Sport Awards Booking 27040266	Creditors Invoice	886.30	0.00
30/10/2025	57399535	09/10/2025	19845 Attend WAIRC Booking 26896376	Creditors Invoice	448.85	0.00
30/10/2025	57782152	24/10/2025	19686 WA Coastal Awards Booking 27039521	Creditors Invoice	1,894.35	0.00
30/10/2025	57788952	25/10/2025	20322 Control Training Booking 26213285	Creditors Invoice	581.60	0.00
30/10/2025	57797362	27/10/2025	20322 Control Training Booking 26213285	Creditors Invoice	747.55	0.00
30/10/2025	57797363	27/10/2025	20505 Control Training Booking 26213330	Creditors Invoice	747.55	0.00
30/10/2025	57715159	22/10/2025	20505 Control Training Booking 26213330	Creditors Invoice	161.40	0.00

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
30/10/2025	57821618	27/10/2025	20334 Site Visit Booking 27054719	Creditors Invoice	1,066.56	0.00
30/10/2025	57702534	22/10/2025	19843 Presenting at Commelligence Event Booking 27014988	Creditors Invoice	965.88	0.00
30/10/2025	57750978	23/10/2025	Commissioner OCM October 2025 Booking 27035235	Creditors Invoice	13.40	0.00
30/10/2025	57708349	22/10/2025	Commissioner Travel Oct 2025 OCM Booking 27018005	Creditors Invoice	1,953.91	0.00
30/10/2025	57707381	22/10/2025	Commissioner Travel Oct 2025 OCM Booking 27017604	Creditors Invoice	1,810.24	0.00
30/10/2025	57718470	22/10/2025	20317 LG Connection Forum Booking 27021852	Creditors Invoice	1,907.64	0.00
30/10/2025	57710160	22/10/2025	Commissioner Hedland Sport Awards Booking 27018975	Creditors Invoice	1,271.78	0.00
30/10/2025	57708338	22/10/2025	Commissioner Travel Oct 2025 OCM Booking 27018133	Creditors Invoice	31.26	0.00
30/10/2025	57738023	23/10/2025	19826 Circuitwest Meeting Booking27029256	Creditors Invoice	886.30	0.00
30/10/2025	57333051	07/10/2025	20549 Relocation to Port Hedland Booking 26805093	Creditors Invoice	215.14	0.00
30/10/2025	57858934	29/10/2025	20067 Australasian Road Safety Conferenc Booking 26175114	Creditors Invoice	1,619.94	0.00
30/10/2025	57205483	30/09/2025	20552 Relocating to Port Hedland Booking 26797455	Creditors Invoice	1,040.18	0.00
30/10/2025	57634596	20/10/2025	20053 Art Convention & Agritourism Forum Booking 26398460	Creditors Invoice	400.20	0.00
30/10/2025	57660766	21/10/2025	20053 Art Convention & Agritourism Forum Booking 26398460	Creditors Invoice	807.84	0.00
30/10/2025	57604465	17/10/2025	20533 Hybrid Travel Booking 26979143	Creditors Invoice	1,214.95	0.00
30/10/2025	57615261	18/10/2025	20053 Art Convention & Agritourism Forum Booking 26398460	Creditors Invoice	180.76	0.00
30/10/2025	57649042	20/10/2025	20302 Multicultural Networking	Creditors Invoice	13.40	0.00
30/10/2025	021650	30/10/2025		Funds Transfer Paymer	0.00	21,324.79
Total:					71,484.29	71,484.29
Creditor: 11320 - Kaleena Cruickshank						
23/10/2025	RFP_K CRUICKSHANK_20102025	20/10/2025	Utilities Reimbursement	Creditors Invoice	359.73	0.00
23/10/2025	021513	23/10/2025		Funds Transfer Paymer	0.00	359.73
30/10/2025	RFP_K CRUICKSHANK_14102025	14/10/2025	Reimbursement Training	Creditors Invoice	2,000.00	0.00
30/10/2025	021651	30/10/2025		Funds Transfer Paymer	0.00	2,000.00
Total:					2,359.73	2,359.73
Creditor: 11321 - Octagon Lifts Pty Ltd						
30/10/2025	73442	06/10/2025	Maintenance & Safety Checks	Creditors Invoice	8,221.23	0.00
30/10/2025	021652	30/10/2025		Funds Transfer Paymer	0.00	8,221.23
Total:					8,221.23	8,221.23
Creditor: 11333 - Maslow Entertainment Pty Ltd						
09/10/2025	AU25B0003076	02/10/2025	Kangaroo Island	Creditors Invoice	330.00	0.00
09/10/2025	021203	09/10/2025		Funds Transfer Paymer	0.00	330.00
Total:					330.00	330.00
Creditor: 11334 - Parys Merchants (Scottjenny Pty Ltd T/A)						
02/10/2025	S19883	15/09/2025	SHAC Kiosk Items	Creditors Invoice	1,745.27	0.00
02/10/2025	021036	02/10/2025		Funds Transfer Paymer	0.00	1,745.27
16/10/2025	S20478	08/10/2025	Kiosk Items	Creditors Invoice	2,293.70	0.00
16/10/2025	S20304	29/09/2025	Stadium Kiosk Items	Creditors Invoice	160.48	0.00
16/10/2025	S19042	18/08/2025	SHAC Kiosk Items	Creditors Invoice	903.61	0.00
16/10/2025	S19880	15/09/2025	GAC Kiosk Items	Creditors Invoice	1,583.91	0.00
16/10/2025	S20303	29/09/2025	SHAC Kiosk Items	Creditors Invoice	2,540.34	0.00
16/10/2025	021361	16/10/2025		Funds Transfer Paymer	0.00	7,482.04
23/10/2025	S20629	14/10/2025	GAC Kiosk Items	Creditors Invoice	2,225.68	0.00
23/10/2025	S20628	14/10/2025	Stadium Water	Creditors Invoice	515.04	0.00
23/10/2025	021514	23/10/2025		Funds Transfer Paymer	0.00	2,740.72
30/10/2025	S20630	14/10/2025	SHAC Kiosk Items	Creditors Invoice	3,432.39	0.00
30/10/2025	021653	30/10/2025		Funds Transfer Paymer	0.00	3,432.39
Total:					15,400.42	15,400.42
Creditor: 11335 - Ciara Dillon						
02/10/2025	RFP_C DILLON	27/09/2025	Rental Reimbursement	Creditors Invoice	330.00	0.00
02/10/2025	021037	02/10/2025		Funds Transfer Paymer	0.00	330.00

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
09/10/2025	RFP_C DILLON	04/10/2025	Rental Reimbursement	Creditors Invoice	330.00	0.00
09/10/2025	021204	09/10/2025		Funds Transfer Paymer	0.00	330.00
16/10/2025	RFP_C DILLON	11/10/2025	Rental Reimbursement	Creditors Invoice	330.00	0.00
16/10/2025	021362	16/10/2025		Funds Transfer Paymer	0.00	330.00
23/10/2025	RFP_C DILLON	18/10/2025	Rental Reimbursement	Creditors Invoice	330.00	0.00
23/10/2025	021515	23/10/2025		Funds Transfer Paymer	0.00	330.00
30/10/2025	RFP_C DILLON	25/10/2025	Rental Reimbursement	Creditors Invoice	330.00	0.00
30/10/2025	021654	30/10/2025		Funds Transfer Paymer	0.00	330.00
Total:					1,650.00	1,650.00
Creditor: 11343 - Tracey Jean Sheikh						
02/10/2025	RFP_T SHEIKH	27/09/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
02/10/2025	021038	02/10/2025		Funds Transfer Paymer	0.00	400.00
09/10/2025	RFP_T SHEIKH	04/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
09/10/2025	021205	09/10/2025		Funds Transfer Paymer	0.00	400.00
16/10/2025	RFP_T SHEIKH	11/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
16/10/2025	021363	16/10/2025		Funds Transfer Paymer	0.00	400.00
23/10/2025	RFP_T SHEIKH	18/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
23/10/2025	021516	23/10/2025		Funds Transfer Paymer	0.00	400.00
30/10/2025	RFP_T SHEIKH	25/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
30/10/2025	021655	30/10/2025		Funds Transfer Paymer	0.00	400.00
Total:					2,000.00	2,000.00
Creditor: 11348 - First Asset Management (First Commercial Realty Pty Ltd T/A)						
09/10/2025	7410	23/09/2025	Rent and Outgoings October 2025	Creditors Invoice	7,177.42	0.00
09/10/2025	021206	09/10/2025		Funds Transfer Paymer	0.00	7,177.42
30/10/2025	012189	23/10/2025	Rent and Outgoings November 2025	Creditors Invoice	7,177.42	0.00
30/10/2025	021656	30/10/2025		Funds Transfer Paymer	0.00	7,177.42
Total:					14,354.84	14,354.84
Creditor: 11359 - Little Loves (Vailala, Losaline Fatafehi T/A)						
30/10/2025	INV-0111	26/10/2025	Face Painters	Creditors Invoice	687.50	0.00
30/10/2025	021657	30/10/2025		Funds Transfer Paymer	0.00	687.50
Total:					687.50	687.50
Creditor: 11365 - Adrian Mcrae						
09/10/2025	MCRAE - FINAL 2025	08/10/2025	Final EM Payment	Creditors Invoice	1,108.86	0.00
09/10/2025	021207	09/10/2025		Funds Transfer Paymer	0.00	1,108.86
Total:					1,108.86	1,108.86
Creditor: 11369 - Harwell Holdings Pty Ltd						
02/10/2025	INV-0056B	01/10/2025	Civil Works & Services	Creditors Invoice	24,367.14	0.00
02/10/2025	021039	02/10/2025		Funds Transfer Paymer	0.00	24,367.14
09/10/2025	INV-0060	08/10/2025	Civil Works Madigan Road Grading	Creditors Invoice	2,739.52	0.00
09/10/2025	INV-0061A	08/10/2025	Civil Works on Speedway Road	Creditors Invoice	2,100.86	0.00
09/10/2025	INV-0058A	08/10/2025	Jinparinya Community Access Rd	Creditors Invoice	2,739.52	0.00
09/10/2025	INV-0057	03/10/2025	Civil Works & Services	Creditors Invoice	2,260.53	0.00
09/10/2025	INV-0059A	08/10/2025	Jinparinya Community Access Rd	Creditors Invoice	2,739.52	0.00
09/10/2025	021208	09/10/2025		Funds Transfer Paymer	0.00	12,579.95
30/10/2025	INV-0065A	23/10/2025	Spoil Bank Road Maintenance	Creditors Invoice	2,100.86	0.00
30/10/2025	INV-0064	23/10/2025	Quartz Quarry Road Maintenance	Creditors Invoice	2,739.52	0.00
30/10/2025	INV-0063A	23/10/2025	McGregor Street Maintenance	Creditors Invoice	1,142.87	0.00
30/10/2025	INV-0062	23/10/2025	Grey Street Maintenance	Creditors Invoice	2,739.52	0.00
30/10/2025	021658	30/10/2025		Funds Transfer Paymer	0.00	8,722.77
Total:					45,669.86	45,669.86

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
Creditor: 11383 - Stephen Galvin						
23/10/2025	RFP_S GALVIN_22102025	22/10/2025	Utilities Reimbursement	Creditors Invoice	139.00	0.00
23/10/2025	021517	23/10/2025		Funds Transfer Paymer	0.00	139.00
Total:					139.00	139.00
Creditor: 11386 - Mearthur (Talent Architects Pty Ltd T/A)						
02/10/2025	INV-0000078505	16/09/2025	Principal HR Operations	Creditors Invoice	2,328.99	0.00
02/10/2025	021040	02/10/2025		Funds Transfer Paymer	0.00	2,328.99
09/10/2025	INV-0000080207	07/10/2025	Principle HR Operations W.E 03.10.2025	Creditors Invoice	5,071.05	0.00
09/10/2025	INV-0000079784	30/09/2025	Principle HR Operations W.E 26.09.2025	Creditors Invoice	5,263.62	0.00
09/10/2025	INV-0000079134	23/09/2025	Principal HR Operations	Creditors Invoice	2,575.89	0.00
09/10/2025	INV-0000077446	02/09/2025	Principal HR Operations WE 31/08/2025	Creditors Invoice	4,972.28	0.00
09/10/2025	INV-0000078004	09/09/2025	Principal HR Operations WE 07/09/2025	Creditors Invoice	5,184.51	0.00
09/10/2025	INV-0000079135	23/09/2025	Principal HR Operations	Creditors Invoice	5,584.57	0.00
09/10/2025	021209	09/10/2025		Funds Transfer Paymer	0.00	28,651.92
16/10/2025	INV-0000080656	14/10/2025	Principle HR Operations W.E 10.10.2025	Creditors Invoice	5,392.00	0.00
16/10/2025	021364	16/10/2025		Funds Transfer Paymer	0.00	5,392.00
Total:					36,372.91	36,372.91
Creditor: 11397 - Pilbara Mobile Medical Screening Pty Ltd						
02/10/2025	PMM-0295	11/08/2025	SHAC & SHL Onsite D and A	Creditors Invoice	1,006.50	0.00
02/10/2025	021041	02/10/2025		Funds Transfer Paymer	0.00	1,006.50
Total:					1,006.50	1,006.50
Creditor: 11399 - McLeods Lawyers Pty Ltd						
02/10/2025	147097	29/08/2025	Matter 54120	Creditors Invoice	1,011.67	0.00
02/10/2025	147281	29/08/2025	Matter 54294	Creditors Invoice	853.71	0.00
02/10/2025	021042	02/10/2025		Funds Transfer Paymer	0.00	1,865.38
09/10/2025	147629	30/09/2025	Matter 50286	Creditors Invoice	3,191.76	0.00
09/10/2025	147543	18/09/2025	Matter No 54294	Creditors Invoice	1,838.76	0.00
09/10/2025	147992	07/10/2025	Advice on Wedgefield Route Reconstructio	Creditors Invoice	1,518.00	0.00
09/10/2025	147929	30/09/2025	Matter 53752	Creditors Invoice	303.60	0.00
09/10/2025	147710	30/09/2025	Matter 47513	Creditors Invoice	381.15	0.00
09/10/2025	147717	30/09/2025	Matter 51298	Creditors Invoice	381.15	0.00
09/10/2025	147707	30/09/2025	Matter 45903	Creditors Invoice	272.25	0.00
09/10/2025	021210	09/10/2025		Funds Transfer Paymer	0.00	7,886.67
23/10/2025	147711	30/09/2025	Matter 50695	Creditors Invoice	1,047.09	0.00
23/10/2025	147668	30/09/2025	Matter 55810	Creditors Invoice	789.36	0.00
23/10/2025	021518	23/10/2025		Funds Transfer Paymer	0.00	1,836.45
Total:					11,588.50	11,588.50
Creditor: 11400 - Seton Australia (Brady Australia Pty Ltd T/A)						
30/10/2025	9360260007	22/10/2025	Speakman	Creditors Invoice	793.69	0.00
30/10/2025	021659	30/10/2025		Funds Transfer Paymer	0.00	793.69
Total:					793.69	793.69
Creditor: 11404 - Institute of Public Works Engineering Australasia Limited						
30/10/2025	39114	20/10/2025	Integrating Asset Management & Governanc	Creditors Invoice	1,870.00	0.00
30/10/2025	39113	20/10/2025	Integrating Asset Management & Governan	Creditors Invoice	2,057.00	0.00
30/10/2025	39112	20/10/2025	Integrating Asset Management & Governan	Creditors Invoice	2,057.00	0.00
30/10/2025	021660	30/10/2025		Funds Transfer Paymer	0.00	5,984.00
Total:					5,984.00	5,984.00
Creditor: 11407 - Jessica Easey						
02/10/2025	RFP_J EASEY	27/09/2025	Mortgage Reimbursement	Creditors Invoice	675.00	0.00
02/10/2025	021043	02/10/2025		Funds Transfer Paymer	0.00	675.00

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
09/10/2025	RFP_J EASEY	04/10/2025	Mortgage Reimbursement	Creditors Invoice	675.00	0.00
09/10/2025	021211	09/10/2025		Funds Transfer Paymer	0.00	675.00
16/10/2025	RFP_J EASEY	11/10/2025	Mortgage Reimbursement	Creditors Invoice	675.00	0.00
16/10/2025	021365	16/10/2025		Funds Transfer Paymer	0.00	675.00
23/10/2025	RFP_J EASEY	18/10/2025	Mortgage Reimbursement	Creditors Invoice	675.00	0.00
23/10/2025	021519	23/10/2025		Funds Transfer Paymer	0.00	675.00
30/10/2025	RFP_J EASEY	25/10/2025	Mortgage Reimbursement	Creditors Invoice	675.00	0.00
30/10/2025	021661	30/10/2025		Funds Transfer Paymer	0.00	675.00
Total:					3,375.00	3,375.00
Creditor: 11410 - Comiskey's Contracting Pty Ltd						
23/10/2025	CT000347 CLAIM 015 - SEPT 2025	03/10/2025	Landfill Infrastructure Works	Creditors Invoice	100,171.97	0.00
23/10/2025	021520	23/10/2025		Funds Transfer Paymer	0.00	100,171.97
Total:					100,171.97	100,171.97
Creditor: 11417 - Fetch Print Pty Ltd						
16/10/2025	FPH251013	13/10/2025	COTY 2025 Nomination Posters	Creditors Invoice	418.00	0.00
16/10/2025	FPH251009	13/10/2025	HR Value Cards	Creditors Invoice	363.00	0.00
16/10/2025	FPH251004	13/10/2025	Community Safety Flyers A5 - Knock Knock	Creditors Invoice	319.00	0.00
16/10/2025	021366	16/10/2025		Funds Transfer Paymer	0.00	1,100.00
Total:					1,100.00	1,100.00
Creditor: 11439 - Latoya Pania Kaweroa						
02/10/2025	RFP_L KAWEROA	27/09/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
02/10/2025	021044	02/10/2025		Funds Transfer Paymer	0.00	400.00
09/10/2025	RFP_L KAWEROA	04/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
09/10/2025	021212	09/10/2025		Funds Transfer Paymer	0.00	400.00
16/10/2025	RFP_L KAWEROA	11/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
16/10/2025	021367	16/10/2025		Funds Transfer Paymer	0.00	400.00
23/10/2025	RFP_L KAWEROA	18/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
23/10/2025	021521	23/10/2025		Funds Transfer Paymer	0.00	400.00
30/10/2025	RFP_L KAWEROA	25/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
30/10/2025	021662	30/10/2025		Funds Transfer Paymer	0.00	400.00
Total:					2,000.00	2,000.00
Creditor: 11442 - Coffey Testing Pty Ltd						
09/10/2025	PHBR00301	30/09/2025	Testing for in Ground Fill Materials	Creditors Invoice	5,824.50	0.00
09/10/2025	021213	09/10/2025		Funds Transfer Paymer	0.00	5,824.50
Total:					5,824.50	5,824.50
Creditor: 11449 - Sprayline Spraying Equipment (TTF Malemi Unit Trust)						
23/10/2025	76638	20/10/2025	HV13-200 Parts	Creditors Invoice	148.83	0.00
23/10/2025	76639	20/10/2025	HV13-200 Parts	Creditors Invoice	340.95	0.00
23/10/2025	021522	23/10/2025		Funds Transfer Paymer	0.00	489.78
Total:					489.78	489.78
Creditor: 11454 - Northwest Asphalt Marking Pty Ltd						
02/10/2025	INV-0114A	27/08/2025	Line Marking in Depot Yard	Creditors Invoice	2,312.75	0.00
02/10/2025	INV-0115	27/08/2025	Depot Line Marking	Creditors Invoice	12,111.55	0.00
02/10/2025	INV-0113A	27/08/2025	Line Marking to Motor Cycle Bays Depot	Creditors Invoice	572.00	0.00
02/10/2025	021045	02/10/2025		Funds Transfer Paymer	0.00	14,996.30
Total:					14,996.30	14,996.30
Creditor: 11462 - Conway Highbury Pty Ltd						
09/10/2025	954	10/02/2025	Consultant Mar-Sept 2025	Creditors Invoice	990.00	0.00
09/10/2025	021214	09/10/2025		Funds Transfer Paymer	0.00	990.00

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
Total:					990.00	990.00
Creditor: 11468 - Altus Planning Pty Ltd						
09/10/2025	AP4143	01/10/2025	SAT Mediation DR120 of 2024	Creditors Invoice	8,717.50	0.00
09/10/2025	021215	09/10/2025		Funds Transfer Paymer	0.00	8,717.50
Total:					8,717.50	8,717.50
Creditor: 11470 - AIE Engineering and Construction Management Pty Ltd						
16/10/2025	INV-2970	30/09/2025	Structural Engineer	Creditors Invoice	7,184.10	0.00
16/10/2025	INV-2969A	05/09/2025	Gilbert Street Flood Pump Replac Progress Claim 4	Creditors Invoice	26,477.83	0.00
16/10/2025	021368	16/10/2025		Funds Transfer Paymer	0.00	33,661.93
Total:					33,661.93	33,661.93
Creditor: 11472 - Cathara Consulting Pty Ltd						
23/10/2025	IV12064534	30/09/2025	Process Mapping for Rangers	Creditors Invoice	12,375.00	0.00
23/10/2025	021523	23/10/2025		Funds Transfer Paymer	0.00	12,375.00
Total:					12,375.00	12,375.00
Creditor: 11478 - Thorny Devil Access Pty Ltd						
02/10/2025	INV-6201	23/09/2025	PPE	Creditors Invoice	1,136.25	0.00
02/10/2025	021046	02/10/2025		Funds Transfer Paymer	0.00	1,136.25
09/10/2025	INV-6346	02/10/2025	PPE	Creditors Invoice	145.86	0.00
09/10/2025	INV-6287	30/09/2025	PPE	Creditors Invoice	473.00	0.00
09/10/2025	INV-6254	27/09/2025	PPE	Creditors Invoice	5,479.35	0.00
09/10/2025	021216	09/10/2025		Funds Transfer Paymer	0.00	6,098.21
16/10/2025	INV-6473	09/10/2025	PPE	Creditors Invoice	4,902.40	0.00
16/10/2025	021369	16/10/2025		Funds Transfer Paymer	0.00	4,902.40
23/10/2025	INV-6594	16/10/2025	PPE	Creditors Invoice	1,474.40	0.00
23/10/2025	INV-6595	16/10/2025	PPE	Creditors Invoice	339.61	0.00
23/10/2025	INV-6596	16/10/2025	PPE	Creditors Invoice	1,035.10	0.00
23/10/2025	INV-6597	16/10/2025	PPE	Creditors Invoice	1,287.32	0.00
23/10/2025	021524	23/10/2025		Funds Transfer Paymer	0.00	4,136.43
Total:					16,273.29	16,273.29
Creditor: 11480 - TicketSearch Pty Ltd						
09/10/2025	INV-2888A	01/10/2025	Ticket Sales September 2025	Creditors Invoice	4.62	0.00
09/10/2025	021217	09/10/2025		Funds Transfer Paymer	0.00	4.62
Total:					4.62	4.62
Creditor: 11481 - Carryl-Anne Norton-Price						
02/10/2025	RFP_C NORTON-PRICE	27/09/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
02/10/2025	021047	02/10/2025		Funds Transfer Paymer	0.00	400.00
09/10/2025	RFP_C PRICE_03102025	03/10/2025	Utilites Reimbursement	Creditors Invoice	154.04	0.00
09/10/2025	RFP_C NORTON-PRICE	04/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
09/10/2025	021218	09/10/2025		Funds Transfer Paymer	0.00	554.04
16/10/2025	RFP_C NORTON-PRICE	11/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
16/10/2025	021370	16/10/2025		Funds Transfer Paymer	0.00	400.00
23/10/2025	RFP_C NORTON-PRICE	18/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
23/10/2025	021525	23/10/2025		Funds Transfer Paymer	0.00	400.00
30/10/2025	RFP_C NORTON-PRICE	25/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
30/10/2025	021663	30/10/2025		Funds Transfer Paymer	0.00	400.00
Total:					2,154.04	2,154.04
Creditor: 11492 - Wilco Maintenance Solutions Pty Ltd						
30/10/2025	INV-0830A	24/09/2025	Standpipe Relocation	Creditors Invoice	27,148.00	0.00
30/10/2025	021664	30/10/2025		Funds Transfer Paymer	0.00	27,148.00

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
Total:					27,148.00	27,148.00
Creditor: 11493 - Renee Hutchins						
02/10/2025	RFP_R HUTCHINS	27/09/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
02/10/2025	021048	02/10/2025		Funds Transfer Paymer	0.00	400.00
09/10/2025	RFP_R HUTCHINS	04/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
09/10/2025	021219	09/10/2025		Funds Transfer Paymer	0.00	400.00
16/10/2025	RFP_R HUTCHINS	11/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
16/10/2025	021371	16/10/2025		Funds Transfer Paymer	0.00	400.00
23/10/2025	RFP_R HUTCHINS	18/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
23/10/2025	021526	23/10/2025		Funds Transfer Paymer	0.00	400.00
30/10/2025	RFP_R HUTCHINS	25/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
30/10/2025	021665	30/10/2025		Funds Transfer Paymer	0.00	400.00
Total:					2,000.00	2,000.00
Creditor: 11498 - GBSC Yurra Pty Ltd						
02/10/2025	442366	30/09/2025	Fix Rubber Mat at KSO	Creditors Invoice	3,542.00	0.00
02/10/2025	021049	02/10/2025		Funds Transfer Paymer	0.00	3,542.00
08/10/2025	CT000412 CLAIM 4 OCTOBER 2025	01/10/2025	Staff Housing Renewal	Creditors Invoice	1,223.31	0.00
08/10/2025	CT000412 - CREDIT NOTE	08/10/2025	Staff Housing Renewal	\$APCREDIT	-1,223.31	0.00
16/10/2025	62126C	09/10/2025	Painting	Creditors Invoice	770.00	0.00
16/10/2025	CT000412 CLAIM 6 OCTOBER 2025	01/10/2025	Staff Housing Renewal	Creditors Invoice	1,112.10	0.00
16/10/2025	021372	16/10/2025		Funds Transfer Paymer	0.00	1,882.10
30/10/2025	441910	18/07/2025	Remove Shades at Cemetery Beach	Creditors Invoice	14,579.40	0.00
30/10/2025	441888	14/07/2025	Reinstall Fence at Marie Marland	Creditors Invoice	3,080.00	0.00
30/10/2025	441843	30/06/2025	Repair Cricket Pitch Turf KSO	Creditors Invoice	770.00	0.00
30/10/2025	441887	14/07/2025	Install Fence Coloums	Creditors Invoice	4,730.00	0.00
30/10/2025	021666	30/10/2025		Funds Transfer Paymer	0.00	23,159.40
Total:					28,583.50	28,583.50
Creditor: 11500 - Hedland Pest Control (HPC Ventures Pty Ltd & In Pais PL TA)						
23/10/2025	881	21/10/2025	Termite Inspection	Creditors Invoice	450.00	0.00
23/10/2025	021527	23/10/2025		Funds Transfer Paymer	0.00	450.00
Total:					450.00	450.00
Creditor: 11504 - Ciltech Pty Ltd						
23/10/2025	00000465A	07/10/2025	Additional Works for Ascons Documents	Creditors Invoice	653.40	0.00
23/10/2025	021528	23/10/2025		Funds Transfer Paymer	0.00	653.40
Total:					653.40	653.40
Creditor: 11505 - Port Hedland Cleaning (PHCS WA Pty Ltd TA)						
02/10/2025	INV-7064	30/09/2025	Cleaning at GAC	Creditors Invoice	594.00	0.00
02/10/2025	021050	02/10/2025		Funds Transfer Paymer	0.00	594.00
16/10/2025	INV-6981	01/09/2025	Marina Sanity Bin Service	Creditors Invoice	528.00	0.00
16/10/2025	INV-6982	01/09/2025	Marina Bin Collection August 2025	Creditors Invoice	3,168.00	0.00
16/10/2025	INV-7074	01/10/2025	Graffiti Removal Marina	Creditors Invoice	132.00	0.00
16/10/2025	INV-7073	01/10/2025	Sanitary Bin Service September 2025	Creditors Invoice	528.00	0.00
16/10/2025	INV-7070	01/10/2025	Cleaning for September 2025	Creditors Invoice	43,126.63	0.00
16/10/2025	INV-7075	01/10/2025	Cleaning of Signage at Marina	Creditors Invoice	792.00	0.00
16/10/2025	INV-7071	01/10/2025	Marina Bin Collection September 2025	Creditors Invoice	3,366.00	0.00
16/10/2025	INV-7072	01/10/2025	Fishing Area Bins September 2025	Creditors Invoice	990.00	0.00
16/10/2025	021373	16/10/2025		Funds Transfer Paymer	0.00	52,630.63
Total:					53,224.63	53,224.63
Creditor: 11506 - Ashley OBrien						
02/10/2025	RFP_A OBRIEN	27/09/2025	Rental Reimbursement	Creditors Invoice	68.00	0.00

Ordinary Council Meeting Agenda

26 November 2025

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
02/10/2025	021051	02/10/2025		Funds Transfer Paymer	0.00	68.00
09/10/2025	RFP_A OBRIEN	04/10/2025	Rental Reimbursement	Creditors Invoice	68.00	0.00
09/10/2025	021220	09/10/2025		Funds Transfer Paymer	0.00	68.00
16/10/2025	RFP_A OBRIEN	11/10/2025	Rental Reimbursement	Creditors Invoice	68.00	0.00
16/10/2025	021374	16/10/2025		Funds Transfer Paymer	0.00	68.00
23/10/2025	RFP_A OBRIEN	18/10/2025	Rental Reimbursement	Creditors Invoice	68.00	0.00
23/10/2025	021529	23/10/2025		Funds Transfer Paymer	0.00	68.00
30/10/2025	RFP_A OBRIEN	25/10/2025	Rental Reimbursement	Creditors Invoice	68.00	0.00
30/10/2025	021667	30/10/2025		Funds Transfer Paymer	0.00	68.00
Total:					340.00	340.00
Creditor: 11507 - Environmental Industries Pty Ltd						
02/10/2025	INV38514	15/09/2025	Marina Ad Hoc Works Palm Trees Fungicide Treatment	Creditors Invoice	635.25	0.00
02/10/2025	021052	02/10/2025		Funds Transfer Paymer	0.00	635.25
09/10/2025	INV38582	30/09/2025	Public Open Spaces Landscape Maintenance September 2025	Creditors Invoice	20,266.06	0.00
09/10/2025	021221	09/10/2025		Funds Transfer Paymer	0.00	20,266.06
16/10/2025	INV38540	14/09/2025	Public Open Spaces Landscape Maintenance Adhoc Services FE 14/09/20	Creditors Invoice	9,964.35	0.00
16/10/2025	INV38583	30/09/2025	Public Open Spaces Landscape Maintenance September 2025	Creditors Invoice	9,964.35	0.00
16/10/2025	INV38586	30/09/2025	Marina Ad Hoc Works	Creditors Invoice	816.88	0.00
16/10/2025	INV38587	30/09/2025	Marina Ad Hoc Works	Creditors Invoice	2,306.27	0.00
16/10/2025	INV38585	30/09/2025	Marina Ad Hoc Works	Creditors Invoice	605.04	0.00
16/10/2025	INV38590	30/09/2025	Marina Landside Maintenance Operations	Creditors Invoice	53,276.66	0.00
16/10/2025	INV38901	14/10/2025	Renovating Ovals	Creditors Invoice	54,857.00	0.00
16/10/2025	021375	16/10/2025		Funds Transfer Paymer	0.00	131,790.55
30/10/2025	INV38931	27/10/2025	Hedge Removal Dog Park	Creditors Invoice	770.00	0.00
30/10/2025	INV38912	12/10/2025	Public Open Spaces Landscape Maintenance Adhoc Services FE 12/10/20	Creditors Invoice	9,964.35	0.00
30/10/2025	INV38911	12/10/2025	Public Open Spaces Landscape Maintenance	Creditors Invoice	20,266.06	0.00
30/10/2025	021668	30/10/2025		Funds Transfer Paymer	0.00	31,000.41
Total:					183,692.27	183,692.27
Creditor: 11509 - ARUP Pty Limited						
09/10/2025	39-2500259	30/09/2025	GSI Strategy	Creditors Invoice	13,964.50	0.00
09/10/2025	021222	09/10/2025		Funds Transfer Paymer	0.00	13,964.50
Total:					13,964.50	13,964.50
Creditor: 11510 - Mark Dacombe						
09/10/2025	RFP_M DACOMBE_06102025 A	06/10/2025	Reimbursement Travel	Creditors Invoice	197.99	0.00
09/10/2025	RFP_M DACOMBE_06102025	06/10/2025	Reimbursement Travel	Creditors Invoice	346.75	0.00
09/10/2025	021223	09/10/2025		Funds Transfer Paymer	0.00	544.74
Total:					544.74	544.74
Creditor: 11519 - Ritambra Sahu						
02/10/2025	RFP_R SAHU	27/09/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
02/10/2025	021053	02/10/2025		Funds Transfer Paymer	0.00	400.00
09/10/2025	RFP_R SAHU	04/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
09/10/2025	021224	09/10/2025		Funds Transfer Paymer	0.00	400.00
16/10/2025	RFP_R SAHU	11/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
16/10/2025	021376	16/10/2025		Funds Transfer Paymer	0.00	400.00
23/10/2025	RFP_R SAHU	18/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
23/10/2025	021530	23/10/2025		Funds Transfer Paymer	0.00	400.00
30/10/2025	RFP_R SAHU	25/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
30/10/2025	021669	30/10/2025		Funds Transfer Paymer	0.00	400.00
Total:					2,000.00	2,000.00
Creditor: 11528 - Salman Tabani						
02/10/2025	RFP_S TABANI	27/09/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
02/10/2025	021054	02/10/2025		Funds Transfer Paymer	0.00	400.00
09/10/2025	RFP_S TABANI	04/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
09/10/2025	021225	09/10/2025		Funds Transfer Paymer	0.00	400.00
16/10/2025	RFP_S TABANI	11/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
16/10/2025	021377	16/10/2025		Funds Transfer Paymer	0.00	400.00
23/10/2025	RFP_S TABANI	18/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
23/10/2025	021531	23/10/2025		Funds Transfer Paymer	0.00	400.00
30/10/2025	RFP_S TABANI	25/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
30/10/2025	021670	30/10/2025		Funds Transfer Paymer	0.00	400.00
Total:					2,000.00	2,000.00
Creditor: 11534 - Lite Force Pty Ltd						
02/10/2025	12094	27/09/2025	Lighting Upgrade	Creditors Invoice	2,299.00	0.00
02/10/2025	021055	02/10/2025		Funds Transfer Paymer	0.00	2,299.00
09/10/2025	12109	07/10/2025	Rangehood Lights	Creditors Invoice	385.00	0.00
09/10/2025	12110	07/10/2025	Cooktop Replacement	Creditors Invoice	1,991.00	0.00
09/10/2025	12051	06/09/2025	Install Grandstand Lights	Creditors Invoice	3,256.00	0.00
09/10/2025	12112	07/10/2025	Replace Faulty Light Switch Stadium Creche	Creditors Invoice	1,551.00	0.00
09/10/2025	021226	09/10/2025		Funds Transfer Paymer	0.00	7,183.00
16/10/2025	12111	07/10/2025	Repair Ceiling Lights at GAC Kiosk	Creditors Invoice	770.00	0.00
16/10/2025	021378	16/10/2025		Funds Transfer Paymer	0.00	770.00
23/10/2025	12145	20/10/2025	Replace Light Stadium	Creditors Invoice	3,300.00	0.00
23/10/2025	021532	23/10/2025		Funds Transfer Paymer	0.00	3,300.00
Total:					13,552.00	13,552.00
Creditor: 11535 - Kirsty Croft						
23/10/2025	RFP_K CROFT_15102025A	15/10/2025	Meals Reimbursement	Creditors Invoice	66.76	0.00
23/10/2025	021533	23/10/2025		Funds Transfer Paymer	0.00	66.76
30/10/2025	RFP_K CROFT_15102025	15/10/2025	Utilities Reimbursement	Creditors Invoice	80.00	0.00
30/10/2025	021671	30/10/2025		Funds Transfer Paymer	0.00	80.00
Total:					146.76	146.76
Creditor: 11540 - Mucci's Bricklaying& Bobcat Worx						
02/10/2025	INV-0186A	24/09/2025	Enclosure Bin Koombana Park	Creditors Invoice	935.00	0.00
02/10/2025	INV-0184A	20/09/2025	KSBP Slashing	Creditors Invoice	770.00	0.00
02/10/2025	INV-0183A	20/09/2025	GAC Repair Pavers	Creditors Invoice	1,980.00	0.00
02/10/2025	INV-0187	29/09/2025	Planting Trees Yikara and Cemetery Beach	Creditors Invoice	4,950.00	0.00
02/10/2025	INV-0188A	29/09/2025	Slashing Baler Primary School Drains	Creditors Invoice	2,750.00	0.00
02/10/2025	INV-0192	30/09/2025	Green Waste to Landfill	Creditors Invoice	2,750.00	0.00
02/10/2025	021056	02/10/2025		Funds Transfer Paymer	0.00	14,135.00
09/10/2025	INV-0193	04/10/2025	Slashing of the SH Primary School	Creditors Invoice	2,750.00	0.00
09/10/2025	INV-0191	30/09/2025	Surface Repairs at SHAC Playground	Creditors Invoice	550.00	0.00
09/10/2025	021227	09/10/2025		Funds Transfer Paymer	0.00	3,300.00
23/10/2025	INV-0197A	18/10/2025	Remove Thatch from Ovals	Creditors Invoice	13,200.00	0.00
23/10/2025	INV-0198A	18/10/2025	Lawn Clippings from CMO to Landfill	Creditors Invoice	1,760.00	0.00
23/10/2025	021534	23/10/2025		Funds Transfer Paymer	0.00	14,960.00
Total:					32,395.00	32,395.00
Creditor: 11541 - Lee-Ann Hayes						
02/10/2025	RFP_L HAYES	27/09/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
02/10/2025	021057	02/10/2025		Funds Transfer Paymer	0.00	400.00
09/10/2025	RFP_L HAYES	04/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
09/10/2025	021228	09/10/2025		Funds Transfer Paymer	0.00	400.00
16/10/2025	RFP_L HAYES	11/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
16/10/2025	021379	16/10/2025		Funds Transfer Paymer	0.00	400.00
23/10/2025	RFP_L HAYES	18/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00

Ordinary Council Meeting Agenda

26 November 2025

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
23/10/2025	021535	23/10/2025		Funds Transfer Paymer	0.00	400.00
30/10/2025	RFP_L HAYES	25/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
30/10/2025	021672	30/10/2025		Funds Transfer Paymer	0.00	400.00
Total:					2,000.00	2,000.00
Creditor: 11555 - Scott Printers Pty Ltd						
23/10/2025	195076	22/10/2025	Spoilbank Marina Public Art Trail Map	Creditors Invoice	2,286.90	0.00
23/10/2025	021536	23/10/2025		Funds Transfer Paymer	0.00	2,286.90
Total:					2,286.90	2,286.90
Creditor: 11556 - Leslie Rigot						
02/10/2025	RFP_L RIGOT	27/09/2025	Rental Reimbursement	Creditors Invoice	292.00	0.00
02/10/2025	021058	02/10/2025		Funds Transfer Paymer	0.00	292.00
09/10/2025	RFP_L RIGOT	04/10/2025	Rental Reimbursement	Creditors Invoice	292.00	0.00
09/10/2025	021229	09/10/2025		Funds Transfer Paymer	0.00	292.00
16/10/2025	RFP_L RIGOT	11/10/2025	Rental Reimbursement	Creditors Invoice	292.00	0.00
16/10/2025	021380	16/10/2025		Funds Transfer Paymer	0.00	292.00
23/10/2025	RFP_L RIGOT	18/10/2025	Rental Reimbursement	Creditors Invoice	292.00	0.00
23/10/2025	021537	23/10/2025		Funds Transfer Paymer	0.00	292.00
30/10/2025	RFP_L RIGOT	25/10/2025	Rental Reimbursement	Creditors Invoice	292.00	0.00
30/10/2025	021673	30/10/2025		Funds Transfer Paymer	0.00	292.00
Total:					1,460.00	1,460.00
Creditor: 11564 - Vocus Communications - Phone						
09/10/2025	4644-0901303	02/10/2025	Communications September 2025	Creditors Invoice	1,434.14	0.00
09/10/2025	021230	09/10/2025		Funds Transfer Paymer	0.00	1,434.14
Total:					1,434.14	1,434.14
Creditor: 11565 - Vocus Pty Ltd - Licences						
09/10/2025	82067-031025	03/10/2025	Licence Fees October 2025	Creditors Invoice	13.10	0.00
09/10/2025	021231	09/10/2025		Funds Transfer Paymer	0.00	13.10
Total:					13.10	13.10
Creditor: 11566 - Grindels Pty Ltd						
02/10/2025	1950	27/09/2025	Rectify Water leak	Creditors Invoice	5,976.30	0.00
02/10/2025	1934	23/09/2025	Rectify External Water Leak Jim Caffey	Creditors Invoice	1,260.81	0.00
02/10/2025	1933	23/09/2025	Rectify Town Centre Toilet	Creditors Invoice	308.00	0.00
02/10/2025	021059	02/10/2025		Funds Transfer Paymer	0.00	7,545.11
16/10/2025	1962	07/10/2025	Repair ABL Toilets & Taps Pretty Pool	Creditors Invoice	938.85	0.00
16/10/2025	1966	07/10/2025	Repair Drink Fountains JDH	Creditors Invoice	2,427.71	0.00
16/10/2025	021381	16/10/2025		Funds Transfer Paymer	0.00	3,366.56
Total:					10,911.67	10,911.67
Creditor: 11568 - Harvey Norman Port Hedland (TTF Porthed Centa NO 2 Trust)						
02/10/2025	1882307	29/09/2025	Leisure Wet and Dry Vacuum	Creditors Invoice	238.00	0.00
02/10/2025	1882391	30/09/2025	Wet & Dry Vax	Creditors Invoice	238.00	0.00
02/10/2025	021060	02/10/2025		Funds Transfer Paymer	0.00	476.00
16/10/2025	1883461	10/10/2025	Ice Maker	Creditors Invoice	230.00	0.00
16/10/2025	021382	16/10/2025		Funds Transfer Paymer	0.00	230.00
30/10/2025	1884723	23/10/2025	Replacement TV	Creditors Invoice	494.00	0.00
30/10/2025	021674	30/10/2025		Funds Transfer Paymer	0.00	494.00
Total:					1,200.00	1,200.00
Creditor: 11573 - BMD Constructions Pty Ltd						
23/10/2025	CT000459 CLAIM 7 SEPTEMBER 25	01/10/2025	Wedgefield Route 1	Creditors Invoice	2,086,868.50	0.00
23/10/2025	021538	23/10/2025		Funds Transfer Paymer	0.00	2,086,868.50

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
Total:					2,086,868.50	2,086,868.50
Creditor: 11584 - Healthnow (Aus) Pty Ltd						
09/10/2025	INV-0201	30/09/2025	Wellness Cards	Creditors Invoice	1,270.50	0.00
09/10/2025	021232	09/10/2025		Funds Transfer Paymer	0.00	1,270.50
Total:					1,270.50	1,270.50
Creditor: 11586 - Steen Plumbing Services						
02/10/2025	INV-0718A	29/09/2025	Marquee Park Repair Tap	Creditors Invoice	434.50	0.00
02/10/2025	021061	02/10/2025		Funds Transfer Paymer	0.00	434.50
09/10/2025	INV-0717A	29/09/2025	Marquee Park Repair Toilet	Creditors Invoice	561.93	0.00
09/10/2025	INV-0721	01/10/2025	PH Dump Point Overflowing	Creditors Invoice	844.80	0.00
09/10/2025	INV-0723A	01/10/2025	Install Dishwasher	Creditors Invoice	286.00	0.00
09/10/2025	INV-0722B	01/10/2025	PH Dump Point Call Out	Creditors Invoice	286.00	0.00
09/10/2025	021233	09/10/2025		Funds Transfer Paymer	0.00	1,978.73
16/10/2025	INV-0744	09/10/2025	Rectify Leaking Shower	Creditors Invoice	1,166.00	0.00
16/10/2025	INV-0736A	08/10/2025	Unblock Mara Park Toilets	Creditors Invoice	560.42	0.00
16/10/2025	021383	16/10/2025		Funds Transfer Paymer	0.00	1,726.42
23/10/2025	INV-0753A	17/10/2025	Repair Leaking Water Fountain CC	Creditors Invoice	435.01	0.00
23/10/2025	021539	23/10/2025		Funds Transfer Paymer	0.00	435.01
30/10/2025	INV-0775	27/10/2025	Outdoor Tap Leak	Creditors Invoice	178.59	0.00
30/10/2025	INV-0765	23/10/2025	Rectify Water Leak	Creditors Invoice	372.27	0.00
30/10/2025	021675	30/10/2025		Funds Transfer Paymer	0.00	550.86
Total:					5,125.52	5,125.52
Creditor: 11593 - Hau Yin Ma (Stephy Ma)						
30/10/2025	RFP_S MA_29092025	29/09/2025	Utilities Reimbursement	Creditors Invoice	77.65	0.00
30/10/2025	021676	30/10/2025		Funds Transfer Paymer	0.00	77.65
Total:					77.65	77.65
Creditor: 11594 - Impact Digi Pty Ltd						
09/10/2025	2661	05/10/2025	Snap Send Solve Magnets	Creditors Invoice	1,343.85	0.00
09/10/2025	2662	05/10/2025	Shape Your Future Web Banner	Creditors Invoice	171.60	0.00
09/10/2025	021234	09/10/2025		Funds Transfer Paymer	0.00	1,515.45
Total:					1,515.45	1,515.45
Creditor: 11596 - Parul Sharma						
02/10/2025	RFP_P SHARMA	27/09/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
02/10/2025	021062	02/10/2025		Funds Transfer Paymer	0.00	400.00
09/10/2025	RFP_P SHARMA	04/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
09/10/2025	021235	09/10/2025		Funds Transfer Paymer	0.00	400.00
16/10/2025	RFP_P SHARMA	11/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
16/10/2025	021384	16/10/2025		Funds Transfer Paymer	0.00	400.00
23/10/2025	RFP_P SHARMA	18/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
23/10/2025	021540	23/10/2025		Funds Transfer Paymer	0.00	400.00
30/10/2025	RFP_P SHARMA	25/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
30/10/2025	021677	30/10/2025		Funds Transfer Paymer	0.00	400.00
Total:					2,000.00	2,000.00
Creditor: 11601 - Forms Express Pty Ltd						
09/10/2025	256154	07/10/2025	A4 Brochure Firebreak Flyers	Creditors Invoice	2,062.50	0.00
09/10/2025	021236	09/10/2025		Funds Transfer Paymer	0.00	2,062.50
Total:					2,062.50	2,062.50
Creditor: 11602 - Qube Energy Pty Ltd						
30/10/2025	LHL01103	27/10/2025	SHAC Drum Chlorine	Creditors Invoice	4,900.67	0.00

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
30/10/2025	021678	30/10/2025		Funds Transfer Paymer	0.00	4,900.67
Total:					4,900.67	4,900.67
Creditor: 11604 - R11 Technology						
09/10/2025	48071	18/09/2025	Call Flow Optimization	Creditors Invoice	6,336.00	0.00
09/10/2025	021237	09/10/2025		Funds Transfer Paymer	0.00	6,336.00
Total:					6,336.00	6,336.00
Creditor: 11610 - Tracy Brunstrom and Hammond Pty Ltd						
30/10/2025	INV0022393	02/10/2025	Consulting Fees	Creditors Invoice	13,373.25	0.00
30/10/2025	021679	30/10/2025		Funds Transfer Paymer	0.00	13,373.25
Total:					13,373.25	13,373.25
Creditor: 11616 - RP Infrastructure Pty Ltd						
16/10/2025	CT000474 CLAIM 5 SEPTEMBER 25	03/10/2025	Wedgefield Route 1	Creditors Invoice	30,525.77	0.00
16/10/2025	021385	16/10/2025		Funds Transfer Paymer	0.00	30,525.77
Total:					30,525.77	30,525.77
Creditor: 11620 - Brandon Nicholas Botes						
02/10/2025	RFP_B BOTES	27/09/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
02/10/2025	021063	02/10/2025		Funds Transfer Paymer	0.00	400.00
09/10/2025	RFP_B BOTES	04/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
09/10/2025	021238	09/10/2025		Funds Transfer Paymer	0.00	400.00
16/10/2025	RFP_B BOTES	11/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
16/10/2025	021386	16/10/2025		Funds Transfer Paymer	0.00	400.00
23/10/2025	RFP_B BOTES	18/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
23/10/2025	021541	23/10/2025		Funds Transfer Paymer	0.00	400.00
30/10/2025	RFP_B BOTES	25/10/2025	Rental Reimbursement	Creditors Invoice	400.00	0.00
30/10/2025	021680	30/10/2025		Funds Transfer Paymer	0.00	400.00
Total:					2,000.00	2,000.00
Creditor: 11630 - Mayank Bharatkumar Prajapati						
02/10/2025	RFP_M PRAJAPATI	27/09/2025	Mortgage Reimbursement	Creditors Invoice	675.00	0.00
02/10/2025	021064	02/10/2025		Funds Transfer Paymer	0.00	675.00
09/10/2025	RFP_M PRAJAPATI	04/10/2025	Mortgage Reimbursement	Creditors Invoice	675.00	0.00
09/10/2025	021239	09/10/2025		Funds Transfer Paymer	0.00	675.00
16/10/2025	RFP_M PRAJAPATI	11/10/2025	Mortgage Reimbursement	Creditors Invoice	675.00	0.00
16/10/2025	021387	16/10/2025		Funds Transfer Paymer	0.00	675.00
23/10/2025	RFP_M PRAJAPATI	18/10/2025	Mortgage Reimbursement	Creditors Invoice	675.00	0.00
23/10/2025	021542	23/10/2025		Funds Transfer Paymer	0.00	675.00
30/10/2025	RFP_M PRAJAPATI	25/10/2025	Mortgage Reimbursement	Creditors Invoice	675.00	0.00
30/10/2025	021681	30/10/2025		Funds Transfer Paymer	0.00	675.00
Total:					3,375.00	3,375.00
Creditor: 11632 - The Trustee for PM Clinton Trust						
23/10/2025	INV-0558A	21/10/2025	New Flooring Depot 20% Deposit	Creditors Invoice	20,747.06	0.00
23/10/2025	021543	23/10/2025		Funds Transfer Paymer	0.00	20,747.06
Total:					20,747.06	20,747.06
Creditor: 11643 - Crayon Australia Pty Ltd						
09/10/2025	4403021457	09/07/2025	Microsoft Annual Fees	Creditors Invoice	11,784.96	0.00
09/10/2025	4404000631	23/09/2025	Fortinet FortiGate August 2025 Original Inv 4403022505	\$APCREDIT	-2,528.58	0.00
09/10/2025	4404000629	23/09/2025	Fortinet FortiGate July 2025 Original Invoice 4403022708	\$APCREDIT	-2,447.30	0.00
09/10/2025	4404000630	23/09/2025	Azure Plan August Original invoice 4403022494	\$APCREDIT	-17,043.00	0.00
09/10/2025	4403021457A	09/07/2025	Microsoft Annual Fees 30.06.25 to 29.06.2026	Creditors Invoice	11,784.96	0.00
09/10/2025	CN4403021457	09/07/2025	INV 4403021457 Credit to put in schedule	\$APCREDIT	-11,784.96	0.00

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
09/10/2025	4403022708A	16/09/2025	Fortinet Firewall July 2025	Creditors Invoice	2,447.30	0.00
09/10/2025	4403022705	16/09/2025	Microsoft Annual Fees 01/07/2025 - 30/06/2026	Creditors Invoice	417,269.61	0.00
09/10/2025	021240	09/10/2025		Funds Transfer Paymer	0.00	409,482.99
16/10/2025	4403022494	09/09/2025	Azure Plan To be credited on 4404000630	Creditors Invoice	17,043.00	0.00
16/10/2025	4403022505	09/09/2025	Fortinet Firewall To be credited on 4404000631	Creditors Invoice	2,528.58	0.00
16/10/2025	4403023274	08/10/2025	Azure Plan September 2025	Creditors Invoice	20,099.07	0.00
16/10/2025	4403022779	24/09/2025	Fortinet FortiGate August 2025	Creditors Invoice	22,018.89	0.00
16/10/2025	4403023299	08/10/2025	Fortinet Fortigate September 2025	Creditors Invoice	2,446.96	0.00
16/10/2025	021388	16/10/2025		Funds Transfer Paymer	0.00	64,136.50
Total:					473,619.49	473,619.49
Creditor: 11648 - Vision Intelligence Pty Ltd						
09/10/2025	2853147	02/10/2025	Timelapse Camera at Marina Playground	Creditors Invoice	1,530.10	0.00
09/10/2025	021241	09/10/2025		Funds Transfer Paymer	0.00	1,530.10
Total:					1,530.10	1,530.10
Creditor: 11649 - CPD Training Pty Ltd						
16/10/2025	CPD1416156	05/06/2025	CPC60121 1st Installment	Creditors Invoice	1,500.00	0.00
16/10/2025	021389	16/10/2025		Funds Transfer Paymer	0.00	1,500.00
Total:					1,500.00	1,500.00
Creditor: 11652 - Humanforce						
09/10/2025	71726-40637	27/09/2025	HumanForce	Creditors Invoice	3,553.00	0.00
09/10/2025	021242	09/10/2025		Funds Transfer Paymer	0.00	3,553.00
Total:					3,553.00	3,553.00
Creditor: 11656 - CORSIGN WA Pty Ltd						
09/10/2025	00098547	17/09/2025	Signage	Creditors Invoice	211.20	0.00
09/10/2025	021243	09/10/2025		Funds Transfer Paymer	0.00	211.20
30/10/2025	00099312	16/10/2025	SDS Sign	Creditors Invoice	220.00	0.00
30/10/2025	021682	30/10/2025		Funds Transfer Paymer	0.00	220.00
Total:					431.20	431.20
Creditor: 11657 - Kennedy Muinde						
02/10/2025	RFP_K MUINDE	27/09/2025	Reimbursement Rent	Creditors Invoice	400.00	0.00
02/10/2025	021065	02/10/2025		Funds Transfer Paymer	0.00	400.00
09/10/2025	RFP_K MUINDE	04/10/2025	Reimbursement Rent	Creditors Invoice	400.00	0.00
09/10/2025	021244	09/10/2025		Funds Transfer Paymer	0.00	400.00
16/10/2025	RFP_K MUINDE	11/10/2025	Reimbursement Rent	Creditors Invoice	400.00	0.00
16/10/2025	021390	16/10/2025		Funds Transfer Paymer	0.00	400.00
23/10/2025	RFP_K MUINDE	18/10/2025	Reimbursement Rent	Creditors Invoice	400.00	0.00
23/10/2025	021544	23/10/2025		Funds Transfer Paymer	0.00	400.00
30/10/2025	RFP_K MUINDE	25/10/2025	Reimbursement Rent	Creditors Invoice	400.00	0.00
30/10/2025	021683	30/10/2025		Funds Transfer Paymer	0.00	400.00
Total:					2,000.00	2,000.00
Creditor: 11658 - TEC Services Australia Pty Ltd						
02/10/2025	100372	24/09/2025	SHAC Rectify Pool Slide	Creditors Invoice	2,139.39	0.00
02/10/2025	021066	02/10/2025		Funds Transfer Paymer	0.00	2,139.39
23/10/2025	100484	14/10/2025	Complete Form 5	Creditors Invoice	594.00	0.00
23/10/2025	100283	15/09/2025	Sign D Curve Breakers Installation	Creditors Invoice	660.00	0.00
23/10/2025	021545	23/10/2025		Funds Transfer Paymer	0.00	1,254.00
Total:					3,393.39	3,393.39
Creditor: 11665 - Craig Zanotti						
23/10/2025	RFP_C ZANOTTI_20102025	20/10/2025	Utilites Reimbursement	Creditors Invoice	79.00	0.00

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
23/10/2025	021546	23/10/2025		Funds Transfer Paymer	0.00	79.00
Total:					79.00	79.00
Creditor: 11669 - Bishops Transport Pty Ltd						
09/10/2025	B327506	03/10/2025	Freight	Creditors Invoice	228.80	0.00
09/10/2025	B324639	15/09/2025	Freight	Creditors Invoice	3,581.50	0.00
09/10/2025	B325615	22/09/2025	Freight	Creditors Invoice	738.90	0.00
09/10/2025	021245	09/10/2025		Funds Transfer Paymer	0.00	4,549.20
16/10/2025	B328588	10/10/2025	Freight	Creditors Invoice	2,446.62	0.00
16/10/2025	021391	16/10/2025		Funds Transfer Paymer	0.00	2,446.62
Total:					6,995.82	6,995.82
Creditor: 11670 - FYFE Pty Ltd						
23/10/2025	265416	30/09/2025	Landfill Slope Gradient Survey	Creditors Invoice	8,929.47	0.00
23/10/2025	021547	23/10/2025		Funds Transfer Paymer	0.00	8,929.47
Total:					8,929.47	8,929.47
Creditor: 11673 - Eurofins ARL Pty Ltd						
23/10/2025	AU14-1000354	21/10/2025	Solid Samples	Creditors Invoice	165.00	0.00
23/10/2025	021548	23/10/2025		Funds Transfer Paymer	0.00	165.00
Total:					165.00	165.00
Creditor: 11675 - Shania McCurdy						
02/10/2025	RFP_SHANIA MCCURDY_25092025A	26/09/2025	Travel Incidentals ROCS 2 Training	Creditors Invoice	222.68	0.00
02/10/2025	021067	02/10/2025		Funds Transfer Paymer	0.00	222.68
23/10/2025	RFP_S MCCURDY_08082025	13/10/2025	Travel Incidentals ROCS 1 Training	Creditors Invoice	195.12	0.00
23/10/2025	021549	23/10/2025		Funds Transfer Paymer	0.00	195.12
Total:					417.80	417.80
Creditor: 11678 - Setonix Digital Pty Ltd						
09/10/2025	INV-0261	30/09/2025	Consulting Service for Optimisation September 2025	Creditors Invoice	10,081.50	0.00
09/10/2025	021246	09/10/2025		Funds Transfer Paymer	0.00	10,081.50
Total:					10,081.50	10,081.50
Creditor: 11679 - Pomona Pumps Pty Ltd						
09/10/2025	INV-7654	14/09/2025	Flow Propeller Pump Set 10% Contract	Creditors Invoice	52,250.00	0.00
09/10/2025	021247	09/10/2025		Funds Transfer Paymer	0.00	52,250.00
Total:					52,250.00	52,250.00
Creditor: 11687 - Ngaarda Media Aboriginal Corporation						
02/10/2025	INV-1365	18/08/2025	Photography & Videography	Creditors Invoice	3,828.00	0.00
02/10/2025	021068	02/10/2025		Funds Transfer Paymer	0.00	3,828.00
Total:					3,828.00	3,828.00
Creditor: 11693 - Rhiannon Dower						
02/10/2025	RFP_R DOWER_25092025	25/09/2025	Reimbursement - Goods	Creditors Invoice	26.00	0.00
02/10/2025	021069	02/10/2025		Funds Transfer Paymer	0.00	26.00
Total:					26.00	26.00
Creditor: 11700 - Anstat Pty Ltd						
02/10/2025	SAU02RC-108028	28/07/2025	Lawlex Subscription 24/07/2025 to 23/07/2026	Creditors Invoice	1,633.50	0.00

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
02/10/2025	021070	02/10/2025		Funds Transfer Paymer	0.00	1,633.50
Total:					1,633.50	1,633.50
Creditor: 11703 - Ronald Stanley Yuryevich						
09/10/2025	RY - SEPT 2025 CMR REBURS.	08/10/2025	Commissioner Payment	Creditors Invoice	22,148.21	0.00
09/10/2025	021248	09/10/2025		Funds Transfer Paymer	0.00	22,148.21
Total:					22,148.21	22,148.21
Creditor: 11704 - Martin Aldridge						
09/10/2025	M. ALDRIDGE - SEPT 2025	08/10/2025	Commissioner Payment	Creditors Invoice	16,961.78	0.00
09/10/2025	021249	09/10/2025		Funds Transfer Paymer	0.00	16,961.78
Total:					16,961.78	16,961.78
Creditor: 11705 - Jessica Jane Shaw						
09/10/2025	J. SHAW - SEPT 2025	08/10/2025	Commissioner Payment	Creditors Invoice	15,367.71	0.00
09/10/2025	021250	09/10/2025		Funds Transfer Paymer	0.00	15,367.71
Total:					15,367.71	15,367.71
Creditor: 11708 - Lenimann Investments						
30/10/2025	INV-0175A	25/09/2025	Wreath for Mr Cater's Service	Creditors Invoice	265.00	0.00
30/10/2025	021684	30/10/2025		Funds Transfer Paymer	0.00	265.00
Total:					265.00	265.00
Creditor: 11709 - Thinktank Media Pty Ltd						
16/10/2025	14414	01/10/2025	Corporate PA Summit 2025	Creditors Invoice	5,529.15	0.00
16/10/2025	021392	16/10/2025		Funds Transfer Paymer	0.00	5,529.15
Total:					5,529.15	5,529.15
Creditor: 11710 - Amber Whant						
16/10/2025	RFP_A WHANT_06102025	06/10/2025	Study Reimbursement	Creditors Invoice	1,435.00	0.00
16/10/2025	021393	16/10/2025		Funds Transfer Paymer	0.00	1,435.00
Total:					1,435.00	1,435.00
Creditor: 11712 - Avalon Real Estate						
09/10/2025	INV-0188B	02/10/2025	October 2025 Routine Inspections	Creditors Invoice	352.00	0.00
09/10/2025	INV-0187A	02/10/2025	August Routine Inspections	Creditors Invoice	616.00	0.00
09/10/2025	INV-0189A	02/10/2025	Routine Inspections September 2025	Creditors Invoice	176.00	0.00
09/10/2025	021251	09/10/2025		Funds Transfer Paymer	0.00	1,144.00
16/10/2025	INV-0191A	08/10/2025	PCR	Creditors Invoice	495.00	0.00
16/10/2025	021394	16/10/2025		Funds Transfer Paymer	0.00	495.00
23/10/2025	INV-0198	17/10/2025	PCR	Creditors Invoice	495.00	0.00
23/10/2025	INV-0196	15/10/2025	PCR	Creditors Invoice	275.00	0.00
23/10/2025	INV-0197AA	15/10/2025	PCR	Creditors Invoice	495.00	0.00
23/10/2025	021550	23/10/2025		Funds Transfer Paymer	0.00	1,265.00
Total:					2,904.00	2,904.00
Creditor: 11715 - Firesafe Resource and Industrial Pty Ltd						
23/10/2025	FR01546	20/10/2025	JDH Exit Sign Repair	Creditors Invoice	291.50	0.00
23/10/2025	021551	23/10/2025		Funds Transfer Paymer	0.00	291.50
30/10/2025	FR01628	27/10/2025	Bowls Club Remount Extinguisher	Creditors Invoice	178.75	0.00
30/10/2025	FR01634	28/10/2025	SHAC Extinguisher Disposal	Creditors Invoice	603.90	0.00
30/10/2025	FR01635	28/10/2025	Landfill Install Fire Extinguisher	Creditors Invoice	200.75	0.00
30/10/2025	021685	30/10/2025		Funds Transfer Paymer	0.00	983.40
Total:					1,274.90	1,274.90
Creditor: 11727 - Swan Towing						

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
30/10/2025	00332408	30/09/2025	Stand PipeMurdoch Drive	Creditors Invoice	297.00	0.00
30/10/2025	021686	30/10/2025		Funds Transfer Paymer	0.00	297.00
Total:					297.00	297.00
Creditor: 99999 - Sundry Eft						
09/10/2025	Opening Balances Credits	26/09/2025	Sundry EFT	Creditors Invoice	2,709.10	0.00
09/10/2025	D000001185	26/09/2025	Sundry EFT	Creditors Invoice	100.00	0.00
09/10/2025	D000001038	26/09/2025	Sundry EFT	Creditors Invoice	100.00	0.00
09/10/2025	D000000792	26/09/2025	Sundry EFT	Creditors Invoice	100.00	0.00
09/10/2025	D000000635	26/09/2025	Sundry EFT	Creditors Invoice	100.00	0.00
09/10/2025	D000000449	26/09/2025	Sundry EFT	Creditors Invoice	100.00	0.00
09/10/2025	D000000157	26/09/2025	Sundry EFT	Creditors Invoice	100.00	0.00
09/10/2025	D000000059	26/09/2025	Sundry EFT	Creditors Invoice	100.00	0.00
02/10/2025	RFP_HEDLAND VOLLEYBALL_011025	01/10/2025	Sundry EFT	Creditors Invoice	5,000.00	0.00
02/10/2025	RFP_B HUNTER_29092025	29/09/2025	Sundry EFT	Creditors Invoice	3,000.00	0.00
02/10/2025	RFP_S BENNETT_29092025	29/09/2025	Sundry EFT	Creditors Invoice	1,000.00	0.00
02/10/2025	RFP_A FITZGERALD_17092025	17/09/2025	Sundry EFT	Creditors Invoice	42.50	0.00
02/10/2025	RFP_AMG CIVIL_25092025	25/09/2025	Sundry EFT	Creditors Invoice	3,889.60	0.00
02/10/2025	021071	02/10/2025	Sundry EFT	Funds Transfer Paymer	0.00	5,000.00
02/10/2025	021072	02/10/2025	Sundry EFT	Funds Transfer Paymer	0.00	3,000.00
02/10/2025	021073	02/10/2025	Sundry EFT	Funds Transfer Paymer	0.00	1,000.00
02/10/2025	021074	02/10/2025	Sundry EFT	Funds Transfer Paymer	0.00	42.50
02/10/2025	021075	02/10/2025	Sundry EFT	Funds Transfer Paymer	0.00	3,889.60
09/10/2025	RFP_A CLARK_02102025	02/10/2025	Sundry EFT	Creditors Invoice	400.00	0.00
09/10/2025	RFP_C COFFEY_02102025	02/10/2025	Sundry EFT	Creditors Invoice	157.00	0.00
09/10/2025	021252	09/10/2025	Sundry EFT	Funds Transfer Paymer	0.00	2,709.10
09/10/2025	021253	09/10/2025	Sundry EFT	Funds Transfer Paymer	0.00	100.00
09/10/2025	021254	09/10/2025	Sundry EFT	Funds Transfer Paymer	0.00	100.00
09/10/2025	021255	09/10/2025	Sundry EFT	Funds Transfer Paymer	0.00	100.00
09/10/2025	021256	09/10/2025	Sundry EFT	Funds Transfer Paymer	0.00	100.00
09/10/2025	021257	09/10/2025	Sundry EFT	Funds Transfer Paymer	0.00	100.00
09/10/2025	021258	09/10/2025	Sundry EFT	Funds Transfer Paymer	0.00	100.00
09/10/2025	021259	09/10/2025	Sundry EFT	Funds Transfer Paymer	0.00	100.00
09/10/2025	021260	09/10/2025	Sundry EFT	Funds Transfer Paymer	0.00	400.00
09/10/2025	021261	09/10/2025	Sundry EFT	Funds Transfer Paymer	0.00	157.00
16/10/2025	RFP_B RUTHERFORD_10102025	10/10/2025	Sundry EFT	Creditors Invoice	398.00	0.00
16/10/2025	RFP_PILBARA FOR PURPOSE_101025	10/10/2025	Sundry EFT	Creditors Invoice	605.00	0.00
16/10/2025	RFP_MOUSE PROMOTIONS_10102025	10/10/2025	Sundry EFT	Creditors Invoice	3,300.00	0.00
16/10/2025	RFP_NATIONAL TROPHIES_22092025	22/09/2025	Sundry EFT	Creditors Invoice	1,210.20	0.00
16/10/2025	RFP_Y WANG_13102025	13/10/2025	Sundry EFT	Creditors Invoice	110.00	0.00
16/10/2025	021395	16/10/2025	Sundry EFT	Funds Transfer Paymer	0.00	398.00
16/10/2025	021396	16/10/2025	Sundry EFT	Funds Transfer Paymer	0.00	605.00
16/10/2025	021397	16/10/2025	Sundry EFT	Funds Transfer Paymer	0.00	3,300.00
16/10/2025	021398	16/10/2025	Sundry EFT	Funds Transfer Paymer	0.00	1,210.20
16/10/2025	021399	16/10/2025	Sundry EFT	Funds Transfer Paymer	0.00	110.00
23/10/2025	RFP_EMOTIONAL ETCHINGS_2010202	20/10/2025	Sundry EFT	Creditors Invoice	1,100.00	0.00
23/10/2025	RFP_ABORIGINAL ART_17102025	17/10/2025	Sundry EFT	Creditors Invoice	14,500.00	0.00
23/10/2025	RFP_T BENNELL_20102025	20/10/2025	Sundry EFT	Creditors Invoice	1,000.00	0.00
23/10/2025	021552	23/10/2025	Sundry EFT	Funds Transfer Paymer	0.00	1,100.00
23/10/2025	021553	23/10/2025	Sundry EFT	Funds Transfer Paymer	0.00	14,500.00
23/10/2025	021554	23/10/2025	Sundry EFT	Funds Transfer Paymer	0.00	1,000.00
Total:					39,121.40	39,121.40
					10,874,672.63	10,874,672.63

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of October 2025

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
Municipal Fund Account						
EFT Payments						
				Creditors	\$ 10,874,672.63	
				Payroll	\$ 1,885,010.79	
Direct Debits						
				Merchant Fees	\$ 4,817.49	
				Credit cards	\$ 81,916.56	
				WA Treasury Loans	\$ 247,973.64	
				Smartrider fees	\$ 137.75	
				Other fees	\$ 2,322.04	
<hr/>						
					Total	\$ 13,096,850.90
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TOWN OF PORT HEDLAND

Credit cards payments for the month of Oct 2025

Cardholder name	Cardholder account	Cardholder limit \$	Amount \$
XXXXXXXXXX	4336 - xxxx - xxxx - 5690	\$	0.00
XXXXXXXXXX	4336 - xxxx - xxxx - 7297 new card	\$ 15,000.00	\$ 119.73
XXXXXXXXXX	4337 - xxxx - xxxx - 8848	\$	0.00
XXXXXXXXXX	4337 - xxxx - xxxx - 5152 new card	\$ 5,000.00	\$ 920.00
XXXXXXXXXX	4336 - xxxx - xxxx - 7366	\$ 20,000.00	\$ 0.00
XXXXXXXXXX	4336 - xxxx - xxxx - 6048	\$	0.00
XXXXXXXXXX	4336 - xxxx - xxxx - 7649 new card	\$ 10,000.00	\$ 30.00
XXXXXXXXXX	4336 - xxxx - xxxx - 6947	\$ 5,000.00	\$ 22.90
XXXXXXXXXX	4336 - xxxx - xxxx - 0609	\$	0.00
XXXXXXXXXX	4336 - xxxx - xxxx - 6465 new card	\$ 15,000.00	\$ 641.38
XXXXXXXXXX	4336 - xxxx - xxxx - 6662	\$ 15,000.00	\$ 1,170.81
XXXXXXXXXX	4336 - xxxx - xxxx - 9981	\$ 10,000.00	\$ 437.40
XXXXXXXXXX	4715 - xxxx - xxxx - 9264	\$ 5,000.00	\$ 0.00
XXXXXXXXXX	4715 - xxxx - xxxx - 0302	\$	286.50
XXXXXXXXXX	4715 - xxxx - xxxx - 5095 new card	\$ 20,000.00	\$ 55.85
XXXXXXXXXX	4715 - xxxx - xxxx - 6954	\$ 2,000.00	\$ 0.00
XXXXXXXXXX	4336 - xxxx - xxxx - 6022	\$ 5,000.00	\$ 2,867.20
XXXXXXXXXX	4336 - xxxx - xxxx - 5308	\$	29.59
XXXXXXXXXX	4717 - xxxx - xxxx - 2149 new card	\$ 10,000.00	\$ 8,458.30
XXXXXXXXXX	4716 - xxxx - xxxx - 0839	\$	0.00
XXXXXXXXXX	4716 - xxxx - xxxx - 5160 new card	\$ 5,000.00	\$ 2,500.00
XXXXXXXXXX	4336 - xxxx - xxxx - 1907	\$ 10,000.00	\$ 5,734.29
XXXXXXXXXX	4336 - xxxx - xxxx - 0859	\$ 10,000.00	\$ 0.00
XXXXXXXXXX	4336 - xxxx - xxxx - 3424	\$	317.44
XXXXXXXXXX	4718 - xxxx - xxxx - 5150 new card	\$ 5,000.00	\$ 1,517.66
XXXXXXXXXX	4336 - xxxx - xxxx - 0004	\$	0.00
XXXXXXXXXX	4336 - xxxx - xxxx - 6605 new card	\$ 10,000.00	\$ 2,267.80
XXXXXXXXXX	4715 - xxxx - xxxx - 2027	\$	0.00
XXXXXXXXXX	4715 - xxxx - xxxx - 0846 new card	\$ 5,000.00	\$ 1,342.55
XXXXXXXXXX	4715 - xxxx - xxxx - 0326 new card	\$ 10,000.00	\$ 5,691.04
NAB interest and other charges			\$ 106.20
TOTAL			<u>\$ 34,516.64</u>

At the Town of Port Hedland, the Council's Corporate Services Directorate and Finance Team have an overriding objective of providing quality corporate governance; accountability; transparency and compliance and welcome any questions or queries on the credit card statements from not just Elected Members, but the public in general.



NAB Connect

Transaction History Report

Account details		Account balance summary	
Account name	XXXXXXXXX	Opening balance:	0.00 CR
Account number	4336-xxxx-xxxx-5690	Total credits:	0.00 CR
Currency	AUD	Total debits:	0.00 DR
		Closing balance:	0.00 CR
		Date from:	01 October 2025
		Date to:	31 October 2025
Transaction details			

No transactions found.

Transaction History Report (Continued)

Account details		Account balance summary	
Account name	XXXXXXXXX	Opening balance:	0.00 CR
Account number	4336-xxxx-xxxx-8848	Total credits:	0.00 CR
Currency	AUD	Total debits:	0.00 DR
		Closing balance:	0.00 CR
		Date from:	01 October 2025
		Date to:	31 October 2025

Transaction details	
No transactions found.	

Transaction History Report (Continued)

Account details		Account balance summary	
Account name	XXXXXXXXX	Opening balance:	0.00 CR
Account number	4336-xxxx-xxxx-7366	Total credits:	0.00 CR
Currency	AUD	Total debits:	0.00 DR
		Closing balance:	0.00 CR
		Date from:	01 October 2025
		Date to:	31 October 2025

Transaction details	
No transactions found.	

Transaction History Report (Continued)

Account details		Account balance summary	
Account name	XXXXXXXXX	Opening balance:	0.00 CR
Account number	4336-xxxx-xxxx-6048	Total credits:	0.00 CR
Currency	AUD	Total debits:	0.00 DR
		Closing balance:	0.00 CR
		Date from:	01 October 2025
		Date to:	31 October 2025

Transaction details

No transactions found.

Transaction History Report (Continued)

Account details		Account balance summary	
Account name	XXXXXXXXX	Opening balance:	0.00 CR
Account number	4336-xxxx-xxxx-6947	Total credits:	0.00 CR
Currency	AUD	Total debits:	22.90 DR
		Closing balance:	0.00 CR
		Date from:	01 October 2025
		Date to:	31 October 2025

Transaction details					
Date	Narrative	Reference number	Debit amount	Credit amount	EOD balance
01/10/2025	CREDIT CARD PURCHASE MI CASA KITCHENWARES SOUTH HEDLAND		22.90 DR		22.90 DR

Transaction History Report (Continued)

Account details		Account balance summary	
Account name	XXXXXXXXX	Opening balance:	0.00 CR
Account number	4336-xxxx-xxxx-6662	Total credits:	0.00 CR
Currency	AUD	Total debits:	1,170.81 DR
		Closing balance:	0.00 CR
		Date from:	01 October 2025
		Date to:	31 October 2025

Transaction details					
Date	Narrative	Reference number	Debit amount	Credit amount	EOD balance
08/10/2025	CREDIT CARD PURCHASE WHENIWORK.COM WHENIWORK.COMMN		740.14 DR		740.14 DR
22/10/2025	CREDIT CARD PURCHASE BIGW ONLINE BELLA VISTA		136.00 DR		
22/10/2025	CREDIT CARD PURCHASE TEMU.COM PARRAMATTA		294.67 DR		430.67 DR

Transaction History Report (Continued)

Account details		Account balance summary	
Account name	XXXXXXXXX	Opening balance:	0.00 CR
Account number	4336-xxxx-xxxx-0609	Total credits:	0.00 CR
Currency	AUD	Total debits:	0.00 DR
		Closing balance:	0.00 CR
		Date from:	01 October 2025
		Date to:	31 October 2025

Transaction details	
No transactions found.	

Transaction History Report (Continued)

Account details	Account balance summary
Account name XXXXXXXXX	Opening balance: 0.00 CR
Account number 4336-xxxx-xxxx-9981	Total credits: 25.00 CR
Currency AUD	Total debits: 437.40 DR
	Closing balance: 0.00 CR
	Date from: 01 October 2025
	Date to: 31 October 2025

Transaction details

Date	Narrative	Reference number	Debit amount	Credit amount	EOD balance
08/10/2025	CREDIT CARD PURCHASE HARBOUR CAFE PORT HEDLAND		260.00 DR		260.00 DR
13/10/2025	CREDIT CARD REFUND KMART Mulgrave			25.00 CR	
13/10/2025	CREDIT CARD PURCHASE KMART Mulgrave		75.00 DR		50.00 DR
17/10/2025	CREDIT CARD PURCHASE SQ *FREYJA'S KITCHEN Port Hedland		34.00 DR		
17/10/2025	CREDIT CARD PURCHASE WOOLWORTHS/PORT HEDLAND SPORT HEDLAND		68.40 DR		102.40 DR

Transaction History Report (Continued)

Account details		Account balance summary	
Account name	XXXXXXXXX	Opening balance:	0.00 CR
Account number	4336-xxxx-xxxx-9264	Total credits:	0.00 CR
Currency	AUD	Total debits:	0.00 DR
		Closing balance:	0.00 CR
		Date from:	01 October 2025
		Date to:	31 October 2025

Transaction details

No transactions found.

Transaction History Report (Continued)

Account details		Account balance summary	
Account name	XXXXXXXXX	Opening balance:	0.00 CR
Account number	4336-xxxx-xxxx-0302	Total credits:	0.00 CR
Currency	AUD	Total debits:	286.50 DR
		Closing balance:	0.00 CR
		Date from:	01 October 2025
		Date to:	31 October 2025

Transaction details					
Date	Narrative	Reference number	Debit amount	Credit amount	EOD balance
27/10/2025	CREDIT CARD PURCHASE STARLINK INTERNET Sydney		286.50 DR		286.50 DR

Transaction History Report (Continued)

Account details		Account balance summary	
Account name	XXXXXXXXX	Opening balance:	0.00 CR
Account number	4336-xxxx-xxxx-6954	Total credits:	0.00 CR
Currency	AUD	Total debits:	0.00 DR
		Closing balance:	0.00 CR
		Date from:	01 October 2025
		Date to:	31 October 2025

Transaction details

No transactions found.

Transaction History Report (Continued)

Account details	Account balance summary
Account name XXXXXXXXX	Opening balance: 0.00 CR
Account number 4336-xxxx-xxxx-6022	Total credits: 599.00 CR
Currency AUD	Total debits: 2,867.20 DR
	Closing balance: 0.00 CR
	Date from: 01 October 2025
	Date to: 31 October 2025

Transaction details

Date	Narrative	Reference number	Debit amount	Credit amount	EOD balance
01/10/2025	CREDIT CARD PURCHASE WWW.ONEPLANEV* ONEPLAN LONDON		135.48 DR		135.48 DR
02/10/2025	CREDIT CARD PURCHASE COLES 0385 SOUTH HEDLAND		91.45 DR		91.45 DR
03/10/2025	CREDIT CARD PURCHASE EDUCATIONAL ART SUPP NEDLANDS		186.95 DR		186.95 DR
06/10/2025	CREDIT CARD PURCHASE TEMU.COM PARRAMATTA		191.24 DR		191.24 DR
07/10/2025	CREDIT CARD PURCHASE SP UPDOWN DESKS AUST KEYSBOROUGH		1,183.00 DR		1,183.00 DR
14/10/2025	CREDIT CARD PURCHASE COLES 0385 SOUTH HEDLAND		60.00 DR		60.00 DR
16/10/2025	CREDIT CARD REFUND TRYBOOKING PTY LTD SOUTH YARRA			599.00 CR	599.00 CR
17/10/2025	CREDIT CARD PURCHASE ZLR*Creations by Amber South Hedland		324.54 DR		
17/10/2025	CREDIT CARD PURCHASE ZLR*Creations by Amber South Hedland		324.54 DR		649.08 DR
29/10/2025	CREDIT CARD PURCHASE TICKETS*OUR BUSINE 0404900312		185.00 DR		
29/10/2025	CREDIT CARD PURCHASE TICKETS*OUR BUSINE 0404900312		185.00 DR		370.00 DR

Transaction History Report (Continued)

Account details		Account balance summary	
Account name	XXXXXXXXX	Opening balance:	0.00 CR
Account number	4336-xxxx-xxxx-5308	Total credits:	599.00 CR
Currency	AUD	Total debits:	29.59 DR
		Closing balance:	0.00 CR
		Date from:	01 October 2025
		Date to:	31 October 2025

Transaction details					
Date	Narrative	Reference number	Debit amount	Credit amount	EOD balance
01/10/2025	CREDIT CARD PURCHASE UBER *ONE MEMBERSHIP SYDNEY		9.99 DR		
01/10/2025	CREDIT CARD PURCHASE DELAWARE NORTH RETAI REDCLIFFE		19.60 DR		29.59 DR
06/10/2025	CREDIT CARD REFUND TRYBOOKING PTY LTD SOUTH YARRA			599.00 CR	599.00 CR

Transaction History Report (Continued)

Account details		Account balance summary	
Account name	XXXXXXXXX	Opening balance:	0.00 CR
Account number	4336-xxxx-xxxx-0839	Total credits:	0.00 CR
Currency	AUD	Total debits:	0.00 DR
		Closing balance:	0.00 CR
		Date from:	01 October 2025
		Date to:	31 October 2025

Transaction details	
No transactions found.	

Transaction History Report (Continued)

Account details	Account balance summary
Account name XXXXXXXXX	Opening balance: 0.00 CR
Account number 4336-xxxx-xxxx-1907	Total credits: 0.00 CR
Currency AUD	Total debits: 5,734.29 DR
	Closing balance: 0.00 CR
	Date from: 01 October 2025
	Date to: 31 October 2025

Transaction details

Date	Narrative	Reference number	Debit amount	Credit amount	EOD balance
01/10/2025	CREDIT CARD PURCHASE FACEBK *WYR3N2V4Y2 fb.me/ads		388.97 DR		388.97 DR
03/10/2025	CREDIT CARD PURCHASE METACDN PTY LTD MELBOURNE		140.93 DR		140.93 DR
07/10/2025	CREDIT CARD PURCHASE EMBED SOCIAL PATRICH		74.40 DR		74.40 DR
09/10/2025	CREDIT CARD PURCHASE TWILIO INC TWILIO.COM CA		121.93 DR		121.93 DR
13/10/2025	CREDIT CARD PURCHASE Synergy Wholesale 61383999483		250.00 DR		
13/10/2025	CREDIT CARD PURCHASE Synergy Wholesale 61383999483		250.00 DR		
13/10/2025	CREDIT CARD PURCHASE Synergy Wholesale 61383999483		250.00 DR		
13/10/2025	CREDIT CARD PURCHASE STORY BLOCKS*VIDEO STORYBLOCKS VA		556.67 DR		1,306.67 DR
14/10/2025	CREDIT CARD PURCHASE Synergy Wholesale 61383999483		250.00 DR		
14/10/2025	CREDIT CARD PURCHASE Synergy Wholesale 61383999483		250.00 DR		
14/10/2025	CREDIT CARD PURCHASE Synergy Wholesale 61383999483		250.00 DR		
14/10/2025	CREDIT CARD PURCHASE Synergy Wholesale 61383999483		250.00 DR		
14/10/2025	CREDIT CARD PURCHASE Synergy Wholesale 61383999483		250.00 DR		
14/10/2025	CREDIT CARD PURCHASE Synergy Wholesale 61383999483		250.00 DR		
14/10/2025	CREDIT CARD PURCHASE Synergy Wholesale 61383999483		250.00 DR		

Transaction History Report (Continued)

Date	Narrative	Reference number	Debit amount	Credit amount	EOD balance
14/10/2025	CREDIT CARD PURCHASE Synergy Wholesale 61383999483		250.00 DR		2,000.00 DR
15/10/2025	CREDIT CARD PURCHASE MANYCHAT.COM MANYCHAT.COM CA		38.83 DR		38.83 DR
16/10/2025	CREDIT CARD PURCHASE TRANSMITSMS.COM 60 CARRINGTON		101.90 DR		101.90 DR
21/10/2025	CREDIT CARD PURCHASE ZAPIER.COM/CHARGE ZAPIER.COM CA		47.24 DR		47.24 DR
22/10/2025	CREDIT CARD PURCHASE Intuit Mailchimp Sydney		60.85 DR		
22/10/2025	CREDIT CARD PURCHASE FACEBK *XT3C63V6B2 fb.me/ads		584.70 DR		645.55 DR
24/10/2025	CREDIT CARD PURCHASE ActiveCampaign 141-5235186 IL		531.50 DR		531.50 DR
27/10/2025	CREDIT CARD PURCHASE NEWS PTY LIMITED SURRY HILLS		16.00 DR		16.00 DR
30/10/2025	CREDIT CARD PURCHASE PICS.IO PICS.IO DE		320.37 DR		320.37 DR

Transaction History Report (Continued)

Account details		Account balance summary	
Account name	XXXXXXXXX	Opening balance:	0.00 CR
Account number	4336-xxxx-xxxx-0859	Total credits:	383.80 CR
Currency	AUD	Total debits:	0.00 DR
		Closing balance:	0.00 CR
		Date from:	01 October 2025
		Date to:	31 October 2025

Transaction details					
Date	Narrative	Reference number	Debit amount	Credit amount	EOD balance
06/10/2025	CREDIT CARD REFUND BUNNINGS GROUP LTD HAWTHORN EAST			383.80 CR	383.80 CR

Transaction History Report (Continued)

Account details		Account balance summary	
Account name	XXXXXXXXX	Opening balance:	0.00 CR
Account number	4336-xxxx-xxxx-3424	Total credits:	0.00 CR
Currency	AUD	Total debits:	317.44 DR
		Closing balance:	0.00 CR
		Date from:	01 October 2025
		Date to:	31 October 2025

Transaction details					
Date	Narrative	Reference number	Debit amount	Credit amount	EOD balance
02/10/2025	CREDIT CARD PURCHASE WOOLWORTHS/PORT HEDLAND SPORT HEDLAND		40.00 DR		
02/10/2025	CREDIT CARD PURCHASE WOOLWORTHS/PORT HEDLAND SPORT HEDLAND		80.00 DR		
02/10/2025	CREDIT CARD PURCHASE WOOLWORTHS/PORT HEDLAND SPORT HEDLAND		80.00 DR		
02/10/2025	CREDIT CARD PURCHASE WOOLWORTHS/PORT HEDLAND SPORT HEDLAND		87.59 DR		287.59 DR
03/10/2025	CREDIT CARD PURCHASE WOOLWORTHS/PORT HEDLAND SPORT HEDLAND		29.85 DR		29.85 DR

Transaction History Report (Continued)

Account details		Account balance summary	
Account name	XXXXXXXXX	Opening balance:	0.00 CR
Account number	4336-xxxx-xxxx-0004	Total credits:	0.00 CR
Currency	AUD	Total debits:	0.00 DR
		Closing balance:	0.00 CR
		Date from:	01 October 2025
		Date to:	31 October 2025

Transaction details

No transactions found.

Transaction History Report (Continued)

Account details		Account balance summary	
Account name	XXXXXXXXX	Opening balance:	0.00 CR
Account number	4336-xxxx-xxxx-2027	Total credits:	0.00 CR
Currency	AUD	Total debits:	0.00 DR
		Closing balance:	0.00 CR
		Date from:	01 October 2025
		Date to:	31 October 2025

Transaction details	
No transactions found.	

End of report

Transaction Summary

All amounts are tax inclusive and displayed in their billing currency

National Australia Bank, Statement Period 30 Sep 2025 to 28 Oct 2025

Posting Date	Tran Date	Account	Supplier	Expense Description **	Amount AUD
01 Oct 2025	30 Sep 2025	XXXX-XXXX-XXXX-0846	Www.Stgparts.Net	Water Truck - Grooved Spray Head (small) 3 inches x 3 (1004143)	1,261.70
01 Oct 2025	01 Oct 2025	XXXX-XXXX-XXXX-3831	Payment - Direct Debit Payment	-	-12,485.26
02 Oct 2025	30 Sep 2025	XXXX-XXXX-XXXX-0326	Post South Hedland Pos	GAC regulator postage fees	236.05
02 Oct 2025	30 Sep 2025	XXXX-XXXX-XXXX-0846	Pilbara Sporting Compa	Handle for BBQ trailer (ESKI) (1004220)	19.95
03 Oct 2025	01 Oct 2025	XXXX-XXXX-XXXX-0846	Bp Sth Hedland1928	Gas Bottle & Gas Purchase for Landfill BBQ	35.00
03 Oct 2025	02 Oct 2025	XXXX-XXXX-XXXX-0326	Ipy*ausactive	AusActive Membership 12 months	699.00
07 Oct 2025	06 Oct 2025	XXXX-XXXX-XXXX-5160	Karribi Developments P/L	Accommodation - Hybrid Worker Site Visit (Senior Building Surveyor)	920.00
07 Oct 2025	06 Oct 2025	XXXX-XXXX-XXXX-5160	Karribi Developments P/L	Accommodation - Hybrid Worker Site Visit (Senior Planner)	1,150.00
07 Oct 2025	07 Oct 2025	XXXX-XXXX-XXXX-2149	Teemill Tech Ltd	Leisure. Promo items. Movember Campaign. Staff badges	158.11
08 Oct 2025	06 Oct 2025	XXXX-XXXX-XXXX-6465	Uber *trip Help.Uber.Com	Uber for meeting with Mentor - Lift Off Program	22.40
08 Oct 2025	06 Oct 2025	XXXX-XXXX-XXXX-6465	Uber *trip Help.Uber.Com	Uber for meeting with Mentor - Lift Off Program	24.22
08 Oct 2025	07 Oct 2025	XXXX-XXXX-XXXX-2149	Myo*edusign Pty Ltd	ToPH generic 1.8M marching banner, poles/holders	474.08
09 Oct 2025	07 Oct 2025	XXXX-XXXX-XXXX-2149	Make Badges Pty Ltd	Leisure. Promo items. Movember Campaign. Staff and participants badges	218.98
09 Oct 2025	07 Oct 2025	XXXX-XXXX-XXXX-0846	Transport Wa Perth	WO1003827 TR24-309 REGO 1TZY556	25.90
09 Oct 2025	08 Oct 2025	XXXX-XXXX-XXXX-6465	Planning Institute Aus	Planning Institute Membership Fee	550.50
10 Oct 2025	09 Oct 2025	XXXX-XXXX-XXXX-2149	Cpra.Org.Au	CPRA - Corporate Communications Forum. Melbourne. S Crispin (CEO approved)	385.00
10 Oct 2025	09 Oct 2025	XXXX-XXXX-XXXX-5152	Karribi Developments P/L	Accommodation expense for staff member	920.00
13 Oct 2025	09 Oct 2025	XXXX-XXXX-XXXX-6605	Local Governement Mana	Attend LG Professionals Conference	1,800.00
13 Oct 2025	09 Oct 2025	XXXX-XXXX-XXXX-5095	Hedland Emporium Pty	Large farewell cards for departing staff	17.85
14 Oct 2025	14 Oct 2025	XXXX-XXXX-XXXX-2149	Facebk *b6uz64r5y2	Facebook Meta Ads/Boosts: SHAC, GAC, Libraries, Youth & Communities	184.38
15 Oct 2025	13 Oct 2025	XXXX-XXXX-XXXX-5095	Harvey Norman Av/lt	Purchase of amenities for civic centre staff room	38.00
15 Oct 2025	14 Oct 2025	XXXX-XXXX-XXXX-0326	Pickstar.Pro	Sports Awards Speaker Deposit	4,476.39
15 Oct 2025	14 Oct 2025	XXXX-XXXX-XXXX-2149	Synergy Wholesale	Domain Renewal Account Auto Top-Up	250.00
16 Oct 2025	15 Oct 2025	XXXX-XXXX-XXXX-7297	Coles 0385	Parks & Gardens Team Breakfast	119.73
17 Oct 2025	16 Oct 2025	XXXX-XXXX-XXXX-2149	Www.Alamy.Com	Image Licensing for Communication of an upcoming sports/rec event	66.91
20 Oct 2025	17 Oct 2025	XXXX-XXXX-XXXX-2149	Business News Pty Lt	Annual subscription for 3 new users: Commissioners.	3,933.60
20 Oct 2025	17 Oct 2025	XXXX-XXXX-XXXX-7649	Asic	ASIC Certificate Contract Termination CT000444 RFT2425-21	30.00
20 Oct 2025	18 Oct 2025	XXXX-XXXX-XXXX-2149	Short Term Rental	Booking.com: Melbourne accom for Manager CEO approved CPRA Forum/conference.	1,131.40
21 Oct 2025	20 Oct 2025	XXXX-XXXX-XXXX-2149	Sp Australian Safety	Communities/Leisure: generic frame sign	48.90
21 Oct 2025	20 Oct 2025	XXXX-XXXX-XXXX-6605	Gopro.Com	Go Pro- battery charger, 9ft Carbon fibre pole, protecting housing, hard case, memory card	467.80
22 Oct 2025	20 Oct 2025	XXXX-XXXX-XXXX-6465	Uber *trip Help.Uber.Com	Travel Incidentals - WaterCorp Meeting	18.19
22 Oct 2025	20 Oct 2025	XXXX-XXXX-XXXX-6465	Uber *trip Help.Uber.Com	Travel Incidentals - WaterCorp Meeting	26.07
22 Oct 2025	21 Oct 2025	XXXX-XXXX-XXXX-0326	Post South Hedland Pos	Repair of 2 way radios shipping costs	97.60
22 Oct 2025	21 Oct 2025	XXXX-XXXX-XXXX-2149	Maddog Promotional P	Materials purchase: Movember Campaign	639.54
22 Oct 2025	21 Oct 2025	XXXX-XXXX-XXXX-5150	Work Health & Safety F	Ticket to attend WHS foundation awards on 25th October 2025	320.00
22 Oct 2025	22 Oct 2025	XXXX-XXXX-XXXX-5150	Workforce Health Asses	Pre-Employment checks	112.70
22 Oct 2025	22 Oct 2025	XXXX-XXXX-XXXX-5150	Workforce Health Asses	Pre-Employment checks	717.32
23 Oct 2025	21 Oct 2025	XXXX-XXXX-XXXX-5150	South West Coach Lines	Employee travel to WHS foundation awards night	118.38
23 Oct 2025	22 Oct 2025	XXXX-XXXX-XXXX-2149	Pt Hland Aport Cafe	Travel incidentals: CPRA Perth event	6.50
23 Oct 2025	22 Oct 2025	XXXX-XXXX-XXXX-2149	Zlr*crate	Travel incidentals: CPRA Perth event	14.00
23 Oct 2025	22 Oct 2025	XXXX-XXXX-XXXX-2149	Bwc 1000105 Ph133222	Travel incidentals: CPRA Perth event	47.36
23 Oct 2025	22 Oct 2025	XXXX-XXXX-XXXX-2149	Sp Hang And Display	Material purchase: Leisure and Facilities	123.90
23 Oct 2025	22 Oct 2025	XXXX-XXXX-XXXX-2149	Party Source	Remembrance Day Poppi Pins - product materials purchase	366.50
24 Oct 2025	22 Oct 2025	XXXX-XXXX-XXXX-2149	Shein Aus	Materials purchase: Movember Campaign	14.21
24 Oct 2025	22 Oct 2025	XXXX-XXXX-XXXX-2149	Murray Convenience	Travel incidentals: CPRA Perth event	14.60
24 Oct 2025	22 Oct 2025	XXXX-XXXX-XXXX-2149	Www.Bannerbuzz.Com.Au	Material equipment purchase: Movember Campaign	45.30
27 Oct 2025	23 Oct 2025	XXXX-XXXX-XXXX-2149	Delaware North Retai	Travel incidentals: CPRA Perth event	30.90
27 Oct 2025	24 Oct 2025	XXXX-XXXX-XXXX-5160	Dmirs East Perth	Tenement Objection - ML 47/1259	430.00
27 Oct 2025	24 Oct 2025	XXXX-XXXX-XXXX-2149	Uber *trip Help.Uber.Com	Travel Incidentals: CPRA Perth event	30.21
28 Oct 2025	24 Oct 2025	XXXX-XXXX-XXXX-0326	Lils Retravisition	Events Camera	182.00
28 Oct 2025	27 Oct 2025	XXXX-XXXX-XXXX-2149	Woolworths/Port Hedland S	Catering for Navy and stakeholder luncheon	33.92
28 Oct 2025	27 Oct 2025	XXXX-XXXX-XXXX-2149	Harbour Cafe	Catering for Stakeholder and Navy luncheon	240.00
28 Oct 2025	27 Oct 2025	XXXX-XXXX-XXXX-5150	Coles 0385	Coles catering for HR EES meeting	249.26
Debit Total					23,544.31
Credit Total					-12,485.26
Total					11,059.05

TOWN OF PORT HEDLAND

Fuel cards report for the month of Oct 2025

Card Number	Work Order	Asset	Plant Description	Fleet Numbers	Type	Amount
70501634363xxxxxx	1000842	4000088	Toyota Camry Sedan - Hybrid	LV19-101	Fuel	97.05
70501634363xxxxxx	1000802	4000003	Toyota Camry Sedan - Hybrid	LV19-104	Fuel	93.69
70501634363xxxxxx	1000854	4000261	Toyota Corolla Hatch - Hybrid	LV20-132	Fuel	164.91
70501634363xxxxxx	1000803	4000004	Toyota Camry Sedan - Hybrid	LV20-134	Fuel	143.36
70501634363xxxxxx	1000844	4000090	Toyota Corolla Hatch - Hybrid	LV20-140	Fuel	152.48
70501634363xxxxxx	1000847	4000093	Toyota Corolla Hatch - Hybrid	LV20-157	Fuel	157.14
70501634363xxxxxx	1000866	4000282	Toyota Corolla Hatch - Hybrid	LV20-156	Fuel	161.34
70501634363xxxxxx	1000849	4000095	Toyota Corolla Hatch - Hybrid	LV20-159	Fuel	79.21
70501634363xxxxxx	1000807	4000008	Toyota Corolla Hatch - Hybrid	LV20-147	Fuel	222.63
70501634363xxxxxx	1000846	4000092	Toyota Corolla Hatch - Hybrid	LV20-146	Fuel	106.62
70501634363xxxxxx	1000805	4000006	Toyota Corolla Hatch - Hybrid	LV20-142	Fuel	107.23
70501634363xxxxxx	1000851	4000097	Toyota Corolla Hatch - Hybrid	LV20-161	Fuel	64.78
70501634363xxxxxx	1000809	4000010	Toyota Corolla Hatch - Hybrid	LV20-162	Fuel	73.06
70501634363xxxxxx	1000810	4000011	Toyota Corolla Hatch - Hybrid	LV20-163	Fuel	122.21
70501634363xxxxxx	1000806	4000007	Toyota Corolla Hatch - Hybrid	LV20-145	Fuel	213.15
70501634363xxxxxx	1000804	4000005	Toyota Corolla Hatch - Hybrid	LV20-136	Fuel	73.06
70501634363xxxxxx	1000859	4000266	Toyota Corolla Hatch - Hybrid	LV20-137	Fuel	132.50
70501634363xxxxxx	1000845	4000091	Toyota Corolla Hatch - Hybrid	LV20-141	Fuel	71.26
70501634363xxxxxx	1000843	4000089	Toyota Corolla Hatch - Hybrid	LV20-139	Fuel	159.56
70501634363xxxxxx	1000860	4000267	Toyota Corolla Hatch - Hybrid	LV20-138	Fuel	76.56
70501634363xxxxxx	1000850	4000096	Toyota Corolla Hatch - Hybrid	LV20-160	Fuel	\$148.26
70501634363xxxxxx	1000848	4000094	Toyota Corolla Hatch - Hybrid	LV20-158	Fuel	127.08
70501668573xxxxxx	1001489	4000333	LV23-129 Nissan Patrol	LV23-129	Fuel	488.56
70501668573xxxxxx	1002003	4000387	LV23-166 - Toyota Corolla Ascent CVT Hybrid	LV23-166	Fuel	71.94
70501668573xxxxxx	1002533	4000408	LV24-107 Isuzu Mux LS-U	LV24-107	Fuel	364.06
70501668573xxxxxx	1002531	4000407	Isuzu MUX LS-U	LV24-101	Fuel	160.52
70501668573xxxxxx	1002540	4000411	Isuzu MUX LS-U	LV24-169	Fuel	428.08
70501668573xxxxxx	1002542	4000412	Isuzu MUX LS-U	LV24-104	Fuel	140.59
70501668573xxxxxx	1002544	4000413	Isuzu MUX LS-U	LV24-171	Fuel	138.20
70501668573xxxxxx	1002535	4000409	Isuzu MUX LS-U	LV24-102	Fuel	631.59
70501668573xxxxxx	1003007	4000465	Isuzu MUX LS-U	LV24-170	Fuel	139.73
70501668573xxxxxx	1002145	4000393	Isuzu MUX Wagon	LV23-128	Fuel	142.10
70501668573xxxxxx	1003011	4000467	ISUZU LS-U MUX	LV24-124	Fuel	141.79
70501668573xxxxxx	1004158	4000490	LV25-179 - Toyota Corolla Cross	LV25-179	Fuel	125.59
70501634363xxxxxx	1000840	4000070	Isuzu Dmax 4x2 Dual Cab Tray Top	LV21-154	Fuel	66.31
70501634363xxxxxx	1000838	4000068	Isuzu Dmax 4x2 Dual Cab Tray Top	LV21-152	Fuel	234.60
70501634363xxxxxx	1001021		Sundry plant		Fuel	807.60
Total Recharge Purchase Card Payments						6,828.40

Ordinary Council Meeting Agenda

26 November 2025

Recharge Petroleum ABN : 54 128 300 309, TOWN001 - TOWN OF PORT HEDLAND

Tax Invoice/Statement Details 1/10/2025 - 31/10/2025 Page : 2

CARD TRANSACTIONS

Card : 70501634363202535 Details : 2 STROKE DRUM

Rego :

Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST	Cust Ref	Odometer	L/100km
2/10/2025	BP PORT HEDLAND(ANDER	01373292	ULP91	266.29	\$1.7636	\$1.9400	\$469.64	\$46.96	\$516.60		0	
16/10/2025	BP PORT HEDLAND(ANDER	01387614	ULP91	150.00	\$1.7636	\$1.9400	\$264.55	\$26.45	\$291.00		0	
Total				416.29				\$73.41	\$807.60			

Card : 70501634363251177 Details : LV19-101 TOYOTA CAMRY

Rego :

Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST	Cust Ref	Odometer	L/100km
27/10/2025	BP PORT HEDLAND	01398984	PREM95	44.95	\$1.9627	\$2.1590	\$88.23	\$8.82	\$97.05		0	
Total				44.95				\$8.82	\$97.05			

Card : 70501634363251201 Details : LV19-104 TOYOTA CAMRY

Rego :

Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST	Cust Ref	Odometer	L/100km
23/10/2025	BP SOUTH HEDLAND	01397209	PREM95	44.85	\$1.8991	\$2.0890	\$85.17	\$8.52	\$93.69		0	
Total				44.85				\$8.52	\$93.69			

Card : 70501634363260152 Details : SPARE 8

Rego :

Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST	Cust Ref	Odometer	L/100km
26/10/2025	BP ROEBOURNE ROADHO	01398438	DIESEL	31.59	\$1.9082	\$2.0990	\$60.28	\$6.03	\$66.31		0	
Total				31.59				\$6.03	\$66.31			

Card : 70501634363260194 Details : SPARE 5

Rego :

Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST	Cust Ref	Odometer	L/100km
18/10/2025	BP SANDFIRE ROADHOUSE	01390713	DIESEL	32.43	\$2.1318	\$2.3450	\$69.14	\$6.91	\$76.05		0	
20/10/2025	BP BROOME CENTRAL SC	01391551	DIESEL	35.66	\$2.0445	\$2.2490	\$72.91	\$7.29	\$80.20		0	
20/10/2025	BP SANDFIRE ROADHOUSE	01392521	DIESEL	33.41	\$2.1318	\$2.3450	\$71.23	\$7.12	\$78.35		0	
Total				101.50				\$21.32	\$234.60			

Card : 70501634363262679 Details : TOYOTA COROLLA

Rego : PH27217

Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST	Cust Ref	Odometer	L/100km
23/09/2025	Last Odometer										72183	
7/10/2025	BP SOUTH HEDLAND	01378782	PREM95	39.05	\$1.8991	\$2.0890	\$74.16	\$7.42	\$81.58		72813	6.2
26/10/2025	BP SOUTH HEDLAND	01398211	PREM95	39.89	\$1.8991	\$2.0890	\$75.75	\$7.58	\$83.33		73470	6.1
Total				78.94				\$15.00	\$164.91			

Card : 70501634363262729 Details : TOYOTA CAMRY

Rego : PH27216

Ordinary Council Meeting Agenda

26 November 2025

Recharge Petroleum ABN : 54 128 300 309, TOWN001 - TOWN OF PORT HEDLAND

Tax Invoice/Statement Details 1/10/2025 - 31/10/2025 Page : 3

Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST	Cust Ref	Odometer	L/100km
19/09/2025	Last Odometer										66669	
10/10/2025	BP ROEBOURNE ROADHO	01382784	ULP91	33.67	\$1.9082	\$2.0990	\$64.25	\$6.42	\$70.67		67189	6.5
12/10/2025	BP ROEBOURNE ROADHO	01384125	ULP91	34.63	\$1.9082	\$2.0990	\$66.08	\$6.61	\$72.69		67869	5.1
Total				68.30				\$13.03	\$143.36			

Card : 70501634363273130 Details : LV20-140 Rego : AI27576

Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST	Cust Ref	Odometer	L/100km
30/09/2025	Last Odometer										55143	
20/10/2025	BP PORT HEDLAND	01392275	ULTIM98	33.80	\$2.0536	\$2.2590	\$69.41	\$6.94	\$76.35		55688	6.2
29/10/2025	BP PORT HEDLAND	01401274	ULTIM98	33.70	\$2.0536	\$2.2590	\$69.21	\$6.92	\$76.13		56279	5.7
Total				67.50				\$13.86	\$152.48			

Card : 70501634363273155 Details : LV20-157 Rego : PH27575

Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST	Cust Ref	Odometer	L/100km
12/09/2025	Last Odometer										71304	
1/10/2025	BP SOUTH HEDLAND	01373295	ULP91	40.47	\$1.7627	\$1.9390	\$71.34	\$7.13	\$78.47		71964	6.1
22/10/2025	BP SOUTH HEDLAND	01394489	ULP91	40.57	\$1.7627	\$1.9390	\$71.52	\$7.15	\$78.67		72626	6.1
Total				81.04				\$14.28	\$157.14			

Card : 70501634363273171 Details : LV20-156 Rego : PH27626

Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST	Cust Ref	Odometer	L/100km
10/09/2025	Last Odometer										25359	
7/10/2025	BP SOUTH HEDLAND	01378785	PREM95	37.63	\$1.8991	\$2.0890	\$71.46	\$7.15	\$78.61		26061	5.4
18/10/2025	BP PORT HEDLAND	01390536	PREM95	38.32	\$1.9627	\$2.1590	\$75.21	\$7.52	\$82.73		1	
Total				75.95				\$14.67	\$161.34			

Card : 70501634363273189 Details : LV20-159 Rego : PH27625

Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST	Cust Ref	Odometer	L/100km
9/09/2025	Last Odometer										91839	
7/10/2025	BP PORT HEDLAND	01378781	PREM95	36.69	\$1.9627	\$2.1590	\$72.01	\$7.20	\$79.21		92485	5.7
Total				36.69				\$7.20	\$79.21			

Card : 70501634363273452 Details : LV20-147 Rego : PH27587

Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST	Cust Ref	Odometer	L/100km
22/09/2025	Last Odometer										77	
3/10/2025	BP PORT HEDLAND	01375932	ULP91	38.95	\$1.8173	\$1.9990	\$70.78	\$7.08	\$77.86		22	
13/10/2025	BP PORT HEDLAND	01385150	ULP91	32.54	\$1.8173	\$1.9990	\$59.14	\$5.91	\$65.05		33	295.8
27/10/2025	BP PORT HEDLAND	01399066	ULP91	39.88	\$1.8173	\$1.9990	\$72.47	\$7.25	\$79.72		33	
Total				111.37				\$20.24	\$222.63			

Card : 70501634363273494 Details : LV20-146 Rego : PH27585

Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST	Cust Ref	Odometer	L/100km
24/09/2025	Last Odometer										1235	
17/10/2025	BP SOUTH HEDLAND	01390052	ULP91	33.79	\$1.7627	\$1.9390	\$59.56	\$5.96	\$65.52		67359	0.1
27/10/2025	BP PORT HEDLAND	01399075	ULP91	20.56	\$1.8173	\$1.9990	\$37.36	\$3.74	\$41.10		67666	6.7
Total				54.35				\$9.70	\$106.62			

Card : 70501634363273544 Details : LV20-142 Rego : PH27586

Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST	Cust Ref	Odometer	L/100km
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Ordinary Council Meeting Agenda

26 November 2025

Recharge Petroleum ABN : 54 128 300 309, TOWN001 - TOWN OF PORT HEDLAND

Tax Invoice/Statement Details 1/10/2025 - 31/10/2025 Page : 4

22/09/2025	Last Odometer										45777	
10/10/2025	BP PORT HEDLAND	01382785	ULP91	29.60	\$1.8173	\$1.9990	\$53.79	\$5.38	\$59.17		46184	7.3
31/10/2025	BP SOUTH HEDLAND	01403947	PREM95	22.79	\$1.9173	\$2.1090	\$43.69	\$4.37	\$48.06		46590	5.6
			PREM95	22.79				\$4.37	\$48.06			
			ULP91	29.60				\$5.38	\$59.17			
			Total	52.39				\$9.75	\$107.23			

Card : 70501634363273569 Details : LV20-161 Rego : PH27640

Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST	Cust Ref	Odometer	L/100km
27/09/2025	Last Odometer										53746	
5/10/2025	BP SOUTH HEDLAND	01377319	PREM95	31.01	\$1.8991	\$2.0890	\$58.89	\$5.89	\$64.78		54495	4.1
			Total	31.01				\$5.89	\$64.78			

Card : 70501634363273585 Details : LV20-162 Rego : PH26744

Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST	Cust Ref	Odometer	L/100km
25/09/2025	Last Odometer										51160	
16/10/2025	BP SOUTH HEDLAND	01388678	ULP91	37.68	\$1.7627	\$1.9390	\$66.42	\$6.64	\$73.06		50650	
			Total	37.68				\$6.64	\$73.06			

Card : 70501634363273619 Details : LV20-163 Rego : PH27584

Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST	Cust Ref	Odometer	L/100km
31/08/2025	Last Odometer										31259	
5/10/2025	BP SOUTH HEDLAND	01377345	ULP91	28.67	\$1.7627	\$1.9390	\$50.54	\$5.05	\$55.59		31673	6.9
24/10/2025	BP SOUTH HEDLAND	01395999	ULP91	34.36	\$1.7627	\$1.9390	\$60.56	\$6.06	\$66.62		32191	6.6
			Total	63.03				\$11.11	\$122.21			

Card : 70501634363274005 Details : LV20-145 Rego : PH27642

Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST	Cust Ref	Odometer	L/100km
28/09/2025	Last Odometer										51514	
8/10/2025	BP SOUTH HEDLAND	01380091	ULP91	33.49	\$1.7627	\$1.9390	\$59.04	\$5.90	\$64.94		52251	4.5
20/10/2025	BP SOUTH HEDLAND	01392224	ULP91	37.78	\$1.7627	\$1.9390	\$66.60	\$6.66	\$73.26		52982	5.2
30/10/2025	BP SOUTH HEDLAND	01402210	ULP91	38.26	\$1.7809	\$1.9590	\$68.14	\$6.81	\$74.95		53797	4.7
			Total	109.53				\$19.37	\$213.15			

Card : 70501634363274021 Details : LV20-136 Rego : PH27641

Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST	Cust Ref	Odometer	L/100km
24/09/2025	Last Odometer										64701	
10/10/2025	BP PORT HEDLAND	01382787	ULP91	36.55	\$1.8173	\$1.9990	\$66.42	\$6.64	\$73.06		65328	5.8
			Total	36.55				\$6.64	\$73.06			

Card : 70501634363274831 Details : LV20-137 Rego : PH27711

Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST	Cust Ref	Odometer	L/100km
15/09/2025	Last Odometer										41047	
3/10/2025	BP SOUTH HEDLAND	01375939	ULP91	38.26	\$1.7627	\$1.9390	\$67.45	\$6.74	\$74.19		41703	5.8
28/10/2025	BP SOUTH HEDLAND	01400220	ULP91	30.07	\$1.7627	\$1.9390	\$53.01	\$5.30	\$58.31		42372	4.5
			Total	68.33				\$12.04	\$132.50			

Card : 70501634363274856 Details : LV20-141 Rego : PH27709

Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST	Cust Ref	Odometer	L/100km
6/09/2025	Last Odometer										45080	
11/10/2025	BP SOUTH HEDLAND	01383255	ULP91	36.75	\$1.7627	\$1.9390	\$64.78	\$6.48	\$71.26		45735	5.6

Ordinary Council Meeting Agenda

26 November 2025

Recharge Petroleum ABN : 54 128 300 309, TOWN001 - TOWN OF PORT HEDLAND

Tax Invoice/Statement Details 1/10/2025 - 31/10/2025 Page : 5

Total		36.75		\$6.48		\$71.26						
Card : 70501634363274864		Details : LV20-139		Rego : PH27713								
Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST	Cust Ref	Odometer	L/100km
14/08/2025	Last Odometer										39500	
1/10/2025	BP SOUTH HEDLAND	01373221	PREM95	39.32	\$1.8991	\$2.0890	\$74.67	\$7.47	\$82.14		40278	5.1
23/10/2025	BP SOUTH HEDLAND	01397208	PREM95	37.06	\$1.8991	\$2.0890	\$70.38	\$7.04	\$77.42		40899	6.0
Total				76.38				\$14.51	\$159.56			
Card : 70501634363274872		Details : LV20-138		Rego : PH27712								
Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST	Cust Ref	Odometer	L/100km
17/09/2025	Last Odometer										50643	
6/10/2025	BP PORT HEDLAND	01378002	ULP91	38.30	\$1.8173	\$1.9990	\$69.60	\$6.96	\$76.56		51301	5.8
Total				38.30				\$6.96	\$76.56			
Card : 70501634363274898		Details : LV20-160		Rego : PH27710								
Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST	Cust Ref	Odometer	L/100km
18/09/2025	Last Odometer										39397	
6/10/2025	BP SOUTH HEDLAND	01377952	PREM95	36.74	\$1.8991	\$2.0890	\$69.77	\$6.98	\$76.75		425	
23/10/2025	BP SOUTH HEDLAND	01397206	PREM95	34.23	\$1.8991	\$2.0890	\$65.01	\$6.50	\$71.51		40660	0.1
Total				70.97				\$13.48	\$148.26			
Card : 70501634363296495		Details : LV20-158		Rego : PH27627								
Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST	Cust Ref	Odometer	L/100km
11/09/2025	Last Odometer										12	
9/10/2025	BP PORT HEDLAND	01381231	ULP91	34.75	\$1.8173	\$1.9990	\$63.15	\$6.32	\$69.47		12	
21/10/2025	BP PORT HEDLAND	01393458	ULP91	28.82	\$1.8173	\$1.9990	\$52.37	\$5.24	\$57.61		1	
Total				63.57				\$11.56	\$127.08			
Card : 70501668573726511		Details : NISSAN PATROL		Rego : PH28968								
Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST	Cust Ref	Odometer	L/100km
5/09/2025	Last Odometer										59095	
1/10/2025	BP PORT HEDLAND	01373342	ULTIM98	114.44	\$2.0536	\$2.2590	\$235.02	\$23.50	\$258.52		59755	17.3
21/10/2025	BP SOUTH HEDLAND	01393346	PREM95	110.12	\$1.8991	\$2.0890	\$209.13	\$20.91	\$230.04		60386	17.5
				PREM95	110.12			\$20.91	\$230.04			
				ULTIM98	114.44			\$23.50	\$258.52			
Total				224.56				\$44.41	\$488.56			
Card : 70501668573730125		Details : LV23-166		Rego : PH29250								
Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST	Cust Ref	Odometer	L/100km
5/09/2025	Last Odometer										1	
21/10/2025	BP PORT HEDLAND	01393408	ULP91	35.99	\$1.8173	\$1.9990	\$65.40	\$6.54	\$71.94		24737	0.1
Total				35.99				\$6.54	\$71.94			
Card : 70501668573739506		Details : LV24-107		Rego : PH29542								
Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST	Cust Ref	Odometer	L/100km
3/10/2025	BP SANDFIRE ROADHOUSE	01376206	DIESEL	40.07	\$2.1318	\$2.3450	\$85.42	\$8.54	\$93.96		0	
5/10/2025	BP SANDFIRE ROADHOUSE	01377383	DIESEL	64.39	\$2.1318	\$2.3450	\$137.26	\$13.73	\$150.99		0	
25/10/2025	OPT KARRATHA	01397032	DIESEL	64.77	\$1.6718	\$1.8390	\$108.28	\$10.83	\$119.11		0	
Total				169.23				\$33.10	\$364.06			

Ordinary Council Meeting Agenda

26 November 2025

Recharge Petroleum ABN : 54 128 300 309, TOWN001 - TOWN OF PORT HEDLAND

Tax Invoice/Statement Details 1/10/2025 - 31/10/2025 Page : 6

Card : 70501668573740637 Details : LV24-101 Rego : PH29690

Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST	Cust Ref	Odometer	L/100km
1/09/2025	Last Odometer										29201	
5/10/2025	BP BROOME CENTRAL SC	01377449	DIESEL	69.82	\$2.0900	\$2.2990	\$145.93	\$14.59	\$160.52		30320	6.2
Total				69.82				\$14.59	\$160.52			

Card : 70501668573741189 Details : LV24-169 Rego : PH29692

Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST	Cust Ref	Odometer	L/100km
14/09/2025	Last Odometer										777	
3/10/2025	BP SANDFIRE ROADHOUSE	01376087	DIESEL	42.65	\$2.1318	\$2.3450	\$90.92	\$9.09	\$100.01		777	
5/10/2025	BP ROEBUCK PLAINS ROA	01377419	DIESEL	61.39	\$1.9991	\$2.1990	\$122.73	\$12.27	\$135.00		777	
5/10/2025	BP SANDFIRE ROADHOUSE	01377460	DIESEL	42.66	\$2.1318	\$2.3450	\$90.95	\$9.09	\$100.04		777	
12/10/2025	BP SOUTH HEDLAND	01384487	DIESEL U	49.25	\$1.7173	\$1.8890	\$84.57	\$8.46	\$93.03		777	
				DIESEL	146.70			\$30.45	\$335.05			
				DIESEL U	49.25			\$8.46	\$93.03			
Total				195.95				\$38.91	\$428.08			

Card : 70501668573741197 Details : LV24-104 Rego : PH29693

Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST	Cust Ref	Odometer	L/100km
17/09/2025	Last Odometer										28400	
11/10/2025	BP PORT HEDLAND	01383393	DIESEL	68.95	\$1.8536	\$2.0390	\$127.81	\$12.78	\$140.59		29100	9.9
Total				68.95				\$12.78	\$140.59			

Card : 70501668573741221 Details : LV24-171 Rego : PH29689

Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST	Cust Ref	Odometer	L/100km
20/09/2025	Last Odometer										18860	
14/10/2025	BP PORT HEDLAND	01386718	DIESEL	67.78	\$1.8536	\$2.0390	\$125.64	\$12.56	\$138.20		19383	13.0
Total				67.78				\$12.56	\$138.20			

Card : 70501668573741270 Details : LV24-102 Rego : PH29682

Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST	Cust Ref	Odometer	L/100km
24/08/2025	Last Odometer										33259	
4/10/2025	BP CARNARVON	01376535	DIESEL	41.88	\$1.6991	\$1.8690	\$71.15	\$7.12	\$78.27		35958	1.6
4/10/2025	BP KARRATHA	01376604	DIESEL U	30.57	\$1.7900	\$1.9690	\$54.72	\$5.47	\$60.19		35324	
4/10/2025	BP WONTHELLA	01376616	DIESEL U	48.34	\$1.6900	\$1.8590	\$81.69	\$8.17	\$89.86		36431	4.4
8/10/2025	BP WEMBLEY	01380500	DIESEL U	72.54	\$1.7627	\$1.9390	\$127.87	\$12.79	\$140.66		37078	11.2
12/10/2025	BP WEMBLEY	01384491	DIESEL U	28.61	\$1.7627	\$1.9390	\$50.43	\$5.04	\$55.47		37323	11.7
13/10/2025	BP WONTHELLA	01385661	DIESEL U	36.62	\$1.6900	\$1.8590	\$61.89	\$6.19	\$68.08		37751	8.6
14/10/2025	BP CARNARVON	01386627	DIESEL	48.16	\$1.6809	\$1.8490	\$80.95	\$8.10	\$89.05		38235	10.0
14/10/2025	BP KARRATHA	01386879	DIESEL U	26.06	\$1.7445	\$1.9190	\$45.46	\$4.55	\$50.01		38876	4.1
				DIESEL	90.04			\$15.22	\$167.32			
				DIESEL U	242.74			\$42.21	\$464.27			
Total				332.78				\$57.43	\$631.59			

Card : 70501668573746246 Details : LV24-170 Rego :

Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST	Cust Ref	Odometer	L/100km
19/10/2025	BP PORT HEDLAND	01391441	DIESEL	68.53	\$1.8536	\$2.0390	\$127.03	\$12.70	\$139.73		0	
Total				68.53				\$12.70	\$139.73			

Card : 70501668573774420 Details : LV23-128 Rego : PH29331

Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST	Cust Ref	Odometer	L/100km
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Ordinary Council Meeting Agenda

26 November 2025

Recharge Petroleum ABN : 54 128 300 309, TOWN001 - TOWN OF PORT HEDLAND

Tax Invoice/Statement Details 1/10/2025 - 31/10/2025 Page : 7

25/09/2025	Last Odometer										36285	
12/10/2025	BP PORT HEDLAND	01384356	DIESEL	69.69	\$1.8536	\$2.0390	\$129.18	\$12.92	\$142.10		36969	10.2
Total				69.69				\$12.92	\$142.10			

Card : 70501668573779361 Details : LV24124 Rego : PH30103

Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST	Cust Ref	Odometer	L/100km
20/09/2025	Last Odometer										6737	
4/10/2025	BP PORT HEDLAND	01376563	DIESEL	69.54	\$1.8536	\$2.0390	\$128.90	\$12.89	\$141.79		1	
Total				69.54				\$12.89	\$141.79			

Card : 70501668573793768 Details : LV25 179 Rego : PH30676

Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST	Cust Ref	Odometer	L/100km
1/10/2025	BP PORT HEDLAND	01373214	PREM95	30.62	\$1.9627	\$2.1590	\$60.10	\$6.01	\$66.11		0	
20/10/2025	BP PORT HEDLAND	01392138	PREM95	27.55	\$1.9627	\$2.1590	\$54.07	\$5.41	\$59.48		0	
Total				58.17				\$11.42	\$125.59			

Cards			Totals -	DIESEL	953.37			\$184.56	\$2,030.27		
				DIESEL U	291.99			\$50.67	\$557.30		
				PREM95	650.82			\$124.79	\$1,372.49		
				ULP91	1,250.68			\$223.38	\$2,457.34		
				ULTIM98	181.94			\$37.36	\$411.00		

Product Summary -

Product	Quantity	GST	Ext
DIESEL	953.37	\$184.56	\$2,030.27
DIESEL ULT	291.99	\$50.67	\$557.30
PREM95	650.82	\$124.79	\$1,372.49
ULP91	1,250.68	\$223.38	\$2,457.34
ULTIM98	181.94	\$37.36	\$411.00
Total	3,328.80	\$620.76	\$6,828.40



Investment Summary Report
October 2025

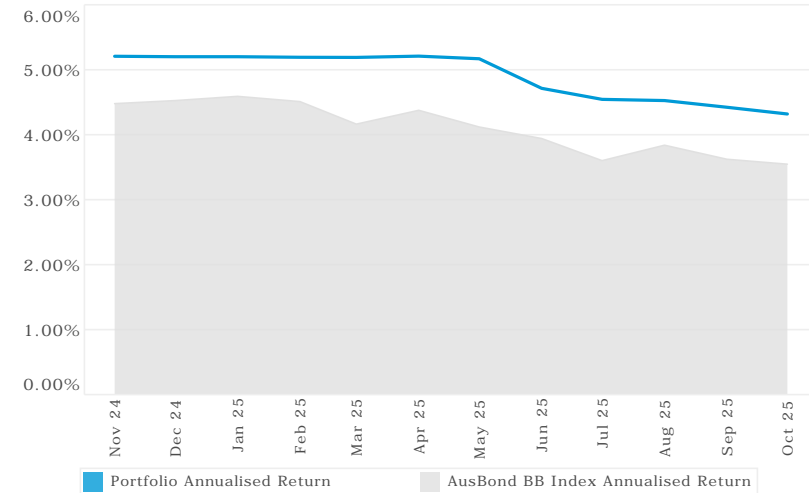




Investment Holdings

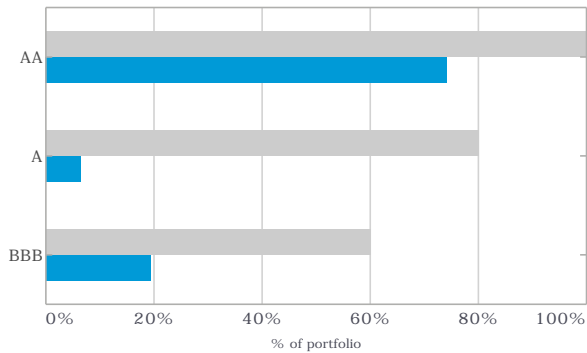
	Face Value (\$)	Current Value (\$)	Current Yield (%)
Cash	69,426,781	69,426,781	3.7879
Term Deposit	135,000,000	136,965,797	4.3189
	204,426,781	206,392,579	4.1386

Investment Performance

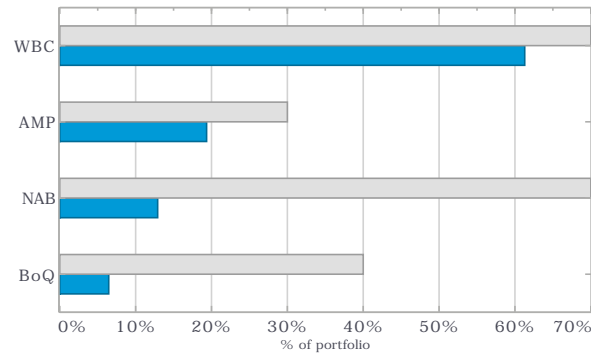


Investment Policy Compliance

Total Credit Exposure



Individual Institutional Exposures



Term to Maturities

	Face Value (\$)	Policy Max
Between 0 and 1 years	155,000,001	100% a
	155,000,001	

g Portfolio Exposure g Investment Policy Limit

Ordinary Council Meeting Agenda
Town of Port Hedland
Investment Holdings Report - October 2025

26 November 2025



Cash Accounts											
	Face Value (\$)	Current Rate (%)	Institution	Credit Rating			Current Value (\$)	Deal No.			Reference
	1,000.00	0.0000%	National Australia Bank	Cash			1,000.00	544815			Reserve
	381,377.92	0.0000%	National Australia Bank	Cash			381,377.92	544816			Trust
	5,696,176.00	3.8500%	National Australia Bank	Cash			5,696,176.00	544817			Call
	20,000,001.40	4.2500%	AMP Bank	BBB+			20,000,001.40	545309			31d Notice
	43,348,226.14	3.6000%	National Australia Bank	Cash			43,348,226.14	544818			Muni
	69,426,781.46	3.7879%					69,426,781.46				

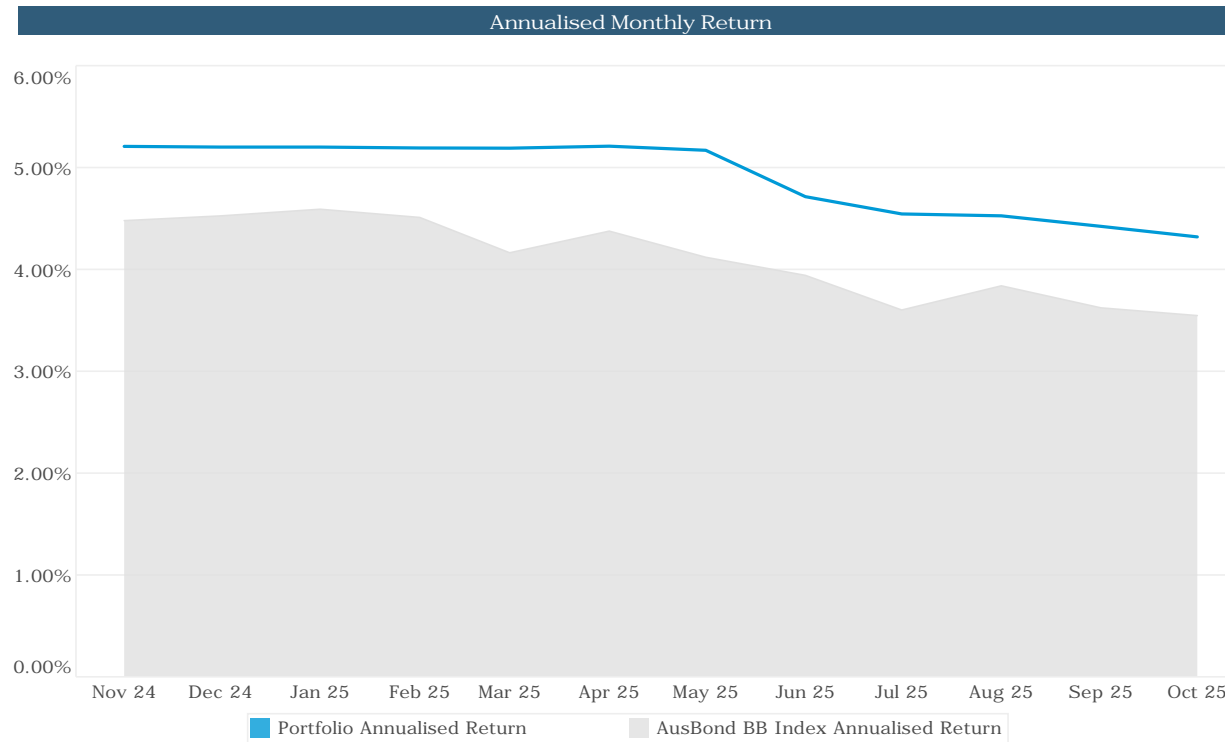
Term Deposits											
Maturity Date	Face Value (\$)	Current Rate (%)	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Next Interest Date	Reference
24-Nov-25	10,000,000.00	4.3000%	AMP Bank	BBB+	10,000,000.00	25-Jun-25	10,151,972.60	546201	151,972.60	At Maturity	
17-Dec-25	10,000,000.00	4.2900%	Westpac Group	AA-	10,000,000.00	19-Aug-25	10,086,975.34	546406	86,975.34	At Maturity	
20-Jan-26	10,000,000.00	4.3700%	Bank of Queensland	A-	10,000,000.00	25-Jun-25	10,154,446.58	546195	154,446.58	At Maturity	
16-Feb-26	20,000,000.00	4.1500%	National Australia Bank	AA-	20,000,000.00	17-Sep-25	20,102,328.77	546585	102,328.77	At Maturity	
27-May-26	35,000,000.00	4.3700%	Westpac Group	AA-	35,000,000.00	29-May-25	35,653,704.11	546096	653,704.11	At Maturity	
17-Jun-26	50,000,000.00	4.3500%	Westpac Group	AA-	50,000,000.00	17-Jun-25	50,816,369.86	546184	816,369.86	At Maturity	
	135,000,000.00	4.3189%			135,000,000.00		136,965,797.26		1,965,797.26		

Ordinary Council Meeting Agenda
Town of Port Hedland
Accrued Interest Report - October 2025

26 November 2025



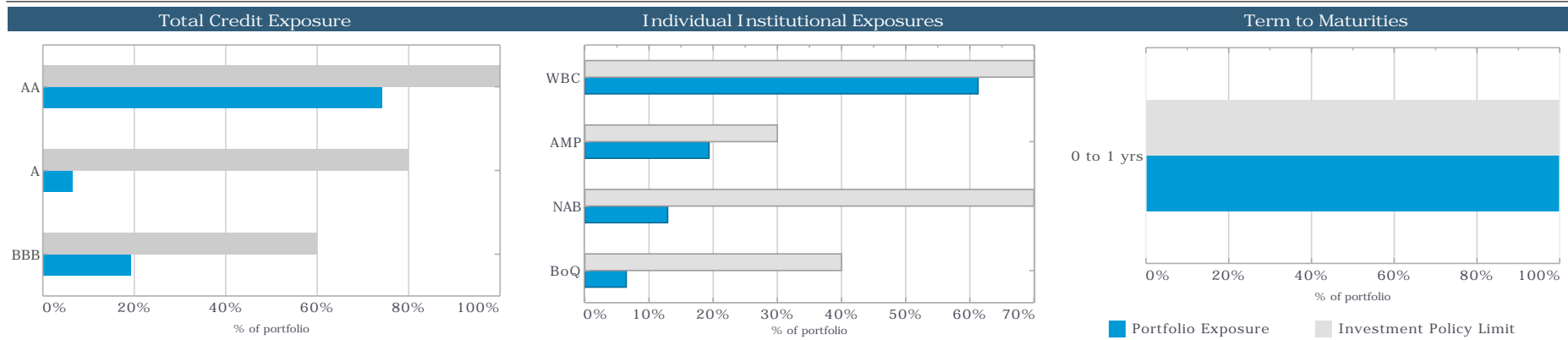
Investment	Deal No.	Comments	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days	Interest Accrued (\$)	Yield (% pa)
<u>Cash</u>									
National Australia Bank	544815					0.00	0	0.00	0.00%
National Australia Bank	544816					0.00	0	0.00	0.00%
National Australia Bank	544817					0.00	0	18,625.72	3.85%
National Australia Bank	544818					0.00	0	132,538.69	3.60%
AMP Bank	545309					69,863.02	0	72,191.79	4.25%
						69,863.02		223,356.19	3.79%
<u>Term Deposits</u>									
AMP Bank	546201		10,000,000.00	25-Jun-25	24-Nov-25	0.00	31	36,520.55	4.30%
Westpac Group	546406		10,000,000.00	19-Aug-25	17-Dec-25	0.00	31	36,435.61	4.29%
Bank of Queensland	546195		10,000,000.00	25-Jun-25	20-Jan-26	0.00	31	37,115.07	4.37%
National Australia Bank	546585		20,000,000.00	17-Sep-25	16-Feb-26	0.00	31	70,493.15	4.15%
Westpac Group	546096		35,000,000.00	29-May-25	27-May-26	0.00	31	129,902.74	4.37%
Westpac Group	546184		50,000,000.00	17-Jun-25	17-Jun-26	0.00	31	184,726.02	4.35%
						0.00		495,193.14	4.32%
<u>Grand Totals</u>						<u>69,863.02</u>		<u>718,549.33</u>	<u>4.14%</u>



Historical Performance Summary (% pa)			
	Portfolio	Annualised BB Index	Outperformance
Oct 2025	4.32%	3.55%	0.77%
Last 3 months	4.42%	3.67%	0.75%
Last 6 months	4.62%	3.78%	0.84%
Financial Year to Date	4.45%	3.65%	0.80%
Last 12 months	4.91%	4.11%	0.80%

Ordinary Council Meeting Agenda
Town of Port Hedland
Investment Policy Compliance Report - October 2025

26 November 2025



Credit Rating Group	Face Value (\$)	Policy Max	
AA	115,000,000	74% 100%	a
A	10,000,000	6% 80%	a
BBB	30,000,001	19% 60%	a
	155,000,001		

Institution	% of portfolio	Investment Policy Limit	
Westpac Group (AA-)	61%	70%	a
AMP Bank (BBB+)	19%	30%	a
National Australia Bank (AA-)	13%	70%	a
Bank of Queensland (A-)	6%	40%	a

	Face Value (\$)	Policy Max	
Between 0 and 1 years	155,000,001	100% 100%	a
	155,000,001		

a = compliant
r = non-compliant

Ordinary Council Meeting Agenda
Town of Port Hedland
Individual Institutional Exposures Report - October 2025

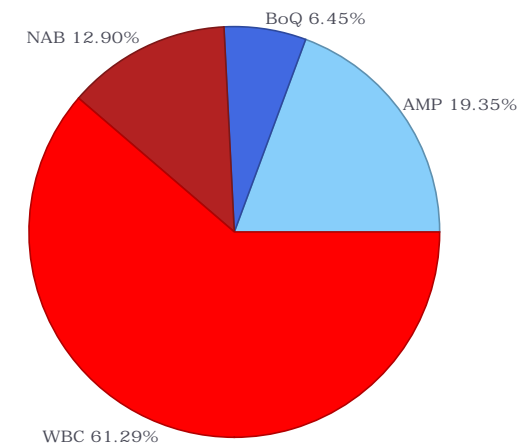
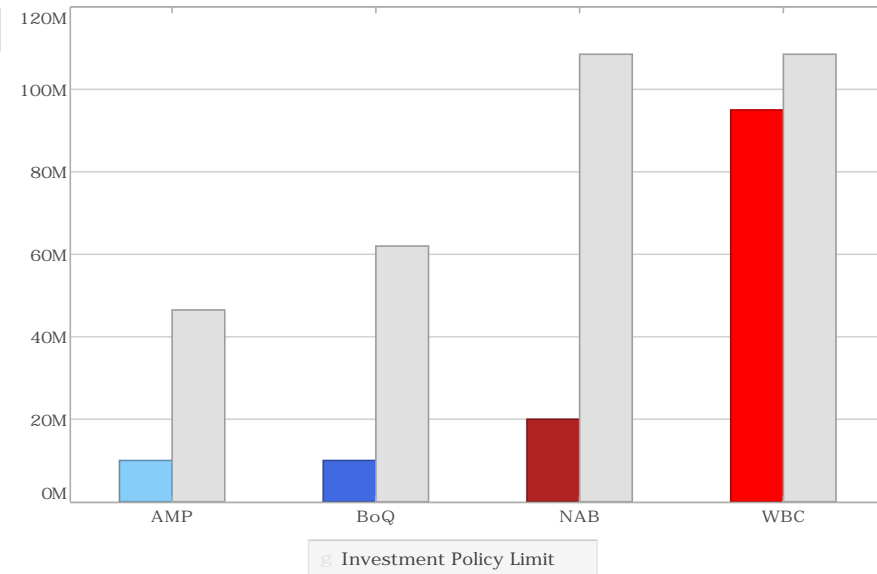
26 November 2025



Individual Institutional Exposures

	Current Exposures		Policy Limit		Capacity
AMP Bank (BBB+)	30,000,001	19%	46,500,000	30%	16,499,999
Bank of Queensland (A-)	10,000,000	6%	62,000,001	40%	52,000,001
National Australia Bank (AA-)	20,000,000	13%	108,500,001	70%	88,500,001
Westpac Group (AA-)	95,000,000	61%	108,500,001	70%	13,500,001
	155,000,001				

Individual Institutional Exposure Charts



Ordinary Council Meeting Agenda
Town of Port Hedland
Cashflows Report - October 2025

26 November 2025

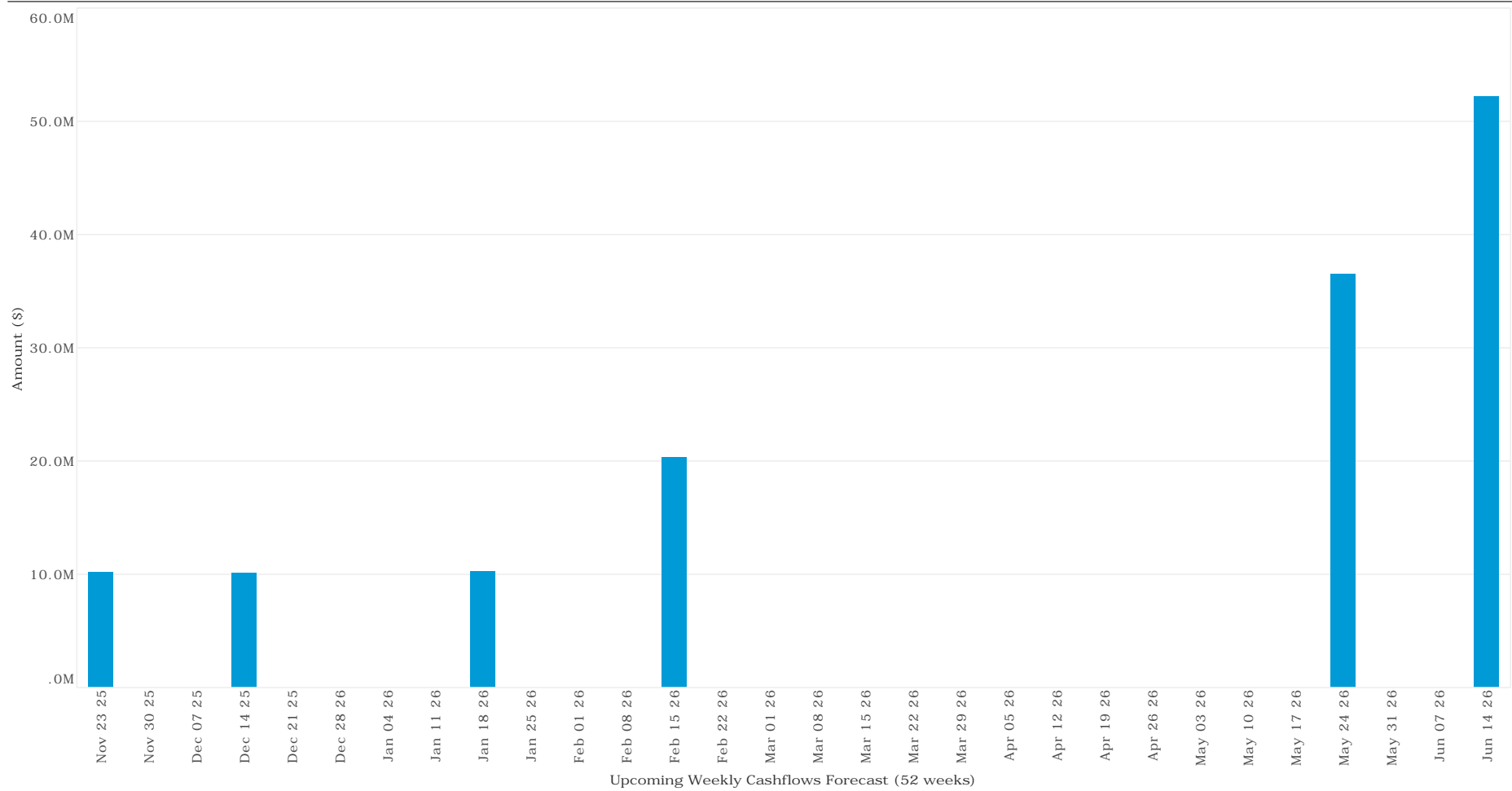


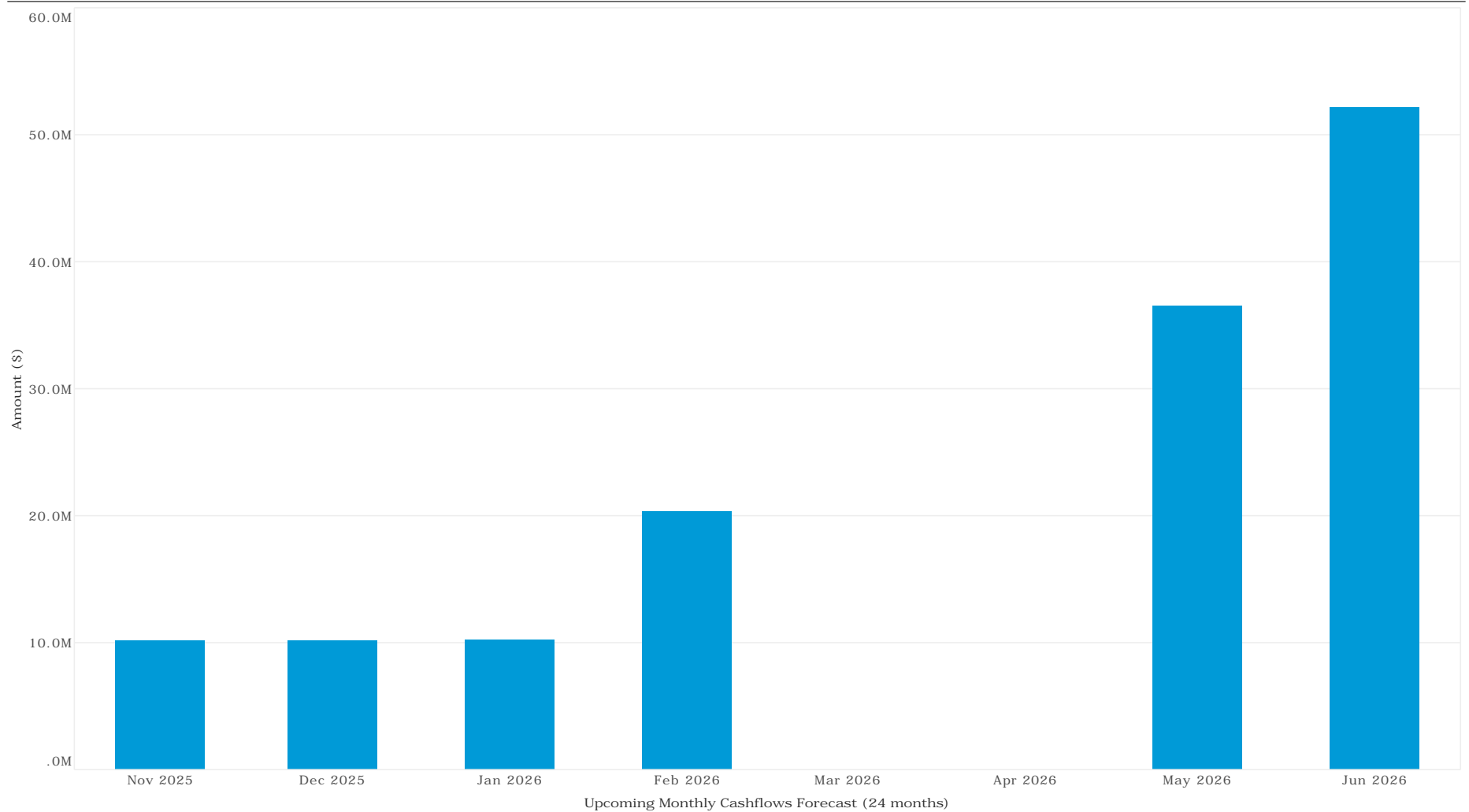
Actual Cashflows for October 2025

Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Amount
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Forecast Cashflows for November 2025

Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Amount
24-Nov-25	546201	AMP Bank	Term Deposit	Maturity: Face Value	10,000,000.00
		AMP Bank	Term Deposit	Maturity: Interest Received/Paid	179,068.49
<u>Deal Total</u>					<u>10,179,068.49</u>
Day Total					10,179,068.49
<u>Total for Month</u>					<u>10,179,068.49</u>







Directorate YTD and Annual Budget Comparison
for YTD ending October 25/26

EXEC - Office of CEO

Description	Current YTD Performance 24/25			
	YTD Actual 26PJA	YTD Budget 26PJOB	Var \$	Var %
Total Income	(6,903)	(11,667)	(4,763)	40.83%
Total Expense	2,201,995	2,411,518	209,523	8.69%
Total Capital Expenditure	0	0	0	100.00%



Current Annual Performance 24/25			
Order Commit (PJ)	Annual Budget 26PJOB	Var \$	% of Budget
0	(35,000)	(28,097)	19.72%
141,129	6,794,545	4,451,421	34.49%
0	0	0	0.00%

CSD - Corporate Services Directorate

Description	Current YTD Performance 24/25			
	YTD Actual 26PJA	YTD Budget 26PJOB	Var \$	Var %
Total Income	(91,684,800)	(91,385,672)	299,127	0.33%
Total Expense	15,188,700	14,668,734	(519,966)	(3.54%)
Total Capital Expenditure	203,228	110,693	(92,535)	(83.60%)



Current Annual Performance 24/25			
Order Commit (PJ)	Annual Budget 26PJOB	Var \$	% of Budget
0	(100,519,870)	(8,835,070)	91.21%
374,544	44,913,533	29,350,289	34.65%
86,855	1,651,613	1,361,530	17.56%

ISD - Infrastructure Services Directorate

Description	Current YTD Performance 24/25			
	YTD Actual 26PJA	YTD Budget 26PJOB	Var \$	Var %
Total Income	(7,025,768)	(4,883,837)	2,141,931	43.86%
Total Expense	10,568,637	11,148,238	579,602	5.20%
Total Capital Expenditure	9,793,847	11,382,469	1,588,622	13.96%



Current Annual Performance 24/25			
Order Commit (PJ)	Annual Budget 26PJOB	Var \$	% of Budget
0	(34,660,006)	(27,634,238)	20.27%
869,596	33,553,202	22,114,970	34.09%
15,722,527	73,130,664	47,614,290	34.89%

RSD - Regulatory Services Directorate

Description	Current YTD Performance 24/25			
	YTD Actual 26PJA	YTD Budget 26PJOB	Var \$	Var %
Total Income	(571,546)	(1,900,633)	(1,329,088)	(69.93%)
Total Expense	2,108,499	2,586,795	478,297	18.49%
Total Capital Expenditure	0	0	0	100.00%



Current Annual Performance 24/25			
Order Commit (PJ)	Annual Budget 26PJOB	Var \$	% of Budget
0	(2,926,300)	(2,354,754)	19.53%
89,485	9,181,364	6,983,381	23.94%
0	0	0	0.00%

CMUSD - Community Services Directorate

Description	Current YTD Performance 24/25			
	YTD Actual 26PJA	YTD Budget 26PJOB	Var \$	Var %
Total Income	(1,400,284)	(1,412,405)	(12,121)	(0.86%)
Total Expense	4,737,285	5,911,841	1,174,556	19.87%
Total Capital Expenditure	0	0	0	100.00%



Current Annual Performance 24/25			
Order Commit (PJ)	Annual Budget 26PJOB	Var \$	% of Budget
0	(4,112,215)	(2,711,931)	34.05%
154,836	15,833,355	10,941,234	30.90%
0	0	0	0.00%



1/031 Policy Framework

1.0 Objective

This framework aims to establish clear guidelines for policy governance, operational procedures, and compliance, ensuring transparency, accountability, and efficiency in service delivery and resource management.

2.0 Purpose

To provide the principles and standards for the development and management of policies and ensure the Council are effectively engaged in in all aspects of the process.

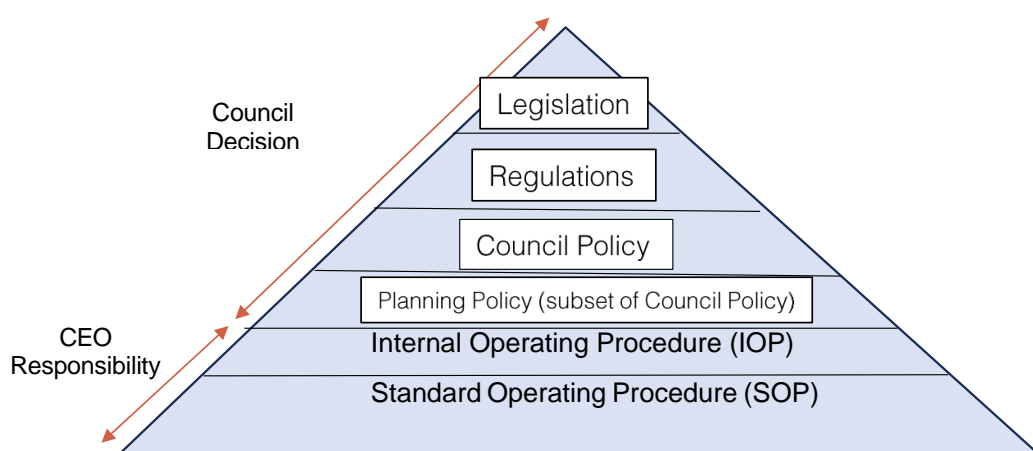
The framework:

1. Identifies the hierarchy of governing documents
2. Sets out the requirements for developing policies and procedures
3. Provides the roles and responsibilities for development, approval, publication, and review.

The framework will assist Town of Port Hedland to govern effectively, provide quality services, and engage with its community when required, in alignment with the Local Government Act 1995 and subsequent regulations.

3.0 Policy Statement

The diagram below shows the hierarchy of policy documents within the policy framework:





The Town has a range of policies, referred to as Council Policies. These policies may be supported by Internal Operating Procedures and/or Standard Operating Procedures.

3.1 Council Policy

Section 2.7(2)(b) of *Local Government Act 1995* the prescribes that a primary function of the Council is determining the local government's policies.

Council policies focus on the strategic and statutory decision-making obligations of the Council.

The policy may relate to an Express Power or Duty or a matter that is non-statutory and entirely discretionary.

A Council policy decision will impact the Local Government's strategic, financial or operational resources and may also impact service levels provided to the community.

Care must be taken to ensure that Council Policy does not cross over into the statutory functions and responsibilities of the CEO for the day-to-day operations of the Local Government

Council policies apply to Council, Elected Members and employees when fulfilling their decision-making responsibilities.

A guideline may be developed to support the interpretation and implementation of a Council policy.

3.2 Planning Policy

Planning policies are a subset of Council policies that assist with the administration of the Town of Port Hedland Planning Scheme No. 7 (LPS7). Planning policies adopted under LPS7 are approved by Council.

The Planning and Development (Local Planning Schemes) Regulations 2015, Schedule 2 - Deemed provisions for local planning schemes, Part 2 – Local planning framework Clauses 3 & 4 outline the process to adopt a Local planning policy. Clauses 5 & 6 detail the procedure to amend or revoke a local planning policy

3.3 Internal Operating Procedures (IOPs)

The IOP consist of standards and guidelines related to operational matters which govern the day-to-day operations of the Town and does not require Council approval. IOPs are approved by the Executive Leadership Team (ELT). **Prior to approval IOPs are reviewed at a SLT Briefing, so that Managers have oversight of proposed updates and changes.** IOPs do not require Council approval and are not for public comment or publication as they are internally focused.



3.4 Standard Operating Procedures (SOPs)

SOPs are the steps undertaken to implement a policy or IOP to undertake specific tasks in a business unit. SOPs should be prescriptive but able to be amended by the relevant Director or Manager as outlined in the SOP. SOPs are approved by relevant business unit director or manager.

3.5 Policy Format

Council Policies will be drafted in the following format:

1. Policy name
2. Objective
3. Purpose
4. Policy Statement
5. Application
6. Document control box

3.6 Application

3.6.1 Policy Development and Review Timelines

The process to develop a new Council policy may be initiated by a decision of the Council through a Councillor notice of motion, or through a formal decision of the ELT where the Administration has identified the need for a Council policy.

The initiation of a new Policy will require the development of a discussion paper that outlines:

- The situation(background), showing the need for the policy, and a draft objective for the policy.
- How the policy objectives will align with the *Town's Strategic Community Plan 2022-32* to which this policy relates.
- Available approaches, precedents, risks and issues.
- The level of consultation/community engagement that may be required.
- An assessment of where the policy may sit in the policy framework and any need for a guideline.
- Review timeframe.
- Any financial impacts, including impact on adopted budgeted or Long-Term Financial Plan.

The discussion paper should be presented to the Council at a workshop within three months or as agreed between the Council and CEO.

3.6.2 Council Policy schedule

- Policy paper provided to Senior Leadership Team (SLT) and ELT per meeting timeframes and requirements.



- Draft policy documents and report to Council Meeting for support per the Governance Ordinary Council Meeting timeframe.
- Draft policy documents published on Town website for 21-day community consultation period if required.
- Development of final draft policy documents.
- Final draft policy documents, summary of community submissions and report presented to Council Meeting for adoption, per Governance Ordinary Council Meeting timeframe.

3.7 Review Timeline

Policies shall be periodically reviewed and updated as necessary to reflect changes in legislation, community needs, or organisational priorities.

Council policies and IOPs will be allocated a risk rating which determines the review period.

Risk rating	Review timeframe
Extreme or high	Annually
Medium	Biannually
Low	Four yearly

A Policy review schedule will be maintained and made available to the Council.

An out-of-schedule Policy review may be initiated by a decision of the Council through a Councillor notice of motion.

Directorate	Corporate Services
Relevant legislation	The Local Government Act 1995 section 2.7(2)(b) states the Council is to determine the local government's policies.
Delegated authority	Nil
Business unit	Corporate Services - Governance

Governance to complete this section			
Version Control	Version No.	Resolution No.	Adoption date
	V01	CM202425/140	25 Sep 2024
Review frequency	Annually		



Policy

1/030 Records Management Policy**Objective**

The objective of this policy is to state the Town of Port Hedland's (the Town) commitment to create, capture and manage records, in all formats, of all business activities carried out by Councillors, Employees, and Contractors. This commitment will achieve compliance with all applicable legislation, regulations, and standards, including the Australian and International standard for records management AS/ISO 15489.

Content**Scope**

This policy is relevant to the whole of the Town of Port Hedland, its Employees, Councillors, and Contractors who are fulfilling a specific business function on behalf of the Town community and wherever they may be located.

Principles

Records will be managed according to the principles of transparency, accountability, compliance, access, and security, for the whole of their life cycle.

The records will be a true and correct record of the business activities, will be trusted to be complete and unaltered and able to be used and re-used when required. They will be kept for as long as they are needed by the Town and the Community and according to legislation, regulations, and standards.

When the records are no longer needed by the Town they will be archived or destroyed according to the General Disposal Authority for Local Government Records.

Councillors, Employees, and contractors will be trained on records management principles, procedures, and compliance.



Policy

Responsibilities

It is the responsibility of all Councillors, Employees, and Contractors to be familiar with all legislation and regulations regarding the activities that they carry out and to create the records required by that legislation, its regulations and standards.

All records created during Town business activities remain the property of the Town of Port Hedland and not the property of the individual.

Chief Executive Officer:

It is the function of the Chief Executive Officer (CEO), under the Local Government Act, to "ensure that records and documents of the local Government are properly kept for the purposes of this Act and any other written law".

Executive Leadership Team and Senior Managers:

The Executive Leadership Team and Senior Managers are to provide direction and support for records and information management and reflect the Chief Executive's responsibility to ensure compliance with the Local Government and State Records Acts.

Senior Records & Information Officer:

The Senior Records Officer is responsible to the CEO for the provision of advice and support in relation to all Town records management requirements. The Officer is responsible for the management of the Town records and the training of employees and contractors in their recordkeeping obligations.

Manager Digital Services:

The manager of all business systems which hold and manage records is responsible for ensuring continuous and reliable operation of those systems and for ensuring that all systems documentation is complete and up to date.

All Employees and Contractors:

All employees, including contractors to the Town, must create, capture, and retain records relating to the business activities they perform. They must identify records and ensure they are captured into the relevant record keeping system and are handled according to statutory and Town of Port Hedland requirements for record keeping.

Councillors:

Councillors must create and document communications and transactions related to their duties, which are essential records for ensuring the Council's accountability and the proper conduct of its business. Councillors must identify these records, ensure they are captured, and manage them in accordance with statutory and Council requirements.



Policy

Definitions

“Business Activities” major tasks performed by the Town as part of its responsibilities for achieving the strategic goals of the Town on behalf of the Community.

“Function” a group of activities that fulfills the major responsibilities for achieving the strategic goals of the Town.

“Record/s” information created, received, and maintained as evidence and as an asset by the Town and its Councillors, Employees and Contractors for legal reasons or during business operations.

“Transaction” smallest unit of a work process consisting of an exchange between two or more people or systems.

Relevant legislation	<ul style="list-style-type: none">▪ State Records Act 2000▪ Local Government Act 1995▪ Freedom of Information Act 1992▪ Evidence Act 1906
Relevant Standards	<ul style="list-style-type: none">▪ AS/ISO 15489 Records management▪ State Records Office of Western AustraliaState Records Commission Standards
Delegated authority	Senior Records Officer
Business unit	IT & Program Delivery
Directorate	Corporate Services

Supporting Documents

Records Management Procedures
Recordkeeping Plan

Related Documents

Information Classification Policy
Information Management Policy
Privacy Policy
Data Breach Policy



Policy

Governance to complete this section			
Version Control	Version No.	Resolution No.	Adoption date
	V01	CM202425/140	25 September 2024
	<u>V02</u>	<u>Draft</u>	<u>29 October 2025</u>
Review frequency	Annually		

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REVIEW



Policy

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Supporting Documents

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	V01	CM202425/140	25 September 2024
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**1/031 Mayoral Chain****Objective**

To establish the protocol for the adornment, management and preservation of the Mayoral Chain.

Purpose

To define the appropriate use, secure storage and handling of the Mayoral Chain during and after the Mayor's term of office.

Scope

This policy applies to:

- The use of the Mayoral Chain by the serving Mayor
- The secure storage of the Mayoral Chain
- Procedures following the conclusion of the Mayor's term

Policy

The Mayor of the Town of Port Hedland may choose whether or not to wear the Mayoral Chain during their term of office. The chain must be stored securely when not in use, and appropriate arrangements must be made for its return and safekeeping once the Mayor's term concludes. The Deputy Mayor may wear the Mayoral Chain in accordance with this policy when acting on behalf of the Mayor.

Secure Storage

- The Chief Executive Officer (CEO) is responsible for ensuring the Mayoral Chain is properly maintained, securely stored, and appropriately packaged for delivery to the Mayor prior to formal events.
- The Mayoral Chain must be stored in a secure location within the Council offices, as determined by the CEO or their delegate.
- The designated location must be a locked cabinet situated in the CEO's office to ensure the chain's safekeeping when not in use.

Usage of the Mayoral Chain

The Mayor may wear the Mayoral Chain under the following circumstances:

- During Council meetings
- At citizenship ceremonies
- When attending formal functions as a representative of the Town
- For official portraits



Town of
Port Hedland

Policy

Restrictions:

- The Mayoral Chain is strictly reserved for use by the serving Mayor, or by the Deputy Mayor when formally acting as Mayor in accordance with this policy.
- It must not be worn by other Elected Members, employees or members of the public under any circumstances.

Engraving of Mayoral Term

Upon completion of a Mayor's term of office:

- The Executive Assistant to the CEO and Mayor, in collaboration with the Governance team, is responsible for arranging the engraving of the Mayoral Chain.
- One of the plates on the chain must be engraved with the Mayor's given name, surname and the dates of their term in office.
- This process ensures a continuous and historical record of service for each Mayor who has represented the Town of Port Hedland.

Definitions

Nil

**Town of
Port Hedland****Policy**

Version Control	Version No.	Resolution No.	Adoption date
	V01	Draft	29 October 2025
Review frequency	3 Yearly		

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DRAFT



4/006 Elections – Caretaker Period (LGA 1995 Compliant)

Objective

To ensure the Town of Port Hedland complies with the caretaker period requirements under the Local Government Act 1995 (WA), maintaining integrity, impartiality, and transparency during local government elections.

~~The objective of this policy is to ensure the Town's activities and those of Elected Members are undertaken in a manner that maintains a high standard of integrity during local government election periods.~~

~~The primary objective of this Policy is to ensure the Council of the Town of Port Hedland makes no major decisions, prior to election, that would bind an incoming Council, prevents the use of public resources in ways that are seen as advantageous to, or promote sitting Elected Members seeking re-election, or any other candidates, and that the Town of Port Hedland administration acts impartially in relation to all candidates seeking election.~~

~~This Policy applies during a 'Caretaker Period' (see below for definition) to cover:~~

- ~~a. Decisions made by the Council;~~
- ~~b. Materials authorised by the Council for publication by the Town;~~
- ~~c. Attendance and participation in functions and events;~~
- ~~d. Use of the Town's resources;~~
- ~~e. Access to Council information.~~

Part 1 – Introduction 1. Caretaker period

1.1 Definition 1.1 – Application

The caretaker period commences at the close of nominations for an ordinary election and ends the day after the election results are declared, as defined in section 1.4A of the Local Government Act 1995.

~~This Caretaker Policy applies to Elected Members, candidates, employees and volunteers of, and contractors to the Town of Port Hedland.~~

1.2 Application 1.2 – Scheduling Consideration of Major Policy Decisions

This policy applies to all Elected Members, candidates, employees, volunteers, and contractors of the Town of Port Hedland.

2. Prohibited acts during caretaker period

2.1 Significant Acts

During the caretaker period, the Town must not undertake any "significant act" as defined in section 3.73 of the Act and the Local Government (Functions and General) Regulations 1996, unless an exception applies. Significant acts include:

- Making, amending, or repealing a local law;



Town of
Port Hedland

Policy

- Entering into, renewing, or terminating the contract of employment of the CEO or a senior employee;
- Major land transactions or trading undertakings;
- Entering into contracts or inviting tenders above prescribed thresholds;
- Any other act prescribed by regulation.

~~So far as is reasonably practicable, the Chief Executive Officer should avoid scheduling major policy decisions for consideration during a Caretaker Period, and instead ensure that such decisions are recommended either:~~

- ~~a. prior to the commencement of the Caretaker Period; or~~
- ~~b. scheduled for determination by the incoming Council.~~

~~Where extraordinary circumstances prevail, the Chief Executive Officer may submit a major policy decision to the Council in accordance with Part 3 of this policy.~~

2.2 Exceptions

A significant act may be undertaken during the caretaker period only if:

- The decision was made before the caretaker period and public notice is given as required by section 3.73(4);
- It is necessary to comply with a law, court/tribunal order, or a pre-existing contractual obligation;
- The Departmental CEO authorises the act due to an emergency or to ensure proper operation of the local government.



~~1.3—Decision Made Prior to a Caretaker Period~~

~~3. Public Notice~~

~~3.1 If implementing a pre-caretaker period decision, the Town must give local public notice and notify the Director General as required by section 3.73(5).~~

~~This Policy only applies to actual decisions made during a Caretaker Period, not the announcement of decisions made prior to the Caretaker Period. Whilst the announcement of earlier decisions may be made during a Caretaker Period, as far as practicable any such announcements should be made before the Caretaker Period begins.~~

~~All documentation prepared for Council meetings must be authorised by the Chief Executive Officer to ensure no agenda item is included that is likely in the opinion of the Chief Executive Officer to influence voters' intentions at the forthcoming election or which would likely be used by a candidate for Mayor and/or Councillor for the purpose of canvassing votes.~~

~~Elected Members commit to refraining from moving motions or raising matters at a meeting that could potentially be considered an electoral matter.~~

4. CEO Powers Part 2 — Implementation of Caretaker Practices

~~4.1 The CEO may authorise significant acts during the caretaker period only in accordance with section 3.73(6) of the Act.~~

~~2.1—Role of the Chief Executive Officer in Implementing Caretaker Practices~~

~~The role of the Chief Executive Officer is to implement the caretaker practices outlined in this policy and ensure as far as possible, that all Elected Members and Town employees are aware of the Caretaker Policy and practices 30 days prior to the start of the Caretaker Period.~~

Part 3 — Extraordinary Circumstances Requiring Exemption

~~3.1—Extraordinary Circumstances~~

~~The Chief Executive Officer may, where extraordinary circumstances prevail, permit a matter defined as a 'major policy decision' to be submitted to the Council. The Chief Executive Officer is to have regard to a number of circumstances, including but not limited to:~~

- ~~a. Whether the decision is significant;~~
- ~~b. The urgency of the issue (that is — can it wait until after the election);~~
- ~~c. The possibility of legal and/or financial implications of a deferred decision;~~
- ~~d. Whether the decision is likely to be controversial;~~
- ~~e. The best interests of the Town of Port Hedland; and~~
- ~~f. The Public Interest.~~



3.2 Appointment or Removal of the Chief Executive Officer

A Chief Executive Officer may not be appointed or dismissed during a Caretaker Period unless in the case of an emergency, the Council may appoint an Acting Chief Executive Officer, or suspend the current Chief Executive Officer (in accordance with the terms of their contract), pending the election, after which date a permanent decision can be made.

Part 4 – Caretaker Statement

To ensure the Council complies with the commitment to appropriate decision making during the Caretaker Period, a Caretaker Statement will be included in every report submitted to the Council for a decision recommended to be taken throughout the duration of the Caretake Period. The Caretaker Statement will specify one of the following:

- a. “The recommended decision is not a ‘Major Policy Decision’ within the context of Council Policy 4/006 ‘Elections – Caretaker Policy’.”
- b. “The recommended decision is a ‘Major Policy Decision’ within the context of Council Policy 4/006 ‘Elections – Caretaker Policy’, however an exemption is recommended because of the following extraordinary circumstance(s), which must be followed by the details of the applicable extraordinary circumstance(s)”.

Part 5 – Town Of Port Hedland Publications

5. Publications and Communications

5.1 Prohibition on Publishing Local Government Electoral Material

5.1 The Town must not print, publish, or distribute any material that could be construed as electoral material during the caretaker period, except as permitted by law or required for the conduct of the election.

The Town shall not print, publish or distribute, or cause, permit or authorise others to print, publish or distribute on behalf of the Town by any means any publication, including but not limited to advertisement, handbill, pamphlet, notice, digital communication or voice message that contains ‘electoral material’ during the Caretaker Period.

5.2 Electoral Material Relevant to Prohibition

5.2 All Town publications, including digital content, must be reviewed by the CEO to ensure compliance with this policy and the Act.



Town of
Port Hedland

Policy

~~Without limiting the generality of the definition of 'electoral material', material will be considered to be intended or likely to affect voting in the election if it contains an express or implicit reference to, or comment on:~~



- ~~a. The election; or~~
- ~~b. A candidate in the election; or~~
- ~~c. An issue submitted to, or otherwise before, the voters in connection with the election.~~

~~5.3 Candidate and/or Elected Member Publications~~

~~Candidates and/or Elected Members are permitted to publish campaign material on their own behalf but cannot claim for that material to be originating from or authorised by the Town. For example, use of the Town of Port Hedland crest or logo is prohibited from use of any of the Town's photographs or images.~~

~~5.4 Election Announcements~~

~~This policy does not prevent publications by the Town which merely announce the holding of the election or relate only to the conduct of the election.~~

~~5.5 Town of Port Hedland Publications~~

~~Any reference to Elected Members or any other candidates for the relevant election in the Town's publications printed, published or distributed during the Caretaker Period must not include promotional text. All Town publications that are subject to this policy must be approved by the Chief Executive Officer to ensure that any circulated, displayed or otherwise publicly available material during the Caretaker Period does not contain material that may be construed as 'electoral material'.~~

~~5.6 Town of Port Hedland Website~~

~~During the Caretaker Period the Town's website will not contain any material which is precluded by this policy. All references to the election must relate only to the conduct of the election. Information relating to those Elected Members standing as candidates in the relevant election will be restricted to names, contact details, titles, membership of Council committees and other bodies to which they have been appointed to by the Council. Information about candidates, including Elected Members seeking re-election, on the Town's website will be restricted to their candidate profiles only.~~

~~Part 6 – Public Consultation during the Caretaker Period~~

~~**6. Use of Town Resources**~~

~~6.1 Town resources must not be used for electoral purposes at any time, including during the caretaker period, except as permitted by law.~~

~~6.1 Prohibition~~

~~It is prohibited under this policy for public consultation to be undertaken during the Caretaker Period (either new consultation or existing) on an issue which is~~



~~contentious, unless the consultation is a mandatory statutory process or such extraordinary circumstances exist, and for which prior approval is provided by the Chief Executive Officer.~~

~~Part 7 – Attendance and Participation at Events / Functions / Meetings~~

~~7. Public Consultation~~

~~7.1 Public consultation on contentious issues is prohibited during the caretaker period unless it is a mandatory statutory process or approved by the CEO due to extraordinary circumstances.~~

~~7.1 – Public Events Hosted by External Bodies~~

~~Elected Members may continue to attend events and functions hosted by external bodies during the Caretaker Period.~~

~~7.2 – Town of Port Hedland Organised Civic Events/Functions~~

~~Civic events and functions organised by the Town and held during the Caretaker Period will be limited to only those essential to the operation of the Town or for which there is an over-riding public interest to convene. Such events and functions must not in any way be associated with any issues considered topical and relevant to the election. All declared candidates are to be invited to civic events and functions organised by the Town during the Caretaker Period, however, only sitting Elected Members will be formally acknowledged at such events and functions.~~

~~7.3 – Addresses by Elected Members~~

~~Elected Members who are also candidates in the relevant election, will not be authorised and should not otherwise make speeches at or address events and/or functions organised or sponsored by the Town during the Caretaker Period.~~

~~7.4 – Delegates to Community and Advisory Groups~~

~~Elected Members appointed to community groups, advisory groups and other external organisations as representatives of the Council shall not use their attendance at meetings of such groups to either recruit volunteers or otherwise seek assistance with election campaigning or to promote their personal or other candidates' election campaigns.~~

~~7.5 – Questions and Statements at Council or Committee Meetings~~

~~All candidates, including Elected Members seeking re-election at the relevant election, must declare they are a candidate for the upcoming election prior to asking questions or making a statement at Council or Committee Meetings. 7.~~



Part 8 – The Use of Town Of Port Hedland Resources

8. Events and Functions

8.1 Civic events and functions during the caretaker period will be limited to those essential for Town operations or the public interest and must not be associated with election issues.

~~The Town of Port Hedland Code of Conduct provides that the Town's resources are only to be utilised for authorised activities. It should be noted that the prohibition on the use of the Town's resources for electoral purposes is not restricted to the Caretaker Period.~~

~~The Town's staff must not be asked to undertake any tasks connected directly or indirectly with an election campaign and should avoid assisting Elected Members in ways that may create a perception that they are being used for election purposes. In any circumstances where the use of Town resources may be construed as being related to a candidate's election campaign, advice is to be sought from the Chief Executive Officer.~~

~~Photographs, videos or images taken by, or provided by the Town are not to be used by candidates for the purposes for electioneering or in support of their election campaign. This applies equally to images on the Town's website that may be able to be copied and subject to copyright.~~

~~General correspondence addressed to Elected Members will be answered as usual. However, Elected Members will only sign necessary minimum correspondence during the Caretaker Period. Correspondence in respect to significant, sensitive or matters likely to be contentious that would otherwise be signed off by an Elected Member on behalf of the Town it to be forwarded to the Chief Executive Officer for consideration and signing.~~

9. Access to Information

Part 9 – Access to Council Information and Assistance

9.1 Elected Members and candidates may access information relevant to their functions, subject to statutory limitations and this policy. Such information must not be used for election purposes.

9.1 – Elected Members Access to Information

~~During a Caretaker Period, Elected Members are able to access Council information relevant to the performance of their functions as an Elected Member in the usual course. However, the provision of such access to information is to be exercised with caution and limited to matters the Council is considering formally and subject to the approval of the Chief Executive Officer. Such information so accessed must not be used for election purposes. Nothing in this Policy limit the entitlement of access to information available to Elected Members, candidates, any other person or organisation under the *Freedom of Information Act 1992*.~~



9.2 An Information Request Register will be maintained during the caretaker period, recording requests and responses, and published on the Town's website.

9.2 – Electoral Information and Assistance

All candidates will have equal access to public information and information relevant to the conduct of the election from the Town administration.

All advice provided to candidates as part of the conduct of the local government election will be provided equally to all candidates. The extent of assistance the Town will make available will be authorised by the Chief Executive Officer (or the Returning Officer), documented and communicated to candidates in advance of the commencement of the Caretaker Period.

Candidates may obtain advice or assistance from the Western Australian Electoral Commission (WAEC) as it is responsible for the overall conduct of the Town of Port Hedland council elections.

9.3 – Information Request Register

An Information Request Register will be maintained by the Chief Executive Officer during the Caretaker Period. This Register will be published on the Town's website, and record requests for information made by Elected Members and candidates, and the response provided to those requests, during the Caretaker Period. Town officers will be required to provide details of requests to the Chief Executive Officer for inclusion in the Register.

9.4 – Media Advice

Any requests for media advice or assistance from Elected Members during the Caretaker Period will be referred to the Chief Executive Officer. No media advice will be provided in relation to election issues nor in regard to publicity that involves specific Elected Members. If satisfied that advice sought by an Elected Member during the Caretaker Period does not relate to the election or publicity involving any specific Elected Member(s), the Chief Executive Officer may authorise the provision of a response to such a request.

9.5 – Publicity Campaigns

During the Caretaker Period, publicity campaigns are to be limited to those related to the conduct of the election, for the purpose of promoting the day-to-day activities of the Town and for emergency and urgent community need, subject to the approval of the Chief Executive Officer.

10. Definitions

All terms in this policy have the meaning given in the Local Government Act 1995 and the Local Government (Functions and General) Regulations 1996.



Definitions

'Candidate' means an enrolled elector standing for election for the office of Mayor and/or Councillor of the Council of the Town of Port Hedland.

'Caretaker Period' means the period of time when the caretaker practices are in place prior to the election. The caretaker practices will apply from the close of nominations, being 37 days prior to the Election Day in accordance with Section 4.49(a) of the *Local Government Act 1995*, until 6pm on Election Day.

'Elected Member' means a serving Mayor, Deputy Mayor or Councillor elected at the preceding election or special election.

'Election Day' means the day fixed under the *Local Government Act 1995* for the holding of any poll needed for an election.

'Electoral Material' means but is not limited to any digital communications, advertisement, handbill, pamphlet, notice, letter or article that is intended or calculated to affect the result in an election but does not include:

- (a) An advertisement in a newspaper announcing the holding of a meeting in accordance with Section 4.87(3) of the *Local Government Act 1995*.
- (c) Any materials produced by the Town relating to the conduct of the election by way of information, education or publicity, or materials produced by or on behalf of the Returning Officer for the purposes of conducting an election.

'Events and Functions' means a concert, conference, function, sporting event, or an occasion of a kind prescribed in the regulation (s5.90A(1) of the *Local Government Act 1995*); or an official ceremony or a formal social event, such as a party or a special meal, at which a large number of people are usually present.

'Local Government Election' means all ordinary and extraordinary Mayoral and Councillor elections.

'Major Policy Decision' means any:

- (a) Decisions relating to the employment, termination or remuneration of the Chief Executive Officer or any other designated senior officer, other than a decision to appoint an Acting or Deputy Chief Executive Officer, or suspend the current Chief Executive Officer (in accordance with the terms of their contract), pending the election.
- (b) Decisions relating to the Town entering into a sponsorship arrangement with a total Town contribution value exceeding \$10,000 (excluding GST).
- (c) Irrevocable decisions that commit the Town to substantial expenditure or significant actions, such as that which might be brought about through a Notice of Motion by an Elected Member.
- (d) Irrevocable decisions that will have a significant impact on the Town of Port Hedland or the community.
- (e) Reports requested or initiated by an Elected Member, candidate or member of the public that, in the Chief Executive Officer's opinion, may be perceived within the general community as an election issue that reflects upon the



Town of Port Hedland

Policy

~~Council's decision-making process, and has the potential to call into question whether decisions are soundly based and in the best interests of the community.~~

~~'Public Consultation' means a process which involves an invitation to individuals, groups or organisations or the community generally to comment on an issue, proposed action or proposed policy.~~

~~'Relevant Election' means the election to which the Caretaker Period applies.~~

Relevant legislation	Local Government Act 1995 Part 4 Local Government (Elections) Regulations 1996 Local Government Act 1995 (WA), sections 1.4A, 3.73 Local Government (Functions and General) Regulations 1996
Delegated authority	-
Business unit	Governance
Directorate	Corporate Services

Governance to complete this section			
Version Control	Version No.	Resolution No.	Adoption date
	V01	-	28 August 2013
	V02	CM201617/203	24 May 2017
	V03	CM202021/169	3 June 2021
	<u>V04</u>	<u>Draft</u>	<u>29 October 2025</u>
Review frequency	Prior to any election		

Document Control Statement – The electronic reference copy of this Policy is maintained by the Governance Team. Any printed copy may not be up to date and you are advised to check the electronic copy at <http://www.porthedland.wa.gov.au/documents/public-documents/policies> to ensure that you have the current version. Alternatively, you may contact the Governance Team.

**4/006 Elections – Caretaker Period (LGA 1995 Compliant)****Objective**

To ensure the Town of Port Hedland complies with the caretaker period requirements under the Local Government Act 1995 (WA), maintaining integrity, impartiality, and transparency during local government elections.

1. Caretaker period**1.1 Definition**

The caretaker period commences at the close of nominations for an ordinary election and ends the day after the election results are declared, as defined in section 1.4A of the Local Government Act 1995.

1.2 Application

This policy applies to all Elected Members, candidates, employees, volunteers, and contractors of the Town of Port Hedland.

2. Prohibited acts during caretaker period**2.1 Significant Acts**

During the caretaker period, the Town must not undertake any “significant act” as defined in section 3.73 of the Act and the Local Government (Functions and General) Regulations 1996, unless an exception applies. Significant acts include:

- Making, amending, or repealing a local law;
- Entering, renewing, or terminating the contract of employment of the CEO or a senior employee;
- Major land transactions or trading undertakings;
- Entering contracts or inviting tenders above prescribed thresholds;
- Any other act prescribed by regulation.

2.2 Exceptions

A significant act may be undertaken during the caretaker period only if:

- The decision was made before the caretaker period, and public notice is given as required by section 3.73(4);
- It is necessary to comply with a law, court/tribunal order, or a pre-existing contractual obligation;
- The Departmental CEO authorises the act due to an emergency or to ensure proper operation of the local government.

**3. Public Notice**

3.1 If implementing a pre-caretaker period decision, the Town must give local public notice and notify the Director General as required by section 3.73(5).

4. CEO Powers

4.1 The CEO may authorise significant acts during the caretaker period only in accordance with section 3.73(6) of the Act.

5. Publications and Communications

5.1 The Town must not print, publish, or distribute any material that could be construed as electoral material during the caretaker period, except as permitted by law or required for the conduct of the election.

5.2 All Town publications, including digital content, must be reviewed by the CEO to ensure compliance with this policy and the Act.

6. Use of Town Resources

6.1 Town resources must not be used for electoral purposes at any time, including during the caretaker period, except as permitted by law.

7. Public Consultation

7.1 Public consultation on contentious issues is prohibited during the caretaker period unless it is a mandatory statutory process or approved by the CEO due to extraordinary circumstances.

8. Events and Functions

8.1 Civic events and functions during the caretaker period will be limited to those essential for Town operations or the public interest and must not be associated with election issues.

9. Access to Information

9.1 Elected Members and candidates may access information relevant to their functions, subject to statutory limitations and this policy. Such information must not be used for election purposes.

9.2 An Information Request Register will be maintained during the caretaker period, recording requests and responses, and published on the Town's website.

10. Definitions



Town of Port Hedland

Policy

All terms in this policy have the meaning given in the Local Government Act 1995 and the Local Government (Functions and General) Regulations 1996.

Relevant legislation	<i>Local Government Act 1995 (WA), sections 1.4A, 3.73 Local Government (Functions and General) Regulations 1996</i>
Delegated authority	-
Business unit	Governance
Directorate	Corporate Services

Governance to complete this section

Version Control	Version No.	Resolution No.	Adoption date
	V01	-	28 August 2013
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Guide to Caretaker Period
Requirements under the
Local Government Act 1995

Prepared by: Governance Team – 29 October 2025

Just like State and Federal Governments, local governments should not be making significant decisions while an election is underway, particularly decisions that would bind a future council to a particular course of action.

While the administration of a local government is not changed by an election, an administration is subject to the direction of the council chosen by the electors. As such, entering major contracts, changing the CEO, and similar significant decisions should not be made until after the local government election concludes. This allows a potential new council to choose the course of action that best reflects the electors they represent.

This reform standardises a caretaker period across all local governments in Western Australia.

- The caretaker period will apply to all ordinary local government elections from October 2025 onwards.
- The caretaker period runs from the close of [nominations to declaration of the poll](#).
- It will also apply to any election to elect an entire council after it has been declared vacant or dismissed.
- It will not apply to extraordinary local government elections.

Contents

Introduction	4
1. Decision making during Caretaker Periods	6
1.1. Significant Acts	6
1.2. Provisions that allow for a significant act to be done during the Caretaker period.....	7
1.3. What does the caretaker period mean for local government decision making?	8
2. Representing the Town.....	9
2.1. Speaking at events or functions.....	9
2.2. Representation at external bodies.....	10
2.3. Events held by external bodies.....	10
2.4. Civic events and functions.....	10
3. Use of the Town's resources.....	11
3.1. Town resources.....	11
3.2. Access to information.....	11
3.3. Published materials.....	12
Appendix	13

The Town of Port Hedland would like to acknowledge the Kariyarra, Ngarla, and Nyamal people as the Traditional Custodians of the Town of Port Hedland lands. We recognise their strength and resilience and pay our respects to their Elders past and present.

Introduction

The *Local Government Act 1995* (the Act) includes uniform caretaker period provisions that apply to all local governments to aid in ethical and appropriate decision making in the lead up to a local government election.

The caretaker period commences at the close of nominations for relevant elections and ends on the day after the results of the election are declared.

This guideline outlines the caretaker provisions that are required by the Act and gives additional guidance to Council Members and Town staff when making decisions or undertaking official duties within the Caretaker Period.

It outlines important obligations under the Town of Port Hedland Code of Conduct for Council Members, Committee Members and Candidates, and 1/025 Media and Communications Policy for all Council Members regardless of whether they are also candidates for an election.

In this guide a reference to:

Candidate/s means all candidates including sitting Council Members.

Council Member/s means all Council Members including those that are also candidates.

Council Members who are also candidates means only those Council Members who are candidates and not other Council Members or candidates.

1.4A. Caretaker period

- (1) In this Act —
 caretaker period, in relation to a local government, means a period that —
- (a) begins at the close of nominations (as defined in section 4.49(a)) for a relevant election for the local government; and
 - (b) ends —
 - (i) on the day after the day on which the returning officer declares the result of the relevant election under section 4.77; or
 - (ii) if section 4.57(1) applies to the relevant election — on the day after the day on which the close of nominations falls; or
 - (iii) if section 4.58(1) applies to the relevant election — on the day after the day on which the candidate dies.
- (2) In subsection (1) — **relevant election** means any of the following —
- (a) an ordinary election;
 - (b) an inaugural election;
 - (c) an election under section 4.11, 4.12, 4.13 or 4.14;
 - i. *after restructure of districts, wards or membership (s4.11)*
 - ii. *after reinstatement of council (s4.12)*
 - iii. *after all members' offices become vacant (s4.13)*
 - iv. *after council is dismissed (s4.14)*
 - (d) an election under section 4.15 (*fresh election*) after an election that is a relevant election under paragraph (a), (b) or (c) or this paragraph is declared invalid.

Section 4.49(a) – close of nominations**4.49. How to make an effective nomination**

The nomination of a candidate is only effective if —

- (a) a completed nomination paper, in the prescribed form, is received by the returning officer at the nomination place (by delivery, post, facsimile or other prescribed means) within the period beginning on the 51st day before election day and *ending at 4 p.m. on the 44th day before election day (the close of nominations)*

This information provides a summary of the legislation Please go to the Local Government Act 1995 for full legislative requirements

1. Decision making during Caretaker Periods

1.1. Significant Acts

Under the Section 3.73 of the Act, decisions that are defined as 'significant acts' may not be made by the local government (and includes decisions made under delegation) during the caretaker period unless otherwise allowed under Section 3.73 (4) to (6).

3.73. Restrictions on what local government may do during caretaker period

(2) During a caretaker period, a local government must not do a significant act.

significant act means any of the following —

- (a) making a local law (including making a local law to amend or repeal a local law);
- (b) entering into, or renewing or terminating, the contract of employment of the CEO or of a senior employee;
- (c) entering into a major land transaction;
- (d) entering into a land transaction that is preparatory to entry into a major land transaction;
- (e) commencing a major trading undertaking;
- (f) entering into a contract, or other agreement or arrangement, in prescribed circumstances;
- (g) inviting tenders in prescribed circumstances;
- (h) deciding to do anything referred to in paragraphs (a) to (g);
- (i) an act done under a written law or otherwise that is a prescribed act.

Communications agreement

A communications agreement adopted under section 5.92A may not be adopted or amended in a caretaker period in accordance with section 5.92C (2) and 5.92C.

This information provides a summary of the legislation Please go to the Local Government Act 1995 for full legislative requirements

1.2. Provisions that allow for a significant act to be done during the Caretaker period

3.73. Restrictions on what local government may do during caretaker period Section 3.73 (4) to (6)

- (4) A local government may do a significant act during a caretaker period if —
- (a) the local government's decision to do the significant act was made before the caretaker period; and
 - (b) any prescribed requirements are met.
- (5) A local government may do a significant act during a caretaker period if it is necessary for the local government to do the significant act during the caretaker period in order to comply with any of the 14 following —
- (a) a written law;
 - (b) an order of a court or tribunal;
 - (c) a contractual obligation of the local government under a contract entered into by the local government before the caretaker period.
- (6) The Departmental CEO may authorise a local government to do a significant act during a caretaker period if the Departmental CEO is satisfied that it is necessary for the local government to do the significant act during the caretaker period —
- (a) because of an emergency; or
 - (b) to ensure the proper operation of the local government.

This information provides a summary of the legislation Please go to the Local Government Act 1995 for full legislative requirements

1.3. What does the caretaker period mean for local government decision making?

During a caretaker period a local government must not do a significant act unless an exception applies.

The first exception relates to decisions which were made prior to the caretaker period but not yet actioned. In this circumstance a local government can implement a decision made prior to the caretaker period, such as signing a major contract, but it must first give local public notice of the details of the:

1. significant act and the date it will occur
2. the decision made prior to the caretaker period and the date it was made.

This local public notice must also be provided to the Director General of LGIRS.

The second exception provides that a local government may do a significant act to comply with the law, an order of a court of tribunal or a contractual obligation arising from a contract entered into by a local government before the caretaker period. This ensures that a local government's legal obligations can be met (s.3.73(5)).

The third and final exception allows a local government to undertake a significant act in an emergency with the approval of the Director General of LGIRS. This ensures that emergency responses can be undertaken during this period. Requests or queries about caretaker period exceptions during an emergency can be sent to legislation@lgirs.wa.gov.au.

2. Representing the Town

As elected representatives, Council Members will continue to be invited to functions or other events to represent the Town in their capacity as Council Members during the Caretaker Period.

During the caretaker period, a Council Member may not promote their own, or any other candidate's electoral campaign while performing the functions of their role as Council Member.

Section 18 of the Town of Port Hedland Code of Conduct for Council Members, Committee Members and Candidates prohibits Council Members from using their office to gain an advantage for themselves or any other person.

18. Securing personal advantage or disadvantaging others

1. A council member must not make improper use of their office — (a) to gain, directly or indirectly, an advantage for the council member or any other person; or (b) to cause detriment to the local government or any other person.
2. Subclause (1) does not apply to conduct that contravenes section 5.93 of the Act or The Criminal Code section 83

This information provides a summary of the Town of Port Hedland Code of Conduct for Council Members, Committee Members and Candidates

Please go to the [Code](#) for more information

2.1. Speaking at events or functions

The Mayor (or the Deputy Mayor when acting as Mayor) is the sole spokesperson for the Town of Port Hedland and may continue to fulfill the functions of that role under the Act.

During the caretaker period Council Members who are also candidates (other than the Mayor or Deputy Mayor when acting as Mayor) are not authorised to make speeches or give addresses at events and functions where they are invited in their capacity as a Council Member.

Sections 2.8 and 2.9 of the *Local Government Act 1995* prescribe the role of a mayor or president and a deputy mayor or president.

Section 5.34 prescribes when the Deputy Mayor can act in the position of Mayor.

*This information provides a summary of the legislation
Please go to the Local Government Act 1995 for full legislative requirements*

2.2. Representation at external bodies

If a Council Member is appointed to an external organisation (for example – RCAWA, PHCCC or WALGA Roadwise) as a representative of the Town they may continue to attend meetings arranged by that organisation.

2.3. Events held by external bodies

Council Members may continue to attend events and functions hosted by external bodies during the caretaker period.

The provisions of council policies that relate to Council Members attendance at events continue to apply during the caretaker period.

2.4. Civic events and functions

If the CEO hosts an event during the caretaker period, Council Members may continue to be invited to attend.

3. Use of the Town's resources

The *Local Government (Model Code of Conduct) Regulations 2021* prohibits Council Members from using the resources of a local government for an electoral purpose.

17. Misuse of Local Government Resources

- (1) In this clause —
electoral purpose means the purpose of persuading electors to vote in a particular way at an election, referendum or other poll held under the Act, the Electoral Act 1907 or the Commonwealth Electoral Act 1918;
resources of a local government includes —
 (a) local government property; and
 (b) services provided, or paid for, by a local government.
- (2) A council member must not, directly or indirectly, use the resources of a local government for an electoral purpose or other purpose unless authorised under the Act, or by the local government or the CEO, to use the resources for that purpose.

This information provides a summary of the Town of Port Hedland Code of Conduct for Council Members, Committee Members and Candidates

Please go to the [Code](#) for more information

3.1. Town resources

Town resources are not to be used for electioneering purposes. Included below, are some examples of the type of resources that must not be used.

Examples (not a conclusive list):

1. A Town email account for electoral purposes.
2. A Town issued mobile phone, if relevant.
3. Town of Port Hedland business cards, and
4. Facilities and resources that are only available to Council Members because they are a Council Member.

3.2. Access to information

Candidates seeking information on the electoral process may address their enquiry to the appointed Returning Officer.

During campaigning candidates may receive requests and inquiries from members of the public and these requests can be submitted to the Town to be responded to through the usual Town processes.

All other enquiries or requests by Council Members are to be in accordance with the Town's Media and Communications Policy.

3.3. Published materials

Any materials published by, or for, a candidate must make it clear that the information included is not provided as an official publication of the Town of Port Hedland.

Published materials must not use the following:

- Council Member titles
- Council or Town official logos and crests
- Town of Port Hedland photography and/or other promotional/communication material

Published materials should avoid using the following:

- Colouring, layouts and logos/images that are similar to official Town published materials.

Candidates may not place published materials related to their election campaign on or inside Town of Port Hedland buildings or venues and must comply with the directions of the Town in relation to any other local government property.

8. Personal integrity

1. A council member, committee member or candidate —
 - (a) must ensure that their use of social media and other forms of communication complies with this code; and
 - (b) must only publish material that is factually correct.

Example of a behavioural expectations included in the Code of Conduct.

Do not engage in any fraudulent, corrupt or illegal behaviour, and report any information about actual or potentially fraudulent, corrupt, or illegal activities to the Chief Executive Officer or, if necessary, the Corruption and Crime Commission where the conduct may meet the definition of serious misconduct under the Corruption, Crime and Misconduct Act 2003

This information provides a summary of the Town of Port Hedland Code of Conduct for Council Members, Committee Members and Candidates

Please go to the [Code](#) for more information

Appendix

The Department of Local Government, Industry Regulation and Safety provides the following information.

The Act and Functions and General Regulations set out several matters which constitute a significant act. It is a significant act to both make the decision to undertake a significant act, and to undertake that significant act. For example, both the decision of the council to enter into a major contract and the CEO signing the contract are significant acts.

The below table may assist in understanding what are the significant acts not permitted during the caretaker period:

Significant Act	Example
a) Making a local law (including making a local law to amend or repeal a local law)	The making of any local law is prohibited
b) Entering into, or renewing or terminating, the contract of employment of the CEO or of a senior employee.	Resolving to appoint a person as CEO or signing the contract for that person's appointment
c) Entering into a major land transaction	Resolving to undertake a major land transaction or signing the contract of sale for the land transaction
d) Entering into a land transaction that is preparatory to entry into a major land transaction	The CEO using delegated authority to purchase a portion of adjoining land for a major land transaction and signing the associated contract for purchase
e) Commencing a major trading undertaking	Resolving to commence the operation of a golf course for profit or opening the golf course for the first time
f) Entering into a contract, or other agreement or arrangement worth, or expected to be worth more than \$250,000* *this includes contracts for good and services or the disposal or acquisition of property or entering into 2 or more contracts to avoid this requirement	Resolving to accept the tender for a major works contract or signing the contract with the successful tenderer

Significant Act	Example
g) Inviting tenders inviting tenders in prescribed circumstances	Applies to tenders worth more or expected to be worth more than \$250,000. The CEO determining to go to tender for some works or giving actual notice of the opening of the tender.
h) Deciding to do anything referred to in paragraphs (a) to (g)	The decision by council or delegated authority to do any of the above.
i) An act done under a written law or otherwise that is a prescribed act Refer to regulation 3A of the <i>Local Government (Functions and General) Regulations 1996</i> .	The prescribed matters will include: <ul style="list-style-type: none"> establishment or changes to a regional local government or regional subsidiary. commencing the adoption, amendment or repeal of a local planning strategy, scheme, or policy. commencing procurement of a panel of pre-qualified suppliers.

**4/011 Electronic Meetings and Electronic Attendance Policy****Objective**

The objective of this policy is to provide the framework for electronic meeting requests, electronic attendance at meetings, and the requirements expected from Council and Committee members participating in meetings remotely, including appropriate equipment and location.

Content

This policy applies to electronic participation of Elected Members in Ordinary Council Meetings, Special Council Meetings, Committee Meetings, Agenda Feedback Sessions, Confidential Briefings, and Council Workshops.

Electronic Attendance by Elected Members

In accordance with Regulation 14C(2) of the *Local Government (Administration) Regulations 1996* an Elected Member may attend a meeting electronically in circumstances where a public health emergency, state of emergency, or natural disaster has arisen. A member of a council or committee may participate in a meeting through electronic means if they are unable or deem it unsuitable to attend the meeting in person due to the above-mentioned conditions. In all circumstances, electronic attendance must be authorised by the Presiding Member.

Alternatively, An Elected member may attend a meeting electronically if they have been authorised by the Presiding Member. An Elected member must not attend more than 50% of the meetings electronically in the year prior (50% rule) or for recently elected members no more than 50% of the meetings electronically since their election.

The 50% cap only applies to Ordinary Council Meetings, Special Council Meetings and Committee Meetings. There is no limit to the number of meetings that can be attended electronically due to a public health emergency, state of emergency or a natural disaster.

Requesting to Attend a Meeting Electronically

Requests to attend a meeting, briefing, or workshop, must be sent via email to:

- the Presiding Member
- the CEO
- governance@porthedland.wa.gov.au

The request must include the preferred location for attending and the equipment to be used. It is recommended to submit the request at least two business days in advance.

The Town's Governance team will record electronic attendance in the Attendance Register and advise the Presiding Member or Council on the eligibility of the



request. This will be determined on the percentage of meetings the person has attended electronically as per the 50% rule.

Upon receiving a request, the Presiding Member will approve or deny in writing via email. If the requirements for electronic attendance, as outlined in this policy, are met but the Presiding Member declines approval, the Elected Member has the option to seek approval from the Council at the relevant meeting.

The Presiding Member is not permitted to request electronic attendance for an Ordinary Council Meeting or Special Council Meeting, unless the meeting is being conducted electronically under Regulation 14D(2). The Presiding Member must request electronic attendance at Agenda Feedback Sessions, Confidential Briefings or Council Workshops. The request must be made to the CEO and governance@porthedland.wa.gov.au.

Requirements for Approval of Electronic Attendance

Suitable Location

The member attending the meeting electronically must be in a quiet and private indoor location. They must have the option to 'go behind closed doors' to reduce noise and maintain privacy.

Suitable Networks and Equipment

Elected Members must use a reliable network and suitable equipment.

Acceptable networks include private home internet or WiFi, or a trusted personal mobile device's hotspot. Public WiFi networks in places like cafes, airports, restaurants are not acceptable due to cyber security risks and potential for an unstable connection.

Suitable equipment includes Town of Port Hedland provided devices, personal computers or laptops with a video camera. Mobile phones are not suitable for electronic attendance. Fully charged headphones are to be used where possible.

If an Elected Member has an unstable connection during a meeting, resulting in disruptions or difficulties, particularly in casting clear votes, the Presiding Member will request the Elected Member to leave the meeting or the connection will be terminated.

Software for Electronic Attendance

Governance will be responsible for establishing and maintaining electronic attendance.

Declarations for Maintaining Confidentiality During the Meeting

If a member attending a meeting electronically is required to participate in a closed or confidential session, they must declare their ability to maintain confidentiality during that part of the meeting.



This declaration must be made before the meeting transitions behind closed doors and will be recorded in the meeting minutes and stated as follows:

"I, [Member Name], declare that I am able to maintain confidentiality during the closed part of this meeting. If I am no longer able to maintain confidentiality, I will excuse myself from the meeting."

If the member makes this declaration but later finds themselves unable to maintain confidentiality, they must leave the meeting or the closed session.

Electronic Meetings

Under Regulation 14D(2)(c) The Council can permit electronic meetings to take place outside of emergency situations. The Council must consider and agree on the appropriate circumstances that warrant an electronic meeting, while involving the CEO in the decision-making process. The Council must consider appropriate equipment and location for remote attendance of all members, following the guidelines outlined in this policy.

Council is not allowed to approve a meeting under subregulation (2)(c) if doing so would exceed the 50% rule.

Definitions

"Agenda Feedback Session" is a non-statutory meeting held by Council to ask questions, receive presentations and seek clarification on officer reports presented within the draft Ordinary Council Meeting agenda.

"CEO" means Town of Port Hedland Chief Executive Officer.

"Committee Meetings" is any meeting in which a delegation has been officially documented.

"Confidential Briefing" is a non-statutory briefing providing updates to elected members on strategically significant issues and projects

"Elected Member" is an individual who has been elected and currently holds a valid position, as defined by the Local Government Act 1995, as a council member of the Town of Port Hedland.

"Workshop" is a non-statutory meeting of Council, which may be called upon from time to time, for the purpose of raising and discussing matters that are issue-specific with a strategic and/or community-wide significance.

"50% Rule" is that an elected member must not exceed attending more than 50% of the meetings electronically in the preceding year. Additionally, no more than half of the statutory meetings in the preceding year may be conducted electronically.



Town of
Port Hedland

Policy

Relevant legislation	<i>Local Government Act 1995</i> <i>Local Government (Administration) Regulations 1996</i>
Delegated authority	
Business unit	Governance
Directorate	Corporate & Performance

<i>Governance to complete this section</i>			
Version Control	Version No.	Resolution No.	Adoption date
	V01	CM202223/076	28 June 2023
	V02	Draft	29 October 2025
Review frequency	2 Yearly		

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Town of
Port Hedland

Policy

6/006 Consumption of Alcohol on Town of Port Hedland Owned and Managed Property

Objective

This policy works towards achieving the following outcomes for the consumption and sale of alcohol at Town of Port Hedland owned and managed property:

- Safe consumption of alcohol;
- Responsible service of alcohol; and
- Minimise harm and alcohol related damaged and violence.

Content

Under the *Liquor Control Act 1988* it is an offence to consume liquor on a Council reserve, facility or public open space without approval by the Local Government Authority.

Written permission must be granted from the Town of Port Hedland for the consumption or sale of alcohol at any of the following property types:

- Recreation reserves and associated facilities;
- Parks;
- Leased facilities;
- Contract managed facilities; and
- Town of Port Hedland managed facilities.

All applications must be made to the Town by submission of an [Application to Consume Alcohol on Council Facility or Reserve](#) through the online portal. The application will specify:

- Contact details of the applicant;
- Proposed type of alcohol being sold or supplied;
- Type of event;
- Areas where alcohol will be served and consumed;
- How alcohol will be served; and
- Dates and times for alcohol consumption.

The Town will assess all applications against the following criteria:

- Nature of the function or activity;
- Venue suitability;
- Public safety;
- Documented history of the applying individual or group; and
- Number of applications per year of the applying individual or group.

Commented [EF1]: Hyperlink edited to go to OneConnect portal



Town of Port Hedland

Policy

If approval is granted, the following terms and conditions will apply for the consumption and sale of alcohol at Town of Port Hedland owned and managed property:

- No alcohol consumption is permitted before 11.00am or after 10.00pm unless approved by the Chief Executive Officer or their delegated authority;
- Glass containers are not permitted on any Town of Port Hedland owned recreation reserve or park, without approval from the Chief Executive Officer or their delegated authority. Products in glass containers may be served into plastic containers by staff at the bar service area;
- The permit holder must comply strictly with any relevant provisions of the *Liquor Control Act 1988* (as amended) and *Liquor Control Regulations 1989* (as amended);
- In the event of a cyclone, approval to consume liquor may be revoked for safety reasons;
- The permit holder listed on the 'Application to Consume Alcohol on Council Facility or Reserve' is responsible for the safety and wellbeing of all people involved in the event, and managing the activity, to ensure other users and residents are not impacted;
- The permit holder must develop a risk management policy or plan to ensure that alcohol is served in a responsible manner; and
- If alcohol is being sold, the Town of Port Hedland must be provided with a copy of the liquor license as approved by the Department of Racing, Gaming and Liquor, prior to the license period commencing.

Commented [EF2]: Changed to 10pm to align with noise regulations and RGL requirements.

Depending on the nature and location of the event or function, the Town of Port Hedland may also place additional terms and conditions on the 'Application to Consume Alcohol on Council Facility or Reserve'.

The Town will only grant permission to consume and sell alcohol at the Town's recreation reserves, facilities and parks when they have been booked in accordance with the following policies and procedures:

- Recreation Reserves and Facilities – Seasonal Hire; and
- Recreation Reserves and Parks – Casual Hire and Events.

Leased Facilities

The Town must grant permission to consume alcohol at the Town of Port Hedland's leased facilities. Permission must be sought by the completion of an 'Application to Consume Alcohol on Council Facility or Reserve' at the beginning of each calendar year.

If and when there are special events at the Premises held outside the permit hours, the Lessee will be required to apply for a singular 'Application to Consume Alcohol on Council Facility or Reserve' for the occasion. The Lessee can apply for these permits by contacting the Town of Port Hedland's Recreation Services through the Town's online application process or by contacting customer service.

Commented [EF3]: Updated to reflect new process for applying

Definitions



Town of Port Hedland

Policy

“Recreation reserves and associated facilities” Provide a setting for formal structured sporting activities i.e. Kevin Scott Oval, Colin Matheson Oval.

“Parks” Public space which can be used for informal play, relaxation, physical activity and social interaction i.e. Cemetery Beach Park, Civic Centre Gardens.

“Leased facilities” The Town of Port Hedland has a number of leased facilities within the municipality. A lease is a right granted by the Town of Port Hedland for an occupant to have exclusive use of a facility or area for a specified period of time in exchange for an agreed rental payment.

“Contract managed facilities” Town of Port Hedland owned facilities which are managed by an external contractor ie. Courthouse Gallery.

Relevant legislation	Liquor Control Act 1988 Liquor Control Regulations 1989 Health Act 1911 <u>Public Health Act 2016</u> Health (Public Building) Regulations 1997 Food Act 2008 Food Regulations 2009 Town of Port Hedland Policies: <ul style="list-style-type: none"> • Recreation Reserves and Facilities – Seasonal Hire • Recreation Reserves and Parks – Casual Hire and Events Marquee Park Management Plan <u>Strategic Community Plan 2022-2032</u> South Hedland Town Square Management Plan <u>Community Safety Plan 2023-2026</u> Local Law – Aquatic and Recreation Centre Guidelines for Concerts Events and Organised Gatherings – WA Department of Health 2009 Food Safety Standards <u>Standards Australia and New Zealand</u>
Delegated authority	Yes
Business unit	Sport and Facilities <u>Environmental Services</u>
Directorate	Community Services <u>Regulatory Services</u>

Commented [EF4]: New legislation and plans that supersede previous ones

Commented [EF5]: Sits with different business unit and directorate to previous.



Town of
Port Hedland

Policy

Governance to complete this section			
Version Control	Version No.	Resolution No.	Adoption date
	01	-	24 November 2004
	02	-	27 February 2008
	03	201314/306	30 April 2014
	04	CM202021/21	26 August 2020
Review frequency	3 Yearly		

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- Parks;
- Leased facilities;
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- Contact details of the applicant;
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- How alcohol will be served; and
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- Number of applications per year of the applying individual or group.



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- Glass containers are not permitted on any Town of Port Hedland owned recreation reserve or park, without approval from the Chief Executive Officer or their delegated authority. Products in glass containers may be served into plastic containers by staff at the bar service area;
- The permit holder must comply strictly with any relevant provisions of the *Liquor Control Act 1988* (as amended) and *Liquor Control Regulations 1989* (as amended);
- In the event of a cyclone, approval to consume liquor may be revoked for safety reasons;
- The permit holder listed on the 'Application to Consume Alcohol on Council Facility or Reserve' is responsible for the safety and wellbeing of all people involved in the event and managing the activity, to ensure other users and residents are not impacted;
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The Town will only grant permission to consume and sell alcohol at the Town's recreation reserves, facilities and parks when they have been booked in accordance with the following policies and procedures:

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Leased Facilities

The Town must grant permission to consume alcohol at the Town of Port Hedland's leased facilities. Permission must be sought by the completion of an 'Application to Consume Alcohol on Council Facility or Reserve' at the beginning of each calendar year.

If and when there are special events at the Premises held outside the permit hours, the Lessee will be required to apply for a singular 'Application to Consume Alcohol on Council Facility or Reserve' for the occasion. The Lessee can apply for these permits by contacting the Town of Port Hedland's Recreation Services.

Definitions

"Recreation reserves and associated facilities" Provide a setting for formal structured sporting activities ie. Kevin Scott Oval, Colin Matheson Oval.



“Parks” Public space which can be used for informal play, relaxation, physical activity and social interaction ie. Cemetery Beach Park, Civic Centre Gardens.

“Leased facilities” The Town of Port Hedland has a number of leased facilities within the municipality. A lease is a right granted by the Town of Port Hedland for an occupant to have exclusive use of a facility or area for a specified period of time in exchange for an agreed rental payment.

“Contract managed facilities” Town of Port Hedland owned facilities which are managed by an external contractor ie. Courthouse Gallery.

Relevant legislation	<i>Liquor Control Act 1988</i> <i>Liquor Control Regulations 1989</i> <i>Health Act 1911</i> <i>Health (Public Building) Regulations 1997</i> <i>Food Act 2008</i> <i>Food Regulations 2009</i> Town of Port Hedland Policies: <ul style="list-style-type: none"> • Recreation Reserves and Facilities – Seasonal Hire • Recreation Reserves and Parks – Casual Hire and Events Marquee Park Management Plan South Hedland Town Square Management Plan Local Law – Aquatic and Recreation Centre Guidelines for Concerts Events and Organised Gatherings – WA Department of Health 2009 Food Safety Standards
Delegated authority	Yes
Business unit	Sport and Facilities
Directorate	Community Services



Town of Port Hedland

Policy

<i>Governance to complete this section</i>			
Version Control	Version No.	Resolution No.	Adoption date
	01	-	24 November 2004
	02	-	27 February 2008
	03	201314/306	30 April 2014
	04	CM202021/21	26 August 2020
	05	Pending	Pending
Review frequency	3 Yearly		

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**15/003 Video Surveillance****Objective**

The Town of Port Hedland is committed to community safety and recognises the role video surveillance has within the community. This Policy aims to assist in deterring and detecting instances of crime and anti-social behaviour and defines how Closed Circuit Television (CCTV) and video surveillance systems will be managed in line with legislative and industry best practice.

Intent*1. Definitions*

CCTV means Closed Circuit television and includes live or recorded footage

CEO means the Chief Executive Officer of the Town

IOP means Internal Operational Procedures

SOP means Standard Operational Procedures

Town means the local government district of the Town of Port Hedland

Video Surveillance means CCTV and all other types of video surveillance systems

2. Introduction

The Town is committed to efficient and effective protocols for use of video surveillance systems. This includes systems that are leased, owned, controlled or managed either in part or in their entirety by the Town and includes all systems that are;

- Within, on or around any of the Town's buildings and facilities.
- In public places and open spaces within the Town.
- On roads, access-ways and carparks within the Town.

3. Purpose

The Town conducts video surveillance operations in order to:

- Assist in detecting, deterring and responding to criminal and/or anti-social behaviour (actual, alleged or perceived) that has occurred, is occurring or may occur against people and/or property within the Town.
- Provide evidence to support investigations and/or prosecutions by the WA Police, Town Officers duly authorised by the Chief Executive Officer or any other law enforcement agency in relation to incidents committed or alleged to have been committed within the Town.
- Support other safety initiatives in respect to community concerns about safety and crime prevention within the Town.

**Access****4. Permitted uses**

- a) The use of video surveillance systems and/or access to footage is restricted to law enforcement agencies, law Courts, the CEO or anyone duly authorised by the CEO.
- b) Members of the public are not permitted to view or access footage unless required by law e.g. *Freedom of Information Act 1992* (FOI).
- c) Employees are not permitted to view or access footage unless duly authorised by the CEO or as required by law.

5. Requests for Footage

- a) **External:** Any member of the public or employee seeking access to footage shall be directed to the Police to make a formal report or to lodge a Freedom of Information application.
- b) **Internal:** Any employee seeking access to footage shall be directed to the Police to make a formal report; to the CEO or his nominated delegate; or to lodge a Freedom of Information application.

6. Community Safety Partnership – WA Police

The Town has entered into a community safety initiative with the WA Police by way of Memorandum of Understanding. This partnership is in accordance with AS/NZS62676:2020 – Video Surveillance Systems for use in Security Applications.

Specifically, members of the WA Police South Hedland branch have 24 hour seven (7) day live monitoring access to the Town's video surveillance network with the ability to record, download and use footage.

Installations

Alternate crime and/or anti-social preventative measures will be appropriately considered both prior to and after the installation of video surveillance systems/cameras in recognition footage to inform broader security and crime prevention strategies.

7. Privacy

A person's right to privacy is considered essential therefore all video surveillance systems installations shall adhere to the *Surveillance Devices Act 1998* (The Act) to ensure private conversations or private activities are not recorded, unless either express or implied consent is obtained prior to the recording, or it is in the public interest (Part 5 of the Act).

8. Location identification



Areas proposed for the installation of new video surveillance systems and cameras shall include a detailed project plan.

All proposals are to be approved by the CEO or his nominated officer.

9. Maintenance and Upgrades

Video surveillance cameras, all associated hardware and software will be replaced or upgraded as required within annual budgetary limits and within the Town's Asset Management framework.

10. System security

Details about video surveillance or camera locations, their maintenance schedule and other details relating to their make/model and any other operational requirement will not be made publically available unless required by law.

11. Signage

Prominent signage will be displayed in the general vicinity where cameras may be installed and where people may be recorded however these may not identify specific camera locations.

Operation

12. Control and Operation of Cameras

Town Officers duly authorised by the CEO shall manage and operate video surveillance systems in strict accordance with this Policy, Internal Operating Procedures (IOP's) and detailed Standard Operating Procedures.

13. Duration and Storage of Footage

Video surveillance footage is recorded 24 hours seven (7) days a week and retained for a period of not less than 31 calendar days.

14. Roles and Responsibilities

The CEO is responsible for the Town's video surveillance systems network and duly authorising Town officers or other agencies to have access to systems or footage with access granted to consider the nature of their role and whether access is appropriate under the circumstances.

The Manager Infrastructure Operations is responsible for ensuring all associated infrastructure of the Town's video surveillance systems system including system design, installation, equipment maintenance, hardware and software upgrades (where contractor managed), signage, contractor management and training for staff on appropriate use of the system. In carrying out these requirements, the Manager will also work collaboratively with the WA Police to maintain an effective strategic partnership to support the common goal of improving community safety.



Town of
Port Hedland

Policy

General

15. Complaints

All complaints regarding the Town's video surveillance systems operations are to be directed in writing to the CEO or their nominated officer.

16. Audit

All video surveillance operations shall be included in the Town's Strategic three year audit program to ensure ongoing alignment and adherence to regulation 17 as contained within *Local Government (Audit) Regulations 1996*.

17. Guidelines and Standards

Best practice video surveillance operation guidelines refers to the following:

AS/NZS 62676:2020 – Video Surveillance Systems for use in Security Applications	<p>Principles and management of the video surveillance system, procedures, personnel, control room, effective response, privacy and disclosure issues, recorded material management, documentation, licences and signage.</p> <p>Provides advice on installation, commissioning and handover, preventative maintenance, licences and signage.</p> <p>Provides technical planning guidelines and video signal level variables for video surveillance systems.</p> <p>Details the requirements and recommendations for the design, installation, commissioning, operation, remote monitoring, interactive video management and remotely monitored video surveillance systems.</p>



Town of
Port Hedland

Policy

AS/NZS 1158:2005 - Lighting for Roads and Public Spaces.	Defines Category P lighting which is applicable to roads on which the visual requirements of pedestrians are dominant, e.g. local roads and to



Town of Port Hedland

Policy

	local area traffic management devices (LATMS) installed on such roads.
AS 2201.1:2007	Intruder alarm systems, including design, installation, commissioning, and maintenance.
AS/NZS 1768:2007	Lightning protection
ISO 31000:2009	Risk Management (Supersedes AS/NZ 4360:2004)
HB 167:2004	Security Risk Management Handbook
AS 2342:1992	Development, testing and implementation of information and safety symbols and symbolic signs
AS 2416:2002	Provides examples and the display of multiple hazard signage.
AS/NZS 62676:2020 – Video Surveillance Systems for use in Security Applications ANZPAA's	Police Recommendations for video surveillance Systems ('the ANZPAA Recommendations').

Relevant legislation	Local Government Act 1995 Surveillance Devices Act 2004 Freedom of Information Act 1992 Equal Opportunity Act 1984 Human Rights and Equal Opportunity Commission Act 1986 Criminal Investigation Act 2006 Occupational Health and Safety Act 1984 Surveillance Devices Act 1998 Security and Related Activities (Control) Act 1996 Security and Related Activities (Control) Regulations 1997 Australian Closed Circuit Television Guidelines Town of Port Hedland Code of Conduct
Delegated authority	To be determined following Council approval of this policy.
Business unit	Infrastructure Operations
Directorate	Infrastructure Services

Version Control	Version No.	Resolution No.	Adoption date
	V01	201112/166	19 October 2011
	V02	201213/108	26 September 2012
	V03	CM201718/172	28 March 2018
	V04	CM202122/003	28 July 2021
	V05	Draft	<u>29 Oct 2025</u>
Review frequency	3 Yearly		



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DRAFT

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Video Surveillance means CCTV and all other types of video surveillance systems

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- In public places and open spaces within the Town.
- On roads, access-ways and carparks within the Town.

3. Purpose

The Town conducts video surveillance operations in order to:

- Assist in detecting, deterring and responding to criminal and/or anti-social behaviour (actual, alleged or perceived) that has occurred, is occurring or may occur against people and/or property within the Town.
- Provide evidence to support investigations and/or prosecutions by the WA Police, Town Officers duly authorised by the Chief Executive Officer or any other law enforcement agency in relation to incidents committed or alleged to have been committed within the Town.
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Installations

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Areas proposed for the installation of new video surveillance systems and cameras shall include a detailed project plan.

All proposals are to be approved by the CEO or his nominated officer.

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Video surveillance cameras, all associated hardware and software will be replaced or upgraded as required within annual budgetary limits and within the Town's Asset Management framework.

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General

15. Complaints

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AS/NZS 1158:2005 - Lighting for Roads and Public Spaces	<p>Defines Category P lighting which is applicable to roads on which the visual requirements of pedestrians are dominant, e.g. local roads and to</p>



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Delegated authority	To be determined following Council approval of this policy.
Business unit	Infrastructure Operations
Directorate	Infrastructure Services

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	V03	CM201718/172	28 March 2018
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	V05	Draft	
Review frequency	3 Yearly		



Town of
Port Hedland

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3/003 Subsidies and Allowances

Objective

The objective of this policy is to ensure that due regard is provided to the Town's employees for cost of living considerations associated with living in a remote regional area of Western Australia.

Content

Employees of the Town of Port Hedland are to be paid a Port Hedland Allowance, which is detailed in the current Enterprise Agreement (EBA) as registered with the Australian Industrial Relations Commission.

The Chief Executive Officer is granted further authority to increase the allowance within budgetary limitations, by way of an over award/EBA payment to prospective employees during contract negotiations.

Definitions

Nil.

Relevant legislation	-
Delegated authority	-
Business unit	Human Resources
Directorate	Corporate and Performance

Governance to complete this section			
Version Control	Version No.	Resolution No.	Adoption date
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Our Ref DFN:PORT:55285

Your Ref



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10 June 2025

Mr Tom Kettle
Manager Governance
Town of Port Hedland
PO Box 41
PORT HEDLAND WA 6721

By email: tkettle@porthedland.wa.gov.au

Dear Tom

Consideration of Electors' Motion by Council

Thank you for your email correspondence and instructions dated 5 June 2025.

1. Background

An annual general meeting of electors within the district of the Town was held on 18 March 2025 at which the following motion was passed:

That two Elected Members be appointed to formally deliver the will of the people to the appropriate Western Australian State and federal authorities, advocating for an independent investigation into the following matters:

- Excess deaths and adverse reactions in Australia since the roll out of the vaccines.
- The misrepresentation and flawed testing processes of the Therapeutic Goods Administration (TGA).
- The actions and decisions of Health Ministers during the pandemic.
- The operational conduct of all COVID-19-related policies and implementations.
- The withholding and redaction of critical information from the public.

Council of the Town considered the motions passed at the electors meeting at an Ordinary Council Meeting on 7 May 2025 and resolved as follows:

That Council:

10 June 2025

Town of Port Hedland

Consideration of Electors' Motion by Council

McLeods

Page 2

-
1. Receive and note the minutes of the Annual General Meeting of Electors held on 18 March 2025;
 2. Endorse part 3 of the original motion to invite Mr Ashenden to address the next Audit Risk and Compliance Committee meeting; and
 3. Request the CEO bring a report to the Council that addresses the original motion parts 2 and 5 (electors motions 1 and 4) to the Council.

I understand the reference to 'electors motions 1' in item 3 of Council's resolution to be reference to the electors motion adopted at the annual general meeting of electors as set out above.

The Town considers there are several aspects of the motion which may be problematic, including:

- Legality of appointing Council members to speak on behalf of the Council (as the role of the Mayor),
- Advocacy on a matter that is not included within the Town's strategic community plan,
- Council's role in public health advocacy, and
- Financial or budget considerations.

You have requested advice on the legal risks associated with a council decision to support this motion, including aspects which may be ultra vires.

2. Advice**2.1 Scope of the Town's general function under LG Act**

An initial question is whether the proposed motions are within the general function of the Town under the *Local Government Act 1995* (**LG Act**). The general function of the Town under section 3.1(1) of the LG Act is "...to provide for the good government of persons in its district". Under section 3.1(2) the scope of the general function is to be construed in the context of other local government functions under the Act or any other written law and any constraints imposed by the Act or any other written law on the performance of a local government's functions. Section 3.1(3) provides that a liberal approach is to be taken to the construction of the scope of the general function of a local government. I additionally note that under section 3.2 the scope of the general function of a local government in relation to its district is not limited by reason only that the Government of the State performs or may perform functions of a like nature. The general function of a local government is also stated to include both legislative and executive functions (s. 3.4).

In construing the general function of a local government, regard must also be had to the purpose or object of the LG Act. Under section 18 of the *Interpretation Act 1984* a

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10 June 2025

Town of Port Hedland

Consideration of Electors' Motion by Council

McLeods

Page 3

construction that would promote the purpose or object underlying the written law (whether or not the purpose or object is expressly stated in the written law or not) shall be preferred to a construction that would not promote that purpose or object. The content and intent of the LG Act as stated in section 1.3 is as follows:

- (1) This Act provides for a system of local government by —
 - (a) providing for the constitution of elected local governments in the State; and
 - (b) describing the functions of local governments; and
 - (c) providing for the conduct of elections and other polls; and
 - (d) providing a framework for the administration and financial management of local governments and for the scrutiny of their affairs.
- (2) This Act is intended to result in —
 - (a) better decision-making by local governments;
 - (b) greater community participation in the decisions and affairs of local governments;
 - (c) greater accountability of local governments to their communities; and
 - (d) more efficient and effective local government.

At the outset, it may be observed that the general function of a local government under section 3.1(1) is expressed in broad terms and moreover is expressly required to be given a liberal construction by section 3.1(3). In *Lynch v Brisbane City Council* (1961) 104 CLR 353 a similar legislative expression in a municipal by-law, which referred to “the general good government of its inhabitants” was described as being “wide and indefinite” and “...serve to show that a power to make by-laws for the good rule and government of a municipality is capable of a diversity of applications and is an effective power of control by ordinance”.

However, in *Lynch v Brisbane City Council* the High Court found that the scope of such a broadly stated power should nonetheless be construed within the context of the enactment in which it appeared as being limited to matters of municipal concern, stating:

They give a power to lay down matters in respect of municipal concern, matters that have been reasonably understood to be within the province of municipal government because they affect the welfare and good government of the city and its inhabitants. The words are not to be applied without caution nor read as if they were designed to confide to the city more than matters of local government. They expressed no exact limit of power but, directed as they are to the welfare and good government of a city and its inhabitants, they are not to be read as going beyond the accepted notions of local government.

10 June 2025
Town of Port Hedland
Consideration of Electors' Motion by Council

McLeods
Page 4

(underlining added)

Accordingly, whilst the head of power considered in that case was expressed in “wide and indefinite terms” it was considered by the Court to not extend “beyond the accepted notions of local government”, although it did not clearly define this term, which in any event may be subject to change over time. Whilst those observations were made in relation to the exercise of a municipal legislative power, I consider the comments to be equally applicable to the general function of a local government under the LG Act, which may encompass both legislative and executive functions.

In summary, then in order for any proposed exercise of the Town’s executive functions to be within the scope of its general function and therefore valid it must:

- (a) relate to the provision of good government of persons in the Town’s district by the Town; and
- (b) not extend beyond accepted notions of local government, that is matters that have been reasonably understood to be within the province of municipal government because they affect the welfare and good government of the Town and its inhabitants.

2.2 Whether proposed motion is within the scope of general function of Town

The proposed motion, if adopted and actioned, would constitute an exercise of an executive function by the Town. An executive function may only be validly undertaken by the Town if it falls within the scope of the Town’s general function to provide for the good government of persons in its district.

An initial question therefore is whether the proposed motion, if adopted by Council, would be within the scope of the general function of the Town under the LG Act as discussed above. The motion proposes that the Council appoint two elected members to “formally deliver the will of the people to the appropriate Western Australian State and federal authorities”, advocating for an independent investigation into:

- Excess deaths and adverse reactions in Australia since the roll out of the vaccines.
- The misrepresentation and flawed testing processes of the Therapeutic Goods Administration (TGA).
- The actions and decisions of Health Ministers during the pandemic.
- The operational conduct of all COVID-19-related policies and implementations.
- The withholding and redaction of critical information from the public.

It is unclear from the minutes of the electors meeting what the “will of the people” is that is to be delivered to the appropriate Western Australian State and federal authorities. In any event, I consider that the proposed motion if adopted by Council would be outside the scope

10 June 2025

Town of Port Hedland

Consideration of Electors' Motion by Council

McLeods

Page 5

of its general function as it contemplates appointing two elected members to undertake public representative and advocacy functions pertaining to issues of national public health that:

- (a) do not relate to the provision of good government of persons in the Town's district by the Town; and
- (b) extend beyond accepted notions of local government that are understood to be within the province of municipal government because they affect the welfare and good government of the Town and its inhabitants.

On that basis, I consider that the electors motion if adopted by Council would likely be *ultra vires*, that is, beyond the legal authority of Council under the LG Act.

2.3 Whether appointment of elected members as spokespersons for Town inconsistent with LG Act

As noted above, the motion proposes that Council appoint two elected members to undertake a representative and advocacy role in relation to issues of public health arising from the COVID-19 pandemic.

In my view, an appointment of this nature would be inconsistent with the provisions of the LG Act as the two elected members appointed would, in effect, be acting as spokespersons for the Town in relation to the specified issues of public health, whereas section 2.8 of the LG Act provides that the mayor is to act as the principal spokesperson for the Town.

The appointed role of the councillors under the motion may therefore potentially conflict with the role of the Mayor under section 2.8. Moreover, the proposed appointment of two councillors to the public representative and advocacy role stated is on its face outside the scope of Council's governing role under section 2.7 and the role of councillors as set out in section 2.10.

The apparent inconsistency of the proposed motion with these provisions of the LG Act further supports the conclusion that the proposed motion, if adopted, would be *ultra vires*.

Please contact me if you have any queries.

Yours sincerely



David Nicholson
Managing Partner

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1. Excess Deaths and Adverse Reactions Since Vaccine Rollout

Current Scientific Evidence:

The Australian Bureau of Statistics (ABS) data indicates that excess mortality occurred during the COVID-19 pandemic period, with various contributing factors identified by health authorities. According to official ABS publications, excess mortality for the first eight months of 2023 was estimated at 6.1% above expected levels.

A peer-reviewed study published in Medical Research Archives in July 2024 identified correlations between booster vaccination rates and excess deaths across Australian states. However, correlation does not establish causation, and multiple confounding variables exist during pandemic periods, including delayed healthcare access, COVID-19 infections themselves, and disrupted social determinants of health.

Conversely, a comprehensive study published in PMC demonstrated that unvaccinated individuals aged 50+ had a 7.7-fold greater mortality rate than fully vaccinated individuals, rising to 11.2-fold for those who received booster doses. Reuters fact-checking analysis has noted that studies claiming vaccine-related excess deaths "offer no evidence of an ongoing rise in excess deaths following the COVID-19 pandemic or of a causal link between COVID vaccines and excess deaths."

The TGA maintains ongoing pharmacovigilance systems that monitor adverse events following immunisation through established reporting mechanisms involving healthcare professionals and consumers.

2. TGA Testing Processes and Representation

Regulatory Framework Assessment:

The Therapeutic Goods Administration followed established provisional approval pathways for COVID-19 vaccines, requiring comprehensive evaluation of safety, efficacy, and quality data before authorisation. The TGA's approval process for COVID-19 vaccines involved review of clinical studies, non-clinical and toxicological studies, and manufacturing quality data.

All COVID-19 vaccines approved in Australia underwent what the TGA describes as "thorough and independent review" and met "high safety, efficacy and quality standards required for use in Australia." The provisional approval pathway allows for expedited review of critical medicines while maintaining rigorous safety standards.

The TGA has conducted comprehensive evaluations of specific concerns raised about vaccine components, including residual DNA and endotoxin levels in mRNA vaccines supplied in Australia. Recent TGA statements have addressed misinformation about vaccine contamination, noting that some studies circulating publicly "fail to apply the required scientific rigor expected in pharmaceutical testing" and create "confusion and concern regarding the safety of vaccines."

The Access Consortium, of which Australia is a member, coordinates with international regulatory bodies to ensure consistent evidence standards across jurisdictions.

3. Health Ministers' Actions and Decisions

Scope of Ministerial Decision-Making:

Health Ministers at state and federal levels made decisions within established governance frameworks during the pandemic emergency period. These decisions were typically informed by Chief Health Officer advice, national cabinet deliberations, and public health emergency powers granted under relevant legislation.

The assessment of ministerial actions would require examination of decision-making processes, consultation mechanisms, evidence bases used, and alignment with established emergency management protocols. Such evaluation typically falls within parliamentary oversight mechanisms, ministerial accountability processes, and judicial review where applicable.

4. COVID-19 Policy Implementation and Operational Conduct

Policy Implementation Framework:

COVID-19 policies were implemented across multiple jurisdictions with varying approaches to border controls, vaccination requirements, lockdown measures, and health system responses. The operational conduct encompassed federal coordination through National Cabinet, state-based public health orders, and local government implementation of various measures.

Evaluation of policy effectiveness and operational conduct requires analysis of health outcomes, economic impacts, social consequences, and adherence to established emergency management principles. Various inquiries have been established at different jurisdictional levels to examine these aspects.

5. Information Disclosure and Public Transparency

Information Management During Emergency Response:

Government information management during the pandemic involved balancing public transparency with operational security, privacy protections, and evolving scientific understanding. Freedom of information processes remain available for accessing government documents, subject to standard exemptions for cabinet deliberations, personal information, and operational matters.

The extent of information "withholding and redaction" would require specific examination of FOI responses, government communication strategies, and comparison with established transparency standards and legal requirements for information disclosure.

CM202425/323 FORESHADOWED MOTION

MOVED: Cr Camilo Blanco

SECONDED: Cr Lorraine Butson

That Council:

- 1. Receive and note the minutes of the Annual General Meeting of Electors held on 18 March 2025;**
- 2. Endorse part 3 of the original motion to invite Mr Ashenden to address the next Audit Risk and Compliance Committee meeting; and**
- 3. Request the CEO bring a report to the Council that addresses the original motion parts 2 and 5 (electors motions 1 and 4) to the Council.**

CARRIED BY SIMPLE MAJORITY (5/1)

For: Deputy Mayor Ash Christensen, Cr Camilo Blanco, Cr Lorraine Butson, Cr Adrian McRae and Cr Ambika Rebello Against: Mayor Peter Carter

Motion 1:

Motion 1

moved by John Ashenden, seconded by Jillian Fisher

That two Elected Members be appointed to formally deliver the will of the people to the appropriate Western Australian State and federal authorities, advocating for an independent investigation into the following matters:

- 1 Excess deaths and adverse reactions in Australia since the roll out of the vaccines.
- 2 The misrepresentation and flawed testing processes of the Therapeutic Goods Administration (TGA).
- 3 The actions and decisions of Health Ministers during the pandemic.
- 4 The operational conduct of all COVID-19-related policies and implementations.
- 5 The withholding and redaction of critical information from the public.

Motion carried 8/0



Town of
Port Hedland

Engagement Strategy

2025-2028



Advice

This document may contain images of Aboriginal and Torres Strait Islander people who have passed away.

Disclaimer

The opinions expressed in this document are made in good faith and while every care has been taken in preparing this document, the Town of Port Hedland makes no representations and gives no warranties of whatever nature in respect to this document, including but not limited to, the accuracy or completeness of any information, facts, and/or opinions contained therein. The Town of Port Hedland, its Elected Members, staff and consultants cannot be held liable for the use of and reliance on the options, estimates, forecasts and findings in this document.



Acknowledgement of Country The Town of Port Hedland would like to acknowledge the Kariyarra, Ngarla, and Nyamal people as the Traditional Custodians of the Port Hedland lands. We recognise their strength and resilience and pay our respects to their Elders past and present.

We extend that respect to all Aboriginal & Torres Strait Islander people of the local community and recognise their rich cultures and their continuing connection to land and waters.





What's inside

Acknowledgement of Country 3

Glossary of Terms 6

**Introduction from the
Commissioner** 7

Understanding Engagement 8

Defining Engagement 8

Quality Engagement 9

Why We Engage 10

Who We Engage 10

Engagement Groups 11

Engagement with traditional
custodians of country 12

How We Engage 14

When We Engage 15

**Roles Within
Engagement** 17

The Role of Council Staff 17

The Role of Elected Members 17

The Role of the Community/Stakeholders 17

**Engagement
Approach** 18

Stages of the Detailed
Engagement Planning 19

**Engagement
Reporting** 20

Invitation to Engage 21

Appendices 22

Appendix 1 - IAP2 Spectrum of
Public Participation 21

Glossary of Terms

To assist with knowing how the Town talks about engagement and be more familiar with some key terms within our documents, below are some common terms explained:

Elected Members: (Sometimes referred to as Councillors) Members of the community who have been selected by the wider community to oversee the strategic direction of the Local Government Authority.

Engagement: The Town adopts the IAP2 definition of engagement: "An intentional process of working across organisations, stakeholders, and communities to shape decisions or actions, in relation to a problem, opportunity, or outcome."

Engagement therefore refers to our deliberate interactions with community and stakeholders to build strong relationships and facilitate the exchange of information, ideas, influence and collaboration.

Consultation: A type of engagement activity that seeks input on a specific matter at a point in time, usually where additional information or representation is required to that already achieved through ongoing engagement.

Community: Individuals who have been grouped together by geographic location (community of place), similar interests (community of practice), or affiliation or identity (such as membership of a club or association).

Partnership: A type of engagement activity that produces formal agreements between stakeholders to work together.

Traditional Owners: Aboriginal and Torres Strait Islander people have unique relationships to the land, sea and waterways. Their ownership and stewardship of Country needs to be acknowledged. Australian law recognises that Aboriginal and Torres Strait Islander people have rights and interests in the land and sea under their traditional laws and customs¹. Please note, the Town operates on Kariyarra land however the local government area also extends to Ngarla and Nyamal country.

Town Officers: Refers to the employees of the Town.

Stakeholders: Individuals, groups, organisations or communities with a specific interest or involvement in a matter who have direct input into the decision making and actions that affect them.

1. Engaging with Traditional Owners. <https://aiatsis.gov.au/sites/default/files/2021-05/engagingwithtraditionalowners.pdf>

Message from the Commissioner

I am pleased to introduce you to the Town of Port Hedland's Engagement Strategy.

Our Towns vision is;

“Together, we create a thriving, resilient and inclusive future for our diverse community.”

As a Town that is undergoing significant development over the coming years, the role of engagement is going to become even more important to achieving this vision.

The Town of Port Hedland is deeply committed to ensuring that our community's diverse voices are heard and valued in shaping the future of our town.

This framework is designed to evolve over time, being responsive to the dynamic needs of our community. It is our hope that this framework provides clarity on how the Council engages with our community and stakeholders, fostering a transparent and inclusive decision-making process, setting the intention to build strong and robust relationships with our community.



Jessica Shaw
Chair, Commissioner

Understanding Engagement

Defining Engagement

Engagement is founded on the principle that people have a right to be involved in the decisions and actions that affect their lives². The International Association for Public Participation (IAP2) defines engagement as:

“An intentional process of working across organisations, stakeholders, and communities to shape decisions or actions, in relation to a problem, opportunity, or outcome.”

Being an intentional process, we use the term ‘engagement’ to define those point in time, process that is intended to contribute to the sharing of information, ideas, influence, decision making, partnerships and collaborative action.

Engagement seeks to understand the diversity of views, issues and aspirations expressed by the community and then seek an outcome that balances the various views with and technical, budgetary and legislative constraints. While the outcomes from engagement, will always be valued, engagement does not replace the overall decision making responsibility of Council.

(IAP2): Core Value #1 Town of Port Hedland Engagement Strategy



Quality Engagement

The following principles will guide the design, delivery, reporting and evaluation of the Town's engagement initiatives. These principles are founded on the best practice models and frameworks of the International Association for Public Participation.

Purposeful

We deliver timely, well-structured engagement that support the community and Town to achieve a shared outcome.

Respectful

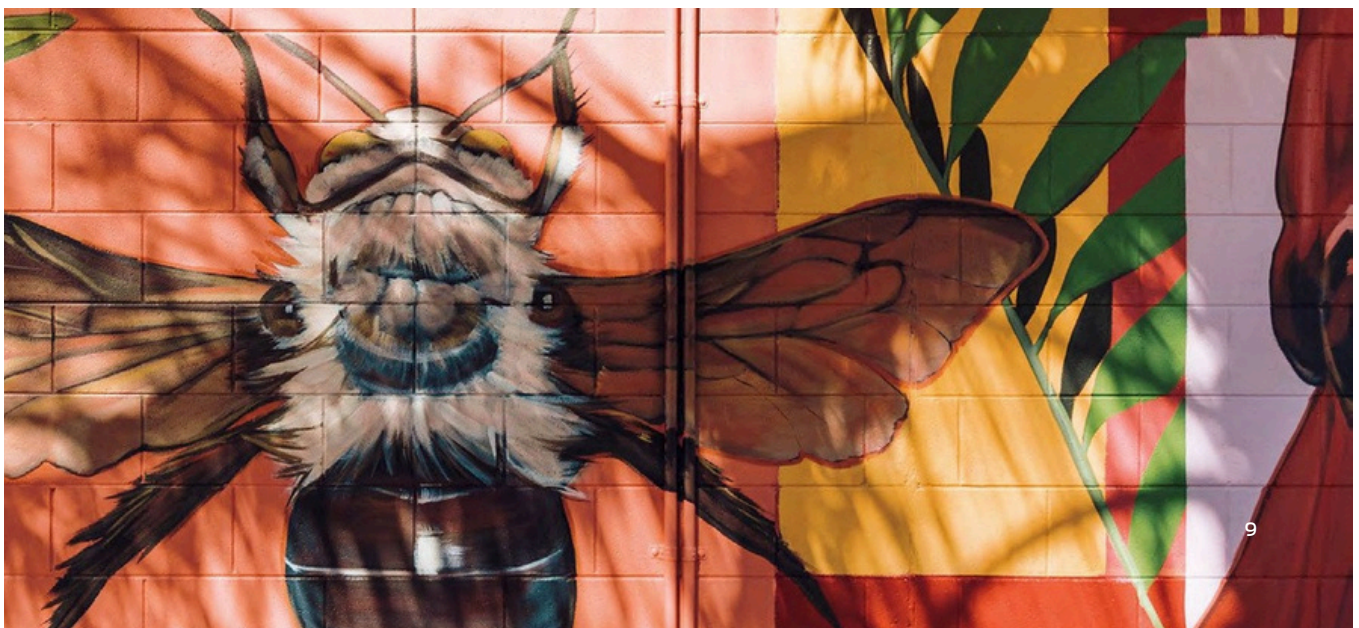
We deliver engagement that fosters quality relationships and builds shared understanding.

Effective

We consider the time, budget and representation required to deliver robust engagement outcomes.

Transparent

We support participants with timely, easy to understand information at all stages of the process.



Why We Engage

Engagement is a vehicle for building the kinds of relationships and understanding that allows the Town to make quality decisions, build sustainable partnerships, and have confidence that we are implementing the programs, services and projects that best support the community. Through this collaboration, we ask members and essential stakeholders to collectively shape the future of the Town.

This Framework recognises the Council's commitment to engaging in a manner that;

- Ensures transparency and follows a clear, logical process.
- Adapts to individual cases, considering contextual factors that impact projects or decisions.
- Aligns with community expectations for honest and respectful interaction.
- Informs decision-making to secure financially, socially, and environmentally sound outcomes.
- Embraces diverse perspectives to enrich understanding.
- Cultivates and sustains constructive relationships with the community and stakeholders.

Additionally, this framework aligns to the Local Government Act 1995, Section 1.3 (2) also points to engagement leading to;

- Better decision making by local governments
- Greater community participation in the decisions and affairs of local governments

- Greater accountability of local governments to their communities
- More efficient and effective local government.

Who We Engage

The Town is made up of a diverse population that each contribute to the social, economic and environmental fabric of the community.

This includes rate payers, residents, students, workers and business owners, as well as stakeholders such as community groups, businesses, organisations and other spheres of government.

Our goal is to engage in a way that is inclusive of all members of the community, regardless of age, gender, sexual identity, ethnicity, education, ability and other diverse aspects of identity.

Engagement is not a one size fits all process and we will engage with different people in different ways, based on their need and the context and impact of the project we are engaging on.

The Town of Port Hedland recognises the value of both community consultation and cultural expertise.

Unpaid participation includes general community input through surveys, forums, and open consultations.

Paid contributions may apply when individuals are engaged for their cultural knowledge, lived experience, or advisory roles such as participating in co-design workshops, providing cultural guidance and other specific information sort by Town.

Engagement Groups

We recognise that the needs of specific population groups are diverse. When planning engagement activities, we will consider how the engagement process can accommodate the needs of specific population groups including:



First Nations People Engagement

Understanding and celebrating Aboriginal culture and history is an important part of delivering quality community outcomes.

We will consult and seek advice from recognised Elders, community leaders and engage in a culturally-appropriate way with the Aboriginal community. Please see the next page for more on this.



Older People Engagement

It is important that we ensure the Town remains accessible and age friendly.

We will provide diverse methods of communication and maximise our relationships with local organisations that engage face-to-face with older people.



Young People Engagement

We are building for the future and need to ensure we have platforms for young people, to be engaged and participate in civic life.

We engage with schools, utilise social media and have our Youth Advisory Council (YAC) as part of our network of engagement, as the vehicle for building youth leadership.



People with Disabilities Engagement

An accessible Town needs to be accessible for all abilities.

The Town places emphasis on how we building connection and engagement with people with disabilities and their families.



People from Culturally and Linguistically Diverse Backgrounds

With approximately 20% of the Town born overseas, using diverse and culturally appropriate means of engagement is important to ensure the voices we hear from are as diverse as our community.



Hard-to-Reach Groups

The Town recognises that some groups may face barriers to participation in traditional engagement processes. Specific strategies will be developed to engage FIFO workers, remote residents, and individuals with limited literacy or digital access. This may include mobile outreach, translated materials, visual tools, and partnerships with local service providers to ensure inclusive and equitable engagement



Engagement with traditional custodians of country

The traditional custodians of Port Hedland Local Government Area are recognised as the Kariyarra, Ngarla, and Nyamal people. Engagement with these communities needs to be founded in a holistic approach to relationships, decision-making, and community well-being. While the Town might seek to engage on a specific topic or subjects, the town recognises that culturally, this one subject is part of the interconnectedness of all living things, land, and culture.

Engagement will also guided by principles of respect, cultural safety, and self-determination. Specific engagement methods will be developed through co-design with local Aboriginal and Torres Strait Islander stakeholders to ensure culturally appropriate and meaningful participation.

There are two primary forms of engagement of the Kariyarra, Ngarla, and Nyamal people.

1. Engaging to understand, respect and respond to the Kariyarra, Ngarla, and Nyamal people's responsibilities as custodian of country.
 - This specialised expertise is guided by the wisdom of Elders and those granted the authority by these communities to speak for country. Even though there maybe people authorised to speak for country, they are also bound by their own community governance process, which would need to be respected and resourced.
2. Engaging to understand this community's needs, priorities and views on any given topic as part of the wider community.
 - The views gathered from this engagement form part of a broader consultation with all the needs, priorities and views of for everyone living and working in Port Hedland are considered as part of the decision making process.



Looking more broadly at engagement with Aboriginal communities and people. A central theme to the United Nations UN Declaration on the Rights of Indigenous Peoples is the concept of Free, Prior, Informed Consent (FPIC).

According to the Community Guide, The right to participate in decisions that affect communities should be guided by and include the principle of free, prior and informed consent. This standard of consent is to be met before any of the following actions are taken:

- projects or decisions that affect our country including mining, development and the use of sacred sites
- practicing and revitalising cultures and to have cultural property protected including the use of biological materials, traditional medicines and knowledge, artwork, dance and song
- making agreements or treaties between government and our peoples
- the creation of laws or policies that affect our peoples

Free means no force, bullying or pressure.

Prior means that we have been consulted before the activity begins.

Informed means we are given all of the available information and informed when that information changes or when there is new information. If our peoples don't understand this information then we have not been informed. An interpreter might need to be provided to assist.

Consent means we must be consulted and participate in an honest and open process of negotiation that ensures:

- all parties are equal, neither having more power or strength
- our group decision-making processes are allowed to operate
- our right to choose how we want to live is respected.⁴

How We Engage

The methods we use to engage are determined through the engagement planning process demonstrated on page 18 of this document.

The methods selected are based on;

- The desired project outcomes
- The needs and suitability for the people and groups being engaged
- The level of influence being offered through the engagement.

Digital Engagement Strategy

The Town will strengthen its use of digital platforms to enhance accessibility, reach, and responsiveness. This includes applying accessibility standards, using analytics to monitor engagement performance, and developing tailored strategies to reach digitally excluded groups such as remote residents, older adults, and non-English speakers.

We use the IAP2 spectrum to determine the level of influence and then choose the method that matches that level. For example:

Sample Methods	The IAP2 Spectrum				
	Inform	Consult	Involve	Collaborate	Empower
1-1 Meetings with stakeholders	▲	▲	▲	▲	
Advisory groups and committees		▲	▲	▲	
Council meetings					
Deliberative panels			▲	▲	▲
Face to face meetings with community groups and other stakeholders	▲	▲	▲	▲	
Focus groups and workshops	▲	▲	▲		
Town engagement hub website	▲	▲			
Interagency groups	▲	▲	▲		
Interagency networks	▲	▲	▲		
Newsletters	▲				
Notices in Newspaper	▲				
Partnerships			▲	▲	▲
Phone calls	▲	▲			
Public displays and pop up events	▲	▲			
Social media posts	▲				
Surveys		▲			
Yarning circles		▲	▲	▲	

The IAP2 spectrum describes 5 levels of influence that various methods can be used for. See Appendix 1 and www.iap2.org.au for more information about the spectrum and its application.

Town of Port Hedland Engagement Strategy

When We Engage

When do we need to engage?		When we may not engage?
(1) When there is a specific law that requires it	(2) When it's required under the Town's Engagement Policy and/or the Significant Decision Making Policy	
<ul style="list-style-type: none"> Local Government Act (WA)1995 Western Australian Legislation - Planning and Development Act 2005 Planning and Development (Local Planning Schemes) Regulations 2015 Western Australian Legislation - Road Traffic Act 1974 Land Administration Regulations 1998 Aboriginal Heritage Act 1972 Public Health Act 2016 Privacy Act 1988 WA Health Act 1911 and Associated Regulations Heritage of WA Act 1990 Occupational Health, Safety and Welfare Act 1984 and Associated Regulations Environmental Protection Act 1986 Bush Fires Act 1954 and Associated Regulations 	<ul style="list-style-type: none"> Decisions that have a significant impact on part or all of the community (social, economic or environmental). Decisions that bring high levels of community concern or interest Decisions that have a significant impact on the councils budget and by extension rate payers Decisions that have a significant impact on the land owned or used by Council Council deems it appropriate or beneficial 	<ul style="list-style-type: none"> There is a critical need to make a decision quickly Where certain legal, commercial or legislative constraints prohibit engagement. Where the decision is being made by a third-party agency and the Town has little influence Decisions are considered operational or 'day to day matters' involved in the running of the organisational element of the Town eg: internal staff restructures; changes in the Towns IT systems.

Table 1A

5. See the Town of Port Hedland's significant decisions policy All legislation is available on the Western Australian Government Legislation website: www.legislation.wa.gov.au

Table 1A above offers guidance on the types of instances warranting engagement.

Table 1B overleaf presents a sample list of common engagement scenarios within the Town of Port Hedland. This list is not exhaustive and is intended to serve as a guide.



Typical Engagement Scenarios

- | | |
|---|--|
| <ul style="list-style-type: none"> • Advice of Council Meetings • Advisory Groups • Allocation of Grants/Funding • Allocation of Marketing and Events Funding • Award and Recognition Opportunities • Bushfire Notice • Changes to Facility Operating Hours • Town Planning Updates • Closure of Road / Public Places or Spaces • Community Satisfaction Survey • Development Applications • High Profile Capital Works Projects • Local Law Review • Minor Capital Works (causing disruption) • Naming Places | <ul style="list-style-type: none"> • New Events / Event Applications • Participatory Budgeting • Precinct Structure Plans • Public Notices • Reconciliation Action • Removal of Trees / Vegetation • Significant Items on Council Agenda • Strategic Planning Documents • Tenders / Expressions of Interest • Town Planning Scheme Amendments • Upgrades to Public Open Spaces / Places • Working Groups established to project design |
|---|--|

Table 1B

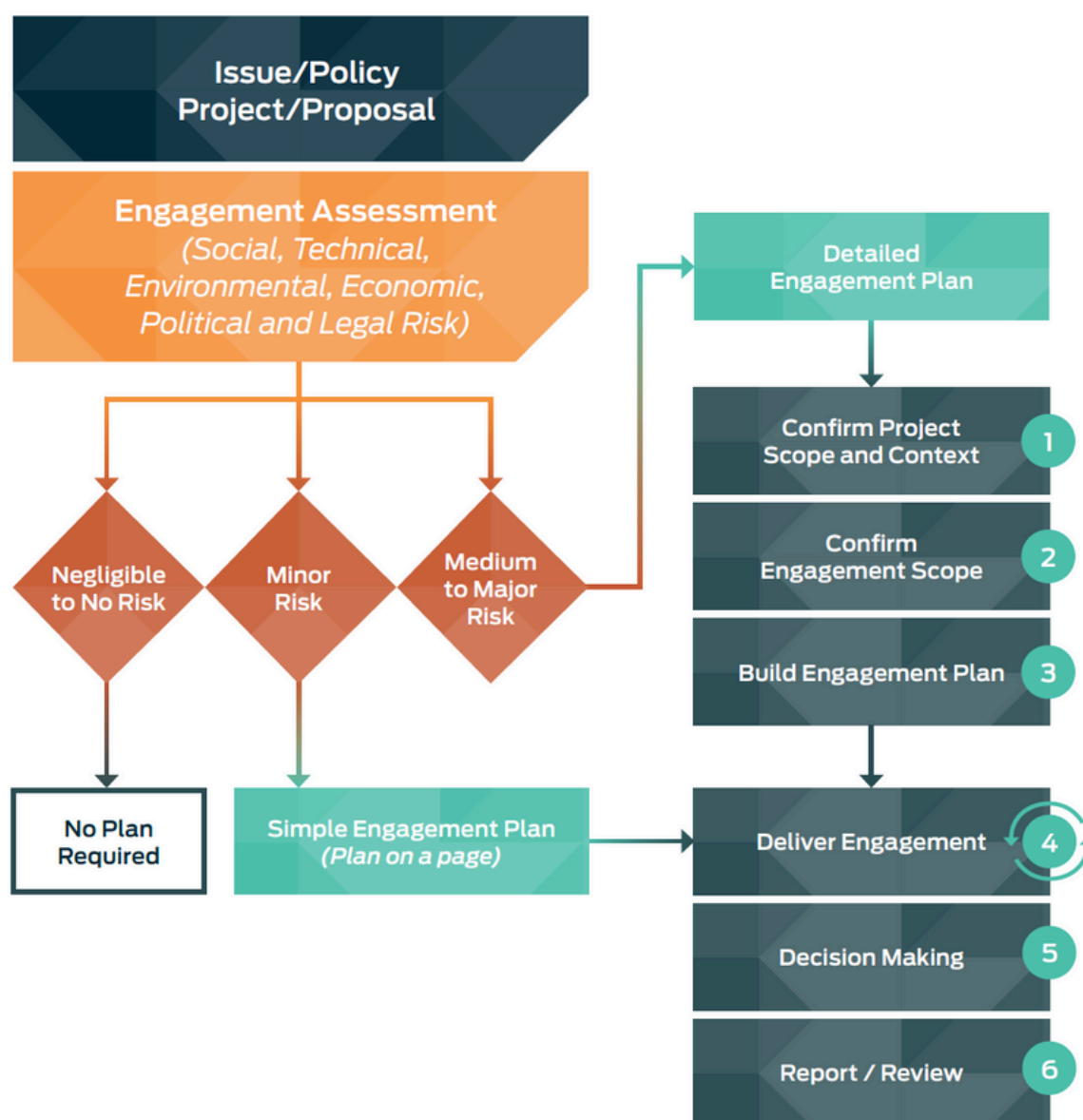
Roles Within Engagement

For engagement to contribute to positive and quality outcomes, different parties take different roles. This section explores some of these roles.

The Role of Council Staff			
Planning	Implementation	Influence	Transparency
To ensure engagement planning is informed by an understanding of the social, technical, environmental, and economic interplays of a proposed project, policy, or initiative.	Securing the resources to deploy methods that promote diverse and respectful participation.	Respecting the time and views contributed and giving the level of influence promised by considering the contribution faithfully.	Communicating the outcomes, rationale, and next steps to the community.
The Role of Elected Members			
Awareness Raising	Quality	Decision Making	Leadership
Building community awareness and involvement in engagement initiatives.	Consider periodic reviews of the Town's engagement process for alignment to principles in this policy.	Using the outputs from engagement to inform Councillors decision-making role. Balancing the tension between the need for popular decisions and decisions that support the long-term viability of the community and Council.	Ensuring the resourcing that allows the desired quality of engagement to be achieved.
The Role of Community/Stakeholders			
Participation	Inclusion	Perspective	Collective
To ensure engagement planning is informed by an understanding of the social, technical, environmental, and economic interplays of a proposed project, policy, or initiative.	Securing the resources to deploy methods that promote diverse and respectful participation.	Respecting the time and views contributed and giving the level of influence promised by considering the contribution faithfully.	Communicating the outcomes, rationale, and next steps to the community.
Governance and Accountability			
Community Development Team	Engagement Reporting Platform	Executive Leadership Team (ELT)	Continuous Improvement
Responsible for facilitating engagement planning and advising departments on best practice methods, cultural safety, and inclusive approaches. This team will support staff in designing and delivering engagement activities aligned with the strategy.	A centralised reporting platform will be developed to capture engagement activities, outcomes, and lessons learnt. This platform will enable transparency and continuous improvement and will be monitored by the Executive Leadership Team (ELT).	Accountable for overseeing the implementation of the Engagement Strategy, reviewing engagement reports, and ensuring alignment with strategic priorities and legislative requirements.	Engagement processes will be periodically reviewed to ensure they remain effective, inclusive, and responsive to community needs. Feedback from stakeholders and staff will inform updates to the strategy and associated tools.

Engagement Approach

This approach explains the steps used in the scoping, planning and delivery of our engagement processes



Strategic Integration of Engagement Outcomes

Engagement outcomes play a critical role in shaping the Town's strategic direction. Insights gathered through community and stakeholder engagement are analysed and used to inform key planning documents, including the Strategic Community Plan, Corporate Business Plan, and Long Term Financial Plan (LTFP).

This ensures that community priorities, lived experiences, and local knowledge are embedded in decision-making, resource allocation, and service delivery. By aligning engagement outputs with strategic planning cycles, the Town strengthens transparency, responsiveness, and long-term sustainability.

Stages of the Detailed Engagement Planning

The Plan	
1. Confirm Project Scope and Context	<ul style="list-style-type: none"> Log engagement on register Notify internal stakeholders from R.A.C.I. Matrix Understand project history, context and drivers Confirm project objectives and timelines Check for lesson learnt from previous engagements
2. Define Engagement Context	<ul style="list-style-type: none"> Complete context and stakeholder analysis Confirm engagement budget and timelines Define decision constraints (Negotiable/Non Negotiable) Set engagement objectives
3. Build Engagement Sequence	<ul style="list-style-type: none"> Determine level of influence (IAP2 spectrum⁷) Define engagement techniques/process Build communications plan Confirm project governance
4. Deliver Engagement	<ul style="list-style-type: none"> Deliver and adjust engagement activities Collect and manage data Monitor engagement process <p><i>Note: This may have multiple cycles of engagement (eg: options development/review)</i></p>
5. Decision Making	<ul style="list-style-type: none"> Analyse engagement outputs Progress decision making processes
6. Report/Review	<ul style="list-style-type: none"> Complete evaluation and capture lessons learnt Report back to community and stakeholder process findings and decision outcomes

7. Please see appendix 1

Engagement Reporting

After completing an engagement initiative, it's crucial to analyse the feedback data to identify themes and perspectives that will guide decision-making.

This process typically involves compiling an engagement report, which should encompass several key elements:

- Identification of the stakeholder groups involved in the engagement.
- Explanation of the approach taken, detailing the methodology utilised and the strategies employed to encourage participation (such as advertising).
- Documentation of the number of responses received.
- Consideration of any weighting applied to the responses, if applicable.
- Highlighting of the key issues raised during the engagement.
- Presentation of recommendations for Town action based on the received information.
- Description of the methods utilised to provide feedback to participants.
- Assessment of the overall effectiveness of the engagement initiative.
- Incorporation of impactful statements from stakeholders and community members that encapsulate their views.

Closing the feedback loop is an essential aspect of the engagement process, fostering trust between the Town and community members while also promoting future participation. When reporting back to the community, it's an opportunity to communicate what was heard, what actions are planned, and the rationale behind those decisions.

Feedback to participants should include:

- Recognition of their participation.
- Updates on the progress of the process.
- Insights into how their views were taken into account, considering other factors such as technical, financial, and legislative requirements.
- Provision of the engagement outcomes report.
- Information on any further consultation opportunities, if applicable.
- Feedback may be disseminated through various channels such as the Town of Port Hedland website, email, mail, or phone, depending on the nature of the engagement. Officers responsible should determine the most suitable form of communication for each situation.

Evaluation and Measurement of Engagement Success:

- Number and diversity of participants
- Satisfaction ratings
- Engagement reach (online/offline)
- Feedback incorporation rate
- Annual review cycle for engagement effectiveness



Invitation to engage


We are keen to hear from you.
Are you wanting to get involved or being a part
of regular consultation opportunities?

You can contact the Town via

communityengagement@porthedland.wa.gov.au
or <https://haveyoursay.porthedland.wa.gov.au>

to have your say about various projects and
other engagement activities.

Appendix 1 - IAP2 Spectrum of Public Participation

Increasing Impact on the Decision 					
	Inform	Consult	Involve	Collaborate	Empower
Public Participation Goal	To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.	To obtain public feedback on analysis, alternatives and/or decisions.	To work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered.	To partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solution.	To place the final decision making in the hands of the public.
Promise to the Public	We will keep you informed.	We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision.	We will work with you to ensure that your concerns and aspirations are directly reflected in the alternatives developed and provide feedback on how public input influenced the decision.	We will look to you for advice and innovation in formulating solutions and incorporate your advice and recommendations into the decisions to the maximum extent possible.	We will implement what you decide.

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Appendices and Tools

To support consistent and effective implementation of the Engagement Strategy, a suite of practical tools will be developed and included as part of the rollout. These will assist staff in planning, delivering, and reporting on engagement activities. The following resources will be added to the appendix:

- Sample Engagement Plan Template
- Stakeholder Mapping Tool
- Engagement Reporting Template
- Checklist for Culturally Safe Engagement

These tools will be reviewed and updated periodically to reflect best practice and feedback from users.





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Town of Port Hedland Civic
Centre McGregor Street Port
Hedland WA 6721
council@porthedland.wa.gov.au
www.porthedland.wa.gov.au

**8/*** Community Engagement Policy****1.0 Objective**

This policy outlines the Town's commitment to and approach to community and stakeholder engagement.

The policy guides the delivery of community and stakeholder engagement across the organisation to inform decision-making, build relationships and strengthen community outcomes.

The objectives of the policy are to:

- Build a shared understanding of Council's commitment to community and stakeholder engagement;
- Support quality governance and decision making through the use of quality and timely engagement with stakeholders and the community;
- Raise awareness of Council decisions and community aspirations surrounding programs, projects and initiatives.

2.0 Policy statement

Community engagement speaks to the methods and processes used to involve the community in decision making that affect their lives. Good governance is based on a belief that those impacted by or interested in a decision may have important contributions to make in a decision-making process.

The Town's decision-making processes are influenced by several factors such as financial, technical, legal, environmental and social. As such, different methods and levels of influence will be assigned to different engagement processes. The International Association of Public Participation (IAP2) spectrum of participation will be used to outline to the public what that level of influence is.

When there is a difference between the outputs of an engagement process and endorsed Elected Member's decisions, the reasons for this difference will be clearly communicated.

The following guides the design, delivery, reporting and evaluation of the Town's engagement initiatives.

3.0 Scope

This policy applies to all employees, volunteers, and Elected Members of the Town of Port Hedland. It establishes a strategic framework to guide decision-making processes, support the delivery of community facilities, programs and services, and fulfill the commitments outlined in the Strategic Community Plan. The policy reflects the Town's core values of unity, quality and integrity.



4.0 Policy Background

Under the Local Government Act 1995, local governments must engage with the community on various matters. This includes the planning and review of the Strategic Community Plan, the development and review of local laws, the advertisement of differential rates, and other planning-related issues.

Planning Matters

Consultation on planning matters, such as development applications and scheme amendments, is governed by the Planning and Development (Local Planning Schemes) Regulations 2015 and the Town's local planning policy for public consultation on planning proposals.

Best Practice

Engagement will be conducted in alignment with the Town's Community Engagement Policy, ensuring inclusivity, transparency, and accountability. The Town is committed to tailoring its engagement approach to the scope and scale of the project, enabling the community's voice to be heard and reflected in the decision-making process.

5.0 Engagement Principles

For the Town of Port Hedland, quality engagement is best characterised by process that adhere to the following principles:

Purposeful	We deliver timely, well-structured engagement that support the community and Town to achieve a shared outcome.
Respectful	We deliver engagement that fosters quality relationships and builds shared understanding.
Effective	We consider the time, budget and representation required to deliver robust engagement outcomes.
Transparent	We support participants with timely, easy to understand information at all stages of the process.

6.0 Why we engage

This Framework recognises the Council's commitment to engaging in a manner that;

- Ensures transparency and follows a clear, logical process.
- Adapts to individual cases, considering contextual factors that impact projects or decisions.
- Aligns with community and the Town's expectations for honest and respectful interaction.



Town of Port Hedland

Policy

- Informs decision-making to secure financially, socially, and environmentally sound outcomes.
- Embraces diverse perspectives to enrich understanding.
- Cultivates and sustains constructive relationships with the community and stakeholders.

Additionally, this framework aligns to the Local Government Act 1995, Section 1.3 (2) also points to engagement leading to;

- Better decision making by local governments
- Greater community participation in the decisions and affairs of local governments
- Greater accountability of local governments to their communities
- More efficient and effective local government.

6.0 When to engage

The Town of Port Hedland is committed to ensuring that our community has meaningful opportunities to participate in decisions that affect them.

Examples on when engagement should occur are:

- Projects or matters have the potential to significantly impact the community's quality of life, environment, or future development.
- Developing or revising policies, strategies, or plans that guide decision making or set the direction for the Town's activities.
- Introducing new services or making substantial changes to existing services that affect how the community interacts with the Town.
- Decisions on planning, land use, or infrastructure projects that may alter the physical environment, property values, or community spaces.
- Legislative or Regulatory Changes: Proposals involving changes to local laws, by-laws, or regulations that impact residents or stakeholders.
- Determining priorities for funding, capital works, or resource allocation that directly affect the community.
- Responding to concerns raised by the community or addressing emerging issues that require collective input to shape outcomes.
- Situations where collaboration with the community or stakeholders can improve decision-making or create shared ownership of outcomes.

**7.0 Who we engage**

The Town is made up of a diverse population that each contribute to the social, economic and environmental fabric of the community. This includes rate payers, residents, students, workforce and business owners, as well as stakeholders such as community groups, businesses, organisations and other government entities.

Our goal is to engage in a way that is inclusive of all members of the community, regardless of age, gender, sexual identity, ethnicity, education, ability and other diverse aspects of identity.

Engagement is not a one size fits all process and we will engage with different people in different way, based on their need and the context and impact of the project we are engaging on. We acknowledge that engagement is also not just externally focused. We will also work across different parts of our organisation with the same principles of engagement that we would apply to the wider community.

We recognise that the needs of specific population groups are diverse. When planning engagement activities, we will consider how the engagement process can accommodate the needs of specific population groups including:

- Traditional Owners and First Nation communities
- Older Adults
- Young People
- People with Disabilities
- People from Culturally and Linguistically Diverse Backgrounds.

Unpaid participation includes general community input through surveys, forums and open consultations.

Paid contributions may apply when individuals are engaged for their cultural knowledge, lived experience, or advisory roles such as participating in co-design workshops, providing cultural guidance and other specific information sought by the Town.

8.0 Process

The Town acknowledges that a uniform approach to engagement methodologies does not align with best practice. Guided by the principles of substantive equality, the Town is committed to proactively capturing diverse voices and lived experiences by using a range of methodologies.

The Community Engagement Strategy provides a comprehensive framework to outline the process and guide the organisation in the application of engagement activities. This strategy is adaptable, enabling the Town to adopt tailored approaches where necessary, considering the nature of the engagement, the required level and depth of engagement, and the resources available.



A table of definitions as they relate to the Policy.

Term	Definition
Community	The term 'community' is used broadly and can be defined as a group of people united by at least one common characteristic such as geography, shared interests, values, beliefs, experiences, or traditions. This may include residents, ratepayers, business owners/operators, workforce, visitors, government agencies, and users of Towns services, local community groups, associations and special interest groups.
Consultation:	A type of engagement activity that seeks input on a specific matter at a point in time, usually where additional information or representation is required to that already achieved through ongoing engagement.
Elected Members	Sometimes referred to as Councillors, members of the community who have been selected by the wider community to oversee the strategic direction of the Local Government Authority.
Engagement	The process of using diverse methods to actively involve community and stakeholder voices in shaping decisions that impact or interest them. This approach ensures meaningful participation, fosters collaboration, and strengthens connections between decision-makers and the community.
Partnership	A type of engagement activity that produces formal agreements between stakeholders to work together.
Town Officers	Refers to the employees of the Town.
Traditional Owners	Aboriginal and Torres Strait Islander people have unique relationships to the land, sea and waterways. Their ownership and stewardship of Country needs to be acknowledged. Australian law recognises that Aboriginal and Torres Strait Islander people have rights and interests in the land and sea under their traditional laws and customs. Please note, the Town operates on Kariyarra land however the local government area also extends to Ngarla and Nyamal country.
Stakeholder	A stakeholder is anyone who can influence a project's outcomes or is affected by its implementation. Stakeholders encompass various subsets within the community, which may include individuals, organisations, or businesses directly involved in or significantly impacted by the project.



Town of
Port Hedland

Policy

	These groups may have a vested interest due to the project's potential to bring about changes or affect lifestyle, social, environmental, or economic conditions.
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<i>Governance to complete this section</i>			
Version Control	Version No.	Resolution No.	Adoption date
	1.0		
Review frequency	Every three years.		



Town of
Port Hedland

Local Planning Policy

LPP/01 EXEMPTIONS FROM DEVELOPMENT APPROVAL

1.0 Citation

This is a Local Planning Policy prepared under Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* (Regulations). This Policy may be cited as *LPP/01 Exemptions from Development Approval* (LPP/01).

2.0 Purpose

This policy outlines specific developments that are exempt from requiring development approval and that are not already identified in the Regulations, Scheme, or other Local Planning Policies.

3.0 Objectives

The objectives of this policy are:

1. To streamline planning processes and remove barriers, particularly for developments that positively contribute to the local community and are not likely to cause issues of community concern.
2. Enable development and to support new and existing businesses.
3. Supplement the provisions of the Town of Port Hedland Local Planning Scheme No. 7 (Scheme) and the *Planning and Development (Local Planning Scheme) Regulations 2015* (Regulations) by providing guidance to applicants detailing when certain land uses and building works are exempt from the requirement to obtain development approval.
4. To ensure that proponents of exempt works and land uses understand that other approvals may be required under other Legislation.

4.0 Application

This policy applies to the entire municipality of the Town of Port Hedland and must be read in conjunction with the Scheme and Regulations. If this policy is inconsistent with the Scheme and Regulations, the Scheme and Regulations prevail to the extent of any inconsistency.

Where works and land uses do not meet the specifications below then a development application will be required to be submitted to the Town, unless they do not require development approval under other Local Planning Policies, the Scheme or the Regulations.

Works and land uses that have previously received development approval are still bound by that development approval and the associated conditions of approval. An exemption under this Policy does not supersede a previous development approval or replace the need for previously approved works and land uses to comply with that approval.

5.0 Policy Provisions

5.1 Land Uses

The land uses listed in **Table 1** do not require development approval from the Town of Port Hedland where:

- a) The Scheme identifies that the land use in Column 1 is a 'D' use within the zone set out in Column 2;



- b) All conditions are set out in Column 3 of the Table opposite that item are satisfied in relation to the use; and
- c) The development has no works component or development approval is not required for the works component of the development.

Column 4 provides guidance for satisfying the condition, other relevant information or other approvals that may be required before the land use can commence. The proponent is required to do their own due diligence as to what approvals apply to their proposal. These are only the main approvals that may be required from the Town and the State Government, and there may be other approvals required. These approvals are also subject to change.

5.2 Building Works

The building works listed in **Table 2** do not require development approval from the Town of Port Hedland where:

- a) The works are of a class specified in Column 1 of an item in the table; and
- b) If conditions are set out in Column 2 of the Table opposite that item – all of those conditions are satisfied in relation to the works

Column 3 provides guidance for satisfying the condition, other relevant information or other approvals that may be required before the land use can commence. These are only the main approvals that may be required from the Town and the State Government, and there may be other approvals required. These approvals are also subject to change.

These provisions are to be read in conjunction with Schedule A of the Scheme and Clause 61 the deemed provisions (Schedule 2) contained in the *Planning and Development (Local Planning Schemes) Regulations 2015* which identify other building works where development approval is not required.



Table 1: Land uses exempt from the requirement to obtain development approval

Column 1 Land Use	Column 2 Zones	Column 3 Conditions	Column 4 Guidance
Family Day Care	Residential	a) Not located west of McGregor Street and north of Wilson Street in Port Hedland. b) Located in a single house or grouped dwelling (not a multiple dwelling or ancillary dwelling). c) Does not display more than one (1) sign on the property with a maximum area of 0.2m ² (10cm by 20cm). d) A minimum of two (2) pick-up and drop-off areas shall be located wholly within lot boundaries. e) Operated by an occupier of the dwelling. f) Does not operate outside the hours of 7:00am – 7:00pm Monday to Saturday and does not operate on Sunday and Public Holidays. g) Operates in a way that does not adversely affect the amenity of surrounding properties. h) Outdoor play areas are adequately fenced and managed to minimise noise impacts on surrounding properties. i) Operates in a way that waste is appropriately managed so that it does not impact on the general amenity of the area or create a public health risk	<ul style="list-style-type: none"> • A Building Permit from the Town's Building team may be required for any associated works (including internally). • An Occupancy Permit will be required from the Town's Building team to change the use or classification of the building. • No food is to be prepared or handled on site without notification to the Town's Environmental Health team. 'Lunch box' services are permitted. • Must comply with the <i>Education and Care Services National Law (WA) Act 2012</i> and <i>Education and Care Services National Regulations 2012</i>. • Must comply with the <i>Environmental Protection (Noise) Regulations 1997</i>
Amusement Parlour	Centre mixed use zone or	a) The lot on which the amusement parlour is located does contain existing residential uses or does not directly adjoin a residential zone. b) The amusement parlour is located on the ground floor. c) Net lettable area of the premises is no more than 300 m2. d) No more than 30% of the glass surface of any window on the ground floor of a building on the premises is obscured glass. e) Does not operate outside the hours of 7:00am – 7:00pm Monday to Saturday and does not operate on Sunday and Public Holidays. f) Operates in a way that does not adversely affect the amenity of surrounding properties.	<ul style="list-style-type: none"> • A Building Permit from the Town's Building team may be required for any associated works (including internally). • An Occupancy Permit may be required from the Town's Building team to change the use or classification of the building. • A Food Business registration will be required from the Town's Environmental Health team if food or drinks are sold or supplied at the premises. • If alcohol is to be sold or consumed, a liquor licence may be required from the Department of Liquor. They may



		g) Does not operate outside the premises.	
Art Gallery	Centre mixed use zone or	a) The lot that the art gallery is located on does contain existing residential uses or does not directly adjoin a residential zone. b) The art gallery is located on the ground floor. c) Operates in a way that does not adversely affect the amenity of surrounding properties.	require a Section 39 certificate and Section 40 certificate to be obtained from the Town's Health and Planning teams. • A Public Building certificate will be required from the Town's Environmental Health team if gatherings, events or activations are hosted at the premises.
Small Bar	Centre mixed use zone or	a) The lot on which the small bar is located does contain existing residential uses or does not directly adjoin a residential zone. b) The small bar is located on the ground floor. c) Operates in a way that does not adversely affect the amenity of surrounding properties.	• An Application for Trading in Streets and Public Places will be required from the Town's Environmental Health team if goods will be displayed on public property or Town-owned or managed land/property. • A Trade Waste Permit may be required from the Water Corporation if the wastewater generated from a food business being disposed into the Water Corporation wastewater sewer system
Reception Centre	Centre mixed use zone or	a) Net lettable area of the premises is no more than 300 m2. b) Operates in a way that does not adversely affect the amenity of surrounding properties. c) Does not operate outside the premises.	• Must comply with the <i>Environmental Protection (Noise) regulations 1997</i>
Recreation - Private	Centre mixed use zone or	a) Net lettable area of the premises is no more than 300 m2. b) No more than 30% of the glass surface of any window on the ground floor of a building on the premises is obscured glass. c) Operates in a way that does not adversely affect the amenity of surrounding properties.	• If a recreation centre includes a swimming pool, it must comply with the <i>Health (Aquatic Facilities) Regulations 2007</i> and the code of practice for the design, construction, operation and maintenance of aquatic facilities
Fast Food Outlet/ Lunch Bar	Centre, mixed use zone, light industry or general industry zone	a) Net lettable area of the premises is no more than 300 m2. b) No more than 30% of the glass surface of any window on the ground floor of a building on the premises is obscured glass. c) Operates in a way that does not adversely affect the amenity of surrounding properties. d) Where the business area is a mobile premises: i. Hours completely outside the opening hours of the existing premises to avoid conflict of parking ii. Not located on a vehicle or pedestrian access way; iii. Protection is provided for pedestrians	• A Food Business registration will be required from the Town's Environmental Health team if food or drinks are sold or supplied at the premises • A food business must comply with the <i>Food Act 2008</i> and Food Standards Code • A Trade Waste Permit may be required from the Water Corporation if the wastewater generated from a food business being disposed into the Water Corporation wastewater sewer system • If alcohol is to be sold or consumed, a liquor licence may be required from the Department of Liquor. They may require a Section 39 certificate and Section 40



Town of
Port Hedland

Local Planning Policy

			<p>certificate to be obtained from the Town's Health and Planning teams.</p> <ul style="list-style-type: none"> • An Application for Trading in Streets and Public Places will be required from the Town's Environmental Health team if goods will be displayed on public property or Town-owned or managed land/property. • Must comply with the <i>Environmental Protection (Noise) regulations 1997</i>
Home Business	Residential, centre, mixed use, rural, rural residential	<ul style="list-style-type: none"> • Meets definition of Home Business as prescribed in the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> • Does not operate outside the hours of 7:00am – 7:00pm Monday to Saturday and does not operate on Sunday and Public Holidays. • Operates in a way that does not adversely affect the amenity of surrounding properties. • Does not operate outside the premises or use any mechanical equipment • No additional parking to that required by the R-Codes is required to undertake the business • No more than 1 customer per hour, up to a maximum of 8 customers per day • Does not operate in connection with any form of sexual behaviour or activity. 	<ul style="list-style-type: none"> • Operation of a home business requires that any retail sale, display, or hire is done only by means of the Internet. By means of the internet requires the proponent to have an internet presence. • A Food Business registration will be required from the Town's Environmental Health team if food or drinks are sold as part of the business. • A skin penetration licence will be required from the Town's Environmental Health team if home business involves skin penetration (e.g., skin penetration and beauty services). • A Trade Waste Permit may be required from the Water Corporation if the wastewater generated from a food business being disposed into the Water Corporation wastewater sewer system • Must comply with the <i>Environmental Protection (Noise) Regulations 1997</i>



Table 2: Building works exempt from the requirement to obtain development approval

Column 1 Works	Column 2 Conditions	Column 3 Guidance
Outbuilding	<ul style="list-style-type: none"> a) The works are located in the rural residential or rural zone b) The lot contains an existing residential building c) The outbuilding set back a minimum 25m from the primary street boundary and a minimum of 10m from the side and rear boundary d) Maximum 300m² total aggregate floor area e) The finished floor level is a minimum of 300mm above the 1% AEP f) The outbuilding is sited outside the visual protection corridor g) The outbuilding is used for domestic purposes only. h) The outbuilding complies with the requirements of the relevant local planning policy. 	<ul style="list-style-type: none"> • A Building Permit from the Town's Building team may be required for any works • The location of the visual protection corridor is articulated within the Town's Local Planning Strategy • An application to construct or install an apparatus for the treatment of sewage may be required from the Town's Environmental Health team if the outbuilding is not connected to mains sewerage



5. Definitions

For the purposes of this policy, the following definitions apply. Where they are not defined below, words and terms referred to in this Policy are as defined in the Scheme, the Planning and Development Act 2005, the Regulations or the Residential Design Codes (the R-Codes).

“Amenity” is defined by factors which combine to form the character of an area and include the present and likely future amenity.

“Adverse affect” means that complaints are lodged to the Local Government by adjoining landowners or residents and they contain substantiated grounds or evidence of factors affecting enjoyment or use of the property or surrounding public areas but does not include reasons of economic competition.

“Net lettable area” or **“nla”** means the area of all floors within the internal finished surfaces of permanent walls but does not include the following areas

- stairs, toilets, cleaner’s cupboards, lift shafts and motor rooms, escalators, tea rooms and plant rooms, and other service areas;
- lobbies between lifts facing other lifts serving the same floor;
- areas set aside as public space or thoroughfares and not for the exclusive use of occupiers of the floor or building;
- areas set aside for the provision of facilities or services to the floor or building where those facilities are not for the exclusive use of occupiers of the floor or building;

“Mobile premises” means a business premises that is mounted on wheels or otherwise designed to be readily movable from place to place, such as food vans, trailers, or other similar vehicles used for commercial activities.

Relevant legislation	<i>Planning and Development Act 2005 Planning and Development (Local Planning Schemes) Regulations 2015 Town of Port Hedland Local Planning Scheme No. 7</i>
Delegated authority	Director Regulatory Services Manager Planning and Economic Development Coordinator Urban Planning Senior Urban Planner
Business unit	Planning & Economic Development
Directorate	Regulatory Services

<i>Governance to complete this section</i>			
Version Control	Version No.	Resolution No.	Adoption date
Review frequency	3 Yearly		

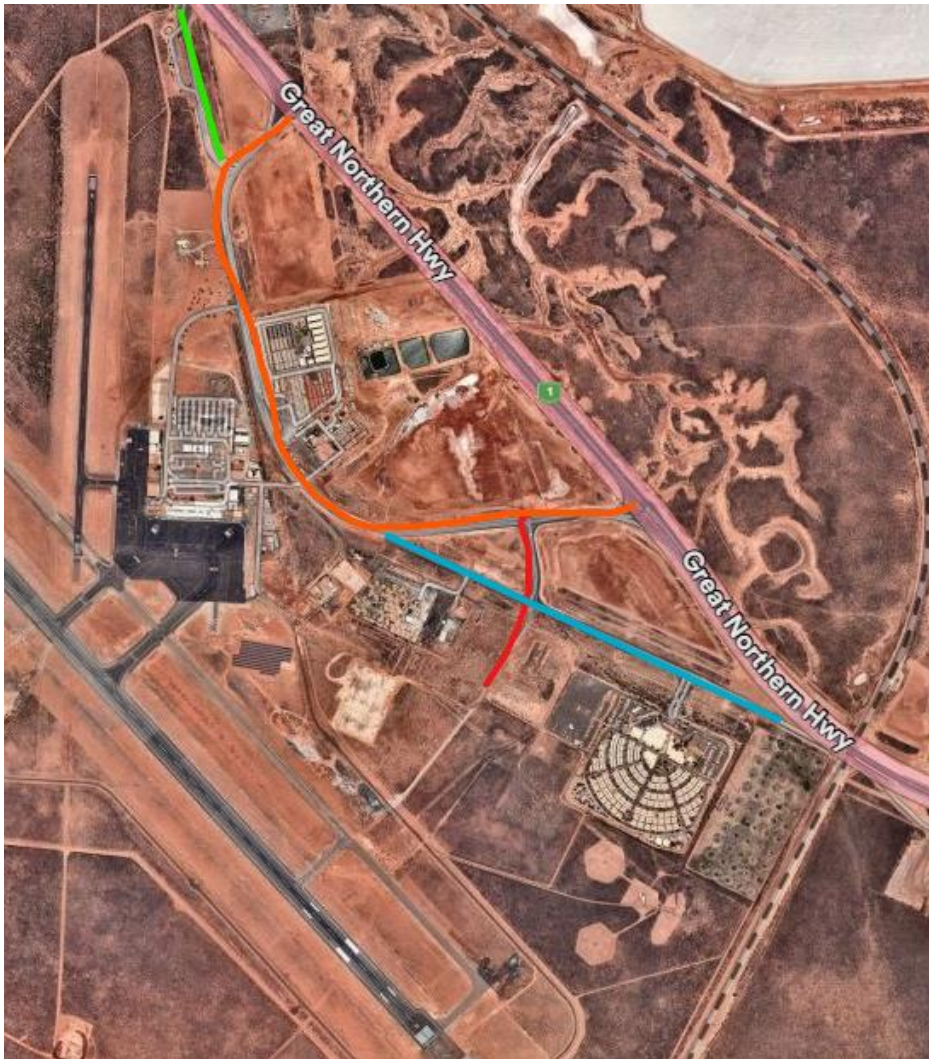


Playground Naming – Spoilbank Marina

Schedule of Submissions

No/ Ref	Date Received	Name	Summary of Comments Made	Officer Response
1	01/07/2025	Julyardi Aboriginal Corporation (JAC)	<p>"In reference to correspondence we received regarding the naming of the Spoilbank Marina Playground. We have consulted Raylene Button a Kariyarra Elder and language and linguist specialist of Kariyarra language.</p> <p>Raylene has advised that phrase Kurlu Kurlu Wirri is not the correct phrasing to translate to Little People Play. Kariyarra is a more complex language than putting words together and inferring meaning, there is complex language devices such as tense as with the English language. Raylene is able to give the translation for this name but the approach will need to be made through Julyardi / HASL."</p>	Submission noted. The feedback regarding the Kariyarra language translation has been acknowledged, including the advice from Kariyarra Elder and linguist Raylene Button. No changes are proposed to the current naming recommendation at this stage.
2	07/07/2025	Vickie Brooks	<p>"I would like to see the playground named something to do with the area.</p> <p>1- Port View Playground. 2- Mystery Park Playground.</p> <p>These names are more in line to the whole of the Port Hedland residents, not just one group."</p>	<p>Submission noted.</p> <p>The Town has provided dual names for the overall Spoilbank Marina.</p> <p>No changes are proposed to the current naming recommendation for the playground at this stage.</p>
3	14/07/2025	Kristie Ferguson	<p>"Kurlu Kurlu Wirri is perfect if you choose natural materials & a nature play theme. Port Hedland has too many steel/plastic playgrounds, every upgrade & replacement should be using natural materials with unstructured areas to inspire more imaginative play as recommended by many Australian & International early development & education experts."</p>	<p>Noted. The park name has been provided by the Kariyarra Aboriginal Corporation.</p> <p>The materials used for the playground is not under review as part of this process but has been noted.</p>

No/ Ref	Date Received	Name	Summary of Comments Made	Officer Response
4	14/07/2025	Jan Cowan	"Yes, the Kariyarra name Kurlu Kurlu Wirri is very suitable for the park."	Noted.



- Flyboy Road
- Arif Close
- Jack Adams Drive
- Dixon Drive



Schedule of Submissions
Great Northern Highway Realignment – Amendment – Jack Adams Drive

No/ Ref	Date Received	Name	Summary of Comments Made	Officer Response	Officer Recommendation
1	29/07/2025	Grant Adams	<i>John was affectionately known as Jack therefore Jack Adams is a true reflection of his name.</i>	Noted	Support amending proposed road name to Jack Adams Drive
2	29/07/2025	Dion Marinis	<i>Thank you for the Council supporting this name change and the request to Landgate for an amendment change to Jack Adams Drive</i>	Noted	Support amending proposed road name to Jack Adams Drive

ORDINARY MEETING OF COUNCIL - MINUTES

23 APRIL 2018

11.3 Infrastructure and Town Services

11.3.1 Staff Housing Renewal Program (File no. 05/01/0003)

Author Senior Property and Facilities Officer
Authorising Officer Director of Infrastructure and Town Services
Disclosure of Interest The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

CM201718/190 OFFICER'S RECOMMENDATION/ COUNCIL DECISION**MOVED: CR WHITWELL****SECONDED: DEPUTY MAYOR NEWBERY****That with respect to the Capital Staff Housing Renewal Program, Council,**

- 1. Approve to dispose of four residential properties as listed by way of sale at auction;**
 - a) 4 Janice Way South Hedland;**
 - b) 12 Janice Way South Hedland;**
 - c) 18 Logue Court South Hedland; and**
 - d) 3 Mitchie Crescent South Hedland.**
- 2. Support the reserve sale price listing of each property as the lower level of the market range provided in the sales appraisals;**
- 3. Approve that all revenue from the sale of the properties be set aside in the Housing Reserve to fund the next three years of the staff housing renewal program; and**
- 4. Delegate authority to the CEO to enter in to negotiations on behalf of the Town should the sale value of any property not meet the agreed upon reserve.**

CARRIED 7/0**PURPOSE**

The purpose of this report is to seek Council approval to dispose of four (4) of the Town of Port Hedland (Town) properties from its housing portfolio, in order to fund the next three years of the staff housing renewal program.

ORDINARY MEETING OF COUNCIL - MINUTES**23 APRIL 2018****DETAIL**

The Town of Port Hedland (Town) currently have 45 properties within its residential portfolio to house employees of the Town. The portfolio is made up of the following:

Property Type		Location	
Bed #	Bath #	Port	South
4	2	10	1
4	1.5	0	1
4	1	1	0
3	2	0	7
3	1	3	4
2	2	6	6
2	1.5	0	1
2	1	1	1
1	1.5	1	0
1	1	1	1
		23	22

With the extent of recent organisational restructures and staff turnover there were a large number of movements throughout the properties as new people were promoted or employed. During this process it was identified that some of the assets within the portfolio were unsuitable to house or offer to house some of our employees, due to the condition of the properties.

In 2015, the Town of Port Hedland engaged a contractor to complete building inspections of all properties with its priority being to ascertain the current conditions of all housing assets. From this report there was a number of properties issued with a rating of 4 or 5 (5 being poorest) indicating that the Town had seriously neglected its housing assets and that considerable renewals and upgrade works were required around improving the properties in order to attract, house and maintain an adequately skilled workforce.

Over the past two financial years the property team has identified those properties that require upgrades under the capital project of Staff Housing Upgrades. These properties were identified as being urgent on the basis that the portfolio should be brought up to a standard of 3 before offering it to a staff member.

The original reports from 2015 provided a base for the projected five year capital works program to improve the standard of the portfolio. Summary provided indicates the original rating and the new rating based on the work that was recommended at this time and is now complete.

Asset Name	Location	2015 Original Rating	2018 New Rating
1 Craig Street	Port Hedland	4	2
1 Frisby Court	South Hedland	4	1
1 Leake Street	Port Hedland	4	4
1/13 Wangara Crescent	South Hedland	3	3
1/38 Catamore Road	Port Hedland	1	1
1/52 Morgans Street	Port Hedland	2	2
115 Athol Street	Port Hedland	3	3
11A McGregor Street	Port Hedland	5	3
11B McGregor Street	Port Hedland	5	3
12 Janice Way	South Hedland	4	4

ORDINARY MEETING OF COUNCIL - MINUTES**23 APRIL 2018**

14 Goode Street	Port Hedland	4	3
14 Koolama Crescent	South Hedland	4	2
18 Counihan Crescent	Port Hedland	2	2
18 Logue Court	South Hedland	5	5
2/13 Wangara Crescent	South Hedland	4	4
2/38 Catamore Road	South Hedland	1	1
2/52 Morgans Street	Port Hedland	2	2
26 Robinson Street	Port Hedland	4	2
29A Gratwick Street	Port Hedland	3	2
29B Gratwick Street	Port Hedland	3	2
3 Mitchie Crescent	South Hedland	5	5
3/13 Wangara Crescent	South Hedland	4	3
3/38 Catamore Road	South Hedland	2	2
3/52 Morgans Street	Port Hedland	1	1
32 Moseley Street	Port Hedland	3	3
4 Janice Way	South Hedland	4	4
4/38 Catamore Road	South Hedland	1	1
4/52 Morgans Street	Port Hedland	2	2
4B Kabbarli Loop	South Hedland	3	3
5/38 Catamore Road	South Hedland	1	1
5/52 Morgans Street	Port Hedland	2	2
57A Lukis Street	Port Hedland	3	3
57B Lukis Street	Port Hedland	3	3
6/38 Catamore Road	South Hedland	1	1
6/52 Morgans Street	Port Hedland	2	2
7/38 Catamore Road	South Hedland	1	1
7/52 Morgans Street	Port Hedland	2	2
8/38 Catamore Road	South Hedland	1	1
8/52 Morgans Street	Port Hedland	2	2
82 Sutherland Street	Port Hedland	4	3
85 Sutherland Street	Port Hedland	4	3
8A Ashburton Court	South Hedland	3	3
8B Ashburton Court	South Hedland	3	3
96 Sutherland Street	Port Hedland	5	5

The four properties that have been identified to dispose of under sale are:

Property	Location	Bed	Bath
4 Janice Way	SOUTH HEDLAND	4	1.5
12 Janice Way	SOUTH HEDLAND	3	1
3 Mitchie Crescent	SOUTH HEDLAND	3	1
18 Logue Court	SOUTH HEDLAND	2	1.5

Each of the above properties has been highlighted as unusable for any incoming employees due to the current condition of the properties and as such have been held back from any maintenance and or renewals subject to Council making a decision around their future.

ORDINARY MEETING OF COUNCIL - MINUTES**23 APRIL 2018****LEVEL OF SIGNIFICANCE**

In accordance with Policy 4/009 'Significant Decision Making', this matter is considered to be of low significance, because there will be a positive financial impact the current five (5) year staff housing capital renewal program.

CONSULTATION*Internal*

The Executive and Elected Members have been briefed on the overall Staff Housing five year renewal program in conjunction with the presentation of this item.

External Agencies

The Town engaged a local real estate agent who provided a thorough review of the four properties and recommended listing price, as summarised in the attachments.

Property	Sales Est
4 Janice Way	\$ 80,000.00
12 Janice Way	\$ 80,000.00
18 Logue Court	\$ 160,000.00
3 Mitchie Crescent	\$ 180,000.00
Total	\$ 500,000.00

(NB: the Sales estimate value included here is the lower end of the proposed advertised selling price)

Community

The Town will be required to advertise the proposed disposal of the property and invite submissions to be made.

LEGISLATION AND POLICY CONSIDERATIONS

Under section 3.58 of the *Local Government Act*, a local government can dispose of property to the highest bidder at public auction; or the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.

The Towns Staff Housing Internal Operating Procedure commits the organisation to ensuring adequate and suitable staff housing be made available for the attraction and retention of highly skilled workforce.

FINANCIAL AND RESOURCES IMPLICATIONS

The five year capital works program for Staff Housing (commenced FY2016/17) consists of a proposed \$2.6m spend over the five year period. For the first two financial years the Town has been able to improve the overall condition of its current portfolio by already investing heavily in upgrades to wet areas, roof replacements, fencing etc.

ORDINARY MEETING OF COUNCIL - MINUTES**23 APRIL 2018**

Of the five year proposed budget, \$600,000 is allocated to be spent on the renewal of properties that are to be considered for disposal. Should Council endorse the disposal then the budget for renewals will be decreased by \$600,000.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

This following sections of the Council's *Strategic Community Plan 2014-2024* are applicable in the consideration of this item:

3.1 Sustainable services and infrastructure

- Support the development of education, research and strategic investment opportunities for 'clean technology' industrial development and energy production
- Develop and maintain our infrastructure to ensure the long-term sustainability of our built and natural environment
- Provide and promote sustainable waste management practices, including recycling initiatives
- Facilitate the delivery of high quality and enduring built and natural environment

4.1 Strategic and best practice local government administration

- Deliver high quality corporate governance accountability and compliance.
- Maintain a strong and sustainable financial position
- Be efficient and effective in use of resources, infrastructure, assets and technology
- Attract, develop and retain an effective workforce to deliver organisational outcomes
- Ensure community members know how to access our services and facilities
- Promote a positive representation of our community and Town's services

Environmental

There are no significant identifiable environmental, social or economic impacts relating to this item.

Economic

By self-funding the staff housing renewal, the Town would be able to self-support the renewal program going forward to avoid impact on future operational budgets and housing reserves.

Social

There are no significant identifiable environmental, social or economic impacts relating to this item

RISK MANAGEMENT CONSIDERATIONS

As per the risk matrix contained in policy 1/022 'Risk Management', the level of risk is considered to be 10

The Towns inability to provide adequate and suitable staff housing could impact the ability of the organisation to retain staff in key roles that attract housing. In turn the Town would be unable to provide adequate housing from its current pool and may be forced to take on external properties to house future employees.

By disposing of these assets the financial risk of the expenditure for the capital works programs mitigated by the provision of partial self-funding for the next three years

ORDINARY MEETING OF COUNCIL - MINUTES

23 APRIL 2018

OPTIONS

Option 1 - Adopt Officers Recommendation

Option 2 – Do not adopt Officers Recommendation

CONCLUSION

The Town have implemented a successful Staff housing renewal program thus far. In disposing of these properties funds to cover the costs of the next three years year capital works program, to improve the overall value of the residential portfolio.

ATTACHMENTS

1. Sales Appraisals (Confidential - Under separate cover)



Town of Port Hedland

Request for :

RFT 2526-03 Rose Nowers Childcare Carpark Upgrade

Request type : Public Tender

VP reference Number : VP474064

Buyer reference Number : RFT 2526-03

Opens 20/Aug/2025 : Closes 10/Oct/2025 03:00 PM W. Australia Standard Time

Cut-off date for supplier queries : Friday 10 October 2025 03:00 PM W. Australia Standard Time

This Request is not finalized.

1 Supplier response as of the 24/Oct/2025 11:06 AM

Request created by:

Kasey Nash (kasey.nash@porthedland.wa.gov.au)

You have attached 14 documents to this Request. You can find them in this zip file under '/RequestDocs/'

[Town of Port Hedland VendorPanel](#)

Details of the Request

RFT 2526-03 Rose Nowers Childcare Carpark Upgrade

Estimated Value \$1M to 3M (hidden from suppliers)
Budgeted Value \$1450000 (hidden from suppliers)

Buyer Details

Business: Town of Port Hedland
Location: McGregor St
Port Hedland, Western Australia 6721
Australia
Web Site: <http://www.porthedland.wa.gov.au/>
Business Overview: Port Hedland is transforming into a vibrant attractive regional city with a community that are proud to live, work and play in the heart of the Pilbara.
Contact:
Contact Name: Kasey Nash
Position: Procurement Officer
Main Phone: +6181589361
Mobile Phone: None Provided
Email: kasey.nash@porthedland.wa.gov.au
Local Group: Administrators Group

Dates:

Can be responded between: 20/Aug/2025 and 10/Oct/2025 03:00 PM W. Australia Standard Time
Supplier query cut-off: Friday 10 October 2025 03:00 PM (W. Australia Standard Time)
Decision Date: 24/Oct/2025

What's required

The Town of Port Hedland is seeking submissions from suitable experienced Contractors to undertake the re-construction of the Rose Nowers Childcare Carpark in line with the approved design and specifications. There will be a Mandatory Meeting at the Carpark at 10:30AM Wednesday 10th September.

The following supplier lists were selected

1. Construction & Operation Type: Public

The following categories were selected

- Construction & Operation

1. Building Construction Materials & Services
2. Demolition Services
3. Drainage Services
4. Excavation Services
5. Other Civil Construction Materials & Services
6. Pavement Stabilisation Services & Materials

7. Road Building Products & Maintenance & Services

Regions of service locations

- Western Australia

1. Pilbara

All Regions of Service locations are within Australia.

Information requested by others

QUESTION (from Tyler Spencer : spencercontractingwa@gmail.com | 0407023131) on 03/Sep/2025 01:29 AM : Will quantities be provided for the schedule of rates in Appendix 7?

ANSWER (Public) on 04/Sep/2025 09:32 AM : Hi

Please see Addendum 2

The Town can release quantities, but the responsibility remains on the tenderer to take-off their own quantities from the designed provided to confirm their rates for each item / rate.

Please see attached 'Appendix 7 - Schedule of Price Rose Nowers Carpark (quantities)'

QUESTION (from Darren Lundberg : darren.lundberg@garli.com.au | +61439910365) on 24/Sep/2025 04:08 PM : Dear ToPH

In reference to the above tender due Friday 3 October, we would like to request an extension to the closing date to Friday 10 October.

We are experiencing delays from local supplier and sub-contractor pricing which is critical to the tender submission.

Regards

Darren Lundberg
Garli Pty Ltd

0439910365
darren.lundberg@garli.com.au

ANSWER (Public) on 25/Sep/2025 08:27 AM : Closing date has been extended to Friday 10th October

Updates made to this Request

29/Aug/2025 11:10 AM (13 supplier staff notified of these changes) : Please note: The following attachment has been recently added.

1. Added: ADDENDUM 1.docx

Please consider this attachment when responding.

04/Sep/2025 09:31 AM (16 supplier staff notified of these changes) : Please note: The following attachments have been recently added.

1. Added: ADDENDUM 2.docx
2. Added: Appendix 7 - Schedule of Price Rose Nowers Carpark (quantities).docx

Please consider these attachments when responding.

10/Sep/2025 03:41 PM (18 supplier staff notified of these changes) : Please note: The following attachments have been recently added.

1. Added: ADDENDUM 3.docx
2. Added: A-Spec_Asset Data Handover Checklist.pdf
3. Added: A-Spec_Consultant Guideline Asset Handover V1.docx

Please consider these attachments when responding.

25/Sep/2025 08:26 AM (20 supplier staff notified of these changes) : Closing Date has now been extended to Friday 10th October

Response from:

Response ID: VPR861223

Created Date: Thursday 09 October 2025 06:38 PM

Posted Date: Thursday 09 October 2025 06:44 PM

Response reference: t/as Kunbunbunna Garli

Response via: Construction & Operation

Business: Garli Pty Ltd

ABN 66625728761

Location: 11 / 31 Throssell Rd
South Hedland, Western Australia 6722
Australia



Contact: *Contact Name:* Terry Delane
Position: Business Development Manager
Main Phone: 0456969565
Mobile Phone: 0456969565
Email: terry.delane@garligroup.com.au

Web Site: garli.com.au

Description: Civil Construction

Docs attached by the None...

list admin to this

supplier:

Compliance Details:

Selection Status:

Your decision Selected as successful (not finalized) on the 24/Oct/2025 11:06 AM with the following comments : No comments provided

Your personal notes:

None added

Your attachments to this response

None provided

Suppliers response:

Tender package for Rose Nowers Carpark Upgrade

Supplier provided pricing

Price EXCLUDING Tax:	\$ 1,500,774.00 AUD
Tax component:	\$ 150,077.40 AUD
TOTAL PRICE:	\$ 1,650,851.40 AUD
These prices are:	Fixed

Comments: Attached

Invoicing Details

If successful, the supplier will invoice with the following details

Business Name: Garli Pty Ltd
Business Number: 66 625 728 761 (ABN)

Suppliers Attachments

The supplier has attached 1 document to this response. You can find it in this zip file under
'/Responses/Garli_Pty_Ltd/VP861223/Response Docs/'

Multi-party evaluation report

[VP474064] RFT 2526-03 Rose Nowers Childcare Carpark Upgrade

Summary

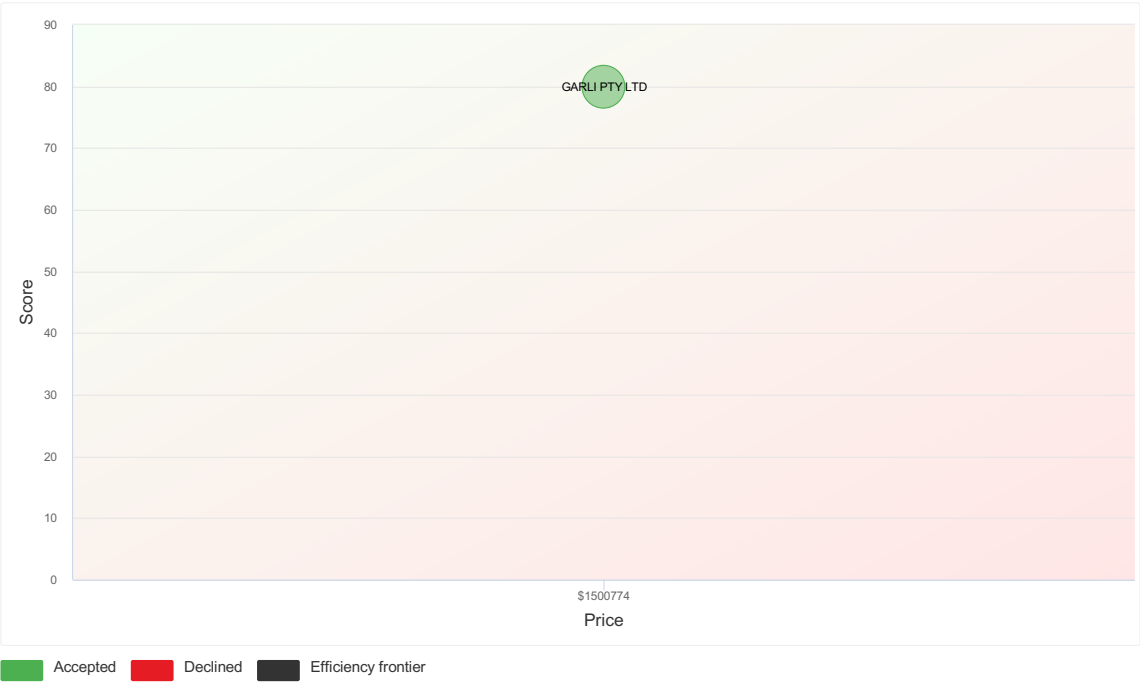
OpportunityId	474064
Reference	VP474064
Name	RFT 2526-03 Rose Nowers Childcare Carpark Upgrade
Estimated value	1M to 3M
Created	10/15/2025 11:33:06 AM AWST
Modified	10/24/2025 11:05:34 AM AWST
Status	Finished

Buyer

UserId	321363
Name	Kasey Nash
Email	kasey.nash@porthedland.wa.gov.au
Phone	+6181589361
Created	3/14/2025 3:07:13 PM AWST
Modified	3/14/2025 3:07:13 PM AWST

Value for money

This chart plots vendor response prices against their calculated score, click on each response for more information.
The background gives you an idea about the cost-effectiveness of each response - top left is better & cheaper, bottom right is worse & more expensive.
The efficiency frontier (if present), shows you the set of responses that form the 'best' options - where there is nothing better for that price.



Vendor responses summary

A summary of the available vendor responses and their status - full categorisation & notes are below.

Vendor / response	Indicated price	Score	Outcome
GARLI PTY LTD / VPR861223	\$1,500,774.00	80.00	Accepted

Criteria

The criteria and levels configured by the buyer for this evaluation. Contribution refers to the score a categorisation of this level would give a vendor response (with all the highest levels totalling 100%)

Criterion / category	Weight (%)	Contribution
Relevant Experience, Key Personnel & Skills	40.00 (40.00%)	
0 - The Tenderer failed to respond to the criterion, therefore the evaluator is not confident that the Tenderer would be able to meet the requirements of the Request.		0.00%
1 - The Tenderer provided an inadequate response to the criterion. The evaluator is not confident that the Tenderer would be able to meet the requirements of the Request to the required standard.		4.00%
2 - The Tenderer provided an inadequate response to the criterion. The evaluator has critical reservations that the Tenderer would be able to meet the requirements of the Request to the required standard.		8.00%
3 - The Tenderer provided a sub-standard response to the criterion. The evaluator has major reservations that the Tenderer would be able to meet the requirements of the Request to the required standard.		12.00%
4 - The Tenderer provided a poor response to the criterion. The evaluator has minor reservations that the Tenderer would be able to meet the requirements of the Request to the required standard.		16.00%
5 - The Tenderer provided a reasonable response to the criterion. The evaluator was reasonably confident that the Tenderer would be able to meet the requirements of the Request to the required standard.		20.00%
6 - The Tenderer provided a good response to the criterion. The evaluator was reasonably confident that the Tenderer would be able to meet the requirements of the Request to the required standard.		24.00%
7 - The Tenderer provided a very good response to the criterion. The evaluator was reasonably confident that the Tenderer would be able to meet the requirements of the Request to a very good standard.		28.00%
8 - The Tenderer provided a superior response to the criterion. The evaluator was highly confident that the Tenderer would be able to meet the requirements of the Request to a high standard.		32.00%
9 - The Tenderer provided an excellent response to the criterion. The evaluator was very confident that the Tenderer would be able to meet the requirements of the Request to a high standard.		36.00%
10 - The Tenderer provided an excellent response to the criterion. The evaluator was extremely confident that the Tenderer would be able to meet the requirements of the Request to a very high standard.		40.00%
Capacity to Deliver and Resources	30.00 (30.00%)	
0 - The Tenderer failed to respond to the criterion, therefore the evaluator is not confident that the Tenderer would be able to meet the requirements of the Request.		0.00%
1 - The Tenderer provided an inadequate response to the criterion. The evaluator is not confident that the Tenderer would be able to meet the requirements of the Request to the required standard.		3.00%
2 - The Tenderer provided an inadequate response to the criterion. The evaluator has critical reservations that the Tenderer would be able to meet the requirements of the Request to the required standard.		6.00%
3 - The Tenderer provided a sub-standard response to the criterion. The evaluator has major reservations that the Tenderer would be able to meet the requirements of the Request to the required standard.		9.00%
4 - The Tenderer provided a poor response to the criterion. The evaluator has minor reservations that the Tenderer would be able to meet the requirements of the Request to the required standard.		12.00%
5 - The Tenderer provided a reasonable response to the criterion. The evaluator was reasonably confident that the Tenderer would be able to meet the requirements of the Request to the required standard.		15.00%
6 - The Tenderer provided a good response to the criterion. The evaluator was reasonably confident that the Tenderer would be able to meet the requirements of the Request to the required standard.		18.00%
7 - The Tenderer provided a very good response to the criterion. The evaluator was reasonably confident that the Tenderer would be able to meet the requirements of the Request to a very good standard.		21.00%
8 - The Tenderer provided a superior response to the criterion. The evaluator was highly confident that the Tenderer would be able to meet the requirements of the Request to a high standard.		24.00%
9 - The Tenderer provided an excellent response to the criterion. The evaluator was very confident that the Tenderer would be able to meet the requirements of the Request to a high standard.		27.00%
10 - The Tenderer provided an excellent response to the criterion. The evaluator was extremely confident that the Tenderer would be able to meet the requirements of the Request to a very high standard.		30.00%
Demonstrated Understanding and Methodology	30.00 (30.00%)	
0 - The Tenderer failed to respond to the criterion, therefore the evaluator is not confident that the Tenderer would be able to meet the requirements of the Request.		0.00%


1 - The Tenderer provided an inadequate response to the criterion. The evaluator is not confident that the Tenderer would be able to meet the requirements of the Request to the required standard.		3.00%
2 - The Tenderer provided an inadequate response to the criterion. The evaluator has critical reservations that the Tenderer would be able to meet the requirements of the Request to the required standard.		6.00%
3 - The Tenderer provided a sub-standard response to the criterion. The evaluator has major reservations that the Tenderer would be able to meet the requirements of the Request to the required standard.		9.00%
4 - The Tenderer provided a poor response to the criterion. The evaluator has minor reservations that the Tenderer would be able to meet the requirements of the Request to the required standard.		12.00%
5 - The Tenderer provided a reasonable response to the criterion. The evaluator was reasonably confident that the Tenderer would be able to meet the requirements of the Request to the required standard.		15.00%
6 - The Tenderer provided a good response to the criterion. The evaluator was reasonably confident that the Tenderer would be able to meet the requirements of the Request to the required standard.		18.00%
7 - The Tenderer provided a very good response to the criterion. The evaluator was reasonably confident that the Tenderer would be able to meet the requirements of the Request to a very good standard.		21.00%
8 - The Tenderer provided a superior response to the criterion. The evaluator was highly confident that the Tenderer would be able to meet the requirements of the Request to a high standard.		24.00%
9 - The Tenderer provided an excellent response to the criterion. The evaluator was very confident that the Tenderer would be able to meet the requirements of the Request to a high standard.		27.00%
10 - The Tenderer provided an excellent response to the criterion. The evaluator was extremely confident that the Tenderer would be able to meet the requirements of the Request to a very high standard.		30.00%

Evaluation matrix

The evaluation matrix shows the number of times individual evaluators categorised a vendor response with a specific criterion/level.

		GARLI PTY LTD VPR861223
Criteria / categories		
Relevant Experience, Key Personnel & Skills		
0 - The Tenderer failed to respond to the criterion, therefore the evaluator is not confident that the Tenderer would be able to meet the requirements of the Request.	0	
1 - The Tenderer provided an inadequate response to the criterion. The evaluator is not confident that the Tenderer would be able to meet the requirements of the Request to the required standard.	0	
2 - The Tenderer provided an inadequate response to the criterion. The evaluator has critical reservations that the Tenderer would be able to meet the requirements of the Request to the required standard.	0	
3 - The Tenderer provided a sub-standard response to the criterion. The evaluator has major reservations that the Tenderer would be able to meet the requirements of the Request to the required standard.	0	
4 - The Tenderer provided a poor response to the criterion. The evaluator has minor reservations that the Tenderer would be able to meet the requirements of the Request to the required standard.	0	
5 - The Tenderer provided a reasonable response to the criterion. The evaluator was reasonably confident that the Tenderer would be able to meet the requirements of the Request to the required standard.	0	
6 - The Tenderer provided a good response to the criterion. The evaluator was reasonably confident that the Tenderer would be able to meet the requirements of the Request to the required standard.	0	
7 - The Tenderer provided a very good response to the criterion. The evaluator was reasonably confident that the Tenderer would be able to meet the requirements of the Request to a very good standard.	1	
8 - The Tenderer provided a superior response to the criterion. The evaluator was highly confident that the Tenderer would be able to meet the requirements of the Request to a high standard.	1	
9 - The Tenderer provided an excellent response to the criterion. The evaluator was very confident that the Tenderer would be able to meet the requirements of the Request to a high standard.	0	
10 - The Tenderer provided an excellent response to the criterion. The evaluator was extremely confident that the Tenderer would be able to meet the requirements of the Request to a very high standard.	1	
Capacity to Deliver and Resources		
0 - The Tenderer failed to respond to the criterion, therefore the evaluator is not confident that the Tenderer would be able to meet the requirements of the Request.	0	
1 - The Tenderer provided an inadequate response to the criterion. The evaluator is not confident that the Tenderer would be able to meet the requirements of the Request to the required standard.	0	
2 - The Tenderer provided an inadequate response to the criterion. The evaluator has critical reservations that the Tenderer would be able to meet the requirements of the Request to the required standard.	0	
3 - The Tenderer provided a sub-standard response to the criterion. The evaluator has major reservations that the Tenderer would be able to meet the requirements of the Request to the required standard.	0	
4 - The Tenderer provided a poor response to the criterion. The evaluator has minor reservations that the Tenderer would be able to meet the requirements of the Request to the required standard.	0	
5 - The Tenderer provided a reasonable response to the criterion. The evaluator was reasonably confident that the Tenderer would be able to meet the requirements of the Request to the required standard.	0	
6 - The Tenderer provided a good response to the criterion. The evaluator was reasonably confident that the Tenderer would be able to meet the requirements of the Request to the required standard.	0	
7 - The Tenderer provided a very good response to the criterion. The evaluator was reasonably confident that the Tenderer would be able to meet the requirements of the Request to a very good standard.	1	
8 - The Tenderer provided a superior response to the criterion. The evaluator was highly confident that the Tenderer would be able to meet the requirements of the Request to a high standard.	1	
9 - The Tenderer provided an excellent response to the criterion. The evaluator was very confident that the Tenderer would be able to meet the requirements of the Request to a high standard.	0	
10 - The Tenderer provided an excellent response to the criterion. The evaluator was extremely confident that the Tenderer would be able to meet the requirements of the Request to a very high standard.	1	

Demonstrated Understanding and Methodology	
0 - The Tenderer failed to respond to the criterion, therefore the evaluator is not confident that the Tenderer would be able to meet the requirements of the Request.	0
1 - The Tenderer provided an inadequate response to the criterion. The evaluator is not confident that the Tenderer would be able to meet the requirements of the Request to the required standard.	0
2 - The Tenderer provided an inadequate response to the criterion. The evaluator has critical reservations that the Tenderer would be able to meet the requirements of the Request to the required standard.	0
3 - The Tenderer provided a sub-standard response to the criterion. The evaluator has major reservations that the Tenderer would be able to meet the requirements of the Request to the required standard.	0
4 - The Tenderer provided a poor response to the criterion. The evaluator has minor reservations that the Tenderer would be able to meet the requirements of the Request to the required standard.	0
5 - The Tenderer provided a reasonable response to the criterion. The evaluator was reasonably confident that the Tenderer would be able to meet the requirements of the Request to the required standard.	0
6 - The Tenderer provided a good response to the criterion. The evaluator was reasonably confident that the Tenderer would be able to meet the requirements of the Request to the required standard.	0
7 - The Tenderer provided a very good response to the criterion. The evaluator was reasonably confident that the Tenderer would be able to meet the requirements of the Request to a very good standard.	2
8 - The Tenderer provided a superior response to the criterion. The evaluator was highly confident that the Tenderer would be able to meet the requirements of the Request to a high standard.	0
9 - The Tenderer provided an excellent response to the criterion. The evaluator was very confident that the Tenderer would be able to meet the requirements of the Request to a high standard.	0
10 - The Tenderer provided an excellent response to the criterion. The evaluator was extremely confident that the Tenderer would be able to meet the requirements of the Request to a very high standard.	1

 Indicates the final choice by the buyer for this criterion

Vendor response consensus categorisation

The final categorisations for each included vendor response, as used in the results and selection process, as well as any notes for each response.

Vendor / response	Total score	Relevant Experience, Key Personnel & Skills	Capacity to Deliver and Resources	Demonstrated Understanding and Methodology
GARLI PTY LTD / VPR861223	80.00	8 - The Tenderer provided a superior response to the criterion. The evaluator was highly confident that the Tenderer would be able to meet the requirements of the Request to a high standard.	8 - The Tenderer provided a superior response to the criterion. The evaluator was highly confident that the Tenderer would be able to meet the requirements of the Request to a high standard.	8 - The Tenderer provided a superior response to the criterion. The evaluator was highly confident that the Tenderer would be able to meet the requirements of the Request to a high standard.

Evaluators

All evaluators added to the multi-party process, regardless of status or exclusion.

Name	Email	Status
Riaan Grobbelaar	andries.grobbelaar@porthedland.wa.gov.au	Finished
Lee Furness	lfurness@porthedland.wa.gov.au	Finished
Alison Banks	alison.banks@porthedland.wa.gov.au	Finished
Sienna Samuels	sienna.samuels@porthedland.wa.gov.au	Excluded

Evaluator categorisation / comments

Individual evaluator categorisations and comments for each vendor response.

Evaluator / Response	Criterion	Category
Alison Banks (alison.banks@porthedland.wa.gov.au)		
GARLI PTY LTD / VPR861223	Capacity to Deliver and Resources	10 - The Tenderer provided an excellent response to the criterion. The evaluator was extremely confident that the Tenderer would be able to meet the requirements of the Request to a very high standard.
	Demonstrated Understanding and Methodology	10 - The Tenderer provided an excellent response to the criterion. The evaluator was extremely confident that the Tenderer would be able to meet the requirements of the Request to a very high standard.
	Relevant Experience, Key Personnel & Skills	10 - The Tenderer provided an excellent response to the criterion. The evaluator was extremely confident that the Tenderer would be able to meet the requirements of the Request to a very high standard.
	Garli Group is well-qualified to undertake the car park construction at Rose Nowa Play Centre. Their technical capability, local presence, and strong Aboriginal employment outcomes make them a strategic partner for this community-focused project. This program of works strongly reinforces Garli's capability to deliver the project and their understanding of the site-specific requirements. It supports their response to the qualitative criteria around methodology. \$1.65 million seems to be with in similar project ranges based on bench marking, however stormwater drainage costs are slightly higher than average, possibly due to custom specifications or site-specific challenges. This is something that needs to be watched but apart from that, very good.	
Lee Furness (lfurness@porthedland.wa.gov.au)		
GARLI PTY LTD / VPR861223	Capacity to Deliver and Resources	8 - The Tenderer provided a superior response to the criterion. The evaluator was highly confident that the Tenderer would be able to meet the requirements of the Request to a high standard.
	Demonstrated Understanding and Methodology	7 - The Tenderer provided a very good response to the criterion. The evaluator was reasonably confident that the Tenderer would be able to meet the requirements of the Request to a very good standard.
	Relevant Experience, Key Personnel & Skills	8 - The Tenderer provided a superior response to the criterion. The evaluator was highly confident that the Tenderer would be able to meet the requirements of the Request to a high standard.
	Good references and obviously capable of doing the work.	
Riaan Grobbelaar (andries.grobbelaar@porthedland.wa.gov.au)		
GARLI PTY LTD / VPR861223	Capacity to Deliver and Resources	7 - The Tenderer provided a very good response to the criterion. The evaluator was reasonably confident that the Tenderer would be able to meet the requirements of the Request to a very good standard.
	Demonstrated Understanding and Methodology	7 - The Tenderer provided a very good response to the criterion. The evaluator was reasonably confident that the Tenderer would be able to meet the requirements of the Request to a very good standard.
	Relevant Experience, Key Personnel & Skills	7 - The Tenderer provided a very good response to the criterion. The evaluator was reasonably confident that the Tenderer would be able to meet the requirements of the Request to a very good standard.
	I am confident that Kunbunbunna Garli will be able to deliver the project. Their methodology and understanding of the site conditions and time frame for the project is well demonstrated.	

ROSE NOWERS CASSIA PRIMARY SCHOOL CARPARK UPGRADES



LOCALITY PLAN
N.T.S.

DESCRIPTION	DRAWING INDEX	DRAWING No.
GENERAL DRAWINGS LOCALITY PLAN AND DRAWING INDEX		12122-C1-DG-0001
LAYOUT DRAWINGS GENERAL ARRANGEMENT DEMOLITION DRAINAGE PAVEMENT MARKING, SIGNAGE AND KERBING TYPICAL DETAILS STANDARD DETAILS SHEET 1 OF 2 STANDARD DETAILS SHEET 2 OF 2		12122-C1-DG-0101 12122-C1-DG-0102 12122-C1-DG-0103 12122-C1-DG-0104 12122-C1-DG-0105 12122-C1-DG-0106 12122-C1-DG-0107
CROSS SECTION DRAWINGS CROSS SECTIONS - MC01 AND MC02 CROSS SECTIONS - MC03 AND MC04		12122-C1-DG-0201 12122-C1-DG-0202
TOWN OF PORT HEDLAND REFERENCE DRAWINGS STANDARD CONCRETE CROSSOVER DETAILS - NO FOOTPATH STANDARD CONCRETE CROSSOVER DETAILS - FOOTPATH AT MID VERGE OR BOUNDARY STANDARD CONCRETE CROSSOVER DETAILS - FOOTPATH AT KERB EDGE STANDARD ASPHALT CROSSOVER DETAILS - NO FOOTPATH STANDARD ASPHALT CROSSOVER DETAILS - FOOTPATH AT MID VERGE OR BOUNDARY STANDARD ASPHALT CROSSOVER DETAILS - FOOTPATH AT KERB EDGE STANDARD BRICK PAVED CROSSOVER DETAILS - NO FOOTPATH STANDARD BRICK PAVED CROSSOVER DETAILS - FOOTPATH AT MID VERGE OR BOUNDARY STANDARD BRICK PAVED CROSSOVER DETAILS - FOOTPATH AT KERB EDGE STANDARD CROSSOVER - LOCATION, GRADE AND JOINT DETAILS STANDARD CROSSOVER DETAILS OVER OPEN DRAIN		TOPH-1.0 TOPH-1.1 TOPH-1.2 TOPH-2.0 TOPH-2.1 TOPH-2.2 TOPH-3.0 TOPH-3.1 TOPH-3.2 TOPH-4.0 TOPH-4.0

ISSUED FOR
CONSTRUCTION

WML
Consulting Engineers
Civil | Geotechnical | Structural

12122-C1-DG-0001

CONSULTANT DRAWING NUMBER

REVISIONS				
N°	DESCRIPTION	APPROVED	DATE	DRAWN
0	ISSUED FOR CONSTRUCTION	LB	21.03.2025	CH

NOTE - INDICATES SIGNATURES ON ORIGINAL ISSUE OF DRAWING OR LAST REVISION OF DRAWING

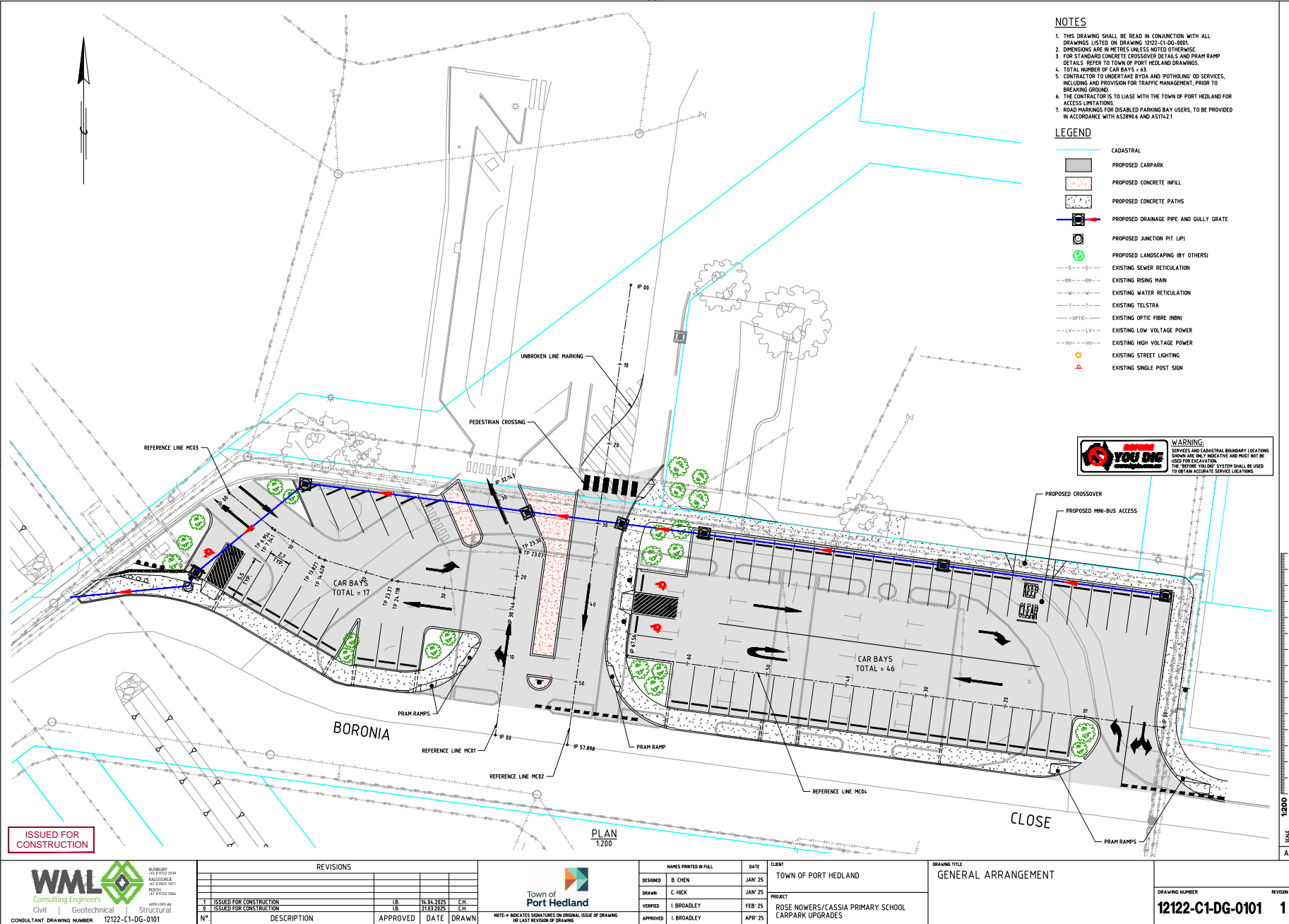
DESIGNED		DATE	CLIENT
B. CHEN		JAN' 25	TOWN OF PORT HEDLAND
DRAWN		JAN' 25	PROJECT
C. HICK		FEB' 25	ROSE NOWERS/CASSIA PRIMARY SCHOOL CARPARK UPGRADES
VERIFIED		MAR' 25	
I. BROADLEY			

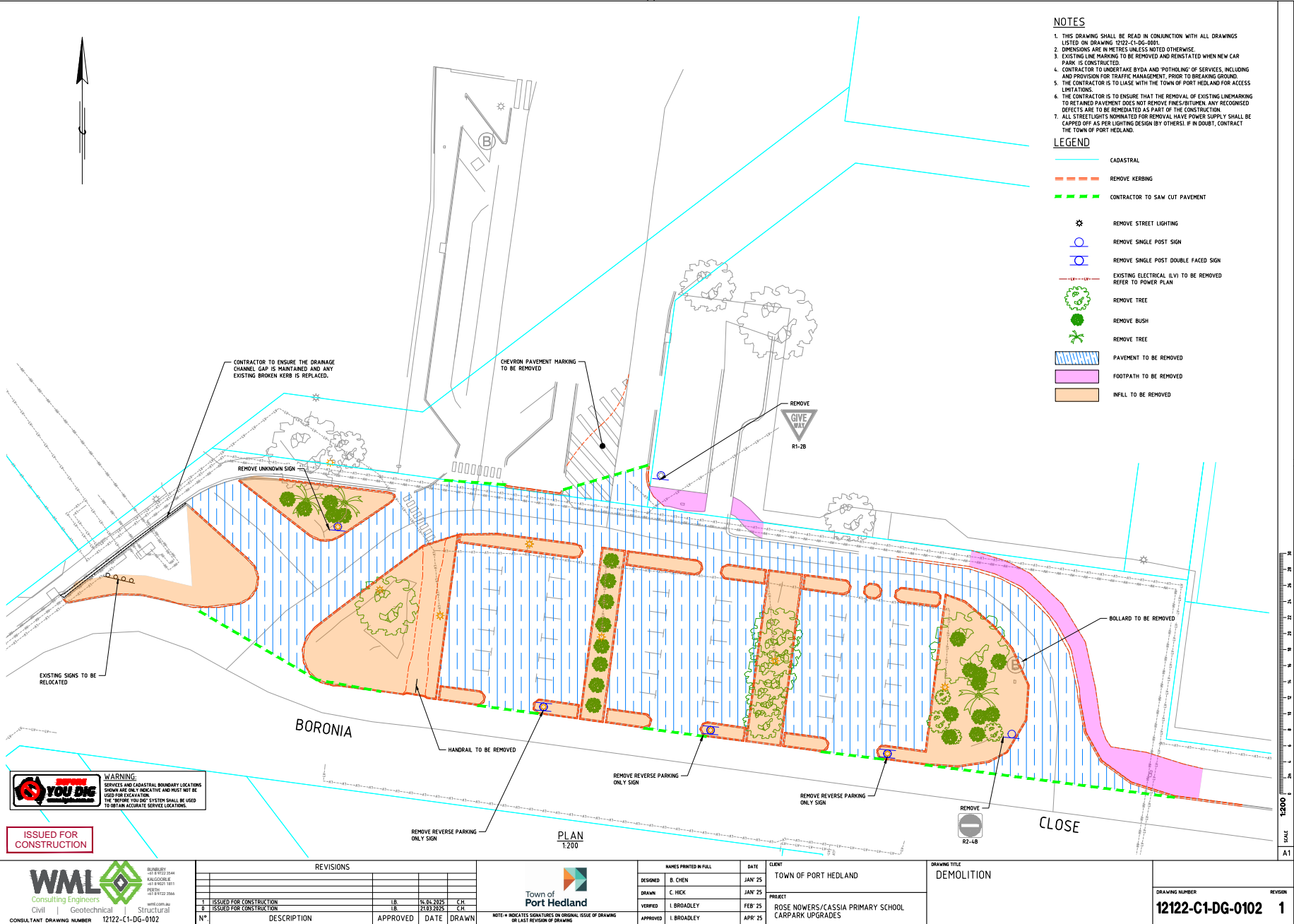
APPROVED		DATE
I. BROADLEY		MAR' 25

DRAWING TITLE	
LOCALITY AND DRAWING INDEX	

DRAWING NUMBER		REVISION
12122-C1-DG-0001		0

WARNING:
SERVICES AND EASMENT BOUNDARY LOCATIONS SHOWN ARE ONLY INDICATIVE AND MUST NOT BE USED FOR EXCAVATION. THE "BEFORE YOU DIG" SYSTEM SHALL BE USED TO OBTAIN ACCURATE SERVICE LOCATIONS.







Project Governance Structure

V1

Document Revision Record

Date	Issue	Description of revision	Approval Date
14/10/2025	V1	Update of Project Management Framework & methodology to align with new processes.	1

1 Elected Members Methodology..... 3

1.1 Project Governance Structure..... 4

1.1.1 Project Governance Groups – Decision-making Matrix 4

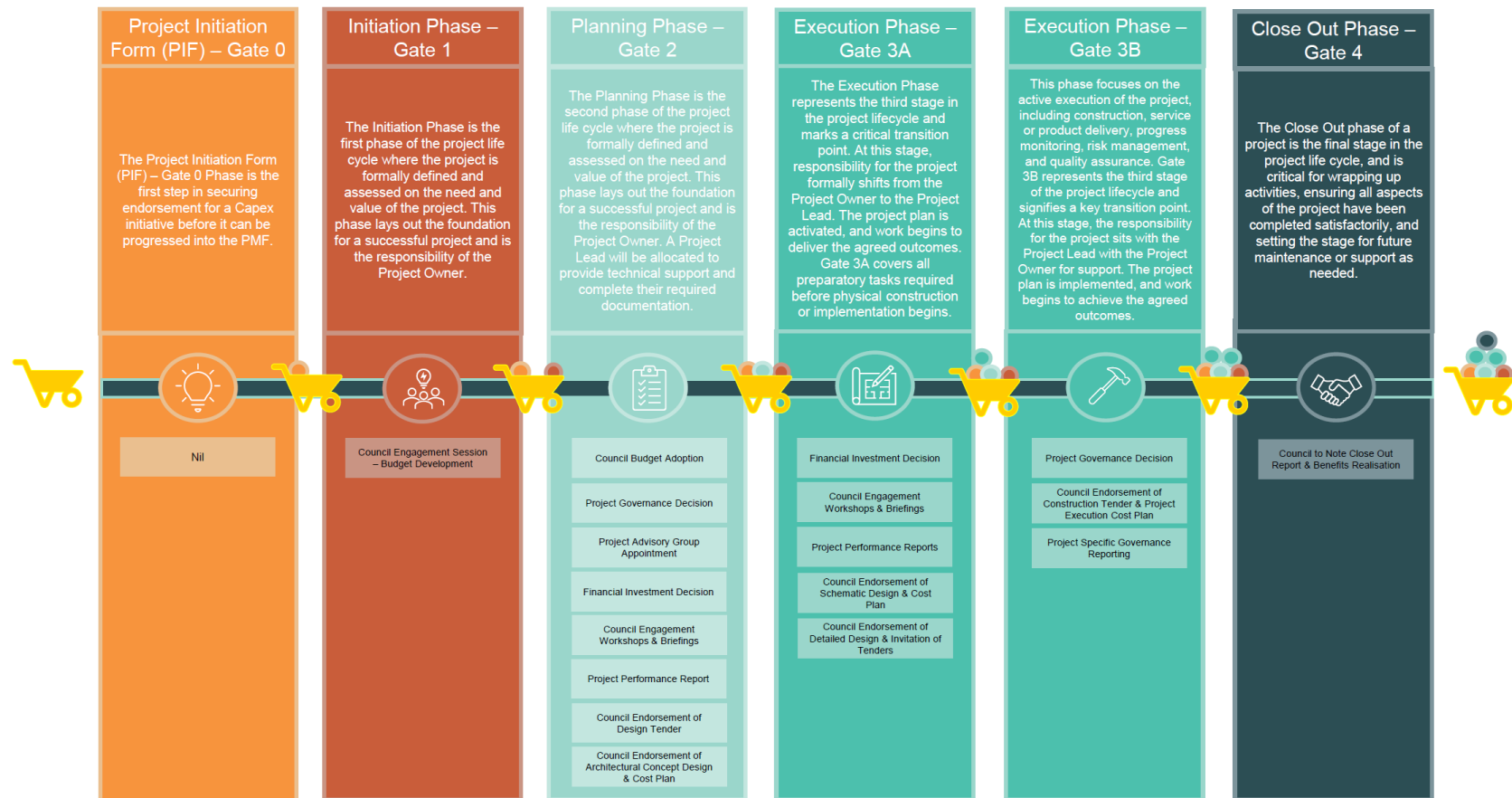
1.2 Roles and Responsibilities of Project Governance Groups 6

1.2.2 Council..... 6

1.2.3 Project Steering Committee..... 7

1.2.4 Project Advisory Group 9

1 Elected Members Methodology

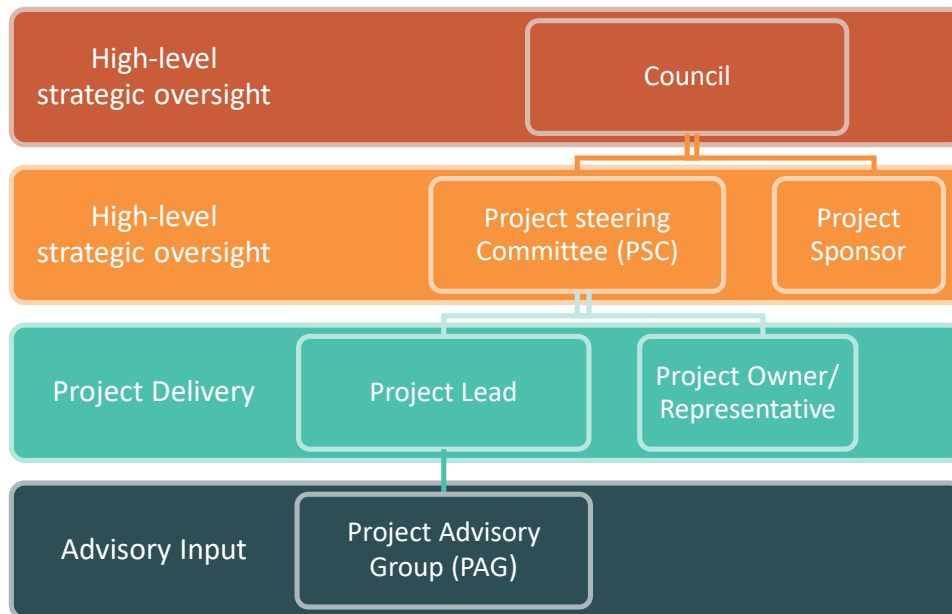


Project Management Framework

1.1 Project Governance Structure

This below graphic outlines the Town's project governance structure which supports effective project governance, transparency, and decision-making for successful project management and delivery.

1.1.1 Project Governance Groups – Decision-making Matrix



Project Management Framework

The below table outlines the decision-making requirements of project governance groups for projects which are subject to a Project Steering Committee (PSC) or Project Advisory Group (PAG). For projects that are **not** subject to PSC involvement, Council Approval requirements remain applicable.

Gate	Key Decisions	PIF Review Panel	Project Advisory Group	Project Steering Committee	Council
0	Project Approval (PIF)	Approve	N/A	N/A	Approve
1	Council Engagement Session – Budget Development	N/A	N/A	N/A	Workshop
2	Council Budget Adoption	N/A	N/A	N/A	Approve
2	Project Governance Decision	N/A	N/A	Approve	Approve
2	Project Advisory Group Appointment	N/A	N/A	Approve	Keep informed
2	Financial Investment Decision	N/A	Keep Informed	Keep Informed	Approve
2	Council Engagement Workshops & Briefings	N/A	Keep Informed	Keep Informed	Workshop
2	Project Performance Reports	N/A	Keep Informed	Keep Informed	Keep Informed
2	Council Endorsement of Design Tender	N/A	Keep informed	Keep informed	Approve
2	Council Endorsement of Architectural Concept Design & Cost Plan	N/A	Keep informed	Keep informed	Approve
3A	Financial Investment Decision	N/A	Keep informed	Keep informed	Approve
3A	Council Engagement Workshops & Briefings	N/A	N/A	Keep informed	Workshop
3A	Project Performance Reports	N/A	Keep informed	Keep informed	Keep informed
3A	Schematic Design & Cost Plan (General Accommodation Arrangements)	N/A	Keep informed	Approval for Council Endorsement	Presentation, Feedback Session & Approval
3A	Detailed Design & Invitation of Tenders (Technical & Compliance Elements)	N/A	Keep informed	Keep informed	Keep informed
3B	Project Governance Decision	N/A	Keep informed	Keep informed	Approve
3B	Council Endorsement of Construction Tender & Project Execution Cost Plan	N/A	Keep informed	Keep informed	Approve
3B	Project Specific Governance Reporting (in accordance with gate 2 decision)	N/A	Keep informed	Keep informed	Keep informed
4	Council Report & Benefits Realisation	N/A	Keep informed	Keep informed	Keep informed
	Budget adjustment	N/A	N/A	Approval for Council Endorsement	Approve

1.2 Roles and Responsibilities of Project Governance Groups

1.2.2 Council

Council Decisions

Council Reports are required when a decision is required by Council for the following project-related matters:

- Project Approval (PIF)
- Council Budget Adoption
- Project Governance Decision
- Financial Investment Decision
- Council Engagement Workshops & Briefings
- Project Performance Reports
- Council Endorsement of Design Tender
- Council Endorsement of Architectural Concept Design & Cost Plan
- Financial Investment Decision
- Schematic Design & Cost Plan (General Accommodation Arrangements)
- Detailed Design & Invitation of Tenders (Technical & Compliance Elements)
- Project Governance Decision
- Council Endorsement of Construction Tender & Project Execution Cost Plan
- Council Report & Benefits Realisation
- Budget adjustment
- Any other matters as directed by the Director Infrastructure Services

Council meetings are generally held on the fourth Wednesday of each month. Preparation of Council Reports is to align with any timeframes stipulated within the Council Meeting Framework and Governance Deadlines. In the Initiation and Planning Phase Council reports are to be prepared by the Project Owner, in the Execution Phase Council reports are to be prepared by the Project Lead with support from the Project Officer – Business if required. All Council Reports must be reviewed by the relevant Manager and Director prior to finalisation.

If a Council Report involves any adjustment to a project's budget, the Senior Management Accountant, Manager Financial Services and Director Corporate Services are to be included as co-authors of the report. Following any decisions made by Council, a copy of the Council Report and Council Decision is to be recorded on the Project's Daily Log Items register in OneConnect.

Elected Member Briefings

Input is sought from Elected Members at various stages throughout a project's lifecycle to ensure their expectations are managed effectively and is generally facilitated via Council briefing sessions. The content and context of these briefings will be determined by the relevant Manager & Director.

Depending on what phase the project is in either the Project Owner (Initiation & Planning Phase) or Project Lead (Execution & Close Out Phase) will prepare and coordinate any required presentation material and submit to the relevant Director for approval at least one week prior to the date of the briefing session. Once approved by the Director, the presentation material is then provided to the Governance Team for distribution to Elected Members.

Should attendance and/or presentation by external consultants be required at an Elected Member Briefing, this will be at the discretion of the Director and coordinated by the Project Owner/ Project Lead. A record of all Elected Member briefings, including any presentation material is to be recorded on the project's Daily Log Items register in OneConnect.

Elected Member Updates

Elected Members are kept informed of key project activity via a weekly Elected Member Update in the Execution Phase. By Thursday each week, Project Leads are to provide their updates for any key activities in the week ahead via the Project's Daily Log Items register in OneConnect. This information is extracted and reviewed by the Director Infrastructure Services, before being submitted to the CEO for distribution to Elected Members the following Monday.

1.2.3 Project Steering CommitteePurpose

The purpose of a Project Steering Committee (PSC) is to maintain high-level oversight to ensure any intended benefits are realised, projects remain aligned to organisational strategies, frameworks and policies, and decisions are made in accordance with these guidelines.

Membership

Consideration of whether a project requires a PSC is determined on a project-by-project basis and will be identified within the Project Management Plan, or at the discretion of the Director Infrastructure Services. Generally, all Major Projects will require a PSC.

PSC membership consists of the Executive Leadership Team (ELT), Senior Leadership Team (SLT) as identified by the Project Owners and Project Leads.

Responsibilities

The key responsibilities of a PSC are to:

- Review and endorse key project documents
- Maintain high-level oversight of projects
- Make strategic decisions as required
- Consider and provide direction on any major changes to project scope, timing and resourcing
- Approval of appointments to Project Advisory Groups

Meetings

PSC decision making is incorporated as a standing agenda item at every second Strategic ELT Meeting, generally held on the second Tuesday of each month.

In the event that a decision or direction is required by the PSC, an ELT Briefing Note and Project Performance Report is to be prepared and submitted in line with relevant ELT deadlines, and the Manager Infrastructure Projects and Assets and the Project Owner are invited to attend.

Should no decision or direction be required for the month, Project Performance Reports are to be submitted in line with relevant ELT deadlines. Project Performance Reports are added to the ELT agenda for noting purposes only and do not require discussion or attendance by the Manager Infrastructure Projects and Assets or Project Owners.

Recordkeeping

Any PSC decisions or actions arising are to be recorded by the secretariat and communicated to the Project Lead and Project Owner following the meeting. A record of the PSC decision is to be added to the Project's Daily Log Items register along with a copy of the ELT briefing note and confirmation of the PCG's decision.

Project Performance Reports

Project Performance reports are to be presented to the PSC and Elected Members, Project Performance Reports are to be completed in line with the below matrix.

Areas/ Performance	Tolerance Exceeded	Within Tolerance – Requires Attention	Within Tolerance
Program/Schedule	>10% deviation from target milestone dates	6–9% deviation	1–5% deviation
Budget	>20% over/under estimated or approved budget	10–19% over/under	1–9% over/under
Scope	Significant changes from approved PIF or Project Mandate Form. Benefits no longer supported	Minor changes from baseline	Scope aligns with approved PIF or Project Mandate Form.
Risk	Open risks with Very High/High/Medium likelihood and Major/Critical consequence	Open risks with High/Medium/Low likelihood and Moderate/Minor consequence	Open risks with Medium/Low likelihood and Minor/Insignificant consequence
Issues	One or more open issues with Critical or High priority	Two or more open issues with Medium priority	All open issues are Low priority or only one is Medium
Quality	High likelihood deliverables are not fit for purpose; major delays/costs expected	Moderate likelihood of defects/issues causing delays/costs	Quality meets criteria; low likelihood of defects/issues causing delays
Resources	Resources unavailable; roles/responsibilities unclear	Known gaps in resourcing being addressed	All roles/responsibilities are satisfied, no gaps
Stakeholder Engagement & Communication	Key stakeholders not engaged; poor visibility	Limited stakeholder engagement; visibility lacking	Stakeholders engaged; communications follow agreed plan
Safety	Serious safety incidents or non-compliance with safety standards	Minor safety incidents or near misses	Full compliance with safety standards; no incidents
Organisational Change Management	Change resistance is high; no mitigation strategies in place	Some resistance; mitigation strategies in progress	Change is accepted; mitigation strategies effective
Overall Health <i>Red = 2 Points</i> <i>Yellow = 1 Points</i> <i>Green = 0 Points</i>	2 or more areas are in "Tolerance Exceeded" OR 1 area is in "Tolerance Exceeded" and 3 or more are in "Requires Attention".	One area is in "Tolerance Exceeded" OR 2 - 4 areas are in "Requires Attention".	All areas are "Within Tolerance".

Project Governance Structure

V1

1.2.4 Project Advisory Group

Purpose

The purpose of a Project Advisory Group ('PAG') is to provide a platform for external stakeholders to provide feedback, advice, and local knowledge and information to the Project Lead.

Membership

Consideration of whether a project requires a PAG is determined by the PSC. Membership will generally consist of a range of external stakeholders, representatives and/or technical advisors. Council will be kept informed of the membership appointment via Project Performance Reports.

Members of a PAG are to be added to the Project's Stakeholder Register in OneConnect.

Responsibilities

The PAG responsibilities include:

- Working with the Project Lead, consultant(s), and key users to ensure that the project design meets all functional requirements.
- Considering the views and requirements of the end users.
- Representing views and requirements of the end users.
- Ensuring relevant information is available to consultants and the Project Owner
- Considering the practicality of options provided by consultants.
- Assisting the Project Lead in reviewing project documents, including consultation with users.

Meetings

PAG meetings will be scheduled as and when required, as determined by the Project Lead, with support from a secretariat.

Recordkeeping

Records of any PAG meetings held are to be added to the Project's Daily Log Items register along with any presentation or supporting material.