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TOWN OF PORT HEDLAND

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)

For the period ended 31 May 2024

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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TOWN OF PORT HEDLAND
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MAY 2024

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)

	Adopted Budget	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
Opening	$5.37 M	$4.40 M	$4.40 M	$4.40 M	$0.00 M
Closing	$0.20 M	$0.20 M	$5.09 M	$18.94 M	$13.85 M

Refer to Statement of Financial Activity

Cash and cash equivalents

	$187.70 M	% of total
Unrestricted Cash	$15.66 M	8.3%
Restricted Cash	$172.04 M	91.7%

Payables

Other Payables	$1.37 M
Trade Payables	$0.22 M
0 to 30 days	$0.23 M
Over 30 days	$0.00 M
Over 60 days	$0.00 M

Receivables

Rates Receivable	$5.11 M
Trade Receivables	$1.24 M
0 to 30 days	$1.09 M
Over 30 days	$0.02 M
Over 60 days	$0.13 M

Key Operating Activities

Amount attributable to operating activities

Adopted Budget	Revised Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
$20.99 M	$30.51 M	$31.25 M	$38.37 M	$7.12 M

Refer to Statement of Financial Activity

Rates Revenue

	$69.07 M	% Variance
YTD Budget	$69.48 M	(0.6%)

Grants and Contributions

	$2.76 M	% Variance
YTD Actual		
YTD Budget	$2.30 M	20.4%

Fees and Charges

	$13.65 M	% Variance
YTD Actual		
YTD Budget	$11.70 M	16.7%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities

Adopted Budget	Revised Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
($50.58 M)	($34.32 M)	($28.67 M)	($21.93 M)	$6.74 M

Refer to Statement of Financial Activity

Proceeds on sale

	$0.51 M	% Received
YTD Actual		
Revised Budget	$0.70 M	72.2%

Asset Acquisition

	$26.10 M	% Spent
YTD Actual		
YTD Budget	$32.35 M	1.1%

Capital Grants

	$2.48 M	% Received
YTD Actual		
YTD Budget	$3.16 M	78.4%

Amount attributable to financing activities

Adopted Budget	Revised Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
$24.43 M	($0.39 M)	($1.89 M)	($1.89 M)	$0.00 M

Refer to Statement of Financial Activity

Borrowings

Principal repayments	($1.76 M)
Principal due	$23.90 M

Reserves

Reserves balance	$172.04 M

Lease Liability

Principal repayments	($0.13 M)
Principal due	$0.17 M

This information is to be read in conjunction with the accompanying Financial Statements and notes.

TOWN OF PORT HEDLAND
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2024

	Adopted Budget (a)	Revised Budget	YTD Budget Estimates (b)	YTD Actual (c)	Variance* $ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
	$		$	$	$	%	
OPERATING ACTIVITIES							
Revenue from operating activities							
General rates	68,058,059	69,482,528	69,482,528	**69,072,468**	(410,060)	(0.59%)	
Grants, subsidies and contributions	3,845,053	4,073,381	2,295,291	**2,762,563**	467,272	20.36%	▲
Fees and charges	15,881,597	15,397,245	11,702,388	**13,652,294**	1,949,906	16.66%	▲
Interest revenue	4,834,500	11,928,278	8,902,619	**9,795,067**	892,448	10.02%	▲
Other revenue	1,366,914	1,552,891	1,472,408	**1,582,024**	109,616	7.44%	▲
Profit on asset disposals	-	-	-	**207,525**	207,525	0.00%	▲
	93,986,123	**102,434,323**	**93,855,234**	**97,071,941**	3,216,707	3.43%	
Expenditure from operating activities							
Employee costs	(36,846,869)	(37,425,919)	(33,866,019)	**(29,936,699)**	3,929,320	11.60%	▲
Materials and contracts	(26,665,578)	(23,849,350)	(20,471,739)	**(20,211,821)**	259,918	1.27%	▲
Utility charges	(4,802,618)	(4,966,399)	(4,324,698)	**(4,516,830)**	(192,132)	(4.44%)	▼
Depreciation	(18,075,833)	(23,275,140)	(21,299,631)	**(21,042,208)**	257,423	1.21%	▲
Finance costs	(1,053,627)	(1,209,551)	(1,114,608)	**(1,109,959)**	4,649	0.42%	
Insurance	(1,359,997)	(1,707,070)	(1,567,119)	**(1,553,460)**	13,659	0.87%	
Other expenditure	(2,454,470)	(2,762,180)	(1,452,297)	**(1,221,714)**	230,583	15.88%	▲
Loss on asset disposals	(207,312)	(207,312)			-	0.00%	
	(91,466,304)	**(95,402,921)**	**(84,096,111)**	**(79,592,691)**	4,503,420	5.36%	
Non-cash amounts excluded from operating activities	18,469,241	23,482,452	21,489,667	**20,885,813**	(603,854)	(2.81%)	▼
Amount attributable to operating activities	**20,989,060**	**30,513,854**	**31,248,790**	**38,365,063**	7,116,273	22.77%	
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions	5,511,216	3,444,108	3,157,099	**2,476,632**	(680,467)	(21.55%)	▼
Proceeds from disposal of assets	899,000	700,000	525,000	**505,691**	(19,309)	(3.68%)	
	6,410,216	**4,144,108**	**3,682,099**	**2,982,323**	**(699,776)**	(19.00%)	
Payments for property, plant and equipment	(31,533,878)	(16,879,436)	(16,102,176)	**(13,610,090)**	2,492,086	15.48%	▲
Payments for construction of infrastructure	(25,460,831)	(21,589,288)	(16,246,139)	**(11,299,981)**	4,946,158	30.45%	▲
	(56,994,709)	**(38,468,724)**	(32,348,315)	**(24,910,071)**	7,438,244	22.99%	
Amount attributable to investing activities	**(50,584,493)**	**(34,324,616)**	**(28,666,216)**	**(21,927,748)**	6,738,468	23.51%	
FINANCING ACTIVITIES							
Inflows from financing activities							
Proceeds from new debentures	4,000,000	-	-	**-**	-	0.00%	
Proceeds from Self supporting loan							
Transfer from reserves	41,518,000	39,197,591	-		-	0.00%	
	45,518,000	**39,197,591**	**-**	**-**	-	0.00%	
Outflows from financing activities							
Repayment of borrowings	(1,922,263)	(1,922,263)	(1,759,302)	**(1,759,302)**	-	0.00%	
Payments for principal portion of lease liabilities	(133,161)	(133,161)	(133,230)	**(133,230)**	-	0.00%	
Transfer to reserves	(19,032,000)	(37,530,550)	-	**-**	-	0.00%	
	(21,087,424)	**(39,585,974)**	**(1,892,532)**	**(1,892,532)**	-	0.00%	
Amount attributable to financing activities	**24,430,576**	**(388,383)**	**(1,892,532)**	**(1,892,532)**	-	0.00%	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year	5,367,674	4,399,196	4,399,196	**4,399,196**	-	0.00%	
Amount attributable to operating activities	20,989,060	30,513,854	31,248,790	**38,365,063**	7,116,273	22.77%	▲
Amount attributable to investing activities	(50,584,493)	(34,324,616)	(28,666,216)	**(21,927,748)**	6,738,468	23.51%	▲
Amount attributable to financing activities	24,430,576	(388,383)	(1,892,532)	**(1,892,532)**	-	0.00%	
Surplus or deficit after imposition of general rates	**202,817**	**200,051**	**5,089,238**	**18,943,979**	13,854,741	272.24%	▲

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

TOWN OF PORT HEDLAND
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2024

	30-Jun-23	31-May-24
		$
CURRENT ASSETS		
Cash and cash equivalents	14,839,729	2,197,099
Trade and other receivables	3,654,175	6,317,759
Other financial assets	166,010,505	185,500,000
Inventories	790,369	790,367
Other assets	1,568,958	3,997,227
TOTAL CURRENT ASSETS	186,863,736	198,802,452
NON-CURRENT ASSETS		
Trade and other receivables	17,051	25,581
Other financial assets	396,421	375,756
Other Assets	1,327,663	1,327,663
Property, plant and equipment	119,904,674	116,127,555
Infrastructure	440,624,590	447,984,305
Right-of-use assets	110,475	61,838
Investment property	45,027,262	45,027,262
Intangible assets	11,896,893	11,896,893
TOTAL NON-CURRENT ASSETS	619,305,029	622,826,853
TOTAL ASSETS	806,168,765	821,629,305
CURRENT LIABILITIES		
Trade and other payables	5,916,011	1,594,438
Other liabilities	3,895,936	5,621,947
Lease liabilities	133,000	(230)
Borrowings	1,922,253	162,951
Employee related provisions	1,940,522	1,940,522
Other provisions	2,391,971	2,391,971
TOTAL CURRENT LIABILITIES	16,199,693	11,711,599
NON-CURRENT LIABILITIES		
Trade and other payables	13,471	13,471
Other liabilities	38,531,510	38,531,510
Lease liabilities	34,425	34,425
Borrowings	21,978,966	21,978,966
Employee related provisions	459,227	459,227
Other provisions	12,840,238	12,840,731
TOTAL NON-CURRENT LIABILITIES	73,857,837	73,858,330
TOTAL LIABILITIES	90,057,530	85,569,929
NET ASSETS	**716,111,235**	**736,059,376**
EQUITY		
Retained surplus	319,315,471	339,271,468
Reserve accounts	172,038,374	172,038,374
Revaluation surplus	224,757,390	224,749,534
TOTAL EQUITY	**716,111,235**	**736,059,376**

This statement is to be read in conjunction with the accompanying notes.

TOWN OF PORT HEDLAND
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2024

1 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Net current assets used in the Statement of Financial Activity	Notes	Adopted Budget Opening 30-Jun-23	Last Year Closing 30-Jun-23	Year to Date 31-May-24
Current assets		$	$	$
Cash and cash equivalents		139,264,000	14,839,729	2,197,099
Trade and other receivables		8,397,000	3,654,175	6,317,759
Other financial assets		53,000	166,010,505	185,500,000
Inventories		-	790,369	790,367
Other assets		1,800,000	1,568,958	3,997,227
		149,514,000	186,863,736	198,802,452
Less: current liabilities				
Trade and other payables		(5,175,979)	(5,916,011)	(1,594,438)
Other liabilities		(2,314,000)	(3,895,936)	(5,621,947)
Lease liabilities		(80,000)	(133,000)	230
Borrowings		(24,269,000)	(1,922,253)	(162,951)
Employee related provisions		(1,897,000)	(1,940,522)	(1,940,522)
Other provisions		(400,000)	(2,391,971)	(2,391,971)
		(34,135,979)	(16,199,693)	(11,711,599)
Net current assets		**115,378,021**	170,664,043	**187,090,853**
Less: Total adjustments to net current assets		(113,078,021)	(166,264,847)	(168,146,874)
		2,302,000	**4,399,196**	**18,943,979**

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded
Asset disposals are in the process of being processed.
accordance with *Financial Management Regulation 32* .

Non-cash amounts excluded from operating activities	Adopted Budget	YTD Budget (a)	YTD Actual (b)
	$	$	$
Adjustments to operating activities			
Less: Profit on asset disposals	-	-	(207,525)
Add: Loss on asset disposals	207,312	190,036	
Add: Depreciation	23,275,140	21,299,631	21,042,208
Movement in current employee provisions associated with restricted cash	150,000	-	-
SSL write off	-	-	10,505
Prepaid lease fee	31,608	-	-
Intangibles	928,648	-	
Deferred rates			8,530
Adjustment between Capital/Opex prior year			31,602
- Other provisions	(924,160)	-	493
Total non-cash amounts excluded from operating activities	**23,668,548**	**21,489,667**	**20,885,813**

Current assets and liabilities excluded from budgeted deficiency 37

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

	Adopted Budget Opening 30-Jun-23	Last Year Closing 30-Jun-23	Year to Date 31-May-24
	$	$	$
Adjustments to net current assets			
Less: Reserve accounts	(130,712,021)	(172,038,374)	(172,038,374)
- Current financial assets at amortised cost - self supporting loans	-	(10,505)	-
- Land held for resale	(1,310,000)	-	
- Operating Grants/Contribution liabilities	(121,000)	-	
- Capital Grants/Contribution liabilites	(5,284,000)	-	
Add: Current liabilities not expected to be cleared at the end of the year:			
- Current portion of borrowings	24,269,000	1,922,253	162,951
- Current portion of lease liabilities	80,000	133,000	(230)
- Current portion of other provisions held in reserve (Airport work)	-	2,391,971	2,391,971
- Current portion of employee benefit provisions held in reserve	-	412,648	412,648
- Current portion of prepaid lease income	-	924,160	924,160
Total adjustments to net current assets	**(113,078,021)**	**(166,264,847)**	**(168,146,874)**

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

TOWN OF PORT HEDLAND
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MAY 2024

2 CAPITAL ACQUISITIONS

Capital acquisitions - (Includes all project costs)	Original Budget	Adopted Amended budget	YTD Budget	YTD Actual	YTD Actual Variance
	$		$	$	$
Land	330,000	-	-	-	-
Buildings Non Specialised	1,621,200	2,098,420	2,366,834	1,687,815	679,019
Buildings Specialised	20,604,533	10,127,193	8,997,298	8,218,334	778,964
Furniture, Fittings & Equipment	-	1,060,000	759,674	611,041	(148,633)
Vehicles, Plant & Equipment	8,978,145	5,379,220	3,978,370	3,231,348	747,022
Acquisition of property, plant and equipment	**31,533,878**	**18,664,833**	**16,102,176**	**13,748,539**	**2,056,372**
Roads & Bridges	8,494,531	7,811,542	6,289,273	3,761,060	2,528,213
Drainage	1,300,000	1,188,048	1,013,048	491,734	521,314
Paths & Cycleways	2,972,200	1,891,219	1,681,219	1,432,738	248,481
Open Spaces	5,562,500	4,518,784	4,093,921	3,181,809	912,112
Other Infrastructure	7,011,600	4,274,298	3,166,678	3,482,272	(315,594)
Bus Shelters	120,000	120,000	2,000	2,000	-
Acquisition of infrastructure	**25,460,831**	**19,803,891**	**16,246,139**	**12,351,614**	**3,894,525**
Total capital acquisitions	**56,994,709**	**38,468,724**	**32,348,315**	**26,100,153**	**5,950,897**
Capital Acquisitions Funded By:					
Capital grants and contributions	3,444,108	3,444,108	3,157,099	2,476,632	(680,467)
Borrowings	4,000,000	-	-	-	-
Other (disposals & C/Fwd)	899,000	700,000	525,000	505,691	(19,309)
Reserve accounts					
Reserves cash backed - Plant Reserve	5,963,000	1,292,948	-	-	-
Reserves cash backed - Unfinished Works & Committed Works Reserve	15,928,000	12,492,047	-	-	-
Reserves cash backed - Housing Reserve	200,000	323,160	-	-	-
Reserves cash backed - Airport Reserve	400,000	-	-	-	-
Reserves cash backed - Asset Management Reserve	7,769,000	8,259,718	-	-	-
Reserves cash backed - Waste Management Reserve	1,020,000	995,870	-	-	-
Reserves cash backed - Strategic Reserve	9,938,000	6,677,332	-	-	-
Reserves cash backed - Landfill establishment reserve	300,000	244,044	-	-	-
Contribution - operations	7,133,601	4,039,497	28,666,216	23,117,830	(5,548,386)
Capital funding total	**56,994,709**	**38,468,724**	**32,348,315**	**26,100,153**	**(6,248,162)**

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under $5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)* . These assets are expensed immediately.

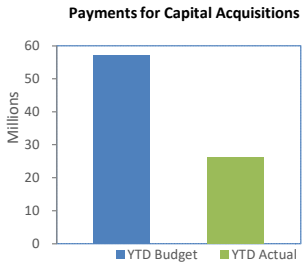
Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Town includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.



TOWN OF PORT HEDLAND
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2024

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2023-24 year is $50,000 or 10.00% whichever is the greater.

Description	Var. $	Var. %	
	$	%	
Revenue from operating activities			
Grants, subsidies and contributions	**467,272**	**20.36%**	▲
Recognition Direct Funding received from Main roads for funding from prior year (21/22) ($198K) and funding for this FY that was not in the budget ($241K). Funding also received for Bushfire Management ($127K)			
Fees and charges	**1,949,906**	**16.66%**	▲
Membership Fees and Charges for the Stadium Operations have been budgeted to be received 100% in June, in error. If this had been split equality over 12 months the YTD budget would be tracking slightly higher, reducing the variance between actual and budget.			
Interest revenue	**892,448**	**10.02%**	▲
Revenue interest for the period ended May higher than the expected budgeted amount as longer term investments with higher rates have matured, which has increased the amount expected to be received in interest revenue for the full year.			
Other revenue	**109,616**	**7.44%**	▲
Insurance claims and settlements received. These have not been included in the original budget as these are unknown events at the time of budget preparation.			
Profit on asset disposals	**207,525**	**0.00%**	▲
Profit or loss on the sale of assets depend upon the consideration received for the sold asset. This can fluctuate with market availability and the supply or demand of second hand goods.			
Employee costs	**3,929,320**	**11.60%**	▲
Vacancies across the organisation affect the expected employee costs included in budget estimates. This has resulted in a favorable variance.			
Materials and contracts	**259,918**	**1.27%**	▲
Materials and contracts can vary from budget depending upon factors such as the availability of contractors, staff and weather events.			
Utility charges	**(192,132)**	**(4.44%)**	▼
Subject to variations throughout the year when accounts are received.			
Depreciation	**257,423**	**1.21%**	▲
The amount is non-cash and can vary slightly from budget as it depends upon when assets are capitalised or disposed of.			
Other expenditure	**230,583**	**15.88%**	▲
Major item in the budget for this category of expense is for Grants and Contributions to the Community. To date only a small amount of grants have been applied for and paid.			
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions	**(680,467)**	**(21.55%)**	▼
Grants are recognised throughout the financial year as the performance obligations have been met, therefore the timing of revenue recognition is not always known.			
Outflows from investing activities			
Payments for property, plant and equipment	**2,492,086**	**15.48%**	▲
Payments can vary based on the availability of contractors and the timing of the work, for example unforeseen weather events.			
Payments for construction of infrastructure	**4,946,158**	**30.45%**	▲
Payments can vary based on the availability of contractors and the timing of the work. As an example, unforeseen weather events and trade shortages can affect this.			

TOWN OF PORT HEDLAND
CEO's Delegated Payments List - Regulation 13 (1) Local Government (Financial Management) Regulations 1996
List of Payments - Payment details for Month of May 2024

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
Creditor: 10001 - Australian Taxation Office						
03/05/2024	F 23/04/2024	23/04/2024	Withholding Tax (PAYG)	$HRPAYJNL	900.00	0.00
16/05/2024	F 26/04/2024	26/04/2024	Withholding Tax (PAYG)	$HRPAYJNL	1,678.00	0.00
16/05/2024	F 24/04/2024	24/04/2024	Withholding Tax (PAYG)	$HRPAYJNL	124.00	0.00
03/05/2024	010092	03/05/2024		Funds Transfer Payment	0.00	900.00
16/05/2024	F 05/05/2024	05/05/2024	Withholding Tax (PAYG)	$HRPAYJNL	220.00	0.00
16/05/2024	F 07/05/2024	07/05/2024	Withholding Tax (PAYG)	$HRPAYJNL	268,874.00	0.00
16/05/2024	F 07/05/2024	07/05/2024	Extra Tax	$HRPAYJNL	400.00	0.00
16/05/2024	F 07/05/2024	07/05/2024	HELP	$HRPAYJNL	6,200.00	0.00
16/05/2024	F 07/05/2024	07/05/2024	TSL	$HRPAYJNL	3,122.00	0.00
16/05/2024	F 07/05/2024	07/05/2024	Withholding Tax (PAYG)	$HRPAYJNL	500.00	0.00
16/05/2024	010338	16/05/2024		Funds Transfer Payment	0.00	281,118.00
22/05/2024	RFP_ATO_16052024	16/05/2024	BAS Payment Outstanding April 2024	Creditors Invoice	356,033.00	0.00
22/05/2024	010504	22/05/2024		Funds Transfer Payment	0.00	356,033.00
30/05/2024	F 08/05/2024	08/05/2024	Withholding Tax (PAYG)	$HRPAYJNL	3,472.00	0.00
30/05/2024	F 10/05/2024	10/05/2024	Withholding Tax (PAYG)	$HRPAYJNL	1,934.00	0.00
30/05/2024	F 14/05/2024	14/05/2024	Withholding Tax (PAYG)	$HRPAYJNL	980.00	0.00
30/05/2024	F 21/05/2024	21/05/2024	Withholding Tax (PAYG)	$HRPAYJNL	267,112.99	0.00
30/05/2024	F 21/05/2024	21/05/2024	Extra Tax	$HRPAYJNL	400.00	0.00
30/05/2024	F 21/05/2024	21/05/2024	HELP	$HRPAYJNL	6,900.00	0.00
30/05/2024	F 21/05/2024	21/05/2024	TSL	$HRPAYJNL	2,488.00	0.00
30/05/2024	F 21/05/2024	21/05/2024	Withholding Tax (PAYG)	$HRPAYJNL	1,130.00	0.00
30/05/2024	010672	30/05/2024		Funds Transfer Payment	0.00	284,416.99
Total:					**922,467.99**	**922,467.99**
Creditor: 10002 - Aware Super (Clearing House)						
03/05/2024	F 12/04/2024	12/04/2024	Employee Additional Contribution	$HRPAYJNL	29,153.03	0.00
03/05/2024	F 23/04/2024	23/04/2024	Employee Additional Contribution	$HRPAYJNL	3,001.07	0.00
03/05/2024	F 23/04/2024	23/04/2024	Employee Additional Contribution	$HRPAYJNL	13,912.86	0.00
03/05/2024	F 23/04/2024	23/04/2024	Employee Additional Contribution	$HRPAYJNL	290.77	0.00
03/05/2024	F 11/04/2024	11/04/2024	SGC Employer Contribution	$HRPAYJNL	1,208.23	0.00
03/05/2024	F 12/04/2024	12/04/2024	SGC Employer Contribution	$HRPAYJNL	4,095.75	0.00
03/05/2024	F 12/04/2024	12/04/2024	Super - Additional Council Contribution	$HRPAYJNL	1,117.02	0.00
03/05/2024	F 23/04/2024	23/04/2024	SGC Employer Contribution	$HRPAYJNL	111,302.64	0.00
03/05/2024	F 23/04/2024	23/04/2024	Super - Additional Council Contribution	$HRPAYJNL	12,806.59	0.00
03/05/2024	F 23/04/2024	23/04/2024	Employee Additional Contribution	$HRPAYJNL	78.08	0.00
03/05/2024	F 23/04/2024	23/04/2024	SGC Employer Contribution	$HRPAYJNL	210.34	0.00
03/05/2024	F 23/04/2024	23/04/2024	Super - Additional Council Contribution	$HRPAYJNL	46.85	0.00
03/05/2024	F 23/04/2024	23/04/2024	Employee Additional Contribution	$HRPAYJNL	73.79	0.00
03/05/2024	F 23/04/2024	23/04/2024	SGC Employer Contribution	$HRPAYJNL	434.78	0.00
03/05/2024	F 23/04/2024	23/04/2024	Super - Additional Council Contribution	$HRPAYJNL	73.79	0.00
15/05/2024	F 26/04/2024	26/04/2024	Employee Additional Contribution	$HRPAYJNL	229.28	0.00
15/05/2024	F 26/04/2024	26/04/2024	SGC Employer Contribution	$HRPAYJNL	840.71	0.00
15/05/2024	F 26/04/2024	26/04/2024	Super - Additional Council Contribution	$HRPAYJNL	229.28	0.00
15/05/2024	F 24/04/2024	24/04/2024	SGC Employer Contribution	$HRPAYJNL	61.23	0.00
15/05/2024	F 24/04/2024	24/04/2024	Super - Additional Council Contribution	$HRPAYJNL	16.70	0.00
15/05/2024	F 24/04/2024	24/04/2024	Employee Additional Contribution	$HRPAYJNL	16.70	0.00
03/05/2024	010091	01/05/2024		Funds Transfer Payment	0.00	177,805.59

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
15/05/2024	F 05/05/2024	05/05/2024	Employee Additional Contribution	$HRPAYJNL	17,415.27	0.00
15/05/2024	F 07/05/2024	07/05/2024	Employee Additional Contribution	$HRPAYJNL	258.34	0.00
15/05/2024	F 05/05/2024	05/05/2024	SGC Employer Contribution	$HRPAYJNL	185.74	0.00
15/05/2024	F 05/05/2024	05/05/2024	Super - Additional Council Contribution	$HRPAYJNL	50.66	0.00
15/05/2024	F 07/05/2024	07/05/2024	SGC Employer Contribution	$HRPAYJNL	113,741.19	0.00
15/05/2024	F 07/05/2024	07/05/2024	Super - Additional Council Contribution	$HRPAYJNL	13,030.97	0.00
15/05/2024	F 07/05/2024	07/05/2024	SGC Employer Contribution	$HRPAYJNL	275.94	0.00
15/05/2024	20240514	14/05/2024	Terminated Employee Backpay of Super	Creditors Invoice	799.95	0.00
15/05/2024	010336	15/05/2024		Funds Transfer Payment	0.00	146,352.01
15/05/2024	010337	14/05/2024		Funds Transfer Payment	0.00	799.95
Total:					**324,957.55**	**324,957.55**
Creditor: 10003 - Child Support Agency						
16/05/2024	F 07/05/2024	07/05/2024	Child Support Agency	$HRPAYJNL	478.51	0.00
16/05/2024	010339	16/05/2024		Funds Transfer Payment	0.00	478.51
30/05/2024	F 21/05/2024	21/05/2024	Child Support Agency	$HRPAYJNL	478.51	0.00
30/05/2024	010673	30/05/2024		Funds Transfer Payment	0.00	478.51
Total:					**957.02**	**957.02**
Creditor: 10004 - Maxxia Salary Packaging						
13/05/2024	F 07/05/2024	07/05/2024	Maxxia - Pre Tax	$HRPAYJNL	3,455.55	0.00
13/05/2024	F 07/05/2024	07/05/2024	Maxxia - Post Tax	$HRPAYJNL	1,287.64	0.00
13/05/2024	20240605	06/05/2024	Maxxia Return of Surplus	$APCREDT	-713.00	0.00
13/05/2024	20240605	06/05/2024	Maxxia Return of Surplus	Creditors Invoice	1,426.00	0.00
13/05/2024	010333	10/05/2024		Funds Transfer Payment	0.00	5,456.19
24/05/2024	20241305	13/05/2024	Maxxia Cease Packaging	Creditors Invoice	213.82	0.00
24/05/2024	F 21/05/2024	21/05/2024	Maxxia - Pre Tax	$HRPAYJNL	3,954.73	0.00
24/05/2024	F 21/05/2024	21/05/2024	Maxxia - Post Tax	$HRPAYJNL	1,287.64	0.00
24/05/2024	010668	21/05/2024		Funds Transfer Payment	0.00	5,456.19
Total:					**10,912.38**	**10,912.38**
Creditor: 10005 - Easifleet Management						
13/05/2024	196454	03/05/2024	GST on Easi invoice	ARADJ	114.23	0.00
13/05/2024	F 07/05/2024	07/05/2024	EasiFleet - Pre Tax	$HRPAYJNL	556.51	0.00
13/05/2024	F 07/05/2024	07/05/2024	EasiFleet - Post Tax	$HRPAYJNL	585.67	0.00
13/05/2024	010334	10/05/2024		Funds Transfer Payment	0.00	1,256.41
24/05/2024	F 21/05/2024	21/05/2024	EasiFleet - Pre Tax	$HRPAYJNL	556.51	0.00
24/05/2024	F 21/05/2024	21/05/2024	EasiFleet - Post Tax	$HRPAYJNL	585.67	0.00
24/05/2024	17052024	17/05/2024	GST on EASI invoice	ARADJ	114.23	0.00
24/05/2024	010669	21/05/2024		Funds Transfer Payment	0.00	1,256.41
Total:					**2,512.82**	**2,512.82**
Creditor: 10006 - Salary Packaging Australia Pty Limited						
13/05/2024	F 26/04/2024	26/04/2024	SPA - Pre Tax	$HRPAYJNL	789.66	0.00
13/05/2024	07052024	07/05/2024	GST on SPA invoice	ARADJ	262.03	0.00
13/05/2024	F 07/05/2024	07/05/2024	SPA - Pre Tax	$HRPAYJNL	6,077.91	0.00
13/05/2024	F 07/05/2024	07/05/2024	SPA - Post Tax	$HRPAYJNL	2,174.03	0.00
13/05/2024	010335	10/05/2024		Funds Transfer Payment	0.00	9,303.63
24/05/2024	F 21/05/2024	21/05/2024	SPA - Pre Tax	$HRPAYJNL	7,010.06	0.00
24/05/2024	F 21/05/2024	21/05/2024	SPA - Post Tax	$HRPAYJNL	1,820.26	0.00
24/05/2024	21052024	21/05/2024	GST on SPA Invoice	ARADJ	159.59	0.00

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
24/05/2024	010670	21/05/2024		Funds Transfer Payment	0.00	8,989.91
Total:					**18,293.54**	**18,293.54**
Creditor: 10007 - Town of Port Hedland Social Club						
16/05/2024	F 07/05/2024	07/05/2024	Social Club	$HRPAYJNL	530.00	0.00
16/05/2024	010340	16/05/2024		Funds Transfer Payment	0.00	530.00
30/05/2024	F 21/05/2024	21/05/2024	Social Club	$HRPAYJNL	540.00	0.00
30/05/2024	010674	30/05/2024		Funds Transfer Payment	0.00	540.00
Total:					**1,070.00**	**1,070.00**
Creditor: 10008 - Jupps Floorcoverings Port Hedland						
30/05/2024	PH027447	23/05/2024	Security Doors Lukis Street Port Hedland	Creditors Invoice	3,498.00	0.00
30/05/2024	PH027193	28/03/2024	Supply & Install Ceramic Tiling Lukis Street Port Hedland	Creditors Invoice	16,973.00	0.00
30/05/2024	010675	30/05/2024		Funds Transfer Payment	0.00	20,471.00
Total:					**20,471.00**	**20,471.00**
Creditor: 10012 - Westex Contracting Pty Ltd						
23/05/2024	00009328	30/04/2024	Limpet & Clam Signage Works	Creditors Invoice	15,939.50	0.00
23/05/2024	010510	23/05/2024		Funds Transfer Payment	0.00	15,939.50
Total:					**15,939.50**	**15,939.50**
Creditor: 10017 - Gadget Locksmiths						
03/05/2024	8446	14/04/2024	Re Key Master Key System to AMF	Creditors Invoice	4,347.39	0.00
03/05/2024	010093	03/05/2024		Funds Transfer Payment	0.00	4,347.39
08/05/2024	8432A	18/02/2024	Correct GST Code	Creditors Invoice	715.12	0.00
08/05/2024	8432	18/02/2024	Credit to correct GST	$APCREDT	-715.12	0.00
16/05/2024	8511	31/03/2024	Restricted Lock System PHCC	Creditors Invoice	3,047.72	0.00
16/05/2024	010341	16/05/2024		Funds Transfer Payment	0.00	3,047.72
23/05/2024	8668	18/05/2024	New keys Morgans St Port Hedland	Creditors Invoice	1,108.39	0.00
23/05/2024	8666	17/05/2024	Installation of Spindle Longtom Loop South Hedland	Creditors Invoice	227.50	0.00
23/05/2024	8662	17/05/2024	Supply and Install New Lock JD Hardie	Creditors Invoice	838.14	0.00
23/05/2024	8664	17/05/2024	Supply and Install Lock One Tree Len Taplin Port Hedland	Creditors Invoice	741.89	0.00
23/05/2024	8663	17/05/2024	Keys	Creditors Invoice	73.50	0.00
23/05/2024	8661	17/05/2024	Call Out Fee JD Hardie	Creditors Invoice	140.00	0.00
23/05/2024	010511	23/05/2024		Funds Transfer Payment	0.00	3,129.42
30/05/2024	8660	17/05/2024	Install Lock Wanangkura Stadium	Creditors Invoice	643.55	0.00
30/05/2024	010676	30/05/2024		Funds Transfer Payment	0.00	643.55
Total:					**11,168.08**	**11,168.08**
Creditor: 10018 - Norda Architects Pty Ltd						
03/05/2024	2404-08	24/04/2024	ToPH McGregor ST_Hockey Field	Creditors Invoice	5,926.25	0.00
03/05/2024	CT000195 CLAIM 8- APRIL 2024	24/04/2024	Generated from contract claim	Creditors Invoice	24,135.10	0.00
03/05/2024	010094	03/05/2024		Funds Transfer Payment	0.00	30,061.35
09/05/2024	2404-15	01/05/2024	Concept Design – Shared Hockey & Tennis	Creditors Invoice	1,333.75	0.00
08/05/2024	2402-07A	27/02/2024	Correct GST Code	Creditors Invoice	12,264.99	0.00
08/05/2024	2402-07	27/02/2024	Credit to correct GST	$APCREDT	-12,264.99	0.00
09/05/2024	010219	09/05/2024		Funds Transfer Payment	0.00	1,333.75
16/05/2024	CT000134 CLAIM 014 APRIL 24	30/04/2024	Generated from contract claim	Creditors Invoice	4,111.80	0.00
16/05/2024	010342	16/05/2024		Funds Transfer Payment	0.00	4,111.80
23/05/2024	2404-10	24/04/2024	Child Care Modular Design Development	Creditors Invoice	528.00	0.00

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
23/05/2024	010512	23/05/2024		Funds Transfer Payment	0.00	528.00
Total:					**36,034.90**	**36,034.90**
Creditor: 10021 - MPS Unit Trust						
03/05/2024	MPSINV75556	26/04/2024	HVAC Maint Exemption - Depot Admin	Creditors Invoice	1,204.50	0.00
03/05/2024	MPSINV74745	31/03/2024	HVAC Maintenance	Creditors Invoice	1,204.50	0.00
03/05/2024	MPSINV75552	26/04/2024	HVAC Maintenance April 2024	Creditors Invoice	759.00	0.00
03/05/2024	MPSINV75540	24/04/2024	HVAC Maintenance	Creditors Invoice	1,305.70	0.00
03/05/2024	MPSINV74746	31/03/2024	HVAC Maintenance	Creditors Invoice	695.75	0.00
03/05/2024	010095	03/05/2024		Funds Transfer Payment	0.00	5,169.45
16/05/2024	MPSINV75952	30/04/2024	HVAC Maintenance	Creditors Invoice	1,485.00	0.00
16/05/2024	MPSINV75965	30/04/2024	HVAC Maintenance	Creditors Invoice	330.90	0.00
16/05/2024	MPSINV74748	31/03/2024	Monthly HVAC Maintenane March 2024	Creditors Invoice	759.00	0.00
16/05/2024	010343	16/05/2024		Funds Transfer Payment	0.00	2,574.90
23/05/2024	MPSINV76124	07/05/2024	HVAC Maintenance May 24	Creditors Invoice	1,204.50	0.00
23/05/2024	MPSINV76647	17/05/2024	Electrical Maintenance Wanangkura Stadium South Hedland	Creditors Invoice	7,160.41	0.00
23/05/2024	MPSINV76130	07/05/2024	HVAC Maintenance May 24	Creditors Invoice	759.00	0.00
23/05/2024	MPSINV76132	07/05/2024	HVAC Maintenance May 24	Creditors Invoice	695.75	0.00
23/05/2024	MPSINV76138	07/05/2024	HVAC Maintenance May 24	Creditors Invoice	2,062.50	0.00
23/05/2024	MPSINV74655	31/03/2024	HVAC Maintenance - March 2024 One Tree Day Care	Creditors Invoice	2,062.50	0.00
23/05/2024	MPSINV75871	30/04/2024	HVAC Maintenance April 24	Creditors Invoice	695.75	0.00
23/05/2024	MPSINV75538	24/04/2024	Quarterly HVAC Maintenance One Tree Day Care	Creditors Invoice	2,062.50	0.00
23/05/2024	MPSINV76136	07/05/2024	HVAC Maintenance May 24	Creditors Invoice	1,305.70	0.00
23/05/2024	010513	23/05/2024		Funds Transfer Payment	0.00	18,008.61
Total:					**25,752.96**	**25,752.96**
Creditor: 10022 - Brooks Hire						
16/05/2024	264681	30/04/2024	Hire of Isuzu Water Cart	Creditors Invoice	12,744.69	0.00
16/05/2024	010344	16/05/2024		Funds Transfer Payment	0.00	12,744.69
Total:					**12,744.69**	**12,744.69**
Creditor: 10025 - Far Northwest Electrical Contractors						
09/05/2024	1768	02/05/2024	Electrical services	Creditors Invoice	4,004.00	0.00
09/05/2024	010220	09/05/2024		Funds Transfer Payment	0.00	4,004.00
16/05/2024	1769	02/05/2024	Electrical Works - Directors Office	Creditors Invoice	5,439.50	0.00
16/05/2024	1767	02/05/2024	Electrical services	Creditors Invoice	2,376.00	0.00
16/05/2024	010345	16/05/2024		Funds Transfer Payment	0.00	7,815.50
Total:					**11,819.50**	**11,819.50**
Creditor: 10026 - JDSI Consulting Engineers PTY LTD						
09/05/2024	RFP_JDSI_26042024	26/04/2024	Reduction of claim	Creditors Invoice	4,849.75	0.00
09/05/2024	010221	09/05/2024		Funds Transfer Payment	0.00	4,849.75
23/05/2024	CT000113 CLAIM 016 APRIL 2024	07/05/2024	Generated from contract claim	Creditors Invoice	1,206.39	0.00
23/05/2024	010514	23/05/2024		Funds Transfer Payment	0.00	1,206.39
Total:					**6,056.14**	**6,056.14**
Creditor: 10027 - Reddings Electrical Pty Ltd						
03/05/2024	6995	19/04/2024	Repairs - Hoist and replaced switch	Creditors Invoice	300.00	0.00
03/05/2024	010096	03/05/2024		Funds Transfer Payment	0.00	300.00
16/05/2024	6908	06/03/2024	Service for BBQs at Civic Centre, Cemetery Beach	Creditors Invoice	300.00	0.00

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
16/05/2024	7056	06/05/2024	Replaced Emergency Stop Button	Creditors Invoice	248.68	0.00
16/05/2024	6932	15/03/2024	Replace kitchen light Butler Way Port Hedland	Creditors Invoice	211.95	0.00
16/05/2024	7053	06/05/2024	Cemetery Services	Creditors Invoice	2,350.00	0.00
16/05/2024	7048	06/05/2024	Electrical Services SHAC	Creditors Invoice	300.00	0.00
16/05/2024	010346	16/05/2024		Funds Transfer Payment	0.00	3,410.63
23/05/2024	6910	06/03/2024	Len Taplin - Nursery Room Light Out	Creditors Invoice	1,305.17	0.00
23/05/2024	010515	23/05/2024		Funds Transfer Payment	0.00	1,305.17
Total:					**5,015.80**	**5,015.80**
Creditor: 10028 - Yurra Pty Ltd						
03/05/2024	009852	30/04/2024	ToPH - Pioneer Cemetary Upgrades	Creditors Invoice	16,414.75	0.00
03/05/2024	009835	24/04/2024	Mainline connection Civic To Koombana L	Creditors Invoice	8,228.00	0.00
03/05/2024	009834	05/04/2024	Tree Install at McGregor Oval	Creditors Invoice	5,808.00	0.00
03/05/2024	009853	30/04/2024	Irrigation Modifications Anderson St Port Hedland	Creditors Invoice	18,584.50	0.00
03/05/2024	CT000203 CLAIM 7 APRIL 24	24/04/2024	Generated from contract claim	Creditors Invoice	6,204.00	0.00
03/05/2024	010097	03/05/2024		Funds Transfer Payment	0.00	49,035.25
03/05/2024	010206	03/05/2024		Funds Transfer Payment	0.00	6,204.00
07/05/2024	CT192_CLAIM 2	06/05/2024	To Complete Claim 2	Creditors Invoice	9,575.91	0.00
07/05/2024	CT192_CLAIM 3	06/05/2024	To Complete Claim 3	Creditors Invoice	43,097.79	0.00
07/05/2024	010216	07/05/2024		Funds Transfer Payment	0.00	52,673.70
16/05/2024	009914	30/04/2024	Retic inspect and repair McKenna Way South Hedland	Creditors Invoice	1,650.83	0.00
16/05/2024	009824	22/04/2024	Mowing	Creditors Invoice	9,762.50	0.00
14/05/2024	009341	29/02/2024	Invoice for credit 009837	Creditors Invoice	24,319.63	0.00
14/05/2024	009837	29/02/2024	Credit to invoice 009341	$APCREDT	-24,319.63	0.00
16/05/2024	009916	30/04/2024	Repair Leak Dempster Street Port Hedland	Creditors Invoice	229.28	0.00
16/05/2024	010060	08/05/2024	Paving Repairs SHAC	Creditors Invoice	907.23	0.00
16/05/2024	010059	06/05/2024	Retic Repairs McGregor Oval	Creditors Invoice	2,123.55	0.00
16/05/2024	010057	06/05/2024	Bollard Relocation Race Track	Creditors Invoice	510.13	0.00
16/05/2024	010347	16/05/2024		Funds Transfer Payment	0.00	15,183.52
23/05/2024	010061	02/05/2024	Reticulation Repairs South Hedland Town Square	Creditors Invoice	1,780.63	0.00
23/05/2024	010013	08/05/2024	Irrigation Labour	Creditors Invoice	1,210.00	0.00
23/05/2024	010000	23/04/2024	Installation of Netball Nets Faye Gladstone Pavillion	Creditors Invoice	1,254.00	0.00
23/05/2024	009882	30/04/2024	Additional mowing	Creditors Invoice	8,576.98	0.00
23/05/2024	010516	23/05/2024		Funds Transfer Payment	0.00	12,821.61
24/05/2024	010187	21/05/2024	Credit 010205 to be applied	Creditors Invoice	93,423.00	0.00
30/05/2024	010206	21/05/2024	Cemetery Upgrades	Creditors Invoice	77,008.25	0.00
24/05/2024	010205	21/05/2024	Credit to invoice 010187	$APCREDT	-93,423.00	0.00
30/05/2024	010201	17/05/2024	Tree Pruning Dempster Street Port Hedland	Creditors Invoice	848.93	0.00
30/05/2024	010255	17/05/2024	Retic repairs Gratwick Street Port Hedland	Creditors Invoice	1,081.03	0.00
30/05/2024	010300	24/05/2024	Fix Pavers -Len Taplin	Creditors Invoice	389.24	0.00
30/05/2024	010677	30/05/2024		Funds Transfer Payment	0.00	79,327.45
Total:					**215,245.53**	**215,245.53**
Creditor: 10029 - Oresome Aircon Cleaning Pty Ltd						
03/05/2024	207982	10/04/2024	Air con repairs Boronia Close South Hedland	Creditors Invoice	1,643.14	0.00
03/05/2024	010098	03/05/2024		Funds Transfer Payment	0.00	1,643.14
09/05/2024	209772	30/04/2024	Service aircon Land fill	Creditors Invoice	165.00	0.00
09/05/2024	010222	09/05/2024		Funds Transfer Payment	0.00	165.00
16/05/2024	209093	30/04/2024	Installed new pcbs and fan motor Catamore Road South Hedland	Creditors Invoice	1,474.00	0.00
16/05/2024	209105	24/04/2024	Gas recharge	Creditors Invoice	715.00	0.00
16/05/2024	208942	24/04/2024	Install New Air Con Dempster Street Port Hedland	Creditors Invoice	2,739.00	0.00
16/05/2024	209037	30/04/2024	Electrical Repairs Barramine Loop South Hedland	Creditors Invoice	2,552.00	0.00
16/05/2024	209654	08/05/2024	Aircon Maintenance Frisby Court South Hedland	Creditors Invoice	902.00	0.00

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
16/05/2024	208980	24/04/2024	Repair air con Butler Way Port Hedland	Creditors Invoice	143.00	0.00
16/05/2024	210044	03/05/2024	Aircon Inspection	Creditors Invoice	143.00	0.00
16/05/2024	208078	24/04/2024	Repair Air Con Gratwick Street Port Hedland	Creditors Invoice	214.50	0.00
16/05/2024	010348	16/05/2024		Funds Transfer Payment	0.00	8,882.50
23/05/2024	206952A	04/01/2024	Aircon Maintenance Moseley Street Port Hedland	Creditors Invoice	214.50	0.00
23/05/2024	010517	23/05/2024		Funds Transfer Payment	0.00	214.50
30/05/2024	210249	21/05/2024	Repair Air Con Dempster Street Port Hedland	Creditors Invoice	176.00	0.00
30/05/2024	210350	27/05/2024	Aircon Maintenance Dempster Street Port Hedland	Creditors Invoice	143.00	0.00
30/05/2024	010678	30/05/2024		Funds Transfer Payment	0.00	319.00
Total:					**11,224.14**	**11,224.14**
Creditor: 10031 - Pilbara Pressure Force Pty Ltd						
03/05/2024	INV-11637	29/04/2024	Pressure Cleaning Town Centre Stage	Creditors Invoice	660.00	0.00
03/05/2024	INV-11629	24/04/2024	Cleaning service Part B	Creditors Invoice	44,549.73	0.00
03/05/2024	INV-11626	24/04/2024	April 2024 Cleaning	Creditors Invoice	16,975.62	0.00
03/05/2024	INV-11630	24/04/2024	Cleaning service Part A	Creditors Invoice	56,003.20	0.00
03/05/2024	INV-11647	29/04/2024	Sanitation Works	Creditors Invoice	29,040.00	0.00
03/05/2024	INV-11646	29/04/2024	Pressure Force Cleaning April 2024	Creditors Invoice	29,873.14	0.00
03/05/2024	INV-11653	30/04/2024	Graffiti Removal	Creditors Invoice	544.50	0.00
03/05/2024	INV-11625	24/04/2024	Cleaning - Shac house	Creditors Invoice	4,840.00	0.00
03/05/2024	INV-11627	24/04/2024	Office Clean Depot	Creditors Invoice	1,980.00	0.00
03/05/2024	010099	03/05/2024		Funds Transfer Payment	0.00	184,466.19
16/05/2024	INV-11725	13/05/2024	Cleaning MMR Club Room	Creditors Invoice	1,584.00	0.00
16/05/2024	INV-11673	02/05/2024	Graffiti Removal	Creditors Invoice	792.00	0.00
16/05/2024	INV-11472	22/03/2024	Swimming Carnival Cleaning 22nd Mar	Creditors Invoice	2,777.50	0.00
16/05/2024	INV-11632	24/04/2024	Clean Depot Training Room	Creditors Invoice	1,980.00	0.00
16/05/2024	INV-11643	10/05/2024	Pressure Clean South Hedland Skate Park	Creditors Invoice	2,640.00	0.00
16/05/2024	INV-11655	30/04/2024	Rason's Link Graffitti	Creditors Invoice	321.75	0.00
16/05/2024	INV-11690	06/05/2024	Graffiti Removal	Creditors Invoice	99.00	0.00
16/05/2024	010349	16/05/2024		Funds Transfer Payment	0.00	10,194.25
23/05/2024	INV-11556	09/04/2024	Cleaning	Creditors Invoice	616.00	0.00
23/05/2024	010518	23/05/2024		Funds Transfer Payment	0.00	616.00
30/05/2024	INV-11780	23/05/2024	Repair and Service Spitwater	Creditors Invoice	1,151.17	0.00
30/05/2024	INV-11782	23/05/2024	Graffiti Removal Koombana Park	Creditors Invoice	198.00	0.00
30/05/2024	INV-11792	24/05/2024	Cleaning Services May 2024	Creditors Invoice	16,975.62	0.00
30/05/2024	INV-11790	24/05/2024	Cleaning Services May 2024	Creditors Invoice	56,003.20	0.00
30/05/2024	INV-11791	24/05/2024	Cleaning Services May 2024	Creditors Invoice	44,549.73	0.00
30/05/2024	INV-11797	27/05/2024	SH Bowls Club - Kitchen Coolroom Clean	Creditors Invoice	1,633.50	0.00
30/05/2024	INV-11808	28/05/2024	Pressure Clean	Creditors Invoice	5,390.00	0.00
30/05/2024	010679	30/05/2024		Funds Transfer Payment	0.00	125,901.22
Total:					**321,177.66**	**321,177.66**
Creditor: 10036 - Coates Hire Operations Pty Ltd						
03/05/2024	23200403	23/04/2024	Lighting Tower Hire	Creditors Invoice	7,224.80	0.00
03/05/2024	010100	03/05/2024		Funds Transfer Payment	0.00	7,224.80
Total:					**7,224.80**	**7,224.80**
Creditor: 10040 - Up Your Grass Garden Maintenance						
03/05/2024	5360	26/04/2024	Garden Maintenance Marapikarrinya Park	Creditors Invoice	968.00	0.00
03/05/2024	5384	26/04/2024	Garden Maintenance JD Hardie	Creditors Invoice	968.00	0.00
03/05/2024	5359	26/04/2024	Garden Maintenance Richardson Street, Port Hedland	Creditors Invoice	489.50	0.00
03/05/2024	5383	25/04/2024	Garden Maintenance McGregor Street, Port Hedland	Creditors Invoice	687.50	0.00

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
03/05/2024	5062	24/04/2024	Garden Maintenance Gratwick Aquatic Centre	Creditors Invoice	968.00	0.00
03/05/2024	5381	26/04/2024	Garden Maintenance Wilson Street Port Hedland	Creditors Invoice	1,355.20	0.00
03/05/2024	INV-7261	26/04/2024	Machine Hire	Creditors Invoice	3,557.40	0.00
03/05/2024	INV-7206	26/02/2024	Maintenance - Community Centre	Creditors Invoice	1,826.00	0.00
03/05/2024	010101	03/05/2024		Funds Transfer Payment	0.00	10,819.60
09/05/2024	5361	18/04/2024	Garden Maintenance Cemetery Beach Park	Creditors Invoice	2,502.50	0.00
09/05/2024	010223	09/05/2024		Funds Transfer Payment	0.00	2,502.50
16/05/2024	INV-7267	09/05/2024	Maintenance and Machine Hire	Creditors Invoice	4,929.10	0.00
16/05/2024	INV-7242	08/05/2024	Maintenance May 2024	Creditors Invoice	17,721.00	0.00
16/05/2024	5354	29/04/2024	Garden Maintenance Athol Street Port Hedland	Creditors Invoice	1,925.00	0.00
16/05/2024	INV-7269	08/05/2024	Garden Maintenance Gratwick Port Hedland	Creditors Invoice	1,476.20	0.00
16/05/2024	5457	30/04/2024	Garden Maintenance McGregor Street Port Hedland	Creditors Invoice	1,674.20	0.00
16/05/2024	4772	27/03/2024	Garden Clean Sutherland Street Port Hedland	Creditors Invoice	335.50	0.00
16/05/2024	5290	12/04/2024	Garden Maintenance Morgans Street Port Hedland	Creditors Invoice	220.00	0.00
16/05/2024	5351	18/04/2024	Garden Maintenance Morgans Street Port Hedland	Creditors Invoice	110.00	0.00
16/05/2024	5335	29/04/2024	Garden Maintenance Leake Street South Hedland	Creditors Invoice	550.00	0.00
16/05/2024	4837	26/03/2024	Garden Maintenance Counihan Crescent Port Hedland	Creditors Invoice	231.00	0.00
16/05/2024	5421	24/04/2024	Garden Maintenance Trevally Road South Hedland	Creditors Invoice	231.00	0.00
16/05/2024	5154	23/04/2024	Garden Maintenance Sutherland Street Port Hedland	Creditors Invoice	335.50	0.00
16/05/2024	5619	10/05/2024	Garden Maintenance Andrew McLaughlan Centre Port Hedland	Creditors Invoice	2,750.00	0.00
16/05/2024	5614	06/05/2024	Garden maintenance Dale Street South Hedland	Creditors Invoice	715.00	0.00
16/05/2024	010350	16/05/2024		Funds Transfer Payment	0.00	33,203.50
23/05/2024	4730	16/03/2024	Garden Maintenance Frisby Court South Hedland	Creditors Invoice	220.00	0.00
23/05/2024	010519	23/05/2024		Funds Transfer Payment	0.00	220.00
30/05/2024	5147	23/04/2024	Garden Clean Couniham Crescent	Creditors Invoice	231.00	0.00
30/05/2024	5449	21/05/2024	Garden Clean Couniham Crescent Port Hedland	Creditors Invoice	231.00	0.00
30/05/2024	5386	22/05/2024	Garden Maintenance	Creditors Invoice	8,580.00	0.00
30/05/2024	5694	16/05/2024	Garden Maintenance Craig St Port Hedland	Creditors Invoice	715.00	0.00
30/05/2024	4835	26/03/2024	Garden Clean Sutherland Street Port Hedland	Creditors Invoice	231.00	0.00
30/05/2024	5434	21/05/2024	Garden Clean Sutherland Street Port Hedland	Creditors Invoice	231.00	0.00
30/05/2024	INV-7276	27/05/2024	Garden Maintenance	Creditors Invoice	29,018.00	0.00
30/05/2024	010680	30/05/2024		Funds Transfer Payment	0.00	39,237.00
Total:					**85,982.60**	**85,982.60**
Creditor: 10041 - Aspect Studios Pty Ltd						
09/05/2024	11128	30/04/2024	Professional Fees	Creditors Invoice	6,028.00	0.00
09/05/2024	010224	09/05/2024		Funds Transfer Payment	0.00	6,028.00
Total:					**6,028.00**	**6,028.00**
Creditor: 10045 - Everything Earth Pty Ltd						
16/05/2024	INV-0587	22/04/2024	Spoilbank Road Maintenance	Creditors Invoice	3,181.75	0.00
16/05/2024	INV-0586	10/05/2024	General Maintenance Mcgregor Oval Port Hedland	Creditors Invoice	820.05	0.00
16/05/2024	010351	16/05/2024		Funds Transfer Payment	0.00	4,001.80
23/05/2024	INV-0561	13/05/2024	Unsealed Roads Renewal Program Pippingarra Road	Creditors Invoice	23,844.15	0.00
23/05/2024	010520	23/05/2024		Funds Transfer Payment	0.00	23,844.15
30/05/2024	INV-0604	22/04/2024	Verge Maintenance Lawson Street	Creditors Invoice	3,952.30	0.00
30/05/2024	INV-0603	22/04/2024	Collection of illegal dumping	Creditors Invoice	3,882.45	0.00
30/05/2024	INV-0638	15/05/2024	Spoilbank Batter repairs and barriers	Creditors Invoice	20,420.36	0.00
30/05/2024	INV-0625	27/05/2024	Illegal Dumping Yarrie Road	Creditors Invoice	7,805.33	0.00
30/05/2024	010681	30/05/2024		Funds Transfer Payment	0.00	36,060.44
Total:					**63,906.39**	**63,906.39**

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
Creditor: 10046 - Altus Group Consulting Pty Limited						
09/05/2024	CI-0000112346	30/04/2024	Cost Plan for Remediation Works	Creditors Invoice	3,850.00	0.00
09/05/2024	010225	09/05/2024		Funds Transfer Payment	0.00	3,850.00
Total:					**3,850.00**	**3,850.00**
Creditor: 10047 - Cadds Group Pty Ltd						
03/05/2024	302591	29/04/2024	Architectural Specification	Creditors Invoice	2,200.00	0.00
03/05/2024	010102	03/05/2024		Funds Transfer Payment	0.00	2,200.00
08/05/2024	302563A	29/02/2024	Correct GST Code	Creditors Invoice	3,080.00	0.00
08/05/2024	302563	29/02/2024	Credit to correct GST	$APCREDT	-3,080.00	0.00
Total:					**2,200.00**	**2,200.00**
Creditor: 10048 - AK Evans Group Australia T/A Regroup Australia						
16/05/2024	29187	30/04/2024	Unsealed Roads Renewal Program Pippingarra Road	Creditors Invoice	161,941.74	0.00
16/05/2024	29198	30/04/2024	Hire of excavator	Creditors Invoice	13,939.20	0.00
16/05/2024	010352	16/05/2024		Funds Transfer Payment	0.00	175,880.94
Total:					**175,880.94**	**175,880.94**
Creditor: 10055 - Total Electrical & Communications Services (TEC Services)						
03/05/2024	66974	29/04/2024	Removal of Tiled Floors	Creditors Invoice	6,473.70	0.00
03/05/2024	66934	27/04/2024	Install new wall sheeting Trevally Rd South Hedland	Creditors Invoice	940.37	0.00
03/05/2024	010103	03/05/2024		Funds Transfer Payment	0.00	7,414.07
09/05/2024	66996	30/04/2024	Plumbing Services McGregor Street Port Hedland	Creditors Invoice	9,399.08	0.00
09/05/2024	66956	29/04/2024	Check ELM HUB	Creditors Invoice	352.00	0.00
08/05/2024	66505A	22/03/2024	Correct GST Code	Creditors Invoice	33,000.04	0.00
08/05/2024	66505	22/03/2024	Credit to correct GST	$APCREDT	-33,000.04	0.00
09/05/2024	66946	27/04/2024	Baseball Structure Works	Creditors Invoice	13,318.54	0.00
09/05/2024	66995	30/04/2024	Installation of Ceiling	Creditors Invoice	56,455.20	0.00
09/05/2024	010226	09/05/2024		Funds Transfer Payment	0.00	79,524.82
28/05/2024	CT088_CLAIM 1	06/05/2024	CT000088 Cemetery Beach & McGregor Street Shade S Fix incorrect s	Creditors Invoice	419,629.81	0.00
16/05/2024	67003	30/04/2024	Plumbing Services	Creditors Invoice	154.00	0.00
16/05/2024	67068	09/05/2024	Generator Disconnections	Creditors Invoice	1,001.00	0.00
16/05/2024	010353	16/05/2024		Funds Transfer Payment	0.00	1,155.00
23/05/2024	CT000222 CLAIM 4 APRIL 2024	25/04/2024	Generated from contract claim	Creditors Invoice	163,218.62	0.00
23/05/2024	67069	09/05/2024	Gate Remotes Catamore Court South Hedland	Creditors Invoice	1,639.76	0.00
23/05/2024	66360	28/02/2024	Stadium Reception Works	Creditors Invoice	86,250.12	0.00
23/05/2024	67150	18/05/2024	Repair Burst Pipe at Landfill	Creditors Invoice	2,447.35	0.00
23/05/2024	010521	23/05/2024		Funds Transfer Payment	0.00	253,555.85
30/05/2024	CT000222 CLAIM 5 MAY 2024	25/05/2024	Generated from contract claim	Creditors Invoice	192,116.55	0.00
28/05/2024	010671	28/05/2024		Funds Transfer Payment	0.00	419,629.81
30/05/2024	67232	25/05/2024	Jabat Dance Studio- Non Complient Wiring	Creditors Invoice	4,537.50	0.00
30/05/2024	67284	27/05/2024	Supply and Install Drinking Fountains	Creditors Invoice	73,689.65	0.00
30/05/2024	010682	30/05/2024		Funds Transfer Payment	0.00	270,343.70
Total:					**1,031,623.25**	**1,031,623.25**
Creditor: 10057 - Goodline						
03/05/2024	204952	17/04/2024	Inspect Pop Corn Machine Matt Dann	Creditors Invoice	365.20	0.00
03/05/2024	204613	08/04/2024	Netball Remotes Replacement	Creditors Invoice	769.65	0.00
03/05/2024	204918	17/04/2024	Replace Faulty Admin Gate Motor	Creditors Invoice	4,907.10	0.00
03/05/2024	205096	23/04/2024	Disconnect security system Wanangkura Stadium	Creditors Invoice	763.40	0.00
03/05/2024	205191	23/04/2024	Form 5 Certificate for Electrical Compli	Creditors Invoice	810.70	0.00

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
03/05/2024	204989	22/04/2024	Repair - Ceiling Wanangkura Stadium	Creditors Invoice	5,883.90	0.00
03/05/2024	205276	29/04/2024	Signage South Hedland Library	Creditors Invoice	435.60	0.00
03/05/2024	205389	29/04/2024	Install GPO Pop Up Illukas Kitchen	Creditors Invoice	872.74	0.00
03/05/2024	205182	30/04/2024	Installation of Baskets	Creditors Invoice	2,530.66	0.00
03/05/2024	010104	03/05/2024		Funds Transfer Payment	0.00	17,338.95
16/05/2024	205679	08/05/2024	Fence Maintenance Kevin Scott Oval	Creditors Invoice	580.80	0.00
16/05/2024	205503	07/05/2024	Exeloo - out of service mode	Creditors Invoice	286.00	0.00
16/05/2024	204487	27/03/2024	Rectification Compliance Butler Way Port Hedland	Creditors Invoice	3,545.96	0.00
16/05/2024	205682	08/05/2024	Installation of Fans Wanangkura Stadium	Creditors Invoice	1,140.82	0.00
16/05/2024	205454	03/05/2024	Reinstate Limestone Blocks Civic Centre	Creditors Invoice	1,787.34	0.00
16/05/2024	010354	16/05/2024		Funds Transfer Payment	0.00	7,340.92
23/05/2024	205699	08/05/2024	Plumbing Services JD Hardie	Creditors Invoice	6,601.60	0.00
23/05/2024	RFP_GOODLINE_16052024	16/05/2024	Refused application 24-036 Edgar Street Port Hedland	Creditors Invoice	67.13	0.00
23/05/2024	205706	08/05/2024	Plumbing Services Marapikurrinya Park	Creditors Invoice	616.00	0.00
23/05/2024	206130	21/05/2024	Plumbing Services Marie Marland Canteen	Creditors Invoice	140.80	0.00
23/05/2024	205442	02/05/2024	Remove & Replace Damaged Ceiling Yacht Club	Creditors Invoice	11,858.11	0.00
23/05/2024	206019	20/05/2024	Gate Landfill	Creditors Invoice	1,038.11	0.00
23/05/2024	205991	20/05/2024	Water Maintenance McGregor Street Port Hedland	Creditors Invoice	633.60	0.00
23/05/2024	010522	23/05/2024		Funds Transfer Payment	0.00	20,955.35
30/05/2024	205898	21/05/2024	Repair Fridge - Netball	Creditors Invoice	549.45	0.00
30/05/2024	206107	21/05/2024	Aircon Maintenance	Creditors Invoice	79,079.00	0.00
30/05/2024	205911	21/05/2024	Electrical Repairs Dempster Street Port Hedland	Creditors Invoice	575.32	0.00
30/05/2024	206216	23/05/2024	Sink Blocked One Tree Len Taplin	Creditors Invoice	290.27	0.00
30/05/2024	206242	23/05/2024	Fix Gate at Dog Park Port Hedland Dog Park	Creditors Invoice	740.52	0.00
30/05/2024	206193	22/05/2024	Steel Door Replacement locks	Creditors Invoice	491.30	0.00
30/05/2024	206266	23/05/2024	Roller Shutters Wanangkura Stadium	Creditors Invoice	550.00	0.00
30/05/2024	206283	24/05/2024	Credit C206283 to be applied Incorrectly supplied	Creditors Invoice	363.00	0.00
30/05/2024	C206283	29/05/2024	Credit to invoice 206283	$APCREDT	-363.00	0.00
30/05/2024	206186	22/05/2024	Gate Repairs	Creditors Invoice	72.60	0.00
30/05/2024	010683	30/05/2024		Funds Transfer Payment	0.00	82,348.46
Total:					**127,983.68**	**127,983.68**
Creditor: 10059 - Complete Office Supplies Pty Ltd						
03/05/2024	12978696	15/04/2024	Stationery & Consumables	Creditors Invoice	666.63	0.00
03/05/2024	12978677	15/04/2024	Stationery	Creditors Invoice	555.26	0.00
03/05/2024	010105	03/05/2024		Funds Transfer Payment	0.00	1,221.89
09/05/2024	13016169	30/04/2024	Stationery	Creditors Invoice	709.37	0.00
09/05/2024	010227	09/05/2024		Funds Transfer Payment	0.00	709.37
16/05/2024	12987839	21/03/2024	Stationery	Creditors Invoice	100.99	0.00
14/05/2024	13020472	01/05/2024	Stationery	Creditors Invoice	154.11	0.00
16/05/2024	CN00766234	09/05/2024	GST Overcharge refer to inv 13020472	$APCREDT	-16.09	0.00
15/05/2024	13020471	01/05/2024	Stationery	Creditors Invoice	748.70	0.00
16/05/2024	00766258	09/05/2024	GST Overcharge Refer INV 13020471	$APCREDT	-68.55	0.00
16/05/2024	010355	16/05/2024		Funds Transfer Payment	0.00	919.16
23/05/2024	12923084	21/03/2024	Stationery	Creditors Invoice	185.54	0.00
23/05/2024	00767123	26/05/2024	Refer to INV13016169	$APCREDT	-1,289.74	0.00
23/05/2024	13050720	13/05/2024	Stationery	Creditors Invoice	22.75	0.00
23/05/2024	13034758	07/05/2024	Stationary	Creditors Invoice	5.54	0.00
23/05/2024	13020476	01/05/2024	April Civic Centre & Library Stationery	Creditors Invoice	1,286.88	0.00
22/05/2024	13020475	01/05/2024	April Stationery Order - Depot	Creditors Invoice	717.04	0.00
23/05/2024	CN00766222	09/05/2024	GST Overcharge Refer INV 13020476	$APCREDT	-116.97	0.00
23/05/2024	CN00766219	09/05/2024	GST Overcharge Refer INV 13020475	$APCREDT	-65.18	0.00
23/05/2024	010523	23/05/2024		Funds Transfer Payment	0.00	745.86
30/05/2024	13020234	01/05/2024	Stores stationery	Creditors Invoice	323.20	0.00

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
30/05/2024	CN00766218	09/05/2024	GST Overcharge Refer INV 13020234	$APCREDT	-73.21	0.00
30/05/2024	13020488	01/05/2024	April Kitchen Order - Depot	Creditors Invoice	318.40	0.00
30/05/2024	CN00766206	09/05/2024	GST Overcharge Refer INV 13020488	$APCREDT	-46.08	0.00
30/05/2024	13076924	22/05/2024	Stationary	Creditors Invoice	1,914.37	0.00
30/05/2024	010684	30/05/2024		Funds Transfer Payment	0.00	2,436.68
Total:					**6,032.96**	**6,032.96**
Creditor: 10060 - Total Eden Pty Ltd t/a Nutrien Water						
03/05/2024	413139168	19/04/2024	Air Release Valve	Creditors Invoice	1,665.40	0.00
03/05/2024	413126750	10/04/2024	Irrigation Consumables	Creditors Invoice	14,217.47	0.00
03/05/2024	010106	03/05/2024		Funds Transfer Payment	0.00	15,882.87
Total:					**15,882.87**	**15,882.87**
Creditor: 10061 - Profounder Turfmaster Pty Ltd						
03/05/2024	INV-1511	19/04/2024	Herbicide	Creditors Invoice	10,021.00	0.00
03/05/2024	010107	03/05/2024		Funds Transfer Payment	0.00	10,021.00
Total:					**10,021.00**	**10,021.00**
Creditor: 10062 - Cleanaway Pty Ltd - 73291687						
03/05/2024	2850951A	29/04/2024	Late payment fee Invoice 2850951	Creditors Invoice	37.50	0.00
03/05/2024	010108	03/05/2024		Funds Transfer Payment	0.00	37.50
16/05/2024	19300235	20/04/2024	Deliver and Clear Bins	Creditors Invoice	170,632.49	0.00
16/05/2024	RFP_CLEANAWAY_10052024	10/05/2024	Refund for double payment of inv 89547	Creditors Invoice	15,595.75	0.00
16/05/2024	19238894	30/09/2023	Skip Bin Service and Removal Hamilton Road South Hedland	Creditors Invoice	410.58	0.00
16/05/2024	010356	16/05/2024		Funds Transfer Payment	0.00	186,638.82
23/05/2024	19300233	20/04/2024	Deliver and Clear Bins	Creditors Invoice	187,032.82	0.00
23/05/2024	19308102	17/05/2024	Deliver and Clear Bins	Creditors Invoice	158,425.88	0.00
23/05/2024	010524	23/05/2024		Funds Transfer Payment	0.00	345,458.70
Total:					**532,135.02**	**532,135.02**
Creditor: 10065 - Animal Care Equipment & Services (Australia) Pty Ltd						
16/05/2024	00039127	15/04/2024	Cadaver Bags	Creditors Invoice	573.49	0.00
16/05/2024	010357	16/05/2024		Funds Transfer Payment	0.00	573.49
Total:					**573.49**	**573.49**
Creditor: 10067 - Cromag Pty Ltd t/a Sigma Chemicals						
03/05/2024	181639/01	09/04/2024	Sodium Bicarbonate and Freight	Creditors Invoice	2,449.70	0.00
03/05/2024	181608/01	09/04/2024	Sponge and Freight	Creditors Invoice	177.10	0.00
03/05/2024	181640/01	09/04/2024	Sodium Bicarbonate and Freight	Creditors Invoice	5,325.10	0.00
03/05/2024	010109	03/05/2024		Funds Transfer Payment	0.00	7,951.90
Total:					**7,951.90**	**7,951.90**
Creditor: 10068 - Josephine Bianchi						
09/05/2024	RFP_J BIANCHI_08052023	08/05/2024	Reimbursement - Utilities	Creditors Invoice	695.82	0.00
09/05/2024	010228	09/05/2024		Funds Transfer Payment	0.00	695.82
30/05/2024	RFP_J BIANCHI_29052024	29/05/2024	Reimbursement - Utilities Electricity	Creditors Invoice	479.16	0.00
30/05/2024	010685	30/05/2024		Funds Transfer Payment	0.00	479.16
Total:					**1,174.98**	**1,174.98**

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
Creditor: 10069 - Cleverpatch Pty Ltd						
03/05/2024	534617	19/04/2024	Stationery	Creditors Invoice	1,182.68	0.00
03/05/2024	010110	03/05/2024		Funds Transfer Payment	0.00	1,182.68
Total:					**1,182.68**	**1,182.68**
Creditor: 10074 - St John Ambulance Western Australia Ltd						
03/05/2024	FAINV01174062	18/03/2024	Provide CPR 19/01/2024	Creditors Invoice	89.00	0.00
03/05/2024	010111	03/05/2024		Funds Transfer Payment	0.00	89.00
09/05/2024	FAINV01185175	23/04/2024	First Aid Training	Creditors Invoice	170.00	0.00
09/05/2024	010229	09/05/2024		Funds Transfer Payment	0.00	170.00
14/05/2024	FAINV01190040	09/05/2024	Training invoice paid prior with CR Credit FACRN00104069	Creditors Invoice	170.00	0.00
14/05/2024	00104069	01/05/2024	Credit to invoice FAINV01190040	$APCREDT	-170.00	0.00
16/05/2024	FAINV01190103	09/05/2024	CPR Training	Creditors Invoice	89.00	0.00
16/05/2024	010358	16/05/2024		Funds Transfer Payment	0.00	89.00
30/05/2024	FAINV01192214	16/05/2024	Country Kit Servicing	Creditors Invoice	2,403.27	0.00
30/05/2024	FAINV01187459	01/05/2024	Country Kit Servicing	Creditors Invoice	225.00	0.00
30/05/2024	010686	30/05/2024		Funds Transfer Payment	0.00	2,628.27
Total:					**2,976.27**	**2,976.27**
Creditor: 10077 - Pilbara Medical Holdings Pty Ltd						
30/05/2024	452301	30/04/2024	Hep A and B Vaccine	Creditors Invoice	135.00	0.00
30/05/2024	010687	30/05/2024		Funds Transfer Payment	0.00	135.00
Total:					**135.00**	**135.00**
Creditor: 10078 - City Of Karratha						
16/05/2024	141533	09/05/2024	Consultancy Services	Creditors Invoice	1,320.00	0.00
16/05/2024	010359	16/05/2024		Funds Transfer Payment	0.00	1,320.00
Total:					**1,320.00**	**1,320.00**
Creditor: 10080 - McMullen Nolan Group Pty Ltd						
16/05/2024	CT000206 - CLAIM 7 - APR 24	02/05/2024	Generated from contract claim	Creditors Invoice	269.50	0.00
16/05/2024	010360	16/05/2024		Funds Transfer Payment	0.00	269.50
Total:					**269.50**	**269.50**
Creditor: 10083 - Sonic Healthplus Pty Ltd						
09/05/2024	3243028	02/05/2024	Pre-employment medical	Creditors Invoice	642.40	0.00
09/05/2024	3194827	12/03/2024	Lab Drug Screen	Creditors Invoice	89.10	0.00
09/05/2024	010230	09/05/2024		Funds Transfer Payment	0.00	731.50
30/05/2024	3260799	23/05/2024	Pre Employment Medical	Creditors Invoice	178.20	0.00
30/05/2024	3264912	28/05/2024	D & A Assessment	Creditors Invoice	89.10	0.00
30/05/2024	010688	30/05/2024		Funds Transfer Payment	0.00	267.30
Total:					**998.80**	**998.80**
Creditor: 10084 - Goldline Distributors						
03/05/2024	I62429335.BRO	16/04/2024	Kiosk Items	Creditors Invoice	649.70	0.00
03/05/2024	I62501352.BRO	23/04/2024	Kiosk Items	Creditors Invoice	240.62	0.00
03/05/2024	010112	03/05/2024		Funds Transfer Payment	0.00	890.32
23/05/2024	I62708347.BRO	14/05/2024	Kiosk Items	Creditors Invoice	391.68	0.00

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
23/05/2024	010525	23/05/2024		Funds Transfer Payment	0.00	391.68
Total:					**1,282.00**	**1,282.00**
Creditor: 10087 - Elgas Limited						
16/05/2024	1680732524	01/05/2024	Service charge	Creditors Invoice	58.30	0.00
16/05/2024	010361	16/05/2024		Funds Transfer Payment	0.00	58.30
Total:					**58.30**	**58.30**
Creditor: 10091 - Garnama Pty Ltd T/As Les Mills Asia Pacific						
16/05/2024	1254659	01/05/2024	Licensing Fee Wanangkura Stadium	Creditors Invoice	843.00	0.00
16/05/2024	010362	16/05/2024		Funds Transfer Payment	0.00	843.00
30/05/2024	T002261	07/05/2024	Training	Creditors Invoice	2,400.00	0.00
30/05/2024	010689	30/05/2024		Funds Transfer Payment	0.00	2,400.00
Total:					**3,243.00**	**3,243.00**
Creditor: 10092 - North West Liquor Supplies						
23/05/2024	1-379757	08/05/2024	Alcohol for Bar BFTU	Creditors Invoice	540.90	0.00
23/05/2024	010526	23/05/2024		Funds Transfer Payment	0.00	540.90
Total:					**540.90**	**540.90**
Creditor: 10094 - Hedland Mobile Windscreens						
16/05/2024	40826	03/05/2024	Vehicle Repairs LV21-153	Creditors Invoice	110.00	0.00
16/05/2024	40829	06/05/2024	Replace Windscreen HV23-217	Creditors Invoice	880.00	0.00
16/05/2024	40638	12/04/2024	Replace Windscreen LV20-135	Creditors Invoice	1,320.00	0.00
16/05/2024	010363	16/05/2024		Funds Transfer Payment	0.00	2,310.00
30/05/2024	40997	16/05/2024	Stone Chips Repair	Creditors Invoice	220.00	0.00
30/05/2024	010690	30/05/2024		Funds Transfer Payment	0.00	220.00
Total:					**2,530.00**	**2,530.00**
Creditor: 10095 - Northwest Quarries						
09/05/2024	00004902	30/04/2024	Rail Ballast	Creditors Invoice	5,549.00	0.00
09/05/2024	010231	09/05/2024		Funds Transfer Payment	0.00	5,549.00
16/05/2024	00004856	31/03/2024	Medium Granite Rock Armour	Creditors Invoice	11,561.89	0.00
16/05/2024	010364	16/05/2024		Funds Transfer Payment	0.00	11,561.89
Total:					**17,110.89**	**17,110.89**
Creditor: 10102 - Australian Safety Group Trust T/As Australian Safety Enginee						
23/05/2024	0161042W	22/04/2024	Oxygen Regulator	Creditors Invoice	471.90	0.00
23/05/2024	010527	23/05/2024		Funds Transfer Payment	0.00	471.90
Total:					**471.90**	**471.90**
Creditor: 10108 - Insperata Integrated Systems Pty Ltd						
16/05/2024	3361	11/05/2024	Alarm panel not arming Yacht Club	Creditors Invoice	341.77	0.00
16/05/2024	010365	16/05/2024		Funds Transfer Payment	0.00	341.77
23/05/2024	3359	11/05/2024	Access Control & Alarm Monitoring	Creditors Invoice	143.00	0.00
23/05/2024	3364	11/05/2024	Access Controls	Creditors Invoice	35.75	0.00
23/05/2024	3366	14/05/2024	Sites missing from Integriti	Creditors Invoice	143.00	0.00
23/05/2024	3356	11/05/2024	Access Control & Alarm Monitoring	Creditors Invoice	143.00	0.00

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
23/05/2024	3381	17/05/2024	Gate Maintenance	Creditors Invoice	71.50	0.00
23/05/2024	3360	11/05/2024	Access Control & Alarm Monitoring	Creditors Invoice	71.50	0.00
23/05/2024	3367	14/05/2024	Replacement Strike Latch JDH	Creditors Invoice	612.52	0.00
23/05/2024	3395	18/05/2024	Community Centre	Creditors Invoice	214.50	0.00
23/05/2024	3375	14/05/2024	Access Control & Alarm Monitoring	Creditors Invoice	71.50	0.00
23/05/2024	3383	17/05/2024	Access assistance	Creditors Invoice	35.75	0.00
23/05/2024	3384	17/05/2024	TOPH integriti update auto arming for de	Creditors Invoice	35.75	0.00
23/05/2024	3394	18/05/2024	Access Control & Alarm Monitoring	Creditors Invoice	429.00	0.00
23/05/2024	3388	18/05/2024	JDH - Access control & alarm monitoring	Creditors Invoice	250.25	0.00
23/05/2024	3392	18/05/2024	Issue with log in details	Creditors Invoice	35.75	0.00
23/05/2024	3370	14/05/2024	Access Control & Alarm Monitoring	Creditors Invoice	178.75	0.00
23/05/2024	3374	14/05/2024	Access Control & Alarm Monitoring	Creditors Invoice	143.00	0.00
23/05/2024	3373	14/05/2024	Access Control & Alarm Monitoring	Creditors Invoice	143.00	0.00
23/05/2024	3368	14/05/2024	Access Control & Alarm Monitoring	Creditors Invoice	71.50	0.00
23/05/2024	3369	14/05/2024	Access Control & Alarm Monitoring	Creditors Invoice	71.50	0.00
23/05/2024	3376	14/05/2024	Call Out Fee Wanangkura Stadium	Creditors Invoice	143.00	0.00
23/05/2024	010528	23/05/2024		Funds Transfer Payment	0.00	3,043.52
30/05/2024	3371	14/05/2024	Access Control & Alarm Monitoring	Creditors Invoice	214.50	0.00
30/05/2024	3393	18/05/2024	IT Services Len Taplin	Creditors Invoice	445.36	0.00
30/05/2024	3404	26/05/2024	3402	Creditors Invoice	35.75	0.00
30/05/2024	3402	26/05/2024	Card access	Creditors Invoice	643.50	0.00
30/05/2024	3405	26/05/2024	PHCC access	Creditors Invoice	893.75	0.00
30/05/2024	010691	30/05/2024		Funds Transfer Payment	0.00	2,232.86
Total:					**5,618.15**	**5,618.15**
Creditor: 10110 - Reece Pty Ltd						
03/05/2024	443140885	24/04/2024	Plumbing Supplies	Creditors Invoice	206.45	0.00
03/05/2024	010113	03/05/2024		Funds Transfer Payment	0.00	206.45
16/05/2024	1003640452	06/05/2024	Plumbing Parts	Creditors Invoice	22.24	0.00
16/05/2024	1003602086	03/05/2024	Parts	Creditors Invoice	135.31	0.00
16/05/2024	443140895	24/04/2024	Plumbing Supplies	Creditors Invoice	3,485.24	0.00
16/05/2024	1003795890	13/05/2024	Parts and materials	Creditors Invoice	290.31	0.00
16/05/2024	443141079	09/05/2024	Filter	Creditors Invoice	217.79	0.00
16/05/2024	010366	16/05/2024		Funds Transfer Payment	0.00	4,150.89
30/05/2024	1004043566	22/05/2024	Plumbing Supplies	Creditors Invoice	48.61	0.00
30/05/2024	1003971620	20/05/2024	Plumbing Supplies	Creditors Invoice	124.39	0.00
30/05/2024	1004204477	29/05/2024	Wrenches	Creditors Invoice	89.00	0.00
30/05/2024	010692	30/05/2024		Funds Transfer Payment	0.00	262.00
Total:					**4,619.34**	**4,619.34**
Creditor: 10114 - J.D Caffey & Caffey Family Trust T/As Westbooks						
16/05/2024	341500	15/05/2024	Books, Maps	Creditors Invoice	252.94	0.00
16/05/2024	010367	16/05/2024		Funds Transfer Payment	0.00	252.94
30/05/2024	341126	23/04/2024	Junior Non Fiction	Creditors Invoice	29.59	0.00
30/05/2024	341646	22/05/2024	Books	Creditors Invoice	69.53	0.00
30/05/2024	010693	30/05/2024		Funds Transfer Payment	0.00	99.12
Total:					**352.06**	**352.06**
Creditor: 10119 - Isentia Pty Limited						
31/03/2024	INV870059	18/04/2024	Media Services Fee	Creditors Invoice	962.50	0.00
03/05/2024	CM2886	18/04/2024	Credit to invoice MN0870059	$APCREDT	-64.16	0.00
03/05/2024	INV888253	17/04/2024	Media Services Fee	Creditors Invoice	11,880.00	0.00

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
03/05/2024	010114	03/05/2024		Funds Transfer Payment	0.00	12,778.34
Total:					**12,778.34**	**12,778.34**
Creditor: 10123 - Sandhiya Goundar						
09/05/2024	RFP_S GOUNDAR LAFOND_17042024	17/04/2024	Reimbursement - Utilities	Creditors Invoice	1,076.10	0.00
09/05/2024	010232	09/05/2024		Funds Transfer Payment	0.00	1,076.10
Total:					**1,076.10**	**1,076.10**
Creditor: 10125 - Battery Sales & Service						
09/05/2024	135876	01/05/2024	UHF Radio	Creditors Invoice	596.95	0.00
09/05/2024	010233	09/05/2024		Funds Transfer Payment	0.00	596.95
16/05/2024	136302	09/05/2024	Materials and Parts	Creditors Invoice	198.80	0.00
16/05/2024	136337	10/05/2024	Super Charge Gold Battery	Creditors Invoice	225.25	0.00
16/05/2024	136290	09/05/2024	Equipment	Creditors Invoice	41.90	0.00
16/05/2024	135738	29/04/2024	Button Battery	Creditors Invoice	5.00	0.00
16/05/2024	010368	16/05/2024		Funds Transfer Payment	0.00	470.95
23/05/2024	136588	21/05/2024	Parts	Creditors Invoice	9.50	0.00
23/05/2024	136577	20/05/2024	Trailer Plug	Creditors Invoice	26.00	0.00
23/05/2024	010529	23/05/2024		Funds Transfer Payment	0.00	35.50
30/05/2024	136622	22/05/2024	Battery	Creditors Invoice	250.75	0.00
30/05/2024	010694	30/05/2024		Funds Transfer Payment	0.00	250.75
Total:					**1,354.15**	**1,354.15**
Creditor: 10126 - Brookdale Contractors						
16/05/2024	INV-15631	30/04/2024	Supply of Water for April 2024	Creditors Invoice	8,965.50	0.00
16/05/2024	010369	16/05/2024		Funds Transfer Payment	0.00	8,965.50
23/05/2024	INV-15629	30/04/2024	Supply of Water for April 2024	Creditors Invoice	8,987.50	0.00
23/05/2024	010530	23/05/2024		Funds Transfer Payment	0.00	8,987.50
Total:					**17,953.00**	**17,953.00**
Creditor: 10127 - Scope Business Imaging						
23/05/2024	520293	02/05/2024	Copy and surcharge cost	Creditors Invoice	1,168.02	0.00
23/05/2024	010531	23/05/2024		Funds Transfer Payment	0.00	1,168.02
29/05/2024	517210	03/04/2024	Copy and surcharge cost	Creditors Invoice	1,500.49	0.00
29/05/2024	522168	29/05/2024	Credit note to INV 517210	$APCREDT	-1,500.49	0.00
30/05/2024	652282	31/03/2024	Service Plan Charge - March 2024 Civic Centre Mcgregor Street	Creditors Invoice	668.86	0.00
30/05/2024	652283	31/03/2024	Service Plan Charge - March 2024 Depot Wedgefield	Creditors Invoice	61.10	0.00
30/05/2024	652284	31/03/2024	Service Plan Charge - March 2024 Gratwick Port Hedland	Creditors Invoice	56.90	0.00
30/05/2024	652287	31/03/2024	Service Plan Charge - March 2024 Wanangkura Stadium South Hedlar	Creditors Invoice	475.62	0.00
30/05/2024	652286	31/03/2024	Service Plan Charge - March 2024 Landfill South Hedland	Creditors Invoice	38.83	0.00
30/05/2024	652285	31/03/2024	Service Plan Charge - March 2024 SHAC South Hedland	Creditors Invoice	199.19	0.00
30/05/2024	010695	30/05/2024		Funds Transfer Payment	0.00	1,500.50
Total:					**2,668.52**	**2,668.52**
Creditor: 10128 - Royal Life Saving Society						
16/05/2024	AX-3372	03/05/2024	Pool Lifeguard Licence Renewal	Creditors Invoice	169.00	0.00
16/05/2024	AX-3149	23/04/2024	Enrolment for Cert III Sport, Aquatic	Creditors Invoice	1,241.50	0.00
16/05/2024	AX-3150	23/04/2024	Enrolment for Cert III Sport, Aquatic	Creditors Invoice	1,248.00	0.00
16/05/2024	AX-3374	03/05/2024	Pool Lifeguard Licence Renewal	Creditors Invoice	169.00	0.00
16/05/2024	RLSSWA INV1513	02/05/2024	Mats	Creditors Invoice	2,044.00	0.00

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
16/05/2024	AX-3373	03/05/2024	Pool Lifeguard Licence Renewal	Creditors Invoice	676.00	0.00
16/05/2024	AX-3577	13/05/2024	Workshop Pool Lifeguards	Creditors Invoice	320.00	0.00
16/05/2024	AX-3206	26/04/2024	Pool Lifeguard 2 day	Creditors Invoice	320.00	0.00
16/05/2024	AX-3209	26/04/2024	Pool Lifeguard 2 day	Creditors Invoice	320.00	0.00
16/05/2024	010370	16/05/2024		Funds Transfer Payment	0.00	6,507.50
23/05/2024	AX-3281	30/04/2024	Lifeguard Licence Renewal	Creditors Invoice	169.00	0.00
23/05/2024	AX-3210	26/04/2024	Pool Lifeguard Licence Renewal	Creditors Invoice	169.00	0.00
23/05/2024	AX-3478	08/05/2024	Pool Lifeguard Licence Renewal 28.04.2024	Creditors Invoice	169.00	0.00
23/05/2024	010532	23/05/2024		Funds Transfer Payment	0.00	507.00
30/05/2024	AX-3491	08/05/2024	Lifeguard Licence Renewal - K Hutchings	Creditors Invoice	169.00	0.00
30/05/2024	010696	30/05/2024		Funds Transfer Payment	0.00	169.00
Total:					**7,183.50**	**7,183.50**
Creditor: 10131 - Ampac Debt Recovery (WA) Pty Ltd						
09/05/2024	106425	30/04/2024	Debt Collection Costs	Creditors Invoice	27.50	0.00
09/05/2024	010234	09/05/2024		Funds Transfer Payment	0.00	27.50
Total:					**27.50**	**27.50**
Creditor: 10132 - Tim Turner						
03/05/2024	RFP_T TURNER_03052024	03/05/2024	Elected Member Payment April 2024	Creditors Invoice	3,037.91	0.00
03/05/2024	010207	03/05/2024		Funds Transfer Payment	0.00	3,037.91
Total:					**3,037.91**	**3,037.91**
Creditor: 10136 - TJ Depiazzi & Sons						
16/05/2024	135887	03/05/2024	Freight	Creditors Invoice	23,390.99	0.00
16/05/2024	135814	30/04/2024	Mulch delivery	Creditors Invoice	35,958.37	0.00
16/05/2024	010371	16/05/2024		Funds Transfer Payment	0.00	59,349.36
Total:					**59,349.36**	**59,349.36**
Creditor: 10138 - Gissa International Pty Ltd						
16/05/2024	CT000144 CLAIM 013 APRIL 24	29/04/2024	Generated from contract claim	Creditors Invoice	6,050.00	0.00
16/05/2024	010372	16/05/2024		Funds Transfer Payment	0.00	6,050.00
Total:					**6,050.00**	**6,050.00**
Creditor: 10139 - AAA Asphalt Surfaces						
03/05/2024	00007273	15/03/2024	Reseal Program	Creditors Invoice	110,332.75	0.00
03/05/2024	00007274	15/03/2024	Limpet Cres Resurfacing	Creditors Invoice	87,734.90	0.00
03/05/2024	00007283	15/04/2024	Reseal Traffic Control	Creditors Invoice	44,000.00	0.00
03/05/2024	010115	03/05/2024		Funds Transfer Payment	0.00	242,067.65
30/05/2024	00007300	08/05/2024	Resurfacing Program	Creditors Invoice	133,240.80	0.00
30/05/2024	010697	30/05/2024		Funds Transfer Payment	0.00	133,240.80
Total:					**375,308.45**	**375,308.45**
Creditor: 10142 - Los Tres Cleaning Services Pty Ltd						
09/05/2024	00004031	30/04/2024	Weekly Clean Colin Matheson April 2024	Creditors Invoice	660.00	0.00
09/05/2024	010235	09/05/2024		Funds Transfer Payment	0.00	660.00
16/05/2024	00004037	04/05/2024	Clean change and storage room South Hedland Town Square	Creditors Invoice	132.00	0.00
16/05/2024	010373	16/05/2024		Funds Transfer Payment	0.00	132.00
23/05/2024	00004032	30/04/2024	Carpet Squares indoor basketball court	Creditors Invoice	462.00	0.00

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
23/05/2024	010533	23/05/2024		Funds Transfer Payment	0.00	462.00
Total:					**1,254.00**	**1,254.00**
Creditor: 10143 - Inlook Holdings Pty Ltd T/As Total Connections						
23/05/2024	IPH-41200	14/05/2024	Fire Extinguisher	Creditors Invoice	661.85	0.00
23/05/2024	010534	23/05/2024		Funds Transfer Payment	0.00	661.85
Total:					**661.85**	**661.85**
Creditor: 10144 - Industrial Automation						
16/05/2024	SINV-15528	10/05/2024	Supply and Install VSD fan	Creditors Invoice	384.45	0.00
16/05/2024	SINV-15524	07/05/2024	Engineer and electrician services	Creditors Invoice	603.90	0.00
16/05/2024	010374	16/05/2024		Funds Transfer Payment	0.00	988.35
23/05/2024	SINV-15535	16/05/2024	Supply & Install VSD & Cabinet Fan	Creditors Invoice	589.60	0.00
23/05/2024	SINV-15533	14/05/2024	Water Butterfly Valve 24VDC	Creditors Invoice	646.80	0.00
23/05/2024	010535	23/05/2024		Funds Transfer Payment	0.00	1,236.40
Total:					**2,224.75**	**2,224.75**
Creditor: 10152 - Technical Services Group Pty Ltd						
10/05/2024	010217	07/05/2024		Funds Transfer Payment	0.00	419,629.81
10/05/2024	010217	10/05/2024		Cancelled Payment	419,629.81	0.00
Total:					**419,629.81**	**419,629.81**
Creditor: 10153 - JB Hi- Fi Group Pty Ltd						
03/05/2024	BD1435553	24/04/2024	Adobe Acrobat Pro	Creditors Invoice	706.98	0.00
03/05/2024	010116	03/05/2024		Funds Transfer Payment	0.00	706.98
09/05/2024	BD1437956	29/04/2024	UHF Handheld	Creditors Invoice	478.00	0.00
09/05/2024	010236	09/05/2024		Funds Transfer Payment	0.00	478.00
16/05/2024	BD1437163	27/04/2024	UHF Radios	Creditors Invoice	239.00	0.00
16/05/2024	BD1436497	26/04/2024	UHF Radios	Creditors Invoice	522.00	0.00
16/05/2024	010375	16/05/2024		Funds Transfer Payment	0.00	761.00
Total:					**1,945.98**	**1,945.98**
Creditor: 10155 - Omnicom Media Group Australia Pty Ltd						
09/05/2024	1725120	31/03/2024	Local Govt Tenders Advertising	Creditors Invoice	443.73	0.00
09/05/2024	010237	09/05/2024		Funds Transfer Payment	0.00	443.73
Total:					**443.73**	**443.73**
Creditor: 10160 - JAE West Pty Ltd t/a Pilbara Copy Service						
23/05/2024	54634	24/04/2024	Monthly Meterplan Billing South Hedland Library	Creditors Invoice	221.52	0.00
23/05/2024	54640	26/04/2024	Cost Per Copy Charges Depot	Creditors Invoice	98.32	0.00
23/05/2024	54473	07/04/2024	Meterplan Billing Library Feb 24	Creditors Invoice	75.82	0.00
23/05/2024	54588	23/04/2024	Monthly Meter Plan 20/03/24 to 20/04/24	Creditors Invoice	2,851.61	0.00
23/05/2024	010536	23/05/2024		Funds Transfer Payment	0.00	3,247.27
30/05/2024	54836	21/05/2024	Monthly Meterplan Billing	Creditors Invoice	2,600.52	0.00
30/05/2024	54865	27/05/2024	Cost per copy charges Sth Library	Creditors Invoice	242.89	0.00
30/05/2024	010698	30/05/2024		Funds Transfer Payment	0.00	2,843.41
Total:					**6,090.68**	**6,090.68**

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
Creditor: 10162 - Waste Water Services Pty Ltd						
09/05/2024	00011683	30/04/2024	Landfill WWTP Maintenance April 2024	Creditors Invoice	21,046.94	0.00
09/05/2024	010238	09/05/2024		Funds Transfer Payment	0.00	21,046.94
Total:					**21,046.94**	**21,046.94**
Creditor: 10163 - Heatley Sales Pty Ltd T/A Skipper Transport Parts						
23/05/2024	O81088	20/05/2024	Coolant	Creditors Invoice	737.97	0.00
21/05/2024	O80306	25/03/2024	Coolant Credit C107634 to be applied	Creditors Invoice	792.65	0.00
21/05/2024	C107634	16/05/2024	Credit to invoice O80306	$APCREDT	-792.65	0.00
23/05/2024	010537	23/05/2024		Funds Transfer Payment	0.00	737.97
Total:					**737.97**	**737.97**
Creditor: 10166 - Geraldton Fuel Company Pty Ltd						
16/05/2024	02546990	13/05/2024	Oil 208lt Nuto	Creditors Invoice	1,080.30	0.00
16/05/2024	010376	16/05/2024		Funds Transfer Payment	0.00	1,080.30
23/05/2024	02549096	16/05/2024	Ampol Home Kerosene	Creditors Invoice	171.53	0.00
23/05/2024	010538	23/05/2024		Funds Transfer Payment	0.00	171.53
30/05/2024	02557332	28/05/2024	Fuel	Creditors Invoice	825.13	0.00
30/05/2024	010699	30/05/2024		Funds Transfer Payment	0.00	825.13
Total:					**2,076.96**	**2,076.96**
Creditor: 10167 - Recharge Petroleum						
09/05/2024	30042024	30/04/2024	Fuel Charges April 2024	Creditors Invoice	7,786.47	0.00
09/05/2024	010239	09/05/2024		Funds Transfer Payment	0.00	7,786.47
Total:					**7,786.47**	**7,786.47**
Creditor: 10169 - Impact Digi						
09/05/2024	1944	03/04/2024	Printing- Open Space Survey	Creditors Invoice	240.02	0.00
09/05/2024	010240	09/05/2024		Funds Transfer Payment	0.00	240.02
30/05/2024	1983A	06/05/2024	Advertising Additional Fee to April invoice	Creditors Invoice	359.26	0.00
30/05/2024	010700	30/05/2024		Funds Transfer Payment	0.00	359.26
Total:					**599.28**	**599.28**
Creditor: 10171 - Afgri Equipment Australia Pty Ltd						
03/05/2024	2836173	22/04/2024	Parts and materials	Creditors Invoice	4,978.11	0.00
03/05/2024	010117	03/05/2024		Funds Transfer Payment	0.00	4,978.11
16/05/2024	2843573	10/05/2024	Parts and materials	Creditors Invoice	1,950.99	0.00
16/05/2024	2843572	10/05/2024	Filter	Creditors Invoice	907.43	0.00
16/05/2024	010377	16/05/2024		Funds Transfer Payment	0.00	2,858.42
23/05/2024	2847012	20/05/2024	Linkage Ball	Creditors Invoice	58.08	0.00
23/05/2024	010539	23/05/2024		Funds Transfer Payment	0.00	58.08
30/05/2024	2848803	24/05/2024	Parts	Creditors Invoice	767.73	0.00
30/05/2024	010701	30/05/2024		Funds Transfer Payment	0.00	767.73
Total:					**8,662.34**	**8,662.34**
Creditor: 10177 - XCY Pty Ltd						
09/05/2024	XCYS09282	30/11/2024	IPWAN Decommission	$APCREDT	-2,165.63	0.00
09/05/2024	XCYS09282_2	30/11/2023	IPWAN Decommission	Creditors Invoice	2,165.63	0.00
09/05/2024	XCYS09509	30/03/2024	Managed Services Agreement March 2024	Creditors Invoice	11,880.00	0.00

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
09/05/2024	XCYS09558	30/04/2024	Managed Services Agreement April 2024	Creditors Invoice	11,880.00	0.00
09/05/2024	010241	09/05/2024		Funds Transfer Payment	0.00	23,760.00
23/05/2024	XCYS09566	15/05/2024	Standard remote site day rate - Engineer	Creditors Invoice	34,548.72	0.00
23/05/2024	010540	23/05/2024		Funds Transfer Payment	0.00	34,548.72
Total:					**58,308.72**	**58,308.72**
Creditor: 10178 - Kennards Hire Pty Ltd						
03/05/2024	26158121	24/04/2024	Hire of Generator	Creditors Invoice	110.00	0.00
03/05/2024	26162564	26/04/2024	Hire of Trailer	Creditors Invoice	308.00	0.00
03/05/2024	010118	03/05/2024		Funds Transfer Payment	0.00	418.00
16/05/2024	26205545	09/05/2024	Hire of Trailer	Creditors Invoice	308.00	0.00
16/05/2024	26218972	14/05/2024	Hire room accommodation	Creditors Invoice	1,548.00	0.00
16/05/2024	26174504	30/04/2024	Hire of generator JD Hardie	Creditors Invoice	4,239.84	0.00
16/05/2024	26174503	30/04/2024	Hire of generator Port Hedland Community Centre	Creditors Invoice	4,239.84	0.00
16/05/2024	26174501	30/04/2024	Hire of generator	Creditors Invoice	3,104.86	0.00
16/05/2024	26174502	30/03/2024	Hire of generator	Creditors Invoice	2,571.36	0.00
16/05/2024	010378	16/05/2024		Funds Transfer Payment	0.00	16,011.90
30/05/2024	26234182	17/05/2024	Equipment Hire	Creditors Invoice	4,906.90	0.00
30/05/2024	26103197	09/04/2024	Hire Excavator & Trailer	Creditors Invoice	1,212.00	0.00
30/05/2024	26251344	23/05/2024	Toilet & Trailer	Creditors Invoice	308.00	0.00
30/05/2024	010702	30/05/2024		Funds Transfer Payment	0.00	6,426.90
Total:					**22,856.80**	**22,856.80**
Creditor: 10179 - Acacia Connection						
16/05/2024	80826	30/04/2024	EAP Counselling	Creditors Invoice	2,894.10	0.00
16/05/2024	010379	16/05/2024		Funds Transfer Payment	0.00	2,894.10
Total:					**2,894.10**	**2,894.10**
Creditor: 10180 - Andatech Pty Ltd						
16/05/2024	221067	22/04/2024	Breathalyser Calibration	Creditors Invoice	117.00	0.00
16/05/2024	221059	22/04/2024	Breathalyser Calibration	Creditors Invoice	117.00	0.00
16/05/2024	010380	16/05/2024		Funds Transfer Payment	0.00	234.00
Total:					**234.00**	**234.00**
Creditor: 10181 - G. Bishops Transport Services						
23/05/2024	B246781	24/04/2024	Fuel and Freight	Creditors Invoice	2,130.94	0.00
23/05/2024	B241161	08/03/2024	Freight	Creditors Invoice	201.39	0.00
23/05/2024	010541	23/05/2024		Funds Transfer Payment	0.00	2,332.33
30/05/2024	B251095	20/05/2024	Freight	Creditors Invoice	2,338.61	0.00
30/05/2024	B252011	24/05/2024	Freight	Creditors Invoice	122.99	0.00
30/05/2024	010703	30/05/2024		Funds Transfer Payment	0.00	2,461.60
Total:					**4,793.93**	**4,793.93**
Creditor: 10182 - Technology One						
03/05/2024	234010	23/04/2024	AMS Program	Creditors Invoice	8,115.80	0.00
03/05/2024	234327	29/04/2024		Creditors Invoice	9,755.67	0.00
03/05/2024	010119	03/05/2024		Funds Transfer Payment	0.00	17,871.47
23/05/2024	235008	21/05/2024	AMS Program	Creditors Invoice	8,115.80	0.00
23/05/2024	010542	23/05/2024		Funds Transfer Payment	0.00	8,115.80

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
Total:					**25,987.27**	**25,987.27**
Creditor: 10183 - Cti Records Management						
23/05/2024	0138376	30/04/2024	Destruction Bin out	Creditors Invoice	660.00	0.00
23/05/2024	010543	23/05/2024		Funds Transfer Payment	0.00	660.00
Total:					**660.00**	**660.00**
Creditor: 10186 - Tammy Wombwell						
23/05/2024	RFP_T WOMBWELL_21052024	21/05/2024	Reimbursement - Utilities Electricity	Creditors Invoice	410.00	0.00
23/05/2024	010544	23/05/2024		Funds Transfer Payment	0.00	410.00
30/05/2024	RFP_T WOMBWELL_21052024	21/05/2024	Reimbursement - Utilities Water	Creditors Invoice	370.06	0.00
30/05/2024	010704	30/05/2024		Funds Transfer Payment	0.00	370.06
Total:					**780.06**	**780.06**
Creditor: 10188 - Tovy Shearwood Pty Ltd T/A Creative Adm						
30/05/2024	6982	30/04/2024	TPH Community Safety Plan adaption to A5	Creditors Invoice	3,268.65	0.00
30/05/2024	6991	30/04/2024	TPH Welcome to Hedland Weekender	Creditors Invoice	3,093.20	0.00
30/05/2024	010705	30/05/2024		Funds Transfer Payment	0.00	6,361.85
Total:					**6,361.85**	**6,361.85**
Creditor: 10189 - Byprogress Pty Ltd T/A Monster Ball Amusements And Hire						
30/05/2024	INV-0189	28/05/2024	Monster Inflatables	Creditors Invoice	2,245.00	0.00
30/05/2024	010706	30/05/2024		Funds Transfer Payment	0.00	2,245.00
Total:					**2,245.00**	**2,245.00**
Creditor: 10192 - Aus-Traffic Management Pty Ltd						
03/05/2024	3484	28/04/2024	Road Closure 25/04/2024 Anderson Street Port Hedland	Creditors Invoice	3,198.25	0.00
03/05/2024	010120	03/05/2024		Funds Transfer Payment	0.00	3,198.25
09/05/2024	3167	04/02/2024	Traffic Management services	Creditors Invoice	6,989.13	0.00
09/05/2024	010242	09/05/2024		Funds Transfer Payment	0.00	6,989.13
23/05/2024	3586	19/05/2024	Traffic Management 16/05/2024	Creditors Invoice	1,155.00	0.00
23/05/2024	010545	23/05/2024		Funds Transfer Payment	0.00	1,155.00
Total:					**11,342.38**	**11,342.38**
Creditor: 10193 - Dulux						
30/05/2024	506331981	28/05/2024	Paint	Creditors Invoice	9.44	0.00
30/05/2024	010707	30/05/2024		Funds Transfer Payment	0.00	9.44
Total:					**9.44**	**9.44**
Creditor: 10194 - Peter Carter						
03/05/2024	RFP_P CARTER_03052024	03/05/2024	Elected Member Payment April 2024	Creditors Invoice	11,077.91	0.00
03/05/2024	010208	03/05/2024		Funds Transfer Payment	0.00	11,077.91
Total:					**11,077.91**	**11,077.91**
Creditor: 10197 - Pilbara Tools And Fasteners Pty Ltd						
09/05/2024	10136449	01/05/2024	Parts	Creditors Invoice	15.49	0.00

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
09/05/2024	010243	09/05/2024		Funds Transfer Payment	0.00	15.49
Total:					**15.49**	**15.49**
Creditor: 10198 - Pro Earth Civil						
16/05/2024	00000607	07/05/2024	Operator external hire	Creditors Invoice	9,652.50	0.00
16/05/2024	010381	16/05/2024		Funds Transfer Payment	0.00	9,652.50
23/05/2024	00000609	16/05/2024	Plant Operator Hire	Creditors Invoice	9,429.75	0.00
23/05/2024	010546	23/05/2024		Funds Transfer Payment	0.00	9,429.75
Total:					**19,082.25**	**19,082.25**
Creditor: 10200 - Chaz Roberts						
09/05/2024	RFP_C ROBERTS_16042024	16/04/2024	Reimbursement - Utilities	Creditors Invoice	100.10	0.00
09/05/2024	RFP_C ROBERTS_15042024	15/04/2024	Reimbursement - Utilities	Creditors Invoice	79.99	0.00
09/05/2024	010244	09/05/2024		Funds Transfer Payment	0.00	180.09
16/05/2024	RFP_C ROBERTS_22042024	22/04/2024	Reimbursement - Garden Allowance	Creditors Invoice	75.30	0.00
16/05/2024	010382	16/05/2024		Funds Transfer Payment	0.00	75.30
23/05/2024	RFP_C ROBERTS_16052024	16/05/2024	Reimbursement - Utilities Electricity & Internet	Creditors Invoice	823.15	0.00
23/05/2024	010547	23/05/2024		Funds Transfer Payment	0.00	823.15
Total:					**1,078.54**	**1,078.54**
Creditor: 10204 - Workpac Group						
03/05/2024	PLB.I-105587	24/04/2024	Senior Accountant W/E 21/04/2024	Creditors Invoice	3,359.66	0.00
03/05/2024	010121	03/05/2024		Funds Transfer Payment	0.00	3,359.66
09/05/2024	PLB.I-105646	01/05/2024	Senior Accountant W/E 28/04/2024	Creditors Invoice	2,613.07	0.00
09/05/2024	010245	09/05/2024		Funds Transfer Payment	0.00	2,613.07
16/05/2024	PLB.I-105586	24/04/2024	Administration Officer	Creditors Invoice	2,560.03	0.00
16/05/2024	PLB.I-105470	10/04/2024	Administration Officer W/E 07/04/2024	Creditors Invoice	2,075.70	0.00
16/05/2024	PLB.I-105645	01/05/2024	Administration Officer	Creditors Invoice	2,075.70	0.00
16/05/2024	010383	16/05/2024		Funds Transfer Payment	0.00	6,711.43
23/05/2024	PLB.I-105707	08/05/2024	Senior Accountant W/E 05/05/2024	Creditors Invoice	3,919.61	0.00
23/05/2024	PLB.I-105777	16/05/2024	Senior Accountant WE 12.05.2024	Creditors Invoice	3,732.96	0.00
23/05/2024	010548	23/05/2024		Funds Transfer Payment	0.00	7,652.57
30/05/2024	PLB.I-105914	23/05/2024	Permanent Placement Fee	Creditors Invoice	1,100.00	0.00
30/05/2024	PLB.I-105534	17/04/2024	Administration Officer Level 3 W/E 14/04/2024	Creditors Invoice	2,629.22	0.00
30/05/2024	PLB.I-105836	22/05/2024	Contractor - Administration Officer W/E 19/05/2024	Creditors Invoice	2,594.63	0.00
30/05/2024	PLB.I-105773	15/05/2024	Administration Officer W/E 12/05/2024	Creditors Invoice	2,611.93	0.00
30/05/2024	PLB.I-105412	04/04/2024	Administration Officer W/E 31/3/2024	Creditors Invoice	2,093.00	0.00
30/05/2024	PLB.I-105355	27/03/2024	Administration Officer WE 24/03/24	Creditors Invoice	2,144.89	0.00
30/05/2024	PLB.I-105837	22/05/2024	Contractor - Senior Accountant W/E 19/05/2024	Creditors Invoice	3,173.02	0.00
30/05/2024	PLB.I-105706	08/05/2024	Administration Officer W/E 05/05/2024	Creditors Invoice	2,611.93	0.00
30/05/2024	010708	30/05/2024		Funds Transfer Payment	0.00	18,958.62
Total:					**39,295.35**	**39,295.35**
Creditor: 10205 - Total SFS Pty Ltd						
03/05/2024	24-00005581	29/04/2024	Fire Rake	Creditors Invoice	116.00	0.00
03/05/2024	010122	03/05/2024		Funds Transfer Payment	0.00	116.00
23/05/2024	24-00003493	14/03/2024	Air Horn Depot	Creditors Invoice	49.00	0.00
23/05/2024	24-00006443	16/05/2024	Protective Clothing	Creditors Invoice	229.00	0.00
23/05/2024	24-00006397	15/05/2024	Materials	Creditors Invoice	978.00	0.00
23/05/2024	24-00006123	21/05/2024	Air Compressors	Creditors Invoice	11,298.00	0.00

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
23/05/2024	010549	23/05/2024		Funds Transfer Payment	0.00	12,554.00
Total:					**12,670.00**	**12,670.00**
Creditor: 10206 - Julyardi Aboriginal Corporation						
30/05/2024	INV-0284	15/05/2024	Welcome to Country	Creditors Invoice	720.50	0.00
30/05/2024	010709	30/05/2024		Funds Transfer Payment	0.00	720.50
Total:					**720.50**	**720.50**
Creditor: 10208 - Hedland Electrical Pty Ltd						
03/05/2024	INV-3430	29/04/2024	Electrical Repairs	Creditors Invoice	236.27	0.00
03/05/2024	010123	03/05/2024		Funds Transfer Payment	0.00	236.27
22/05/2024	INV-3479	20/05/2024	Replace Light Civic Centre	Creditors Invoice	277.27	0.00
22/05/2024	CN-3489	22/05/2024	Credit to invoice INV-3479	$APCREDT	-277.27	0.00
Total:					**236.27**	**236.27**
Creditor: 10209 - Firesafe Service And Maintenance Pty Ltd						
03/05/2024	F24113	22/04/2024	Call out - Wanangkura Stadium	Creditors Invoice	291.50	0.00
03/05/2024	F24022	17/04/2024	Service provided Wanangkura Stadium	Creditors Invoice	728.75	0.00
03/05/2024	010124	03/05/2024		Funds Transfer Payment	0.00	1,020.25
16/05/2024	F24431	06/05/2024	Call Out Smoke Alarms GAC	Creditors Invoice	877.25	0.00
16/05/2024	F23925	15/04/2024	Callout to fire panel Wanangkura Stadium	Creditors Invoice	291.50	0.00
16/05/2024	F24472	07/05/2024	Service at South Hedland library	Creditors Invoice	648.01	0.00
16/05/2024	F24473	07/05/2024	Service at Courthouse Gallery	Creditors Invoice	1,776.50	0.00
16/05/2024	F24435	06/05/2024	Replace Extinguishers GAC.	Creditors Invoice	400.51	0.00
16/05/2024	F24471	07/05/2024	Service at Well Women's Centre	Creditors Invoice	400.51	0.00
16/05/2024	010384	16/05/2024		Funds Transfer Payment	0.00	4,394.28
23/05/2024	F24602	14/05/2024	Carry out works on defects	Creditors Invoice	1,965.88	0.00
23/05/2024	F24399	03/05/2024	Call Out Fee JD Hardie	Creditors Invoice	291.50	0.00
23/05/2024	F24686	20/05/2024	Monthly Fire Pump Servicing Depot Wedgefield	Creditors Invoice	451.47	0.00
23/05/2024	F24667	20/05/2024	Fire Equipment Testing Monthly	Creditors Invoice	1,369.96	0.00
23/05/2024	010550	23/05/2024		Funds Transfer Payment	0.00	4,078.81
30/05/2024	F24770	22/05/2024	Fire Extinguishers	Creditors Invoice	1,088.02	0.00
30/05/2024	F24810	24/05/2024	Fire Extinguisher Landfill	Creditors Invoice	367.40	0.00
30/05/2024	F24811	24/05/2024	Lotteries House Defect Q-11931	Creditors Invoice	757.13	0.00
30/05/2024	010710	30/05/2024		Funds Transfer Payment	0.00	2,212.55
Total:					**11,705.89**	**11,705.89**
Creditor: 10210 - Ixom Operations Pty Ltd						
03/05/2024	6797048	31/03/2024	Service Fee - Chlorine	Creditors Invoice	565.04	0.00
03/05/2024	010125	03/05/2024		Funds Transfer Payment	0.00	565.04
Total:					**565.04**	**565.04**
Creditor: 10211 - Mobile Medical Screening						
16/05/2024	INV-1673	29/04/2024	Onsite D & A Screens	Creditors Invoice	231.00	0.00
16/05/2024	010385	16/05/2024		Funds Transfer Payment	0.00	231.00
30/05/2024	INV-1689	27/05/2024	Drug and Alcohol Screening Landfill South Hedland	Creditors Invoice	676.50	0.00
30/05/2024	010711	30/05/2024		Funds Transfer Payment	0.00	676.50
Total:					**907.50**	**907.50**

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
Creditor: 10212 - Continental Tyres Wedgefield Pty Ltd						
09/05/2024	51085	30/04/2024	Puncture Repair	Creditors Invoice	300.00	0.00
09/05/2024	010246	09/05/2024		Funds Transfer Payment	0.00	300.00
16/05/2024	51137	13/05/2024	Tyres VEL008	Creditors Invoice	400.00	0.00
16/05/2024	010386	16/05/2024		Funds Transfer Payment	0.00	400.00
23/05/2024	51165	17/05/2024	Tyre Repairs LV21-148	Creditors Invoice	420.00	0.00
23/05/2024	010551	23/05/2024		Funds Transfer Payment	0.00	420.00
Total:					**1,120.00**	**1,120.00**
Creditor: 10213 - E Adz Pty Ltd T/A Ppp Events						
16/05/2024	INV-2473	17/04/2024	Hire Wine Barrels, Bar Stools	Creditors Invoice	1,595.00	0.00
16/05/2024	INV-2508	13/05/2024	Hire Chairs & Tables	Creditors Invoice	1,144.50	0.00
16/05/2024	INV-2505	13/05/2024	Meeting/documents	Creditors Invoice	1,347.50	0.00
16/05/2024	INV-2507	13/05/2024	Staff Welcome to Heddy	Creditors Invoice	847.00	0.00
16/05/2024	INV-2506	13/05/2024	Staffing prior to Welcome to Heddy	Creditors Invoice	616.00	0.00
16/05/2024	010387	16/05/2024		Funds Transfer Payment	0.00	5,550.00
23/05/2024	INV-2476	24/04/2024	Odyssea Part Payment April	Creditors Invoice	21,485.75	0.00
23/05/2024	010552	23/05/2024		Funds Transfer Payment	0.00	21,485.75
30/05/2024	INV-2502	08/05/2024	Staff Matt Dan Dec 2023	Creditors Invoice	2,100.00	0.00
30/05/2024	INV-2520	27/05/2024	Odyssea Part Payment May 24	Creditors Invoice	21,485.75	0.00
30/05/2024	INV-2523	28/05/2024	Event Equipment Hire	Creditors Invoice	1,424.00	0.00
30/05/2024	010712	30/05/2024		Funds Transfer Payment	0.00	25,009.75
Total:					**52,045.50**	**52,045.50**
Creditor: 10215 - Civica						
23/05/2024	C/LA036885	15/05/2024	eContents Extension. Year 1 - 14/05/24 to 13/05/25	Creditors Invoice	4,617.80	0.00
23/05/2024	010553	23/05/2024		Funds Transfer Payment	0.00	4,617.80
Total:					**4,617.80**	**4,617.80**
Creditor: 10217 - Active Discovery						
23/05/2024	00182617	20/05/2024	Koombana Park Slide Parts	Creditors Invoice	3,819.94	0.00
23/05/2024	010554	23/05/2024		Funds Transfer Payment	0.00	3,819.94
Total:					**3,819.94**	**3,819.94**
Creditor: 10220 - Department Of Mines; Industry Regulation And Safety						
16/05/2024	RFP_DMIRS_09042024	09/05/2024	Building Services Levy MUN	Creditors Invoice	1,988.40	0.00
16/05/2024	010388	16/05/2024		Funds Transfer Payment	0.00	1,988.40
Total:					**1,988.40**	**1,988.40**
Creditor: 10224 - Southern Cross Treasury						
23/05/2024	71632036	30/04/2024	Recruitment Advertising	Creditors Invoice	1,155.00	0.00
23/05/2024	71618686	31/03/2024	Radio Ads	Creditors Invoice	796.40	0.00
23/05/2024	71632037	30/04/2024	Advertising Barracking for Umpire	Creditors Invoice	686.40	0.00
23/05/2024	71618689	31/03/2024	Recruitment Advertising	Creditors Invoice	2,255.00	0.00
23/05/2024	010555	23/05/2024		Funds Transfer Payment	0.00	4,892.80
30/05/2024	71632038	30/04/2024	Advertising Welcome to Hedland	Creditors Invoice	400.40	0.00
30/05/2024	010713	30/05/2024		Funds Transfer Payment	0.00	400.40
Total:					**5,293.20**	**5,293.20**

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
Creditor: 10227 - Comtec Data Pty Ltd						
09/05/2024	INV-4167	01/05/2024	Wireless Duress System Wanangkura Stadium	Creditors Invoice	220.00	0.00
09/05/2024	010247	09/05/2024		Funds Transfer Payment	0.00	220.00
Total:					**220.00**	**220.00**
Creditor: 10230 - Hedland Psychologists						
03/05/2024	844472661	29/04/2024	60 Minutes Patient HP02821	Creditors Invoice	247.50	0.00
03/05/2024	010126	03/05/2024		Funds Transfer Payment	0.00	247.50
16/05/2024	846019541	03/05/2024	60 minutes Patient HP02821 EAP-23	Creditors Invoice	247.50	0.00
16/05/2024	849706141	10/05/2024	6o minutes patient HP02387	Creditors Invoice	302.50	0.00
16/05/2024	851098131	08/05/2024	60 Minutes Patient HP02840	Creditors Invoice	302.50	0.00
16/05/2024	010389	16/05/2024		Funds Transfer Payment	0.00	852.50
23/05/2024	849684711	15/05/2024	60 minutes Patient HP02821	Creditors Invoice	324.50	0.00
23/05/2024	851865421	17/05/2024	60 Minutes Patient HP02840	Creditors Invoice	302.50	0.00
23/05/2024	010556	23/05/2024		Funds Transfer Payment	0.00	627.00
Total:					**1,727.00**	**1,727.00**
Creditor: 10235 - Michael Johnson						
09/05/2024	RFP_M JOHNSON_19042024	19/04/2024	Utilities Reimbursement	Creditors Invoice	642.58	0.00
09/05/2024	010248	09/05/2024		Funds Transfer Payment	0.00	642.58
Total:					**642.58**	**642.58**
Creditor: 10237 - Modern Teaching Aids Pty Ltd						
23/05/2024	45929520	02/05/2024	Library Goods	Creditors Invoice	849.15	0.00
23/05/2024	010557	23/05/2024		Funds Transfer Payment	0.00	849.15
Total:					**849.15**	**849.15**
Creditor: 10238 - Telstra Limited - Retail						
03/05/2024	3802305000_29042024	29/04/2024	Service and Usage	Creditors Invoice	2,153.43	0.00
03/05/2024	2206796902_25042024	25/04/2024	Service and Usage	Creditors Invoice	4,306.98	0.00
03/05/2024	2206796985_18042024	18/04/2024	Service and Usage	Creditors Invoice	165.00	0.00
03/05/2024	3296741808_18042024	18/04/2024	Service and Usage	Creditors Invoice	171.00	0.00
03/05/2024	010127	03/05/2024		Funds Transfer Payment	0.00	6,796.41
09/05/2024	1335539233_07052024	07/05/2024	Service Charges	Creditors Invoice	55.00	0.00
09/05/2024	010249	09/05/2024		Funds Transfer Payment	0.00	55.00
23/05/2024	2054805813_12052024	12/05/2024	Supply & usage	Creditors Invoice	159.90	0.00
23/05/2024	010558	23/05/2024		Funds Transfer Payment	0.00	159.90
30/05/2024	3296741808_18052024	18/05/2024	Service and usage	Creditors Invoice	171.00	0.00
30/05/2024	2206796902_25052024	25/05/2024	Service and Usage	Creditors Invoice	4,502.35	0.00
30/05/2024	2206796985_18052024	18/05/2024	Service and Usage	Creditors Invoice	165.00	0.00
30/05/2024	010714	30/05/2024		Funds Transfer Payment	0.00	4,838.35
Total:					**11,849.66**	**11,849.66**
Creditor: 10241 - Bucher Municipal						
09/05/2024	1095006	30/04/2024	Column Switch Assembly	Creditors Invoice	697.90	0.00
09/05/2024	010250	09/05/2024		Funds Transfer Payment	0.00	697.90
23/05/2024	1094334	22/04/2024	Footpath Sweeper	Creditors Invoice	278,300.00	0.00
23/05/2024	010559	23/05/2024		Funds Transfer Payment	0.00	278,300.00
Total:					**278,997.90**	**278,997.90**

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
Creditor: 10242 - Landgate						
03/05/2024	392665	23/04/2024	Gross Rental Valuations	Creditors Invoice	263.65	0.00
03/05/2024	010128	03/05/2024		Funds Transfer Payment	0.00	263.65
23/05/2024	391032	05/02/2024	Valuations	Creditors Invoice	131.99	0.00
23/05/2024	393223	03/05/2024	Valuation Roll Mining Tenement	Creditors Invoice	4,432.15	0.00
23/05/2024	389684	06/12/2023	Consultancy Services	Creditors Invoice	1,847.81	0.00
23/05/2024	392724	26/04/2024	Mining Tenements	Creditors Invoice	52.80	0.00
23/05/2024	392038	25/03/2024	Gross Rental Valuations Chargeable	Creditors Invoice	502.56	0.00
23/05/2024	010560	23/05/2024		Funds Transfer Payment	0.00	6,967.31
Total:					**7,230.96**	**7,230.96**
Creditor: 10245 - Tangibility						
23/05/2024	INV-45470	20/05/2024	Branded Pens	Creditors Invoice	1,292.50	0.00
23/05/2024	010561	23/05/2024		Funds Transfer Payment	0.00	1,292.50
Total:					**1,292.50**	**1,292.50**
Creditor: 10249 - Landmark Engineering & Design Pty Ltd T/As Exteria						
23/05/2024	SI2000194	24/04/2024	Seats Koombana Lookout Port Hedland	Creditors Invoice	8,250.00	0.00
23/05/2024	010562	23/05/2024		Funds Transfer Payment	0.00	8,250.00
Total:					**8,250.00**	**8,250.00**
Creditor: 10252 - Centurion Transport						
23/05/2024	SI0621100	07/04/2024	Freight cost INV SI0621100	Creditors Invoice	77.14	0.00
23/05/2024	SI0624711	21/04/2024	Freight cost INV SI0624711	Creditors Invoice	44.20	0.00
23/05/2024	SI0621099	07/04/2024	Freight invoice SI0621099	Creditors Invoice	103.50	0.00
23/05/2024	010563	23/05/2024		Funds Transfer Payment	0.00	224.84
Total:					**224.84**	**224.84**
Creditor: 10253 - Water Corporation - Perth						
03/05/2024	9024122193_0021	19/04/2024	Supply and usage Rutherford Road South Hedland	Creditors Invoice	523.68	0.00
03/05/2024	9024122185_0017	19/04/2024	Supply and usage Barramine Loop South Hedland	Creditors Invoice	364.20	0.00
03/05/2024	9024122177_0018	19/04/2024	Supply and usage Barramine Loop South Hedland	Creditors Invoice	362.25	0.00
03/05/2024	9024122118_0016	19/04/2024	Supply and usage Barramine Loop South Hedland	Creditors Invoice	311.47	0.00
03/05/2024	9024122134_0016	19/04/2024	Supply and usage Barramine Loop South Hedland	Creditors Invoice	393.49	0.00
03/05/2024	9024122126_0016	19/04/2024	Supply and usage Barramine Loop South Hedland	Creditors Invoice	424.74	0.00
03/05/2024	9024122142_0019	19/04/2024	Supply and usage Barramine Loop South Hedland	Creditors Invoice	350.53	0.00
03/05/2024	9024122150_0021	19/04/2024	Supply and usage Barramine Loop South Hedland	Creditors Invoice	387.64	0.00
03/05/2024	9024122169_0019	19/04/2024	Supply and usage Barramine Loop South Hedland	Creditors Invoice	741.32	0.00
03/05/2024	9024122169_0019	19/04/2024	Supply and usage Barramine Loop South Hedland	Creditors Invoice	741.32	0.00
03/05/2024	9020301557_0063	16/04/2024	Supply and usage Trevally Road South Hedland	Creditors Invoice	5,338.35	0.00
03/05/2024	9008344933_0145	12/04/2024	Supply and usage Anderson Street Port Hedland	Creditors Invoice	6,872.20	0.00
03/05/2024	9009148336_0128	12/04/2024	Supply and usage Lukis Street Port Hedland	Creditors Invoice	17,785.01	0.00
03/05/2024	9008377786_0289	22/04/2024	Supply & usage Murdoch Reserve	Creditors Invoice	28,392.06	0.00
03/05/2024	9016226777_0225	19/04/2024	Supply and usage Hamilton Road South Hedland	Creditors Invoice	14,415.28	0.00
03/05/2024	9025088310_0004	16/04/2024	Supply & usage Longtom Loop South Hedland	Creditors Invoice	335.92	0.00
03/05/2024	9008357494_0172	11/04/2024	Supply and usage Cooke Point Road Port Hedland	Creditors Invoice	10,658.93	0.00
03/05/2024	9008381048_0185	26/04/2024	Supply and usage Frisby Court South Hedland	Creditors Invoice	680.47	0.00
03/05/2024	9016175578_0082	12/04/2024	Supply and usage Wilson Street Port Hedland	Creditors Invoice	25,590.84	0.00
03/05/2024	010129	03/05/2024		Funds Transfer Payment	0.00	114,669.70
16/05/2024	9021895211_0112	03/05/2024	Supply & Usage Public Open Spaces Port Hedland	Creditors Invoice	51,135.20	0.00

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
16/05/2024	010390	16/05/2024		Funds Transfer Payment	0.00	51,135.20
30/05/2024	9017164774_0079	23/04/2024	Supply and Usage Throssell Road South Hedland	Creditors Invoice	484.52	0.00
30/05/2024	9020896538_0051	14/04/2024	Supply and usage Catamore Road South Hedland	Creditors Invoice	260.69	0.00
30/05/2024	9008391342_0190	29/04/2024	Supply and usage Wangara Cr South Hedland	Creditors Invoice	205.99	0.00
30/05/2024	9008391334_0208	29/04/2024	Supply and usage Wangara Cr South Hedland	Creditors Invoice	205.19	0.00
30/05/2024	9008385858_0193	29/04/2024	Supply and usage Ashburton Ct South Hedland	Creditors Invoice	299.75	0.00
30/05/2024	9008758159_0187	29/04/2024	Supply and usage Ashburton Ct South Hedland	Creditors Invoice	694.75	0.00
30/05/2024	9008365806_0187	23/04/2024	Supply and usage Mclarty Bvd South Hedland	Creditors Invoice	3,418.27	0.00
30/05/2024	9016429531_0099	29/04/2024	Supply and usage Dowitcher Av South Hedland	Creditors Invoice	1,364.69	0.00
30/05/2024	9008420828_0149	29/04/2024	Supply and usage Schillaman St Wedgefield	Creditors Invoice	70.54	0.00
30/05/2024	9020371555_0063	29/04/2024	Supply and usage Kookaburra Bvd South Hedland	Creditors Invoice	1,852.08	0.00
30/05/2024	9015246485_0087	23/04/2024	Supply and usage Throssell Rd South Hedland	Creditors Invoice	20.07	0.00
30/05/2024	9009157718_0125	21/04/2024	Supply and usage Forrest Cir South Hedland	Creditors Invoice	1,204.14	0.00
30/05/2024	9009157523_0131	23/04/2024	Supply and usage Daylesford South Hedland	Creditors Invoice	1,303.36	0.00
30/05/2024	9008420908_0116	23/04/2024	Supply and usage Schillaman St Wedgefield	Creditors Invoice	1,814.81	0.00
30/05/2024	9009158163_0131	23/04/2024	Supply and usage North Circular Rd South Hedland	Creditors Invoice	1,100.93	0.00
30/05/2024	9009843136_0114	23/04/2024	Supply and usage North Circular Rd South Hedland	Creditors Invoice	1,195.54	0.00
30/05/2024	9008419907_0174	23/04/2024	Supply and usage Cajarina Road Wedgefield	Creditors Invoice	4,238.74	0.00
30/05/2024	9008359430_0148	23/04/2024	Supply and usage Great Northern Hway Port Hedland	Creditors Invoice	28.67	0.00
30/05/2024	9018496180_0077	29/04/2024	Supply and usage Steamer Av South Hedland	Creditors Invoice	3,605.56	0.00
30/05/2024	9008382526_0180	29/04/2024	Supply and usage Hollings Pl South Hedland	Creditors Invoice	9,656.03	0.00
30/05/2024	9009158710_0134	18/04/2024	Supply and usage Traine Cresent South Hedland	Creditors Invoice	9,664.66	0.00
30/05/2024	9008346808_0187	29/04/2024	Supply and usage Mcgregor St Port Hedland	Creditors Invoice	754.15	0.00
30/05/2024	9008395781_0167	23/04/2024	Supply and usage Yule Main South Hedland	Creditors Invoice	623.28	0.00
30/05/2024	9017557471_0080	23/04/2024	Supply and usage Great Northern Hway Port Hedland	Creditors Invoice	900.24	0.00
30/05/2024	9008395837_0167	23/04/2024	Supply and usage Shoata Rd South Hedland	Creditors Invoice	2,915.74	0.00
30/05/2024	9008377786_0290	27/05/2024	Supply & usage Cnr Banksia & Murdoch Drive South Hedland	Creditors Invoice	31,913.03	0.00
30/05/2024	9008377786_0290	27/05/2024	Supply and usage Murdoch Reserve South Hedland	Creditors Invoice	31,913.03	0.00
30/05/2024	9008348969_0434	27/05/2024	Supply & usage McGregor Street Port Hedland	Creditors Invoice	11,585.90	0.00
30/05/2024	9008365750_0455	27/05/2024	Supply & usage Leake Street South Hedland	Creditors Invoice	9,365.17	0.00
30/05/2024	010715	30/05/2024		Funds Transfer Payment	0.00	132,659.52
Total:					**298,464.42**	**298,464.42**
Creditor: 10255 - Grace Removals Group						
30/05/2024	240500385	01/05/2024	Storage May 2024	Creditors Invoice	328.41	0.00
30/05/2024	240400390	01/04/2024	Storage April 24	Creditors Invoice	328.41	0.00
30/05/2024	CB01424477	18/04/2024	Vehicle Transportation	Creditors Invoice	3,854.99	0.00
30/05/2024	010716	30/05/2024		Funds Transfer Payment	0.00	4,511.81
Total:					**4,511.81**	**4,511.81**
Creditor: 10260 - Marque Haus						
16/05/2024	10889	29/04/2024	Uniforms	Creditors Invoice	475.20	0.00
16/05/2024	010391	16/05/2024		Funds Transfer Payment	0.00	475.20
23/05/2024	10758	16/02/2024	Uniform Sample	Creditors Invoice	6,668.54	0.00
23/05/2024	010564	23/05/2024		Funds Transfer Payment	0.00	6,668.54
Total:					**7,143.74**	**7,143.74**
Creditor: 10261 - M2M One Pty Ltd						
23/05/2024	161632-24129	03/05/2024	Mobile Services April & May	Creditors Invoice	38.50	0.00
23/05/2024	010565	23/05/2024		Funds Transfer Payment	0.00	38.50
Total:					**38.50**	**38.50**

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
Creditor: 10262 - Business Desking And Seating Systems						
30/05/2024	00007852	16/05/2024	Acoustic Screen	Creditors Invoice	1,308.90	0.00
30/05/2024	010717	30/05/2024		Funds Transfer Payment	0.00	1,308.90
Total:					**1,308.90**	**1,308.90**
Creditor: 10265 - Acelect						
09/05/2024	23841	02/05/2024	Electrician callout	Creditors Invoice	866.25	0.00
09/05/2024	23775	24/04/2024	Electrical Repairs Gratwick Port Hedland	Creditors Invoice	632.50	0.00
09/05/2024	010251	09/05/2024		Funds Transfer Payment	0.00	1,498.75
Total:					**1,498.75**	**1,498.75**
Creditor: 10268 - The Junction Co.						
03/05/2024	INV-1592	01/03/2024	The Jury Art Prize Patron Award Sponsors	Creditors Invoice	16,500.00	0.00
03/05/2024	010130	03/05/2024		Funds Transfer Payment	0.00	16,500.00
Total:					**16,500.00**	**16,500.00**
Creditor: 10269 - PCC Productions Pty Ltd						
16/05/2024	2502	11/04/2024	PCC equipment hire Laser Tag Event	Creditors Invoice	2,033.24	0.00
16/05/2024	2513	14/05/2024	Equipment Hire Youth Week	Creditors Invoice	7,124.15	0.00
16/05/2024	2508	07/05/2024	PCC Equipment Hire	Creditors Invoice	1,151.92	0.00
16/05/2024	2508	07/05/2024	Credit to correct ledger code Invoice 2508	$APCREDT	-1,151.92	0.00
16/05/2024	010392	16/05/2024		Funds Transfer Payment	0.00	9,157.39
23/05/2024	2511	10/05/2024	Table & Chair hire for LIWA event	Creditors Invoice	753.72	0.00
23/05/2024	2508A	07/05/2024	PCC Equipment Hire	Creditors Invoice	1,151.92	0.00
23/05/2024	010566	23/05/2024		Funds Transfer Payment	0.00	1,905.64
30/05/2024	2510	09/05/2024	AV Tech Labour	Creditors Invoice	2,200.00	0.00
30/05/2024	2465	23/01/2024	Technical Officer Services	Creditors Invoice	16,808.00	0.00
30/05/2024	010718	30/05/2024		Funds Transfer Payment	0.00	19,008.00
Total:					**30,071.03**	**30,071.03**
Creditor: 10270 - North West Entertainment Services						
30/05/2024	417	17/05/2024	Event Lighting Services	Creditors Invoice	5,557.20	0.00
30/05/2024	010719	30/05/2024		Funds Transfer Payment	0.00	5,557.20
Total:					**5,557.20**	**5,557.20**
Creditor: 10271 - Schweppes Australia Pty Ltd						
03/05/2024	9014079203	24/04/2024	Kiosk Items	Creditors Invoice	838.26	0.00
03/05/2024	010131	03/05/2024		Funds Transfer Payment	0.00	838.26
16/05/2024	9014116871	30/04/2024	Kiosk Items Wanangkura Stadium	Creditors Invoice	237.18	0.00
16/05/2024	9014116872	30/04/2024	Kiosk Items SHAC	Creditors Invoice	759.42	0.00
16/05/2024	010393	16/05/2024		Funds Transfer Payment	0.00	996.60
23/05/2024	9014225579	15/05/2024	Kiosk Items	Creditors Invoice	454.01	0.00
23/05/2024	010567	23/05/2024		Funds Transfer Payment	0.00	454.01
30/05/2024	9014253534	21/05/2024	Beverages	Creditors Invoice	323.86	0.00
30/05/2024	9011859666	20/03/2024	Water	Creditors Invoice	271.23	0.00
30/05/2024	9014272526	25/05/2024	Kiosks Items	Creditors Invoice	640.56	0.00
30/05/2024	010720	30/05/2024		Funds Transfer Payment	0.00	1,235.65
Total:					**3,524.52**	**3,524.52**

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
Creditor: 10276 - BOC Gases						
03/05/2024	4036460812	28/04/2024	Industrial and Medical Oxygen	Creditors Invoice	188.32	0.00
03/05/2024	010132	03/05/2024		Funds Transfer Payment	0.00	188.32
Total:					**188.32**	**188.32**
Creditor: 10282 - Alia Deane						
16/05/2024	RFP_A DEANE_15052024	15/05/2024	Reimbursement - Utilities Electricity	Creditors Invoice	929.98	0.00
16/05/2024	010394	16/05/2024		Funds Transfer Payment	0.00	929.98
Total:					**929.98**	**929.98**
Creditor: 10283 - Hedland Hardware						
03/05/2024	1-869572	12/04/2024	Consumables	Creditors Invoice	6.00	0.00
03/05/2024	010133	03/05/2024		Funds Transfer Payment	0.00	6.00
09/05/2024	1-873603	01/05/2024	Parts	Creditors Invoice	383.95	0.00
09/05/2024	010252	09/05/2024		Funds Transfer Payment	0.00	383.95
16/05/2024	1-873557	01/05/2024	Parts and materials	Creditors Invoice	104.46	0.00
16/05/2024	1-875173	08/05/2024	Cleaning Products	Creditors Invoice	56.20	0.00
16/05/2024	1-875402	09/05/2024	Materials	Creditors Invoice	57.75	0.00
16/05/2024	1-874943	07/05/2024	Parts and materials	Creditors Invoice	26.75	0.00
16/05/2024	010395	16/05/2024		Funds Transfer Payment	0.00	245.16
23/05/2024	1-876633	14/05/2024	Gate Latches	Creditors Invoice	77.64	0.00
23/05/2024	1-878437	22/05/2024	Hardware Supplies	Creditors Invoice	43.20	0.00
23/05/2024	1-877349	17/05/2024	Parts and materials	Creditors Invoice	109.95	0.00
23/05/2024	010568	23/05/2024		Funds Transfer Payment	0.00	230.79
30/05/2024	1-874691	06/05/2024	Shower Handpiece	Creditors Invoice	28.00	0.00
30/05/2024	1-874787	06/05/2024	Shower Hose	Creditors Invoice	55.50	0.00
30/05/2024	1-873371	30/04/2024	Parts	Creditors Invoice	6.36	0.00
30/05/2024	1-876946	16/05/2024	Clothesline Wire & Gate Latch	Creditors Invoice	75.24	0.00
30/05/2024	1-879709	28/05/2024	Hardware	Creditors Invoice	29.95	0.00
30/05/2024	1-878821	24/05/2024	Parts and materials	Creditors Invoice	77.63	0.00
30/05/2024	1-880046	29/05/2024	Materials and Parts	Creditors Invoice	7.77	0.00
30/05/2024	010721	30/05/2024		Funds Transfer Payment	0.00	280.45
Total:					**1,146.35**	**1,146.35**
Creditor: 10284 - Discovery Holiday Parks Pty Limited						
23/05/2024	586386	17/05/2024	Mouse Promotion	Creditors Invoice	484.00	0.00
23/05/2024	010569	23/05/2024		Funds Transfer Payment	0.00	484.00
30/05/2024	586508	27/05/2024	Accommodation 26/5/24 -27/05/24	Creditors Invoice	228.00	0.00
30/05/2024	010722	30/05/2024		Funds Transfer Payment	0.00	228.00
Total:					**712.00**	**712.00**
Creditor: 10290 - Sandra Brockwell						
23/05/2024	RFP_S BROCKWELL	10/05/2024	Reimbursement - Utilities Electricity	Creditors Invoice	722.18	0.00
23/05/2024	010570	23/05/2024		Funds Transfer Payment	0.00	722.18
Total:					**722.18**	**722.18**
Creditor: 10296 - Craig Watts						
09/05/2024	RFP_C WATTS_04042024	04/04/2024	Reimbursement -Utilities	Creditors Invoice	79.99	0.00
09/05/2024	010253	09/05/2024		Funds Transfer Payment	0.00	79.99

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
16/05/2024	RFP_C WATTS_13052024	13/05/2024	Reimbursement - Utilities Internet	Creditors Invoice	79.99	0.00
16/05/2024	010396	16/05/2024		Funds Transfer Payment	0.00	79.99
30/05/2024	RFP_C WATTS_21052024	21/05/2024	Reimbursement - Utilities Electricity	Creditors Invoice	288.12	0.00
30/05/2024	010723	30/05/2024		Funds Transfer Payment	0.00	288.12
Total:					**448.10**	**448.10**
Creditor: 10297 - WA Distributors Pty Ltd						
09/05/2024	952506	24/04/2024	Kiosk Items	Creditors Invoice	198.30	0.00
09/05/2024	942268	21/03/2024	Matt Dann Kiosk Items	Creditors Invoice	846.15	0.00
09/05/2024	010254	09/05/2024		Funds Transfer Payment	0.00	1,044.45
16/05/2024	950407	17/04/2024	Kiosk Items	Creditors Invoice	480.95	0.00
16/05/2024	010397	16/05/2024		Funds Transfer Payment	0.00	480.95
Total:					**1,525.40**	**1,525.40**
Creditor: 10298 - Mcleods Barristers & Solicitors						
03/05/2024	135456	30/04/2024	Legal Matter #48832 Proposed purchase and sale of land – Ham	Creditors Invoice	708.18	0.00
03/05/2024	010134	03/05/2024		Funds Transfer Payment	0.00	708.18
09/05/2024	134750	27/03/2024	Legal Matter #52416 Guidelines for legally qualified officer	Creditors Invoice	3,300.00	0.00
08/05/2024	134606A	29/02/2024	Correct GST Code	Creditors Invoice	57.09	0.00
08/05/2024	134606	29/02/2024	Credit to correct GST	$APCREDT	-57.09	0.00
09/05/2024	135430	30/04/2024	Legal Matter #50286 Construction dispute - Port Hedland Comm	Creditors Invoice	6,857.73	0.00
09/05/2024	010255	09/05/2024		Funds Transfer Payment	0.00	10,157.73
16/05/2024	135312	30/04/2024	Legal Matters #49099 Termination of Bowls Club Lease	Creditors Invoice	661.74	0.00
16/05/2024	135404	30/04/2024	Legal Matters #51298 Dempster Street Units	Creditors Invoice	271.25	0.00
16/05/2024	135570	30/04/2024	Template Grant Agreement Matter #52297	Creditors Invoice	796.18	0.00
16/05/2024	135607	30/04/2024	PHCC and industry funding agreement Matter # 52545	Creditors Invoice	1,754.06	0.00
16/05/2024	135255	30/04/2024	Legal Matters #52139 DR 14 of 2024 - DA Campbell Property Hol	Creditors Invoice	1,255.98	0.00
16/05/2024	010398	16/05/2024		Funds Transfer Payment	0.00	4,739.21
23/05/2024	135560	30/04/2024	Legal Matter #50694 Lease for portion of Reserve 31895 Lot 3	Creditors Invoice	170.50	0.00
23/05/2024	RFP_MCLEODS_17052024	17/05/2024	Funds for Settlement Australind Avenue South Hedland	Creditors Invoice	684,000.00	0.00
23/05/2024	010571	23/05/2024		Funds Transfer Payment	0.00	684,170.50
30/05/2024	135718	27/05/2024	Legal Matter #50286 Construction dispute - Port Hedland Comm	Creditors Invoice	20,680.00	0.00
30/05/2024	010724	30/05/2024		Funds Transfer Payment	0.00	20,680.00
Total:					**720,455.62**	**720,455.62**
Creditor: 10305 - Ask Waste Management Ltd Pty						
16/05/2024	INV-0140	01/05/2024	Reuse Shop Document	Creditors Invoice	3,960.00	0.00
16/05/2024	010399	16/05/2024		Funds Transfer Payment	0.00	3,960.00
Total:					**3,960.00**	**3,960.00**
Creditor: 10306 - Oracle Corporation Australia Pty Limited						
23/05/2024	820084173	17/05/2024	Aconex 1 Year Agreement	Creditors Invoice	26,701.24	0.00
23/05/2024	010572	23/05/2024		Funds Transfer Payment	0.00	26,701.24
Total:					**26,701.24**	**26,701.24**
Creditor: 10308 - Smartrak Aust Pty Ltd						
03/05/2024	MI-8550	01/04/2024	Keymaster Support April 2024	Creditors Invoice	299.20	0.00
03/05/2024	010135	03/05/2024		Funds Transfer Payment	0.00	299.20
Total:					**299.20**	**299.20**

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
Creditor: 10309 - Coles Supermarkets Australia Pty Ltd South Hedland						
09/05/2024	190562633	02/05/2024	AMF Pound Supplies	Creditors Invoice	198.55	0.00
09/05/2024	190245139	26/04/2024	Fruit order	Creditors Invoice	125.73	0.00
09/05/2024	190090889	30/04/2024	Facilities Monthly Items	Creditors Invoice	328.15	0.00
09/05/2024	190366698	30/04/2024	Kids Club Items	Creditors Invoice	168.84	0.00
09/05/2024	190381228	30/04/2024	Catering for YAC Meeting	Creditors Invoice	70.14	0.00
09/05/2024	183950071	24/01/2024	Toolbox Catering	Creditors Invoice	224.44	0.00
09/05/2024	182817386	10/01/2024	Fruit Order	Creditors Invoice	54.28	0.00
09/05/2024	190791492	03/05/2024	Kiosk Items	Creditors Invoice	268.80	0.00
09/05/2024	191018395	07/05/2024	Youth programming	Creditors Invoice	268.20	0.00
09/05/2024	190712318	07/05/2024	Childrens' Program Catering	Creditors Invoice	52.40	0.00
09/05/2024	010256	09/05/2024		Funds Transfer Payment	0.00	1,759.53
16/05/2024	191233879	13/05/2024	Weekly Fruit Order	Creditors Invoice	45.24	0.00
16/05/2024	191038095	10/05/2024	AMF Pound Supplies	Creditors Invoice	73.60	0.00
16/05/2024	187406611	19/03/2024	Kiosk Items	Creditors Invoice	71.67	0.00
16/05/2024	189450351	16/04/2024	Facility and Kiosk Items	Creditors Invoice	84.05	0.00
16/05/2024	191025125	07/05/2024	Kitchen Supplies JD Hardie	Creditors Invoice	60.50	0.00
16/05/2024	190782386	07/05/2024	Catering	Creditors Invoice	71.75	0.00
16/05/2024	190568502	30/04/2024	Catering	Creditors Invoice	291.00	0.00
16/05/2024	010400	16/05/2024		Funds Transfer Payment	0.00	697.81
23/05/2024	187929861	25/03/2024	Landfill Kitchen Supplies	Creditors Invoice	231.27	0.00
23/05/2024	191497754	14/05/2024	Catering YAC	Creditors Invoice	191.40	0.00
23/05/2024	191344105	15/05/2024	Catering	Creditors Invoice	50.63	0.00
23/05/2024	188889086	08/04/2024	SALT Catering	Creditors Invoice	73.91	0.00
23/05/2024	188341499	27/03/2024	SALT Catering	Creditors Invoice	53.08	0.00
23/05/2024	187396495	14/03/2024	Expo Catering	Creditors Invoice	158.00	0.00
23/05/2024	191545080	20/05/2024	LBP Meeting Catering	Creditors Invoice	77.12	0.00
23/05/2024	191646717	20/05/2024	Weekly Fruit Order	Creditors Invoice	51.05	0.00
23/05/2024	010573	23/05/2024		Funds Transfer Payment	0.00	886.46
30/05/2024	191817885	21/05/2024	Catering	Creditors Invoice	53.00	0.00
30/05/2024	192255154	27/05/2024	Weekly Fruit Order	Creditors Invoice	49.37	0.00
30/05/2024	186150057	27/02/2024	SHAC House Supplies	Creditors Invoice	113.10	0.00
30/05/2024	188009713	26/03/2024	Youth Programming	Creditors Invoice	196.48	0.00
30/05/2024	192338316	27/05/2024	Catering	Creditors Invoice	58.03	0.00
30/05/2024	192533376	28/05/2024	Monthly stock Landfill	Creditors Invoice	452.77	0.00
30/05/2024	188739337	02/04/2024	Food & Beverage	Creditors Invoice	325.69	0.00
30/05/2024	191522757	14/05/2024	Catering	Creditors Invoice	50.52	0.00
30/05/2024	189887829	19/04/2024	Food and Beverage	Creditors Invoice	54.25	0.00
30/05/2024	188714946	02/04/2024	Food & Beverage	Creditors Invoice	326.63	0.00
30/05/2024	189778578	18/04/2024	Food and Beverage	Creditors Invoice	436.10	0.00
30/05/2024	189383457	15/04/2024	Catering	Creditors Invoice	87.47	0.00
30/05/2024	010725	30/05/2024		Funds Transfer Payment	0.00	2,203.41
Total:					**5,547.21**	**5,547.21**
Creditor: 10313 - Hayden Walsh						
23/05/2024	RFP_H WALSH_17052024	17/05/2024	Reimbursement - Utilities Electricity	Creditors Invoice	868.16	0.00
23/05/2024	010574	23/05/2024		Funds Transfer Payment	0.00	868.16
Total:					**868.16**	**868.16**
Creditor: 10319 - Norcape Tree & Contracting Services Pty Ltd						
23/05/2024	INV-1993	14/05/2024	Tree Contractors	Creditors Invoice	38,398.80	0.00
23/05/2024	010575	23/05/2024		Funds Transfer Payment	0.00	38,398.80

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
Total:					**38,398.80**	**38,398.80**
Creditor: 10320 - MDM Entertainment Pty Ltd						
16/05/2024	SI0016321	27/04/2024	DVD's	Creditors Invoice	173.20	0.00
16/05/2024	SI0015343	21/03/2024	DVD's	Creditors Invoice	416.50	0.00
16/05/2024	SI0015723	31/03/2024	DVD's	Creditors Invoice	357.95	0.00
16/05/2024	SI0016534	02/05/2024	DVD's	Creditors Invoice	463.24	0.00
16/05/2024	010401	16/05/2024		Funds Transfer Payment	0.00	1,410.89
Total:					**1,410.89**	**1,410.89**
Creditor: 10322 - Charismatic Photography						
03/05/2024	00000246	29/04/2024	Event Photography for Marquee Dog Park	Creditors Invoice	550.00	0.00
03/05/2024	00000247	29/04/2024	Photography Elected Members	Creditors Invoice	290.00	0.00
03/05/2024	010136	03/05/2024		Funds Transfer Payment	0.00	840.00
30/05/2024	00000265	20/05/2024	Event Photography Barracking for the Umpire 11/05/2024	Creditors Invoice	350.00	0.00
30/05/2024	00000266	20/05/2024	Event Photography Welcome to Hedland 10/05/2024	Creditors Invoice	750.00	0.00
30/05/2024	010726	30/05/2024		Funds Transfer Payment	0.00	1,100.00
Total:					**1,940.00**	**1,940.00**
Creditor: 10327 - Ooh!Media Operations Pty Limited						
23/05/2024	27385160	30/04/2024	Digital Billboard	Creditors Invoice	385.00	0.00
23/05/2024	27204858	31/03/2024	Digital Signs	Creditors Invoice	770.00	0.00
23/05/2024	010576	23/05/2024		Funds Transfer Payment	0.00	1,155.00
Total:					**1,155.00**	**1,155.00**
Creditor: 10332 - Shawn Law						
30/05/2024	RFP_S LAW_16052024	27/05/2024	Study Assistance Reimbursement	Creditors Invoice	2,000.00	0.00
30/05/2024	RFP_S LAW_23052024	23/05/2024	Utilities Reimbursement Electricity	Creditors Invoice	384.47	0.00
30/05/2024	010727	30/05/2024		Funds Transfer Payment	0.00	2,384.47
Total:					**2,384.47**	**2,384.47**
Creditor: 10337 - Boral Construction Materials Group Limited						
30/05/2024	WC18165458	15/04/2024	Concrete Works	Creditors Invoice	436.38	0.00
30/05/2024	C18165458	30/05/2024	Credit to invoice WC18165458	$APCREDT	-398.48	0.00
30/05/2024	010728	30/05/2024		Funds Transfer Payment	0.00	37.90
Total:					**37.90**	**37.90**
Creditor: 10338 - Florian Goessmann						
23/05/2024	RFP_F GOESSMANN_21052024	21/05/2024	Reimbursement -Utilities Electricity and Gas	Creditors Invoice	1,042.71	0.00
23/05/2024	010577	23/05/2024		Funds Transfer Payment	0.00	1,042.71
Total:					**1,042.71**	**1,042.71**
Creditor: 10340 - Lee-Anne Ober						
16/05/2024	0041	30/04/2024	Rates Officer F/N end 30/04/2024	Creditors Invoice	13,600.00	0.00
16/05/2024	010402	16/05/2024		Funds Transfer Payment	0.00	13,600.00
Total:					**13,600.00**	**13,600.00**

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
Creditor: 10341 - Signswest						
23/05/2024	88246	09/05/2024	Signage	Creditors Invoice	759.00	0.00
23/05/2024	010578	23/05/2024		Funds Transfer Payment	0.00	759.00
Total:					**759.00**	**759.00**
Creditor: 10342 - Kmart						
16/05/2024	361684	07/05/2024	Storytime materials	Creditors Invoice	55.00	0.00
16/05/2024	010403	16/05/2024		Funds Transfer Payment	0.00	55.00
23/05/2024	362434	14/05/2024	Stationary	Creditors Invoice	96.50	0.00
23/05/2024	362088	10/05/2024	Bathroom Wellness Supplies	Creditors Invoice	143.50	0.00
23/05/2024	010579	23/05/2024		Funds Transfer Payment	0.00	240.00
30/05/2024	363458	27/05/2024	Term 2 - Materials	Creditors Invoice	100.00	0.00
30/05/2024	363466	27/05/2024	Youth Programming	Creditors Invoice	151.00	0.00
30/05/2024	010729	30/05/2024		Funds Transfer Payment	0.00	251.00
Total:					**546.00**	**546.00**
Creditor: 10348 - CS Legal						
03/05/2024	033344	29/04/2024	Town of Port Hedland v Melreef Pty Ltd	Creditors Invoice	308.00	0.00
03/05/2024	033363	30/04/2024	Rates Dept Recovery	Creditors Invoice	88.00	0.00
03/05/2024	010137	03/05/2024		Funds Transfer Payment	0.00	396.00
Total:					**396.00**	**396.00**
Creditor: 10349 - Karli Beresford						
03/05/2024	RFP_K BERESFORD	30/04/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
03/05/2024	010138	03/05/2024		Funds Transfer Payment	0.00	400.00
09/05/2024	RFP_K BERESFORD	07/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
09/05/2024	010257	09/05/2024		Funds Transfer Payment	0.00	400.00
16/05/2024	RFP_K BERESFORD	14/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
16/05/2024	010404	16/05/2024		Funds Transfer Payment	0.00	400.00
23/05/2024	RFP_K BERESFORD	21/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
23/05/2024	010580	23/05/2024		Funds Transfer Payment	0.00	400.00
30/05/2024	RFP_K BERESFORD	28/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
30/05/2024	010730	30/05/2024		Funds Transfer Payment	0.00	400.00
Total:					**2,000.00**	**2,000.00**
Creditor: 10351 - Market Creations Agency						
09/05/2024	II28-37	17/04/2024	Social Media Website Build	Creditors Invoice	8,162.00	0.00
09/05/2024	010258	09/05/2024		Funds Transfer Payment	0.00	8,162.00
16/05/2024	II28-38	30/04/2024	SSO Module	Creditors Invoice	5,126.00	0.00
16/05/2024	II28-34	28/03/2024	Website Refresh	Creditors Invoice	7,936.50	0.00
16/05/2024	010405	16/05/2024		Funds Transfer Payment	0.00	13,062.50
21/05/2024	II28-32A	14/02/2024	Website project build	Creditors Invoice	12,823.25	0.00
21/05/2024	CNII28-32	14/02/2024	Credit to Invoice II28-32	$APCREDT	-12,823.25	0.00
23/05/2024	II28-35	28/03/2024	Consultancy Services	Creditors Invoice	5,632.00	0.00
23/05/2024	010581	23/05/2024		Funds Transfer Payment	0.00	5,632.00
Total:					**26,856.50**	**26,856.50**
Creditor: 10352 - Professional Coaching Australia Pty Ltd						
03/05/2024	INV-02288	15/02/2024	PRINT debriefs	Creditors Invoice	1,600.50	0.00

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
03/05/2024	010139	03/05/2024		Funds Transfer Payment	0.00	1,600.50
30/05/2024	INV-02353	30/04/2024	Design & Prepare Qtly Strategy Session	Creditors Invoice	2,293.50	0.00
30/05/2024	010731	30/05/2024		Funds Transfer Payment	0.00	2,293.50
Total:					**3,894.00**	**3,894.00**
Creditor: 10355 - The Trustee For The Marster Movers Trust						
23/05/2024	INV-1629	13/05/2024	Local Uplift	Creditors Invoice	1,705.00	0.00
23/05/2024	INV-1633	15/05/2024	Pack & Uplift	Creditors Invoice	2,547.60	0.00
23/05/2024	010582	23/05/2024		Funds Transfer Payment	0.00	4,252.60
Total:					**4,252.60**	**4,252.60**
Creditor: 10361 - Essential First Aid Training Pty Ltd						
09/05/2024	INV-3911	05/02/2024	First Aid Training	Creditors Invoice	180.00	0.00
09/05/2024	010259	09/05/2024		Funds Transfer Payment	0.00	180.00
16/05/2024	INV-4352	23/04/2024	First Aid Supplies	Creditors Invoice	177.00	0.00
16/05/2024	010406	16/05/2024		Funds Transfer Payment	0.00	177.00
30/05/2024	INV-4495	17/05/2024	First Aid Training Online	Creditors Invoice	900.00	0.00
30/05/2024	010732	30/05/2024		Funds Transfer Payment	0.00	900.00
Total:					**1,257.00**	**1,257.00**
Creditor: 10363 - Laveni F Bennett						
03/05/2024	RFP_F BENNETT_03052024	03/05/2024	Elected Member Payment April 2024	Creditors Invoice	3,037.91	0.00
03/05/2024	010209	03/05/2024		Funds Transfer Payment	0.00	3,037.91
Total:					**3,037.91**	**3,037.91**
Creditor: 10364 - Ash Christensen						
03/05/2024	RFP_A CHRISTENSEN_03052024	03/05/2024	Elected Member Payment April 2024	Creditors Invoice	4,704.58	0.00
03/05/2024	010210	03/05/2024		Funds Transfer Payment	0.00	4,704.58
Total:					**4,704.58**	**4,704.58**
Creditor: 10365 - F E Technologies Pty Ltd						
09/05/2024	1013502	02/05/2024	Tags and freight	Creditors Invoice	437.80	0.00
09/05/2024	010260	09/05/2024		Funds Transfer Payment	0.00	437.80
Total:					**437.80**	**437.80**
Creditor: 10368 - Hedland Harbour Cafe						
09/05/2024	00000424	02/05/2024	Catering	Creditors Invoice	305.00	0.00
09/05/2024	010261	09/05/2024		Funds Transfer Payment	0.00	305.00
23/05/2024	00000428	16/05/2024	Catering	Creditors Invoice	209.00	0.00
23/05/2024	00000427	15/05/2024	Catering	Creditors Invoice	145.00	0.00
23/05/2024	00000434	21/05/2024	Catering 01/05/2024	Creditors Invoice	575.00	0.00
23/05/2024	010583	23/05/2024		Funds Transfer Payment	0.00	929.00
Total:					**1,234.00**	**1,234.00**
Creditor: 10371 - Rentokil Initial Pty Ltd T/A All Rid Pest Management						
23/05/2024	REN_34625	04/05/2024	Rodent Treatment Leake Street South Hedland	Creditors Invoice	330.00	0.00

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
23/05/2024	010584	23/05/2024		Funds Transfer Payment	0.00	330.00
Total:					**330.00**	**330.00**
Creditor: 10382 - Cabcharge Payments Pty Ltd						
03/05/2024	25051381P2404	15/04/2024	Cab Charges	Creditors Invoice	78.75	0.00
03/05/2024	010140	03/05/2024		Funds Transfer Payment	0.00	78.75
30/05/2024	25051381P2405	13/05/2024	Cab Charges 15/04/2024 To 12/05/2024	Creditors Invoice	1,688.94	0.00
30/05/2024	010733	30/05/2024		Funds Transfer Payment	0.00	1,688.94
Total:					**1,767.69**	**1,767.69**
Creditor: 10385 - Melinda Hurst						
03/05/2024	RFP_M HURST	30/04/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
03/05/2024	010211	03/05/2024		Funds Transfer Payment	0.00	400.00
09/05/2024	RFP_M HURST_03042024	03/04/2024	Reimbursement - Utilities	Creditors Invoice	1,091.17	0.00
09/05/2024	RFP_M HURST	07/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
09/05/2024	010262	09/05/2024		Funds Transfer Payment	0.00	1,491.17
16/05/2024	RFP_M HURST	14/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
16/05/2024	010407	16/05/2024		Funds Transfer Payment	0.00	400.00
23/05/2024	RFP_M HURST	21/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
23/05/2024	010585	23/05/2024		Funds Transfer Payment	0.00	400.00
30/05/2024	RFP_M HURST	28/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
30/05/2024	010734	30/05/2024		Funds Transfer Payment	0.00	400.00
Total:					**3,091.17**	**3,091.17**
Creditor: 10387 - International Association For Public Participation Australas						
23/05/2024	I1268965	31/01/2024	IAP2A Membership	Creditors Invoice	2,420.00	0.00
23/05/2024	010586	23/05/2024		Funds Transfer Payment	0.00	2,420.00
Total:					**2,420.00**	**2,420.00**
Creditor: 10389 - Pilbara Building Maintenance Services						
03/05/2024	16717	24/04/2024	Repair Door Frame RNELC	Creditors Invoice	183.99	0.00
03/05/2024	010141	03/05/2024		Funds Transfer Payment	0.00	183.99
Total:					**183.99**	**183.99**
Creditor: 10393 - Programmed Skilled Workforce Limited						
03/05/2024	4754732	25/03/2024	Jobs & Skills WA Employer Incentive	$APCREDT	-1,275.00	0.00
03/05/2024	4768194	24/03/2024	Trainee Labourer	Creditors Invoice	374.55	0.00
03/05/2024	4769489	24/03/2024	Trainee W/E 17/03/2024	Creditors Invoice	192.15	0.00
03/05/2024	4783737	14/04/2024	School Based Trainee	Creditors Invoice	187.28	0.00
03/05/2024	4776867	07/04/2024	Trainee invoice 4776867	Creditors Invoice	324.61	0.00
03/05/2024	4779134	07/04/2024	Trainee W/E 07/04/2024	Creditors Invoice	187.28	0.00
03/05/2024	4785831	21/04/2024	School based trainee	Creditors Invoice	181.04	0.00
03/05/2024	4785094	18/04/2024	Management Fees	Creditors Invoice	1,126.22	0.00
03/05/2024	010142	03/05/2024		Funds Transfer Payment	0.00	1,298.13
16/05/2024	4794252	02/05/2024	School based trainee Sport and Rec	Creditors Invoice	149.82	0.00
16/05/2024	4786997	21/04/2024	Trainees W/E 21/04/2024	Creditors Invoice	349.58	0.00
16/05/2024	4796710	05/05/2024	Trainee invoice	Creditors Invoice	349.58	0.00
16/05/2024	4794274	02/05/2024	School Based Trainee Sport and Rec	Creditors Invoice	187.28	0.00
16/05/2024	010408	16/05/2024		Funds Transfer Payment	0.00	1,036.26
23/05/2024	4800443	12/05/2024	Trainee SBT	Creditors Invoice	162.31	0.00

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
23/05/2024	4800755	12/05/2024	3x SBT Trainee	Creditors Invoice	528.62	0.00
23/05/2024	4791052	28/04/2024	Trainee W/E 28/04/2024	Creditors Invoice	187.28	0.00
23/05/2024	010587	23/05/2024		Funds Transfer Payment	0.00	878.21
30/05/2024	4770121	24/03/2024	School Based Trainee WE 24/03/24	Creditors Invoice	349.58	0.00
30/05/2024	4771909	28/03/2024	Expenses Training	Creditors Invoice	1,302.61	0.00
30/05/2024	4804606	19/05/2024	Trainee W/E 19/05/2024	Creditors Invoice	187.28	0.00
30/05/2024	010735	30/05/2024		Funds Transfer Payment	0.00	1,839.47
Total:					**5,052.07**	**5,052.07**
Creditor: 10395 - Kornkamon Phromket						
09/05/2024	RFP_ K PHROMKET_30042024	30/04/2024	Reimbursement for accommodation and meals	Creditors Invoice	1,142.83	0.00
09/05/2024	010263	09/05/2024		Funds Transfer Payment	0.00	1,142.83
Total:					**1,142.83**	**1,142.83**
Creditor: 10398 - Outback Landscaping And Yard Services Pty Ltd						
23/05/2024	IV00000003922	16/05/2024	Garden Clean Landfill	Creditors Invoice	2,321.00	0.00
23/05/2024	010588	23/05/2024		Funds Transfer Payment	0.00	2,321.00
Total:					**2,321.00**	**2,321.00**
Creditor: 10403 - The Gallup Organization Pty Ltd						
23/05/2024	300101793	02/05/2024	Workplace Survey Subscription Business	Creditors Invoice	18,839.70	0.00
23/05/2024	300101795	02/05/2024	Year 2 Fees SMS Invitation & Reminders	Creditors Invoice	2,084.50	0.00
23/05/2024	010589	23/05/2024		Funds Transfer Payment	0.00	20,924.20
Total:					**20,924.20**	**20,924.20**
Creditor: 10411 - DE And BM Store Pty Ltd T/A Harvey Norman Port Hedland Av/It						
23/05/2024	823094	09/05/2024	Television Frisby Court South Hedland	Creditors Invoice	599.00	0.00
23/05/2024	820170	11/04/2024	Starlink Kit	Creditors Invoice	1,794.00	0.00
23/05/2024	821554	23/04/2024	Samsung Galaxy	Creditors Invoice	2,278.00	0.00
23/05/2024	010590	23/05/2024		Funds Transfer Payment	0.00	4,671.00
30/05/2024	816767	12/03/2024	Cooktop and Oven	Creditors Invoice	3,894.00	0.00
30/05/2024	822165	02/05/2024	Dehumidifiers Civic Centre McGregor Street	Creditors Invoice	900.00	0.00
30/05/2024	824837	23/05/2024	Computer equipment	Creditors Invoice	1,176.00	0.00
30/05/2024	010736	30/05/2024		Funds Transfer Payment	0.00	5,970.00
Total:					**10,641.00**	**10,641.00**
Creditor: 10415 - West Sure Group Pty Ltd T/A West-Sure Security						
30/05/2024	00029875	30/04/2024	Cash Collection Service April 2024	Creditors Invoice	1,749.00	0.00
30/05/2024	010737	30/05/2024		Funds Transfer Payment	0.00	1,749.00
Total:					**1,749.00**	**1,749.00**
Creditor: 10423 - Repco						
16/05/2024	4660158990	09/05/2024	Rechargeable Flood Lights	Creditors Invoice	286.00	0.00
16/05/2024	010409	16/05/2024		Funds Transfer Payment	0.00	286.00
30/05/2024	4660163617	28/05/2024	Parts	Creditors Invoice	41.80	0.00
30/05/2024	010738	30/05/2024		Funds Transfer Payment	0.00	41.80
Total:					**327.80**	**327.80**

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
Creditor: 10426 - Central Regional Tafe						
23/05/2024	I0027631	17/05/2024	Fire arms handling and safety	Creditors Invoice	630.10	0.00
23/05/2024	010591	23/05/2024		Funds Transfer Payment	0.00	630.10
Total:					**630.10**	**630.10**
Creditor: 10428 - Australia Post						
16/05/2024	1013216893	03/05/2024	Postage	Creditors Invoice	3,685.55	0.00
16/05/2024	010410	16/05/2024		Funds Transfer Payment	0.00	3,685.55
Total:					**3,685.55**	**3,685.55**
Creditor: 10430 - Western Australian Local Government Association						
03/05/2024	SI-008015	21/11/2023	Diploma of Local Government	Creditors Invoice	2,542.50	0.00
03/05/2024	010143	03/05/2024		Funds Transfer Payment	0.00	2,542.50
09/05/2024	SI-009045	29/01/2024	Training Rates in Local Govt.	Creditors Invoice	638.00	0.00
09/05/2024	010264	09/05/2024		Funds Transfer Payment	0.00	638.00
Total:					**3,180.50**	**3,180.50**
Creditor: 10433 - Air BP						
03/05/2024	5007252025	23/04/2024	Fuel Landfill & Depot	Creditors Invoice	62,655.85	0.00
03/05/2024	010144	03/05/2024		Funds Transfer Payment	0.00	62,655.85
Total:					**62,655.85**	**62,655.85**
Creditor: 10435 - Sony Pictures Releasing Pty Ltd						
09/05/2024	842082-1	03/05/2024	Film Hire - Frozen Empire	Creditors Invoice	530.10	0.00
09/05/2024	010265	09/05/2024		Funds Transfer Payment	0.00	530.10
16/05/2024	840457-1	08/04/2024	Film Hire - Anyone But You	Creditors Invoice	275.00	0.00
16/05/2024	010411	16/05/2024		Funds Transfer Payment	0.00	275.00
Total:					**805.10**	**805.10**
Creditor: 10446 - Local Government Professionals Australia WA						
16/05/2024	38615	08/05/2024	Live Streaming Registration	Creditors Invoice	95.00	0.00
16/05/2024	38613	07/05/2024	Procurement Fundamentals Workshop	Creditors Invoice	680.00	0.00
16/05/2024	010412	16/05/2024		Funds Transfer Payment	0.00	775.00
Total:					**775.00**	**775.00**
Creditor: 10449 - Hedland Emporium & Office Supplies						
03/05/2024	397494	29/04/2024	Foot Rest Adjustable	Creditors Invoice	507.40	0.00
03/05/2024	010145	03/05/2024		Funds Transfer Payment	0.00	507.40
16/05/2024	398139	07/05/2024	Stationery	Creditors Invoice	198.20	0.00
16/05/2024	398419	10/05/2024	Parts	Creditors Invoice	81.00	0.00
16/05/2024	388073	15/12/2023	Stationery	Creditors Invoice	56.00	0.00
16/05/2024	010413	16/05/2024		Funds Transfer Payment	0.00	335.20
23/05/2024	399211	20/05/2024	Office Chair	Creditors Invoice	299.00	0.00
23/05/2024	398959	17/05/2024	Furniture	Creditors Invoice	689.00	0.00
23/05/2024	398957	17/05/2024	Furniture	Creditors Invoice	489.00	0.00
23/05/2024	398664	14/05/2024	Stationery	Creditors Invoice	497.50	0.00
23/05/2024	010592	23/05/2024		Funds Transfer Payment	0.00	1,974.50
30/05/2024	399386	22/05/2024	Printer - Landfill	Creditors Invoice	536.80	0.00

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
30/05/2024	010739	30/05/2024		Funds Transfer Payment	0.00	536.80
Total:					**3,353.90**	**3,353.90**
Creditor: 10450 - TNT Express						
16/05/2024	68714483	23/03/2024	Freight	Creditors Invoice	195.14	0.00
16/05/2024	010414	16/05/2024		Funds Transfer Payment	0.00	195.14
Total:					**195.14**	**195.14**
Creditor: 10455 - BJ Young Earthmoving Pty Ltd						
03/05/2024	1102	26/03/2024	Supply of clean landfill cover marterial	Creditors Invoice	13,068.00	0.00
03/05/2024	010146	03/05/2024		Funds Transfer Payment	0.00	13,068.00
16/05/2024	1104	26/03/2024	Supply of clean landfill cover marterial	Creditors Invoice	13,068.00	0.00
16/05/2024	1101	26/03/2024	Supply of clean landfill cover marterial	Creditors Invoice	13,068.00	0.00
16/05/2024	010415	16/05/2024		Funds Transfer Payment	0.00	26,136.00
30/05/2024	1103/2	26/03/2024	Supply Clean Landfill cover material Docket 6224 11/02/2024	Creditors Invoice	13,068.00	0.00
30/05/2024	010740	30/05/2024		Funds Transfer Payment	0.00	13,068.00
Total:					**52,272.00**	**52,272.00**
Creditor: 10456 - Connect Call Centre Services						
23/05/2024	00116522	15/04/2024	Call Centre Charges	Creditors Invoice	674.96	0.00
23/05/2024	010593	23/05/2024		Funds Transfer Payment	0.00	674.96
30/05/2024	00116725	15/05/2024	Call Centre Charges	Creditors Invoice	503.36	0.00
30/05/2024	010741	30/05/2024		Funds Transfer Payment	0.00	503.36
Total:					**1,178.32**	**1,178.32**
Creditor: 10457 - Pilbara Motor Group						
03/05/2024	J130147092	24/04/2024	Service LV19-104	Creditors Invoice	498.11	0.00
03/05/2024	010147	03/05/2024		Funds Transfer Payment	0.00	498.11
09/05/2024	J130147173	04/05/2024	Service LV19-108	Creditors Invoice	505.96	0.00
09/05/2024	010266	09/05/2024		Funds Transfer Payment	0.00	505.96
16/05/2024	RI10401352	09/05/2024	Isuzu and Registration	Creditors Invoice	62,507.70	0.00
16/05/2024	010416	16/05/2024		Funds Transfer Payment	0.00	62,507.70
23/05/2024	J130147408	21/05/2024	Vehicle Service LV21-152	Creditors Invoice	449.99	0.00
23/05/2024	010594	23/05/2024		Funds Transfer Payment	0.00	449.99
30/05/2024	RI10401356	20/05/2024	Isuzu and Registration	Creditors Invoice	62,494.55	0.00
30/05/2024	RI10401357	20/05/2024	Isuzu and Registration	Creditors Invoice	62,494.55	0.00
30/05/2024	010742	30/05/2024		Funds Transfer Payment	0.00	124,989.10
Total:					**188,950.86**	**188,950.86**
Creditor: 10459 - Chandler Macleod Group Limited						
03/05/2024	94385135	24/04/2024	Customer Service Officer W/E 21/04/2024	Creditors Invoice	2,336.40	0.00
03/05/2024	94385134	24/04/2024	Customer Service Officer W/E 21/04/2024	Creditors Invoice	1,544.21	0.00
03/05/2024	010148	03/05/2024		Funds Transfer Payment	0.00	3,880.61
09/05/2024	94379578	17/04/2024	Talent Acquisition Partner W/E 14/04/2024	Creditors Invoice	1,358.98	0.00
09/05/2024	010267	09/05/2024		Funds Transfer Payment	0.00	1,358.98
16/05/2024	94388479	01/05/2024	Customer Service Officer W/E 28/04/2024	Creditors Invoice	1,869.12	0.00
16/05/2024	94388478	01/05/2024	Customer Service Officer W/E 28/04/2024	Creditors Invoice	2,058.94	0.00
16/05/2024	94395004	08/05/2024	Customer Service Officer W/E 05/05/2024	Creditors Invoice	2,336.40	0.00
16/05/2024	94395003	08/05/2024	Customer Service Officer W/E 05/05/2024	Creditors Invoice	2,573.68	0.00
16/05/2024	94385136	24/04/2024	Talent Acquisition Partner W/E 21/04/2024	Creditors Invoice	1,626.76	0.00

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
16/05/2024	010417	16/05/2024		Funds Transfer Payment	0.00	10,464.90
23/05/2024	94401620	15/05/2024	Customer Service Officer WE 12.05.2024	Creditors Invoice	1,890.22	0.00
23/05/2024	94362593	27/03/2024	Talent Acquisition Partner W/E 24/03/202	Creditors Invoice	1,345.59	0.00
23/05/2024	94399586	15/05/2024	Talent Acquisition Partner WE 12.05.2024	Creditors Invoice	1,861.07	0.00
23/05/2024	94399584	15/05/2024	Customer Service Officer WE 12.02.2024	Creditors Invoice	2,539.36	0.00
23/05/2024	94395005	08/05/2024	Talent Acquisition Partner W/E 05/05/2024	Creditors Invoice	1,928.01	0.00
23/05/2024	94399585	15/05/2024	Customer Service Officer WE 12.05.2024	Creditors Invoice	2,336.40	0.00
23/05/2024	94399583	15/05/2024	Payroll Specialist Temp WE 12.05.2024	Creditors Invoice	608.04	0.00
23/05/2024	94388480	01/05/2024	Talent Acquisition Partner W/E 28/04/2024	Creditors Invoice	1,385.76	0.00
23/05/2024	010595	23/05/2024		Funds Transfer Payment	0.00	13,894.45
30/05/2024	94406435	22/05/2024	Customer Service Officer W/E 19/05/2024	Creditors Invoice	1,401.84	0.00
30/05/2024	94406668	23/05/2024	Chandler Macleod - Contractor TAP	Creditors Invoice	2,068.60	0.00
30/05/2024	94406434	22/05/2024	Customer Service Officer W/E 19/05/2024	Creditors Invoice	2,573.68	0.00
30/05/2024	010743	30/05/2024		Funds Transfer Payment	0.00	6,044.12
Total:					**35,643.06**	**35,643.06**
Creditor: 10460 - Pilbara Constructions Pty Ltd						
23/05/2024	RFP_PILBARA CONST_16052024	16/05/2024	Overpayment of BSL Fees	Creditors Invoice	9,699.60	0.00
23/05/2024	6473-05	17/05/2024	Landfill Washdown Bay Upgrades	Creditors Invoice	3,245.00	0.00
23/05/2024	6472-05	17/05/2024	Landfill Washdown Bay Upgrades	Creditors Invoice	181,412.00	0.00
23/05/2024	6474-05	21/05/2024	Mould Remediation Wanangkura Stadium	Creditors Invoice	32,934.00	0.00
23/05/2024	6439-03	28/03/2024	Removal of Mould Contaminated Furniture Community Centre	Creditors Invoice	10,835.00	0.00
23/05/2024	6440-03	28/03/2024	Mould Remediation Function Room	Creditors Invoice	15,895.00	0.00
23/05/2024	010596	23/05/2024		Funds Transfer Payment	0.00	254,020.60
Total:					**254,020.60**	**254,020.60**
Creditor: 10462 - Universal Pictures International Australasia Pty Ltd						
09/05/2024	5410348565-1	30/04/2024	Film Hire - Kung Fu Panda W/E 28/04/2024	Creditors Invoice	1,811.70	0.00
09/05/2024	5410344382-1	10/04/2024	Film Hire -Trolls Band together	Creditors Invoice	421.50	0.00
09/05/2024	010268	09/05/2024		Funds Transfer Payment	0.00	2,233.20
16/05/2024	5410350364-1	07/05/2024	Film Hire - The New Empire 03/05/2024	Creditors Invoice	857.20	0.00
16/05/2024	010418	16/05/2024		Funds Transfer Payment	0.00	857.20
Total:					**3,090.40**	**3,090.40**
Creditor: 10463 - Moore Australia						
23/05/2024	INV-434228	21/05/2024	Reversal of credit note 434228 entered in error Credit card payment an	Creditors Invoice	1,056.00	0.00
23/05/2024	010597	23/05/2024		Funds Transfer Payment	0.00	1,056.00
Total:					**1,056.00**	**1,056.00**
Creditor: 10468 - Sunny Sign Company Pty Ltd						
23/05/2024	515340	14/05/2024	Signage	Creditors Invoice	2,969.23	0.00
23/05/2024	515173	09/05/2024	Signage and Parts	Creditors Invoice	3,564.83	0.00
23/05/2024	010598	23/05/2024		Funds Transfer Payment	0.00	6,534.06
30/05/2024	515593	20/05/2024	Signs	Creditors Invoice	737.00	0.00
30/05/2024	010744	30/05/2024		Funds Transfer Payment	0.00	737.00
Total:					**7,271.06**	**7,271.06**
Creditor: 10469 - Broadcast Australia Pty Ltd						
23/05/2024	97020109	24/04/2024	Power Recovery Finucane Island	Creditors Invoice	708.29	0.00

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
23/05/2024	010599	23/05/2024		Funds Transfer Payment	0.00	708.29
Total:					**708.29**	**708.29**
Creditor: 10471 - Informa Australia Pty Ltd						
30/05/2024	924272269	09/05/2024	Pilbara Summit	Creditors Invoice	2,090.00	0.00
30/05/2024	924272270	09/05/2024	Pilbara Summit	Creditors Invoice	2,090.00	0.00
30/05/2024	924272267	09/05/2024	Pilbara Summit	Creditors Invoice	2,090.00	0.00
30/05/2024	924272268	09/05/2024	Pilbara Summit	Creditors Invoice	2,090.00	0.00
30/05/2024	010745	30/05/2024		Funds Transfer Payment	0.00	8,360.00
Total:					**8,360.00**	**8,360.00**
Creditor: 10473 - Wurth Australia Pty Ltd						
03/05/2024	4320898577	08/04/2024	Materials	Creditors Invoice	226.88	0.00
03/05/2024	010149	03/05/2024		Funds Transfer Payment	0.00	226.88
09/05/2024	4320889082	27/03/2024	Material and Parts	Creditors Invoice	1,427.27	0.00
09/05/2024	010269	09/05/2024		Funds Transfer Payment	0.00	1,427.27
23/05/2024	4320952530	17/05/2024	Parts and materials	Creditors Invoice	1,331.57	0.00
23/05/2024	010600	23/05/2024		Funds Transfer Payment	0.00	1,331.57
Total:					**2,985.72**	**2,985.72**
Creditor: 10476 - Officeworks Ltd						
03/05/2024	613670474	08/04/2024	Trestle Tables & Stationery	Creditors Invoice	1,197.00	0.00
03/05/2024	010150	03/05/2024		Funds Transfer Payment	0.00	1,197.00
09/05/2024	613282750	14/03/2024	Stationary and Freight	Creditors Invoice	69.95	0.00
09/05/2024	010270	09/05/2024		Funds Transfer Payment	0.00	69.95
Total:					**1,266.95**	**1,266.95**
Creditor: 10477 - North West Signs						
03/05/2024	35903	25/04/2024	McGregor Street Dog Park Signage	Creditors Invoice	149.60	0.00
03/05/2024	35900	25/04/2024	Sign	Creditors Invoice	151.80	0.00
03/05/2024	35904	25/04/2024	Photo Booth Frame-Marquee Park	Creditors Invoice	198.00	0.00
03/05/2024	35902	25/04/2024	Logo stickers	Creditors Invoice	123.75	0.00
03/05/2024	35926	25/04/2024	Visitors Parking signs	Creditors Invoice	110.00	0.00
03/05/2024	010151	03/05/2024		Funds Transfer Payment	0.00	733.15
16/05/2024	36042	11/05/2024	LV Asset Signs	Creditors Invoice	160.67	0.00
16/05/2024	35995	11/05/2024	Disabled Parking Sign	Creditors Invoice	550.00	0.00
16/05/2024	35994	11/05/2024	Motor Cycle Parking SIgns	Creditors Invoice	242.00	0.00
16/05/2024	010419	16/05/2024		Funds Transfer Payment	0.00	952.67
30/05/2024	36074	28/05/2024	Asset Decals	Creditors Invoice	87.07	0.00
30/05/2024	010746	30/05/2024		Funds Transfer Payment	0.00	87.07
Total:					**1,772.89**	**1,772.89**
Creditor: 10478 - Australian (Aust) Pest Management & Consultancy - Philip Het						
16/05/2024	00004461	13/05/2024	Garden Maintenance Athol Street Port Hedland	Creditors Invoice	1,550.00	0.00
16/05/2024	010420	16/05/2024		Funds Transfer Payment	0.00	1,550.00
Total:					**1,550.00**	**1,550.00**
Creditor: 10479 - Compass Group Remote Hospitality Services Pty Ltd						
03/05/2024	206016-272436	24/03/2024	Harmony Day Sundowner	Creditors Invoice	3,080.00	0.00

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
03/05/2024	010152	03/05/2024		Funds Transfer Payment	0.00	3,080.00
23/05/2024	200604-270402	11/02/2024	Accommodation	Creditors Invoice	3,450.34	0.00
23/05/2024	010601	23/05/2024		Funds Transfer Payment	0.00	3,450.34
30/05/2024	208775-275088	24/05/2024	Catering - The Esplanade Hotel	Creditors Invoice	545.00	0.00
30/05/2024	010747	30/05/2024		Funds Transfer Payment	0.00	545.00
Total:					**7,075.34**	**7,075.34**
Creditor: 10481 - Neverfail Springwater Limited						
09/05/2024	NV-001608127	01/05/2024	Neverfail water	Creditors Invoice	16.30	0.00
09/05/2024	010271	09/05/2024		Funds Transfer Payment	0.00	16.30
16/05/2024	INV-001621690	08/05/2024	15 L Springwater Bottles	Creditors Invoice	135.80	0.00
16/05/2024	INV-001572303	02/04/2024	Water Bottled	Creditors Invoice	76.00	0.00
16/05/2024	010421	16/05/2024		Funds Transfer Payment	0.00	211.80
23/05/2024	INV-001592405	16/04/2024	15L spring Water Bottle	Creditors Invoice	90.95	0.00
23/05/2024	INV-001634816	21/05/2024	15L Spring Water Bottles	Creditors Invoice	479.65	0.00
23/05/2024	010602	23/05/2024		Funds Transfer Payment	0.00	570.60
30/05/2024	INV-001640905	24/05/2024	Springwater Bottle	Creditors Invoice	90.95	0.00
28/05/2024	INV-001646369	27/05/2024	Correction of Neverfail account Credit C000107945 to be applied	Creditors Invoice	479.65	0.00
28/05/2024	C000107945	27/05/2024	Credit to invoice INV-001634816 Applied to invoice INV-001646369	$APCREDT	-479.65	0.00
30/05/2024	010748	30/05/2024		Funds Transfer Payment	0.00	90.95
Total:					**889.65**	**889.65**
Creditor: 10483 - Visimax						
09/05/2024	INV-11473	29/04/2024	Equipment	Creditors Invoice	1,737.96	0.00
09/05/2024	010272	09/05/2024		Funds Transfer Payment	0.00	1,737.96
23/05/2024	INV-1160	09/05/2024	Ranger disinfecting mat and dog poles	Creditors Invoice	1,867.49	0.00
23/05/2024	010603	23/05/2024		Funds Transfer Payment	0.00	1,867.49
Total:					**3,605.45**	**3,605.45**
Creditor: 10487 - Kleenheat Gas						
03/05/2024	65752666	31/03/2024	Yearly Equipmen and overdue fee	Creditors Invoice	58.39	0.00
03/05/2024	010153	03/05/2024		Funds Transfer Payment	0.00	58.39
16/05/2024	22250198	11/04/2024	Gas Cylinder McGregor Street Port Hedland	Creditors Invoice	253.95	0.00
16/05/2024	010422	16/05/2024		Funds Transfer Payment	0.00	253.95
Total:					**312.34**	**312.34**
Creditor: 10488 - Woolworths Group Limited						
09/05/2024	TI-039B9-178D35	28/04/2024	Milk Order	Creditors Invoice	50.74	0.00
09/05/2024	TI-039B9-178D34	28/04/2024	Fruit Order Civic Centre	Creditors Invoice	50.42	0.00
09/05/2024	TI-039B9-178D36	01/05/2024	Staff Catering	Creditors Invoice	56.96	0.00
09/05/2024	010273	09/05/2024		Funds Transfer Payment	0.00	158.12
30/05/2024	TI-039B9-178D38	17/05/2024	Restock Chambers	Creditors Invoice	274.29	0.00
30/05/2024	TI-039B9-178D37	13/05/2024	Weekly Fruit Order	Creditors Invoice	50.12	0.00
30/05/2024	010749	30/05/2024		Funds Transfer Payment	0.00	324.41
Total:					**482.53**	**482.53**
Creditor: 10489 - Waterchoice						
09/05/2024	INV-30805	01/05/2024	Monthly rental fee	Creditors Invoice	59.60	0.00
09/05/2024	010274	09/05/2024		Funds Transfer Payment	0.00	59.60

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
Total:					**59.60**	**59.60**
Creditor: 10491 - Hodford Tek Pty Ltd T/As Pirtek Port Hedland						
09/05/2024	24.04-TPH-001	30/04/2024	Repair	Creditors Invoice	955.65	0.00
09/05/2024	010275	09/05/2024		Funds Transfer Payment	0.00	955.65
16/05/2024	PH-T00077658	17/04/2024	Camlock Adaptors	Creditors Invoice	61.99	0.00
16/05/2024	010423	16/05/2024		Funds Transfer Payment	0.00	61.99
23/05/2024	PH-T00077074	18/03/2024	Parts	Creditors Invoice	71.04	0.00
23/05/2024	PH-T00077159	21/03/2024	Hose	Creditors Invoice	320.07	0.00
23/05/2024	PH-T00076859	06/03/2024	Parts	Creditors Invoice	824.45	0.00
23/05/2024	010604	23/05/2024		Funds Transfer Payment	0.00	1,215.56
Total:					**2,233.20**	**2,233.20**
Creditor: 10493 - T - Quip						
03/05/2024	128765 #32	24/04/2024	Parts	Creditors Invoice	2,514.90	0.00
03/05/2024	128696 #32	22/04/2024	Parts and materials	Creditors Invoice	390.96	0.00
03/05/2024	128800 #32	26/04/2024	Parts	Creditors Invoice	188.60	0.00
03/05/2024	128831 #32	29/04/2024	Parts	Creditors Invoice	188.60	0.00
03/05/2024	010154	03/05/2024		Funds Transfer Payment	0.00	3,283.06
09/05/2024	128930 #38	01/05/2024	Filters	Creditors Invoice	332.30	0.00
09/05/2024	010276	09/05/2024		Funds Transfer Payment	0.00	332.30
16/05/2024	128953 #0	30/04/2024	Turbo Mower Deck	Creditors Invoice	169,943.40	0.00
16/05/2024	128950 #30	30/04/2024	Flat Top Trailers	Creditors Invoice	74,217.00	0.00
16/05/2024	010424	16/05/2024		Funds Transfer Payment	0.00	244,160.40
30/05/2024	129491 #32	21/05/2024	Lock	Creditors Invoice	40.94	0.00
30/05/2024	010750	30/05/2024		Funds Transfer Payment	0.00	40.94
Total:					**247,816.70**	**247,816.70**
Creditor: 10500 - Michael Cuvalo						
09/05/2024	RFP_M CUVALO_16042024	16/04/2024	Reimbursement -Utilities	Creditors Invoice	1,136.69	0.00
09/05/2024	010277	09/05/2024		Funds Transfer Payment	0.00	1,136.69
Total:					**1,136.69**	**1,136.69**
Creditor: 10501 - Studiocanal Pty Ltd						
09/05/2024	AU091003	03/05/2024	Licences	Creditors Invoice	357.50	0.00
09/05/2024	010278	09/05/2024		Funds Transfer Payment	0.00	357.50
Total:					**357.50**	**357.50**
Creditor: 10503 - Mandurah Safety & Training Services						
03/05/2024	00060071	23/04/2024	First Attack Fire Fighting	Creditors Invoice	355.00	0.00
03/05/2024	010155	03/05/2024		Funds Transfer Payment	0.00	355.00
16/05/2024	00060157	23/04/2024	Fire Fighting Equipment Training	Creditors Invoice	355.00	0.00
16/05/2024	010425	16/05/2024		Funds Transfer Payment	0.00	355.00
23/05/2024	00060158	10/05/2024	Fire Warden Training	Creditors Invoice	355.00	0.00
23/05/2024	010605	23/05/2024		Funds Transfer Payment	0.00	355.00
Total:					**1,065.00**	**1,065.00**
Creditor: 10510 - Seat Advisor Pty Ltd						
09/05/2024	INV-00041796	01/05/2024	SMS charges - April 24	Creditors Invoice	4.13	0.00

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
09/05/2024	010279	09/05/2024		Funds Transfer Payment	0.00	4.13
Total:					**4.13**	**4.13**
Creditor: 10513 - Coca-Cola Amatil (Aust) Pty Ltd - Matt Dan Cc Account						
30/05/2024	0372950682	18/04/2024	Refer to INV 233537650	$APCREDT	-69.40	0.00
30/05/2024	233913800	29/04/2024	Kiosk Items	Creditors Invoice	1,234.81	0.00
30/05/2024	010751	30/05/2024		Funds Transfer Payment	0.00	1,165.41
Total:					**1,165.41**	**1,165.41**
Creditor: 10523 - Department Of Justice						
30/05/2024	32854569	23/05/2024	Lodgement Fee 105 Unpaid infringements FER14235026	Creditors Invoice	8,767.50	0.00
30/05/2024	000018	23/05/2024	System generated for contra document Lodgement Fee 105 Unpaid inf	DDPMT	0.00	8,767.50
Total:					**8,767.50**	**8,767.50**
Creditor: 10527 - Horizon Power						
03/05/2024	267563_03042024	03/04/2024	Supply and usage Hamilton Road South Hedland	Creditors Invoice	15,180.00	0.00
03/05/2024	416837-24042024	24/04/2024	Supply & usage Limestone Road South Hedland	Creditors Invoice	119.20	0.00
03/05/2024	532616_24042024	24/04/2024	Supply & usage Ashburton Court South Hedland	Creditors Invoice	145.68	0.00
03/05/2024	546746_24042024	24/04/2024	Supply & usage Barramine Loop South Hedland	Creditors Invoice	752.03	0.00
03/05/2024	010156	03/05/2024		Funds Transfer Payment	0.00	16,196.91
09/05/2024	269581_01052024	01/05/2024	Supply and usage Auxillary Lighting	Creditors Invoice	238.68	0.00
09/05/2024	273354_01052024	01/05/2024	Supply and usage Street Lights	Creditors Invoice	77,639.37	0.00
09/05/2024	367155_03052024	03/05/2024	Supply & usage Colebatch Way South Hedland	Creditors Invoice	380.52	0.00
09/05/2024	117495_03052024	03/05/2024	Supply & usage Leake Street South Hedland	Creditors Invoice	1,779.50	0.00
09/05/2024	010280	09/05/2024		Funds Transfer Payment	0.00	80,038.07
16/05/2024	419159_06052024	06/05/2024	Supply & usage Catamore Court South Hedland	Creditors Invoice	213.10	0.00
16/05/2024	110609_10052024	10/05/2024	Supply and usage Traine Cresent South Hedland	Creditors Invoice	543.24	0.00
16/05/2024	214080_13052024	13/05/2024	Supply & usage Richardson Street Port Hedland	Creditors Invoice	249.21	0.00
16/05/2024	268925_13052024	13/05/2024	Supply & usage Wedge Street Port Hedland	Creditors Invoice	126.04	0.00
16/05/2024	550604_13052024	13/05/2024	Supply & Usage Richardson Street Port Hedland	Creditors Invoice	1,716.89	0.00
16/05/2024	325366_13052024	13/05/2024	Supply & Usage Richardson Street Port Hedland	Creditors Invoice	262.41	0.00
16/05/2024	192320_13052024	13/05/2024	Supply & usage Anderson Street Port Hedland	Creditors Invoice	337.48	0.00
16/05/2024	510143_03052024	03/05/2024	Supply & usage Leake Street South Hedland	Creditors Invoice	30,598.33	0.00
16/05/2024	558366_13052024	13/05/2024	Supply & Usage Trevally Road South Hedland	Creditors Invoice	277.48	0.00
16/05/2024	510142_03052024	03/05/2024	Supply & usage Hamilton Road South Hedland	Creditors Invoice	36,413.64	0.00
16/05/2024	559213_28032024	28/03/2024	Supply & usage Butler Way Port Hedland	Creditors Invoice	1,327.78	0.00
16/05/2024	010426	16/05/2024		Funds Transfer Payment	0.00	72,065.60
23/05/2024	561988_21052024	21/05/2024	Supply & usage Ashburton Court South Hedland	Creditors Invoice	169.81	0.00
23/05/2024	553701_16052024	16/05/2024	Supply & usage Morgans Street Port Hedland	Creditors Invoice	354.98	0.00
23/05/2024	297225_16052024	16/05/2024	Supply & usage Wilson Street Port Hedland	Creditors Invoice	57.19	0.00
23/05/2024	568931_15052024	15/05/2024	Supply and usage Gratwick Street Port Hedland	Creditors Invoice	77.55	0.00
23/05/2024	569290_15052024	15/05/2024	Supply and usage Morgans St Port Hedland	Creditors Invoice	720.85	0.00
23/05/2024	248536_16052024	16/05/2024	Supply & usage McGregor Street Port Hedland	Creditors Invoice	12,106.39	0.00
23/05/2024	565216_15052024	15/05/2024	Supply and usage Gratwick Street Port Hedland	Creditors Invoice	550.02	0.00
23/05/2024	510139_17052024	17/05/2024	Supply and Usage McGregor Street Port Hedland	Creditors Invoice	6,531.85	0.00
23/05/2024	551477_15052024	15/05/2024	Supply and usage Morgans St Port Hedland	Creditors Invoice	891.90	0.00
23/05/2024	125202_15052024	15/05/2024	Supply & usage Lions Park Port Hedland	Creditors Invoice	295.39	0.00
23/05/2024	253166_15052024	15/05/2024	Supply & usage Anderson Street Port Hedland	Creditors Invoice	1,436.47	0.00
23/05/2024	548726_15052024	15/05/2024	Supply & usage Morgans Street Port Hedland	Creditors Invoice	139.61	0.00
23/05/2024	543957_15052024	15/05/2024	Supply & usage Morgans Street Port Hedland	Creditors Invoice	512.12	0.00
23/05/2024	550602_15052024	15/05/2024	Supply & usage Morgans Street Port Hedland	Creditors Invoice	457.28	0.00
23/05/2024	553701_15052024	15/04/2024	Supply and usage Morgans St Port Hedland	Creditors Invoice	354.98	0.00

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
23/05/2024	267563_03052024	03/05/2024	Supply & usage Hamilton Road South Hedland	Creditors Invoice	8,290.61	0.00
23/05/2024	553475_15052024	15/05/2024	Supply & usage Morgans Street Port Hedland	Creditors Invoice	227.88	0.00
23/05/2024	010606	23/05/2024		Funds Transfer Payment	0.00	33,174.88
30/05/2024	127504_24052024	24/05/2024	Supply and usage Matheson Dr Port Hedland	Creditors Invoice	413.89	0.00
30/05/2024	379569_24052024	24/05/2024	Supply and usage Mcgregor St Port Hedland	Creditors Invoice	841.13	0.00
30/05/2024	118694_24052024	24/05/2024	Supply and usage Mcgregor St Port Hedland	Creditors Invoice	242.65	0.00
30/05/2024	261715_24052024	24/05/2024	Supply and usage Mcgregor St Port Hedland	Creditors Invoice	549.84	0.00
30/05/2024	569536_23052024	23/05/2024	Supply & usage Craig Street Port Hedland	Creditors Invoice	971.96	0.00
30/05/2024	213494_16052024	16/05/2024	Supply & usage Sutherland Street Port Hedland	Creditors Invoice	676.89	0.00
30/05/2024	010752	30/05/2024		Funds Transfer Payment	0.00	3,696.36
Total:					**205,171.82**	**205,171.82**
Creditor: 10529 - Blackwoods- BBC						
03/05/2024	SI07911903	24/04/2024	Steel Rule & Brush	Creditors Invoice	260.58	0.00
03/05/2024	SI07739551	04/04/2024	Steel Platform Trolley	Creditors Invoice	1,097.60	0.00
02/05/2024	SI07737702	04/04/2024	Protective Clothing	Creditors Invoice	998.58	0.00
03/05/2024	CR03247681	29/04/2024	Refer to invoice SI07737702	$APCREDT	-626.08	0.00
03/05/2024	SI07741331	04/04/2024	USB equipment	Creditors Invoice	166.83	0.00
03/05/2024	010157	03/05/2024		Funds Transfer Payment	0.00	1,897.51
09/05/2024	SI07896555	23/04/2024	Adjustable Wrench	Creditors Invoice	230.31	0.00
09/05/2024	SI07922573	26/04/2024	Parts and materials	Creditors Invoice	423.48	0.00
09/05/2024	SI07957792	01/05/2024	Protective clothing	Creditors Invoice	164.80	0.00
09/05/2024	SI07907747	24/04/2024	Spanner Set	Creditors Invoice	474.01	0.00
09/05/2024	SI07987116	03/05/2024	Materials	Creditors Invoice	12.45	0.00
09/05/2024	SI07980401	03/05/2024	Packing Tape	Creditors Invoice	12.05	0.00
09/05/2024	010281	09/05/2024		Funds Transfer Payment	0.00	1,317.10
16/05/2024	SI07984002	03/05/2024	Parts	Creditors Invoice	403.04	0.00
16/05/2024	SI07987220	03/05/2024	Protective Clothing	Creditors Invoice	804.94	0.00
16/05/2024	SI07938618	29/04/2024	Garbage Bins	Creditors Invoice	45.94	0.00
16/05/2024	SI07996930	06/05/2024	Protective Clothing	Creditors Invoice	480.74	0.00
16/05/2024	SI08050525	10/05/2024	Protective clothing	Creditors Invoice	257.59	0.00
16/05/2024	SI07128224	31/01/2024	Wipes	Creditors Invoice	275.22	0.00
16/05/2024	SI08002359	06/05/2024	Protective Clothing	Creditors Invoice	54.56	0.00
16/05/2024	SI08050497	10/05/2024	Protective clothing	Creditors Invoice	560.23	0.00
16/05/2024	SI08059652	13/05/2024	Protective Clothing	Creditors Invoice	596.86	0.00
16/05/2024	010427	16/05/2024		Funds Transfer Payment	0.00	3,479.12
23/05/2024	SI07488604	06/03/2024	Baseball cap	Creditors Invoice	27.28	0.00
23/05/2024	SI07893973	23/04/2024	Commercial Wall Fans	Creditors Invoice	749.74	0.00
23/05/2024	SI08086258	15/05/2024	Protective clothing	Creditors Invoice	164.80	0.00
23/05/2024	SI08072205	14/05/2024	Sharps Disposal Container	Creditors Invoice	3,487.97	0.00
23/05/2024	010607	23/05/2024		Funds Transfer Payment	0.00	4,429.79
30/05/2024	SI07514326	08/03/2024	Broom	Creditors Invoice	55.42	0.00
30/05/2024	SI07393803	26/02/2024	General Consumables	Creditors Invoice	148.04	0.00
30/05/2024	SI07514283	08/03/2024	Wipes	Creditors Invoice	30.58	0.00
24/05/2024	SI07671664	26/03/2024	Trolleys	Creditors Invoice	195.36	0.00
30/05/2024	CR02996338	05/04/2024	Price adjustment Refer to INV SI07671664	$APCREDT	-17.75	0.00
30/05/2024	010753	30/05/2024		Funds Transfer Payment	0.00	411.65
Total:					**11,535.17**	**11,535.17**
Creditor: 10532 - North Regional Tafe						
09/05/2024	I0023102	22/04/2024	Certificate IV in Business	Creditors Invoice	504.00	0.00
09/05/2024	010282	09/05/2024		Funds Transfer Payment	0.00	504.00
16/05/2024	I0022935	27/03/2024	Youth Education and training	Creditors Invoice	614.97	0.00

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
16/05/2024	010428	16/05/2024		Funds Transfer Payment	0.00	614.97
Total:					**1,118.97**	**1,118.97**
Creditor: 10536 - Workforce Health Assessors Pty Ltd						
03/05/2024	INV-53686	18/04/2024	WHA Pre-employment medical	Creditors Invoice	1,529.00	0.00
03/05/2024	INV-54187	24/04/2024	Late Cancellation Fee	Creditors Invoice	313.50	0.00
03/05/2024	010158	03/05/2024		Funds Transfer Payment	0.00	1,842.50
16/05/2024	INV-54861	30/04/2024	Drug and Alcohol Screening	Creditors Invoice	99.00	0.00
16/05/2024	010429	16/05/2024		Funds Transfer Payment	0.00	99.00
23/05/2024	INV-55494	16/05/2024	Drug and Alcohol Screening	Creditors Invoice	456.50	0.00
23/05/2024	010608	23/05/2024		Funds Transfer Payment	0.00	456.50
Total:					**2,398.00**	**2,398.00**
Creditor: 10547 - The Trustee for MAJOR MOTORS UNIT TRUST						
09/05/2024	1525540	30/04/2024	Cab tilt pump	Creditors Invoice	214.50	0.00
09/05/2024	1528122	03/05/2024	Vehicle Parts HV23-220	Creditors Invoice	280.96	0.00
09/05/2024	010283	09/05/2024		Funds Transfer Payment	0.00	495.46
16/05/2024	1529484	07/05/2024	Radar	Creditors Invoice	165.57	0.00
16/05/2024	1507128	25/03/2024	Service Kits	Creditors Invoice	386.03	0.00
16/05/2024	010430	16/05/2024		Funds Transfer Payment	0.00	551.60
Total:					**1,047.06**	**1,047.06**
Creditor: 10562 - MTP Building Services Pty Ltd						
16/05/2024	INV-1515	07/05/2024	Painting South Hedland Library	Creditors Invoice	9,350.00	0.00
16/05/2024	010431	16/05/2024		Funds Transfer Payment	0.00	9,350.00
Total:					**9,350.00**	**9,350.00**
Creditor: 10568 - Orro Pty Ltd						
16/05/2024	1070556	06/05/2024	Service & Equipment	Creditors Invoice	1,963.28	0.00
16/05/2024	010432	16/05/2024		Funds Transfer Payment	0.00	1,963.28
Total:					**1,963.28**	**1,963.28**
Creditor: 10574 - Town of Port Hedland						
16/05/2024	RFP_TOPH_09042024	09/05/2024	Building Services Levy MUN	Creditors Invoice	70.00	0.00
16/05/2024	010433	16/05/2024		Funds Transfer Payment	0.00	70.00
Total:					**70.00**	**70.00**
Creditor: 10577 - Allied Pickfords - Sirva Pty Ltd - Port Hedland						
07/05/2024	PER2454593C	13/06/2023	Storage	Creditors Invoice	488.20	0.00
09/05/2024	PHE2400189	14/11/2022	Storage Refund	$APCREDT	-356.08	0.00
09/05/2024	010284	09/05/2024		Funds Transfer Payment	0.00	132.12
23/05/2024	PHE2620347	21/03/2024	Allied Proposal #2620347	Creditors Invoice	10,780.51	0.00
23/05/2024	PHE2620347D	30/04/2024	Transit/ relocation	Creditors Invoice	5,937.94	0.00
23/05/2024	010609	23/05/2024		Funds Transfer Payment	0.00	16,718.45
Total:					**16,850.57**	**16,850.57**
Creditor: 10586 - CNW Pty Ltd						
23/05/2024	171088935	06/05/2024	Lux Meter	Creditors Invoice	467.50	0.00

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
23/05/2024	010610	23/05/2024		Funds Transfer Payment	0.00	467.50
Total:					**467.50**	**467.50**
Creditor: 10596 - Aquatic Services WA Pty Ltd						
23/05/2024	AS#20174484	06/05/2024	Leisure Filter Combination Air Release	Creditors Invoice	1,347.50	0.00
23/05/2024	010611	23/05/2024		Funds Transfer Payment	0.00	1,347.50
Total:					**1,347.50**	**1,347.50**
Creditor: 10598 - Team Global Express						
09/05/2024	1280-GUJ527	28/04/2024	Freight Costs	Creditors Invoice	362.86	0.00
09/05/2024	982931	30/04/2024	Freight Costs	Creditors Invoice	66.59	0.00
09/05/2024	010285	09/05/2024		Funds Transfer Payment	0.00	429.45
16/05/2024	1281-GUJ527	05/05/2024	Freight	Creditors Invoice	454.43	0.00
16/05/2024	1282-GUJ527	12/05/2024	Freight	Creditors Invoice	151.15	0.00
16/05/2024	010434	16/05/2024		Funds Transfer Payment	0.00	605.58
23/05/2024	1283-GUJ527	19/05/2024	Freight	Creditors Invoice	176.61	0.00
23/05/2024	968460	26/03/2024	Freight	Creditors Invoice	261.50	0.00
23/05/2024	010612	23/05/2024		Funds Transfer Payment	0.00	438.11
30/05/2024	0015-80390446	19/05/2024	Freight	Creditors Invoice	407.32	0.00
30/05/2024	1284-GUJ527	26/05/2024	Freight	Creditors Invoice	74.58	0.00
30/05/2024	010754	30/05/2024		Funds Transfer Payment	0.00	481.90
Total:					**1,955.04**	**1,955.04**
Creditor: 10603 - Monitor (WA) Pty Ltd						
09/05/2024	INV-00035670	30/04/2024	Cards and freight	Creditors Invoice	1,116.50	0.00
09/05/2024	010286	09/05/2024		Funds Transfer Payment	0.00	1,116.50
Total:					**1,116.50**	**1,116.50**
Creditor: 10608 - Build Up Skateboarding Pty Ltd						
23/05/2024	INV-0211	14/03/2024	Activation Youth Empower Skate Program	Creditors Invoice	11,715.00	0.00
23/05/2024	010613	23/05/2024		Funds Transfer Payment	0.00	11,715.00
Total:					**11,715.00**	**11,715.00**
Creditor: 10622 - Pushap Salwan						
09/05/2024	RFP_P SALWAN_16042024	16/04/2024	Reimbursement -Utilities	Creditors Invoice	369.76	0.00
09/05/2024	010287	09/05/2024		Funds Transfer Payment	0.00	369.76
Total:					**369.76**	**369.76**
Creditor: 10623 - TKPH Pty Ltd T/a OTR Tyres						
16/05/2024	123384	08/05/2024	Vehicle Maintenance LV19-123	Creditors Invoice	814.40	0.00
16/05/2024	123091	06/05/2024	Tyres LV19-118	Creditors Invoice	341.20	0.00
16/05/2024	123029	03/05/2024	Tyres LV19-104	Creditors Invoice	916.80	0.00
16/05/2024	010435	16/05/2024		Funds Transfer Payment	0.00	2,072.40
23/05/2024	123961	14/05/2024	Tyres LV19-118	Creditors Invoice	341.20	0.00
23/05/2024	010614	23/05/2024		Funds Transfer Payment	0.00	341.20
30/05/2024	125331	29/05/2024	Vehicle Maintenance LV23-125	Creditors Invoice	882.20	0.00
30/05/2024	010755	30/05/2024		Funds Transfer Payment	0.00	882.20
Total:					**3,295.80**	**3,295.80**

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
Creditor: 10636 - Dirty Deeds Property Services						
23/05/2024	10058	24/04/2024	Pool Services	Creditors Invoice	1,744.00	0.00
23/05/2024	010615	23/05/2024		Funds Transfer Payment	0.00	1,744.00
30/05/2024	10127	21/05/2024	Pool cover and installation Butler Way Port Hedland	Creditors Invoice	2,090.00	0.00
30/05/2024	10126	21/05/2024	Pool Services	Creditors Invoice	1,228.00	0.00
30/05/2024	010756	30/05/2024		Funds Transfer Payment	0.00	3,318.00
Total:					**5,062.00**	**5,062.00**
Creditor: 10645 - Finmec Pty Ltd						
16/05/2024	053285	03/05/2024	Repair Emissions Code VEH128	Creditors Invoice	13,154.65	0.00
16/05/2024	010436	16/05/2024		Funds Transfer Payment	0.00	13,154.65
Total:					**13,154.65**	**13,154.65**
Creditor: 10647 - Instant Tree Nursery						
23/05/2024	INV-0563	10/05/2024	Horticulture plants, seed and tubers	Creditors Invoice	4,261.40	0.00
23/05/2024	010616	23/05/2024		Funds Transfer Payment	0.00	4,261.40
Total:					**4,261.40**	**4,261.40**
Creditor: 10658 - Melbourne International Comedy Festival						
09/05/2024	012776	11/10/2023	MICF Roadshow	Creditors Invoice	7,700.00	0.00
09/05/2024	010288	09/05/2024		Funds Transfer Payment	0.00	7,700.00
Total:					**7,700.00**	**7,700.00**
Creditor: 10667 - Landspace Pty Ltd T/A Plan E						
16/05/2024	INV18009	30/04/2024	Design Development and Documentation Port Hedland Marina Playgro	Creditors Invoice	4,116.75	0.00
16/05/2024	010437	16/05/2024		Funds Transfer Payment	0.00	4,116.75
Total:					**4,116.75**	**4,116.75**
Creditor: 10688 - Mackay Urbandesign (Feed The Tiger)						
09/05/2024	2151/MARCH 2024	15/04/2024	Design Review Panel - Feb March	Creditors Invoice	750.00	0.00
09/05/2024	010289	09/05/2024		Funds Transfer Payment	0.00	750.00
Total:					**750.00**	**750.00**
Creditor: 10699 - Tilelite Pty Ltd T/a Grace Training & Operations						
03/05/2024	INV-4574	15/03/2024	Heavy Rigid Training	Creditors Invoice	1,550.00	0.00
03/05/2024	010159	03/05/2024		Funds Transfer Payment	0.00	1,550.00
Total:					**1,550.00**	**1,550.00**
Creditor: 10705 - Helene Pty Ltd T/A Lo-Go Appointments WA						
03/05/2024	H3704	23/04/2024	Contracting Services - Rates Officer	Creditors Invoice	1,155.62	0.00
03/05/2024	010160	03/05/2024		Funds Transfer Payment	0.00	1,155.62
09/05/2024	H3735	30/04/2024	Contracting Services - Rates Officer W/E 27/04/2024	Creditors Invoice	1,733.42	0.00
09/05/2024	H3734	30/04/2024	Contracting Services - Interim Director W/E 27 April	Creditors Invoice	6,303.92	0.00
09/05/2024	010290	09/05/2024		Funds Transfer Payment	0.00	8,037.34
16/05/2024	H3762	07/05/2024	Contracting Services - Rates Officer WE 4.5.2024	Creditors Invoice	1,733.42	0.00
16/05/2024	010438	16/05/2024		Funds Transfer Payment	0.00	1,733.42
23/05/2024	H3792	14/05/2024	Contracting Services Rates Officer W/E 11/05/2024	Creditors Invoice	1,733.42	0.00

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
23/05/2024	010617	23/05/2024		Funds Transfer Payment	0.00	1,733.42
30/05/2024	H3821	21/05/2024	Contracting Services - Rates Officer W/E 18/05/2024	Creditors Invoice	1,733.42	0.00
30/05/2024	010757	30/05/2024		Funds Transfer Payment	0.00	1,733.42
Total:					**14,393.22**	**14,393.22**
Creditor: 10714 - Alex Kandie						
16/05/2024	RFP_A KANDIE_10052024	10/05/2024	Reimbursement - Utilities Electricity	Creditors Invoice	706.13	0.00
16/05/2024	010439	16/05/2024		Funds Transfer Payment	0.00	706.13
Total:					**706.13**	**706.13**
Creditor: 10720 - Trustee for the Plutus Trust						
30/05/2024	INV-58447	21/05/2024	Repairs to Hot Water System SHAC	Creditors Invoice	297.00	0.00
30/05/2024	010758	30/05/2024		Funds Transfer Payment	0.00	297.00
Total:					**297.00**	**297.00**
Creditor: 10721 - Anna Savill						
09/05/2024	RFP_A SAVILL_29042024	29/04/2024	Reimbursement - Utilities	Creditors Invoice	587.59	0.00
09/05/2024	010291	09/05/2024		Funds Transfer Payment	0.00	587.59
Total:					**587.59**	**587.59**
Creditor: 10724 - Real Estate Property Shop Network t/a Hedland Property Shop						
16/05/2024	360424	30/04/2024	Routine Inspection Longtom Loop South Hedland	Creditors Invoice	110.00	0.00
16/05/2024	010440	16/05/2024		Funds Transfer Payment	0.00	110.00
Total:					**110.00**	**110.00**
Creditor: 10733 - Bruce Andrew Wright						
16/05/2024	RFP_B WRIGHT_13052024	13/05/2024	Reimbursement - Utilities Electricity & Internet	Creditors Invoice	1,368.75	0.00
16/05/2024	010441	16/05/2024		Funds Transfer Payment	0.00	1,368.75
Total:					**1,368.75**	**1,368.75**
Creditor: 10734 - Able Concepts (Aust.) Pty Ltd						
16/05/2024	36882	29/04/2024	Civic Centre and Town Square Flags	Creditors Invoice	22,242.00	0.00
16/05/2024	010442	16/05/2024		Funds Transfer Payment	0.00	22,242.00
Total:					**22,242.00**	**22,242.00**
Creditor: 10743 - GRA Partners Pty Ltd						
30/05/2024	6947	30/04/2024	State & Federal Government Relations	Creditors Invoice	9,680.00	0.00
30/05/2024	010759	30/05/2024		Funds Transfer Payment	0.00	9,680.00
Total:					**9,680.00**	**9,680.00**
Creditor: 10746 - Tarramot Pty Ltd t/a GT Communications and Media						
09/05/2024	INV-03603	30/04/2024	Strategic Communications Advice	Creditors Invoice	3,327.50	0.00
09/05/2024	010292	09/05/2024		Funds Transfer Payment	0.00	3,327.50
Total:					**3,327.50**	**3,327.50**

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
Creditor: 10747 - Tyrecycle Pty Ltd						
09/05/2024	171551	23/04/2024	Tyre Recycling	Creditors Invoice	6,204.15	0.00
09/05/2024	010293	09/05/2024		Funds Transfer Payment	0.00	6,204.15
Total:					**6,204.15**	**6,204.15**
Creditor: 10764 - Minter Ellison						
09/05/2024	11224154	05/04/2024	Professional Services	Creditors Invoice	361.90	0.00
09/05/2024	11224155	05/04/2024	Professional Services	Creditors Invoice	12,112.76	0.00
09/05/2024	11197102	31/01/2024	HR Legal Expenses	Creditors Invoice	1,353.44	0.00
09/05/2024	010294	09/05/2024		Funds Transfer Payment	0.00	13,828.10
Total:					**13,828.10**	**13,828.10**
Creditor: 10773 - TSP & Co Pty Ltd						
09/05/2024	TSP-1213	30/04/2024	Materials, Labour and Equipment Hire	Creditors Invoice	4,356.00	0.00
09/05/2024	TSP-1214	30/04/2024	Removal of benches in Turf Room	Creditors Invoice	720.00	0.00
09/05/2024	010295	09/05/2024		Funds Transfer Payment	0.00	5,076.00
Total:					**5,076.00**	**5,076.00**
Creditor: 10787 - Smirkey's Sports						
09/05/2024	3579962	05/04/2024	Super Slam Prizes	Creditors Invoice	320.00	0.00
09/05/2024	010296	09/05/2024		Funds Transfer Payment	0.00	320.00
16/05/2024	3579967	19/04/2024	Scooter JD Hardie	Creditors Invoice	220.00	0.00
16/05/2024	010443	16/05/2024		Funds Transfer Payment	0.00	220.00
Total:					**540.00**	**540.00**
Creditor: 10792 - Ryley Heap						
16/05/2024	RFP_R HEAP_26042024	26/04/2024	Reimburse - Fuel	Creditors Invoice	61.79	0.00
16/05/2024	010444	16/05/2024		Funds Transfer Payment	0.00	61.79
30/05/2024	RFP_R HEAP_17052024	17/05/2024	Reimbursement - Travel Expenses	Creditors Invoice	46.00	0.00
30/05/2024	RFP_R HEAP_29052024	29/05/2024	Reimbursement - Fuel	Creditors Invoice	45.78	0.00
30/05/2024	010760	30/05/2024		Funds Transfer Payment	0.00	91.78
Total:					**153.57**	**153.57**
Creditor: 10800 - Michael Lancelot Rodrigues						
03/05/2024	RFP_M RODRIGUES	30/04/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
03/05/2024	010161	03/05/2024		Funds Transfer Payment	0.00	400.00
09/05/2024	RFP_M RODRIGUES	07/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
09/05/2024	010297	09/05/2024		Funds Transfer Payment	0.00	400.00
16/05/2024	RFP_M RODRIGUES	14/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
16/05/2024	010445	16/05/2024		Funds Transfer Payment	0.00	400.00
23/05/2024	RFP_M RODRIGUES	21/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
23/05/2024	010618	23/05/2024		Funds Transfer Payment	0.00	400.00
30/05/2024	RFP_M RODRIGUES	28/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
30/05/2024	010761	30/05/2024		Funds Transfer Payment	0.00	400.00
Total:					**2,000.00**	**2,000.00**
Creditor: 10807 - West-Net Imaging Pty Ltd						
30/05/2024	00007953	29/05/2024	Batch 8	Creditors Invoice	926.97	0.00

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
30/05/2024	00007903	21/03/2024	Batch 9	Creditors Invoice	484.00	0.00
30/05/2024	010762	30/05/2024		Funds Transfer Payment	0.00	1,410.97
Total:					**1,410.97**	**1,410.97**
Creditor: 10816 - PTM Pilbara Traffic Management Pty Ltd						
30/05/2024	06235	07/05/2024	Traffic Management Plan	Creditors Invoice	1,815.00	0.00
30/05/2024	010763	30/05/2024		Funds Transfer Payment	0.00	1,815.00
Total:					**1,815.00**	**1,815.00**
Creditor: 10820 - Scene Stealers WA						
16/05/2024	252023	01/03/2024	Consultant Services	Creditors Invoice	2,070.00	0.00
16/05/2024	010446	16/05/2024		Funds Transfer Payment	0.00	2,070.00
Total:					**2,070.00**	**2,070.00**
Creditor: 10826 - Able Sales Pty Ltd						
09/05/2024	842393	30/04/2024	Parts and freight	Creditors Invoice	315.00	0.00
09/05/2024	010298	09/05/2024		Funds Transfer Payment	0.00	315.00
Total:					**315.00**	**315.00**
Creditor: 10845 - ASV Sales & Services (WA) Pty Ltd						
16/05/2024	337950	03/05/2024	Machine Repair HV23-229	Creditors Invoice	1,130.25	0.00
16/05/2024	010447	16/05/2024		Funds Transfer Payment	0.00	1,130.25
Total:					**1,130.25**	**1,130.25**
Creditor: 10847 - Hitachi Construction Machinery (Aus) Pty Ltd						
03/05/2024	SI1545167	23/04/2024	Consumables and Parts	Creditors Invoice	375.41	0.00
03/05/2024	010162	03/05/2024		Funds Transfer Payment	0.00	375.41
09/05/2024	INV00104647	30/04/2024	Inspect/repaired fuel leak on TOPH Loader	Creditors Invoice	723.09	0.00
09/05/2024	010299	09/05/2024		Funds Transfer Payment	0.00	723.09
23/05/2024	INV00105565	16/05/2024	Service & Repairs HV23-230	Creditors Invoice	2,985.09	0.00
23/05/2024	SI1563501	17/05/2024	Parts and materials	Creditors Invoice	947.19	0.00
23/05/2024	SI1563694	19/05/2024	Parts	Creditors Invoice	1,257.71	0.00
23/05/2024	010619	23/05/2024		Funds Transfer Payment	0.00	5,189.99
30/05/2024	SI1566305	22/05/2024	Parts	Creditors Invoice	5.68	0.00
30/05/2024	SI1568806	26/05/2024	Parts	Creditors Invoice	11.35	0.00
30/05/2024	010764	30/05/2024		Funds Transfer Payment	0.00	17.03
Total:					**6,305.52**	**6,305.52**
Creditor: 10856 - Lunar Circus Pty Ltd						
03/05/2024	INV-0019	28/04/2024	Spinifex Spree Carnival 2024	Creditors Invoice	41,988.57	0.00
03/05/2024	010163	03/05/2024		Funds Transfer Payment	0.00	41,988.57
30/05/2024	INV-0020	28/05/2024	Spinifex Spree Carnival 2024	Creditors Invoice	41,988.57	0.00
30/05/2024	010765	30/05/2024		Funds Transfer Payment	0.00	41,988.57
Total:					**83,977.14**	**83,977.14**
Creditor: 10860 - Shonice Garnham						
30/05/2024	RFP_S GARNHAM_22052024	22/05/2024	Catering for Multicultural Choir	Creditors Invoice	54.68	0.00

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
30/05/2024	010766	30/05/2024		Funds Transfer Payment	0.00	54.68
Total:					**54.68**	**54.68**
Creditor: 10873 - PHIA Operating Company Pty Ltd						
03/05/2024	PO009866	31/03/2024	Long term parking fees	Creditors Invoice	72.00	0.00
03/05/2024	PO009916	19/04/2024	Airfreight Study	Creditors Invoice	44,000.00	0.00
03/05/2024	010164	03/05/2024		Funds Transfer Payment	0.00	44,072.00
16/05/2024	PO010031	30/04/2024	Long Term Parking Fees	Creditors Invoice	180.00	0.00
16/05/2024	010448	16/05/2024		Funds Transfer Payment	0.00	180.00
Total:					**44,252.00**	**44,252.00**
Creditor: 10887 - The trustee for Peters Morrison Family Trust t/a PaperScout						
03/05/2024	TP240329	29/04/2024	Spinifex Spree Poster	Creditors Invoice	385.00	0.00
03/05/2024	TP240332	29/04/2024	Graphic Design for Sunset Food Markets	Creditors Invoice	693.00	0.00
03/05/2024	010165	03/05/2024		Funds Transfer Payment	0.00	1,078.00
Total:					**1,078.00**	**1,078.00**
Creditor: 10890 - Tenderspot Meat Company - Port Hedland Pty Ltd						
30/05/2024	78	28/05/2024	Catering	Creditors Invoice	81.87	0.00
30/05/2024	010767	30/05/2024		Funds Transfer Payment	0.00	81.87
Total:					**81.87**	**81.87**
Creditor: 10899 - Arventa Pty Ltd						
16/05/2024	INV-007840	09/05/2024	WHS Subscription Renewal - WHS Monitor	Creditors Invoice	5,414.18	0.00
16/05/2024	010449	16/05/2024		Funds Transfer Payment	0.00	5,414.18
30/05/2024	INV-007880	15/05/2024	API Integrations	Creditors Invoice	2,200.00	0.00
30/05/2024	010768	30/05/2024		Funds Transfer Payment	0.00	2,200.00
Total:					**7,614.18**	**7,614.18**
Creditor: 10900 - Australian Local Government Association						
30/05/2024	NGA241053	24/04/2024	Registration Regional Forum NGA Delegate	Creditors Invoice	1,395.00	0.00
30/05/2024	NGA241054	24/04/2024	Registration Regional Forum NGA Delegate	Creditors Invoice	1,395.00	0.00
30/05/2024	NGA241055	24/04/2024	Registration Regional Forum NGA Delegate	Creditors Invoice	1,395.00	0.00
30/05/2024	NGA241056	24/04/2024	Registration Regional Forum NGA Delegate	Creditors Invoice	1,395.00	0.00
30/05/2024	NGA241050	24/04/2024	Registration Regional Forum NGA Delegate	Creditors Invoice	1,395.00	0.00
30/05/2024	NGA241051	24/04/2024	Registration Regional Forum NGA Delegate	Creditors Invoice	1,220.00	0.00
30/05/2024	NGA241052	24/04/2024	Registration Regional Forum NGA Delegate	Creditors Invoice	1,395.00	0.00
30/05/2024	010769	30/05/2024		Funds Transfer Payment	0.00	9,590.00
Total:					**9,590.00**	**9,590.00**
Creditor: 10910 - Place Laboratory Pty Ltd						
23/05/2024	23008_09	30/04/2024	Detail Design for Townsite Activation	Creditors Invoice	4,125.00	0.00
23/05/2024	010620	23/05/2024		Funds Transfer Payment	0.00	4,125.00
Total:					**4,125.00**	**4,125.00**
Creditor: 10912 - Vlahos, Saisamorn t/a Red Rock Glass & Aluminium						
16/05/2024	INV-1217	26/04/2024	Repair walls Frisby Court South Hedland	Creditors Invoice	2,850.00	0.00

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
16/05/2024	010450	16/05/2024		Funds Transfer Payment	0.00	2,850.00
Total:					**2,850.00**	**2,850.00**
Creditor: 10913 - Filippone, John Frank t/a Procurement Plus						
23/05/2024	Q2022-23-0038G	09/05/2024	Contract Development	Creditors Invoice	4,767.84	0.00
23/05/2024	010621	23/05/2024		Funds Transfer Payment	0.00	4,767.84
Total:					**4,767.84**	**4,767.84**
Creditor: 10918 - Robyn Fox						
03/05/2024	RFP_R FOX	30/04/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
03/05/2024	010166	03/05/2024		Funds Transfer Payment	0.00	400.00
09/05/2024	RFP_R FOX	07/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
09/05/2024	010300	09/05/2024		Funds Transfer Payment	0.00	400.00
16/05/2024	RFP_R FOX	14/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
16/05/2024	010451	16/05/2024		Funds Transfer Payment	0.00	400.00
23/05/2024	RFP_R FOX	21/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
23/05/2024	010622	23/05/2024		Funds Transfer Payment	0.00	400.00
30/05/2024	RFP_R FOX	28/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
30/05/2024	010770	30/05/2024		Funds Transfer Payment	0.00	400.00
Total:					**2,000.00**	**2,000.00**
Creditor: 10922 - Want Pest Control Pty Ltd						
03/05/2024	2112	26/04/2024	Pest Control South Hedland Cemetery	Creditors Invoice	7,700.00	0.00
03/05/2024	010167	03/05/2024		Funds Transfer Payment	0.00	7,700.00
Total:					**7,700.00**	**7,700.00**
Creditor: 10936 - Harbour Software Pty Ltd						
09/05/2024	2464	30/04/2024	Harbour Soft Training	Creditors Invoice	962.50	0.00
09/05/2024	010301	09/05/2024		Funds Transfer Payment	0.00	962.50
Total:					**962.50**	**962.50**
Creditor: 10938 - Terry Willcocks						
23/05/2024	RFP_T WILCOCKS_17052024	17/05/2024	Reimbursement - Expenses per RV Overflow Caretaker Agreement 29/	Creditors Invoice	394.58	0.00
23/05/2024	010623	23/05/2024		Funds Transfer Payment	0.00	394.58
Total:					**394.58**	**394.58**
Creditor: 10940 - On Point Corporation Pty Ltd t/a Total Chlorine Solutions						
03/05/2024	INV-0093	13/03/2024	Chlorine operator training	Creditors Invoice	605.00	0.00
03/05/2024	010168	03/05/2024		Funds Transfer Payment	0.00	605.00
Total:					**605.00**	**605.00**
Creditor: 10944 - Withers & Associates Pty Ltd						
16/05/2024	2850951A	01/05/2024	Public Health Plan Delivery	Creditors Invoice	5,445.00	0.00
16/05/2024	010452	16/05/2024		Funds Transfer Payment	0.00	5,445.00
Total:					**5,445.00**	**5,445.00**

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
Creditor: 10946 - North West Alliance Pty Ltd						
09/05/2024	RFP_NORTH WEST ALLIANCE_070524	07/05/2024	Overpayment of invoice 90090	Creditors Invoice	1,000.00	0.00
09/05/2024	010302	09/05/2024		Funds Transfer Payment	0.00	1,000.00
Total:					**1,000.00**	**1,000.00**
Creditor: 10952 - NBN Co Limited						
23/05/2024	300214477	15/05/2024	SDU Development Stage Dempster Street Port Hedland	Creditors Invoice	1,200.00	0.00
23/05/2024	010624	23/05/2024		Funds Transfer Payment	0.00	1,200.00
Total:					**1,200.00**	**1,200.00**
Creditor: 10957 - C A Technology Pty Ltd						
09/05/2024	INV15435	09/04/2024	CAMMS Annual Licence Fees	Creditors Invoice	53,176.20	0.00
09/05/2024	010303	09/05/2024		Funds Transfer Payment	0.00	53,176.20
Total:					**53,176.20**	**53,176.20**
Creditor: 10969 - Yvette Louise Lavers						
03/05/2024	RFP_Y LAVERS	30/04/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
03/05/2024	010169	03/05/2024		Funds Transfer Payment	0.00	400.00
09/05/2024	RFP_Y LAVERS	07/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
09/05/2024	RFP_Y LAVERS_08052024	08/05/2024	Reimbursement -Utilities	Creditors Invoice	588.90	0.00
09/05/2024	010304	09/05/2024		Funds Transfer Payment	0.00	988.90
16/05/2024	RFP_Y LAVERS	14/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
16/05/2024	010453	16/05/2024		Funds Transfer Payment	0.00	400.00
23/05/2024	RFP_Y LAVERS	21/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
23/05/2024	010625	23/05/2024		Funds Transfer Payment	0.00	400.00
30/05/2024	RFP_Y LAVERS	28/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
30/05/2024	010771	30/05/2024		Funds Transfer Payment	0.00	400.00
Total:					**2,588.90**	**2,588.90**
Creditor: 10971 - Saving Animals from Euthanasia Inc.						
03/05/2024	INV-0647	16/04/2024	Cats and Dogs Jan 2024 to Mar 2024	Creditors Invoice	1,430.00	0.00
03/05/2024	010170	03/05/2024		Funds Transfer Payment	0.00	1,430.00
Total:					**1,430.00**	**1,430.00**
Creditor: 10973 - The trustee for RSA Unit Trust t/a RSA						
09/05/2024	109993	30/04/2024	Review of Residential Structures	Creditors Invoice	7,722.00	0.00
09/05/2024	010305	09/05/2024		Funds Transfer Payment	0.00	7,722.00
Total:					**7,722.00**	**7,722.00**
Creditor: 10991 - Mahjae Pty Ltd t/a Whitney Consulting						
03/05/2024	INV-0703	08/03/2024	Grant Writing - Live Music Australia	Creditors Invoice	4,378.00	0.00
03/05/2024	010171	03/05/2024		Funds Transfer Payment	0.00	4,378.00
09/05/2024	INV-0702	08/03/2024	Grant Writing - Regional Arts Fund	Creditors Invoice	4,378.00	0.00
09/05/2024	010306	09/05/2024		Funds Transfer Payment	0.00	4,378.00
Total:					**8,756.00**	**8,756.00**
Creditor: 10999 - Black Swan State Theatre Company Ltd						
16/05/2024	00002485	24/04/2024	Regional promo- Barracking of the Umpir	Creditors Invoice	550.00	0.00

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
16/05/2024	010454	16/05/2024		Funds Transfer Payment	0.00	550.00
23/05/2024	00002488	30/04/2024	Matt Dann 2024 Programming Deposit	Creditors Invoice	6,600.00	0.00
23/05/2024	010626	23/05/2024		Funds Transfer Payment	0.00	6,600.00
Total:					**7,150.00**	**7,150.00**
Creditor: 11004 - Leader Computers Pty Ltd						
16/05/2024	V-SI-3547133	09/04/2024	Computer Equipments	Creditors Invoice	21.56	0.00
16/05/2024	A-SI-5572756	09/04/2024	Computer Equipments	Creditors Invoice	590.70	0.00
16/05/2024	W-SI-6350649	08/04/2024	Computer equipment	Creditors Invoice	475.65	0.00
16/05/2024	010455	16/05/2024		Funds Transfer Payment	0.00	1,087.91
23/05/2024	N-SI-2741424	08/05/2024	Mobile Phone - Samsung Galaxy	Creditors Invoice	1,984.40	0.00
23/05/2024	010627	23/05/2024		Funds Transfer Payment	0.00	1,984.40
30/05/2024	V-SI-3551957	26/04/2024	Personal Webcam	Creditors Invoice	2,871.00	0.00
30/05/2024	V-SI-3547130	09/04/2024	Computer Equipments	Creditors Invoice	1,914.00	0.00
30/05/2024	A-SI-5581816	17/05/2024	Leader Corporate PC	Creditors Invoice	7,590.00	0.00
30/05/2024	010772	30/05/2024		Funds Transfer Payment	0.00	12,375.00
Total:					**15,447.31**	**15,447.31**
Creditor: 11023 - Domenica Marvelli						
03/05/2024	RFP_D MARVELLI	30/04/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
03/05/2024	010172	03/05/2024		Funds Transfer Payment	0.00	400.00
09/05/2024	RFP_D MARVELLI	07/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
09/05/2024	010307	09/05/2024		Funds Transfer Payment	0.00	400.00
16/05/2024	RFP_D MARVELLI_06052024	06/05/2024	Reimbursement - Goods	Creditors Invoice	28.48	0.00
16/05/2024	RFP_D MARVELLI	14/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
16/05/2024	010456	16/05/2024		Funds Transfer Payment	0.00	428.48
23/05/2024	RFP_D MARVELLI	21/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
23/05/2024	010628	23/05/2024		Funds Transfer Payment	0.00	400.00
30/05/2024	RFP_D MARVELLI	28/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
30/05/2024	010773	30/05/2024		Funds Transfer Payment	0.00	400.00
Total:					**2,028.48**	**2,028.48**
Creditor: 11031 - Advanced Protection Plus Pty Ltd						
03/05/2024	0892	31/03/2024	Alarm Response	Creditors Invoice	296.67	0.00
03/05/2024	0850	29/02/2024	Alarm Response `	Creditors Invoice	593.34	0.00
03/05/2024	0922	25/04/2024	Security Patrols	Creditors Invoice	1,377.59	0.00
03/05/2024	010173	03/05/2024		Funds Transfer Payment	0.00	2,267.60
09/05/2024	0909	26/04/2024	Security Patrols	Creditors Invoice	687.39	0.00
09/05/2024	010308	09/05/2024		Funds Transfer Payment	0.00	687.39
16/05/2024	0904	15/04/2024	Security Crowd Control 12/04/2024	Creditors Invoice	1,589.98	0.00
16/05/2024	0935	30/04/2024		Creditors Invoice	23,997.60	0.00
16/05/2024	010457	16/05/2024		Funds Transfer Payment	0.00	25,587.58
23/05/2024	0958	16/05/2024	Security Coverage Shay Gap Park	Creditors Invoice	185.63	0.00
23/05/2024	010629	23/05/2024		Funds Transfer Payment	0.00	185.63
Total:					**28,728.20**	**28,728.20**
Creditor: 11037 - Peta Jan Page T/A Petey Cakes						
30/05/2024	187	27/05/2024	150 Cupcakes RUOK	Creditors Invoice	1,010.00	0.00
30/05/2024	010774	30/05/2024		Funds Transfer Payment	0.00	1,010.00
Total:					**1,010.00**	**1,010.00**

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
Creditor: 11040 - Melissa McKelvie						
16/05/2024	RFP_M MCKELVIE_13052024	13/05/2024	Reimbursement - Goods	Creditors Invoice	53.68	0.00
16/05/2024	010458	16/05/2024		Funds Transfer Payment	0.00	53.68
30/05/2024	RFP_M MCKELVIE_29052024	29/05/2024	Reimbursement - Travel	Creditors Invoice	68.20	0.00
30/05/2024	010775	30/05/2024		Funds Transfer Payment	0.00	68.20
Total:					**121.88**	**121.88**
Creditor: 11043 - LG Community Partners Pty Ltd						
03/05/2024	TPH-29-2023	19/04/2024	Finance contract work	Creditors Invoice	4,400.00	0.00
03/05/2024	TPH-30-2023	26/04/2024	Finance contract work	Creditors Invoice	3,520.00	0.00
03/05/2024	TPH-28-2023	12/04/2024		Creditors Invoice	4,400.00	0.00
03/05/2024	TPH-27-2023	05/04/2024		Creditors Invoice	3,520.00	0.00
03/05/2024	010174	03/05/2024		Funds Transfer Payment	0.00	15,840.00
16/05/2024	TPH-31-2023	03/05/2024	Finance Contract Work W/E 03/05/2024	Creditors Invoice	4,400.00	0.00
16/05/2024	010459	16/05/2024		Funds Transfer Payment	0.00	4,400.00
23/05/2024	TPH-33-2023	17/05/2024	Finance contract work W/E 17/05/2024	Creditors Invoice	4,400.00	0.00
23/05/2024	010630	23/05/2024		Funds Transfer Payment	0.00	4,400.00
30/05/2024	TPH-34-2023	24/05/2024	Finance contract work WE 24.05.2024	Creditors Invoice	4,400.00	0.00
30/05/2024	TPH-32-2023	10/05/2024	Contracting Services	Creditors Invoice	4,400.00	0.00
30/05/2024	010776	30/05/2024		Funds Transfer Payment	0.00	8,800.00
Total:					**33,440.00**	**33,440.00**
Creditor: 11048 - Michael Angus						
16/05/2024	RFP_M ANGUS_06052024	06/05/2024	Reimbursement - Utilities Internet	Creditors Invoice	214.73	0.00
16/05/2024	010460	16/05/2024		Funds Transfer Payment	0.00	214.73
Total:					**214.73**	**214.73**
Creditor: 11055 - Stephen Leeson						
30/05/2024	RFP_S LEESON_29052024	29/05/2024	Reimbursement - Utilities Internet	Creditors Invoice	828.00	0.00
30/05/2024	RFP_S LEESON_28052024	28/05/2024	Reimbursement - Utilities Electricity	Creditors Invoice	1,313.02	0.00
30/05/2024	010777	30/05/2024		Funds Transfer Payment	0.00	2,141.02
Total:					**2,141.02**	**2,141.02**
Creditor: 11056 - Val Morgan Retail Media Pty Ltd						
03/05/2024	VMOAU20721	31/03/2024	TOPH Election Shop Mar 24	Creditors Invoice	858.00	0.00
03/05/2024	010175	03/05/2024		Funds Transfer Payment	0.00	858.00
30/05/2024	VMOAU21219	30/04/2024	Media Services 01/04/2024 to 30/04/2024	Creditors Invoice	735.43	0.00
30/05/2024	010778	30/05/2024		Funds Transfer Payment	0.00	735.43
Total:					**1,593.43**	**1,593.43**
Creditor: 11065 - Greg Rowe Pty Ltd						
16/05/2024	CT000193 - CLAIM 8 - APR 24	01/05/2024	Generated from contract claim	Creditors Invoice	9,878.00	0.00
16/05/2024	010461	16/05/2024		Funds Transfer Payment	0.00	9,878.00
Total:					**9,878.00**	**9,878.00**
Creditor: 11088 - Pilbara Plumbing and Gas Services Pty Ltd						
03/05/2024	INV-0678	19/02/2024	Replace Circulation Pump Wanangkura Stadium	Creditors Invoice	1,355.75	0.00
03/05/2024	010176	03/05/2024		Funds Transfer Payment	0.00	1,355.75

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
09/05/2024	INV-0862	24/04/2024	Repair water leak Netball pavilion	Creditors Invoice	3,170.20	0.00
09/05/2024	INV-0878	02/05/2024	Trenches and Drains	Creditors Invoice	11,993.30	0.00
09/05/2024	010309	09/05/2024		Funds Transfer Payment	0.00	15,163.50
16/05/2024	INV-0896	03/05/2024	Plumbing Services	Creditors Invoice	286.00	0.00
16/05/2024	INV-0916	09/05/2024	Plumbing Services Rovers Football Club	Creditors Invoice	671.44	0.00
16/05/2024	INV-0915	09/05/2024	Plumbing Services McGregor Street Port Hedland	Creditors Invoice	438.02	0.00
16/05/2024	INV-0857	24/04/2024	Plumbing Services Barramine Loop South Hedland	Creditors Invoice	706.20	0.00
16/05/2024	INV-0872	28/04/2024	Plumbing Services Womens Wellness Centre	Creditors Invoice	790.79	0.00
16/05/2024	INV-0877	29/04/2024	Plumbing Services Goode Street Port Hedland	Creditors Invoice	327.47	0.00
16/05/2024	INV-0876	29/04/2024	Plumbing Services Dempster Street Port Hedland	Creditors Invoice	387.64	0.00
16/05/2024	INV-0887	01/05/2024	Plumbing Services Pretty Pool	Creditors Invoice	508.75	0.00
16/05/2024	INV-0829	11/04/2024	Plumbing repairs McGregor Street Port Hedland	Creditors Invoice	214.50	0.00
16/05/2024	INV-0828	24/04/2024	Plumbing Repairs McGregor Street Port Hedland	Creditors Invoice	493.35	0.00
16/05/2024	INV-0795	24/04/2024	Plumbing Repairs Craig Street Port Hedland	Creditors Invoice	349.47	0.00
16/05/2024	INV-0917	09/05/2024	Plumbing Services Race Course Port Hedland	Creditors Invoice	1,021.24	0.00
16/05/2024	010462	16/05/2024		Funds Transfer Payment	0.00	6,194.87
23/05/2024	INV-0919	10/05/2024	Rangers septic installation soil disposa	Creditors Invoice	1,617.00	0.00
23/05/2024	010631	23/05/2024		Funds Transfer Payment	0.00	1,617.00
30/05/2024	INV-0906	07/05/2024	Installation of the septic system and pl	Creditors Invoice	25,144.90	0.00
30/05/2024	INV-0958	22/05/2024	Repair water leak Town Square stage	Creditors Invoice	2,375.12	0.00
30/05/2024	INV-0961	22/05/2024	Plumbing Services Padbury Place Port Hedland	Creditors Invoice	321.75	0.00
30/05/2024	INV-0966	23/05/2024	Plumbing Services Keesing Street Port Hedland	Creditors Invoice	921.14	0.00
30/05/2024	010779	30/05/2024		Funds Transfer Payment	0.00	28,762.91
Total:					**53,094.03**	**53,094.03**
Creditor: 11090 - Andrew John Furlong						
03/05/2024	RFP_A FURLONG	30/04/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
03/05/2024	010177	03/05/2024		Funds Transfer Payment	0.00	400.00
09/05/2024	RFP_A FURLONG	07/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
09/05/2024	010310	09/05/2024		Funds Transfer Payment	0.00	400.00
16/05/2024	RFP_A FURLONG	14/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
16/05/2024	010463	16/05/2024		Funds Transfer Payment	0.00	400.00
23/05/2024	RFP_A FURLONG	21/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
23/05/2024	010632	23/05/2024		Funds Transfer Payment	0.00	400.00
30/05/2024	RFP_A FURLONG	28/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
30/05/2024	RFP_A FURLONG_15052024	15/05/2024	Reimbursement -Utilities Electricity	Creditors Invoice	750.00	0.00
30/05/2024	010780	30/05/2024		Funds Transfer Payment	0.00	1,150.00
Total:					**2,750.00**	**2,750.00**
Creditor: 11091 - Stantons International Audit and Consulting Pty Ltd						
23/05/2024	59565	08/05/2024	Professional fee for the provision of pr	Creditors Invoice	977.16	0.00
23/05/2024	010633	23/05/2024		Funds Transfer Payment	0.00	977.16
Total:					**977.16**	**977.16**
Creditor: 11099 - Casimir Penheiro						
30/05/2024	RFP_C PENHEIRO_29052024	29/05/2024	Utilities Reimbursement Electricity	Creditors Invoice	452.85	0.00
30/05/2024	010781	30/05/2024		Funds Transfer Payment	0.00	452.85
Total:					**452.85**	**452.85**
Creditor: 11105 - Coldtrek WA Pty Ltd						
03/05/2024	FGI0005897	10/04/2024	Kiosk Items	Creditors Invoice	530.50	0.00

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
03/05/2024	FGI0006108	26/04/2024	Kiosk item SHAC	Creditors Invoice	1,291.40	0.00
03/05/2024	010178	03/05/2024		Funds Transfer Payment	0.00	1,821.90
23/05/2024	FGI0006413	15/05/2024	Kiosk Items	Creditors Invoice	490.80	0.00
23/05/2024	010634	23/05/2024		Funds Transfer Payment	0.00	490.80
Total:					**2,312.70**	**2,312.70**
Creditor: 11107 - Donna Washington						
03/05/2024	RFP_D WASHINGTON_12032024	30/04/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
03/05/2024	010179	03/05/2024		Funds Transfer Payment	0.00	400.00
09/05/2024	RFP_D WASHINGTON_12032024	07/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
09/05/2024	010311	09/05/2024		Funds Transfer Payment	0.00	400.00
16/05/2024	RFP_D WASHINGTON_12032024	14/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
16/05/2024	010464	16/05/2024		Funds Transfer Payment	0.00	400.00
23/05/2024	RFP_D WASHINGTON_12032024	21/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
23/05/2024	010635	23/05/2024		Funds Transfer Payment	0.00	400.00
30/05/2024	RFP_D WASHINGTON_12032024	28/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
30/05/2024	010782	30/05/2024		Funds Transfer Payment	0.00	400.00
Total:					**2,000.00**	**2,000.00**
Creditor: 11113 - Kylie Secker						
30/05/2024	RFP_K SECKER_29052024	29/05/2024	Catering for meeting	Creditors Invoice	38.35	0.00
30/05/2024	010783	30/05/2024		Funds Transfer Payment	0.00	38.35
Total:					**38.35**	**38.35**
Creditor: 11114 - NDE Group Pty Ltd						
03/05/2024	00000382	25/03/2024	Service Locate Services March 24	Creditors Invoice	14,848.90	0.00
03/05/2024	010180	03/05/2024		Funds Transfer Payment	0.00	14,848.90
Total:					**14,848.90**	**14,848.90**
Creditor: 11118 - Chartertech Pty Ltd						
16/05/2024	INV-3358	30/04/2024	Consultancy Services	Creditors Invoice	73,851.25	0.00
16/05/2024	INV-3353	30/04/2024	Data Migration	Creditors Invoice	13,420.00	0.00
16/05/2024	010465	16/05/2024		Funds Transfer Payment	0.00	87,271.25
Total:					**87,271.25**	**87,271.25**
Creditor: 11119 - Sportspeople Group Pty Ltd						
03/05/2024	24030114	01/03/2024	Advertising Gym Instructor 1/3/24	Creditors Invoice	214.50	0.00
03/05/2024	010181	03/05/2024		Funds Transfer Payment	0.00	214.50
09/05/2024	24042307	23/04/2024	Advertising Aquatic Supervisor 23/04/202	Creditors Invoice	214.50	0.00
09/05/2024	010312	09/05/2024		Funds Transfer Payment	0.00	214.50
23/05/2024	24050910	09/05/2024	Advertising Aquatic Supervisor 23/04/202	Creditors Invoice	214.50	0.00
23/05/2024	010636	23/05/2024		Funds Transfer Payment	0.00	214.50
Total:					**643.50**	**643.50**
Creditor: 11126 - Thalia Renee Kay						
03/05/2024	RFP_T KAY	30/04/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
03/05/2024	010182	03/05/2024		Funds Transfer Payment	0.00	400.00
09/05/2024	RFP_T KAY_02052024	02/05/2024	Reimbursement - Utilities	Creditors Invoice	205.00	0.00
09/05/2024	RFP_T KAY	07/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
09/05/2024	010313	09/05/2024		Funds Transfer Payment	0.00	605.00
16/05/2024	RFP_T KAY	14/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
16/05/2024	010466	16/05/2024		Funds Transfer Payment	0.00	400.00
23/05/2024	RFP_T KAY	21/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
23/05/2024	010637	23/05/2024		Funds Transfer Payment	0.00	400.00
30/05/2024	RFP_T KAY	28/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
30/05/2024	010784	30/05/2024		Funds Transfer Payment	0.00	400.00
Total:					**2,205.00**	**2,205.00**
Creditor: 11127 - Maree Cutler-Naroba						
09/05/2024	RFP_M CUTLER-NAROBA_30042024	30/04/2024	Electricity Bill Barramine Loop South Hedland	Creditors Invoice	889.76	0.00
09/05/2024	010314	09/05/2024		Funds Transfer Payment	0.00	889.76
30/05/2024	RFP_M CUTLER-NAROBA-27052024	27/05/2024	Reimbursement - Goods	Creditors Invoice	102.30	0.00
30/05/2024	010785	30/05/2024		Funds Transfer Payment	0.00	102.30
Total:					**992.06**	**992.06**
Creditor: 11129 - Abbey Rose Ponsford						
03/05/2024	RFP_A PONSFORD	30/04/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
03/05/2024	010183	03/05/2024		Funds Transfer Payment	0.00	400.00
09/05/2024	RFP_A PONSFORD	07/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
09/05/2024	010315	09/05/2024		Funds Transfer Payment	0.00	400.00
16/05/2024	RFP_A PONSFORD	14/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
16/05/2024	010467	16/05/2024		Funds Transfer Payment	0.00	400.00
23/05/2024	RFP_A PONSFORD	21/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
23/05/2024	010638	23/05/2024		Funds Transfer Payment	0.00	400.00
30/05/2024	RFP_A PONSFORD	28/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
30/05/2024	010786	30/05/2024		Funds Transfer Payment	0.00	400.00
Total:					**2,000.00**	**2,000.00**
Creditor: 11137 - The Trustee for Unified Service Trust T/A AHA Consulting						
09/05/2024	01/01/1123	15/04/2024	Progress Payment Engagement Drafting	Creditors Invoice	11,275.00	0.00
09/05/2024	010316	09/05/2024		Funds Transfer Payment	0.00	11,275.00
Total:					**11,275.00**	**11,275.00**
Creditor: 11141 - Nancy Kiliswa						
16/05/2024	RFP_N KILISWA_15052024	15/05/2024	Reimbursement - Utilities Electricity	Creditors Invoice	400.00	0.00
16/05/2024	010468	16/05/2024		Funds Transfer Payment	0.00	400.00
Total:					**400.00**	**400.00**
Creditor: 11145 - Global Trauma Resolution Services Pty Ltd						
16/05/2024	INV-1282	15/04/2024	Clinical Supervision	Creditors Invoice	302.50	0.00
16/05/2024	INV-1301	24/04/2024	Clinical Supervision	Creditors Invoice	302.50	0.00
16/05/2024	010469	16/05/2024		Funds Transfer Payment	0.00	605.00
Total:					**605.00**	**605.00**
Creditor: 11151 - Alida van Vuuren						
03/05/2024	RFP_A VAN VUUREN	30/04/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
03/05/2024	010184	03/05/2024		Funds Transfer Payment	0.00	400.00
09/05/2024	RFP_A VAN VUUREN	07/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
09/05/2024	010317	09/05/2024		Funds Transfer Payment	0.00	400.00
16/05/2024	RFP_A VAN VUUREN	14/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
16/05/2024	010470	16/05/2024		Funds Transfer Payment	0.00	400.00
23/05/2024	RFP_A VAN VUUREN	21/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
23/05/2024	010639	23/05/2024		Funds Transfer Payment	0.00	400.00
30/05/2024	RFP_A VAN VUUREN	28/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
30/05/2024	010787	30/05/2024		Funds Transfer Payment	0.00	400.00
Total:					**2,000.00**	**2,000.00**
Creditor: 11156 - GA Barber t/a Lock & Load Laser Tag						
23/05/2024	104673	16/05/2024	Laser Tag Event	Creditors Invoice	3,960.00	0.00
23/05/2024	010640	23/05/2024		Funds Transfer Payment	0.00	3,960.00
Total:					**3,960.00**	**3,960.00**
Creditor: 11168 - Perth International Arts Festival Ltd						
03/05/2024	002113	22/04/2024	Film Screening Expenses (Licences)	Creditors Invoice	1,296.24	0.00
03/05/2024	010185	03/05/2024		Funds Transfer Payment	0.00	1,296.24
Total:					**1,296.24**	**1,296.24**
Creditor: 11171 - Rupa Khatri						
03/05/2024	RFP_R KHATRI	30/04/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
03/05/2024	010186	03/05/2024		Funds Transfer Payment	0.00	400.00
09/05/2024	RFP_R KHATRI	07/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
09/05/2024	010318	09/05/2024		Funds Transfer Payment	0.00	400.00
16/05/2024	RFP_R KHATRI	14/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
16/05/2024	RFP_R KHATRI_15052024	15/05/2024	Reimbursement - Utilities Electricity, Power & Water	Creditors Invoice	255.04	0.00
16/05/2024	010471	16/05/2024		Funds Transfer Payment	0.00	655.04
23/05/2024	RFP_R KHATRI	21/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
23/05/2024	010641	23/05/2024		Funds Transfer Payment	0.00	400.00
30/05/2024	RFP_R KHATRI	28/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
30/05/2024	010788	30/05/2024		Funds Transfer Payment	0.00	400.00
Total:					**2,255.04**	**2,255.04**
Creditor: 11173 - Ambika Rebello						
03/05/2024	RFP_A REBELLO_03052024	03/05/2024	Elected Member Payment April 2024	Creditors Invoice	3,037.92	0.00
03/05/2024	010212	03/05/2024		Funds Transfer Payment	0.00	3,037.92
Total:					**3,037.92**	**3,037.92**
Creditor: 11174 - Lorraine Butson						
03/05/2024	RFP_L BUTSON_03052024	03/05/2024	Elected Member Payment April 2024	Creditors Invoice	3,037.92	0.00
03/05/2024	010213	03/05/2024		Funds Transfer Payment	0.00	3,037.92
Total:					**3,037.92**	**3,037.92**
Creditor: 11175 - Sven Arentz						
03/05/2024	RFP_S ARENTZ_03052024	03/05/2024	Elected Member Payment April 2024	Creditors Invoice	3,037.92	0.00
03/05/2024	010214	03/05/2024		Funds Transfer Payment	0.00	3,037.92
Total:					**3,037.92**	**3,037.92**

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
Creditor: 11177 - Beilby Downing Teal Pty Ltd						
30/05/2024	BESI06421	30/04/2024	Recruitment - Director Community Services	Creditors Invoice	5,693.60	0.00
30/05/2024	BESI06422	30/04/2024	Recruitment - Director Regulatory Services	Creditors Invoice	3,987.50	0.00
30/05/2024	010789	30/05/2024		Funds Transfer Payment	0.00	9,681.10
Total:					**9,681.10**	**9,681.10**
Creditor: 11178 - Aussie Bush Cabins Pty Ltd						
23/05/2024	CT000211 CLAIM 5 APRIL 2024	30/04/2024	Generated from contract claim	Creditors Invoice	24,112.34	0.00
23/05/2024	010642	23/05/2024		Funds Transfer Payment	0.00	24,112.34
Total:					**24,112.34**	**24,112.34**
Creditor: 11186 - Michael Anthony Barsby						
03/05/2024	RFP_M BARSBY	30/04/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
03/05/2024	010187	03/05/2024		Funds Transfer Payment	0.00	400.00
09/05/2024	RFP_M BARSBY	07/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
09/05/2024	010319	09/05/2024		Funds Transfer Payment	0.00	400.00
16/05/2024	RFP_M BARSBY	14/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
16/05/2024	010472	16/05/2024		Funds Transfer Payment	0.00	400.00
23/05/2024	RFP_M BARSBY	21/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
23/05/2024	010643	23/05/2024		Funds Transfer Payment	0.00	400.00
30/05/2024	RFP_M BARSBY	28/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
30/05/2024	RFP_M BARSBY_28052024	28/05/2024	Reimbursement - Utilities Water	Creditors Invoice	669.91	0.00
30/05/2024	010790	30/05/2024		Funds Transfer Payment	0.00	1,069.91
Total:					**2,669.91**	**2,669.91**
Creditor: 11188 - Steven Tweedie						
16/05/2024	2023/24 NO 4	11/05/2024	Induction Training	Creditors Invoice	825.00	0.00
16/05/2024	010473	16/05/2024		Funds Transfer Payment	0.00	825.00
Total:					**825.00**	**825.00**
Creditor: 11197 - Sparke by Mia Pty Ltd						
16/05/2024	INV-5769	10/05/2024	Clean House with Linen	Creditors Invoice	1,262.25	0.00
16/05/2024	010474	16/05/2024		Funds Transfer Payment	0.00	1,262.25
23/05/2024	INV-5785	20/05/2024	Cleaning Service Morgans Street Port Hedland	Creditors Invoice	1,496.00	0.00
23/05/2024	010644	23/05/2024		Funds Transfer Payment	0.00	1,496.00
Total:					**2,758.25**	**2,758.25**
Creditor: 11199 - Kinatico Ltd T/A CV Check Pty Ltd						
23/05/2024	P00058942	25/04/2024	National Police Checks	Creditors Invoice	395.20	0.00
23/05/2024	P00057807	25/03/2024	National Police Checks	Creditors Invoice	395.20	0.00
23/05/2024	010645	23/05/2024		Funds Transfer Payment	0.00	790.40
30/05/2024	000806371	01/05/2024	Monthly Billing Fee	Creditors Invoice	38.50	0.00
30/05/2024	000792859	01/04/2024	Monthly Billing Fee	Creditors Invoice	38.50	0.00
30/05/2024	000791051	01/03/2024	Monthly Billing Fee	Creditors Invoice	38.50	0.00
30/05/2024	010791	30/05/2024		Funds Transfer Payment	0.00	115.50
Total:					**905.90**	**905.90**
Creditor: 11201 - Future Institute of Australia Pty Ltd						
16/05/2024	INV-0873	21/03/2024	Training Needs Analysis (TNA) Workshops	Creditors Invoice	8,522.80	0.00

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
16/05/2024	010475	16/05/2024		Funds Transfer Payment	0.00	8,522.80
Total:					**8,522.80**	**8,522.80**
Creditor: 11203 - Camilo Blanco						
03/05/2024	RFP_C BLANCO_03052024	03/05/2024	Elected Member Payment April 2024	Creditors Invoice	3,037.92	0.00
03/05/2024	010215	03/05/2024		Funds Transfer Payment	0.00	3,037.92
Total:					**3,037.92**	**3,037.92**
Creditor: 11210 - Kellie Hutchings						
03/05/2024	RFP_K HUTCHINGS	30/04/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
03/05/2024	010188	03/05/2024		Funds Transfer Payment	0.00	400.00
09/05/2024	RFP_K HUTCHINGS	07/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
09/05/2024	010320	09/05/2024		Funds Transfer Payment	0.00	400.00
16/05/2024	RFP_K HUTCHINGS	14/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
16/05/2024	010476	16/05/2024		Funds Transfer Payment	0.00	400.00
23/05/2024	RFP_K HUTCHINGS	21/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
23/05/2024	010646	23/05/2024		Funds Transfer Payment	0.00	400.00
30/05/2024	RFP_K HUTCHINGS	28/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
30/05/2024	010792	30/05/2024		Funds Transfer Payment	0.00	400.00
Total:					**2,000.00**	**2,000.00**
Creditor: 11214 - Hart Sport Australia Pty Ltd						
03/05/2024	20315127A	15/04/2024	Pickleball Kit	Creditors Invoice	1,600.09	0.00
03/05/2024	010189	03/05/2024		Funds Transfer Payment	0.00	1,600.09
16/05/2024	20313787A	03/04/2024	Netball Nets	Creditors Invoice	103.90	0.00
16/05/2024	010477	16/05/2024		Funds Transfer Payment	0.00	103.90
Total:					**1,703.99**	**1,703.99**
Creditor: 11219 - JH Computer Services WA Pty Ltd						
03/05/2024	002410-D01	26/03/2024	Surface Laptop	Creditors Invoice	96,844.00	0.00
03/05/2024	010190	03/05/2024		Funds Transfer Payment	0.00	96,844.00
09/05/2024	002737-D01	01/05/2024	LG 27" QHD IPS LED	Creditors Invoice	2,801.70	0.00
09/05/2024	010321	09/05/2024		Funds Transfer Payment	0.00	2,801.70
16/05/2024	002515-D02	08/04/2024	Computer Equipment	Creditors Invoice	1,127.50	0.00
16/05/2024	002514-D02	08/04/2024	Computer Equipments	Creditors Invoice	429.90	0.00
16/05/2024	002568-D02	15/04/2024	Slim Pen Charger	Creditors Invoice	1,254.00	0.00
16/05/2024	010478	16/05/2024		Funds Transfer Payment	0.00	2,811.40
23/05/2024	002838-D01	16/05/2024	Commercial 3 year extended warranty	Creditors Invoice	3,036.00	0.00
23/05/2024	010647	23/05/2024		Funds Transfer Payment	0.00	3,036.00
30/05/2024	002928-D01	28/05/2024	Computers	Creditors Invoice	7,278.70	0.00
30/05/2024	010793	30/05/2024		Funds Transfer Payment	0.00	7,278.70
Total:					**112,771.80**	**112,771.80**
Creditor: 11229 - Perfect Gym Solutions Pty Ltd						
23/05/2024	INV-10583	15/05/2024	Fees per month	Creditors Invoice	4,235.00	0.00
23/05/2024	INV-10567	08/05/2024	Access Items	Creditors Invoice	11,916.30	0.00
23/05/2024	010648	23/05/2024		Funds Transfer Payment	0.00	16,151.30
Total:					**16,151.30**	**16,151.30**

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
Creditor: 11234 - Rhiannon Holmes-Cinquina						
03/05/2024	RFP_R HOLMES-CINQUINA	30/04/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
03/05/2024	010191	03/05/2024		Funds Transfer Payment	0.00	400.00
09/05/2024	RFP_R HOLMES_02052024	02/05/2024	Reimbursement - Utilities	Creditors Invoice	80.72	0.00
09/05/2024	RFP_R HOLMES-CINQUINA	07/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
09/05/2024	010322	09/05/2024		Funds Transfer Payment	0.00	480.72
16/05/2024	RFP_R HOLMES-CINQUINA	14/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
16/05/2024	010479	16/05/2024		Funds Transfer Payment	0.00	400.00
23/05/2024	RFP_R HOLMES-CINQUINA	21/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
23/05/2024	010649	23/05/2024		Funds Transfer Payment	0.00	400.00
30/05/2024	RFP_R HOLMES-CINQUINA	28/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
30/05/2024	010794	30/05/2024		Funds Transfer Payment	0.00	400.00
Total:					**2,080.72**	**2,080.72**
Creditor: 11239 - Mental Health Journey Australia						
30/05/2024	INV-0160	29/04/2024	Psychosocial Hazard Awareness Training	Creditors Invoice	5,500.00	0.00
27/05/2024	010650	23/05/2024		Funds Transfer Payment	0.00	5,500.00
27/05/2024	010650	24/05/2024		Cancelled Payment	5,500.00	0.00
30/05/2024	010795	30/05/2024		Funds Transfer Payment	0.00	5,500.00
Total:					**11,000.00**	**11,000.00**
Creditor: 11240 - Srinivas Nanjangud Balachandra						
03/05/2024	RFP_S BALACHANDRA	30/04/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
03/05/2024	010192	03/05/2024		Funds Transfer Payment	0.00	400.00
09/05/2024	RFP_S BALACHANDRA	07/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
09/05/2024	010323	09/05/2024		Funds Transfer Payment	0.00	400.00
16/05/2024	RFP_S BALACHANDRA	14/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
16/05/2024	010480	16/05/2024		Funds Transfer Payment	0.00	400.00
23/05/2024	RFP_S BALACHANDRA	21/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
23/05/2024	010651	23/05/2024		Funds Transfer Payment	0.00	400.00
30/05/2024	RFP_S BALACHANDRA	28/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
30/05/2024	010796	30/05/2024		Funds Transfer Payment	0.00	400.00
Total:					**2,000.00**	**2,000.00**
Creditor: 11242 - Andrea Bentley						
23/05/2024	RFP_A BENTLEY_17052024	17/05/2024	Utilities Reimbursement 17/05/2024	Creditors Invoice	314.22	0.00
23/05/2024	010652	23/05/2024		Funds Transfer Payment	0.00	314.22
Total:					**314.22**	**314.22**
Creditor: 11261 - Christine Palmer						
03/05/2024	CP64	24/04/2024	Professional Services F/N end 26/04/2024	Creditors Invoice	6,352.50	0.00
03/05/2024	010193	03/05/2024		Funds Transfer Payment	0.00	6,352.50
16/05/2024	CP65	12/05/2024	Professional Services F/N end 10/05/2024	Creditors Invoice	7,260.00	0.00
16/05/2024	010481	16/05/2024		Funds Transfer Payment	0.00	7,260.00
Total:					**13,612.50**	**13,612.50**
Creditor: 11262 - Planning Institute of Australia						
09/05/2024	RFP_ PLANNING INSTITUTE_300424	30/04/2024	PIA Regional conference 3 staff attending	Creditors Invoice	810.00	0.00
09/05/2024	010324	09/05/2024		Funds Transfer Payment	0.00	810.00
Total:					**810.00**	**810.00**

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
Creditor: 11265 - Workplace Training and Advisory Aust. Pty Ltd						
03/05/2024	11634	05/03/2024	Leadership Development Program	Creditors Invoice	2,189.00	0.00
03/05/2024	010194	03/05/2024		Funds Transfer Payment	0.00	2,189.00
Total:					**2,189.00**	**2,189.00**
Creditor: 11272 - The Strategy Group Pty Ltd						
03/05/2024	INV-131654	26/04/2024		Creditors Invoice	44,687.50	0.00
03/05/2024	010195	03/05/2024		Funds Transfer Payment	0.00	44,687.50
16/05/2024	INV-131647	31/03/2024	Customer Service Strategy	Creditors Invoice	11,794.90	0.00
16/05/2024	010482	16/05/2024		Funds Transfer Payment	0.00	11,794.90
Total:					**56,482.40**	**56,482.40**
Creditor: 11273 - Dreameal Pty Ltd T/a Cafe Maison South Hedland						
23/05/2024	00002019	13/03/2024	Catering	Creditors Invoice	90.20	0.00
23/05/2024	010653	23/05/2024		Funds Transfer Payment	0.00	90.20
Total:					**90.20**	**90.20**
Creditor: 11276 - AMCKL PTY LTD & TJENM PTY LTD T/A Attekus						
30/05/2024	INV-1324	31/03/2024	Annual Subscription fee	Creditors Invoice	35,623.50	0.00
30/05/2024	INV-1380	30/04/2024	Consulting Services	Creditors Invoice	2,468.82	0.00
30/05/2024	010797	30/05/2024		Funds Transfer Payment	0.00	38,092.32
Total:					**38,092.32**	**38,092.32**
Creditor: 11282 - MAXIPARTS OPERATIONS PTY LTD						
03/05/2024	216506	23/04/2024	Tape	Creditors Invoice	39.64	0.00
03/05/2024	010196	03/05/2024		Funds Transfer Payment	0.00	39.64
23/05/2024	223016	14/05/2024	Parts	Creditors Invoice	726.51	0.00
23/05/2024	010654	23/05/2024		Funds Transfer Payment	0.00	726.51
30/05/2024	227027	28/05/2024	Parts	Creditors Invoice	108.46	0.00
30/05/2024	010798	30/05/2024		Funds Transfer Payment	0.00	108.46
Total:					**874.61**	**874.61**
Creditor: 11284 - Ginger Blue Nominees Pty Ltd ITF Clarke Family Trust T/A						
23/05/2024	00002296	30/04/2024	Concept Design	Creditors Invoice	1,142.35	0.00
23/05/2024	010655	23/05/2024		Funds Transfer Payment	0.00	1,142.35
Total:					**1,142.35**	**1,142.35**
Creditor: 11288 - The Trustee for R & R Consultants Trust						
16/05/2024	INV-3555	18/04/2024	South Hedland Integrated Sports Hub WA	Creditors Invoice	25,385.80	0.00
16/05/2024	010483	16/05/2024		Funds Transfer Payment	0.00	25,385.80
Total:					**25,385.80**	**25,385.80**
Creditor: 11289 - CORE HOSPITALITY GROUP PTY LTD						
03/05/2024	27914	24/04/2024	Stackable Chairs Depot Wedgefield	Creditors Invoice	1,196.80	0.00
03/05/2024	010197	03/05/2024		Funds Transfer Payment	0.00	1,196.80
23/05/2024	27921	24/04/2024	Furniture Civic Centre McGregor Street	Creditors Invoice	5,461.50	0.00

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
23/05/2024	010656	23/05/2024		Funds Transfer Payment	0.00	5,461.50
Total:					**6,658.30**	**6,658.30**
Creditor: 11292 - KING KIRA INDUSTRIAL SERVICES PTY LTD						
23/05/2024	INV-1375	16/05/2024	Contractors	Creditors Invoice	1,410.57	0.00
23/05/2024	010657	23/05/2024		Funds Transfer Payment	0.00	1,410.57
Total:					**1,410.57**	**1,410.57**
Creditor: 11305 - SOUTH REGIONAL TAFE						
23/05/2024	I0028222	14/05/2024	CIII In Information Technology	Creditors Invoice	400.00	0.00
23/05/2024	010658	23/05/2024		Funds Transfer Payment	0.00	400.00
Total:					**400.00**	**400.00**
Creditor: 11309 - CARABINER ARCHITECTS PTY LTD						
23/05/2024	CT000275 - CLAIM 42 - APR 24	02/05/2024	Generated from contract claim	Creditors Invoice	284,459.12	0.00
23/05/2024	CT000261 CLAIM 3 APRIL 2024	10/05/2024	Generated from contract claim	Creditors Invoice	108,290.60	0.00
23/05/2024	010659	23/05/2024		Funds Transfer Payment	0.00	392,749.72
Total:					**392,749.72**	**392,749.72**
Creditor: 11315 - MAWBRI PTY LTD						
16/05/2024	INV-1214	01/05/2024	Skin Check Cards	Creditors Invoice	1,562.00	0.00
16/05/2024	010484	16/05/2024		Funds Transfer Payment	0.00	1,562.00
Total:					**1,562.00**	**1,562.00**
Creditor: 11317 - GRESLEY ABAS PTY LTD						
30/05/2024	CT000251 CLAIM 01 FEB 2024	24/05/2024	Generated from contract claim	Creditors Invoice	7,574.60	0.00
30/05/2024	CT000251 CLAIM 03 FEB 24	07/05/2024	Generated from contract claim	Creditors Invoice	120,352.10	0.00
30/05/2024	010799	30/05/2024		Funds Transfer Payment	0.00	127,926.70
Total:					**127,926.70**	**127,926.70**
Creditor: 11318 - AUSTRALIAN OPCO PTY LTD						
10/05/2024	RFP_AUST OPCO_11318	10/05/2024	Interim Payment to Corporate Traveller New Establishment to be comp	Creditors Invoice	20,000.00	0.00
10/05/2024	010332	10/05/2024		Funds Transfer Payment	0.00	20,000.00
23/05/2024	45693433	15/03/2024	SSO Fees	Creditors Invoice	1,100.00	0.00
23/05/2024	45693456	15/03/2024	Savi Customised Fee	Creditors Invoice	2,750.00	0.00
22/05/2024	45916500	27/03/2024	Credit 1614593 to be applied	Creditors Invoice	1,264.02	0.00
22/05/2024	1614593	02/04/2024	Credit to invoice 45916500	$APCREDT	-1,264.02	0.00
23/05/2024	46330877	18/04/2024	Flight and fees Booking 22539261	Creditors Invoice	1,819.01	0.00
23/05/2024	46330875	18/04/2024	Flight and fees Booking 22539262	Creditors Invoice	1,819.01	0.00
23/05/2024	45985752	02/04/2024	Flight and fees Booking 22395167	Creditors Invoice	888.84	0.00
23/05/2024	46339429	18/04/2024	Flight and fees Booking 22542822	Creditors Invoice	823.37	0.00
23/05/2024	46514031	29/04/2024	Flights and Fees Booking 22610683	Creditors Invoice	803.08	0.00
23/05/2024	CR11318	22/05/2024	Reversal of interim payment made10/05/24	$APCREDT	-20,000.00	0.00
23/05/2024	46184531	11/04/2024	Flight and fees Booking 22481355	Creditors Invoice	772.62	0.00
23/05/2024	46184845	11/04/2024	Flight and fees Booking 22481504	Creditors Invoice	600.07	0.00
23/05/2024	46527168	29/04/2024	Flights and Fees Booking 22616488	Creditors Invoice	803.08	0.00
23/05/2024	46189586	11/04/2024	Flight and fees Booking 22483790	Creditors Invoice	802.57	0.00
23/05/2024	46540937	30/04/2024	Flights and Fees Booking 22622053	Creditors Invoice	803.08	0.00
23/05/2024	46429477	23/04/2024	Flights and Fees Booking 22577993	Creditors Invoice	2,000.71	0.00
23/05/2024	46548356	30/04/2024	Fees Booking 22616488	Creditors Invoice	31.26	0.00

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
23/05/2024	46550528	30/04/2024	Flights and Fees Booking 22626600	Creditors Invoice	1,005.06	0.00
23/05/2024	46457191	24/04/2024	Fees Booking 22589967	Creditors Invoice	13.40	0.00
23/05/2024	46460294	24/04/2024	Flights and Fees Booking 22457769	Creditors Invoice	1,170.60	0.00
23/05/2024	46555146	30/04/2024	Flights and Fees Booking 22628446	Creditors Invoice	1,005.06	0.00
23/05/2024	46184373	11/04/2024	Flight and fees Booking 22481286	Creditors Invoice	798.00	0.00
23/05/2024	46487973	26/04/2024	Fees Booking 22599769	Creditors Invoice	31.26	0.00
23/05/2024	46512719	29/04/2024	Fees Booking 22542822	Creditors Invoice	31.26	0.00
23/05/2024	46488016	26/04/2024	Fees Booking 22600177	Creditors Invoice	31.26	0.00
23/05/2024	46323470	18/04/2024	Flight and fees Booking 22535908	Creditors Invoice	579.78	0.00
23/05/2024	46306147	17/04/2024	Flight and fees Booking 22530111	Creditors Invoice	1,733.59	0.00
23/05/2024	45922872	27/03/2024	Fees Booking 22371541	Creditors Invoice	13.40	0.00
23/05/2024	46488003	26/04/2024	Fees Booking 22600065	Creditors Invoice	31.26	0.00
23/05/2024	46488012	26/04/2024	Fees Booking 22600096	Creditors Invoice	31.26	0.00
23/05/2024	46487999	26/04/2024	Fees Booking 22600019	Creditors Invoice	31.26	0.00
23/05/2024	46267523	16/04/2024	Flight and fees Booking 22420417	Creditors Invoice	545.29	0.00
23/05/2024	45988287	02/04/2024	Flight and fees Booking 22396455	Creditors Invoice	2,124.11	0.00
23/05/2024	45954354	28/03/2024	Flights and Fees Booking 22386383	Creditors Invoice	1,383.27	0.00
23/05/2024	45954353	28/03/2024	Flights and Fees Booking 22386382	Creditors Invoice	1,383.27	0.00
23/05/2024	46487996	26/04/2024	Fees Booking 22599974	Creditors Invoice	31.26	0.00
23/05/2024	45988131	02/04/2024	Flight and fees Booking 22396364	Creditors Invoice	1,161.16	0.00
23/05/2024	45988526	02/04/2024	Flight and fees Booking 22396578	Creditors Invoice	2,076.38	0.00
23/05/2024	46526825	29/04/2024	Fees Booking 22616388	Creditors Invoice	13.40	0.00
23/05/2024	46500319	28/04/2024	Fees Booking 22371541	Creditors Invoice	33.50	0.00
23/05/2024	46080094	05/04/2024	Flight and fees Booking 22437989	Creditors Invoice	1,178.23	0.00
23/05/2024	46039573	04/04/2024	Fees Booking 22420417	Creditors Invoice	13.40	0.00
23/05/2024	46067079	05/04/2024	Flights and Fees Booking 22432560	Creditors Invoice	1,858.12	0.00
23/05/2024	46177618	11/04/2024	Flight and fees Booking 22478197	Creditors Invoice	1,005.06	0.00
23/05/2024	46128414	09/04/2024	Flight and fees Booking 22457769	Creditors Invoice	905.59	0.00
23/05/2024	46487990	26/04/2024	Fees Booking 22599810	Creditors Invoice	31.26	0.00
23/05/2024	46023922	03/04/2024	Flights & Fees Booking 22371541	Creditors Invoice	761.40	0.00
23/05/2024	46194873	11/04/2024	Flight and fees Booking 22486078	Creditors Invoice	772.62	0.00
23/05/2024	46209376	12/04/2024	Fees Booking 22481286	Creditors Invoice	31.26	0.00
23/05/2024	010660	23/05/2024		Funds Transfer Payment	0.00	17,631.73
Total:					**37,631.73**	**37,631.73**
Creditor: 11321 - OCTAGON LIFTS PTY LTD						
03/05/2024	65157	16/04/2024	Maintenance Fees	Creditors Invoice	8,221.23	0.00
03/05/2024	010198	03/05/2024		Funds Transfer Payment	0.00	8,221.23
Total:					**8,221.23**	**8,221.23**
Creditor: 11326 - MNT ELECTRICAL PTY LTD t/as BLU Electrical Services						
30/05/2024	INV-0629	24/05/2024	Electrical Services	Creditors Invoice	2,310.00	0.00
30/05/2024	010800	30/05/2024		Funds Transfer Payment	0.00	2,310.00
Total:					**2,310.00**	**2,310.00**
Creditor: 11330 - EASTERN METROPOLITAN REGIONAL COUNCIL						
03/05/2024	EMRC57198	30/04/2024	Audit Kit	Creditors Invoice	913.00	0.00
03/05/2024	010199	03/05/2024		Funds Transfer Payment	0.00	913.00
Total:					**913.00**	**913.00**

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
Creditor: 11331 - RECHICHI, DANIEL ANTHONY						
09/05/2024	ALWAYS-0001	14/04/2024	Good Nights Hedland D Rechichi	Creditors Invoice	2,760.00	0.00
09/05/2024	010325	09/05/2024		Funds Transfer Payment	0.00	2,760.00
Total:					**2,760.00**	**2,760.00**
Creditor: 11333 - MASLOW ENTERTAINMENT PTY LTD.						
03/05/2024	AU24B0000686	19/04/2024	Film - Combat Wombat	Creditors Invoice	222.24	0.00
03/05/2024	AU24B0000687	19/04/2024	Film - Combat Wombat	Creditors Invoice	330.00	0.00
03/05/2024	010200	03/05/2024		Funds Transfer Payment	0.00	552.24
Total:					**552.24**	**552.24**
Creditor: 11338 - EMSOL Document Solutions Pty Ltd						
03/05/2024	510672	16/02/2024	Mailout of 4th Instalment Rates Notices	Creditors Invoice	665.32	0.00
03/05/2024	010201	03/05/2024		Funds Transfer Payment	0.00	665.32
Total:					**665.32**	**665.32**
Creditor: 11339 - BARTLETT, KYLE MORGAN						
30/05/2024	000120	23/04/2024	Youth Week Performance 12/4/2024	Creditors Invoice	1,500.00	0.00
30/05/2024	010801	30/05/2024		Funds Transfer Payment	0.00	1,500.00
Total:					**1,500.00**	**1,500.00**
Creditor: 11341 - CONSTABLE CARE CHILD SAFETY FOUNDATION INC						
30/05/2024	INV-1699	08/04/2024	Constable Care Program	Creditors Invoice	12,000.00	0.00
30/05/2024	010802	30/05/2024		Funds Transfer Payment	0.00	12,000.00
Total:					**12,000.00**	**12,000.00**
Creditor: 11342 - Downsyde Pty Ltd						
16/05/2024	INV-0067	29/04/2024	Rap Up Block Party	Creditors Invoice	3,300.00	0.00
16/05/2024	010485	16/05/2024		Funds Transfer Payment	0.00	3,300.00
Total:					**3,300.00**	**3,300.00**
Creditor: 11343 - Tracey Jean Sheikh						
16/05/2024	RFP_T SHEIKH	02/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
16/05/2024	RFP_T SHEIKH	09/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
16/05/2024	010486	16/05/2024		Funds Transfer Payment	0.00	800.00
23/05/2024	RFP_T SHEIKH	16/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
23/05/2024	RFP_T SHEIKH	23/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
23/05/2024	010661	23/05/2024		Funds Transfer Payment	0.00	800.00
30/05/2024	RFP_T SHEIKH	30/05/2024	Reimbursement - Rent	Creditors Invoice	400.00	0.00
30/05/2024	010803	30/05/2024		Funds Transfer Payment	0.00	400.00
Total:					**2,000.00**	**2,000.00**
Creditor: 11345 - ELITE POOL COVERS HOLDINGS PTY LTD						
30/05/2024	00108728	07/05/2024	Blanket Buddy	Creditors Invoice	1,523.50	0.00
30/05/2024	010804	30/05/2024		Funds Transfer Payment	0.00	1,523.50
Total:					**1,523.50**	**1,523.50**

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
Creditor: 11348 - First Commercial Realty Pty Ltd						
30/05/2024	3742/000024193	23/04/2024	Rent payable and outgoings	Creditors Invoice	6,622.77	0.00
30/05/2024	3742/000024333	23/05/2024	Rent payable and outgoings June 2024	Creditors Invoice	6,622.77	0.00
30/05/2024	010805	30/05/2024		Funds Transfer Payment	0.00	13,245.54
Total:					**13,245.54**	**13,245.54**
Creditor: 11349 - The Factory (Australia) Pty Ltd						
16/05/2024	INV005909	13/05/2024	Christmas Decorations	Creditors Invoice	9,735.00	0.00
16/05/2024	INV005908	13/05/2024	Christmas Decorations	Creditors Invoice	34,929.95	0.00
16/05/2024	010487	16/05/2024		Funds Transfer Payment	0.00	44,664.95
Total:					**44,664.95**	**44,664.95**
Creditor: 11350 - NEXT LEVEL CONSTRUCTION MANAGEMENT PTY LTD						
23/05/2024	INV-1253	15/05/2024	Take off roof sheets Trevally Rd South Hedland	Creditors Invoice	16,390.00	0.00
23/05/2024	010662	23/05/2024		Funds Transfer Payment	0.00	16,390.00
30/05/2024	INV-1255	15/05/2024	Decking Works	Creditors Invoice	5,500.00	0.00
30/05/2024	010806	30/05/2024		Funds Transfer Payment	0.00	5,500.00
Total:					**21,890.00**	**21,890.00**
Creditor: 11354 - The Trustee for The Rogers Family Trust						
30/05/2024	INV-0036	27/05/2024	Structural Inspection Report Clam Court South Hedland	Creditors Invoice	4,400.00	0.00
30/05/2024	INV-0033	10/05/2024	Pre -purchase Structural Inspection	Creditors Invoice	1,000.00	0.00
30/05/2024	010807	30/05/2024		Funds Transfer Payment	0.00	5,400.00
Total:					**5,400.00**	**5,400.00**
Creditor: 11356 - SYSTEMS EDGE MANAGEMENT SERVICES PTY LTD Trading As						
23/05/2024	INV-3552	29/04/2027	Workforce Accommodation	Creditors Invoice	8,673.50	0.00
23/05/2024	010663	23/05/2024		Funds Transfer Payment	0.00	8,673.50
Total:					**8,673.50**	**8,673.50**
Creditor: 11359 - VAILALA, LOSALINE FATAFEHI						
23/05/2024	INV-0005	14/05/2024	Face Painting	Creditors Invoice	360.00	0.00
23/05/2024	010664	23/05/2024		Funds Transfer Payment	0.00	360.00
Total:					**360.00**	**360.00**
Creditor: 11361 - Umbrella Entertainment Pty Ltd						
30/05/2024	01025685	15/05/2024	Hire Film - Before Dawn	Creditors Invoice	165.94	0.00
30/05/2024	010808	30/05/2024		Funds Transfer Payment	0.00	165.94
Total:					**165.94**	**165.94**
Creditor: 11363 - A.M BIRCH & G NEWTON-WORDSWORTH						
30/05/2024	160	02/04/2024	Joan and the Giants Duo	Creditors Invoice	1,000.00	0.00
30/05/2024	010809	30/05/2024		Funds Transfer Payment	0.00	1,000.00
Total:					**1,000.00**	**1,000.00**

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
Creditor: 99999 - Sundry EFT						
03/05/2024	RFP_M BUDGE_18042024	18/04/2024	Sundry EFT	Creditors Invoice	13.80	0.00
03/05/2024	RFP_HATCH INC_26042024	26/04/2024	Sundry EFT	Creditors Invoice	15,000.00	0.00
03/05/2024	RFP_N NGUYEN_29042024	29/04/2024	Sundry EFT	Creditors Invoice	97.00	0.00
03/05/2024	RFP_D SNYDER_02052024	02/05/2024	Sundry EFT	Creditors Invoice	207.95	0.00
03/05/2024	010202	03/05/2024		Funds Transfer Payment	0.00	13.80
03/05/2024	010203	03/05/2024		Funds Transfer Payment	0.00	15,000.00
03/05/2024	010204	03/05/2024		Funds Transfer Payment	0.00	97.00
03/05/2024	010205	03/05/2024		Funds Transfer Payment	0.00	207.95
09/05/2024	RFP_J RADFORD_23042024	23/04/2024	Sundry EFT	Creditors Invoice	399.50	0.00
09/05/2024	RFP_Z SHEHAB-ASH_23042024	23/04/2024	Sundry EFT	Creditors Invoice	399.50	0.00
09/05/2024	RFP_WA FLAGS_23042024	23/04/2024	Sundry EFT	Creditors Invoice	397.10	0.00
09/05/2024	RFP_COMPASS GROUP_12122023	12/12/2023	Sundry EFT	Creditors Invoice	527,402.48	0.00
08/05/2024	RFP_FIRST NATIONAL_07052024	07/05/2024	Sundry EFT	Creditors Invoice	36,000.00	0.00
08/05/2024	010218	08/05/2024		Funds Transfer Payment	0.00	36,000.00
09/05/2024	RFP_R RAMIREZ_23042024	23/04/2024	Sundry EFT	Creditors Invoice	400.00	0.00
09/05/2024	RFP_CTI XPRESS_18042024	18/04/2024	Sundry EFT	Creditors Invoice	692.40	0.00
09/05/2024	010326	09/05/2024		Funds Transfer Payment	0.00	399.50
09/05/2024	010327	09/05/2024		Funds Transfer Payment	0.00	399.50
09/05/2024	010328	09/05/2024		Funds Transfer Payment	0.00	397.10
09/05/2024	010329	09/05/2024		Funds Transfer Payment	0.00	527,402.48
09/05/2024	010330	09/05/2024		Funds Transfer Payment	0.00	400.00
09/05/2024	010331	09/05/2024		Funds Transfer Payment	0.00	692.40
16/05/2024	RFP_T LOUISE MCKEOWN_07052024	07/05/2024	Sundry EFT	Creditors Invoice	48.00	0.00
16/05/2024	RFP_RSM PERTH TRUST_26022024	26/02/2024	Sundry EFT	Creditors Invoice	436.99	0.00
16/05/2024	RFP_R KONCHELLAH_01052024	01/05/2024	Sundry EFT	Creditors Invoice	400.00	0.00
16/05/2024	RFP_D O'KEEFE_07052024	07/05/2024	Sundry EFT	Creditors Invoice	400.00	0.00
16/05/2024	RFP_S BRUNIERA_07052024	07/05/2024	Sundry EFT	Creditors Invoice	399.50	0.00
16/05/2024	RFP_S HOWAT_03052024	03/05/2024	Sundry EFT	Creditors Invoice	400.00	0.00
16/05/2024	RFP_FRY LIBRARY_18042024	18/04/2024	Sundry EFT	Creditors Invoice	4,356.99	0.00
16/05/2024	RFP_SIMMS_09052024	09/05/2024	Sundry EFT	Creditors Invoice	413.00	0.00
16/05/2024	RFP_V RAWIRI_03052024	03/05/2024	Sundry EFT	Creditors Invoice	400.00	0.00
16/05/2024	RFP J SCOTT_14052024	14/05/2024	Sundry EFT	Creditors Invoice	1,000.00	0.00
16/05/2024	RFP_RELATIONSHIPS AUST_1405202	14/05/2024	Sundry EFT	Creditors Invoice	9,722.40	0.00
16/05/2024	RFP_HEDLAND VOLLEYBAL_14052024	14/05/2024	Sundry EFT	Creditors Invoice	2,000.00	0.00
16/05/2024	RFP_J FORBES_14052024	14/05/2024	Sundry EFT	Creditors Invoice	2,000.00	0.00
16/05/2024	RFP_V STEPHENS_14052024	14/05/2024	Sundry EFT	Creditors Invoice	1,500.00	0.00
16/05/2024	RFP_PHLGS_15052024	15/05/2024	Sundry EFT	Creditors Invoice	10,000.00	0.00
16/05/2024	RFP_E SEMARK_14052024	14/05/2024	Sundry EFT	Creditors Invoice	4,368.59	0.00
16/05/2024	010488	16/05/2024		Funds Transfer Payment	0.00	48.00
16/05/2024	010489	16/05/2024		Funds Transfer Payment	0.00	436.99
16/05/2024	010490	16/05/2024		Funds Transfer Payment	0.00	400.00
16/05/2024	010491	16/05/2024		Funds Transfer Payment	0.00	400.00
16/05/2024	010492	16/05/2024		Funds Transfer Payment	0.00	399.50
16/05/2024	010493	16/05/2024		Funds Transfer Payment	0.00	400.00
16/05/2024	010494	16/05/2024		Funds Transfer Payment	0.00	4,356.99
16/05/2024	010495	16/05/2024		Funds Transfer Payment	0.00	413.00
16/05/2024	010496	16/05/2024		Funds Transfer Payment	0.00	400.00
16/05/2024	010497	16/05/2024		Funds Transfer Payment	0.00	1,000.00
16/05/2024	010498	16/05/2024		Funds Transfer Payment	0.00	9,722.40
16/05/2024	010499	16/05/2024		Funds Transfer Payment	0.00	2,000.00
16/05/2024	010500	16/05/2024		Funds Transfer Payment	0.00	2,000.00
16/05/2024	010501	16/05/2024		Funds Transfer Payment	0.00	1,500.00
16/05/2024	010502	16/05/2024		Funds Transfer Payment	0.00	10,000.00
16/05/2024	010503	16/05/2024		Funds Transfer Payment	0.00	4,368.59

Payment Date	Reference Number	Invoice Date	Description	Document Type	Invoice Total	Payment Total
23/05/2024	RFP_T FLETCHER_15052024	21/05/2024	Sundry EFT	Creditors Invoice	81.72	0.00
23/05/2024	RFP_T FLETCHER_15052024	15/05/2024	Sundry EFT	Creditors Invoice	65.00	0.00
22/05/2024	RFP_HEDLAND FIRST NAT_2252024	22/05/2024	Sundry EFT	Creditors Invoice	14,500.00	0.00
22/05/2024	RFP_HEDLAND FIRST NAT_220524	22/05/2024	Sundry EFT	Creditors Invoice	14,500.00	0.00
22/05/2024	RFP_HEDLAND FIRST NAT_22052024	22/05/2024	Sundry EFT	Creditors Invoice	14,500.00	0.00
22/05/2024	RFP_HEDLAND FIRST NAT_22052024	22/05/2024	Sundry EFT	Creditors Invoice	16,950.00	0.00
22/05/2024	RFP_HEDLAND FIRST NAT_220524	22/05/2024	Sundry EFT	Creditors Invoice	16,950.00	0.00
22/05/2024	010505	22/05/2024		Funds Transfer Payment	0.00	14,500.00
22/05/2024	010506	22/05/2024		Funds Transfer Payment	0.00	14,500.00
22/05/2024	010507	22/05/2024		Funds Transfer Payment	0.00	14,500.00
22/05/2024	010508	22/05/2024		Funds Transfer Payment	0.00	16,950.00
22/05/2024	010509	22/05/2024		Funds Transfer Payment	0.00	16,950.00
23/05/2024	RFP_K WALKER_08052024	08/05/2024	Sundry EFT	Creditors Invoice	148.00	0.00
23/05/2024	010665	23/05/2024		Funds Transfer Payment	0.00	81.72
23/05/2024	010666	23/05/2024		Funds Transfer Payment	0.00	65.00
23/05/2024	010667	23/05/2024		Funds Transfer Payment	0.00	148.00
30/05/2024	RFP_MOUSE PROMO_22052024	22/05/2024	Sundry EFT	Creditors Invoice	3,300.00	0.00
30/05/2024	RFP_J BELL_02052024	02/05/2024	Sundry EFT	Creditors Invoice	2,607.28	0.00
30/05/2024	RFP_M HERWIG	23/05/2024	Sundry EFT	Creditors Invoice	32.00	0.00
30/05/2024	RFP_QSD HIRE_24052024	24/05/2024	Sundry EFT	Creditors Invoice	2,079.38	0.00
30/05/2024	RFP_O LEEDS_27052024	27/05/2024	Sundry EFT	Creditors Invoice	180.00	0.00
30/05/2024	RFP_N ARIPIN_27052024	27/05/2024	Sundry EFT	Creditors Invoice	823.64	0.00
30/05/2024	RFP_E BAUCHOP_27052024	27/05/2024	Sundry EFT	Creditors Invoice	69.85	0.00
30/05/2024	RFP_S WILBERFORCE_21052024	21/05/2024	Sundry EFT	Creditors Invoice	620.95	0.00
30/05/2024	RFP_L KUZMIKOVA_28052024	28/05/2024	Sundry EFT	Creditors Invoice	400.00	0.00
30/05/2024	RFP_DEBITSUCCESS_30052024	30/05/2024	Sundry EFT	Creditors Invoice	2,750.00	0.00
30/05/2024	010810	30/05/2024		Funds Transfer Payment	0.00	3,300.00
30/05/2024	010811	30/05/2024		Funds Transfer Payment	0.00	2,607.28
30/05/2024	010812	30/05/2024		Funds Transfer Payment	0.00	32.00
30/05/2024	010813	30/05/2024		Funds Transfer Payment	0.00	2,079.38
30/05/2024	010814	30/05/2024		Funds Transfer Payment	0.00	180.00
30/05/2024	010815	30/05/2024		Funds Transfer Payment	0.00	823.64
30/05/2024	010816	30/05/2024		Funds Transfer Payment	0.00	69.85
30/05/2024	010817	30/05/2024		Funds Transfer Payment	0.00	620.95
30/05/2024	010818	30/05/2024		Funds Transfer Payment	0.00	400.00
30/05/2024	010819	30/05/2024		Funds Transfer Payment	0.00	2,750.00
Total:					**709,413.02**	**709,413.02**
					10,572,378.04	**10,572,378.04**

Electronic Payments to Creditors	10,572,378.04
Payroll	1,546,503.61
WA Treasury Loans	247,973.64
NAB Corporate Credit cards	58,459.97
Merchant Fees	2,074.31
Smartrider tickets	213.75
Investments	32,000,000.00
Total	**44,427,603.32**

Town of Port Hedland
Summary of
Credit Card Statements
May-24

Account Name	Account Number	Debit Balance ($)
Town of Port Hedland	4336-XXXX-XXXX-6947	$ 432.56
Town of Port Hedland	4336-XXXX-XXXX-6030	$ 2,180.02
Town of Port Hedland	4336-XXXX-XXXX-9263	$ 1,112.00
Town of Port Hedland	4336-XXXX-XXXX-2027	$ 953.15
Town of Port Hedland	4336-XXXX-XXXX-5690	$ 2,508.96
Town of Port Hedland	4336-XXXX-XXXX-3352	$ 11,908.30
Town of Port Hedland	4336-XXXX-XXXX-0885	$ 815.55
Town of Port Hedland	4336-XXXX-XXXX-6954	$ 1,660.52
Town of Port Hedland	4336-XXXX-XXXX-7893	$ 1,413.56
Town of Port Hedland	4336-XXXX-XXXX-0859	$ 811.50
Town of Port Hedland	4336-XXXX-XXXX-9066	$ 838.58
Town of Port Hedland	4336-XXXX-XXXX-7358	$ 3,970.65
Town of Port Hedland	4336-XXXX-XXXX-7366	$ 7,629.32
Town of Port Hedland	4336-XXXX-XXXX-0004	$ 5,773.43
Town of Port Hedland	4336-XXXX-XXXX-1907	$ 5,088.23
Town of Port Hedland	4336-XXXX-XXXX-0302	$ 139.95
Town of Port Hedland	4336-XXXX-XXXX-6048	$ 416.68
1	Total	$ 47,652.96

At the Town of Port Hedland, the Council's Corporate Services Directorate and

Finance Team have an overriding objective of providing quality corporate governance;

accountability; transparency and compliance and welcome any questions or queries on the

credit card statements from not just Elected Members, but the public in general.

NAB Connect **Transaction History Report**

Account details

Account name
XXXXXXXX
Account number
4336-xxxx-xxxx-6947
Currency
AUD

Account balance summary

Opening balance:	0.00 CR
Total credits:	0.00 CR
Total debits:	432.56 DR
Closing balance:	0.00 CR
Date from:	01 May 2024
Date to:	31 May 2024

Transaction details

Date	Narrative	Reference number	Debit amount	Credit amount	EOD balance
13/05/2024	CREDIT CARD PURCHASE J BLACKWOOD AND SON PL PORT HEDLAND		46.31 DR		
13/05/2024	CREDIT CARD PURCHASE COLES 0385 SOUTH HEDLAND		50.85 DR		97.16 DR
31/05/2024	CREDIT CARD PURCHASE POST SOUTH HEDLAND POS SOUTH HEDLAND		131.60 DR		
31/05/2024	CREDIT CARD PURCHASE WOOLWORTHS/PORT HEDLAND SPORT HEDLAND		203.80 DR		335.40 DR

Transaction History Report (Continued)

Account details

Account name
XXXXXXXX
Account number
4336-xxxx-xxxx-6030
Currency
AUD

Account balance summary

Opening balance:	0.00 CR
Total credits:	0.00 CR
Total debits:	2,180.02 DR
Closing balance:	0.00 CR
Date from:	01 May 2024
Date to:	31 May 2024

Transaction details

Date	Narrative	Reference number	Debit amount	Credit amount	EOD balance
17/05/2024	CREDIT CARD PURCHASE WOOLWORTHS/PORT HEDLAND SPORT HEDLAND		29.20 DR		29.20 DR
20/05/2024	CREDIT CARD PURCHASE ACMA BELCONNEN		1,464.00 DR		1,464.00 DR
21/05/2024	CREDIT CARD PURCHASE WOOLWORTHS/PORT HEDLAND SPORT HEDLAND		131.36 DR		131.36 DR
24/05/2024	CREDIT CARD PURCHASE DEFT*JONESLANGLSALL PER SYDNEY		334.95 DR		334.95 DR
28/05/2024	FEE ANNUAL FEE		15.00 DR		
28/05/2024	CREDIT CARD PURCHASE WOOLWORTHS/PORT HEDLAND SPORT HEDLAND		103.77 DR		118.77 DR
31/05/2024	CREDIT CARD PURCHASE WOOLWORTHS/PORT HEDLAND SPORT HEDLAND		101.74 DR		101.74 DR

Transaction History Report (Continued)

Account details

Account name
XXXXXXX
Account number
4336-xxxx-xxxx-9263
Currency
AUD

Account balance summary

Opening balance:	0.00 CR
Total credits:	0.00 CR
Total debits:	1,112.00 DR
Closing balance:	0.00 CR
Date from:	01 May 2024
Date to:	31 May 2024

Transaction details

Date	Narrative	Reference number	Debit amount	Credit amount	EOD balance
07/05/2024	CREDIT CARD PURCHASE KARRIBI DEVELOPMENTS P/L SOUTH HEDLAND		920.00 DR		920.00 DR
21/05/2024	CREDIT CARD PURCHASE COLES EXPRESS 6957 PORT HEDLAND		112.00 DR		112.00 DR
22/05/2024	CREDIT CARD PURCHASE ASIC SYDNEY		10.00 DR		10.00 DR
31/05/2024	CREDIT CARD PURCHASE COLES EXPRESS 6957 PORT HEDLAND		70.00 DR		70.00 DR

Transaction History Report (Continued)

Account details

Account name
XXXXXX
Account number
4336-xxxx-xxxx-2027
Currency
AUD

Account balance summary

Opening balance:	0.00 CR
Total credits:	638.99 CR
Total debits:	953.15 DR
Closing balance:	0.00 CR
Date from:	01 May 2024
Date to:	31 May 2024

Transaction details

Date	Narrative	Reference number	Debit amount	Credit amount	EOD balance
15/05/2024	CREDIT CARD REFUND vevor UK			638.99 CR	
15/05/2024	CREDIT CARD PURCHASE vevor Electronic		638.99 DR		0.00 CR
27/05/2024	CREDIT CARD PURCHASE Sydney Locksmiths Drummoyne		314.16 DR		314.16 DR

Transaction History Report (Continued)

Account details

Account name
XXXXXX
Account number
4336-xxxx-xxxx-5690
Currency
AUD

Account balance summary

Opening balance:	0.00 CR
Total credits:	0.00 CR
Total debits:	2,508.96 DR
Closing balance:	0.00 CR
Date from:	01 May 2024
Date to:	31 May 2024

Transaction details

Date	Narrative	Reference number	Debit amount	Credit amount	EOD balance
07/05/2024	CREDIT CARD PURCHASE WOOLWORTHS/PORT HEDLAND SPORT HEDLAND		39.35 DR		
07/05/2024	CREDIT CARD PURCHASE WOOLWORTHS/PORT HEDLAND SPORT HEDLAND		96.43 DR		135.78 DR
09/05/2024	CREDIT CARD PURCHASE POST SOUTH HEDLAND POS SOUTH HEDLAND		17.29 DR		
09/05/2024	CREDIT CARD PURCHASE KOORI CURRICULUM ASHBURY		135.00 DR		152.29 DR
13/05/2024	CREDIT CARD PURCHASE PAYPAL *PRINTSURVEY 3055344512 FL		1,031.67 DR		1,031.67 DR
14/05/2024	CREDIT CARD PURCHASE EB *Snake Relocation C 801-413-7200		421.54 DR		421.54 DR
16/05/2024	CREDIT CARD PURCHASE SUSHIA (ENEX) Perth		13.90 DR		
16/05/2024	CREDIT CARD PURCHASE PERTH CONVENIENCE ON MURRPERTH		15.90 DR		
16/05/2024	CREDIT CARD PURCHASE Bambamboo Perth		40.08 DR		69.88 DR
17/05/2024	CREDIT CARD PURCHASE Crown Market n Co Burswood		32.25 DR		32.25 DR
20/05/2024	CREDIT CARD PURCHASE PERTH CONV ON MURRAY PERTH		24.10 DR		
20/05/2024	CREDIT CARD PURCHASE Crown Market n Co Burswood		31.90 DR		
20/05/2024	CREDIT CARD PURCHASE Island Brewhouse Dining Perth		38.92 DR		
20/05/2024	CREDIT CARD PURCHASE Yiamas Subiaco		65.00 DR		
20/05/2024	CREDIT CARD PURCHASE Crown Promenade Perth Burswood		74.85 DR		234.77 DR
22/05/2024	CREDIT CARD PURCHASE ESPRESSO & PROSECCO PERTH		5.58 DR		5.58 DR

Transaction History Report (Continued)

Date	Narrative	Reference number	Debit amount	Credit amount	EOD balance
24/05/2024	CREDIT CARD PURCHASE WOOLWORTHS/PORT HEDLAND SPORT HEDLAND		42.25 DR		
24/05/2024	CREDIT CARD PURCHASE WOOLWORTHS/PORT HEDLAND SPORT HEDLAND		99.00 DR		
24/05/2024	CREDIT CARD PURCHASE WWW.DIRECT2FLORIST.COM SOUTH HEDLAND		149.95 DR		291.20 DR
27/05/2024	CREDIT CARD PURCHASE SUBWAY SOUTH HEDLAND SOUTH HEDLAND		134.00 DR		134.00 DR

Transaction History Report (Continued)

Account details

Account name
XXXXXX
Account number
4336-xxxx-xxxx-3352
Currency
AUD

Account balance summary

Opening balance:	0.00 CR
Total credits:	0.00 CR
Total debits:	11,908.30 DR
Closing balance:	0.00 CR
Date from:	01 May 2024
Date to:	31 May 2024

Transaction details

Date	Narrative	Reference number	Debit amount	Credit amount	EOD balance
01/05/2024	CREDIT CARD PURCHASE INSTITUTE OF PUBLIC NORTH SYDNEY		2,953.50 DR		2,953.50 DR
02/05/2024	CREDIT CARD PURCHASE INSTITUTE OF PUBLIC NORTH SYDNEY		2,986.50 DR		
02/05/2024	CREDIT CARD PURCHASE INSTITUTE OF PUBLIC NORTH SYDNEY		2,986.50 DR		5,973.00 DR
03/05/2024	CREDIT CARD PURCHASE METACDN PTY LTD MELBOURNE		70.58 DR		
03/05/2024	CREDIT CARD PURCHASE SPACE PRINT RED HILL		297.00 DR		
03/05/2024	CREDIT CARD PURCHASE SCREENCONNECT ACCOUNTSRECEIFL		1,584.52 DR		1,952.10 DR
10/05/2024	CREDIT CARD PURCHASE Intuit Mailchimp Sydney		82.43 DR		
10/05/2024	CREDIT CARD PURCHASE VIRGIN AUSTRALIA BRISBANE		755.33 DR		837.76 DR
16/05/2024	CREDIT CARD PURCHASE SP AVENUE HAMPERS WANGARA		191.94 DR		191.94 DR

Transaction History Report (Continued)

Account details

Account name
XXXXXX
Account number
4336-xxxx-xxxx-0885
Currency
AUD

Account balance summary

Opening balance:	0.00 CR
Total credits:	0.00 CR
Total debits:	815.55 DR
Closing balance:	0.00 CR
Date from:	01 May 2024
Date to:	31 May 2024

Transaction details

Date	Narrative	Reference number	Debit amount	Credit amount	EOD balance
13/05/2024	CREDIT CARD PURCHASE DEPARTMENT OF TRANSPOR PERTH		19.05 DR		19.05 DR
29/05/2024	CREDIT CARD PURCHASE Water Wise Water Truc Ascot Vale		796.50 DR		796.50 DR

Transaction History Report (Continued)

Account details

Account name
XXXXXX
Account number
4336-xxxx-xxxx-6954
Currency
AUD

Account balance summary

Opening balance:	0.00 CR
Total credits:	0.00 CR
Total debits:	1,660.52 DR
Closing balance:	0.00 CR
Date from:	01 May 2024
Date to:	31 May 2024

Transaction details

Date	Narrative	Reference number	Debit amount	Credit amount	EOD balance
02/05/2024	CREDIT CARD PURCHASE AQUALOO ROCKINGHAM BE		1,630.52 DR		1,630.52 DR
20/05/2024	CREDIT CARD PURCHASE DMIRS EAST PERTH EAST PERTH		30.00 DR		30.00 DR

Transaction History Report (Continued)

Account details

Account name
XXXXXX
Account number
4336-xxxx-xxxx-7893
Currency
AUD

Account balance summary

Opening balance:	0.00 CR
Total credits:	0.00 CR
Total debits:	1,413.56 DR
Closing balance:	0.00 CR
Date from:	01 May 2024
Date to:	31 May 2024

Transaction details

Date	Narrative	Reference number	Debit amount	Credit amount	EOD balance
15/05/2024	CREDIT CARD PURCHASE EB *Snake Relocation C 801-413-7200		843.08 DR		843.08 DR
16/05/2024	CREDIT CARD PURCHASE COLES 0385 SOUTH HEDLAND		44.24 DR		44.24 DR
30/05/2024	CREDIT CARD PURCHASE COLES 0385 SOUTH HEDLAND		50.56 DR		50.56 DR
31/05/2024	CREDIT CARD PURCHASE SUBWAY SOUTH HEDLAND SOUTH HEDLAND		83.00 DR		
31/05/2024	CREDIT CARD PURCHASE SQ *GADGET LOCKSMITHS Wedgefield		392.68 DR		475.68 DR

Transaction History Report (Continued)

Account details

Account name
XXXXXX
Account number
4336-xxxx-xxxx-0859
Currency
AUD

Account balance summary

Opening balance:	0.00 CR
Total credits:	0.00 CR
Total debits:	811.50 DR
Closing balance:	0.00 CR
Date from:	01 May 2024
Date to:	31 May 2024

Transaction details

Date	Narrative	Reference number	Debit amount	Credit amount	EOD balance
22/05/2024	CREDIT CARD PURCHASE Water Wise Water Truc Ascot Vale		796.50 DR		796.50 DR
28/05/2024	FEE ANNUAL FEE		15.00 DR		15.00 DR

Transaction History Report (Continued)

Account details

Account name
XXXXXX
Account number
4336-xxxx-xxxx-9066
Currency
AUD

Account balance summary

Opening balance:	0.00 CR
Total credits:	0.00 CR
Total debits:	838.58 DR
Closing balance:	0.00 CR
Date from:	01 May 2024
Date to:	31 May 2024

Transaction details

Date	Narrative	Reference number	Debit amount	Credit amount	EOD balance
08/05/2024	CREDIT CARD PURCHASE WHENIWORK.COM WHENIWORK.COMMN		672.47 DR		672.47 DR
09/05/2024	CREDIT CARD PURCHASE EMAILMEFORM LLC 6502906688 CA		15.18 DR		
09/05/2024	CREDIT CARD PURCHASE EMAILMEFORM LLC 6502906688 CA		150.93 DR		166.11 DR

Transaction History Report (Continued)

Account details

Account name
XXXXXX
Account number
4336-xxxx-xxxx-7358
Currency
AUD

Account balance summary

Opening balance:	0.00 CR
Total credits:	64.00 CR
Total debits:	3,970.65 DR
Closing balance:	0.00 CR
Date from:	01 May 2024
Date to:	31 May 2024

Transaction details

Date	Narrative	Reference number	Debit amount	Credit amount	EOD balance
06/05/2024	CREDIT CARD PURCHASE AAR AUSTRALIA 0297041450		10.00 DR		
06/05/2024	CREDIT CARD PURCHASE AAR AUSTRALIA 0297041450		10.00 DR		
06/05/2024	CREDIT CARD PURCHASE AAR AUSTRALIA 0297041450		10.00 DR		
06/05/2024	CREDIT CARD PURCHASE PETBARN NORTH RYDE		184.60 DR		
06/05/2024	CREDIT CARD PURCHASE ANYSPACES AUSTRALIA LANE COVE		199.91 DR		
06/05/2024	CREDIT CARD PURCHASE DISCOUNT-PET-MEDS CARLINGFORD		501.20 DR		915.71 DR
09/05/2024	CREDIT CARD REFUND PETBARN NORTH RYDE			64.00 CR	64.00 CR
13/05/2024	CREDIT CARD PURCHASE ARGOSEE GREENHOUSE TEC WALLISTON		27.00 DR		
13/05/2024	CREDIT CARD PURCHASE OFFICEWORKS 0607 JOONDALUP		48.30 DR		75.30 DR
14/05/2024	CREDIT CARD PURCHASE NO MAFIA PASTA E VINO osbourne park		271.50 DR		271.50 DR
16/05/2024	CREDIT CARD PURCHASE BIVOUAC CANTEEN AND NORTHBRIDGE		65.74 DR		
16/05/2024	CREDIT CARD PURCHASE SQ *PICABAR Perth		145.00 DR		
16/05/2024	CREDIT CARD PURCHASE DOME EASTEND PERTH		151.05 DR		361.79 DR
17/05/2024	CREDIT CARD PURCHASE DOME EASTEND PERTH		136.85 DR		136.85 DR
21/05/2024	CREDIT CARD PURCHASE SQ *GOTCHA SECURITY SYSTE1800595310		2,209.50 DR		2,209.50 DR

Transaction History Report (Continued)

Account details

Account name
XXXXXX
Account number
4336-xxxx-xxxx-7366
Currency
AUD

Account balance summary

Opening balance:	0.00 CR
Total credits:	0.00 CR
Total debits:	7,629.32 DR
Closing balance:	0.00 CR
Date from:	01 May 2024
Date to:	31 May 2024

Transaction details

Date	Narrative	Reference number	Debit amount	Credit amount	EOD balance
02/05/2024	CREDIT CARD PURCHASE EB *Master the Art of 801-413-7200		52.81 DR		52.81 DR
03/05/2024	CREDIT CARD PURCHASE SUBWAY SOUTH HEDLAND SOUTH HEDLAND		145.00 DR		145.00 DR
13/05/2024	CREDIT CARD PURCHASE TRYBOOKING*WALGA SOUTH YARRA		100.50 DR		
13/05/2024	CREDIT CARD PURCHASE TRYBOOKING*WALGA SOUTH YARRA		201.00 DR		301.50 DR
14/05/2024	CREDIT CARD PURCHASE HOSPITALITY PL PORT HEDLAND		241.77 DR		
14/05/2024	CREDIT CARD PURCHASE HOSPITALITY PL PORT HEDLAND		292.35 DR		534.12 DR
15/05/2024	CREDIT CARD PURCHASE EB *Snake Relocation C 801-413-7200		421.54 DR		
15/05/2024	CREDIT CARD PURCHASE EB *Snake Relocation C 801-413-7200		421.54 DR		
15/05/2024	CREDIT CARD PURCHASE VIRGIN AUSTRALIA BRISBANE		780.57 DR		
15/05/2024	CREDIT CARD PURCHASE AST MANAGEMENT MOLENDINAR		1,230.36 DR		2,854.01 DR
20/05/2024	CREDIT CARD PURCHASE THE HEDLAND HOTEL PORT HEDLAND		293.34 DR		
20/05/2024	CREDIT CARD PURCHASE TICKETS*WA MENS WE BELROSE		359.25 DR		652.59 DR
21/05/2024	CREDIT CARD PURCHASE LEARNER LINK BARWON HEADS		86.00 DR		
21/05/2024	CREDIT CARD PURCHASE PAC AUSTRALIA PERTH		1,343.10 DR		1,429.10 DR
23/05/2024	CREDIT CARD PURCHASE HR SUMMIT MELBOURNE 20 SYDNEY		1,452.00 DR		1,452.00 DR

Transaction History Report (Continued)

Date	Narrative	Reference number	Debit amount	Credit amount	EOD balance
28/05/2024	CREDIT CARD PURCHASE R U OK LIMITED NORTH SYDNEY		208.19 DR		208.19 DR

Transaction History Report (Continued)

Account details

Account name
XXXXXX
Account number
4336-xxxx-xxxx-0004
Currency
AUD

Account balance summary

Opening balance:	0.00 CR
Total credits:	0.00 CR
Total debits:	5,773.43 DR
Closing balance:	0.00 CR
Date from:	01 May 2024
Date to:	31 May 2024

Transaction details

Date	Narrative	Reference number	Debit amount	Credit amount	EOD balance
01/05/2024	CREDIT CARD PURCHASE MELBOURN CONVENTON SOUTH WHARF		6.60 DR		
01/05/2024	CREDIT CARD PURCHASE Bangpop South Wharf		214.53 DR		221.13 DR
02/05/2024	CREDIT CARD PURCHASE MELBOURN CONVENTON SOUTH WHARF		13.60 DR		
02/05/2024	CREDIT CARD PURCHASE P.J. O'BRIEN'S - MELBO SOUTHBANK		93.80 DR		107.40 DR
29/05/2024	CREDIT CARD PURCHASE TJR BUILDING PTY LTD BUNBURY		4,400.00 DR		4,400.00 DR
30/05/2024	CREDIT CARD PURCHASE MAIN ROADS WA DON AITK EAST PERTH		979.00 DR		979.00 DR
31/05/2024	CREDIT CARD PURCHASE WOOLWORTHS/PORT HEDLAND SPORT HEDLAND		65.90 DR		65.90 DR

Transaction History Report (Continued)

Account details

Account name
XXXXXX
Account number
4336-xxxx-xxxx-1907
Currency
AUD

Account balance summary

Opening balance:	0.00 CR
Total credits:	0.00 CR
Total debits:	5,088.23 DR
Closing balance:	0.00 CR
Date from:	01 May 2024
Date to:	31 May 2024

Transaction details

Date	Narrative	Reference number	Debit amount	Credit amount	EOD balance
01/05/2024	CREDIT CARD PURCHASE FACEBK* fb.me/ads		15.45 DR		15.45 DR
03/05/2024	CREDIT CARD PURCHASE LinkedIn Ads 9511848496 North Sydney		36.82 DR		
03/05/2024	CREDIT CARD PURCHASE HUMAN SYNERGISTICS A MILLERS POINT		311.08 DR		347.90 DR
06/05/2024	CREDIT CARD PURCHASE SurveyMonkeyCore 0035315920752		752.73 DR		752.73 DR
07/05/2024	CREDIT CARD PURCHASE EMBED SOCIAL PATRICH		44.21 DR		
07/05/2024	CREDIT CARD PURCHASE LinkedIn Ads 9527359326 North Sydney		115.89 DR		160.10 DR
08/05/2024	CREDIT CARD PURCHASE ACTIVECAMPAIGN, INC. 8003570402 IL		82.77 DR		82.77 DR
13/05/2024	CREDIT CARD PURCHASE NEWS PTY LIMITED SURRY HILLS		16.00 DR		
13/05/2024	CREDIT CARD PURCHASE LinkedIn Ads 9547681376 North Sydney		67.30 DR		83.30 DR
15/05/2024	CREDIT CARD PURCHASE MANYCHAT.COM MANYCHAT.COM CA		38.01 DR		
15/05/2024	CREDIT CARD PURCHASE FACEBK *NL7LM4C5Y2 fb.me/ads		1,000.00 DR		1,038.01 DR
21/05/2024	CREDIT CARD PURCHASE ZAPIER.COM/CHARGE ZAPIER.COM CA		46.51 DR		
21/05/2024	CREDIT CARD PURCHASE EB *Mastering Governme 801-413-7200		64.84 DR		
21/05/2024	CREDIT CARD PURCHASE ACTIVECAMPAIGN, INC. 8003570402 IL		593.00 DR		704.35 DR
28/05/2024	FEE ANNUAL FEE		15.00 DR		15.00 DR

Transaction History Report (Continued)

Date	Narrative	Reference number	Debit amount	Credit amount	EOD balance
29/05/2024	CREDIT CARD PURCHASE PAYPAL *DATASIGNSPT DS 0393122177		706.99 DR		
29/05/2024	CREDIT CARD PURCHASE FACEBK *P7EGS485Y2 fb.me/ads		1,000.00 DR		1,706.99 DR
30/05/2024	CREDIT CARD PURCHASE PICS.IO HTTPSPICS.IO DE		181.63 DR		181.63 DR

Transaction History Report (Continued)

Account details

Account name
XXXXXX
Account number
4336-xxxx-xxxx-0302
Currency
AUD

Account balance summary

Opening balance:	0.00 CR
Total credits:	0.00 CR
Total debits:	139.95 DR
Closing balance:	0.00 CR
Date from:	01 May 2024
Date to:	31 May 2024

Transaction details

Date	Narrative	Reference number	Debit amount	Credit amount	EOD balance
06/05/2024	CREDIT CARD PURCHASE WWW.DIRECT2FLORIST.COM SOUTH HEDLAND		139.95 DR		139.95 DR

Transaction History Report (Continued)

Account details

Account name
XXXXXX
Account number
4336-xxxx-xxxx-6048
Currency
AUD

Account balance summary

Opening balance:	0.00 CR
Total credits:	0.00 CR
Total debits:	416.68 DR
Closing balance:	0.00 CR
Date from:	01 May 2024
Date to:	31 May 2024

Transaction details

Date	Narrative	Reference number	Debit amount	Credit amount	EOD balance
07/05/2024	CREDIT CARD PURCHASE WOOLWORTHS/PORT HEDLAND SPORT HEDLAND		30.25 DR		30.25 DR
15/05/2024	CREDIT CARD PURCHASE WOOLWORTHS/PORT HEDLAND SPORT HEDLAND		29.90 DR		29.90 DR
16/05/2024	CREDIT CARD PURCHASE WOOLWORTHS/PORT HEDLAND SPORT HEDLAND		17.00 DR		
16/05/2024	CREDIT CARD PURCHASE KAVY PTY LTD PORT HEDLAND		36.98 DR		53.98 DR
20/05/2024	CREDIT CARD PURCHASE SQ *J&RS MALAYSIAN KITCHEEllenbrook		211.75 DR		211.75 DR
30/05/2024	CREDIT CARD PURCHASE POST PORT HEDLAND LPO PORT HEDLAND		90.80 DR		90.80 DR

End of report

Recharge Petroleum - TOWN OF PORT HEDLAND Tax Invoice/Statement Details 1/05/2024 - 31/05/2024 Page : 1

CARD TRANSACTIONS

Card : xxxxxx**34363202535** **Details : 2 STROKE DRUM**
Rego :

Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST Cust Ref	Odometer	L/100km
16/05/2024	BP PORT HEDLAND(ANDER	00937899	ULP91	150.00	$1.9364	$2.1300	$290.45	$29.05	$319.50	0	
			Total	**150.00**				**$29.05**	**$319.50**		

Card : xxxxxx**34363251177** **Details : LV19-101 TOYOTA CAMRY**
Rego :

Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST Cust Ref	Odometer	L/100km
4/05/2024	BP PORT HEDLAND	00929905	PREM95	43.23	$2.1173	$2.3290	$91.53	$9.15	$100.68	0	
23/05/2024	BP PORT HEDLAND	00944539	PREM95	45.34	$2.1173	$2.3290	$96.00	$9.60	$105.60	0	
			Total	**88.57**				**$18.75**	**$206.28**		

Card : xxxxxx**34363251201** **Details : LV19-104 TOYOTA CAMRY**
Rego :

Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST Cust Ref	Odometer	L/100km
22/05/2024	BP PORT HEDLAND	00942178	PREM95	45.73	$2.1173	$2.3290	$96.83	$9.68	$106.51	0	
			Total	**45.73**				**$9.68**	**$106.51**		

Card : xxxxxx**34363251367** **Details : LV19-120 TOYOTA CAMRY**
Rego :

Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST Cust Ref	Odometer	L/100km
12/05/2024	BP SOUTH HEDLAND	00935487	ULP91	44.82	$1.8718	$2.0590	$83.89	$8.39	$92.28	0	
25/05/2024	BP KARRATHA WEST	00942858	ULP91	28.31	$1.8900	$2.0790	$53.51	$5.35	$58.86	0	
			Total	**73.13**				**$13.74**	**$151.14**		

Card : xxxxxx**34363260012** **Details : SPARE 6**
Rego :

Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST Cust Ref	Odometer	L/100km
18/05/2024	BP SANDFIRE ROADHOUSE	00939394	DIESEL	37.12	$2.2073	$2.4280	$81.94	$8.19	$90.13	0	
19/05/2024	BP BROOME CENTRAL SC	00940312	DIESEL	40.55	$2.2355	$2.4590	$90.65	$9.06	$99.71	0	
23/05/2024	BP SANDFIRE ROADHOUSE	00944445	DIESEL	20.00	$2.2073	$2.4280	$44.15	$4.41	$48.56	0	
23/05/2024	BP ROEBUCK PLAINS ROA	00944447	DIESEL	65.31	$2.0900	$2.2990	$136.50	$13.65	$150.15	0	
25/05/2024	BP NEWMAN SOUTH	00942835	DIESEL	61.76	$2.0445	$2.2490	$126.27	$12.63	$138.90	0	
			Total	**224.74**				**$47.94**	**$527.45**		

Card : xxxxxx**34363262679** **Details : TOYOTA COROLLA**
Rego : PH27217

Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST Cust Ref	Odometer	L/100km
30/04/2024	Last Odometer									53554	
7/05/2024	BP PORT HEDLAND(ANDER	00932002	ULTIM98	37.08	$2.1455	$2.3600	$79.55	$7.96	$87.51	54273	5.2
24/05/2024	BP SOUTH HEDLAND	00942681	PREM95	39.49	$1.9627	$2.1590	$77.51	$7.75	$85.26	54972	5.6
			PREM95	**39.49**				**$7.75**	**$85.26**		

	ULTIM98	**37.08**			**$7.96**	**$87.51**	
	Total	**76.57**			**$15.71**	**$172.77**	

Card : xxxxxx**34363262729** **Details : TOYOTA CAMRY**
Rego : PH27216

Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST	Cust Ref	Odometer	L/100km
14/04/2024	Last Odometer										46886	
9/05/2024	BP PORT HEDLAND	00933815	PREM95	46.44	$2.1173	$2.3290	$98.33	$9.83	$108.16		47710	5.6
			Total	**46.44**				**$9.83**	**$108.16**			

Card : xxxxxx**34363273130** **Details : LV20-140** **Rego : AI27576**

Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST	Cust Ref	Odometer	L/100km
9/04/2024	Last Odometer										777	
9/05/2024	BP PORT HEDLAND	00933789	ULTIM98	37.93	$2.1809	$2.3990	$82.72	$8.27	$90.99		37690	0.1
29/05/2024	BP PORT HEDLAND	00946818	ULTIM98	31.80	$2.1445	$2.3590	$68.20	$6.82	$75.02		38383	4.6
			Total	**69.73**				**$15.09**	**$166.01**			

Card : xxxxxx**34363273155** **Details : LV20-157** **Rego : PH27575**

Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST	Cust Ref	Odometer	L/100km
21/04/2024	Last Odometer										56284	
8/05/2024	BP PORT HEDLAND	00933096	ULP91	39.06	$1.9991	$2.1990	$78.08	$7.81	$85.89		56958	5.8
26/05/2024	BP SOUTH HEDLAND	00945093	ULP91	39.73	$1.8536	$2.0390	$73.65	$7.36	$81.01		57664	5.6
			Total	**78.79**				**$15.17**	**$166.90**			

Card : xxxxxx**34363273189** **Details : LV20-159** **Rego : PH27625**

Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST	Cust Ref	Odometer	L/100km
24/04/2024	Last Odometer										69718	
11/05/2024	BP PORT HEDLAND	00934420	PREM95	38.52	$2.1173	$2.3290	$81.55	$8.16	$89.71		70367	5.9
			Total	**38.52**				**$8.16**	**$89.71**			

Card : xxxxxx**34363273452** **Details : LV20-147** **Rego : PH27587**

Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST	Cust Ref	Odometer	L/100km
23/04/2024	Last Odometer										36761	
16/05/2024	BP SOUTH HEDLAND	00938546	PREM95	37.37	$1.9809	$2.1790	$74.03	$7.40	$81.43		37394	5.9
			Total	**37.37**				**$7.40**	**$81.43**			

Card : xxxxxx**34363273494** **Details : LV20-146** **Rego : PH27585**

Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST	Cust Ref	Odometer	L/100km
27/04/2024	Last Odometer										777	
15/05/2024	BP SOUTH HEDLAND	00938036	PREM95	32.42	$1.9809	$2.1790	$64.22	$6.42	$70.64		777	
16/05/2024	BP CARNARVON	00938547	ULP91	30.98	$1.9082	$2.0990	$59.12	$5.91	$65.03		777	
			PREM95	**32.42**				**$6.42**	**$70.64**			
			ULP91	**30.98**				**$5.91**	**$65.03**			
			Total	**63.40**				**$12.33**	**$135.67**			

Card : xxxxxx**34363273544** **Details : LV20-142** **Rego : PH27586**

Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST	Cust Ref	Odometer	L/100km
19/04/2024	Last Odometer										34400	
21/05/2024	BP SOUTH HEDLAND	00941414	PREM95	29.60	$1.9809	$2.1790	$58.64	$5.86	$64.50		34991	5.0
			Total	**29.60**				**$5.86**	**$64.50**			

Card : xxxxxx34363273569 Details : LV20-161 Rego : PH27640

Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST Cust Ref	Odometer	L/100km
12/04/2024	Last Odometer									43500	
11/05/2024	BP PORT HEDLAND	00934572	PREM95	29.01	$2.1173	$2.3290	$61.42	$6.14	$67.56	44020	5.6
30/05/2024	BP PORT HEDLAND	00947335	PREM95	28.00	$2.0900	$2.2990	$58.52	$5.85	$64.37	44617	4.7
			Total	**57.01**				**$11.99**	**$131.93**		

Card : xxxxxx34363273585 Details : LV20-162 Rego : PH26744

Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST Cust Ref	Odometer	L/100km
27/04/2024	Last Odometer									34626	
12/05/2024	BP PORT HEDLAND	00935490	ULP91	29.91	$1.9991	$2.1990	$59.79	$5.98	$65.77	35165	5.5
28/05/2024	BP SOUTH HEDLAND	00946342	PREM95	36.19	$1.9627	$2.1590	$71.03	$7.10	$78.13	35844	5.3
			PREM95	**36.19**				**$7.10**	**$78.13**		
			ULP91	**29.91**				**$5.98**	**$65.77**		
			Total	**66.10**				**$13.08**	**$143.90**		

Card : xxxxxx34363273619 Details : LV20-163 Rego : PH27584

Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST Cust Ref	Odometer	L/100km
11/04/2024	Last Odometer									18332	
15/05/2024	BP SOUTH HEDLAND	00938037	ULP91	37.14	$1.8718	$2.0590	$69.52	$6.95	$76.47	18969	5.8
			Total	**37.14**				**$6.95**	**$76.47**		

Card : xxxxxx34363274005 Details : LV20-145 Rego : PH27642

Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST Cust Ref	Odometer	L/100km
16/04/2024	Last Odometer									638	
2/05/2024	BP SOUTH HEDLAND	00930876	ULP91	31.94	$1.8718	$2.0590	$59.78	$5.98	$65.76	177	
21/05/2024	BP SOUTH HEDLAND	00941368	ULP91	34.13	$1.8718	$2.0590	$63.88	$6.39	$70.27	856	5.0
			Total	**66.07**				**$12.37**	**$136.03**		

Card : xxxxxx34363274021 Details : LV20-136 Rego : PH27641

Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST Cust Ref	Odometer	L/100km
24/04/2024	Last Odometer									123	
20/05/2024	BP PORT HEDLAND	00940833	ULTIM98	38.13	$2.1809	$2.3990	$83.15	$8.32	$91.47	1234	3.4
			Total	**38.13**				**$8.32**	**$91.47**		

Card : xxxxxx34363274856 Details : LV20-141 Rego : PH27709

Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST Cust Ref	Odometer	L/100km
28/04/2024	Last Odometer									4856	
13/05/2024	BP SOUTH HEDLAND	00936299	ULP91	33.20	$1.8718	$2.0590	$62.15	$6.21	$68.36	35668	0.1
			Total	**33.20**				**$6.21**	**$68.36**		

Card : xxxxxx34363274864 Details : LV20-139 Rego : PH27713

Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST Cust Ref	Odometer	L/100km
19/04/2024	Last Odometer									26733	
7/05/2024	BP PORT HEDLAND	00932538	ULP91	37.94	$1.9991	$2.1990	$75.85	$7.58	$83.43	27477	5.1
19/05/2024	BP PORT HEDLAND	00940342	ULP91	27.27	$1.9991	$2.1990	$54.52	$5.45	$59.97	27972	5.5
31/05/2024	BP PORT HEDLAND	00948067	ULP91	36.36	$1.9627	$2.1590	$71.36	$7.14	$78.50	28736	4.8
			Total	**101.57**				**$20.17**	**$221.90**		

Card : 70501634363274872 Details : LV20-138 Rego : PH27712

Recharge Petroleum - TOWN OF PORT HEDLAND Tax Invoice/Statement Details 1/05/2024 - 31/05/2024 Page : 4

Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST	Cust Ref	Odometer	L/100km
4/04/2024	Last Odometer										31351	
2/05/2024	BP SOUTH HEDLAND	00930883	ULP91	38.80	$1.8718	$2.0590	$72.63	$7.26	$79.89		777	
17/05/2024	BP SOUTH HEDLAND	00939145	ULP91	39.43	$1.8718	$2.0590	$73.81	$7.38	$81.19		32704	0.1
31/05/2024	BP SOUTH HEDLAND	00948073	ULP91	37.37	$1.8355	$2.0190	$68.59	$6.86	$75.45		33428	5.2
			Total	**115.60**				**$21.50**	**$236.53**			

Card : xxxxxx**34363274898** **Details : LV20-160** **Rego : PH27710**

Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST	Cust Ref	Odometer	L/100km
29/04/2024	Last Odometer										25856	
17/05/2024	BP PORT HEDLAND	00939149	ULP91	34.13	$1.9991	$2.1990	$68.23	$6.82	$75.05		26992	3.0
			Total	**34.13**				**$6.82**	**$75.05**			

Card : xxxxxx**34363275770** **Details : LV20-151** **Rego : PH27721**

Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST	Cust Ref	Odometer	L/100km
17/04/2024	Last Odometer										29420	
8/05/2024	BP SOUTH HEDLAND	00933157	PREM95	33.41	$1.9809	$2.1790	$66.18	$6.62	$72.80		30058	5.2
			Total	**33.41**				**$6.62**	**$72.80**			

Card : xxxxxx**34363283907** **Details : LV21-155** **Rego : PH27967**

Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST	Cust Ref	Odometer	L/100km
24/05/2024	BP SOUTH HEDLAND	00942725	DIESEL U	69.74	$1.8627	$2.0490	$129.91	$12.99	$142.90		0	
			Total	**69.74**				**$12.99**	**$142.90**			

Card : xxxxxx**34363283923** **Details : LV21-153** **Rego : PH27967**

Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST	Cust Ref	Odometer	L/100km
12/05/2024	BP KARRATHA	00935545	DIESEL U	58.47	$1.8900	$2.0790	$110.51	$11.05	$121.56		0	
25/05/2024	BP SOUTH HEDLAND	00942919	DIESEL U	27.79	$1.8627	$2.0490	$51.76	$5.18	$56.94		0	
26/05/2024	BP KARRATHA	00945144	DIESEL U	46.73	$1.8355	$2.0190	$85.77	$8.58	$94.35		0	
29/05/2024	BP SOUTH HEDLAND	00946882	DIESEL U	10.61	$1.8536	$2.0390	$19.66	$1.97	$21.63		0	
			Total	**143.60**				**$26.78**	**$294.48**			

Card : xxxxxx**34363285266** **Details : LV21-164** **Rego : PH28005**

Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST	Cust Ref	Odometer	L/100km
17/05/2024	BP PORT HEDLAND(ANDER	00938594	DIESEL	92.27	$1.9636	$2.1600	$181.18	$18.12	$199.30		0	
			Total	**92.27**				**$18.12**	**$199.30**			

Card : xxxxxx**34363296495** **Details : LV20-158** **Rego : PH27627**

Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST	Cust Ref	Odometer	L/100km
22/04/2024	Last Odometer										37044	
31/05/2024	BP SOUTH HEDLAND	00948117	PREM95	37.28	$1.9445	$2.1390	$72.49	$7.25	$79.74		777	
			Total	**37.28**				**$7.25**	**$79.74**			

Card : xxxxxx**68573726511** **Details : NISSAN PATROL** **Rego : PH28968**

Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST	Cust Ref	Odometer	L/100km
14/04/2024	Last Odometer										32340	
23/05/2024	BP PORT HEDLAND	00944509	ULTIM98	94.03	$2.1809	$2.3990	$205.07	$20.51	$225.58		123	
26/05/2024	BP SHINJU (GUY ST)	00942875	PREM95	115.07	$2.3900	$2.6290	$275.02	$27.50	$302.52		777	17.6
29/05/2024	BP ROEBUCK PLAINS ROA	00946814	ULTIM98	28.79	$2.3627	$2.5990	$68.03	$6.80	$74.83		777	
30/05/2024	BP PORT HEDLAND	00947295	ULTIM98	65.71	$2.1445	$2.3590	$140.92	$14.09	$155.01		777	
			PREM95	**115.07**				**$27.50**	**$302.52**			

	ULTIM98	**188.53**			**$41.40**	**$455.42**
	Total	**303.60**			**$68.90**	**$757.94**

Card : xxxxxx**68573730125** **Details : LV23-166** **Rego : PH29250**

Date	Location	Invoice	Product	Quantity	Unit exGST	Unit incGST	Total exGST	GST	Total incGST Cust Ref	Odometer	L/100km
26/04/2024	Last Odometer									5722	
15/05/2024	BP SOUTH HEDLAND	00938305	PREM95	27.05	$1.9809	$2.1790	$53.58	$5.36	$58.94	6522	3.4
31/05/2024	BP SOUTH HEDLAND	00948110	PREM95	31.88	$1.9445	$2.1390	$61.99	$6.20	$68.19	7031	6.3
			Total	**58.93**				**$11.56**	**$127.13**		

Cards	**Totals -**	**DIESEL**	**317.01**		**$66.06**	**$726.75**
		DIESEL U	**213.34**		**$39.77**	**$437.38**
		PREM95	**696.03**		**$145.87**	**$1,604.74**
		ULP91	**750.52**		**$143.87**	**$1,582.68**
		ULTIM98	**333.47**		**$72.77**	**$800.41**

Product Summary -

Product	Quantity	GST	Ext
DIESEL	**317.01**	**$66.06**	**$726.75**
DIESEL ULT	**213.34**	**$39.77**	**$437.38**
PREM95	**696.03**	**$145.87**	**$1,604.74**
ULP91	**750.52**	**$143.87**	**$1,582.68**
ULTIM98	**333.47**	**$72.77**	**$800.41**
Total	**2,310.37**	**$468.34**	**$5,151.96**

Town of Port Hedland

Investment Summary Report
May 2024

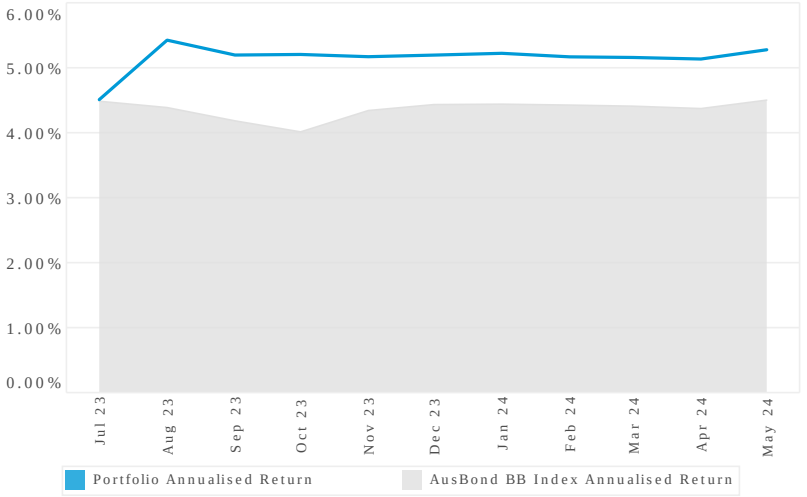
PRUDENTIAL INVESTMENT SERVICES CORP

Town of Port Hedland
Executive Summary - May 2024

Investment Holdings

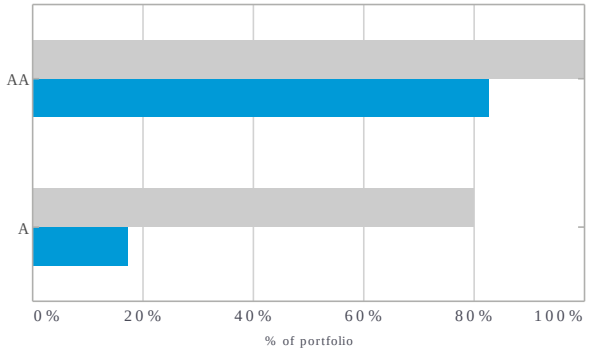
	Face Value ($)	Current Value ($)	Current Yield (%)
Cash	2,735,770	2,735,770	3.8406
Term Deposit	185,500,000	189,238,373	5.1731
	188,235,770	191,974,143	5.1538

Investment Performance

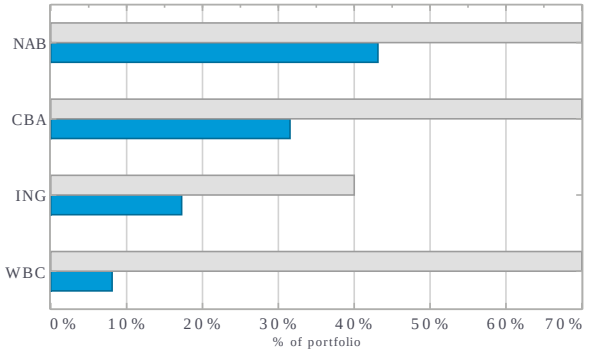


Investment Policy Compliance

Total Credit Exposure



Individual Institutional Exposures



Term to Maturities

	Face Value ($)	Policy Max		
Between 0 and 1 years	185,500,000	100%	100%	a
	185,500,000			

Town of Port Hedland

Investment Holdings Report - May 2024

Cash Accounts

Face Value ($)	Current Rate (%)	Institution	Credit Rating	Current Value ($)	Deal No.	Reference
1,000.00	0.0000%	National Australia Bank	Cash	1,000.00	544815	Reserve
383,570.00	0.0000%	National Australia Bank	Cash	383,570.00	544816	Trust
955,200.00	4.3500%	National Australia Bank	Cash	955,200.00	544818	Muni
1,396,000.00	4.5500%	National Australia Bank	Cash	1,396,000.00	544817	Call
2,735,770.00	3.8406%			2,735,770.00		

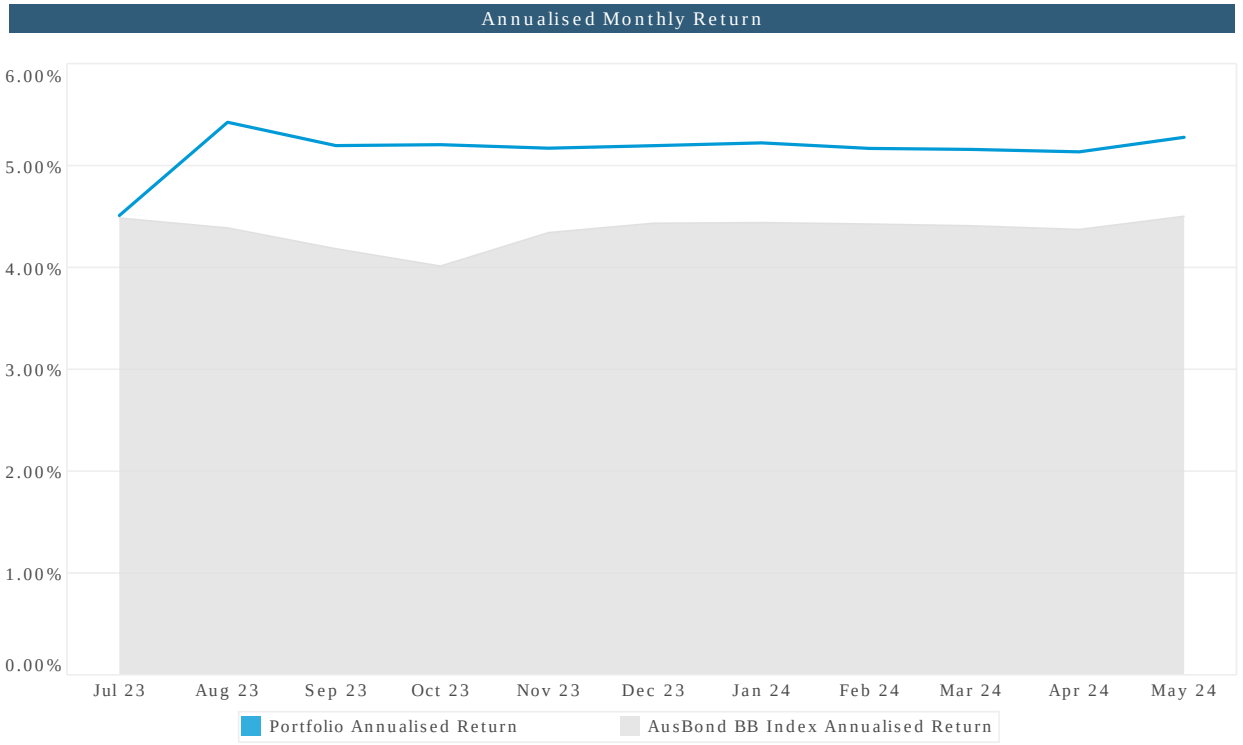
Term Deposits

Maturity Date	Face Value ($)	Current Rate (%)	Institution	Credit Rating	Purchase Price ($)	Purchase Date	Current Value ($)	Deal No.	Accrued Interest ($)	Next Interest Date	Reference
3-Jun-24	15,000,000.00	5.2200%	Commonwealth Bank of Australia	AA-	15,000,000.00	7-Sep-23	15,574,915.07	545070	574,915.07	At Maturity	
3-Jun-24	15,000,000.00	5.2400%	Westpac Group	AA-	15,000,000.00	7-Sep-23	15,577,117.81	544746	577,117.81	At Maturity	
5-Jun-24	40,000,000.00	5.1400%	National Australia Bank	AA-	40,000,000.00	6-Feb-24	40,653,413.70	544826	653,413.70	At Maturity	
7-Jun-24	23,000,000.00	5.2200%	Commonwealth Bank of Australia	AA-	23,000,000.00	11-Sep-23	23,868,379.18	544747	868,379.18	At Maturity	
11-Jun-24	10,500,000.00	5.2300%	Commonwealth Bank of Australia	AA-	10,500,000.00	15-Sep-23	10,891,175.34	544748	391,175.34	At Maturity	
14-Jun-24	10,000,000.00	5.2300%	Commonwealth Bank of Australia	AA-	10,000,000.00	18-Sep-23	10,368,249.32	544749	368,249.32	At Maturity	
9-Jul-24	40,000,000.00	5.0300%	National Australia Bank	AA-	40,000,000.00	10-Apr-24	40,286,641.10	545029	286,641.10	At Maturity	
27-May-25	32,000,000.00	5.2700%	ING Bank (Australia)	A	32,000,000.00	28-May-24	32,018,481.10	545111	18,481.10	At Maturity	
	185,500,000.00	5.1731%			185,500,000.00		189,238,372.62		3,738,372.62		

Town of Port Hedland

Accrued Interest Report - May 2024

Investment	Deal No.	Comments	Face Value ($)	Settlement Date	Maturity Date	Interest Received ($)	Days	Interest Accrued ($)	Yield (% pa)
Cash									
National Australia Bank	544815					0.00	0	0.00	0.00%
National Australia Bank	544816					0.00	0	0.00	0.00%
National Australia Bank	544817					0.00	0	5,394.68	4.55%
National Australia Bank	544818					0.00	0	3,529.01	4.35%
						0.00		8,923.69	3.84%
Term Deposits									
National Australia Bank	544834		10,000,000.00	7-Feb-24	7-May-24	125,013.70	6	8,334.25	5.07%
ING Bank (Australia)	545016		10,000,000.00	17-Apr-24	20-May-24	40,684.93	19	23,424.66	4.50%
National Australia Bank	544737		5,500,000.00	27-Nov-23	25-May-24	142,608.22	24	20,372.60	5.63%
ANZ Banking Group	544744		10,500,000.00	27-Nov-23	25-May-24	269,634.25	24	38,519.18	5.58%
Westpac Group	544746		15,000,000.00	7-Sep-23	3-Jun-24	0.00	31	66,756.17	5.24%
Commonwealth Bank of Australia	545070		15,000,000.00	7-Sep-23	3-Jun-24	0.00	31	66,501.37	5.22%
National Australia Bank	544826		40,000,000.00	6-Feb-24	5-Jun-24	0.00	31	174,619.18	5.14%
Commonwealth Bank of Australia	544747		23,000,000.00	11-Sep-23	7-Jun-24	0.00	31	101,968.77	5.22%
Commonwealth Bank of Australia	544748		10,500,000.00	15-Sep-23	11-Jun-24	0.00	31	46,640.13	5.23%
Commonwealth Bank of Australia	544749		10,000,000.00	18-Sep-23	14-Jun-24	0.00	31	44,419.18	5.23%
National Australia Bank	545029		40,000,000.00	10-Apr-24	9-Jul-24	0.00	31	170,882.20	5.03%
ING Bank (Australia)	545111		32,000,000.00	28-May-24	27-May-25	0.00	4	18,481.10	5.27%
						577,941.10		780,918.79	5.16%
Grand Totals						577,941.10		789,842.48	5.14%

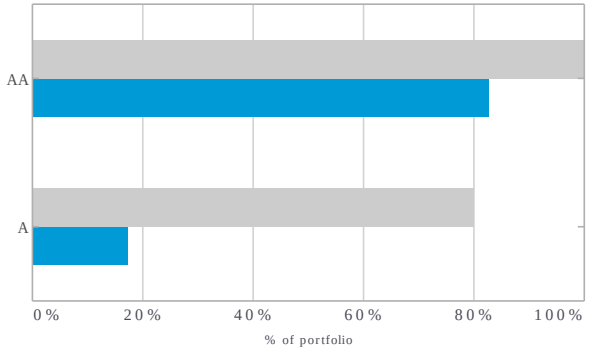


Historical Performance Summary (%pa)			
	Portfolio	Annualised BB Index	Outperformance
May 2024	5.28%	4.50%	0.78%
Last 3 months	5.19%	4.43%	0.76%
Last 6 months	5.19%	4.43%	0.76%
Financial Year to Date	5.15%	4.36%	0.79%

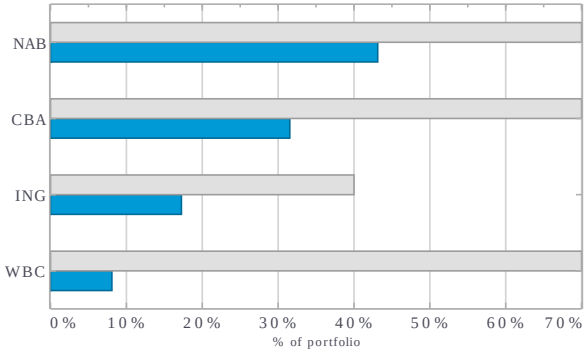
Town of Port Hedland

Investment Policy Compliance Report - May 2024

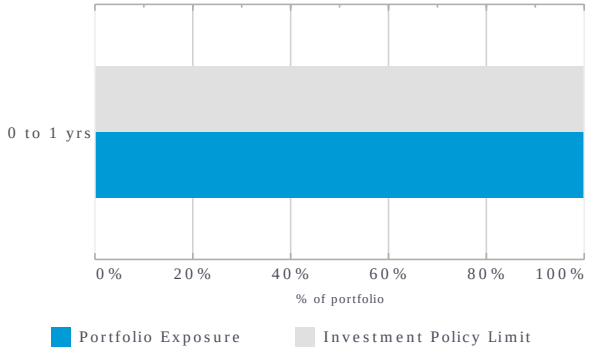
Total Credit Exposure



Individual Institutional Exposures



Term to Maturities



Credit Rating Group	Face Value ($)		Policy Max	
AA	153,500,000	83%	100%	a
A	32,000,000	17%	80%	a
	185,500,000			

Institution	% of portfolio	Investment Policy Limit	
National Australia Bank (AA-)	43%	70%	a
Commonwealth Bank of Australia (AA-)	32%	70%	a
ING Bank Australia (A)	17%	40%	a
Westpac Group (AA-)	8%	70%	a

	Face Value ($)		Policy Max	
Between 0 and 1 years	185,500,000	100%	100%	a
	185,500,000			

a = compliant
r = non-compliant

PRUDENTIAL INVESTMENT SERVICES CORP

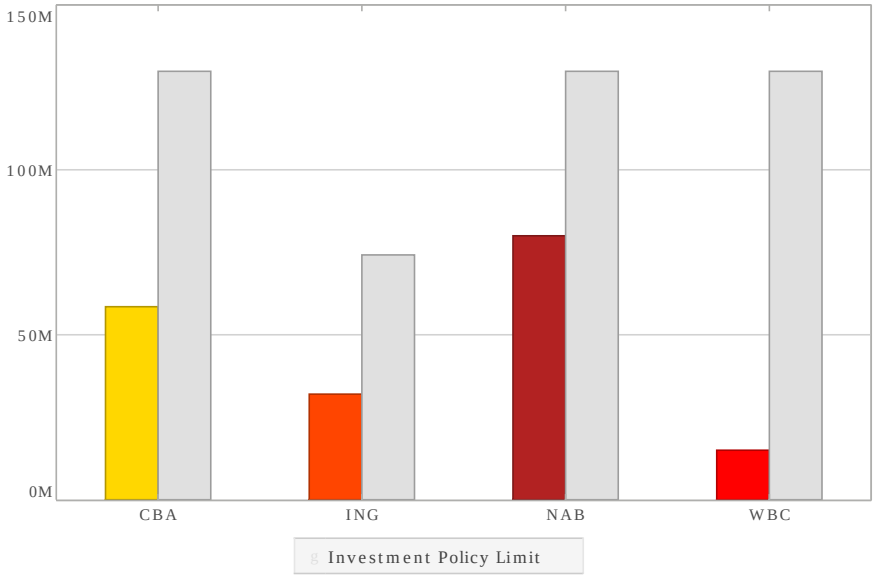
Town of Port Hedland

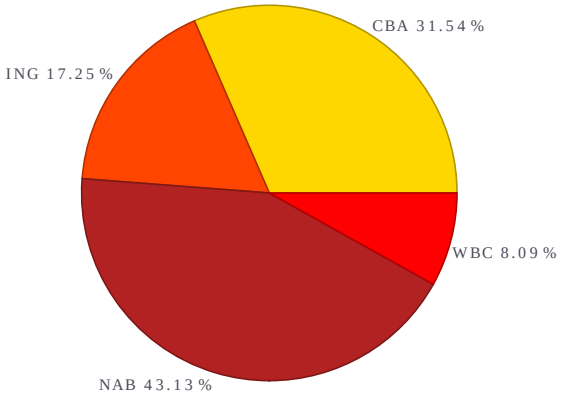
Individual Institutional Exposures Report - May 2024

Individual Insitutional Exposures

	Current Exposures		Policy Limit		Capacity
Commonwealth Bank of Australia (AA-)	58,500,000	32%	129,850,000	70%	71,350,000
ING Bank Australia (A)	32,000,000	17%	74,200,000	40%	42,200,000
National Australia Bank (AA-)	80,000,000	43%	129,850,000	70%	49,850,000
Westpac Group (AA-)	15,000,000	8%	129,850,000	70%	114,850,000
	185,500,000				

Individual Insitutional Exposure Charts





Town of Port Hedland
Cashflows Report - May 2024

Actual Cashflows for May 2024

Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Amount
7-May-24	544834	National Australia Bank	Term Deposit	Maturity: Face Value	10,000,000.00
		National Australia Bank	Term Deposit	Maturity: Interest Received/Paid	125,013.70
				Deal Total	10,125,013.70
				Day Total	10,125,013.70
20-May-24	545016	ING Bank (Australia)	Term Deposit	Maturity: Face Value	10,000,000.00
		ING Bank (Australia)	Term Deposit	Maturity: Interest Received/Paid	40,684.93
				Deal Total	10,040,684.93
				Day Total	10,040,684.93
27-May-24	544737	National Australia Bank	Term Deposit	Maturity: Face Value	5,500,000.00
		National Australia Bank	Term Deposit	Maturity: Interest Received/Paid	142,608.22
				Deal Total	5,642,608.22
27-May-24	544744	ANZ Banking Group	Term Deposit	Maturity: Face Value	10,500,000.00
		ANZ Banking Group	Term Deposit	Maturity: Interest Received/Paid	269,634.25
				Deal Total	10,769,634.25
				Day Total	16,412,242.47
28-May-24	545111	ING Bank (Australia)	Term Deposit	Settlement: Face Value	-32,000,000.00
				Deal Total	-32,000,000.00
				Day Total	-32,000,000.00
				Total for Month	4,577,941.09

Forecast Cashflows for June 2024

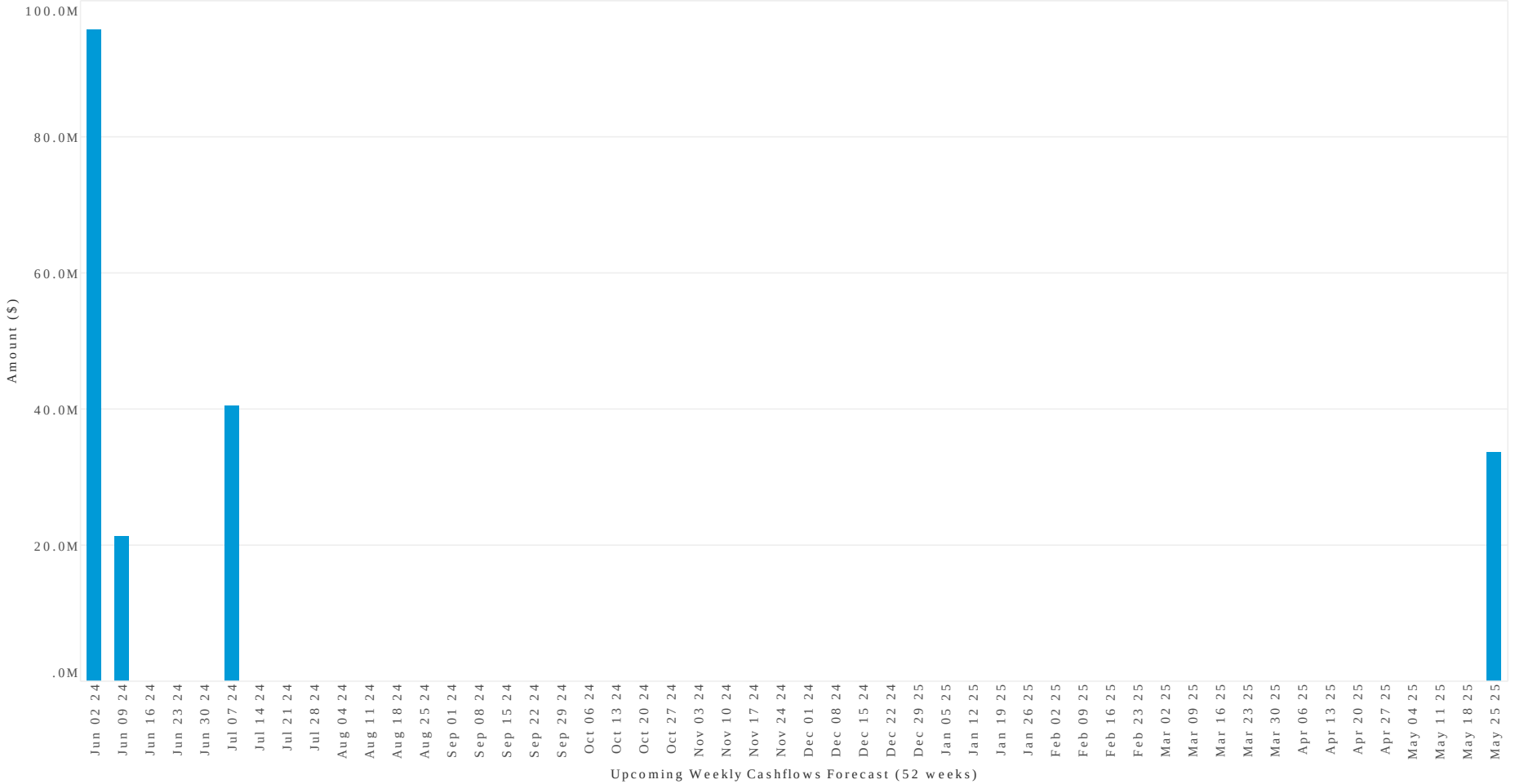
Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Amount
3-Jun-24	544746	Westpac Group	Term Deposit	Maturity: Face Value	15,000,000.00
		Westpac Group	Term Deposit	Maturity: Interest Received/Paid	581,424.69
				Deal Total	15,581,424.69
3-Jun-24	545070	Commonwealth Bank of Australia	Term Deposit	Maturity: Face Value	15,000,000.00

PRUDENTIAL INVESTMENT SERVICES CORP

Town of Port Hedland
Cashflows Report - May 2024

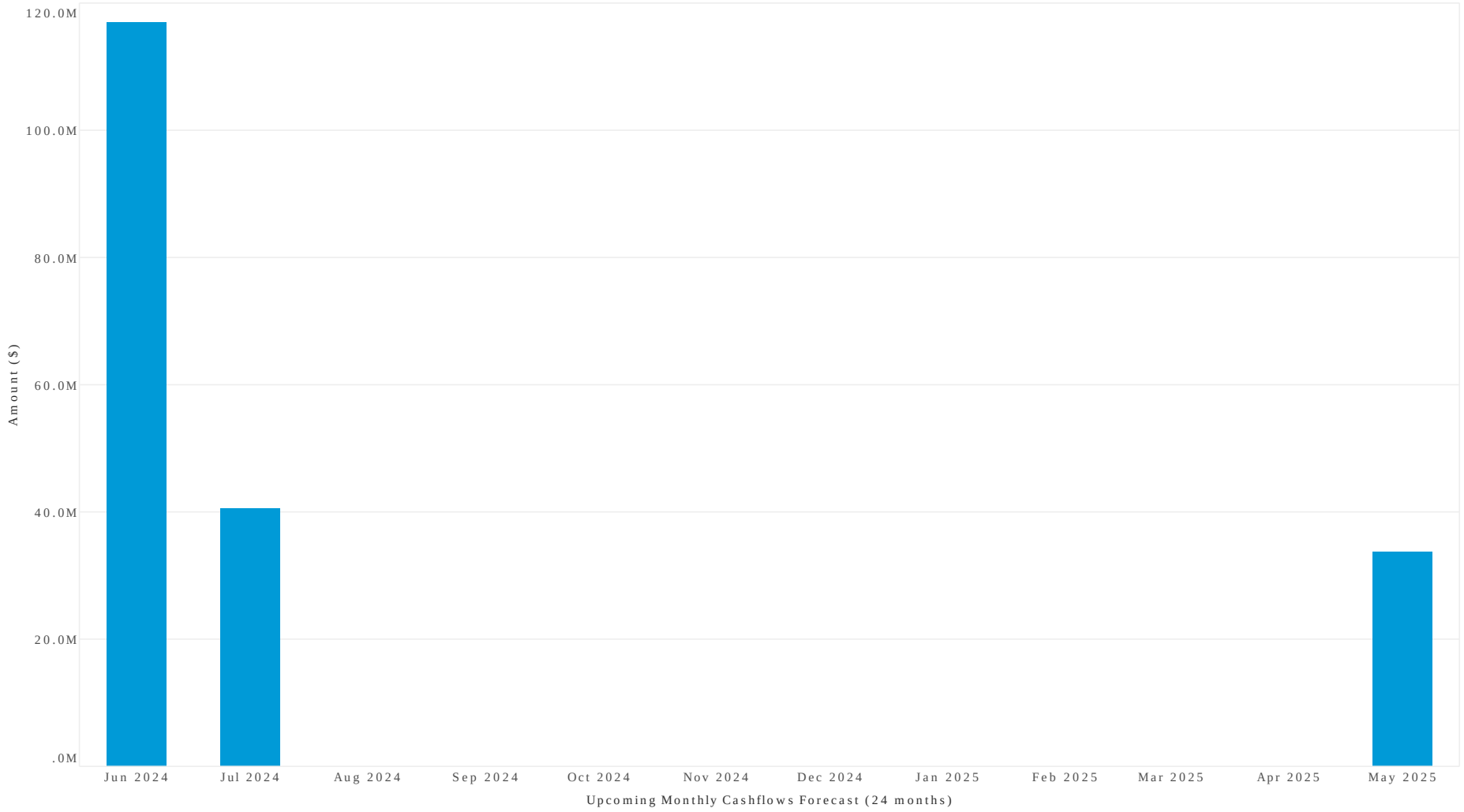
Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Amount
3-Jun-24	545070	Commonwealth Bank of Australia	Term Deposit	Maturity: Interest Received/Paid	579,205.50
				Deal Total	15,579,205.50
				Day Total	31,160,630.19
5-Jun-24	544826	National Australia Bank	Term Deposit	Maturity: Face Value	40,000,000.00
		National Australia Bank	Term Deposit	Maturity: Interest Received/Paid	675,945.19
				Deal Total	40,675,945.19
				Day Total	40,675,945.19
7-Jun-24	544747	Commonwealth Bank of Australia	Term Deposit	Maturity: Face Value	23,000,000.00
		Commonwealth Bank of Australia	Term Deposit	Maturity: Interest Received/Paid	888,115.06
				Deal Total	23,888,115.06
				Day Total	23,888,115.06
11-Jun-24	544748	Commonwealth Bank of Australia	Term Deposit	Maturity: Face Value	10,500,000.00
		Commonwealth Bank of Australia	Term Deposit	Maturity: Interest Received/Paid	406,220.56
				Deal Total	10,906,220.56
				Day Total	10,906,220.56
14-Jun-24	544749	Commonwealth Bank of Australia	Term Deposit	Maturity: Face Value	10,000,000.00
		Commonwealth Bank of Australia	Term Deposit	Maturity: Interest Received/Paid	386,876.72
				Deal Total	10,386,876.72
				Day Total	10,386,876.72
				Total for Month	117,017,787.72

Town of Port Hedland
Cashflows Report - May 2024



Town of Port Hedland

Cashflows Report - May 2024



Works Systems Capital Project Listing (all Work Systems)

YTD to May 2023/24

Works Project	Project Description	Project Details	Actual YTD May	YTD Works Forecast	Var $	% of Budget		Works Commits	Works Annual Forecast	Var $	Var %	Variance requiring explanation	Project manager comment
10003	Residential Housing - Dempster Street	Design and construction of Three (3) x 2 Storey staff homes on Dempster Street, Port Hedland	1,091	0	-1,091	100.00%		0	0	-1,091	0.00%		
10004	Residential Housing - Longtom Loop	Design and Construction of four (4) staff houses on Longtom Loop in South Hedland	227,165	231,812	4,647	2.00%		0	231,812	4,647	98.00%	▲	
10007	Residential Housing - Langley Gardens	Design and construction of new staff housing on Langley Gardens, Pretty Pool	312,766	673,548	360,782	53.56%		229,075	673,548	131,707	80.45%	▲	PC 29 May, expected to be fully invoiced for June payment claim.
10016	Depot Stage 2 - AMF	Stage 2 of the Depot Masterplan, with the design and construction of an Animal management facility and Workshop Shade Structures	-271,558	588,052	859,610	146.18%		0	588,052	859,611	-46.18%	▲	Project complete
10033	Service Worker Housing	Design and delivery of key worker housing on Lot 5996 Cottier Drive, South Hedland 6722	16,508	26,890	10,382	38.61%		0	43,758	27,250	37.73%	▲	Request for proposal process underway and preferred proponent to seek endorsement at future OCM. Awaiting Probity advisor invoices and quotes for future site visits.
10076	Depot Stage 1 - Admin building	Admin building this project was finalised before the Tech1 system but was put in for a final payment. Final Payment this project was PC and DLP closed out before the one connect system	0	0	0	100.00%		0	0	0	0.00%		
10102	Residential Housing - 85 Sutherland St	Design and Construction of Staff Housing at 85 Sutherland Street, Port Hedland	40	80	40	49.75%		0	80	40	50.25%	▲	
10103	Residential Housing - Barramine Loop	Design and Construction of staff housing units at Barramine Loop, South Hedland	0	0	0	100.00%		0	0	0	0.00%		
10111	Residential Housing - Oriole Way	Design, construction and installation of modular house on Oriole Way, South Hedland	0	0	0	100.00%		0	0	0	0.00%		
10112	Residential Housing - 96 Sutherland St	Design and Construction of Staff Housing at 96 Sutherland Street, Port Hedland	0	0	0	100.00%		0	0	0	0.00%		
10126	Landfill - Community Recycling Centre	Design and construction of a Transfer Station at the South Hedland Landfill;;	53,095	75,000	21,905	29.21%		26,483	75,000	-4,578	106.10%	▲	Awaiting approval in May OCM
300016	Housing - Capital New	Housing - Capital New	1,277	0	-1,277	100.00%		0	0	-1,277	0.00%		
300017	BFAC Specialised Upgrades - CAPITAL	BFAC Specialised Upgrades - CAPITAL	-39,000	0	39,000	100.00%		0	0	39,000	0.00%		
10217	Residential Housing - 13 Australind Ave	Purchase of 13 Australind Avenue, South Hedland	716,727	0	-716,727	100.00%		0	0	-716,727	0.00%		CM2023/261 (April 24 OCM). Note: As Q2 budget is set, budget additions do not appear in reports.
10218	Residential Housing - Unit 8/4 Clam Ct	Purchase of Unit 8/4 Clam Court, South Hedland;;	14,500	0	-14,500	100.00%		0	0	-14,500	0.00%		Housing budget approved per council decision CM2023/261 (April 24 OCM). Deposit paid in May, balance to be paid in June. Note: As Q2 budget is set, budget additions do not appear in reports.

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Works Project	Project Description	Project Details	Actual YTD May	YTD Works Forecast	Var $	% of Budget		Works Commits	Works Annual Forecast	Var $	Var %	Variance requiring explanation	Project manager comment
10219	Residential Housing - Unit 42/4 Clam Ct	Purchase of Unit 42/4 Clam Court, South Hedland;;	16,950	0	-16,950	100.00%		0	0	-16,950	0.00%		Housing budget approved per council decision CM2023/261 (April 24 OCM). Deposit paid in May, balance to be paid in June. Note: As Q2 budget is set, budget additions do not appear in reports.
10220	Residential Housing - Unit 47/4 Clam Ct	Purchase of Unit 47/4 Clam Court, South Hedland;;	16,950	0	-16,950	100.00%		0	0	-16,950	0.00%		Housing budget approved per council decision CM2023/261 (April 24 OCM). Deposit paid in May, balance to be paid in June. Note: As Q2 budget is set, budget additions do not appear in reports.
10221	Residential Housing - Unit 55/4 Clam Ct	Purchase of Unit 55/4 Clam Court, South Hedland;;	14,500	0	-14,500	100.00%		0	0	-14,500	0.00%		Housing budget approved per council decision CM2023/261 (April 24 OCM). Deposit paid in May, balance to be paid in June. Note: As Q2 budget is set, budget additions do not appear in reports.
10222	Residential Housing - Unit 56/4 Clam Ct	Purchase of Unit 56/4 Clam Court, South Hedland;;	14,500	0	-14,500	100.00%		0	0	-14,500	0.00%		Housing budget approved per council decision CM2023/261 (April 24 OCM). Deposit paid in May, balance to be paid in June. Note: As Q2 budget is set, budget additions do not appear in reports.
10085	Annual Renewal Program: Air Conditioning	CPP091093 - Annual replacement of end-of-life air conditioning units in staff housing	21,233	21,233	1	0.00%		0	21,233	1	100.00%	▲	
10149	Residential Housing - 8b Ashburton	Staff housing renewal works	48,358	90,000	41,643	46.27%		49,897	90,000	-8,255	109.17%	▲	Delay due to resourcing for cabinets and the ability to obtain the engineered stone top
10175	11a McGregor - Internal Painting	11a McGregor - Internal Painting	0	0	0	100.00%		0	0	0	0.00%		
10176	11a & 11b McGregor - Security Doors	11a & 11b McGregor - Security Doors	7,458	7,458	0	0.00%		0	7,458	0	100.00%		
10177	6/38 Catamore - Bathroom, Painting, etc	6/38 Catamore - Bathroom, Painting, Blinds & Security Screens	0	0	0	100.00%		0	0	0	0.00%		
10178	5/38 Catamore - Painting, Blinds, etc	5/38 Catamore - Painting, Blinds & Security Screens	0	0	0	100.00%		0	0	0	0.00%		
10179	1, 2 and 3 13 Wangara - Security Screens	1, 2 and 3 13 Wangara - Security Screens	49,819	49,819	0	0.00%		0	49,819	0	100.00%		
10180	Morgans - Hot Water Systems & Blinds	Morgans - Hot Water Systems & Blinds	0	0	0	100.00%		0	0	0	0.00%		
10181	1 Frisby - Security Screens	1 Frisby - Security Screens	8,657	8,657	0	0.00%		0	8,657	0	100.00%		
10182	Reactive repair & replace Staff Housing	Reactive repairs and replacements as required - Staff Housing	45,510	45,510	0	0.00%		0	48,000	2,490	94.81%	▲	
10005	Len Taplin Upgrade	Building upgrades to the Len Taplin Childcare Centre, Port Hedland	11,559	54,157	42,598	78.66%		17,230	79,157	50,368	36.37%	▲	Project delayed
10030	South Hedland Lotteries House Refurb	South Hedland Lotteries House Refurbishment	0	0	0	100.00%		0	0	0	0.00%		
10071	Rose Nowers Childcare Centre Upgrades	Minor upgrades to Rose Nowers Childcare Centre	302	0	-302	100.00%		0	0	-302	0.00%		

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Works Project	Project Description	Project Details	Actual YTD May	YTD Works Forecast	Var $	% of Budget		Works Commits	Works Annual Forecast	Var $	Var %	Variance requiring explanation	Project manager comment
10075	TOPH Access Control (Stage 2)	ToPH Facilities - Access Control (Civic Centre & Col Matheson) - Stage 2	0	11,346	11,346	100.00%		0	11,346	11,346	0.00%		
10090	Colin Matheson Changerooms	Colin Matheson Pavilion - Stage 2 upgrades - changerooms	33,764	67,024	33,260	49.62%		0	67,024	33,260	50.38%		Project Complete.
10115	Residential Housing - Rutherford Rd	Purchase of residential housing land on Rutherford Rd	38,770	41,348	2,578	6.23%		0	41,348	2,578	93.77%		
10009	(P) JD Hardie Masterplan	JD Hardie Stages :;;1 - Internal refurbishment, roof and airconditioning upgrades;;2 - Multi User Courts & Surrounds;;3 - Outdoor Elements;;4 - Childcare Centre	2,734	2,654	-80	-3.00%		0	2,654	-80	103.00%		
10092	Staff Housing Renewal Minor Works	22/23 Staff Housing Renewal Minor works carried over;;	162,073	205,176	43,103	21.01%		96,201	221,308	-36,966	116.70%		
10113	Residential Housing - 82 Sutherland St	Upgrades to Residential Housing - 82 Sutherland St	162,070	162,070	0	0.00%		0	162,070	0	100.00%		Project Complete
10002	Civic and Community Precinct	Design and development of the South Hedland TAFE Site, including civic admin buildings, performing arts centre, library, commercial and community facilities	137,131	136,580	-551	-0.40%		1,510,993	186,580	-1,461,544	883.33%		Contract execution was delayed until Feb 2024. Consultant has only made 1 progress claim.
10027	Landfill Office	Design and Construction of new administration office and carpark at the Landfill	35,235	69,970	34,735	49.64%		0	69,970	34,735	50.36%		Project Complete.
10029	POS Redevelopment - Koombana Park (SH)	Supply and Installation of new ablution block at Koombana Park, South Hedland;;	7,940	0	-7,940	100.00%		0	0	-7,940	0.00%		Project Complete
10066	Depot Nursery	Design and construction of new nursery at the Depot	11,196	10,192	-1,004	-9.85%		0	10,192	-1,004	109.85%		
10067	Landfill - Weigh Bridge Office	Design and construction of new Weigh Bridge Office at the landfill	88,776	242,227	153,451	63.35%		143,523	302,561	70,263	76.78%		Design delays causing delays in construction causing reduced payment claims.
10107	Marapikurrinya Park Pop Ups	Design, Delivery and Fitout of the Marapikurrinya Park Pop Up food containers	0	0	0	100.00%		0	0	0	0.00%		
10127	Performing Arts Centre	Design and Construction of a new Performing Arts Centre;;20.A Performing Arts Centre Design;;20.B Performing Arts Centre Construction	198,852	149,144	-49,708	-33.33%		1,552,234	199,144	-1,551,942	879.31%		Commitments raised for future stages
10145	Marina: Eco Caravan Park	Design in order to obtain external funding	36,237	168,777	132,540	78.53%		177,876	235,000	20,887	91.11%		Town are waiting for exemption for a nature based caravan park for the site before proceeding with further design outcomes. Unable to proceed until exemption in place
10142	JD Stage 4 - Childcare Developments	Childcare developments - Design	27,671	77,466	49,795	64.28%		0	100,000	72,329	27.67%		Project no longer progressing. Consultant is issuing final claim and contract will be closed.

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Works Project	Project Description	Project Details	Actual YTD May	YTD Works Forecast	Var $	% of Budget		Works Commits	Works Annual Forecast	Var $	Var %	Variance requiring explanation	Project manager comment
10018	(P) PHSCH Masterplan	Port Hedland Sporting & Community Hub (PHSCH) Masterplan;;;;Stage 1: Community Centre;;Stage 2: Sports Fields & Pavilion;;Stage 3: Tennis & Hockey Club;;Stage 4: Pump Track, Shelter & Re-purposed Club Rooms;;	-3,337	-6,674	-3,337	50.01%		0	-6,674	-3,337	49.99%	▼	
10019	PHSCH Stage 1: Community Centre	CPP111090 - Stage 1 of the Port Hedland Sporting & Community Hub Masterplan includes the design and construction of a consolidated high capacity multi-function facility, which meets the needs of the community and provide community accessibility..	2,033,457	2,095,540	62,083	2.96%		201,531	2,171,807	-63,181	102.91%	▲	
10021	Port Hedland Yacht Club Restoration	Restoration of the Port Hedland Yacht Club	11,090	6,720	-4,370	-65.03%		0	6,720	-4,370	165.03%		
10153	Depot Warehouse Improvements	Depot Warehouse Improvements	79,507	115,000	35,493	30.86%		7,700	150,000	62,793	58.14%	▲	~60K underspend likely
10106	Stadium - Scoreboard Renewal	Stadium - Scoreboard Renewal	0	0	0	100.00%		0	0	0	0.00%		
300014	Commercial Building - Capital Renewals	Commercial Building - Capital Renewals	7,555	0	-7,555	100.00%		0	0	-7,555	0.00%		
300020	BFAC Specialised New Capital	BFAC Specialised New Capital	21,138	0	-21,138	100.00%		0	0	-21,138	0.00%		
10166	Signage - Skate Park & Depot	Signage - Skate Park & Depot	15,050	15,050	0	0.00%		0	15,050	0	100.00%		
10167	Civic Centre Office Upgrades	Civic Centre Office Upgrades, CEO office & west wing to accommodate staff expansion	8,905	2,338	-6,567	-280.86%		0	2,338	-6,567	380.86%		Project complete
10183	One Tree Plumbing Upgrades	Replace damaged plumbing system at One Tree Childcare Centre	29,104	96,000	66,896	69.68%		0	96,000	66,896	30.32%	▲	~60K underspend likely
10184	Rose Nowers Plumbing Upgrades	Replace damaged plumbing system at Rose Nowers	0	101,000	101,000	100.00%		0	101,000	101,000	0.00%	▲	
10042	Stadium - Commercial Equipment Fit Out	Wanangkura Stadium gym equipment replacement - EOL	576,991	576,991	0	0.00%		0	576,991	0	100.00%	▲	
10014	SHISH Masterplan	South Hedland Integrated Sport Hub (SHISH) Masterplan	1,384,331	521,295	-863,036	-165.56%		1,129,737	771,295	-1,742,773	325.95%	▲	New release for tender due for early June. Main grant funding unsuccessful, but other sources of funding in progress.
10017	SHISH - Masterplan Design (USE 10014)	Design of the Overall South Hedland Integrated Sports Hub Masterplan	1,729	1,729	0	0.02%		0	1,729	0	99.98%	▲	
10036	Stadium - Compressor Change Out	Wanangkura Stadium - Compressor Change Out	0	0	0	100.00%		0	0	0	0.00%		
10038	Stadium - Integriti Alarm Fit Out	Wanangkura Stadium - Integriti Alarm Fit Out	1,383	2,520	1,137	45.12%		0	2,520	1,137	54.88%	▲	Project nearing completion
10039	Stadium - Renewals & Upgrades	Wanangkura Stadium - Court resurfacing, RFID, Jimblebar curtains, Squash court seating	3,317	36,206	32,890	90.84%		0	121,206	117,890	2.74%	▲	~117k underspend likely
10040	Stadium - Security Doors & Locks	Wanangkura Stadium - Security Doors & Locks	101	202	102	50.25%		0	202	102	49.75%	▲	
10063	Bowling Club Restoration	CIF118141 - Bowling Club Restoration	0	0	0	100.00%		0	0	0	0.00%		

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Works Project	Project Description	Project Details	Actual YTD May	YTD Works Forecast	Var $	% of Budget		Works Commits	Works Annual Forecast	Var $	Var %	Variance requiring explanation	Project manager comment
10073	Solar Strategy Implementation	In 2021 the Town of Port Hedland completed a solar power strategy . A recommendation of this document included the addition of solar panel the JD Hardie Multi-user Courts Structure and the Depot Administration	1,803,701	2,156,789	353,088	16.37%		340,352	2,156,789	12,737	99.41%	▲	Delays in completing project due to Horizon Power approvals.
10079	Annual Renewal Program: Commercial Bldgs	Minor upgrades to the Town's existing Commercial & Community Facilities	2,635	10,190	7,555	74.14%		0	10,190	7,555	25.86%	▲	
10086	GAC Gas Storage Room Upgrade	GAC Gas Storage Room Upgrade	0	0	0	100.00%		0	0	0	0.00%		
10215	Stadium - Lighting upgrades	Stadium - Squash & Basketball courts lighting upgrades	49,553	49,563	10	0.02%		0	49,563	10	99.98%	▲	
10044	JD Hardie Stage 3 - Outdoor Elements	Stage 3 of the JD Hardie Masteplan. Design and construction of public open space on the remainder of the JD Hardie lot boundary to the west of the Courts & Centre.	74,213	178,792	104,579	58.49%		152,214	279,121	52,694	81.12%	▲	Project on track for completion by June 2024.
10045	JD Hardie Stage 4 - Childcare Centre	JD Hardie Stage 4 - Design and Construction of a Childcare Centre within the lot boundary, to the east of the JD Hardie Centre	-603	-602	1	-0.17%		0	-602	1	100.17%	▼	
10077	JD Hardie Stage 2 - Multi User Courts	Design and Construction of Multi User Courts, carpark and landscaping at the JD Hardie Centre	3,850	7,700	3,850	50.00%		0	7,700	3,850	50.00%	▲	
10105	JD Hardie Stage 1 - Internal Upgrades	Full internal refurbishment and replacement of roof and airconditioning systems at the JD Hardie Centre	2,332	2,332	0	0.00%		0	2,332	0	100.00%		
10035	Stadium - Chiller Rectification	Rectification works of the Chiller at the Wanangkura stadium	55,764	150,910	95,146	63.05%		535,551	250,000	-341,315	236.53%	▲	Work Program changed due to procurement lead time of chiller.
10037	Stadium Fitness Renew inc 38,39,40	Health Club & Group Fitness Renewal at the Wanangkura stadium including budget moved from 10038,10039, 10040	411,305	486,813	75,508	15.51%		65,800	645,255	168,149	73.94%	▲	Some projects in this package delayed due to interlinkages with other projects that are in progress.
10043	JD Hardie - Security Upgrades	Security upgrades at the JD Hardie centre	105,961	105,962	1	0.00%		0	105,962	1	100.00%	▲	
10131	Ranger's Office Relocation	As part of the renewal process the Town seeks to decouple, transport and reuse an existing modular housing block for the purpose of additional office space as a headquarters for the Rangers Team adjacent to the AMF.	347,437	345,681	-1,756	-0.51%		970	390,000	41,593	89.34%	▲	Final invoices to be received in June
10134	Port Hedland Tennis and Hockey Club	Refurbishment of the Port Hedland Tennis and Hockey Club toilets and clubroom on McGregor St Port Hedland.	504,995	703,643	198,648	28.23%		214,544	717,186	-2,352	100.33%	▲	Practical completion expected June 2024

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Works Project	Project Description	Project Details	Actual YTD May	YTD Works Forecast	Var $	% of Budget		Works Commits	Works Annual Forecast	Var $	Var %	Variance requiring explanation	Project manager comment
10139	Depot Office Upgrades	Internal upgrades to allow for permanent relocation of the Regulatory Services Directorate from the Civic Centre to the Depot Facility in Wedgefield.;;;;Awaiting budget allocation at 22/23 Q2 Budget Review.	128,152	136,926	8,774	6.41%		5,780	136,926	2,994	97.81%		
10151	Hedland RSL Bathroom & Roof Replacement	Replace roof and refurbish existing bathroom facilities	10,212	94,327	84,115	89.17%		27,896	150,000	111,892	25.41%		Works delayed due to supply chain issues for partitions. Works 98% completed and invoice expected in June.
10152	Well Women's Centre Security & Access	Security & lighting upgrades	5,472	150,000	144,528	96.35%		59,340	150,000	85,188	43.21%		Security upgrades to be completed in May due to operational requirements of the WWC. Works on track be completed this FY. Other gyprocks works have not been awarded as no response to RFQ.
10165	Sutherland St Bus Shelters	2 x Bus Shelters Sutherland Street - will commence when funding target of 50% is achieved	2,000	2,000	0	0.00%		120,215	120,000	-2,215	101.85%		This project is scheduled to be completed on or before end of June- 2024. Claim to be processed in July-2024.
10164	Cottier Dr to Huxtable Cres Drainage	Cottier Dr to Huxtable Cres Drainage basin & Associated works	0	525,000	525,000	100.00%		0	700,000	700,000	0.00%		
10099	Leehey St Drainage Improvements	Leehey St Drainage Improvements	0	0	0	100.00%		0	0	0	0.00%		
10100	Logue Court Flood Prevention Works	Logue Court Flood Prevention Works	0	0	0	100.00%		0	0	0	0.00%		
10117	Hamilton Rd Stormwater Pond Access	Drainage - Upgrade	0	0	0	100.00%		0	0	0	0.00%		
10080	Drainage Renewal Program	CIF126010 - Annual Renewal Program to improve drainage assets throughout the Town's boundaries.;;25.A;;25.B	491,734	488,048	-3,686	-0.76%		251	488,048	-3,937	100.81%		
10047	POS Development - Osprey West	Development of the Public Open Space in Osprey West, as identified in the Parks and Paths Strategy	0	0	0	100.00%		0	0	0	0.00%		
10125	Marina: Playground Design	Design of a new destination playground at the Marina	0	0	0	100.00%		0	0	0	0.00%		
10130	SHISH Stage 1C - Hamilton Rd & Entrance	Hamilton Rd Civil Works & South Hedland Entrance Statement	199,647	219,415	19,768	9.01%		893,034	264,415	-828,266	413.24%		This stage of works to commence shortly and will be invoiced by 30 June 2024
10064	Carpark Renewal Program	23/24 Program:;;30.a - Trumpet Way (Asphalt);;30.b - Cone Place (asphalt);;30.c - Koombana Lookout (Chip seal);;30.d - One Tree & Roberts Street	223,003	223,003	-0	0.00%		0	223,003	-0	100.00%		
10081	Annual Renewal Program: Drink Fountains	CIF117085 - Annual drinking fountain replacement program	0	0	0	100.00%		0	0	0	0.00%		
10193	Landscaping Renewal Program	Revegetation sand dune corner Sutherland/Keesing due to erosion	0	333,333	333,333	100.00%		0	333,333	333,333	0.00%		

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10212	McGregor St Oval Renewal	McGregor St Oval Renewal	300,626	495,624	194,998	39.34%		0	495,624	194,998	60.66%		Works to provide an effective playing surface for the 2024 soccer season have been substantially completed.
300022	Open Spaces renewals	Open Spaces renewals	437,094	0	-437,094	100.00%		124,495	0	-561,589	0.00%		
10162	Marquee Park Playground Softfall	Marquee Park Playground Softfall - replace sand	0	0	0	100.00%		0	0	0	0.00%		
10187	Softfall -Reactive repairs & replacement	Softfall Reactive repairs and replacements as required	0	0	0	100.00%		0	0	0	0.00%		
10097	Playground Renewal Program	Annual Playground Renewal program at various playgrounds each year;;57.A Yikara Park Playground Renewal	925	1,850	925	50.02%		0	1,850	925	49.98%		
10049	Marquee Park POS Redevelopment	Marquee Park POS Redevelopment - Splashpad Area & Off Leash Dog Area;;	286,079	324,258	38,179	11.77%		11,500	384,258	86,679	77.44%		Off Leash Dog Park area complete. Design for splashpad has been delayed. Tender to be released in June for award in July.
10050	POS Redevelopment - Murdoch Drive	Redevelopment of the Public Open Space along Murdoch Drive in South Hedland, as part of the Parks and Path Strategy	0	0	0	100.00%		0	0	0	0.00%		
10051	POS Redevelopment - Pretty Pool	Public Open Space Redevelopment - Pretty Pool	804	0	-804	100.00%		0	0	-804	0.00%		Project complete
10057	South Hedland Cemetery Masterplan	Stage 2 of the South Hedland Cemetery Masterplan - Including Toilets	197,011	342,849	145,838	42.54%		0	442,849	245,838	44.49%		Project awaiting direction regarding scope.
10058	South Hedland Townsite Activation	South Hedland Townsite Activation	102,443	200,000	97,557	48.78%		207,725	200,000	-110,168	155.08%		Concept under review and project delayed for sign off.
10060	Finucane Island Stage 2: Ramp & Landside	CIF118089 - works to upgrade existing boat ramp and landside development for Finucane Island	1,936	482	-1,454	-301.70%		0	482	-1,454	401.70%		Project Complete.
10070	McGregor Oval Surface Levelling & Lights	McGregor Street Oval Surface Levelling & Lights	394,305	534,500	140,195	26.23%		18,130	534,500	122,065	77.16%		Lighting has been commissioned. Awaiting contractor to request Practical Completion to close out claim.
10074	Marina: Community Building	Landside development of the Spoilbank Marina	74,949	146,795	71,846	48.94%		136,253	200,000	-11,202	105.60%		Further concept development required from Council Feedback.
10087	Annual Renewal Program: Turf	Project removed from Capital Works in 23/24 FY.	0	0	0	100.00%		0	0	0	0.00%		
10091	Colin Matheson Oval Floodlights	CIF117078 - Colin Matheson Oval Floodlights & Cricket Pitch	42,424	357,319	314,895	88.13%		108,275	357,319	206,620	42.17%		There was a delay due to the material unavailability. Contractors have commenced the site works and work will be undertaken up until end of May 2024/early June 2024

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10094	Cooke Point Tidal Gate	Project to review solutions for tidal gates within Cooke Point Road to prevent water stagnation	0	0	0	100.00%		0	0	0	0.00%		
10096	Koombana Lookout Grounds Beautification	Koombana Lookout Grounds Beautification	820,964	900,141	79,177	8.80%		444,685	1,075,141	-190,508	117.72%	▲	Transport delays to accessway delivery due to Middle East conflict. Access way and lookout to be installed prior to other works due to site set outs.
10123	Landscaping - Cemetry Beach	Landscaping - Cemetry Beach to Heddy Hotel Koombana Lookout	0	0	0	100.00%		0	0	0	0.00%		
300023	Open Spaces Upgrades	Open Spaces renewals	99,197	0	-99,197	100.00%		0	0	-99,197	0.00%		
10024	SH Entrance Statement & Commons	CIF117094	402	14,352	13,950	97.20%		0	14,352	13,950	2.80%	▲	Project being delivered as part of SHISH masterplan. Works to commence in 24/25FY
10046	Softfall Renewal Program	Renewal program for Playground Softfall;;33.B - Marquee Park Playground Softfall	0	0	0	100.00%		0	0	0	0.00%		
10001	Seawalls	Design and Construction of Seawalls at Marapikurrinya Park, Gap & Richardson Street (SP1), Goode Street (SP2) and Sutherland Street (SP3)	243,695	237,985	-5,710	-2.40%		24,675	243,085	-25,285	110.40%	▲	Project completed.
10032	JD Hardie - Wayfinding Signage	Design and installation of Wayfinding Signage at the JD Hardie Centre	2,756	5,512	2,756	49.99%		0	5,512	2,756	50.01%	▲	The Town will engage coastal engineers to survey and prepare the second year (2023-2024) coastal processes monitoring report for submission to DBCA.
10133	Storm Surge Markers	Markers to be design and constructed in the event of a storm surge.	35,869	45,000	9,131	20.29%		0	45,000	9,131	79.71%	▲	Storm surge marking on pole is now complete. Project is delayed due to additional decal and marking request.
10143	Landfill - Closure	Preliminary investigations relating to the closure of the existing landfill site, funded by the waste reserve	215,637	250,000	34,363	13.75%		0	250,000	34,363	86.25%	▲	~30k underspend
10144	Landfill - New Site	Preliminary site studies at the Boodarie site. The Town is sharing the cost with Horizon Power as they are looking to place solar panels on the site.	244,044	244,044	-0	0.00%		0	244,044	-0	100.00%	▲	
10161	Landfill - Progressive Capping	Progressive Capping of full landfill cells to comply with the Towns licence with DWER. Works to remediate the SH landfill at the end of its life;;;;	0	0	0	100.00%		0	0	0	0.00%		
10186	Restricted Access Program	Replacement of restriction 'rocks' at strategic locations to prevent unauthorised access and protect the Towns assets	0	0	0	100.00%		0	0	0	0.00%		

Town of Port Hedland

Works Systems Capital Project Listing (all Work Systems)

YTD to May 2023/24

Works Project	Project Description	Project Details	Actual YTD May	YTD Works Forecast	Var $	% of Budget		Works Commits	Works Annual Forecast	Var $	Var %	Variance requiring explanation	Project manager comment
10194	Commemorative RSL Display	Install a commemorative RSL display at the lookout of Great Norther Highway, north of Airport. Display will commemorate the bombing of Port Hedland	0	0	0	100.00%		0	350,000	350,000	0.00%		
10196	Kingsford Smith Park - Land subdivision	Subdivide vacant land & connect Services	131,260	225,275	94,015	41.73%		70,755	295,725	93,710	68.31%	▲	Project slightly delayed as awaiting the award and execution of the new Civil Trade Panels to deliver site works, which will coincide with delivery alongside $50k of current commitments
300024	W&S Capital Other Inf New	W&S Capital Other Infrastructure New	115,359	0	-115,359	100.00%		49,224	0	-164,583	0.00%		
10147	SHISH Stage 4A - Aquatic	Commence design to expedite a rapid response to the current issue at South Hedland Aquatic Centre	9,751	65,300	55,549	85.07%		62,280	90,300	18,269	79.77%	▲	Recently awarded feasibility and business case assistance for works commencing in May/June.
10041	South Hedland Street Furniture Renewal	CIF118083 - Annual Renewal Program - Street Furniture	6,600	16,600	10,000	60.24%		0	25,000	18,400	26.40%	▲	~18k underspend likely
10078	BBQ Renewal Program	22/23 Program.;;	0	0	0	100.00%		0	0	0	0.00%		
10188	BBQ Renewal Program	37.a Koombana Park, South Hedland ;;37.b - Yikara Park, Port Hedland;;37.c - Koombana Lookout, Port Hedland;;37.d - Pretty Pool Park, Port Hedland	6,746	152,000	145,254	95.56%		0	152,000	145,254	4.44%	▲	~145k underspend likely
10189	Drinking Fountains Renewal Program	Drinking Fountains Renewal Program;;38.A;;38.B;;38.C	0	0	0	100.00%		0	73,000	73,000	0.00%		~70k underspend likely
10190	Colin Matheson Oval Irrigation Renewal	Colin Matheson Oval Irrigation Renewal	0	60,000	60,000	100.00%		0	97,376	97,376	0.00%	▲	
10191	Park Lighting Upgrade-Civic Ctr Gardens	Civic Centre Gardens upgrade existing public open space lighting to solar	0	80,000	80,000	100.00%		0	160,000	160,000	0.00%	▲	
10211	Marie Marland Pump Replacements	Mare Marland Baseball Clubroom toilets pump replacements	28,043	28,043	-0	0.00%		0	28,043	-0	100.00%		
10020	Shade Structure Renewal Program	Annual Renewal Program - Shade Structures	406,854	0	-406,854	100.00%		0	0	-406,854	0.00%		
10054	SHAC: Leisure & 50m Pool Liner/Repairs	South Hedland Aquatic Centre - Pool Liner replacement and associated critical repairs to the Leisure and 50m Lap Pools that were unearthed during the liner's replacement;;	869,337	865,747	-3,590	-0.41%		25,000	865,747	-28,590	103.30%	▲	
10157	Yikara Park Playground renewal	Yikara Park Playground existing equipment replacement - EOL	166,528	164,500	-2,028	-1.23%		499,189	350,000	-315,717	190.20%	▲	Project delayed due to contractor availability
10216	Kevin Scott Oval Playground Replacement	Kevin Scott Oval Playground Replacement due to fire damage - insurance claim in progress.	0	0	0	100.00%		77,350	0	-77,350	0.00%		
10013	South Hedland Skate Park Shade Structure	Design and Construction of new shade structure over the South Hedland Skate Park in South Hedland	10,826	21,652	10,826	50.00%		0	21,652	10,826	50.00%	▲	Project complete in 2023 and no further works required.
10052	SHAC: Aquatic Tower Remediation	Repairs to South Hedland Aquatic Centre "Aquatic Tower" water park	0	0	0	100.00%		0	0	0	0.00%		
10053	Aquatic Centres Shade Replacement	Replacement Umbrella Shade systems at GAC & SHAC	0	0	0	100.00%		0	0	0	0.00%		
10055	SHAC: Pool Heating Repairs	South Hedland Aquatic Centre - Repairs to Pool Heating	0	0	0	100.00%		0	0	0	0.00%		

Works Systems Capital Project Listing (all Work Systems)

YTD to May 2023/24

Works Project	Project Description	Project Details	Actual YTD May	YTD Works Forecast	Var $	% of Budget		Works Commits	Works Annual Forecast	Var $	Var %	Variance requiring explanation	Project manager comment
10061	Landfill - Pond Liner Replacement	Replacement and upgrade of the Pond liner at the landfill	74,349	70,000	-4,349	-6.21%		250	70,000	-4,599	106.57%		
10128	Annual Renewal Program: Restrict Access	Restricted Access Program - Formerly rocks and bollards;;	78,713	250,000	171,287	68.51%		0	250,000	171,287	31.49%		Works continue to place rocks at strategic locations through Port & South Hedland including work requests from the public additional material to be purchased prior to EOFY
10141	Finucane Island Club Demolition	Finucane Island Club Demolition ;;(Lot 5530 Hamilton Road South Hedland)	0	0	0	100.00%		0	0	0	0.00%		
10160	South Hedland Standpipe Relocation	Relocate South Hedland Standpipe on Murdoch Dr to the corner of Buttweld & North Circular Dr to mitigate disruption to surrounding residents	0	0	0	100.00%		15,200	0	-15,200	0.00%		
10195	Pioneer Cemetery Amenity Upgrade	Pioneer Cemetery Amenity Beautification works to improve amenity & meet the Strategic Community Plans objective to provide an accessible, attractive & sustainable urban environment	0	3,624	3,624	100.00%		0	250,000	250,000	0.00%		
300025	Other Infrastructure - Upgrade	Other Infrastructure - Upgrade	517,133	0	-517,133	100.00%		219,624	0	-736,757	0.00%		
10154	South Hedland Aquatic Centre Aqua Tower	South Hedland Aquatic Centre aqua tower remediation	71,396	71,396	-0	0.00%		0	71,396	-0	100.00%		
10155	South Hedland Library Fencing	Install fencing around the perimeter of the South Hedland Library	79,504	110,000	30,496	27.72%		348	150,000	70,148	53.23%		Projected to be complete by 30 June 2024
10185	Landfill - Washbay Upgrades	Landfill - Washbay Upgrades to include handrails, pathways, water take off points, signage, linemarking & replairs to mitigate WHS risks once the facility is opened for public/commercial use	167,870	200,000	32,130	16.07%		0	200,000	32,130	83.94%		PO has been issued to contractor & work is underway to upgrade existing facility expected completion date is 31/5/24
10065	Access Inclusion Maintenance Program	CPP108129 - Review of the Town's Infrastructure to ensure compliance with the Disability Access Inclusion Plan (DAIP)	10,091	25,000	14,909	59.64%		0	30,000	19,909	33.64%		Projected to be complete by 30 June 2024
10025	Wilson Street Shared Path	CIF125071 - Design and construction of a shared path from McGregor Street to the Wilson Street Bridge (Rio Tinto Salt Mine) in Port Hedland	600,689	600,629	-60	-0.01%		0	600,629	-60	100.01%		
10059	Sutherland Street Shared Path - Stage 2	Stage 2 - Design and construction of shade structures, seating and beach access along the newly installed Sutherland Street footpath	488,721	488,721	0	0.00%		0	488,721	0	100.00%		
10093	Dual Use Path & Lighting Masterplan	Design and delivery of the Dual Use Path & Lighting Masterplan	1,869	1,869	-0	-0.02%		0	1,869	-0	100.02%		
10069	Footpath Renewal Program	29.A;;29.B;;29.C;;29.D	283,696	430,000	146,304	34.02%		0	520,000	236,304	54.56%		Projected to be complete by 30 June 2024
10072	Sutherland Street Shared Path - Stage 1	Stage 1 of 2 - Design and construction of a new dual-use shared path along Sutherland Street between Howe Street and Withnell Street, Port Hedland	0	0	0	100.00%		0	0	0	0.00%		

Works Systems Capital Project Listing (all Work Systems)

YTD to May 2023/24

Works Project	Project Description	Project Details	Actual YTD May	YTD Works Forecast	Var $	% of Budget		Works Commits	Works Annual Forecast	Var $	Var %	Variance requiring explanation	Project manager comment
10137	Cooke Point Shared Path	Design and construction of a 3m dual use coastal path between: ;;oThe corner of Sutherland/Keesing and Dempster Street;;oThe Corner of Goode/Corney Street & Goode & McPherson Street;;	47,672	135,000	87,328	64.69%		20,037	250,000	182,290	27.08%	▲	Council endorsed the concept alignment. Detailed design work is in progress.
10084	SHAC: Carpark & Security Upgrades	South Hedland Aquatic Centre Carpark & Security Upgrades	0	0	0	100.00%		0	0	0	0.00%		
10192	Tree Planting Program	Tree Planting Renewal;;	121,057	121,057	1	0.00%		0	178,944	57,888	67.65%	▲	~50k underspend likely
10158	Road Reseal Program - Unsealed Roads	Road Reseal Program - Unsealed Roads;;50.A Madigan Rd Grading;;50.B Yandeyarra Rd Grading;;50.C Pippingarra Rd Grading	1,215,339	1,634,364	419,025	25.64%		231,495	1,969,059	522,225	73.48%	▲	Projected to be complete by 30 June 2024
10026	Wedgefield Route 1	Design and delivery of existing road network upgrades within the Wedgefield Industrial precinct.	18,132	1,723,038	1,704,906	98.95%		13,084	2,613,355	2,582,139	1.19%	▲	Utility relocations about to commence. Delay caused due to prolonged timeframes for response for HVSPP funding. Project will now go out to tender following grant funding contract execution in late May.
10048	Wedgefield Route 2	Wedgefield Route 2	0	0	0	100.00%		0	0	0	0.00%		
10056	South Hedland CBD Road Safety Upgrades	South Hedland CBD Road Safety Upgrades	0	0	0	100.00%		0	0	0	0.00%		
10062	Blackspot Program	Blackspot Program - Design & install speed plateaus in South Hedland to address safety risks & take advantage of grant funding	167,687	275,000	107,313	39.02%		40,198	275,000	67,115	75.59%	▲	Most of the budget is in commitment and need goods receipt following completion of works.
10083	Kerb Renewal Program	CIF128126 - Annual renewal & upgrades to aged kerbing infrastructure throughout the Town;;47.A;;47.B;;47.C;;47.D;;47.E;;47.F;;47.G	138,081	222,178	84,097	37.85%		21,324	272,178	112,773	58.57%	▲	Works delayed to late May/June due to contractor availability.
10088	Remote Community Roads Renewal Program	Annual renewal and upgrade works to Yandeyarra Road	382	141	-241	-170.85%		159,778	180,141	19,981	88.91%		Projected to be complete by 30 June 2024
10089	Road Reseal Program - Sealed Roads	Annual renewal of aging sealed roads within the Town's municipal boundaries;;49.A;;49.B;;49.C;;49.D;;49.E;;49.F;;49.G;;49.H;;49.I;;49.J;;49.K;;49.L;;49.M;;49.N;;49.O;;49.P;;49.Q;;49.R	2,081,057	2,308,265	227,208	9.84%		94,834	2,308,265	132,374	94.27%	▲	
10098	Prelim. Road Safety Audit & Compliance	Preliminary works for Road Safety Audit & Compliance improvements	19,326	5,230	-14,096	-269.53%		19,500	14,600	-24,226	265.93%		Minor underspend likely
10197	IT Renewal Program	IT Renewal Program;;55.A;;55.B;;55.C;;55.D;;55.E;;55.F;;	320,884	427,500	106,616	24.94%		0	545,000	224,116	58.88%	▲	~200k underspend likely
10209	Dive Blocks at SHAC - Replacement	Dive Blocks at SHAC - Replacement	18,518	0	-18,518	100.00%		0	0	-18,518	0.00%		
10159	Pretty Pool Shade Structure	Pretty Pool - Install a permanent Shade Structure over the recently renewed Pretty Pool Playground	181,111	180,000	-1,111	-0.62%		0	180,000	-1,111	100.62%	▲	

Works Systems Capital Project Listing (all Work Systems)

YTD to May 2023/24

Works Project	Project Description	Project Details	Actual YTD May	YTD Works Forecast	Var $	% of Budget		Works Commits	Works Annual Forecast	Var $	Var %	Variance requiring explanation	Project manager comment
10213	New CCTV Cameras & Workstations	New CCTV Cameras & Workstations	19,396	350,000	330,604	94.46%		0	350,000	330,604	5.54%		New CCTV maintenance & upgrade tender is currently out to market minimal expenditure will occur until this contract has been awarded ensuring security of the Towns system & equipment
700007	22/23 Vehicle Replacement Program	22/23 Vehicle Replacement Program	3,168,921	0	-3,168,921	100.00%		139,817	0	-3,308,738	0.00%		
10200	Landfill - Mandalay Ticket Entry System	Landfill - Mandalay Ticket Entry System to monitor frequency of residential usage and encourage waste management within the community	0	75,000	75,000	100.00%		0	75,000	75,000	0.00%		
10201	Landfill - Ice & Water Dispenser	Landfill - Ice & Water Dispenser for supply to mitigate risk to staff of dehydration whilst working outside	20,885	20,885	-0	0.00%		0	20,885	-0	100.00%		
10202	Landfill - Styrofoam Compactor	Landfill - Styrofoam Compactor to allow this recyclable to be bailed, stockpiled & sent to recyclers for repurposing	0	0	0	100.00%		0	50,000	50,000	0.00%		
10203	Landfill - Cardboard Compactor	Landfill - Cardboard Compactor to allow this recyclable to be bailed, stockpiled & returned to recyclers - ultimately diverting the waste stream from landfill	0	0	0	100.00%		0	100,000	100,000	0.00%		
10206	CCTV - Licence Recognition Cameras	CCTV - Licence Plate Recognition Cameras to assist local police in reducing vehicle theft & anti-social behaviour within Port Hedland Town site in line with WAPOL state strategy	0	350,000	350,000	100.00%		0	350,000	350,000	0.00%		New CCTV maintenance & upgrade tender is currently out to Market minimal expenditure will occur until this contract has been awarded ensuring security of the Towns system & equipment
10204	Christmas Decorations Sth Hedland	Christmas Decorations replacements South Hedland	40,605	100,000	59,396	59.40%		31,755	100,000	27,641	72.36%		There have been some issues in the identification of appropriate sites for these decorations - primarily safety related (and in addition, concerns for wilful damage). Alternate arrangements have been made for decorations within the foyers of a number of Town buildings. Orders are now underway - circa $75k.
10205	Matt Dann Theatre Lighting Upgrades	Matt Dann New LED Theatrical stage Lighting fixtures - EOL	49,924	52,174	2,250	4.31%		2,250	235,000	182,826	22.20%		
10198	Plant Replacement Program	Plant Replacement Program;;56.A;;56.B;;56.C;;56.D;;56.E;;56.F;;56.G;;56.H;;56.I;;56.J;;56.K;;56.L;;56.M;;56.N;;56.O;;56.P;;	22,146	3,182,485	3,160,339	99.30%		0	4,433,335	4,411,189	0.50%		Delivery update: footpath sweeper arrived - waiting for invoice mower trailers - expected 14/5/24 2x catcher mowers - expected 14/5/24 7x LV vehicles ordered expected delivery June 2024

Total Works Program **38,741,328**

Town of Port Hedland

Directorate YTD and Annual Budget Comparison

for YTD ending May 23/24

EXEC - Office of CEO

Description	Current YTD Performance 23/24					Current Annual Performance 23/24			
	YTD Actual 24PJA	YTD Budget 24PJQ2	Var $	Var %		Order Commit (PJ)	Annual Budget 24PJQ2	Var $	% of Budget
Total Income	(44,230)	(14,054)	30,176	(214.72%)		0	(53,000)	(8,770)	83.45%
Total Expense	5,615,952	5,707,813	91,861	1.61%		207,657	6,714,872	891,263	86.73%
Total Capital Expenditure	0	0	0	100.00%		0	0	0	0.00%

CSD - Corporate Services Directorate

Description	Current YTD Performance 23/24					Current Annual Performance 23/24			
	YTD Actual 24PJA	YTD Budget 24PJQ2	Var $	Var %		Order Commit (PJ)	Annual Budget 24PJQ2	Var $	% of Budget
Total Income	(79,283,217)	(78,635,437)	647,781	(0.82%)		4,432	(84,138,344)	(4,859,559)	94.22%
Total Expense	32,100,743	33,713,879	1,613,136	4.78%		522,601	38,058,266	5,434,922	85.72%
Total Capital Expenditure	24,838	427,500	402,662	94.19%		56,881	545,000	463,281	14.99%

ISD - Infrastructure Services Directorate

Description	Current YTD Performance 23/24					Current Annual Performance 23/24			
	YTD Actual 24PJA	YTD Budget 24PJQ2	Var $	Var %		Order Commit (PJ)	Annual Budget 24PJQ2	Var $	% of Budget
Total Income	(16,106,319)	(12,958,726)	3,147,593	(24.29%)		2,460	(17,081,683)	(977,824)	94.28%
Total Expense	24,787,955	25,986,594	1,198,639	4.61%		1,005,105	28,342,246	2,549,187	91.01%
Total Capital Expenditure	24,885,233	31,537,448	6,652,215	21.09%		245,540	37,928,044	12,797,271	66.26%

RSD - Regulatory Services Directorate

Description	Current YTD Performance 23/24					Current Annual Performance 23/24			
	YTD Actual 24PJA	YTD Budget 24PJQ2	Var $	Var %		Order Commit (PJ)	Annual Budget 24PJQ2	Var $	% of Budget
Total Income	(864,518)	(706,992)	157,526	(22.28%)		0	(815,102)	49,416	106.06%
Total Expense	4,338,617	5,875,491	1,536,874	26.16%		76,290	7,228,619	2,813,713	61.08%
Total Capital Expenditure	0	0	0	100.00%		0	0	0	0.00%

CMSD - Community Services Directorate

Description	Current YTD Performance 23/24					Current Annual Performance 23/24			
	YTD Actual 24PJA	YTD Budget 24PJQ2	Var $	Var %		Order Commit (PJ)	Annual Budget 24PJQ2	Var $	% of Budget
Total Income	(3,250,294)	(1,720,026)	1,530,269	(88.97%)		431	(3,790,301)	(540,438)	85.74%
Total Expense	12,692,525	12,812,334	119,809	0.94%		429,993	14,917,785	1,795,267	87.97%
Total Capital Expenditure	0	0	0	100.00%		0	0	0	0.00%

Town of Port Hedland

Policy

1/001 Policy Framework

1.0 Objective

This framework aims to establish clear guidelines for governance, operational procedures, and compliance, ensuring transparency, accountability, and efficiency in service delivery and resource management.

2.0 Purpose

To provide the principles and standards for the development and management of policies and ensure the Council are effectively engaged in in all aspects of the process.

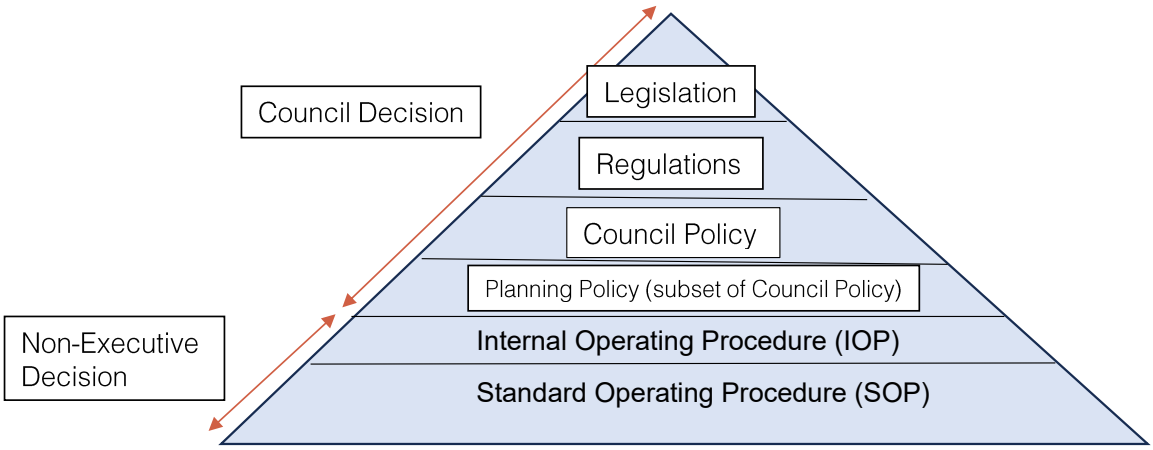
The framework:

1. Identifies the hierarchy of governing documents
2. Sets out the requirements for developing policies and procedures
3. Provides the roles and responsibilities for development, approval, publication, and review.

The framework will assist Town of Port Hedland to govern effectively, provide quality services, and engage with its community when required, in alignment with the Local Government Act 1995 and subsequent regulations.

3.0 Policy statement

3.1 The diagram below shows the hierarchy of policy documents within the policy framework:



3.2 The Town has a range of policies, referred to as Council Policies. These policies may be supported by Internal Operating Procedures and/or Standard Operating Procedures.

3.0 Council Policy

Section 2.7(2)(b) of the Local Government Act 1995 prescribes that a primary function of the Council is determining the local government's policies.

Council policies focus on the strategic and statutory decision-making obligations of the Council.

The policy may relate to an Express Power or Duty or a matter that is non-statutory and entirely discretionary.

A Council policy decision will impact the Local Government's strategic, financial or operational resources and may also impact service levels provided to the community.

Care must be taken to ensure that Council Policy does not cross over into the statutory functions and responsibilities of the CEO for the day-to-day operations of the Local Government

Council policies apply to Council, Elected Members and employees when fulfilling their decision-making responsibilities.

A guideline may be developed to support the interpretation and implementation of a Council policy.

4.0 Planning Policy

Planning policies are a subset of Council policies that assist with the administration of the Town of Port Hedland Planning Scheme No. 7 (LPS7). Planning policies adopted under LPS7 are approved by Council.

The Planning and Development (Local Planning Schemes) Regulations 2015, Schedule 2 - Deemed provisions for local planning schemes, Part 2 – Local planning framework Clauses 3 & 4 outline the process to adopt a Local planning policy. Clauses 5 & 6 detail the procedure to amend or revoke a local planning policy

5.0 Internal Operating Procedures (IOPs)

The IOP consist of standards and guidelines related to operational matters which govern the day-to-day operations of the Town and does not require Council approval. IOPs are approved by the Executive Management Team (EMT).

IOPs do not require Council approval and are not for public comment or publication as they are internally focused.

6.0 Standard Operating Procedures (SOPs)

SOPs are the steps undertaken to implement a policy or IOP to undertake specific tasks in a business unit. SOPS should be prescriptive but able to be amended by the relevant Director or Manger as outlined in the SOP. SOPs are approved by relevant business unit director or manager.

7.0 Policy Format

Council Policies will be drafted in the following format:

1. Policy name
2. Objective
3. Purpose
4. Policy Statement
5. Application
6. Document control box

8.0 Application

8.1 Policy Development and Review Timelines

The initiation of a Policy will require the development of a discussion paper that outlines:

a. The situation(background), showing the need for a policy/procedure, and a draft objective for the policy/procedure
b. How the policy objectives will align with the *Town's Strategic Community Plan 2022-32* to which this policy relates
c. Available approaches, precedents, risks and issues
d. The level of consultation/community engagement that may be required
e. An assessment of where the policy may sit in the policy framework and any need for a guideline
f. Review timeframe
g. Any financial impacts, including impact on adopted budged or Long-Term Financial Plan

8.2 Council Policy schedule

a. Policy paper provided to SLT and ELT per meeting timeframes and requirements
b. Draft policy documents and report to Council Meeting for support per the OCM meeting timeframe
c. Draft policy documents published on Town website for 21-day community consultation period if required.
d. Development of final draft policy documents
e. Final draft policy documents, summary of community submissions and report presented to Council Meeting for adoption, per OCM meeting timeframe

f. Policies shall be periodically reviewed and updated as necessary to reflect changes in legislation, community needs, or organisational priorities.

ALL Council Policies require an absolute majority.

9.0 Review Timeline

Council and Management procedures will be allocated a risk rating which determines the review period.

Risk rating	**Review timeframe**
Extreme or high	Annually
Medium	Biannually
Low	Four yearly

10.0 Document Control Box

Directorate (choose one)	Corporate Services Regulatory Services Executive Services Infrastructure Services Communities Services
Relevant legislation	Insert any Legislation, Policy or Guideline and ensure that a hyperlink is used.
Delegated authority	Insert relevant delegate authority
Business unit	Enter the business unit which is responsible for administering and updating this policy

Governance to complete this section			
Version Control	Version No.	Resolution No.	Adoption date
Review frequency	Choose an item.		

Town of Port Hedland

Policy

2/004 RATING

Objective

This policy will provide an administrative framework to outline the principles and methodology used in respect to rates raised and waived under the *Local Government Act 1995.*

In setting rates, Council considers the long term vision for the Town, financial sustainability and the likely impacts on the community.

Content

Rates are calculated on property values determined independently by the Valuer-General.

Council determines the amount of revenue required from rate collection each year to meet its financial, operational and statutory responsibilities for the coming financial year.

Rates and associated charges (including instalment arrangements and interest charges) are disclosed in the Annual Budget as resolved by Council and prescribed by the *Local Government Act 1995* (as amended).

Differential General Rating

Differential rating allows a local government to rate on the basis of land use, zoning or a combination of both. The rate is expressed as a rate per dollar of valuation.

Minimum General Rating

The minimum amount payable of a general rate or differential general rate is determined by Council, irrespective of valuation. This classification is to ensure all ratepayers make a minimum contribution for all non-exclusive services.

Specified Area Rate

A specified area rate can be set to meet the cost of undertaking specific work in an area or for providing a service or facility for ratepayers in a specific area that have benefited or will benefit from these works. Options to set this class of rates are considered when developing the rates strategy.

Interim Rates

Interim valuations shall only be applied where additional levies of at least $20.00 result in the year in which the new valuation takes effect. Where additional levies of

less than $20.00 would otherwise result, the interim valuation is to be applied from 1 July in the next financial year.

When a subdivision or strata title has occurred resulting in the creation of new assessments, receipt credits resulting from a valuation adjustment will be transferred to the new assessments.

Rating of Council Facility Leases

All Council lease agreements shall be subject to the application of municipal rates as per the conditions included within the lease agreement.

Rates Concession (Rateable Land)

All rate concessions will be considered by Council during the budget process. Rate concessions will not be proposed to Council outside of the budget process, unless due to extraordinary circumstances and authorised by the Chief Executive Officer.

A concession under this policy will be assessed in accordance with section 6.47 of the *Local Government Act 1995*.

All applications for concession under s6.47 of the *Local Government Act 1995* must be in writing on the prescribed form and contain a declaration as to the accuracy of the information contained therein.

An application will be required to be lodged every year prior to 31 March and is to be assessed in accordance with this policy.

Council may request additional information from an organisation making an application if it considers it necessary to do so. Information requested is not limited to, but typically include copies of the Constitution of the organisation, recent financial statements of the organisation and information demonstrating precisely how land subject to the application is used. Council is only able to grant a concession from rates under section 6.47.

It is the policy of the Town of Port Hedland that any concession of rates in respect of any rateable land in the Council area will be available only when the applicant satisfies the requirement of this Policy.

Rates concessions will only be provided to community groups or associations that operate as a body corporate or an Incorporated Association or at the discretion of Council in extraordinary circumstances. Concessions will not be provided to an individual. The Town of Port Hedland will determine what is of benefit to the community for the purpose of this policy.

Rates concessions for residential properties not used in the primary service delivery of the community group or association's activities or services will not be eligible for a concession.

The concession amounts range from 50% to 100% of the rates that are payable. Whether a concession is granted in response to an application or, if a concession is granted, the percentage of the rates that may be waived, is entirely at the discretion of Council and the granting of a concession in any year, will not guarantee that any future concessions will be granted.

Rates Exemption (Non Rateable Land)

An exemption under this policy will be assessed in accordance with section 6.26 of the *Local Government Act 1995*.

As per the *Local Government Act 1995*, charitable status of any organisation, must be applied for by an organisation prior to the status being evaluated.

To qualify for recognition as charitable organisation, an organisation must meet general guidelines for recognition as identified by the Department of Local Government, Sport and Cultural Industries and/or the West Australian Local Government Association.

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Council may request additional information from an organisation making an application if it considers it necessary to do so. Information requested is not limited to, but typically include copies of the Constitution of the organisation, recent financial statements of the organisation and information demonstrating precisely how land subject to the application is used. Council is only able to grant an exemption from rates under section 6.26.

Late applications submitted after the due date may be reviewed and adopted by Council under exceptional circumstances.

Non Rated Land

Non Rated land will be determined based on law, by way of Act or Agreement, during the budget process, or by the Chief Executive Officer (by way of application). Council is to be advised of any change in the status of Non Rated Land, with two (2) months of the change occurring.

Back Rating of Properties

Where a property settlement has occurred and the vendor and purchaser are not aware that a valuation adjustment is pending (advice has not been given to the Agent or the owner that a revaluation/interim rate is pending), back rates raised shall only be backdated to the date of settlement, thus not affecting the previous owners.

Those ratepayers subjected to back rates of more than two financial years are to be given the option to pay by instalments over an extended period, other than the standard instalment option.

The fee for instalments would not apply in this instance however penalty interest would be calculated on any alternative instalment payment that remains unpaid after the due date as per the agreement made with Council, and continue to accrue until such time as the instalment is paid.

State Agreements

State Agreements that have a rate exemption clause contained within them do not promote fairness and equity amongst all ratepayers within the Town's boundaries. They reduce the capacity of the Town to raise revenue to achieve a balanced budget, maintain service delivery and ensure long term financial sustainability.

State Government Policy is determined by strategic outcomes that are subject to change based on the priorities of the Government of the day. As State Agreements are dependent on this policy, rates revenue relating to State Agreements is considered a high risk to rely on from a long term financial perspective.
As State Agreements are complex and are more likely to be challenged, a percentage of the rate revenue raised in any one year that is directly dependent on State Government Policy, excluding mining tenements, must be held in the Financial Risk Reserve until the following financial year to mitigate risks.

Payment of Rates

The Town levies rates once a year and issues an annual rates notice to all ratepayers. Rates are levied as early as possible in each financial year and are typically due for payment in the following months each year if instalment options are chosen:

- September
- November
- February
- May

In the event that rates are levied earlier or later, due dates for payment shall be set in accordance with section 6.50 of the *Local Government Act 1995.*

Objection Rights

Pursuant to section 6.76 of the Local Government Act, a person may object to a rates notice on the following grounds:

- There is an error in the rate notice in relation to the identity of the land owner or the part of the land to be rated; or
- If the Town imposes a differential general rate, that the characteristics of the land recorded in the rate record as the basis for imposing that rate should be deleted and other characteristics substituted.

An objection is to be made to the Town in writing within 42 days of the service of a rate notice under section 6.41.

Pursuant to section 32 of the *Valuation of Land Act 1978*, a person may object to the valuation on which their rates assessment was based. An objection to the valuation of land is to be directed to the Valuer-General at Landgate and is to be made in writing within 60 days of service of the rates notice under section 6.41.

Definitions

Nil.

Relevant legislation	*Local Government Act 1995* *Local Government (Financial Management) Act 1996* *Valuation of Land Act 1978*
Delegated authority	
Business unit	Financial Services
Directorate	Corporate Services

Governance to complete this section			
Version Control	Version No.	Resolution No.	Adoption date
	V01	-	26 April 2006
	V02	CM201819/120	13 February 2019
	V03	CM202021/112	3 February 2021
Review frequency	Annually		

Town of Port Hedland

Policy

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Town of Port Hedland

Policy

2/018 Borrowings

Objective

The policy has been drafted to provide a framework for Town of Port Hedland Council borrowings, so that there is a controlled and disciplined approach to the borrowing of funds for the purpose of:

- Funding new infrastructure
- Renewal or upgrading of existing infrastructure

The policy will ensure that all transactions are in accordance with legislative requirements, whilst minimising the cost of debt. The policy will also safeguard the Town's ability to meet its liabilities and budgetary obligations, and also increase awareness of issues concerning debt management.

Legislative requirements

- Australian Accounting Standards
- *Local Government Act 1995* • *Local Government Financial Management Regulations 1996*

Delegation of Authority

Authority for implementation of the Borrowings Policy is delegated by Council to the Chief Executive Officer in accordance with the *Local Government Act 1995.* The Chief Executive Officer may sub-delegate the implementation of the Borrowings Policy to other Town Officers.

Prudent person standard

All loan borrowings will be managed with care, diligence and skill that a prudent person would exercise. As trustees of borrowed monies, officers are to safeguard the loan portfolio in accordance with legislative requirements.

Ethics and Conflicts of Interest

Officers shall refrain from personal activities that would conflict with proper execution and management of the Council's loan portfolio. The Department of Local Government and Communities Guideline No 1 "Disclosure of Interest Affecting Impartiality" provide guidance for recognising and disclosing any conflict of interest.

Principle

The following principles will reinforce the measure of control for the Town with reference to borrowings:

- Under no circumstance will operating expenditure be funded by borrowings.
- Replacement or renewal of existing assets that are expected to occur on an annual (or similar) basis (i.e. recurrent capital works such as road resealing, plant replacement etc) will generally not be funded by loan borrowings.
- The economic life of the asset being funded should be greater than the agreed term of the loan. Generally, loans will be paid over a term no longer than 20 years to maintain inter-generational equity so as not to over burden the present ratepayers with the majority of the debt. Any loans less than $1 million will have a term of no longer than 5 years, with loans greater than $1 million but equal to or less than $5 million having a term of no longer than 10 years.
- The nature of any borrowings and the interest rate if applicable, will take into account the purpose of the borrowings and seek to minimise interest rate exposure.
- All borrowings will be considered in line with Council's Long Term Financial Plan and forward program of capital works; and should be in the current adopted Budget. Any variations will be presented to Council for consideration.
- Any unspent loans will be declared in the Annual Financial Statements of that particular Financial Year as part of statutory obligations. If the project being financed has reached completion stage, the unspent portion will be used to pay back the lender, leading to refinancing of the loan or allocated to other projects at the discretion of Council.
- In the event that capital expenditure is deferred from one Financial Year to the next, the timing of the drawdown of the approved loan will be reviewed in order to minimise interest expense.

Lenders and Interest Rates

The Town will undertake a Request for Quotation process to get the best rate and terms possible when intending to borrow funds. The RFQ process will be limited to the major banks and WATC.

Refinancing of Loans

It is generally known that market interest rates are volatile and the cost of borrowing periodically fluctuates. Therefore, if these changes bring a distinct economic advantage to the Town of Port Hedland; whereby the cost of borrowing significantly declines, the Town will reserve the right to refinance the loan portfolio. Council will make the final decision on any change to the loan portfolio or refinancing options.

According to Section 6.20(2)(a) of the Local Government Act 1995:

"A local government is not required to give local public notice of a proposal to exercise a power to borrow when the power is to be exercised to re-finance a loan or to continue other financial accommodation (whether with the same or another bank or financial institution) except where the re-financing or continuation is a major variation.

major variation means a variation in the terms of a loan or other financial accommodation which is — (a) a capitalisation of interest accruals; or
(b) an increase in the term of the loan or other financial accommodation; re-finance in relation to a loan or other financial accommodation (the existing loan), means to borrow an amount (the new loan) which is, at the date of the new loan —
(a) equal to the principal amount owing on the existing loan; or
(b) not more than $5 000 more or less than the principal amount owing on the existing loan, for the principal purpose of paying out the existing loan or preserving the credit originally provided by the existing loan."

Paying off debt

Any loan can be paid off in full where it can be demonstrated that there is a significant benefit to the Town. Any retirement of debt will not occur without approval from Council. The final payment will include the principal outstanding, interest accrual to date and the premium cost for breaking the loan contract. The decision to pay off a loan will be based on economic viability and will be analysed on a case to case basis.

Financial Controls and Sustainability Indicators

The Town will manage its debt within the minimum and maximum targets set for the two ratios listed below.

1. Debt Service Cover Ratio

This ratio is the measurement of a local government's ability to repay its debt including lease payments. The higher the ratio is, the easier it is for a local government to obtain a loan.

The DSCR is calculated as follows:-

$$\text{DSCR} = \frac{\text{Annual Operating Surplus BEFORE Interest \& Depreciation}}{\text{Principal \& Interest}}$$

The Town will maintain a Debt Service Cover Ratio (DSCR) of 200% as a basic standard, as stated in the Department of Local Government Operational Guidelines 18. An advanced standard is achieved if the ratio is greater than 500%.

2. Net Debt to Revenue Ratio

The Net Debt to Revenue ratio measures a Local Government's overall debt situation by netting the value of a Council's liabilities and debts with its cash and other similar liquid assets.

The Net Debt Ratio is calculated as follows:-

$$\text{Net Debt Ratio} = \frac{\text{Net Debt}}{\text{Operating Revenue}}$$

The Department of Local Government recommends a maximum of 50%. The Town's maximum target (debt ceiling) for this ratio will be 50%.

Definitions

Nil.

Relevant legislation	*Local Government Act 1995* Part 6 Division 5 Subdivision 3 – Borrowings s. 6.20 – 6.24.
Delegated authority	
Business unit	Financial Services
Directorate	Corporate Services

Governance to complete this section			
Version Control	Version No.	Resolution No.	Adoption date
	V01 V02	201516/194 CM202021/102	23 March 2016 16 December 2020
Review frequency	Annually		

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Town of Port Hedland

Policy

Town of Port Hedland

Policy

2/019 Financial Reserves

Objective

The objective of the Financial Reserves Policy is to provide a framework for the establishment and ongoing management of financial reserves.

Content

The Town has established a number of reserves for the purpose of setting aside funds for specific purposes with clear linkages to the adopted strategies and plans of the Town.

Reserves may be utilised only for the purpose for which they were created. As part of the ongoing management of the Financial Reserves, each Reserve will be reviewed on an annual basis as part of Budget preparation to ensure that the purpose of the Reserve is still current and maintains clear linkages with the adopted strategies and plans of the Town. The Local Government Act 1995 and Regulations prescribe the necessary steps should the Town seek to change the purpose of a Reserve or expend Reserve funds for an alternative purpose.

Reserves may be externally restricted (external funding requirement to restrict funds in a Reserve) or internally restricted (Town funds). As a general rule, interest earnings from investments will only be applied to externally restricted funds. All other interest will be applied to general purpose municipal revenue.

Prior to the creation of a Reserve, Council shall adopt operating parameters in relation to the Reserve which are to set out:

- The purpose of the reserve;
- The basis of calculation for any transfer to and from the reserve; and
- The proposed allocation of any unexpended balance remaining in the reserve following completion of the project.

Reserve funds may only be expended by an absolute majority resolution of Council, typically encompassed by the adoption of the budget or subsequent half yearly budget reviews.

Each month the financial report presented to Council is to include a schedule of Reserves, showing:

- Opening balance at 1 July;
- Budgeted transfer to reserves;

- Budgeted transfer from reserves; • Estimated closing balance at 30 June; and • Current balance.

Town of Port Hedland

Policy

Authorised Reserves of the Town of Port Hedland

Reserve name	Purpose	Calculation Funding/Basis	Target Balance
Employee Leave	To ensure that adequate funds are available to finance employee leave entitlements such as annual leave, long service leave, sick leave and redundancies.	Transfers to and from the Reserve will be based upon projected end of year non-current liabilities relating to employee leave entitlements.	100% of non-current employee leave liabilities as reported in Town of Port Hedland's Annual Financial Statements (Provisions Note).
Spoilbank	To fund the Port Hedland Spoilbank development.	Transfer to and from the Reserve are based on the contributions to and the expenditure associated with the Spoilbank development.	The Reserve will be depleted as the Spoilbank development is completed.

Asset Management – Infrastructure	To fund the ongoing maintenance, refurbishment, renewal, replacement and development of Council owned infrastructure assets within the Town of Port Hedland.	Transfers to the Reserve are dependent upon the level of rate revenue generated, contributions received, savings identified and additional income achieved. Council can also make decisions to direct specific income to the Asset Management Infrastructure reserve. The current council	Sufficient to ensure adequate funding of annual renewal requirements set out in Council's Asset Management Plans. Target: To facilitate, on average, the attainment of a 110% Asset Sustainability Ratio every year.

		decisions that have this direction are specific lease proceeds (CM201415/032) and proceeds from the sale of Kingsford Smith Business Parks lots (as per adopted budget). Transfers from the Reserve are based upon meeting the annual renewal requirements for the year in line with Council's Asset Management Plans (excluding Plant).	
Waste Management	To fund the development, operation, maintenance and capital expenditure for the Council's waste management facilities including the landfill and waste collection operations."	Transfer to and from the Reserve will represent any surplus or deficit generated from the Council's waste management facilities including landfill and waste collection operations and a return to the Municipal Fund for the return on investment.	The Reserve balance should be modelled to ensure sufficient funds are available in Reserve to meet future capital expenditure requirements as per the Landfill masterplan.

Plant	To fund the plant replacement program.	Where there are sufficient funds available, transfer an amount up to the annual plant depreciation to the Reserve. This should be adequate to meet future plant replacement funding requirements. Transfers from the Reserve will replenish the municipal fund for purchases as per the approved Plant Replacement Program.	No more than the annual depreciation of the Town's major and minor plant.
Unfinished Works and Committed Works	To transfer unspent municipal funded expenditure on specific projects to enable identification of carryover expenditure into the next financial year.	Transfers to and from the Reserve will be based upon the unspent Municipal funded expenditure on specific projects identified at year end to enable the identification of carryover expenditure into the next financial year.	N/A

Strategic	To fund strategic projects as included in the Town's Strategic Community Plan and Corporate Business Plan.	Transfers to the reserve are dependent upon the level of rate revenue generated, contributions received, savings identified, additional income achieved. Transfers from the reserve will occur to fund strategic projects as included in the Town's Strategic Community Plan and Corporate Business Plan and	The reserve balance will diminish as projects are completed.
		identified in the Long Term Financial Plan and the annual budget.	
Unspent Grants, Loans and Contributions	To restrict unspent grants, loans and contributions at the end of the financial year.	Transfers to and from there reserve will be based on the identification of unspent grants, loans and contributions at year end and the associated expenditure in the following financial year.	N/A

Airport	To fund the future Port Hedland International Airport Capital Works commitments.	Transfer to or from the reserve will represent any surplus or deficit generated from the Port Hedland International Airport Capital Works Program being completed.	The reserve balance will diminish as capital works are completed, with any remaining balance to be transferred to the Asset Management Reserve.
Housing Reserve	To fund the maintenance, refurbishment, redevelopment and construction of Local Government provided housing.	Transfers to the reserve	A minimum, if not more than the annual depreciation of the Town's buildings – nonspecialised.
Cyclone Response	To fund cyclone and emergency related projects.	Transfer to and from the Reserve are based on the contributions to and expenditure relating to Cyclone emergency response and projects that will improve the Town's ability to respond to cyclone emergencies.	The Reserve will be depleted and not replenished.

Financial risk reserve	To provide funds to mitigate against financial risks including legal cases with penalties awarded against the Town, SAT rulings upholding valuation objections on high value properties likely to cause significantly large refunds and other unknown events potentially resulting in financial loss to the Town.	Transfers to the reserve are as budgeted each financial year. Transfers to the reserve will be ratable assessments that the Town deem as "at risk "of falling with in the reserves purpose (subject to legal cases, SAT rulings, valuation objections and may potentially result in a refund). Transfers to the reserve will not include the additional fees and charges included on the rates notice (eg. ESL levy). Transfers from the reserve will be on all assessments the Town deem as no longer at risk and will be return to the municipal funds.	No more than enough to cover any potential rate refunds that materially impact the Town's budget. The ideal balance will change on a yearly basis and is subject to an annual review.

Town of Port Hedland

Policy

Definitions

Nil.

Relevant legislation	*Local Government Act 1995* Part 6 Division 4 s. 6.11 Reserve Accounts
Delegated authority	
Business unit	Financial Services
Directorate	Corporate Services

Governance to complete this section			
Version Control	Version No.	Resolution No.	Adoption date
	V02	CM201920/199	22 April 2020
Review frequency	Annually		

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Town of Port Hedland

Policy

2/004 RATING

Objective

This policy will provide an administrative framework to outline the principles and methodology used in respect to rates raised and waived under the *Local Government Act 1995.*

In setting rates, Council considers the long term vision for the Town, financial sustainability and the likely impacts on the community.

Content

~~Rates are calculated on property values determined independently by the ValuerGeneral.~~
As part of its budgetary process, the Town will establish its forecast budget deficit with Council determining the amount of rates to cover this shortfall, to meet the Town's financial, operational and statutory responsibilities for the coming financial year

~~Council determines the amount of revenue required from rate collection each year to meet its financial, operational and statutory responsibilities for the coming financial year.~~
Rating revenue requirements are imposed as a rate in the dollar charge, applied to rateable property valuations as independently determined by the Valuer-General.

Rates and associated charges (including instalment arrangements and interest charges) are disclosed in the Annual Budget as resolved by Council and prescribed by the *Local Government Act 1995* (as amended).

Differential General Rating

Differential rating allows a local government to rate on the basis of land use, zoning or a combination of both. The rate is expressed as a rate per dollar of valuation.

Minimum General Rating

The minimum amount payable of a general rate or differential general rate is determined by Council, irrespective of valuation. This classification is to ensure all ratepayers make a minimum contribution for all non-exclusive services.

Specified Area Rate

A specified area rate can be set to meet the cost of undertaking specific work in an area or for providing a service or facility for ratepayers in a specific area that have benefited or will benefit from these works. Options to set this class of rates are considered when developing the rates strategy.

Interim Rates

Interim valuations shall only be applied where additional levies of at least $20.00 result in the year in which the new valuation takes effect. Where additional levies of less than $20.00 would otherwise result, the interim valuation is to be applied from 1 July in the next financial year.

When a subdivision or strata title has occurred resulting in the creation of new assessments, receipt credits resulting from a valuation adjustment will be transferred to the new assessments.

Rating of Council Facility Leases

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Rates Concession (Rateable Land)

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- copies of the Constitution of the organisation,
- recent financial statements of the organisation ~~and~~
- information demonstrating precisely how land subject to the application is used. Council is only able to grant a concession from rates under section 6.47.

It is the policy of the Town of Port Hedland that any concession of rates in respect of any rateable land in the Council area will be available only when the applicant satisfies the ~~requirement~~ requirements of this Policy.

Rates concessions will only be provided to community groups or associations that operate as a body corporate or an Incorporated Association or at the discretion of Council in extraordinary circumstances. Concessions will not be provided to an individual. The Town of Port Hedland will determine what is of benefit to the community for the purpose of this policy.

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Where a property settlement has occurred and the vendor and purchaser are not aware that a valuation adjustment is pending (advice has not been given to the Agent or the owner that a revaluation/interim rate is pending), back rates raised shall only be backdated to the date of settlement, thus not affecting the previous owners.

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~~As State Agreements are complex and are more likely to be challenged,~~ A nominated amount of funds is held within the Financial Risk Reserve to Mitigate this risk. a, percentage of the rate revenue raised in any one year that is directly dependent on State Government Policy, excluding mining tenements, ~~must~~ should be held in the Financial Risk Reserve until the following financial year to mitigate risks.

Payment of Rates

The Town levies rates once a year and issues an annual rates notice to all ratepayers. Rates are levied as early as possible in each financial year and are typically due for payment in the following months each year if instalment options are chosen:

- September
- November
- February
- May

In the event that rates are levied earlier or later, due dates for payment shall be set in accordance with section 6.50 of the *Local Government Act 1995.*

Objection Rights

Pursuant to section 6.76 of the Local Government Act, a person may object to a rates notice on the following grounds:

- There is an error in the rate notice in relation to the identity of the land owner or the part of the land to be rated; or
- If the Town imposes a differential general rate, that the characteristics of the land recorded in the rate record as the basis for imposing that rate should be deleted and other characteristics substituted.

An objection is to be made to the Town in writing within 42 days of the service of a rate notice under section 6.41.

Pursuant to section 32 of the *Valuation of Land Act 1978*, a person may object to the valuation on which their rates assessment was based. An objection to the valuation of land is to be directed to the Valuer-General at Landgate and is to be made in writing within 60 days of service of the rates notice under section 6.41.

Definitions

Nil.

Relevant legislation	*Local Government Act 1995* *Local Government (Financial Management) Act 1996* *Valuation of Land Act 1978*
Delegated authority	
Business unit	Financial Services
Directorate	Corporate Services

Governance to complete this section			
Version Control	Version No.	Resolution No.	Adoption date
	V01	-	26 April 2006
	V02	CM201819/120	13 February 2019
	V03	CM202021/112	3 February 2021
Review frequency	Annually		

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Town of Port Hedland

Policy

2/004 RATING

Objective

This policy will provide an administrative framework to outline the principles and methodology used in respect to rates raised and waived under the *Local Government Act 1995.*

In setting rates, Council considers the long term vision for the Town, financial sustainability and the likely impacts on the community.

Content

As part of its budgetary process, the Town will establish its forecast budget deficit with Council determining the amount of rates to cover this shortfall, to meet the Town's financial, operational and statutory responsibilities for the coming financial year

Rating revenue requirements are imposed as a rate in the dollar charge, applied to rateable property valuations as independently determined by the Valuer-General.

Rates and associated charges (including instalment arrangements and interest charges) are disclosed in the Annual Budget as resolved by Council and prescribed by the *Local Government Act 1995* (as amended).

Differential General Rating

Differential rating allows a local government to rate on the basis of land use, zoning or a combination of both. The rate is expressed as a rate per dollar of valuation.

Minimum General Rating

The minimum amount payable of a general rate or differential general rate is determined by Council, irrespective of valuation. This classification is to ensure all ratepayers make a minimum contribution for all non-exclusive services.

Specified Area Rate

A specified area rate can be set to meet the cost of undertaking specific work in an area or for providing a service or facility for ratepayers in a specific area that have benefited or will benefit from these works. Options to set this class of rates are considered when developing the rates strategy.

Interim Rates

Interim valuations shall only be applied where additional levies of at least $20.00 result in the year in which the new valuation takes effect. Where additional levies of less than $20.00 would otherwise result, the interim valuation is to be applied from 1 July in the next financial year.

When a subdivision or strata title has occurred resulting in the creation of new assessments, receipt credits resulting from a valuation adjustment will be transferred to the new assessments.

Rating of Council Facility Leases

All Council lease agreements shall be subject to the application of municipal rates as per the conditions included within the lease agreement.

Rates Concession (Rateable Land)

All rate concessions will be considered by Council during the budget process. Rate concessions will not be proposed to Council outside of the budget process, unless due to extraordinary circumstances and authorised by the Chief Executive Officer.

A concession under this policy will be assessed in accordance with section 6.47 of the *Local Government Act 1995*.

All applications for concession under s6.47 of the *Local Government Act 1995* must be in writing on the prescribed form and contain a declaration as to the accuracy of the information contained therein.

An application will be required to be lodged every year prior to 31 March and is to be assessed in accordance with this policy.

Council may request additional information from an organisation making an application if it considers it necessary to do so. Information requested is not limited to, but typically include:

- Copies of the Constitution of the organisation
- Recent financial statements of the organisation
- Information demonstrating precisely how land subject to the application is used.

Council is only able to grant a concession from rates under section 6.47.

It is the policy of the Town of Port Hedland that any concession of rates in respect of any rateable land in the Council area will be available only when the applicant satisfies the requirements of this Policy.

Rates concessions will only be provided to community groups or associations that operate as a body corporate or an Incorporated Association or at the discretion of Council in extraordinary circumstances. Concessions will not be provided to an individual. The Town of Port Hedland will determine what is of benefit to the community for the purpose of this policy.

Rates concessions for residential properties not used in the primary service delivery of the community group or association's activities or services will not be eligible for a concession.

The concession amounts range from 50% to 100% of the rates that are payable. Whether a concession is granted in response to an application or, if a concession is granted, the percentage of the rates that may be waived, is entirely at the discretion of Council and the granting of a concession in any year, will not guarantee that any future concessions will be granted.

Rates Exemption (Non Rateable Land)

An exemption under this policy will be assessed in accordance with section 6.26 of the *Local Government Act 1995*.

As per the *Local Government Act 1995*, charitable status of any organisation, must be applied for by an organisation prior to the status being evaluated and recognised by the Australian Charities and Not for Profits Commission.

All applications for exemption under s6.26 of the *Local Government Act 1995* must be in writing on the prescribed form and contain a declaration as to the accuracy of the information contained therein.

An application will be required to be lodged every year prior to March 31 and is to be assessed in accordance with this policy.

Council may request additional information from an organisation making an application if it considers it necessary to do so. Information requested is not limited to, but typically include copies of the Constitution of the organisation, recent financial statements of the organisation and information demonstrating precisely how land subject to the application is used. Council is only able to grant an exemption from rates under section 6.26.

Late applications submitted after the due date may be reviewed and adopted by Council under exceptional circumstances.

Non Rated Land

Non Rated land will be determined based on law, by way of Act or Agreement, during the budget process, or by the Chief Executive Officer (by way of application). Council is to be advised of any change in the status of Non Rated Land, with two (2) months of the change occurring.

Back Rating of Properties

Where a property settlement has occurred and the vendor and purchaser are not aware that a valuation adjustment is pending (advice has not been given to the Agent or the owner that a revaluation/interim rate is pending), back rates raised shall only be backdated to the date of settlement, thus not affecting the previous owners.

Those ratepayers subjected to back rates of more than two financial years can request the option to pay by instalments over an extended period, other than the standard instalment option.

The fee for instalments would not apply in this instance however penalty interest would be calculated on any alternative instalment payment that remains unpaid after the due date as per the agreement made with Council, and continue to accrue until such time as the instalment is paid.

State Agreements

State Agreements have a rate exemption clause.

State Agreements are considered a high risk to rely on from a long term financial perspective.
A nominated amount of funds is held within the Financial Risk Reserve to Mitigate this risk. A percentage of the rate revenue raised in any one year that is directly dependent on State Government Policy, excluding mining tenements, should be held in the Financial Risk Reserve until the following financial year to mitigate risks.

Payment of Rates

The Town levies rates once a year and issues an annual rates notice to all ratepayers. Rates are levied as early as possible in each financial year and are

typically due for payment in the following months each year if instalment options are chosen:

- September
- November
- February
- May

In the event that rates are levied earlier or later, due dates for payment shall be set in accordance with section 6.50 of the *Local Government Act 1995.*

Objection Rights

Pursuant to section 6.76 of the Local Government Act, a person may object to a rates notice on the following grounds:

- There is an error in the rate notice in relation to the identity of the land owner or the part of the land to be rated; or
- If the Town imposes a differential general rate, that the characteristics of the land recorded in the rate record as the basis for imposing that rate should be deleted and other characteristics substituted.

An objection is to be made to the Town in writing within 42 days of the service of a rate notice under section 6.41.

Pursuant to section 32 of the *Valuation of Land Act 1978*, a person may object to the valuation on which their rates assessment was based. An objection to the valuation of land is to be directed to the Valuer-General at Landgate and is to be made in writing within 60 days of service of the rates notice under section 6.41.

Definitions

Nil.

Relevant legislation	*Local Government Act 1995* *Local Government (Financial Management) Act 1996* *Valuation of Land Act 1978*
Delegated authority	
Business unit	Financial Services
Directorate	Corporate Services

Town of Port Hedland

Policy

Governance to complete this section			
Version Control	Version No.	Resolution No.	Adoption date
	V01	-	26 April 2006
	V02	CM201819/120	13 February 2019
	V03	CM202021/112	3 February 2021
Review frequency	Annually		

Document Control Statement *– The electronic reference copy of this Policy is maintained by the Governance Team. Any printed copy may not be up to date and you are advised to check the electronic copy at http://www.porthedland.wa.gov.au/documents/public-documents/policies to ensure that you have the current version. Alternatively, you may contact the Governance Team.*

Town of Port Hedland

Policy

2/018 Borrowings

Objective

The policy has been drafted to provide a framework for Town of Port Hedland Council borrowings, so that there is a controlled and disciplined approach to the borrowing of funds for the purpose of:

- Funding new infrastructure
- Renewal or upgrading of existing infrastructure

The policy will ensure that all transactions are in accordance with legislative requirements, whilst minimising the cost of debt. The policy will also safeguard the Town's ability to meet its liabilities and budgetary obligations, and also increase awareness of issues concerning debt management.

Legislative requirements

- Australian Accounting Standards
- *Local Government Act 1995* • *Local Government Financial Management Regulations 1996*

Delegation of Authority

Authority for implementation of the Borrowings Policy is delegated by Council to the Chief Executive Officer in accordance with the *Local Government Act 1995.* The Chief Executive Officer may sub-delegate the implementation of the Borrowings Policy to other Town Officers.

Prudent person standard

All loan borrowings will be managed with care, diligence and skill that a prudent person would exercise. As trustees of borrowed monies, officers are to safeguard the loan portfolio in accordance with legislative requirements.

Ethics and Conflicts of Interest

Officers shall refrain from personal activities that would conflict with proper execution and management of the Council's loan portfolio. The Department of Local Government and Communities Guideline No 1 "Disclosure of Interest Affecting Impartiality" provide guidance for recognising and disclosing any conflict of interest.

Principle

The following principles will reinforce the measure of control for the Town with reference to borrowings:

- Under no circumstance will operating expenditure be funded by borrowings.
- Replacement or renewal of existing assets that are expected to occur on an annual (or similar) basis (i.e. recurrent capital works such as road resealing, plant replacement etc) will generally not be funded by loan borrowings.
- The economic life of the asset being funded should be greater than the agreed term of the loan. Generally, loans will be paid over a term no longer than ~~20~~ 10 years to maintain inter-generational equity so as not to over burden ~~the present~~ future ratepayers with the majority of the debt. Any loans less than ~~$1~~ $2 million will have a term of no longer than 5 years, ~~with loans greater than $1 million but equal to or less than $5 million having a term of no longer than 10 years.~~
- The nature of any borrowings and the interest rate if applicable, will take into account the purpose of the borrowings and seek to minimise interest rate exposure.
- All borrowings will be considered in line with Council's Long Term Financial Plan and forward program of capital works; and should be in the current adopted Budget. Any variations will be presented to Council for consideration.
- Any unspent loans will be declared in the Annual Financial Statements of that particular Financial Year as part of statutory obligations. If the project being financed has reached completion stage, the unspent portion will be used to pay back the lender, leading to refinancing of the loan or allocated to other projects at the discretion of Council.
- In the event that capital expenditure is deferred from one Financial Year to the next, the timing of the drawdown of the approved loan will be reviewed in order to minimise interest expense.

Lenders and Interest Rates

The Town will undertake a Request for Quotation process to get the best rate and terms possible when intending to borrow funds. The RFQ process will be limited to the major banks and WATC.

Refinancing of Loans

It is generally known that market interest rates are volatile and the cost of borrowing periodically fluctuates. Therefore, if these changes bring a distinct economic advantage to the Town of Port Hedland; whereby the cost of borrowing significantly declines, the Town will reserve the right to refinance the loan portfolio. Council will make the final decision on any change to the loan portfolio or refinancing options.

According to Section 6.20(2)(a) of the Local Government Act 1995:

"A local government is not required to give local public notice of a proposal to exercise a power to borrow when the power is to be exercised to re-finance a loan or to continue other financial accommodation (whether with the same or another bank or financial institution) except where the re-financing or continuation is a major variation.

major variation means a variation in the terms of a loan or other financial accommodation which is — (a) a capitalisation of interest accruals; or
(b) an increase in the term of the loan or other financial accommodation; re-finance in relation to a loan or other financial accommodation (the existing loan), means to borrow an amount (the new loan) which is, at the date of the new loan —
(a) equal to the principal amount owing on the existing loan; or
(b) not more than $5 000 more or less than the principal amount owing on the existing loan, for the principal purpose of paying out the existing loan or preserving the credit originally provided by the existing loan."

Paying off debt

Any loan can be paid off in full where it can be demonstrated that there is a significant benefit to the Town. Any retirement of debt will not occur without approval from Council. The final payment will include the principal outstanding, interest accrual to date and the premium cost for breaking the loan contract. The decision to pay off a loan will be based on economic viability and will be analysed on a case to case basis.

Financial Controls and Sustainability Indicators

The Town will manage its debt within the minimum and maximum targets set for the two ratios listed below.

1. Debt Service Cover Ratio

This ratio is the measurement of a local government's ability to repay its debt including lease payments. The higher the ratio is, the easier it is for a local government to obtain a loan.

The DSCR is calculated as follows:-

$$\text{DSCR} = \frac{\text{Annual Operating Surplus BEFORE Interest \& Depreciation}}{\text{Principal \& Interest}}$$

The Town will maintain a Debt Service Cover Ratio (DSCR) of 200% as a basic standard, as stated in the Department of Local Government Operational Guidelines 18. An advanced standard is achieved if the ratio is greater than 500%.

2. Net Debt to Revenue Ratio

The Net Debt to Revenue ratio measures a Local Government's overall debt situation by netting the value of a Council's liabilities and debts with its cash and other similar liquid assets.

The Net Debt Ratio is calculated as follows:-

$$\text{Net Debt Ratio} = \frac{\text{Net Debt}}{\text{Operating Revenue}}$$

The Department of Local Government recommends a maximum of 50%. The Town's maximum target (debt ceiling) for this ratio will be 50%.

Definitions

Nil.

Relevant legislation	*Local Government Act 1995* Part 6 Division 5 Subdivision 3 – Borrowings s. 6.20 – 6.24.
Delegated authority	
Business unit	Financial Services
Directorate	Corporate Services

Governance to complete this section			
Version Control	Version No.	Resolution No.	Adoption date
	V01 V02	201516/194 CM202021/102	23 March 2016 16 December 2020
Review frequency	Annually		

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Town of Port Hedland

Policy

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Definitions

Nil.

Relevant legislation	*Local Government Act 1995* Part 6 Division 5 Subdivision 3 – Borrowings s. 6.20 – 6.24.
Delegated authority	
Business unit	Financial Services
Directorate	Corporate Services

Governance to complete this section			
Version Control	Version No.	Resolution No.	Adoption date
	V01 V02	201516/194 CM202021/102	23 March 2016 16 December 2020
Review frequency	Annually		

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Town of Port Hedland

Policy

Town of Port Hedland

Policy

2/019 Financial Reserves

Objective

The objective of the Financial Reserves Policy is to provide a framework for the establishment and ongoing management of financial reserves.

Content

The Town has established a number of reserves for the purpose of setting aside funds for specific purposes with clear linkages to the adopted strategies and plans of the Town.

Reserves may be utilised only for the purpose for which they were created. As part of the ongoing management of the Financial Reserves, each Reserve will be reviewed on an annual basis as part of Budget preparation to ensure that the purpose of the Reserve is still current and maintains clear linkages with the adopted strategies and plans of the Town. The Local Government Act 1995 and Regulations prescribe the necessary steps should the Town seek to change the purpose of a Reserve or expend Reserve funds for an alternative purpose.

Reserves may be externally restricted (external funding requirement to restrict funds in a Reserve) or internally restricted (Town funds). As a general rule, interest earnings from investments will only be applied to externally restricted funds. All other interest will be applied to general purpose municipal revenue.

Prior to the creation of a Reserve, Council shall adopt operating parameters in relation to the Reserve which are to set out:

- The purpose of the reserve;
- The basis of calculation for any transfer to and from the reserve; and
- The proposed allocation of any unexpended balance remaining in the reserve following completion of the project.

Reserve funds may only be expended by an absolute majority resolution of Council, typically encompassed by the adoption of the budget or subsequent half yearly budget reviews.

Each month the financial report presented to Council is to include a schedule of Reserves, showing:

- Opening balance at 1 July;
- Budgeted transfer to reserves;

- Budgeted transfer from reserves;
- Estimated closing balance at 30 June; and
- Current balance.

Town of Port Hedland

Policy

Authorised Reserves of the Town of Port Hedland

Reserve name	Purpose	Funding Source	Target Commentary
Employee Leave	To ensure that adequate funds are available to finance employee leave entitlements such as annual leave, long service leave, sick leave and redundancies.	Transfers to and from the Reserve will be based upon projected end of year non-current liabilities relating to employee leave entitlements. Interest on reserves.	100% of non-current employee leave liabilities as reported in Town of Port Hedland's Annual Financial Statements (Provisions Note).
Spoilbank	To fund the Port Hedland Spoilbank development. To hold net funding received for expenditure incurred for marina landside maintenance.	Transfer to and from the Reserve are based on the contributions to and the expenditure associated with the Spoilbank development. Interest on reserves.	Sufficient to ensure adequate funding of annual renewal requirements set out in Council's Asset Management Plans.

Asset Management – Infrastructure	To fund the ongoing refurbishment, renewal and replacement of Council owned infrastructure assets within the Town of Port Hedland.	Transfers to the Reserve are dependent upon the level of rate revenue generated, contributions received, savings identified and additional income achieved. Council can also make decisions to direct specific income to the Asset Management Infrastructure reserve. The current council	Sufficient to ensure adequate funding of annual renewal requirements set out in Council's Asset Management Plans. Target: To facilitate, on average, the attainment of a 110% Asset Sustainability Ratio every year.

		decisions that have this direction are specific lease proceeds (CM201415/032) and proceeds from the sale of Kingsford Smith Business Parks lots (as per adopted budget). Transfers from the Reserve are based upon meeting the annual renewal requirements for the year in line with Council's Asset Management Plans (excluding Plant). Annual depreciation charges and interest on reserves	
Waste Management	To fund the development, operation, maintenance and capital expenditure for the Council's waste management facilities including the landfill and waste collection operations."	Transfer to and from the Reserve will represent any surplus or deficit generated from the Council's waste management facilities including landfill and waste collection operations and a return to the Municipal Fund for the return on investment. Annual depreciation charges and interest on reserves	The Reserve balance should be modelled to ensure sufficient funds are available in Reserve to meet future capital expenditure requirements as per Council's Asset Management Plans and the Landfill masterplan.

Plant	To fund the plant replacement program.	replacement funding requirements. Transfers from the Reserve will replenish the municipal fund for purchases as per the approved Plant Replacement Program. Annual depreciation charges and interest on reserves	No more than the annual depreciation of the Town's major and minor plant.
Unfinished Works and Committed Works	To transfer unspent municipal funded expenditure on specific projects to enable identification of carryover expenditure into the next financial year.	Transfers to and from the Reserve will be based upon the unspent Municipal funded expenditure on specific projects identified at year end to enable the identification of carryover expenditure into the next financial year.	N/A

Strategic	To fund strategic projects as included in the Town's Strategic Community Plan and Corporate Business Plan.	Transfers to the reserve are dependent upon rates growth as per the Rating Strategy. Windfall gains and available annual surplus. Interest on reserves. Transfers from the reserve will occur to fund strategic projects as included in the Town's Strategic Community Plan and Corporate Business Plan and identified in the Long Term Financial Plan and the annual budget.	The reserve balance will diminish as projects are completed.
Airport	To fund the future Port Hedland International Airport Capital Works commitments.	Transfer to or from the reserve will represent any surplus or deficit generated from the Port Hedland International Airport Capital Works Program being completed.Interest on reserves.	The reserve balance will diminish as capital works are completed, with any remaining balance to be transferred to the Asset Management Reserve.

Housing Reserve	To fund the maintenance, refurbishment, redevelopment and construction of Local Government provided housing.	Transfers to the reserve will be the sale proceeds from residential town properties. Annual depreciation charges. Interest on reserves.	Employee Housing Strategy.
Cyclone Response	To fund cyclone and emergency related projects. Including insurance and DRFAWA claim initial spends, emergency projects and building improvements.	Transfer to and from the Reserve are based on the contributions to and expenditure relating to Cyclone emergency response and projects that will improve the Town's ability to respond to cyclone emergencies. Interest on reserves.	Review to ensure future requirements can be met.

Financial risk reserve	To provide funds to mitigate against financial risks including legal cases with penalties awarded against the Town, SAT rulings upholding valuation objections on high value properties likely to cause significantly large refunds and other unknown events potentially resulting in financial loss to the Town.	Transfers to reserve will be based upon an assessment of likely risks. Interest on reserves.	No more than enough to cover any potential rate refunds and other events that materially impact the Town's budget. The ideal balance will change on a yearly basis and is subject to an annual review.

Town of Port Hedland

Policy

Definitions

Nil.

Relevant legislation	*Local Government Act 1995* Part 6 Division 4 s. 6.11 Reserve Accounts
Delegated authority	
Business unit	Financial Services
Directorate	Corporate Services

Governance to complete this section			
Version Control	Version No.	Resolution No.	Adoption date
	V02	CM201920/199	22 April 2020
	V03		
Review frequency	Annually		

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Town of Port Hedland

Policy

2/019 Financial Reserves

Objective

The objective of the Financial Reserves Policy is to provide a framework for the establishment and ongoing management of financial reserves.

Content

The Town has established a number of reserves for the purpose of setting aside funds for specific purposes with clear linkages to the adopted strategies and plans of the Town.

Reserves may be utilised only for the purpose for which they were created. As part of the ongoing management of the Financial Reserves, each Reserve will be reviewed on an annual basis as part of Budget preparation to ensure that the purpose of the Reserve is still current and maintains clear linkages with the adopted strategies and plans of the Town. The Local Government Act 1995 and Regulations prescribe the necessary steps should the Town seek to change the purpose of a Reserve or expend Reserve funds for an alternative purpose.

Reserves may be externally restricted (external funding requirement to restrict funds in a Reserve) or internally restricted (Town funds). As a general rule, interest earnings from investments will only be applied to externally restricted funds. All other interest will be applied to general purpose municipal revenue.

Prior to the creation of a Reserve, Council shall adopt operating parameters in relation to the Reserve which are to set out:

- The purpose of the reserve;
- The basis of calculation for any transfer to and from the reserve; and
- The proposed allocation of any unexpended balance remaining in the reserve following completion of the project.

Reserve funds may only be expended by an absolute majority resolution of Council, typically encompassed by the adoption of the budget or subsequent half yearly budget reviews.

Each month the financial report presented to Council is to include a schedule of Reserves, showing:

- Opening balance at 1 July;
- Budgeted transfer to reserves;

- Budgeted transfer from reserves;
- Estimated closing balance at 30 June; and
- Current balance.

Town of Port Hedland

Policy

Authorised Reserves of the Town of Port Hedland

Reserve name	Purpose	~~Calculation~~ Funding~~/Basis~~ Source	Target ~~Balance~~ Commentary
Employee Leave	To ensure that adequate funds are available to finance employee leave entitlements such as annual leave, long service leave, sick leave and redundancies.	Transfers to and from the Reserve will be based upon projected end of year non-current liabilities relating to employee leave entitlements. Interest on reserves.	100% of non-current employee leave liabilities as reported in Town of Port Hedland's Annual Financial Statements (Provisions Note).
Spoilbank	To fund the Port Hedland Spoilbank development. To hold net funding received for expenditure incurred for marina landside maintenance.	Transfer to and from the Reserve are based on the contributions to and the expenditure associated with the Spoilbank development. Interest on reserves.	~~The Reserve will be depleted as the Spoilbank development is completed.~~ Sufficient to ensure adequate funding of annual renewal requirements set out in Council's Asset Management Plans.

Asset Management – Infrastructure	To fund the ongoing ~~maintenance,~~ refurbishment, renewal and replacement ~~and development~~ of Council owned infrastructure assets within the Town of Port Hedland.	Transfers to the Reserve are dependent upon the level of rate revenue generated, contributions received, savings identified and additional income achieved. Council can also make decisions to direct specific income to the Asset Management Infrastructure reserve. The current council	Sufficient to ensure adequate funding of annual renewal requirements set out in Council's Asset Management Plans. Target: To facilitate, on average, the attainment of a 110% Asset Sustainability Ratio every year.

		decisions that have this direction are specific lease proceeds (CM201415/032) and proceeds from the sale of Kingsford Smith Business Parks lots (as per adopted budget). Transfers from the Reserve are based upon meeting the annual renewal requirements for the year in line with Council's Asset Management Plans (excluding Plant). Annual depreciation charges and interest on reserves	
Waste Management	To fund the development, operation, maintenance and capital expenditure for the Council's waste management facilities including the landfill and waste collection operations."	Transfer to and from the Reserve will represent any surplus or deficit generated from the Council's waste management facilities including landfill and waste collection operations and a return to the Municipal Fund for the return on investment. Annual depreciation charges and interest on reserves	The Reserve balance should be modelled to ensure sufficient funds are available in Reserve to meet future capital expenditure requirements as per Council's Asset Management Plans and the Landfill masterplan.

Plant	To fund the plant replacement program.	replacement funding requirements. Transfers from the Reserve will replenish the municipal fund for purchases as per the approved Plant Replacement Program. Annual depreciation charges and interest on reserves	No more than the annual depreciation of the Town's major and minor plant.
Unfinished Works and Committed Works	To transfer unspent municipal funded expenditure on specific projects to enable identification of carryover expenditure into the next financial year.	Transfers to and from the Reserve will be based upon the unspent Municipal funded expenditure on specific projects identified at year end to enable the identification of carryover expenditure into the next financial year.	N/A

Strategic	To fund strategic projects as included in the Town's Strategic Community Plan and Corporate Business Plan.	Transfers to the reserve are dependent upon ~~the level of rate revenue generated, contributions received, savings identified, additional income achieved.~~ rates growth as per the Rating Strategy. Windfall gains and available annual surplus. Interest on reserves. Transfers from the reserve will occur to fund strategic projects as included in the Town's Strategic Community Plan and Corporate Business Plan and identified in the Long Term Financial Plan and the annual budget.	The reserve balance will diminish as projects are completed.
Airport	To fund the future Port Hedland International Airport Capital Works commitments.	Transfer to or from the reserve will represent any surplus or deficit generated from the Port Hedland International Airport Capital Works Program being completed.Interest on reserves.	The reserve balance will diminish as capital works are completed, with any remaining balance to be transferred to the Asset Management Reserve.

Housing Reserve	To fund the maintenance, refurbishment, redevelopment and construction of Local Government provided housing.	Transfers to the reserve will be the sale proceeds from residential town properties. Annual depreciation charges. Interest on reserves.	~~A minimum, if not more than the annual depreciation of the Town's buildings nonspecialised.~~ Employee Housing Strategy.
Cyclone Response	To fund cyclone and emergency related projects~~.~~ Including insurance and DRFAWA claim initial spends, emergency projects and building improvements.	Transfer to and from the Reserve are based on the contributions to and expenditure relating to Cyclone emergency response and projects that will improve the Town's ability to respond to cyclone emergencies. Interest on reserves.	~~The Reserve will be depleted and not replenished.~~ Review to ensure future requirements can be met.

Financial risk reserve	To provide funds to mitigate against financial risks including legal cases with penalties awarded against the Town, SAT rulings upholding valuation objections on high value properties likely to cause significantly large refunds and other unknown events potentially resulting in financial loss to the Town.	~~Transfers to the reserve are as budgeted each financial year. Transfers to the reserve will be ratable assessments that the Town deem as "at risk "of falling with in the reserves purpose (subject to legal cases, SAT rulings, valuation objections and may potentially result in a refund). Transfers to the reserve will not include the additional fees and charges included on the rates notice (eg. ESL levy). Transfers from the reserve will be on all assessments the Town deem as no longer at risk and will be return to the municipal funds.~~ Transfers to reserve will be based upon an assessment of likely risks. Interest on reserves.	No more than enough to cover any potential rate refunds and other events that materially impact the Town's budget. The ideal balance will change on a yearly basis and is subject to an annual review.

Town of Port Hedland

Policy

Definitions

Nil.

Relevant legislation	*Local Government Act 1995* Part 6 Division 4 s. 6.11 Reserve Accounts
Delegated authority	
Business unit	Financial Services
Directorate	Corporate Services

Governance to complete this section			
Version Control	Version No.	Resolution No.	Adoption date
	V02	CM201920/199	22 April 2020
	V03		
Review frequency	Annually		

Document Control Statement *– The electronic reference copy of this Policy is maintained by the Governance Team. Any printed copy may not be up to date and you are advised to check the electronic copy at http://www.porthedland.wa.gov.au/documents/public-documents/policies to ensure that you have the current version. Alternatively, you may contact the Governance Team.*

Town of Port Hedland
Delegation Register - Statutory

REVIEW

Reviewed by	Date approved	References
Council	26 May 2021	V01 - As Adopted - Reference NCR56018
Council	14 Jun 2021	V02 NCR56023
Council	17 Jun 2021	V03 - NCR56109
Council	6 Jul 2021	V04 - NCR56614
Council	21 Oct 2021	V07 NCR59406
Council	8 Nov 2021	V08 NCR59814
Council	23 Dec 2021	V09 NCR61460
Council	12 Jan 2022	V10 NCR61750
Council	20 Jan 2022	V11 NCR61946
Council	7 Feb 2022	V12 NPP62325
Council	15 Mar 2022	V13 NCR63241
Council	1 Apr 2022	V14 NCR63614
Council	30 Jun 2022	V15
Council	5 Oct 2022	V16 NLB66887
Council	30 Aug 2023	V17

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INTRODUCTION

Introduction

Section 5.42 of the *Local Government Act 1995* (the Act) allows for a local government to delegate to the Chief Executive Officer the exercise of any of its powers or the discharge of any of its duties under the Act (other than those under s5.43). The local government may also delegate the exercise of any of its powers to Committees pursuant to section 5.16, other than those under Section 5.17(1).

Section 5.44 of the Act provides for the Chief Executive Officer to delegate any of his or her powers to another employee, this must be done in writing. The Act also allows for the Chief Executive Officer to place conditions on any delegations that he or she has delegated. These powers or duties cannot, however, be further sub-delegated. These powers or duties are delegated to assist with improving the time taken to make decisions and are made within the constraints allowed by the relevant legislation. This is consistent with our commitment to a strong customer service focus.

The Department of Local Government & Communities *Guideline No.17 – Delegations*, establishes the principal issue in determining whether a statutory function or duty is suitable for 'acting through' that being - where the statute provides no discretion in carrying out a function or duty, then the function or duty may be undertaken through the 'acting through' concept.

Conversely, where the statute allows for discretion on the part of the decision maker, then the function must either be delegated or a person authorised, or a policy implemented, that provides sufficient control for another person to have that authority and fulfil the function or duty.

The *Local Government Act 1995* does not specifically define the meaning of the term "acting through", however section 5.45(2) states;

"Nothing in this Division is to read as preventing –

(a) A local government from performing any of its functions by acting through a person other than the CEO"; or
(b) A CEO from performing any of his or her functions by acting through another person."

The purpose of this register is to ensure a record is kept of those powers or duties that have been delegated to ensure accountability and to meet the requirements of Section 5.46 of the Act. This register is a public document that contains 'Instruments of Delegation' that detail the function being delegated and the relevant statutory reference which is the source of power for the exercise of that function. Without limiting the effect of sections 58 and 59 of the *Interpretation Act 1984*, these delegations, made under the Act have effect for the period of time specified in the delegation or where no period has been specified, indefinitely. Any decision to amend or revoke these delegations by a local government is to be by an absolute majority.

This register of delegated authority will be reviewed in accordance with the Act on an annual basis.

Delegations and authorisations under other Legislation

Where legislation provides for the direct delegation to authorise a person or a member of a class of persons by other agencies or decision makers. For example: the *Environmental Protection Act* allows for the CEO of the Department of Environment Regulation to grant delegated authority direct to a local government.

The authorisation is dealt with in the relevant legislation and, where required, the Instrument of Delegation or Notice of the Appointment is advertised in the Government Gazette.

Those Delegations or authorisations that may occur under legislation other than the *Local Government Act 1995*, its regulations and the local government's local laws include:

Planning and Development Act 2005 and associated regulations
Dog Act 1976 and regulations;
Cat Act 2011 and regulations
Bush Fires Act 1954, regulations and local law created under that Act;
Litter Act 1979 and regulations
Local Government (Miscellaneous Provisions) 1960 as amended;
Caravan Parks and Camping Grounds Act 1995;
Control of Vehicles (Off-Road Areas) Act 1978 and regulations;
Environmental Protection Act 1986
Environmental Protection (Noise) Regulations 1997
Building Act 2011

N.B. – This is not an exhaustive list.

DELEGATIONS

01 Local Government Act 1995
Local Government Act 1995

01.1 Council to Committees of Council

Delegation	**1.1.1 Audit, Risk and Compliance Committee**
Head of power	01 Local Government Act 1995
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.16 Delegation of some powers and duties to certain committees s.7.1B Delegation of some powers and duties to audit committees
Express power or duty delegated	*Local Government Act 1995:* s.7.12A(2), (3) & (4) Duties of Local Government with respect to audits
Function	1. Authority to meet with the Town's Auditor at least once every year on behalf of the Council [s.7.12A(2)]. 2. Authority to: i. examine an audit report received by the local government. ii. determine if any matters raised by the audit report, require action to be taken by the local government; and iii. ensure that appropriate action is taken in respect of those matters. 3. Authority to review and endorse the Town's report on any actions taken in response to an Auditor's report, prior to it being forwarded to the Minister [s.7.12A(4)].
Delegates	Audit, Risk and Compliance Committee
Conditions	This delegation is not to be used where a Management Letter or Audit Report raises significant issues and the Local Government's meeting with the Auditor must be directed to the Council.
Date adopted	30 August 2023
Adoption references	CM202324/118
Last reviewed	30 June 2023

01.2 Council to CEO

Delegation	**1.2.1 Appoint Authorised Persons**
Head of power	01 Local Government Act 1995
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express power or duty delegated	*Local Government Act 1995:* s.3.24 Authorising persons under this subdivision [Part 3, Division 3, Subdivision 2 – Certain provisions about land] s.9.10 Appointment of authorised persons
Function	1. Authority to appoint persons or classes of persons as authorised persons for the purpose of fulfilling prescribed functions within the *Local Government Act 1995* and its subsidiary legislation, including Local Government Act Regulations, the *Local Government (Miscellaneous Provisions) Act 1960* and Local Laws made under the Local Government Act. [s.3.24 and s.9.10]. 2. Authority to appoint authorised person for the purposes of the *Graffiti Vandalism Act 2016*, which prescribes Part 9 of the *Local Government Act 1995* as the enabling power [s.15 of the *Graffiti Vandalism Act 2016*].
Delegates	CEO
Conditions	a. A register of Authorised Persons is to be maintained as a Local Government Record. b. Only persons who are appropriately qualified and trained may be appointed as Authorised persons.
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Decision number #CM202324/118
Last reviewed	30 June 2023

Delegation	**1.2.2 Performing Functions outside the District**
Head of power	01 Local Government Act 1995
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express power or duty delegated	*Local Government Act 1995:* s.3.20(1) Performing functions outside district
Function	Determine the circumstances where it is appropriate for the Local Government's functions to be performed outside the District and prior to implementing such a decision, obtain the consent of the landowner/s and occupier/s and any other person that has control or management of the land impacted by the performance of the function [s.3.20(1)].
Delegates	CEO
Conditions	A decision to undertake a function outside the District, can only be made under this delegation where there is a relevant allocation within the Annual Budget and the performance of the functions does not negatively impact service levels within the District. Where these conditions are not met the matter must be referred for Council decision.
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Decision number #CM202324/118
Last reviewed	30 June 2023

Delegation	**1.2.3 Compensation for Damage Incurred when Performing Executive Functions**
Head of power	01 Local Government Act 1995
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express power or duty delegated	*Local Government Act 1995:* s.3.22(1) Compensation s.3.23 Arbitration
Function	1. In accordance with the s.3.22 procedures, assess and determine the extent of damage to private property arising directly from performance of executive functions and make payment of compensation [s.3.22(1)]. 2. Where compensation is unable to be determined and agreed between parties, give effect to arbitration in accordance with s.3.23.
Delegates	CEO
Conditions	Delegation is limited to settlements which do not exceed a material value of $20,000.
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Decision number #CM202324/118
Last reviewed	30 June 2023

Delegation	**1.2.4 Powers of Entry**
Head of power	01 Local Government Act 1995
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express power or duty delegated	*Local Government Act 1995:* s.3.28 When this Subdivision applies s.3.32 Notice of entry s.3.33 Entry under warrant s.3.34 Entry in emergency s.3.36 Opening fences
Function	1. Authority to exercise powers of entry to enter onto land to perform any of the local Government functions under this Act, other than entry under a Local Law [s.3.28]. 2. Authority to give notice of entry [s.3.32]. 3. Authority to seek and execute an entry under warrant [s.3.33]. 4. Authority to execute entry in an emergency, using such force as is reasonable [s.3.34(1) and (3)]. 5. Authority to give notice and effect entry by opening a fence [s.3.36].
Delegates	CEO
Conditions	Nil

Delegation	**1.2.5 Declare Vehicle is Abandoned Vehicle Wreck**
Head of power	01 Local Government Act 1995
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express power or duty delegated	*Local Government Act 1995:* s.3.40A(4) Abandoned vehicle wreck may be taken
Function	Declare that an impounded vehicle is an abandoned vehicle wreck [s.3.40A(4)].
Delegates	CEO
Conditions	Disposal of a declared abandoned vehicle wreck to be undertaken in accordance with Delegated Authority 1.2.6 Disposing of Confiscated or Uncollected Goods or alternatively, referred for Council decision.

Delegation	**1.2.6 Remove and Impound any goods and abandoned Vehicle**
Head of power	01 Local Government Act 1995
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express power or duty delegated	*Local Government Act 1995:* s.3.39 Power to remove and impound s.3.40(1) Vehicle may be removed if goods to be impounded are in or on vehicle s.3.40A Abandoned vehicle wreck may be taken
Function	1. Remove and impound any goods that are involved in a contravention that can lead to impounding [s.3.39(1)]. 2. Remove and impound any goods that are in or on a vehicle and authority to enter the vehicle for the purpose of removing it to a place where the goods may be conveniently unloaded and impounded [s.3.40(1)]. 3. Remove and impound a vehicle that, in the opinion of the local government, is an abandoned vehicle wreck [s.3.40A(1)].
Delegates	CEO
Conditions	Nil

Delegation	**1.2.7 Confiscated or Uncollected Goods**
Head of power	01 Local Government Act 1995
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express power or duty delegated	*Local Government Act 1995:* s.3.39 Power to remove and impound s.3.46 Goods May be withheld until costs paid s.3.47 Confiscated or uncollected goods, disposal of s.3.48 Impounding expenses, recovery of
Function	1. Authority to refuse to allow goods impounded under s.3.39 or 3.40A to be collected until the costs of removing, impounding and keeping them have been paid to the local government. [s.3.46]. 2. Authority to sell or otherwise dispose of confiscated or uncollected goods or vehicles that have been ordered to be confiscated under s.3.43 [s.3.47]. 3. Authority to recover expenses incurred for removing, impounding, and disposing of confiscated or uncollected goods [s.3.48].
Delegates	CEO
Conditions	Disposal of confiscated or uncollected goods, including abandoned vehicles, with a market value less than $20,000 may, in accordance with Functions and General Regulation 30, be disposed of by any means considered to provide best value, provided the process is transparent and accountable.

Delegation	**1.2.8 Disposal of Sick or Injured Animals**
Head of power	01 Local Government Act 1995
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express power or duty delegated	*Local Government Act 1995:* s.3.47A Sick or injured animals, disposal of s.3.48 Impounding expenses, recovery of
Function	1. Authority to determine when an impounded animal is ill or injured, that treating it is not practicable, and to humanely destroy the animal and dispose of the carcass [s.3.47A(1)]. 2. Authority to recover expenses incurred for removing, impounding, and disposing of confiscated or uncollected goods [s.3.48].
Delegates	CEO
Conditions	Delegation only to be used where the Delegate's reasonable efforts to identify and contact an owner have failed.

Delegation	**1.2.9 Close Thoroughfares to Vehicles**
Head of power	01 Local Government Act 1995
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express power or duty delegated	*Local Government Act 1995:* s.3.50 Closing certain thoroughfares to vehicles s.3.50A Partial closure of thoroughfare for repairs or maintenance s.3.51 Affected owners to be notified of certain proposals
Function	1. Authority to close a thoroughfare (wholly or partially) to vehicles or particular classes of vehicles for a period not exceeding 4-weeks [s.3.50(1)]. 2. Authority to determine to close a thoroughfare for a period exceeding 4-weeks and before doing so, to: i. give; public notice, written notice to the Commissioner of Main Roads and written notice to prescribed persons and persons that own prescribed land; and ii. consider submissions relevant to the road closure/s proposed [s.3.50(1a), (2) and (4)]. 3. Authority to revoke an order to close a thoroughfare [s.3.50(6)]. 4. Authority to partially and temporarily close a thoroughfare without public notice for repairs or maintenance, where it is unlikely to have significant adverse effect on users of the thoroughfare [s.3.50A]. 5. Before doing anything to which section 3.51 applies, take action to notify affected owners and give public notice that allows reasonable time for submissions to be made and consider any submissions made before determining to fix or alter the level or alignment of a thoroughfare or draining water from a thoroughfare to private land [s3.51].
Delegates	CEO
Conditions	If, under s.3.50(1), a thoroughfare is closed without giving local public notice, local public notice is to be given as soon as practicable after the thoroughfare is closed [s.3.50(8)].

Delegation	**1.2.10 Control Reserves and Certain Unvested Facilities**
Head of power	01 Local Government Act 1995
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express power or duty delegated	*Local Government Act 1995:* s.3.53(3) Control of certain unvested facilities s.3.54(1) Reserves under control of local government
Function	1. Authority to agree the method for control and management of an unvested facility which is partially within 2 or more local government districts. [s.3.53(3)]. 2. Authority to do anything for the purpose of controlling and managing land under the control and management of the Town that the Town could do under s.5 of the *Parks and Reserves Act 1895*. [s.3.54(1)].
Delegates	CEO
Conditions	Limited to matters where the financial implications do not exceed a relevant and current budget allocation, and which do not create a financial liability in future budgets.
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Decision number #CM202324/118
Last reviewed	30 June 2023

Delegation	**1.2.11 Obstruction of Footpaths and Thoroughfares**
Head of power	01 Local Government Act 1995
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express power or duty delegated	*Local Government Act 1995:* s.3.25(1) Notices requiring certain things to be done by owner or occupier of land *Local Government (Uniform Local Provisions) Regulations 1996:* r.5(2) Interfering with, or taking from, local government land r.6 Obstruction of public thoroughfare by things placed and left - Sch. 9.1 cl. 3(1)(a) r.7A Obstruction of public thoroughfare by fallen things – Sch.9.1 cl.3(1)(b) r.7 Encroaching on public thoroughfare – Sch.9.1. cl.3(2)
Function	1. Authority to give a person who is the owner or, unless Schedule 3.1 indicates otherwise, the occupier of land a notice in writing relating to the land requiring the person to do anything specified in the notice [s.3.25(1)]. 2. Authority to determine, by written notice served on a person who is carrying out plastering, painting or decorating operations (the work) over or near a footpath on land that is local government property, to require the person to cover the footpath during the period specified in the notice so as to: i. prevent damage to the footpath; or ii. prevent inconvenience to the public or danger from falling materials [ULP r.5(2)]. 3. Authority to provide permission including imposing appropriate conditions or to refuse to provide permission, for a person to place on a specified part of a public thoroughfare one or more specified things that may obstruct the public thoroughfare. [ULP r.6(2) and (4)]. 4. Authority to renew permission to obstruct a thoroughfare and to vary any condition imposed on the permission effective at the time written notice is given to the person to whom permission is granted [ULP r.6(6)]. 5. Authority to require an owner or occupier of land to remove any thing that has fallen from the land or from anything on the land, which is obstructing a public thoroughfare [ULP r.7A]. 6. Authority to require an owner occupier of land to remove any part of a structure, tree or plant that is encroaching, without lawful authority on a public thoroughfare [ULP r.7].
Delegates	CEO
Conditions	a. Actions under this Delegation must comply with procedural requirements detailed in the Local Government (Uniform Local Provisions) Regulations 1996. b. Permission may only be granted where, the proponent has: i. Where appropriate, obtained written permission from each owner of adjoining or adjacent property which may be impacted by the proposed obstruction. ii. Provided a bond, sufficient to the value of works that may be required if the proponent does not satisfactorily make good public assets damaged by the obstruction at the completion of works. iii. Provided evidence of sufficient Public Liability Insurance. iv. Provided pedestrian and traffic management plans which are sufficient for the protection of public safety and amenity.

Delegation	**1.2.12 Gates across Public Thoroughfares**
Head of power	01 Local Government Act 1995
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express power or duty delegated	*Local Government (Uniform Local Provisions) Regulations 1996:* r.9 Permission to have gate across public thoroughfare – Sch.9.1 cl.5(1)
Function	1. Authority to provide, or refuse to provide, permission to have a gate or other device across a local government thoroughfare that permits the passage of vehicle traffic and prevents livestock straying [ULP r.9(1)]. 2. Authority to require an applicant to publish a notice of the application in a manner thought fit for the purpose of informing persons who may be affected by the proposed gate or device [r.9(2)]. 3. Authority to impose conditions on granting permission [ULP r.9(4)]. 4. Authority to renew permission, or at any other time vary any condition, effective upon written notice to the person to whom permission was granted [ULP r.9(5)]. 5. Authority to cancel permission by written notice, and request the person to whom permission was granted to remove the gate or device within a specified time [ULP r.9 (6)].
Delegates	CEO
Conditions	a. Actions under this Delegation must comply with procedural requirements detailed in the *Local Government (Uniform Local Provisions) Regulations 1996*. b. Each approval provided must be recorded in the Town's statutory Register of Gates in accordance with Uniform Local Provisions Regulation 8.
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Decision number #CM202324/118
Last reviewed	30 June 2023

Delegation	**1.2.13 Public Thoroughfare – Dangerous Excavations**
Head of power	01 Local Government Act 1995
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express power or duty delegated	*Local Government (Uniform Local Provisions) Regulations 1996:* r.11(1), (4), (6) & (8) Dangerous excavation in or near public thoroughfare – Sch.9.1 cl.6
Function	1. Authority to determine if an excavation in or on land adjoining a public thoroughfare is dangerous and take action to fill it in or fence it or request the owner / occupier in writing to fill in or securely fence the excavation [ULP r.11(1)]. 2. Authority to determine to give permission or refuse to give permission to make or make and leave an excavation in a public thoroughfare or land adjoining a public thoroughfare [ULP r.11(4)]. 3. Authority to impose conditions on granting permission [ULP r.11(6)]. 4. Authority to renew a permission granted or vary at any time, any condition imposed on a permission granted [ULP r.11(8)].
Delegates	CEO
Conditions	a. Actions under this Delegation must comply with procedural requirements detailed in the Local Government (Uniform Local Provisions) Regulations 1996. b. Permission may only be granted where, the proponent has: i. Where appropriate, obtained written permission from or entered into a legal agreement with, each owner of adjoining or adjacent property which may be impacted by the proposed works. ii. Provided a bond, sufficient to the value of works that may be required if the proponent does not satisfactorily make good the public assets at the completion of works. iii. Provided evidence of sufficient Public Liability Insurance. iv. Provided pedestrian and traffic management plans which are sufficient for the protection of public safety and amenity.
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Decision number #CM202324/118
Last reviewed	30 June 2023

Delegation	**1.2.14 Crossing – Construction, Repair and Removal**
Head of power	01 Local Government Act 1995
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express power or duty delegated	*Local Government (Uniform Local Provisions) Regulations 1996:* r.12(1) Crossing from public thoroughfare to private land or private thoroughfare – Sch.9.1 cl.7 (2) r.13(1) Requirement to construct or repair crossing – Sch.9.1 cl.7(3)
Function	1. Authority to approve or refuse to approve, applications for the construction of a crossing giving access from a public thoroughfare to land or private thoroughfare serving land [ULP r,12(1)]. 2. Authority to determine the specifications for construction of crossings to the satisfaction of the Local Government [ULP r.12(1)(a)]. 3. Authority to give notice to an owner or occupier of land requiring the person to construct or repair a crossing [ULP r.13(1)]. 4. Authority to initiate works to construct a crossing where the person fails to comply with a notice requiring them to construct or repair the crossing and recover 50% of the cost of doing so as a debt due from the person [ULP r.13(2)].
Delegates	CEO
Conditions	Actions under this Delegation must comply with procedural requirements detailed in the *Local Government (Uniform Local Provisions) Regulations 1996*.
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Decision number #CM202324/118
Last reviewed	30 June 2023

Delegation	**1.2.15 Private Works on, over or under Public Places**
Head of power	01 Local Government Act 1995
Delegator	Local Government
Express power to delegate	*Local Government Act 1995*: s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express power or duty delegated	*Local Government Act 1995*: r.17 Private works on, over, or under public places – Sch.9.1 cl.8
Function	1. Authority to grant permission or refuse permission to construct a specified thing on, over, or under a specified public thoroughfare or public place that is local government property [ULP r.17(3)]. 2. Authority to impose conditions on permission including those prescribed in r.17(5) and (6) [ULP r.17(5)].
Delegates	CEO
Conditions	a. Actions under this Delegation must comply with procedural requirements detailed in the *Local Government (Uniform Local Provisions) Regulations 1996*. b. Permission may only be granted where, the proponent has: i. Where appropriate, obtained written permission from or entered into a legal agreement with, each owner of adjoining or adjacent property which may be impacted by the proposed private works. ii. Provided a bond, sufficient to the value of works that may be required if the proponent does not satisfactorily make good the public place at the completion of works. iii. Provided evidence of sufficient Public Liability Insurance. iv. Provided pedestrian and traffic management plans which are sufficient for the protection of public safety and amenity.
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Decision number #CM202324/118
Last reviewed	30 June 2023

Delegation	**1.2.16 Give Notice to Prevent Damage to Local Government Property from Wind Erosion and Sand Drift**
Head of power	01 Local Government Act 1995
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express power or duty delegated	*Local Government (Uniform Local Provisions) Regulations 1996:* r.21(1) Wind erosion and sand drifts – Sch.9.1 cl.12
Function	Authority to give notice to an owner / occupier of land if it is considered that clearing the owner / occupier's land might cause local government land having a common boundary, will be adversely affected by wind erosion or sand drift [ULP r.21(1)]
Delegates	CEO
Conditions	Nil
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Decision number #CM202324/118
Last reviewed	30 June 2023

Delegation	**1.2.17 Expressions of Interest for Goods and Services**
Head of power	01 Local Government Act 1995
Delegator	Local Government
Express power to delegate	*Local Government Act 1995*: s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express power or duty delegated	*Local Government Act 1995:* s.3.57 Tenders for providing goods or services *Local Government (Functions and General) Regulations 1996:* r.21 Limiting who can tender, procedure for r.23 Rejecting and accepting expressions of interest to be acceptable tenderer
Function	1. Authority to determine when to seek Expressions of Interest and to invite Expressions of Interest for the supply of goods or services [F&G r.21]. 2. Authority to consider Expressions of Interest which have not been rejected and determine those which are capable of satisfactorily providing the goods or services, for listing as acceptable tenderers [F&G r.23].
Delegates	CEO
Conditions	Nil
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Decision number #CM202324/118
Last reviewed	30 June 2023

Delegation	**1.2.18 Tenders for Goods and Services**
Head of power	01 Local Government Act 1995
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express power or duty delegated	*Local Government Act 1995:* s.3.57 Tenders for providing goods or services *Local Government (Functions and General) Regulations 1996:* r.11 When tenders have to be publicly invited r.13 Requirements when local government invites tenders though not required to do so r.14 Publicly inviting tenders, requirements for r.18 Rejecting and accepting tenders r.20 Variation of requirements before entry into contract r.21A Varying a contract for the supply of goods or services

Function	1. Authority to call tenders [F&G r.11(1)]. 2. Authority to, because of the unique nature of the goods or services or for any other reason it is unlikely that there is more than one supplier, determine a sole supplier arrangement [F&G r.11(2)(f)]. 3. Authority to undertake tender exempt procurement, in accordance with the Purchasing Policy requirements, where the total consideration is included in the adopted Annual Budget [F&G.r.11(2). 4. Authority to invite tenders although not required to do so [F&G r.13]. 5. Authority to determine in writing, before tenders are called, the criteria for acceptance of tenders [F&G r.14(2a)]. 6. Authority to determine the information that is to be disclosed to those interested in submitting a tender [F&G r.14(4)(a)]. 7. Authority to vary tender information after public notice of invitation to tender and before the close of tenders, taking reasonable steps to ensure each person who has sought copies of the tender information is provided notice of the variation [F&G r.14 (5)]. 8. Authority to evaluate tenders, by written evaluation, and decide which is the most advantageous [F&G r.18(4)]. 9. Authority to accept compliant, or reject non-compliant, tenders on the requirements specified, up to $750,000 ex GST value detailed as a condition on this Delegation, and in accordance with the requirements of the Functions and General Regulations [F&G r.18 (2) and (4)]. 10. Authority to determine that a variation proposed is minor in context of the total goods or services sought through the invitation to tender, and to then negotiate minor variations with the successful tenderer before entering into a contract [F&G r.20(1) and (3)]. 11. Authority to seek clarification from tenderers in relation to information contained in their tender submission [F&G r.18(4a)]. 12. Authority to decline any tender [F&G r.18(5)] 13. If the chosen tenderer is unable or unwilling to form a contract OR the minor variation cannot be agreed with the successful tenderer, so that the tenderer ceases to be the chosen tenderer, authority to choose the next most advantageous tender to accept [F&G r.20(2)]. 14. Authority to: Vary a contract that has been entered into with a successful tenderer, provided the variation/s do not change the scope of the original contract; and Exercise an extension option that was included in the original tender specification and contract in accordance with r.11(2)(j). [F&G r.21A]. 15. Authority to accept another tender where within 6-months of either accepting a tender, a contract has not been entered into OR the successful tenderer agrees to terminate the contract [F&G r.18(6) & (7)].
Delegates	CEO

Conditions	a. Sole supplier arrangements may only be approved where a record is retained that evidences: i. A detailed specification; ii. The outcomes of market testing of the specification; iii. The reasons why market testing has not met the requirements of the specification; and iv. Rationale for why the supply is unique and cannot be sourced through other suppliers. b. Tenders may only be called where there is an adopted budget or provision in the Long Term Financial Plan for the proposed goods or services, with the exception being in the period immediately prior to the adoption of a new Annual Budget and where the: i. proposed goods or services are required to fulfil a routine contract related to the day to day operations of the Local Government; ii. current supply contract expiry is imminent; iii. value of the proposed new contract has been included in the draft Annual Budget proposed for adoption; and iv. The tender specification includes a provision that the tender will only be awarded subject to the budget adoption by the Council. c. In accordance with s.5.43, tenders may only be accepted where the resulting expense is included in the adopted Annual Budget or Long Term Financial Plan. d. All above delegations must be in accordance with the Purchasing Policy 2/007.
Policy	Purchasing Policy 2/007
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Council Decision: CM202324/118
Last reviewed	30 June 2023

Delegation	**1.2.19 Panels of Pre-Qualified Suppliers for Goods and Services**
Head of power	01 Local Government Act 1995
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express power or duty delegated	*Local Government (Functions and General) Regulation 1996:* r.24AB Local government may establish panels of pre-qualified suppliers r.24AC(1)(b) Requirements before establishing panels of pre-qualified suppliers r.24AD(3) & (6) Requirements when inviting persons to apply to join panel of pre-qualified suppliers r.24AH(2), (3), (4) and (5) Rejecting and accepting applications to join panel of pre-qualified suppliers
Function	1. Authority to determine that a there is a continuing need for the goods or services proposed to be provided by a panel of pre-qualified suppliers [F&G r.24AC(1)(b)]. 2. Authority to, before inviting submissions, determine the written criteria for deciding which application should be for inclusion in a panel of pre-qualified suppliers should be accepted [F&G r.24AD(3)]. 3. Authority to establish a panel of pre-qualified suppliers to supply particular goods and services [F&G r.24AB]. 4. Authority to vary panel of pre-qualified supplier information after public notice inviting submissions has been given, taking reasonable steps to each person who has enquired or submitted an application is provided notice of the variation [F&G r.24AD(6)]. 5. Authority to reject an application without considering its merits, where it was submitted at a place and within the time specified, but fails to comply with any other requirement specified in the invitation [F&G r.24AH(2)]. 6. Authority to assess applications, by written evaluation of the extent to which the submission satisfies the criteria for deciding which applicants to accept, and decide which applications to accept as most advantageous [F&G r.24AH(3)]. 7. Authority to request clarification of information provided in a submission by an applicant [F&G r.24AH(4)]. 8. Authority to decline to accept any application [F&G r.24AH(5). 9. Authority to enter into contract, or contracts, for the supply of goods or services with a pre-qualified supplier, as part of a panel of pre-qualified suppliers for those particular goods or services [F&G r.24AJ(1)].
Delegates	CEO
Conditions	a. In accordance with s.5.43, panels of pre-qualified suppliers may only be established, where the total estimated consideration under the resulting panel is for minor works (TOPH Project Mgt Framework, 2.2.1 Project Assessment Matrix) $500,000 or less and for other works $~~1,000~~750,000 or less ex GST, and the expense is included in the adopted Annual Budget. b. Evaluation criteria is to be in accordance with Panels of PreQualified Suppliers policy 2/022.
Policy	Purchasing Policy 2/007

Delegation	**1.2.20 Disposing of Property**
Head of power	01 Local Government Act 1995
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express power or duty delegated	*Local Government Act 1995:* s.3.58(2) & (3) Disposing of Property
Function	1. Authority to dispose of property to: i. to the highest bidder at public auction [s.3.58(2)(a)]; and ii. to the person who at public tender called by the local government makes what is considered by the delegate to be, the most acceptable tender, whether or not it is the highest tenders [s.3.58(2)(b)]. 2. Authority to dispose of property by private treaty only in accordance with section 3.58 (3) and prior to the disposal, to consider any submissions received following the giving of public notice [s.3.58(3)]. 3. Authority to dispose of property to a person or body that is an exempt disposition pursuant to r. 30 of the *Local Government (Functions and General) Regulations 1996*.
Delegates	CEO

Conditions	a. When determining the method of disposal: i. Where a public auction is determined as the method of disposal: • Reserve price has been set by independent valuation; and • Where the reserve price is not achieved at auction, negotiation may be undertaken to achieve the sale at up to a -10% variation on the set reserve price; ii. Where a public tender is determined as the method of disposal and the tender does not achieve a reasonable price for the disposal of the property, then the CEO is to determine if better value could be achieved through another disposal method and if so, must determine not to accept any tender and use an alternative disposal method; and iii. Where a private treaty is determined [s.3.58(3)] as the method of disposal, authority to: • Negotiate the sale of the property up to a -10% variance on the valuation; and • Consider any public submissions received and determine if to proceed with the disposal, ensuring that the reasons for such a decision are recorded. b. Where the market value of the property is determined as being less than $20,000 (F&G r.30(3) excluded disposal) may be undertaken: i. Without reference to Council for resolution; and ii. In any case, be undertaken to ensure that the best value return is achieved by gifting or donating a property (not exceeding $5,000). c. Council delegates authority to the Chief Executive Officer to dispose of land within the Kingsford Smith Business Park and the authority to accept offers up to a -10% variance of the market value and/or any offers above the market value obtained in accordance with the provisions of the *Local Government Act 1995*. The below conditions apply: i. all disposals of property below $2,000,000 total value will be advertised locally in accordance with the provisions of Section 3.58 of the *Local Government Act 1995* and any submissions received during the requisite minimum two week advertising period will be presented to Council for consideration; and ii. all disposals of property exceeding $2,000,000 will be advertised statewide in accordance with the provisions of Section 3.59 of the *Local Government Act 1995* and will be presented to Council for consideration and final endorsement.
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Decision number #CM202324/118
Last reviewed	30 June 2023

Delegation	**1.2.21 Payments from the Municipal or Trust Funds**
Head of power	01 Local Government Act 1995
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express power or duty delegated	*Local Government (Financial Management) Regulations 1996:* r.12(1)(a) Payments from municipal fund or trust fund, restrictions on making
Function	Authority to make payments from the municipal or trust funds [r.12(1)(a)].
Delegates	CEO
Conditions	Authority for the CEO to approve payments made in accordance with Clause 6 of the Town's Policy 1/009 'Legal Representation for Council Members and Employees' to the limit of $10,000.

Delegation	**1.2.22 Community Grants Program Policy**
Head of power	01 Local Government Act 1995
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express power or duty delegated	*Local Government (Financial Management) Regulations 1996:* r.12(1)(a) Payments from municipal fund or trust fund, restrictions on making
Function	Approve and make payments in accordance with the Policy 'Community Grants Program' 6/003 and under Part 2 of the *Local Government (Financial Management) Regulations 1996.*
Delegates	CEO
Conditions	Nil
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Decision number #CM202324/118
Last reviewed	30 June 2023

Delegation	**1.2.23 Defer, Grant Discounts, Waive or Write Off Debts**
Head of power	01 Local Government Act 1995
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express power or duty delegated	*Local Government Act 1995:* s.6.12 Power to defer, grant discounts, waive or write off debts
Function	1. Waive a debt which is owed to the Town [s.6.12(1)(b)]. 2. Grant a concession in relation to money which is owed to the Town [s.6.12(1)(b)]. 3. Write off an amount of money which is owed to the Town [s.6.12(1)(c)].
Delegates	CEO
Conditions	Waiver of Fee or Charge: 1. All Directors may waive fees and charges related to their operational responsibilities, where such waiver is either to: i. a value up to $2,000 (ex GST) per customer within a financial year; or ii. assist a not for profit community group or charitable entity, or where appropriate, at the discretion of All Directors, in fulfilling a service, social or cultural outcome, within the Town. 2. Directors may waive fees and charges for amounts up to $3,000.00 (ex GST) for any fees and charges whose imposition is inequitable during circumstances where the State Government has declared either an 'emergency situation' or 'state of emergency' pursuant to the Emergency Management Act 2005, or a 'public health emergency' declaration under the Public Health Act 2016, and in accordance with a prior Council resolution. 3. The Manager Financial Services may waive fees and charges related to their operational responsibilities, where such waiver is ~~either~~ to: a. a value up to $1,000 (ex GST) per customer within a financial year 4. Managers may waive fees and charges related to their operational responsibilities, where such waiver is to: . a value up to $500 (ex GST) per customer within a financial year. 5. The Rates Officers may waive fees and charges related to their operational responsibilities, where such waiver is ~~either~~ to: . a value up to $50 (ex GST) per customer within a financial year. Grant a Concession: 6. All Directors may provide a concession, in relation to money which is owed to the Town [s.6.12(1)(b)], related to their operational responsibilities, where such concession is either to: . a value up to $2,000 (ex GST) per customer within a financial year; or i. assist a not for profit community group or charitable entity, or where appropriate, up to $5,000 (ex GST) at the discretion of the Director, in fulfilling a service, social or cultural outcome, within the Town.

	1. The Manager Financial Services may provide a concession, in relation to money which is owed to the Town [s.6.12(1)(b)], related to their operational responsibilities, where such concession is either to: i. a value up to $1,000 (ex GST) per customer within a financial year. 2. The Rates Officers may provide a concession, in relation to money which is owed to the Town [s.6.12(1)(b)], related to their operational responsibilities, where such concession is either to: i. a value up to $50 (ex GST) per customer within a financial year. <u>Write off Debts</u> 3. The Director Corporate Services may only write off debts, excluding rates, limited to a value up to $5,000 (ex GST) per debtor within a financial year. 4. The Manager Financial Services may write off debts, excluding rates, limited to a value up to $1,000 (ex GST) per debtor within a financial year. 5. The Rates Officer may write off debts, excluding rates, limited to a value up to $50 (ex GST) per debtor within a financial year. The Chief Executive Officer has discretion to determine any conditions applicable to use of sub-delegated powers or duties. This delegation does not negate the need for community groups or individuals to apply for funding and donation through 6/003 'Community Grants Program' Policy.

Delegation	**1.2.24 Power to Invest and Manage Investments**
Head of power	01 Local Government Act 1995
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express power or duty delegated	*Local Government Act 1995:* s.6.14 Power to invest *Local Government (Financial Management) Regulations 1996:* r.19 Investments, control procedures for
Function	1. Authority to invest money held in the municipal fund or trust fund that is not, for the time being, required for any other purpose [s.6.14(1)]. 2. Authority to establish and document internal control procedures to be followed in the investment and management of investments [FM r.19].
Delegates	CEO
Conditions	a. All investment activity must comply with the Financial Management Regulation 19C and Council Policy Council Investments 2/010. b. A report detailing the investment portfolio's performance, exposures and changes since last reporting, is to be provided as part of the Monthly Financial Reports. c. The placement or redemption of all investments requires dual authorisation by the Chief Executive Officer or a Director, and another Director or Manager as appointed in writing by the CEO.

Delegation	**1.2.25 Rate Record Amendment**
Head of power	01 Local Government Act 1995
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express power or duty delegated	*Local Government Act 1995:* s.6.39(1) Rate record s.6.39(2)(b) Rate record s.6.40(1) and (2) Effect of amendment of rate record s.6.41 Service of rate notice
Function	1. Authority to compile rate record, at the time and in the form and manner prescribed, for that financial year after Council resolve to impose rates [6.39(1)]. 2. Authority to determine any requirement to amend the rate record for the 5-years preceding the current financial year [s.6.39(2)(b)]. 3. Authority to reassess the rates payable on the land and to give notice to the owner of the land of any change in the amount of rates payable on the land [6.40(1) and (2)]. 4. Authority to provide the owner of rateable land a dated notice accompanied by the details and particulars described [6.41(1)].
Delegates	CEO
Conditions	Nil

Delegation	**1.2.26 Agreement as to Payment of Rates and Service Charges**
Head of power	01 Local Government Act 1995
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express power or duty delegated	*Local Government Act 1995:* s.6.49 Agreement as to payment of rates and service charges
Function	Authority to make an agreement with a person for the payment of rates or service charges [s.6.49].
Delegates	CEO
Conditions	Agreements must be in writing and must ensure acquittal of the rates or service charge debt before the next annual rates or service charges are levied.
Policy	Policy Debt Management 2/005

Delegation	**1.2.27 Determine Due Date for Rates or Service Charges**
Head of power	01 Local Government Act 1995
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express power or duty delegated	*Local Government Act 1995:* s.6.50 Rates or service charges due and payable
Function	Authority to determine the date on which rates or service charges become due and payable to the Town [s.6.50].
Delegates	CEO
Conditions	Nil
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Decision number #CM202324/118
Last reviewed	30 June 2023

Delegation	**1.2.28 Recovery of Rates or Service Charges**
Head of power	01 Local Government Act 1995
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express power or duty delegated	*Local Government Act 1995:* s.6.55 Rates or service charges recovery s.6.56 Rates or service charges recoverable in court
Function	1. Authority to recover rates or service charges on land [s.6.55] 2. Authority to recover rates or service charges, as well as costs of proceedings for the recovery, in a court of competent jurisdiction [s.6.56(1)].
Delegates	CEO
Conditions	Nil

Delegation	**1.2.29 Recover a Fee or Charge (Excluding Rates)**
Head of power	01 Local Government Act 1995
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express power or duty delegated	*Local Government Act 1995:* s.6.16 Imposition of fees and charges
Function	The power to recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed under Part 6, Division 5 of the *Local Government Act 1995*.
Delegates	CEO
Conditions	Nil
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Decision number #CM202324/118
Last reviewed	30 June 2023

Delegation	**1.2.30 Recovery of Rates Debts – Require Lessee to Pay Rent**
Head of power	01 Local Government Act 1995
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.6.60 Local Government may require lessee to pay rent
Express power or duty delegated	*Local Government Act 1995:* s.6.60 Local Government may require lessee to pay rent
Function	1. Authority to give notice to a lessee of land in respect of which there is an unpaid rate or service charge, requiring the lessee to pay its rent to the Town [s.6.60(2)]. 2. Authority to recover the amount of the rate or service charge as a debt from the lessee if rent is not paid in accordance with a notice [s.6.60(4)].
Delegates	CEO
Conditions	Nil
Policy	2/005 Policy Debt Management.

Delegation	**1.2.31 Recovery of Rates Debts - Actions to Take Possession of the Land**
Head of power	01 Local Government Act 1995
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express power or duty delegated	*Local Government Act 1995:* s.6.64(1) & (3) Actions to be taken s,6.69(2) Right to pay rates, service charges and costs, and stay proceedings s.6.71 Power to transfer land to Crown or local government s.6.74 Power to have land revested in Crown if rates in arrears 3 years
Function	1. Authority to take possession of land and hold the land against a person having an estate or interest in the land where rates or service charges have remained unpaid for at least three years [s.6.64(1)], including: i. lease the land, or ii. sell the land; or where land is offered for sale and a contract of sale has not been entered into after 12 months: I. cause the land to be transferred to the Crown [s.6.71 and s.6.74]; or II. cause the land to be transferred to the Town [s.6.71]. 2. Authority to lodge (and withdraw) a caveat to preclude dealings in respect of land where payment of rates or service charges imposed on that land is in arrears [s.6.64(3)]. 3. Authority to agree terms and conditions with a person having estate or interest in land and to accept payment of outstanding rates, service charges and costs within 7 days of and prior to the proposed sale [s.6.69(2)].
Delegates	CEO
Conditions	In accordance with s.6.68(3A), this delegation cannot be used where a decision relates to exercising a power of sale without having, within the previous 3-years attempted to recover the outstanding rates / changes through a court under s.6.56, as s.6.68(3A) requires that the reasons why court action has not been pursued must be recorded in Council Minutes.
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Decision number #CM202324/118
Last reviewed	30 June 2023

Delegation	**1.2.32 Rate Record – Objections**
Head of power	01 Local Government Act 1995
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express power or duty delegated	*Local Government Act 1995:* s.6.76 Grounds of objection
Function	1. Authority to extend the time for a person to make an objection to a rate record [s.6.76 (4)]. 2. Authority to consider an objection to a rate record and either allow it or disallow it, wholly or in part, providing the decision and reasons for the decision in a notice promptly served upon the person whom made the objection [s.6.76(5)].
Delegates	CEO
Conditions	Nil
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Decision number #CM202324/118
Last reviewed	30 June 2023

Delegation	**1.2.33 Authority to Commence Prosecutions under the Local Government Act and Local Laws**
Head of power	01 Local Government Act 1995
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express power or duty delegated	*Local Government Act 1995:* s.4.97 Prosecutions s.9.24 Prosecutions, commencing
Function	1. The power to commence a prosecution for an offence against the Local Government Act 1995 [s.9.24(1)(b)&(c)]. 2. The power to commence a prosecution for an offence under a Town of Port Hedland Local Laws pursuant to Part 4, Division 11 [s.9.24(2)(a)&(b)].
Delegates	CEO
Conditions	Nil
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Decision number #CM202324/118
Last reviewed	30 June 2023

Delegation	**1.2.34 Execute Documents and Contract Formalities**
Head of power	01 Local Government Act 1995
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express power or duty delegated	*Local Government Act 1995:* s.9.49A Execution of Documents s.9.49B Contract Formalities
Function	1. To sign documents on behalf of the local government subject to the conditions below [s.9.49A(4)]. 2. To vary or discharge a contract in the name of or on behalf of the local government subject to conditions below [s.9.49B(1)].
Delegates	CEO
Conditions	a. The authorised officers may only sign documents in accordance with the Town's Policy 1/014 Execution of Documents and Application of the Common Seal. b. The authorised officers may only vary or discharge a contract that it has authorisation to sign pursuant to section 9.49A(4) and in accordance with the Town's Policy 1/014 Execution of Documents and Application of the Common Seal.
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Decision number #CM202324/118
Last reviewed	30 June 2023

01.3 CEO to Employees

Delegation	**1.3.1 Determine if an Emergency for Emergency Powers of Entry**
Head of power	01 Local Government Act 1995
Delegator	CEO
Express power to delegate	*Local Government Act 1995:* s.5.44 CEO may delegate some powers and duties to other employees
Express power or duty delegated	*Local Government Act 1995:* s.3.34(2) Entry in emergency
Function	Authority to determine on behalf of the CEO that an emergency exists for the purposes of performing local government functions [s.3.34(2)].
Delegates	Coordinator Ranger Services Director Infrastructure Services Director Regulatory Services Emergency Management Advisor Environmental Health Officer Graduate Environmental Health Officer Lead Ranger Manager Environmental Services Manager Infrastructure Operations Ranger Senior Environmental Health Officer
Conditions	Nil

Delegation	**1.3.2 Determine and Manage Conditions on Approvals to Obstruct a Public Thoroughfare**
Head of power	01 Local Government Act 1995
Delegator	CEO
Express power to delegate	*Local Government Act 1995:* s.5.44 CEO may delegate some powers and duties to other employees
Express power or duty delegated	*Local Government (Uniform Local Provisions) Regulations 1996:* r.6(4)(d) Obstruction of public thoroughfare by things placed and left - Sch. 9.1 cl. 3(1)(a)
Function	When determining to grant permission to obstruct a public footpath or thoroughfare under Delegated Authority 1.2.10: 1. Authority to determine the sum sufficient to cover the cost of repairing damage to the public thoroughfare resulting from the placement of a thing or a protective structure, on the basis that the local government may retain from that sum the amount required for the cost of repairs by the local government if the damage is not made good by the applicant [ULP r.6(4)(d)]. 2. Authority to determine the requirements for protective structures, during such time as it is considered necessary for public safety and convenience [ULP r.6(5)(b)]. 3. Authority to determine and require in writing, that the person granted permission to obstruct a public thoroughfare repair damage caused by things placed on the thoroughfare and authority to determine if such repairs are to the satisfaction of the local government [ULP r.6(5)(d)].
Delegates	Director Infrastructure Services Director Regulatory Services
Conditions	a. Decisions under this Delegation must be exercised in alignment with Council's Delegated Authority 1.2.10 Obstruction of Footpaths and Thoroughfares. b. Actions under this Delegation must comply with the procedural requirements detailed in the *Local Government (Uniform Local Provisions) Regulations 1996*.
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Decision number #CM202324/118
Last reviewed	30 June 2023

Delegation	**1.3.3 Determine and Manage Conditions on Permission for Dangerous Excavations on or on land adjoining Public Thoroughfares**
Head of power	01 Local Government Act 1995
Delegator	CEO
Express power to delegate	*Local Government Act 1995:* s.5.44 CEO may delegate some powers and duties to other employees
Express power or duty delegated	*Local Government (Uniform Local Provisions) Regulations 1996:* r.11(6)(c) and (7)(c) Dangerous excavation in or near public thoroughfare – Sch. 9.1 cl.6
Function	When determining to grant permission to for a dangerous excavation under Delegated Authority 1.2.12: 1. Authority to determine, as a condition of granting permission, the sum sufficient to deposit to cover the cost of repairing damage to the public thoroughfare or adjoining land resulting from the excavation or a protective structure, on the basis that the local government may retain from that sum the amount required for the cost of repairs by the local government if the damage is not made good by the applicant [r.11(6)(c)]. 2. Authority to determine, as a condition of granting permission, requirements for protective structures and for the protective structures to be maintained and kept in satisfactory condition necessary for public safety and convenience [r.11(7)(c)]. 3. Authority to determine if repairs to damage resulting from excavation or protective structures have been repaired satisfactorily.
Delegates	Director Infrastructure Services Director Regulatory Services
Conditions	a. Decisions under this Delegation must be exercised in alignment with Council's Delegated Authority 1.2.13 Public Thoroughfares – Dangerous Excavations. b. Actions under this Delegation must comply with the procedural requirements detailed in the *Local Government (Uniform Local Provisions) Regulations 1996*.
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Decision number #CM202324/118
Last reviewed	30 June 2023

Delegation	**1.3.4 Determine and Manage Conditions on Permission for Private Works on, over, or under Public Places**
Head of power	01 Local Government Act 1995
Delegator	CEO
Express power to delegate	*Local Government Act 1995:* s.5.44 CEO may delegate some powers and duties to other employees
Express power or duty delegated	*Local Government (Uniform Local Provisions) Regulations 1996:* r.17(5)(b) and r.17(6)(c) Private works on, over, or under public places — Sch.9.1 cl. 8
Function	1. Authority to determine, as a condition of granting permission for Private Works in Public Places, the sum sufficient to deposit with the Local Government to cover the cost of repairing damage to the public thoroughfare or public place resulting from the crossing construction, on the basis that the Local Government may retain from that sum the amount required for the cost of repairs by the local government if the damage is not made good by the applicant [r.17(5)(b)]. 2. Authority to determine if repairs to damage resulting from excavation or protective structures have been repaired satisfactorily. [r.17(6)(c)].
Delegates	Director Infrastructure Services Director Regulatory Services
Conditions	Nil
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Decision number #CM202324/118
Last reviewed	30 June 2023

Delegation	**1.3.5 Electoral Enrolment Eligibility Claims and Electoral Roll**
Head of power	01 Local Government Act 1995
Delegator	CEO
Express power to delegate	*Local Government Act 1995:* s.5.44 CEO may delegate some powers and duties to other employees
Express power or duty delegated	*Local Government Act 1995:* s.4.32(4), (5A) & (5) Eligibility to enrol under s.4.30, how to claim s.4.34 Accuracy of enrolment details to be maintained s.4.35 Decision that eligibility to enrol under s.4.30 has ended s.4.37 New roll for each election *Local Government (Elections) Regulations 1997:* r.11(1a) Nomination of co-owners or co-occupiers — s.4.31 r.13(2) & (4)Register - s.4.32(6)
Function	1. Authority to require the written notice for co-owners or co-occupiers to be incorporated into Form 2 [r.11(1a)]. 2. Authority to decide whether or not the claimant is eligible under s.4.30(1)(a) and (b) and accept or reject the claim accordingly [s.4.32(4)]. 3. Authority to decide to accept or reject a claim made before the close of enrolments, but less than 14-days before the close of nominations [s.4.32(5A)]. 4. Authority to make any enquiries necessary in order to make a decision on an eligibility claim [s.4.32(5)]. 5. Authority to approve the omission of an elector's address from the Owners and Occupiers Register on the basis of a declaration from the elector that the publication of this information would place the elector's or their families safety at risk [Elections r.13 (2)]. 6. Authority to amend the Owners and Occupiers Register from time to time to make sure that the information recorded is accurate [Elections r.13(4)]. 7. Authority to ensure that the information about electors that is recorded from enrolment eligibility claims is maintained in an up to date and accurate form [s.4.34]. 8. Authority to decide that a person is no longer eligible under s.4.30 to be enrolled on the Owners and Occupiers Electoral Roll [s.4.35(1)] and to give notice [s.4.35(2)] and consider submissions [s.4.35(6)], before making such determination. 9. Authority to determine to take any action necessary to give effect to advice received from the Electoral Commissioner [s.4.35(5)]. 10. Decide, with the approval of the Electoral Commissioner, that a new electoral roll is not required for an election day which is less than 100 days since the last election day [s.4.37(3)].
Delegates	Manager Governance
Conditions	Decisions on enrolment eligibility are to be recorded in the Enrolment Eligibility Register in accordance with s.4.32(6) and s.4.35(7).
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Decision number #CM202324/118
Last reviewed	30 June 2023

Delegation	**1.3.6 Destruction of Electoral Papers**
Head of power	01 Local Government Act 1995
Delegator	CEO
Express power to delegate	*Local Government Act 1995:* s.5.44 CEO may delegate some powers and duties to other employees
Express power or duty delegated	*Local Government (Elections) Regulations 1997:* r.82(4) Keeping election papers – s4.84(a)
Function	Authority to, after a period of at least 4-years, destroy the parcels of election papers in the presence of at least 2 other employees [Elect. r.82(4)].
Delegates	Director Corporate Services Manager Digital Services Manager Governance
Conditions	Nil
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Decision number #CM202324/118
Last reviewed	30 June 2023

Delegation	**1.3.7 Financial Management Systems and Procedures**
Head of power	01 Local Government Act 1995
Delegator	CEO
Express power to delegate	*Local Government Act 1995:* s.5.44 CEO may delegate some powers and duties to other employees
Express power or duty delegated	*Local Government (Financial Management) Regulations 1996:* r.5 CEO's Duties as to financial management
Function	Authority to establish systems and procedures which give effect to internal controls and risk mitigation for the: 1. Collection of money owed to the Town; 2. Safe custody and security of money collected or held by the Town; 3. Maintenance and security of all financial records; 4. Proper accounting of the Municipal and Trust Funds, including revenue, expenses and assets and liabilities; 5. Proper authorisation of employees for incurring liabilities, including authority for initiating Requisition Orders, Purchase Orders and use of Credit and Transaction Cards; 6. Making of payments in accordance with Delegated Authority; and 7. Preparation of budgets, budget reviews, accounts and reports as required by legislation or operational requirements.
Delegates	~~Senior Accountant - Financial Operations~~ Director Corporate Services Manager Financial Services Senior Accountant Senior Accountant - Payable Senior Financial Accountant Senior Management Accountant
Conditions	Nil

Delegation	**1.3.8 Infringement Notices**
Head of power	01 Local Government Act 1995
Delegator	CEO
Express power to delegate	*Local Government Act 1995:* s.5.44 CEO may delegate some powers and duties to other employees
Express power or duty delegated	*Local Government Act 1995:* s.9.13(6)(b) Onus of proof in vehicle offences may be shifted s.9.16 Notice, giving of to alleged offender s.9.19 Extension of Time s.9.20 Withdrawal of Notice *Building Regulations 2012:* Regulation 70(1A), (1), (2) Approved officers and authorised officers Town of Port Hedland Local Laws
Function	1. Authority to consider an owner of a vehicle's submission that the vehicle that is subject of an infringement notice, had been stolen or unlawfully taken at the time of the alleged offence [s.9.13(6)(b)]. 2. Authority to give an infringement notice to an alleged offender [9.16]. 3. Authority to extend the 28-day period within which payment of a modified penalty may be paid, whether or not the period of 28-days has elapsed [s.9.19]. 4. Authority to withdraw an infringement notice within one year after the notice was given, whether or not the modified penalty has been paid by sending a withdrawal notice (in the prescribed form) to the alleged offender and if the modified penalty has been paid, providing a refund [s.9.20].
Delegates	Building Surveyor Coordinator Ranger Services Director Regulatory Services Emergency Management Advisor Environmental Health Officer Graduate Environmental Health Officer Graduate Planner Lead Ranger Manager Environmental Services Manager Planning & Economic Development Planning and Development Support Officer Ranger Senior Environmental Health Officer Senior Urban Planner Urban Planner

Conditions	A delegate who participated in a decision to issue an infringement notice, must NOT determine any matter related to that infringement notice under this Delegation. Director Regulatory Services (Function 1, 3, 4) Manager Environmental Services (Function 1, 2, 3) Manager Planning and Economic Development (Function 2) Coordinator Ranger Services (Function 1, 2) ~~Ranger and~~ Emergency ~~Services~~Management Advisor (Function 1, 2) Leader Ranger (Function 1, 2) Ranger(s) (Function 1, 2) Senior Environmental Health Officer (Function 2) Environmental Health Officer (Function 2) Graduate Environmental Health Officer (Function 2) Senior Urban Planner (Function 2) Planner (Function 2) Graduate Planner (Function 2) Planning and Development Support Officer (Function 2) Building Surveyor (Function 2)

Delegation	**1.3.9 Acting Chief Executive Officer**
Head of power	01 Local Government Act 1995
Delegator	CEO
Express power to delegate	*Local Government Act 1995:* s.5.44 CEO may delegate some powers and duties to other employees
Express power or duty delegated	*Local Government Act 1995:* s.5.39(1a)(a) An employee may act in the position of a CEO
Function	Senior Employee to act in the capacity of Chief Executive Officer during absences not exceeding three months [s.5.39(1a)(a)].
Delegates	Director Community Services Director Corporate Services Director Infrastructure Services Director Regulatory Services
Conditions	Only a senior permanent employee can be appointed as acting Chief Executive Officer and in accordance with 3/007 'Senior Employees and Appointing Acting Chief Executive Officer' Policy.
Policy	Policy 3/007 'Senior Employees and Appointing Acting Chief Executive Officer'.
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Decision number #CM202324/118
Last reviewed	30 June 2023

Delegation	**1.3.10 Complaints Officer (For Council Members, Committee Members and Candidates)**
Head of power	01 Local Government Act 1995
Delegator	CEO
Express power to delegate	*Local Government Act 1995:* s.5.44 CEO may delegate some powers and duties to other employees
Express power or duty delegated	*Local Government Act 1995:* s.5.120 Complaints officer
Function	Senior employee to be the designated Complaints Officer under the *Local Government Act 1995* [s.5.120(1)].
Delegates	Director Community Services Director Corporate Services Director Infrastructure Services Director Regulatory Services
Conditions	a. Persons employed and permanently appointed to the above senior employee positions are designated as the Town of Port Hedland Complaints Officer in the following order listed. In the absence of the Director Corporate Services, the Director Regulatory Services will be the Complaints Officer, in the absence of the Director Regulatory Services, the Director Community Services will be the Complaints Officer and in the absence of the Director Community Services, the Director Infrastructure Services will be the Complaints Officer. b. Persons acting in the position of Director cannot receive this delegation. c. All decisions and process are to align with the Town of Port Hedland Code of Conduct for Council Members, Committee Members and Candidates
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Decision number #CM202324/118
Last reviewed	30 June 2023

Delegation	**1.3.12 Representing Local Government in Court**
Head of power	01 Local Government Act 1995
Delegator	CEO
Express power to delegate	*Local Government Act 1995:* s.5.44 CEO may delegate some powers and duties to other employees
Express power or duty delegated	*Local Government Act 1995:* s. 9.29 Representing local government in court
Function	To represent the local government in proceedings in the Magistrates Court the Children's Court or the State Administrative Tribunal or proceedings in respect of a claim against a person who takes the benefit of an Act for the relief of bankrupt debtors [s.9.29(1)(a)&(b)].
Delegates	Coordinator Ranger Services Director Community Services Director Corporate Services Director Infrastructure Services Director Regulatory Services Manager Environmental Services Manager Financial Services Manager Governance Manager Planning & Economic Development Senior Accountant - Payable
Conditions	Provided the proceedings relate to the officer's position description.
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Decision number #CM202324/118
Last reviewed	30 June 2023

02 Emergency Management Act 2005
Emergency Management Act 2005

02.1 Council to CEO / Employees

Delegation	**2.1.1 Power of Local Government to Destroy Dangerous Vegetation or Premises in Cyclone Area**
Head of power	02 Emergency Management Act 2005
Delegator	Local Government
Express power to delegate	*Emergency Management Act 2005:* s.45 Exercise of powers under this division
Express power or duty delegated	*Emergency Management Act 2005:* s.46 Power of local government to destroy dangerous vegetation or premises in cyclone area s.47 Local government may require owner or occupier of land to take action s.48 Additional powers when direction given
Function	Powers and functions of local government during a cyclone under Part 3 Division 3 of the *Emergency Management Act 2005*.
Delegates	Coordinator Landscape & Irrigation Coordinator Parks & Reserves Coordinator Property Management Senior Project Officer - Operations CEO Coordinator Ranger Services Director Infrastructure Services Director Regulatory Services Emergency Management Advisor Lead Ranger Manager Environmental Services Manager Infrastructure Operations Ranger
Conditions	Nil

03 Freedom of Information Act 1992

Freedom of Information Act 1992

03.1 CEO to Employees

Delegation	**3.1.1 Decisions Made Under the Freedom of Information Act 1992**
Head of power	03 Freedom of Information Act 1992
Delegator	CEO
Express power to delegate	*Freedom of Information Act 1992:* s.100 Who in agency makes its decisions
Express power or duty delegated	*Freedom of Information Act 1992:* s.100 Who in agency makes its decisions
Function	1. All primary decisions made under the *Freedom of Information Act 1992*; and 2. Internal review of primary decision as to access under section 41.
Delegates	Director Community Services Director Corporate Services Director Infrastructure Services Director Regulatory Services Manager Digital Services Manager Governance Senior Governance Advisor Senior Records Officer
Conditions	Delegates who perform Function 1 cannot undertake Function 2 in respect to the same application. Directors (Function 2) Manager Governance (Function 1, 2) Manager Digital Services (Function 1, 2) Senior Legal Counsel (Function 2) Senior Governance Advisor (Function 1, 2) Senior Records Officer (Function 1)
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Decision number #CM202324/118
Last reviewed	30 June 2023

04 Public Interest Disclosures Act 2003

Public Interest Disclosures Act 2003

04.1 CEO to Employees

Delegation	**4.1.1 Public Interest Disclosure Officer**
Head of power	04 Public Interest Disclosures Act 2003
Delegator	CEO
Express power to delegate	*Public Interest Disclosures Act 2003:* s.23(1)(a) The principal executive officer of a public authority must designate the occupant of a specified position with the authority as the person responsible for receiving disclosures of public interest information
Express power or duty delegated	*Public Interest Disclosures Act 2003:* S.23 Principal executive officer of public authority, duties of
Function	The persons responsible for receiving disclosures of public interest information under the *Public Interest Disclosures Act 2003*.
Delegates	Director Corporate Services Executive Manager Human Resources Manager Governance Senior Governance Advisor
Conditions	Nil
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Decision number #CM202324/118
Last reviewed	30 June 2023

05 Building Act 2011
Building Act 2011

05.1 Council to CEO

Delegation	**5.1.1 Grant a Building Permit**
Head of power	05 Building Act 2011
Delegator	Local Government
Express power to delegate	*Building Act 2011:* s.127(1) & (3) Delegation: special permit authorities and local government
Express power or duty delegated	*Building Act 2011:* s.18 Further Information s.20 Grant of building permit s.22 Further grounds for not granting an application s.27(1) and (3) Impose Conditions on Permit *Building Regulations 2012:* r.23 Application to extend time during which permit has effect (s.32) r.24 Extension of time during which permit has effect (s.32(3)) r.26 Approval of new responsible person (s.35(c))
Function	1. Authority to require an applicant to provide any documentation or information required to determine a building permit application [s.18(1)]. 2. Authority to grant or refuse to grant a building permit [s.20(1) & (2) and s.22]. 3. Authority to impose, vary or revoke conditions on a building permit [s.27(1) and (3)]. 4. Authority to determine an application to extend time during which a building permit has effect [r.23]. i. .Subject to being satisfied that work for which the building permit was granted has not been completed OR the extension is necessary to allow rectification of defects of works for which the permit was granted [r.24(1)]; and ii. Authority to impose any condition on the building permit extension that could have been imposed under s.27 [r.24(2)]. 5. Authority to approve, or refuse to approve, an application for a new responsible person for a building permit [r.26].
Delegates	CEO
Conditions	Nil
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Decision number #CM202324/118
Last reviewed	30 June 2023

Delegation	**5.1.2 Demolition Permits**
Head of power	05 Building Act 2011
Delegator	Local Government
Express power to delegate	*Building Act 2011:* s.127(1) & (3) Delegation: special permit authorities and local government
Express power or duty delegated	*Building Act 2011:* s.18 Further Information s.21 Grant of demolition permit s.22 Further grounds for not granting an application s.27(1) and (3) Impose Conditions on Permit Building Regulations 2012: r.23 Application to extend time during which permit has effect (s.32) r.24 Extension of time during which permit has effect (s.32(3)) r.26 Approval of new responsible person (s.35(c))
Function	1. Authority to require an applicant to provide any documentation or information required to determine a demolition permit application [s.18(1)]. 2. Authority to grant or refuse to grant a demolition permit on the basis that all s.21(1) requirements have been satisfied [s.20(1) & (2) and s.22]. 3. Authority to impose, vary or revoke conditions on a demolition permit [s.27(1) and(3)]. 4. Authority to determine an application to extend time during which a demolition permit has effect [r.23]. i. Subject to being satisfied that work for which the demolition permit was granted has not been completed OR the extension is necessary to allow rectification of defects of works for which the permit was granted [r.24(1)] ii. Authority to impose any condition on the demolition permit extension that could have been imposed under s.27 [r.24(2)]. 5. Authority to approve, or refuse to approve, an application for a new responsible person for a demolition permit [r.26].
Delegates	CEO
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Decision number #CM202324/118
Last reviewed	30 June 2023

Delegation	**5.1.3 Occupancy Permits or Building Approval Certificates**
Head of power	05 Building Act 2011
Delegator	Local Government
Express power to delegate	*Building Act 2011:* s.127(1) & (3) Delegation: special permit authorities and local government
Express power or duty delegated	*Building Act 2011:* s.55 Further information s.58 Grant of occupancy permit, building approval certificate s.62(1) and (3) Conditions imposed by permit authority s.65(4) Extension of period of duration *Building Regulations 2012:* r.40 Extension of period of duration of time limited occupancy permit or building approval certificate (s.65)
Function	1. Authority to require an applicant to provide any documentation or information required in order to determine an application [s.55]. 2. Authority to grant, refuse to grant or to modify an occupancy permit or building approval certificate [s.58]. 3. Authority to impose, add, vary or revoke conditions on an occupancy permit [s.62(1) and (3)]. 4. Authority to extend, or refuse to extend, the period in which an occupancy permit or modification or building approval certificate has effect [s.65(4) and r.40].
Delegates	CEO
Conditions	Nil
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Decision number #CM202324/118
Last reviewed	30 June 2023

Delegation	**5.1.4 Designate Employees as Authorised Persons**
Head of power	05 Building Act 2011
Delegator	Local Government
Express power to delegate	*Building Act 2011:* s.127(1) & (3) Delegation: special permit authorities and local government
Express power or duty delegated	*Building Act 2011:* s.96(3) authorised persons s.99(3) Limitation on powers of authorised person
Function	1. Authority to designate an employee as an authorised person [s.96(3)]. 2. Authority to revoke or vary a condition of designation as an authorised person or give written notice to an authorised person limiting powers that may be exercised by that person [s.99(3)]. 3. Authority to undertake the following functions as authorised persons: a. Entry powers [s.100] b. Powers after entry and compliance purposes [s.101] c. Obtaining information and documents [s.102] d. Use of force and assistance [s.103] e. Entry warrant to enter a place [s.106] f. Execution of warrant [s.109] g. To carry out the functions to give effect to a building order [s.118]
Delegates	CEO
Conditions	a. Decisions under this delegated authority should be in accordance with r.5 of the *Building Regulations 2012*.
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Decision number #CM202324/118
Last reviewed	30 June 2023

Delegation	**5.1.5 Appoint Authorised Persons (Swimming Pool Inspectors)**
Head of power	05 Building Act 2011
Delegator	Local Government
Express power to delegate	*Building Act 2011:* s.127(1) & (3) Delegation: special permit authorities and local government
Express power or duty delegated	*Building Regulations 2012:* r.53 Inspection of barrier to private swimming pool
Function	To inspect the barrier of private swimming pools every 4 years to ensure compliance with the *Building Regulations 2012* [r.53].
Delegates	CEO
Conditions	Authorisation from Local Government, pursuant to section 96(3) of the *Building Act 2011* Regulation 5A of the *Building Regulation 2012* to designate authorised persons for the purpose of that Act.
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Decision number #CM202324/118
Last reviewed	30 June 2023

Delegation	**5.1.6 Building Orders**
Head of power	05 Building Act 2011
Delegator	Local Government
Express power to delegate	*Building Act 2011:* s.127(1) & (3) Delegation: special permit authorities and local government
Express power or duty delegated	*Building Act 2011:* s.110(1) A permit authority may make a building order s.111(1) Notice of proposed building order other than building order (emergency) s.117(1) and (2) A permit authority may revoke a building order or notify that it remains in effect s.118(2) and (3) Permit authority may give effect to building order if noncompliance s.133(1) A permit authority may commence a prosecution for an offence against this Act
Function	1. Authority to make Building Orders in relation to: a. Building work; b. Demolition work; and c. An existing building or incidental structure [s.110(1)]. 2. Authority to give notice of a proposed building order and consider submissions received in response and determine actions [s.111(1)(c)]. 3. Authority to revoke a building order [s.117]. 4. If there is non-compliance with a building order, authority to cause an authorised person to: a. take any action specified in the order; or b. commence or complete any work specified in the order; or c. if any specified action was required by the order to cease, to take such steps as are reasonable to cause the action to cease [s.118(2)]. 5. Authority to take court action to recover as a debt, reasonable costs and expense incurred in doing anything in regard to non-compliance with a building order [s.118(3)]. 6. Authority to initiate a prosecution pursuant to section 133(1) for non-compliance with a building order made pursuant to section 110 of the *Building Act 2011*.
Delegates	CEO
Conditions	Nil
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Decision number #CM202324/118
Last reviewed	30 June 2023

Delegation	**5.1.7 Inspection and Copies of Building Records**
Head of power	05 Building Act 2011
Delegator	Local Government
Express power to delegate	*Building Act 2011:* s.127(1) & (3) Delegation: special permit authorities and local government
Express power or duty delegated	*Building Act 2011:* s.131(2) Inspection, copies of building records
Function	Authority to determine an application from an interested person to inspect and copy a building record [s.131(2)].
Delegates	CEO
Conditions	Nil
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Decision number #CM202324/118
Last reviewed	30 June 2023

Delegation	**5.1.8 Referrals and Issuing Certificates**
Head of power	05 Building Act 2011
Delegator	Local Government
Express power to delegate	*Building Act 2011:* s.127(1) & (3) Delegation: special permit authorities and local government
Express power or duty delegated	*Building Act 2011:* s.145A Local Government functions
Function	1. Authority to refer uncertified applications under s.17(1) to a building surveyor who is not employed by the local government [s.145A(1)]. 2. Authority to issue a certificate for Design Compliance, Construction Compliance or Building Compliance whether or not the land subject of the application is located in the Town's District [s.145A(2)].
Delegates	CEO
Conditions	Nil
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Decision number #CM202324/118
Last reviewed	30 June 2023

Delegation	**5.1.9 Private Pool Barrier – Alternative and Performance Solutions**
Head of power	05 Building Act 2011
Delegator	Local Government
Express power to delegate	*Building Act 2011:* s.127(1) & (3) Delegation: special permit authorities and local government
Express power or duty delegated	*Building Regulations 2012:* r.51 Application for occupancy permit or building approval certificate for unauthorised work
Function	1. Authority to approve requirements alternative to a fence, wall, gate or other component included in the barrier, if satisfied that the alternative requirements will restrict access by young children as effectively as if there were compliance with AS 1926.1 [r.51(2)] 2. Authority to approve a door for the purposes of compliance with AS 1926.1, where a fence or barrier would cause significant structural or other problem which is beyond the control of the owner / occupier or the pool is totally enclosed by a building or a fence or barrier between the building and pool would create a significant access problem for a person with a disability [r.51(3)] 3. Authority to approve a performance solution to a Building Code pool barrier requirement if satisfied that the performance solution complies with the relevant performance requirement [r.51(5)].
Delegates	CEO
Conditions	Nil
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Council Decision CM202324/118
Last reviewed	30 June 2023

Delegation	**5.1.10 Smoke Alarms – Alternative Solutions**
Head of power	05 Building Act 2011
Delegator	Local Government
Express power to delegate	*Building Act 2011:* s.127(1) & (3) Delegation: special permit authorities and local government
Express power or duty delegated	*Building Regulations 2012:* r.55 Terms Used (alternative building solution approval) r.61 Local Government approval of battery powered smoke alarms
Function	1. Authority to approve alternative building solutions which meet the performance requirement of the Building Code relating to fire detection and early warning [r.55]. 2. Authority to approve or refuse to approve a battery powered smoke alarm and to determine the form of an application for such approval [r.61].
Delegates	CEO
Conditions	Nil
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Council Decision CM202324/118
Last reviewed	30 June 2023

06 Bush Fires Act 1954

Bush Fires Act 1954

06.1 Council to CEO

Delegation	**6.1.1 Powers, Duties and Functions of a Local Government**
Head of power	06 Bush Fires Act 1954
Delegator	Local Government
Express power to delegate	*Bush Fires Act 1954:* s.48 Delegation by local government
Express power or duty delegated	*Bush Fires Act 1954* *Bush Fires Regulations 1954*
Function	Authority to perform all of the powers, duties and functions of the local government under the *Bush Fires Act 1954* and *Bush Fires Regulations 1954*.
Delegates	CEO
Conditions	Excludes powers and duties that are subject to separate authority within this Register as set out below: i. Delegation 6.2.1 - Make Request to FES Commissioner – Control of Fire; ii. Delegation 6.2.2 - Prohibited Burning Times – Vary; iii. Delegation 6.2.3 - Prohibited Burning Times – Control Activities; iv. Delegation 6.2.4 - Restricted Burning Times – Vary and Control Activities; v. Delegation 6.2.5 - Control of Operations Likely to Create Bush Fire Danger; vi. Delegation 6.2.6 - Burning Garden Refuse / Open Air Fires; vii. Delegation 6.2.7 - Firebreaks; viii. Delegation 6.2.8 - Appoint Bush Fire Control Officer/s and Fire Weather Officer; ix. Delegation 6.2.9 - Control and Extinguishment of Bush Fires x. Delegation 6.2.10 - Apply for Declaration as an Approved Area; xi. Delegation 6.2.11 - Recovery of Expenses Incurred through Contraventions of this Act; xii. Delegation 6.2.12 - Prosecution of Offences; and xiii. Delegation 6.2.13 - Withdrawal of Infringement Notices; are prescribed in the Act with a requirement for a resolution of local government; and are prescribed by the Act for performance by appointed officers.
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Council Decision CM202324/118
Last reviewed	30 June 2023

06.2 Council to CEO, Mayor and Bush Fire Control Officer

Delegation	**6.2.1 Make Request to FES Commissioner – Control of Fire**
Head of power	06 Bush Fires Act 1954
Delegator	Local Government
Express power to delegate	*Bush Fires Act 1954:* s.48 Delegation by local government
Express power or duty delegated	*Bush Fires Act 1954:* s.13(4) Duties and powers of bush fire liaison officers
Function	Authority to request on behalf of the Town that the FES Commissioner authorise the Bush Fire Liaison Officer or another person to take control of fire operations [s.13(4)].
Delegates	CEO Chief Bush Fire Control Officer Coordinator Ranger Services Deputy Chief Bush Fire Control Officer Emergency Management Advisor
Conditions	Nil
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Council Decision: CM202324/118
Last reviewed	30 June 2023

Delegation	**6.2.2 Prohibited Burning Times - Vary**
Head of power	06 Bush Fires Act 1954
Delegator	Local Government
Express power to delegate	*Bush Fires Act 1954:* s.48 Delegation by local government
Express power or duty delegated	*Bush Fires Act 1954:* s.17(7) Prohibited burning times may be declared by Minister *Bush Fire Regulations 1954:* r.15 Permit to burn (Act s.18), form of and apply for after refusal etc. r.38C Harvesters, power to prohibit use of on certain days in restricted or prohibited burning times r.39B Crop dusters etc., use of in restricted or prohibited burning times
Function	Authority, where seasonal conditions warrant it, to determine a variation of the prohibited burning times, after consultation with an authorised CALM Act officer [s.17(7)].
Delegates	CEO Deputy Chief Bush Fire Control Officer Mayor
Conditions	Decisions under s,17(7) must be undertake jointly by both the Chief Executive Officer, Mayor and Deputy Chief Bush Fire Control Officer (DCBFCO) and must comply with the procedural requirements of s.17(7B) and (8).
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Council Decision: CM202324/118
Last reviewed	30 June 2023

Delegation	**6.2.3 Prohibited Burning Times – Control Activities**
Head of power	06 Bush Fires Act 1954
Delegator	Local Government
Express power to delegate	*Bush Fires Act 1954:* s.48 Delegation by local government
Express power or duty delegated	*Bush Fires Act 1954:* s.17(7) Prohibited burning times may be declared by Minister s.27(2) and (3) Prohibition on use of tractors or engines except under certain conditions s.28(4) and (5) Occupier of land to extinguish bush fire occurring on own land *Bush Fire Regulations 1954:* r.15 Permit to burn (Act s.18), form of and apply for after refusal etc. r.38C Harvesters, power to prohibit use of on certain days in restricted or prohibited burning times r.39B Crop dusters etc., use of in restricted or prohibited burning times
Function	1. Authority to determine permits to burn during prohibited burning times that have previously been refused by a Bush Fire Control Officer [r.15]. 2. Authority to declare that the use of any harvesting machinery on any land under crop during the whole or any part of any Sunday or public holiday in the whole or a specified part of the District during Restricted Burning Times is prohibited, unless written consent of a Bush Fire Control Officer is obtained [r.38C]. 3. Authority to determine, during a Prohibited Burning Time, if a firebreak around a landing ground for an aeroplane has been satisfactorily prepared [r.39B(2)]. 4. Authority to issue directions, during a Prohibited Burning Time, to a Bush Fire Control Officer, regarding matters necessary for the prevention of fire on land used as a landing ground for an aeroplane [r.39B(3)]. 5. Authority to prohibit the use of tractors, engines or self-propelled harvester, during a Prohibited Burning Times, and to give permission for use of same during the Restricted Burning Time subject to compliance with requirements specified in a notice [s.27(2) and (3)]. 6. Authority to recover the cost of measures taken by the Town or Bush Fire Control Officer, to extinguish a fire burning during Prohibited Burning Times, where the occupier of the land has failed to comply with requirements under s.28(1) to take all possible measures to extinguish a fire the land they occupy [s.28(4)], including authority to recover expenses in any court of competent jurisdiction [s.28(5)].
Delegates	Bush Fire Control Officers CEO Chief Bush Fire Control Officer Coordinator Ranger Services Deputy Chief Bush Fire Control Officer Emergency Management Advisor

Conditions	Chief Executive Officer (Function 1, 2, 3, 4, 5, 6) Chief Bush Fire Control Officer (Department of Fire & Emergency Services [DFES]) (Function 3, 4) Deputy Chief Bush Fire Control Officer (Function 1, 3, 4, 5) ~~Ranger and~~ Emergency ~~Services~~Management Advisor (Function 1, 3, 4, 5) Bush Fire Control Officers: • Coordinator Ranger Services (Function 3) • Chief Bush Fire Control Officer at Shire of Ashburton (Function 3) • Chief Bush Fire Control Officer at Shire of East Pilbara (Function 3) • Chief Bush Fire Control Officer at City of Karratha (Function 3) Decisions under s,17(7) must be undertake jointly by both the CEO and the Chief Bush Fire Control Officer and must comply with the procedural requirements of s.17(7B) and (8).

Delegation	**6.2.4 Restricted Burning Times – Vary and Control Activities**
Head of power	06 Bush Fires Act 1954
Delegator	Local Government
Express power to delegate	*Bush Fires Act 1954:* s.48 Delegation by local government
Express power or duty delegated	*Bush Fires Act 1954:* s.18(5), (11) Restricted burning times may be declared by FES Commissioner s.22(6) and (7) Burning on exempt land and land adjoining exempt land s.27(2) and (3) Prohibition on use of tractors or engines except under certain conditions s.28(4) and (5) Occupier of land to extinguish bush fire occurring on own land *Bush Fire Regulations 1954:* r.15 Permit to burn (Act s.18), form of and apply for after refusal etc. r.15C Local Government may prohibit burning on certain days r.38C Harvesters, power to prohibit use of on certain days in restricted or prohibited burning times r.39B Crop dusters etc., use of in restricted or prohibited burning times
Function	1. Authority, where seasonal conditions warrant it and after consultation with an authorised CALM Act officer, to determine to vary the restricted burning times in respect of that year [s.18(5)]. a. Authority to determine to prohibit burning on Sundays or specified days that are public holidays in the District [r.15C]. 2. Authority, where a permitted burn fire escapes or is out of control in the opinion of the Bush Fire Control Officer or an officer of the Bush Fire Brigade, to determine to recoup bush fire brigade expenses arising from preventing extension of or extinguishing an out of control permitted burn [s.18(11)]. 3. Authority to determine permits to burn during restricted times that have previously been refused by a Bush Fire Control Officer [r.15]. 4. Authority to arrange with the occupier of exempt land, the occupier of land adjoining it and the Bush Fire Brigade to cooperate in burning fire-breaks and require the occupier of adjoining land to provide by the date of the burning, ploughed or cleared fire-breaks parallel to the common boundary [s.22(6) and (7)]. 5. Authority to declare that the use of any harvesting machinery on any land under crop during the whole or any part of any Sunday or public holiday in the whole or a specified part of the District during Restricted Burning Times is prohibited, unless written consent of a Bush Fire Control Officer is obtained [r.38C]. 6. Authority to determine, during a Restricted Burning Time, if a firebreak around a landing ground for an aeroplane has been satisfactorily prepared [r.39B]. 7. Authority to issue directions, during a Restricted Burning Time, to a Bush Fire Control Officer, regarding matters necessary for the prevention of fire on land used as a landing ground for an aeroplane [r.39B(3)]. 8. Authority to prohibit the use of tractors, engines or self-propelled harvester, during a Restricted Burning Times, and to give permission for use of same during the Restricted Burning Time subject to compliance with requirements specified in a notice [s.27(2) and (3)]. 9. Authority to recover the cost of measures taken by the Town or Bush Fire Control Officer, to extinguish a fire burning during Restricted Burning Times, where the occupier of the land has failed to comply with requirements under s.28(1) to take all possible measures to extinguish a fire the land they occupy [s.28(4)], including authority to recover expenses in any court of competent jurisdiction [s.28(5)].

Delegates	CEO Chief Bush Fire Control Officer Deputy Chief Bush Fire Control Officer Emergency Management Advisor
Conditions	Chief Executive Officer (Function 1, 2, 3, 4, 5, 6, 7, 8, 9) Chief Bush Fire Control Officer (Department of Fire & Emergency Services [DFES]) (Function 1) Deputy Chief Bush Fire Control Officer (Function 1, 3, 4, 5, 6, 7, 8) ~~Ranger and~~ Emergency ~~Services~~Management Advisor (Function 1, 3, 4, 5, 6, 7, 8)

Delegation	**6.2.5 Control of Operations Likely to Create Bush Fire Danger**
Head of power	06 Bush Fires Act 1954
Delegator	Local Government
Express power to delegate	*Bush Fires Act 1954:* s.48 Delegation by local government
Express power or duty delegated	*Bush Fires Act 1954:* s.27D Requirements for carriage and deposit of incendiary material *Bush Fires Regulations 1954:* r.39C Welding and cutting apparatus, use of in open air r.39CA Bee smoker devices, use of in restricted or prohibited burning times etc. r.39D Explosives, use of r.39E Fireworks, use of
Function	1. Authority to give directions to a Bush Fire Control Officer regarding matters necessary for the prevention of fire arising from: a. a person operating a bee smoker device during a prescribed period [r.39CA(5)]. b. a person operating welding apparatus, a power operated abrasive cutting disc [r.39C(3)]. c. a person using explosives [r.39D(2)]. d. a person using fireworks [r.39E(3)]. 2. Authority to determine directions or requirements for the carriage and deposit of incendiary materials (hot or burning ash, cinders, hot furnace refuse, or any combustible matter that is burning) [s.27D]. Note: this authority is also prescribed to a Bush Fire Control Officer, a Bush Fire Liaison Officer or an authorised CALM Act officer.
Delegates	CEO Chief Bush Fire Control Officer Coordinator Ranger Services Deputy Chief Bush Fire Control Officer Emergency Management Advisor Lead Ranger Ranger
Conditions	Chief Executive Officer (Function 1, 2) Chief Bush Fire Control Officer (Department of Fire & Emergency Services [DFES]) (Function 1, 2) Deputy Chief Bush Fire Control Officer (Function 1, 2) ~~Ranger and~~ Emergency ~~Services~~Management Advisor (Function 1, 2) Bush Fire Control Officers: • Coordinator Ranger Services (Function 1, 2) • Lead Ranger (Function 1, 2) • Ranger(s) (Function 1, 2) • Chief Bush Fire Control Officer at Shire of Ashburton (Function 1, 2) • Chief Bush Fire Control Officer at Shire of East Pilbara (Function 1, 2)

Delegation	**6.2.6 Burning Garden Refuse / Open Air Fires**
Head of power	06 Bush Fires Act 1954
Delegator	Local Government
Express power to delegate	*Bush Fires Act 1954:* s.48 Delegation by local government
Express power or duty delegated	*Bush Fires Act 1954:* s.24F Burning garden refuse during limited burning times s.24G Minister or local government may further restrict burning of garden refuse s.25 No fire to be lit in open air unless certain precautions taken s.25A Power of Minister to exempt from provisions of section 25 *Bush Fires Regulations 1954:* r.27(3) Permit, issue of
Function	1. Authority to give written permission, during prohibited times and restricted times, for an incinerator located within 2m of a building or fence, only where satisfied it is not likely to create a fire hazard [s.24F(2)(b)(ii) and (4)]. 2. Authority to prohibit or impose restrictions on the burning of garden refuse that is otherwise permitted under s.24F [s.24G(2)]. a. Authority to issue directions to an authorised officer as to the manner in which or the conditions under which permits to burn plants or plant refuse shall be issued in the District [r.27(3) and r.33(5)]. b. Authority to prohibit (object to) the issuing of a permit for the burning of a proclaimed plant growing upon any land within the District [r.34]. 3. Authority to provide written approval, during prohibited times and restricted times, for fires to be lit for the purposes of: a. camping or cooking [s.25(1)(a)]. b. conversion of bush into charcoal or for the production of lime, in consultation with an authorised CALM Act officer [s.25(1)(b)]. 4. Authority to prohibit the lighting of fires in the open air for the purposes of camping or cooking for such period during the prohibited burning times as specified in a note published in the Gazette and newspaper circulating in the District and authority to vary such notice [s.25(1a) and (1b)]. 5. Authority to serve written notice on a person to whom an exemption has been given under s.25 for lighting a fire in open air, prohibiting that person from lighting a fire and to determine conditions on the notice [s.25A(5)].
Delegates	CEO Coordinator Ranger Services Deputy Chief Bush Fire Control Officer Emergency Management Advisor Lead Ranger Ranger
Conditions	Nil
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Council Decision: CM202324/118
Last reviewed	30 June 2023

Delegation	**6.2.7 Firebreaks**
Head of power	06 Bush Fires Act 1954
Delegator	Local Government
Express power to delegate	*Bush Fires Act 1954:* s.48 Delegation by local government
Express power or duty delegated	*Bush Fires Act 1954:* s.33 Local government may require occupier of land to plough or clear fire-breaks
Function	1. Authority to give written notice to an owner or occupier of land or all owners or occupiers of land within the District, requiring, to the satisfaction of the Town: a. clearing of firebreaks as determined necessary and specified in the notice; b. act in respect to anything which is on the land and is or is likely to be conducive to the outbreak of a bush fire or the spread or extension of a bush fire; and c. as a separate or coordinated action with any other person carry out similar actions [s.33(1)]. 2. Authority to direct a Bush Fire Control Officer or any other employee to enter onto the land of an owner or occupier to carry out the requisitions of the notice which have not been complied with [s.33(4)]: a. Authority to recover any costs and expenses incurred in doing the acts, matters or things required to carry out the requisitions of the notice [s.33(5)].
Delegates	CEO Coordinator Ranger Services Deputy Chief Bush Fire Control Officer Director Regulatory Services Emergency Management Advisor Lead Ranger Manager Environmental Services Ranger
Conditions	Chief Executive Officer (Function 1, 2) Director Regulatory Services (Function 1, 2) Manager Environmental Services (Function 1, 2) Deputy Chief Bush Fire Control Officer (Function 1) Deputy Chief Bush Fire Control Officer (~~Ranger and~~ Emergency ~~Services~~Management Advisor) (Function 1) Coordinator Ranger Services (Function 1) Lead Ranger (Function 1) Ranger(s) (Function 1)

Delegation	**6.2.8 Appoint Bush Fire Control Officer/s and Fire Weather Officer**
Head of power	06 Bush Fires Act 1954
Delegator	Local Government
Express power to delegate	*Bush Fires Act 1954:* s.48 Delegation by local government
Express power or duty delegated	*Bush Fires Act 1954:* s.38 Local Government may appoint bush fire control officer s.38A FES Commissioner may designate person employed in Department as Chief Bush Fire Control Officer
Function	1. Authority to appoint persons to be Bush Fire Control Officers for the purposes of the Bush Fires Act 1954: a. Of those Officers, appoint 2 as the Chief Bush Fire Control Officer and Deputy Chief Bush Fire Control Officer; and b. Determine the respective seniority of the other Bush Fire Officers so appointed [s.38(1)]. 2. Authority to issue directions to a Bush Fire Control Officer to burn on or at the margins of a road reserve under the care, control and management of the Town [s.38(5A)]. 3. Authority to appoint a Fire Weather Officer, selected from senior Bush Fire Control Officers previously appointed and where more than one Fire Weather Officer is appointed, define a part of the District in which each Fire Weather Officer shall have exclusive right to exercise the powers of s.38(17). [s.38(8) and (9)]: a. Authority to appoint deputy Fire Weather Officer/s as considered necessary and where two or more deputies are appointed, determine seniority [s.38(10)].
Delegates	CEO Emergency Management Advisor
Conditions	Appointments: Deputy Chief Bush Fire Control Officer • ~~Ranger and~~ Emergency ~~Services~~Management Advisor Bush Fire Control Officer • Coordinator Ranger Services • Lead Ranger • Ranger(s) • Bushfire Risk Management Planning Officer • Chief Bush Fire Control Officer at the Shire of Ashburton • Chief Bush Fire Control Officer at the Shire of East Pilbara

Delegation	**6.2.9 Control and Extinguishment of Bush Fires**
Head of power	06 Bush Fires Act 1954
Delegator	Local Government
Express power to delegate	*Bush Fires Act 1954:* s.48 Delegation by local government
Express power or duty delegated	*Bush Fires Act 1954:* s.46 Bush fire control officer or forest officer may postpone lighting fire
Function	1. Authority to prohibit or postpone the lighting of a fire, despite a permit having been issued, where in the opinion of the Delegate the lighting of a fire would be or become a source of danger by escaping from the land on which it is proposed to be lit [s.46(1A)]. a. Where it is proposed that the fire will be lit on land within 3kms of the boundary of forest land, and an authorised CALM Act officer is not available or has not exercised the power to prohibit or proposed a fire considered to become a source of danger, then the Delegate may make the decision [s.46(1B)].
Delegates	CEO Chief Bush Fire Control Officer Coordinator Ranger Services Deputy Chief Bush Fire Control Officer Director Regulatory Services Emergency Management Advisor Lead Ranger Manager Environmental Services Ranger
Conditions	Nil
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Council Decision: CM202324/118
Last reviewed	30 June 2023

Delegation	**6.2.10 Apply for Declaration as an Approved Area**
Head of power	06 Bush Fires Act 1954
Delegator	Local Government
Express power to delegate	*Bush Fires Act 1954:* s.48 Delegation by local government
Express power or duty delegated	*Bush Fires Act 1954:* s.52(1) Approved area may be declared
Function	1. Authority to apply to the Minister to have the local government district, or part of the district, declared as an approved area. [s.52(1)] *(Note - The declaration of a district, or part thereof, as an approved area, results in a reduction in insurance premium of crops within that area s.53.)*
Delegates	CEO
Conditions	Nil
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Council Decision CM202324/118
Last reviewed	30 June 2023

Delegation	**6.2.11 Recovery of Expenses Incurred through Contraventions of this Act**
Head of power	06 Bush Fires Act 1954
Delegator	Local Government
Express power to delegate	*Bush Fires Act 1954:* s.48 Delegation by local government
Express power or duty delegated	*Bush Fires Act 1954:* s.58 General penalty and recovery of expenses incurred
Function	Authority to recover expenses incurred as a result of an offence against the Bush Fires Act, being expenses incurred through the fulfilment of a duty or doing anything for which the Act empowered or required the Town or those on behalf of the Town to do [s.58].
Delegates	CEO
Conditions	Nil
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Council Decision CM202324/118
Last reviewed	30 June 2023

Delegation	**6.2.12 Prosecution of Offences**
Head of power	06 Bush Fires Act 1954
Delegator	Local Government
Express power to delegate	*Bush Fires Act 1954:* s.48 Delegation by local government
Express power or duty delegated	*Bush Fires Act 1954:* s.59 Prosecution of offences s.59A(2) Alternative procedure – infringement notices
Function	1. Authority to institute and carry on proceedings against a person for an offence alleged to be committed against this Act [s.59]. 2. Authority to serve an infringement notice for an offence against this Act [s.59A(2)].
Delegates	CEO Coordinator Ranger Services Director Regulatory Services Emergency Management Advisor Lead Ranger Manager Environmental Services Ranger
Conditions	Nil
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Council Decision CM202324/118
Last reviewed	30 June 2023

Delegation	**6.2.13 Withdrawal of Infringement Notices**
Head of power	06 Bush Fires Act 1954
Delegator	Local Government
Express power to delegate	*Bush Fires Act 1954:* s.48 Delegation by local government
Express power or duty delegated	*Bush Fires Act 1954:* s.59A(5) Alternative procedure – infringement notices
Function	1. Authority to withdraw an infringement notice for an offence against this Act [s.59A(5)].
Delegates	CEO Director Regulatory Services
Conditions	Nil
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Council Decision CM202324/118
Last reviewed	30 June 2023

07 Cat Act 2011
Cat Act 2011

07.1 Council to CEO

Delegation	**7.1.1 Cat Registrations**
Head of power	07 Cat Act 2011
Delegator	Local Government
Express power to delegate	*Cat Act 2011:* s.44 Delegation by local government
Express power or duty delegated	*Cat Act 2011:* s.9 Registration s.10 Cancellation of registration s.11 Registration numbers, certificates and tags s.13 Notice of decision regarding registrations *Cat Regulations 2012* Schedule 3, cl.1(4) Fees Payable
Function	1. Authority to grant, or refuse to grant, a cat registration or renewal of a cat registration [s.9(1)]. 2. Authority to refuse to consider an application for registration or renewal where an applicant does not comply with a requirement to give any document or information required to determine the application [s.9(6)]. 3. Authority to cancel a cat registration [s.10]. 4. Authority to give the cat owner a new registration certificate or tag, if satisfied that the original has been stolen, lost, damaged or destroyed [s.11(2)]. 5. Authority to reduce or waive a registration or approval to breed fee, in respect of any individual cat or any class of cats within the Town's District [Regs. Sch. 3 cl.1(4)]. 6. Authority to give notice to owner of a cat of decisions regarding to registrations [s.13 (1)].
Delegates	CEO
Conditions	Notices of decisions must include advice as to Objection and Review rights in accordance with Part 4, Division 5 of the *Cat Act 2011*.

Delegation	**7.1.2 Cat Control Notices**
Head of power	07 Cat Act 2011
Delegator	Local Government
Express power to delegate	*Cat Act 2011:* s.44 Delegation by local government
Express power or duty delegated	*Cat Act 2011:* s.26 Cat control notice may be given to cat owner
Function	Authority to give a cat control notice to a person who is the owner of a cat ordinarily kept within the Town's District [s.26].
Delegates	CEO
Conditions	Nil

Delegation	**7.1.3 Approval to Breed Cats**
Head of power	07 Cat Act 2011
Delegator	Local Government
Express power to delegate	*Cat Act 2011:* s.44 Delegation by local government
Express power or duty delegated	*Cat Act 2011:* s.37 Approval to Breed Cats s.38 Cancellation of approval to breed cats s.39 Certificate to be given to approved cat breeder s.40 Notice of decision
Function	1. Authority to grant or refuse to grant approval or renew an approval to breed cats [s.37 (1) and (2)]. 2. Authority to refuse to consider an application for registration or renewal where an applicant does not comply with a requirement to give any document or information required to determine the application [s.37(4)]. 3. Authority to cancel an approval to breed cats [s.38]. 4. Authority to give an approved breeder a new certificate or tag [s.39]. 5. Authority to give notice of a decision regarding an application to breed cats [s.40]
Delegates	CEO
Conditions	Notices of decisions must include advice as to Objection and Review rights in accordance with Part 4, Division 5 of the *Cat Act 2011*.
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Council Decision CM202324/118
Last reviewed	30 June 2023

Delegation	**7.1.4 Appoint Authorised Persons**
Head of power	07 Cat Act 2011
Delegator	Local Government
Express power to delegate	Cat Act 2011: s.44 Delegation by local government
Express power or duty delegated	*Cat Act 2011:* s. 48 Authorised persons
Function	1. Authority to appoint authorised persons by issuing a certificate of authorisation [s.48]. 2. Authority to undertake the following functions as authorised persons: a. To seize a cat [s.27] b. To cause a cat to be destroyed [s. 49] c. To require a person's details [s. 50] d. To enter premises [s. 51] e. To carry out general powers of authorised person [s. 52] f. To apply for a warrant [s .57] g. To give an infringement notice [s. 62] h. To commence a prosecution [s. 73]
Delegates	CEO
Conditions	Nil

Delegation	**7.1.5 Recovery of Costs – Destruction of Cats**
Head of power	07 Cat Act 2011
Delegator	Local Government
Express power to delegate	*Cat Act 2011:* s.44 Delegation by local government
Express power or duty delegated	*Cat Act 2011:* s.49(3) Authorised person may cause cat to be destroyed
Function	Authority to recover the amount of the costs associated with the destruction and the disposal of a cat [s.49(3)].
Delegates	CEO
Conditions	Nil
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Council Decision CM202324/118
Last reviewed	30 June 2023

Delegation	**7.1.6 Applications to Keep Additional Cats**
Head of power	07 Cat Act 2011
Delegator	Local Government
Express power to delegate	*Cat Act 2011:* s.44 Delegation by local government
Express power or duty delegated	*Cat (Uniform Local Provisions) Regulations 2013:* r.8 Application to keep additional number of cats r.9 Grant of approval to keep additional number of cats
Function	1. Authority to require any document or additional information required to determine an application [r.8(3)] 2. Authority to refuse to consider an application if the applicant does not comply with a requirement to provide any document or information required to determine an application [r.8(4)]. 3. Authority to grant or refuse approval for additional number of cats specified in an application to be kept at the prescribed premises and to determine any condition reasonably necessary to ensure premises are suitable for the additional number of cats [r.9].
Delegates	CEO
Conditions	a. Notices of decisions must include advice as to Review rights in accordance with r.11 of the *Cat (Uniform Local Provisions) Regulations 2013*.

Delegation	**7.1.7 Reduce or Waiver Registration Fee**
Head of power	07 Cat Act 2011
Delegator	Local Government
Express power to delegate	*Cat Act 2011:* s.44 Delegation by local government
Express power or duty delegated	*Cat Regulations 2012:* Schedule 3 Fees clause 1(4)
Function	Authority to reduce or waiver a fee payable under Schedule 3 clauses (2) or (3) in respect to any individual cat.
Delegates	CEO
Conditions	This delegation does NOT provide authority to determine to reduce or waiver the fees payable in regard to any class of cat within the District. This matter requires a Council decision in accordance with s.6.16, 6.17 and 6.18 of the *Local Government Act 1995*.
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Council Decision CM202324/118
Last reviewed	30 June 2023

07.2 CEO to Employees

Delegation	**7.2.1 Infringement Notices – Extensions and Withdrawals**
Head of power	07 Cat Act 2011
Delegator	CEO
Express power to delegate	*Cat Act 2011:* s.45 Delegation by CEO of local government
Express power or duty delegated	*Cat Act 2011:* s.64 Extension of time s.65 Withdrawal of notice
Function	1. Authority to extend the period of 28 days within which the modified penalty may be paid, and the extension may be allowed whether or not the period of 28 days has elapsed [s.64]. 2. Authority, within one year of the infringement notice being given and whether or not the modified penalty has been paid, to withdraw an infringement notice [s.65].
Delegates	Director Regulatory Services Manager Environmental Services
Conditions	Director Regulatory Services (Function 1, 2) Manager Environmental Services (Function 1)
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Council Decision CM202324/118
Last reviewed	30 June 2023

08 Dog Act 1976
Dog Act 1976

08.1 Council to CEO

Delegation	**8.1.1 Dog Registrations**
Head of power	08 Dog Act 1976
Delegator	Local Government
Express power to delegate	*Dog Act 1976:* s.10AA Delegation of local government powers and duties
Express power or duty delegated	*Dog Act 1976:* s.15(2) and (4A) Registration periods and fees s.16(3) Registration procedure s.17A(2) If no application for registration made s.17(4) and (6) Refusal or cancellation of registration
Function	1. Authority to determine a dog registration [s.16(2)]. 2. Authority to determine to refuse a dog registration and refund the fee, if any [s.16(2)]. 3. Authority to direct the registration officer to refuse to effect or renew or to cancel the registration of a dog, and to give notice of such decisions, where: i. the applicant, owner or registered owner has been convicted of an offence or paid a modified penalty within the past 3-years in respect of 2 or more offences against this Act, the Cat Act 2011 or the Animal Welfare Act 2002; ii. the dog is determined to be destructive, unduly mischievous or to be suffering from a contagious or infectious disease; iii. the delegate is not satisfied that the dog is or will be effectively confined in or at premises where the dog is ordinarily kept; iv. the dog is required to be microchipped but is not microchipped; and v. the dog is a dangerous dog [s.16(3) and s.17A(2)]. 4. Authority to discount or waive a registration fee, including a concessional fee, for any individual dog or any class of dogs within the Town's District [s15(4A)]. 5. Authority to apply to a Justice of the Peace for an order to seize a dog where, following a decision to refuse or cancel a registration and the applicant / owner has not applied to the State Administration Tribunal for the decision to be reviewed. [s.17(4)]. i. Authority, following seizure, to determine to cause the dog to be detained or destroyed or otherwise disposed of as though it had be found in contravention of section 31, 32 or 33A and had not been claimed [s.17(6)].
Delegates	CEO
Conditions	The Chief Executive Officer may further delegate (sub-delegate) to employees which the CEO has determined as being suitably capable of fulfilling the powers and duties contained in this Delegation.

Delegation	**8.1.2 Kennel Establishments**
Head of power	08 Dog Act 1976
Delegator	Local Government
Express power to delegate	*Dog Act 1976:* s.10AA Delegation of local government powers and duties
Express power or duty delegated	*Dog Act 1976:* s.27 Licensing of approved kennel establishments s.26 Limitations and Exemptions
Function	1. Authority to grant, refuse to grant or cancel a kennel licence [s.27(4) and (6)]. 2. Authority to limit the number of dogs and authority to issue an exemption [s.26]
Delegates	CEO
Conditions	The Chief Executive Officer may further delegate (sub-delegate) to employees which the CEO has determined as being suitably capable of fulfilling the powers and duties contained in this Delegation.
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Council Decision CM202324/118
Last reviewed	30 June 2023

Delegation	**8.1.3 Appoint Authorised Persons**
Head of power	08 Dog Act 1976
Delegator	Local Government
Express power to delegate	*Dog Act 1976:* s.10AA Delegation of local government powers and duties
Express power or duty delegated	*Dog Act 1976 and Dog Regulations 2013*
Function	1. Authority to appoint authorised persons to exercise the powers conferred on an authorised person by this Act. 2. Authority to undertake the following functions as authorised persons a. To seize dogs [s.29(1)] b. To declare a dog to be dangerous [s.33] c. To seize and destroy dogs [s.33G] d. Issue an order regarding a nuisance dog [s.38] e. Apply for an order that a dog be destroyed [s.39] f. Request personal details [s.43A] g. Commence enforcement proceedings [s.44] h. Veterinary services [s.47] i. To issue an infringement notice [r.35] j. To withdraw infringement notices [r.37]
Delegates	CEO
Conditions	Nil

Delegation	**8.1.4 Recovery of Moneys due under this Act**
Head of power	08 Dog Act 1976
Delegator	Local Government
Express power to delegate	*Dog Act 1976:* s.10AA Delegation of local government powers and duties
Express power or duty delegated	*Dog Act 1976:* s.29(5) Power to seize dogs
Function	1. Authority to recover moneys, in a court of competent jurisdiction, due in relation to a dog for which the owner is liable [s.29(5)].
Delegates	CEO
Conditions	a. The Chief Executive Officer may further delegate (sub-delegate) to employees which the CEO has determined as being suitably capable of fulfilling the powers and duties contained in this Delegation.
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/23 - Council Decision CM202324/118
Last reviewed	30 June 2023

Delegation	**8.1.5 Dispose of or Sell Dogs Liable to be Destroyed**
Head of power	08 Dog Act 1976
Delegator	Local Government
Express power to delegate	*Dog Act 1976:* s.10AA Delegation of local government powers and duties
Express power or duty delegated	*Dog Act 1976:* s.29(11) Power to seize dogs
Function	Authority to dispose of or sell a dog which is liable to be destroyed [s.29(11)].
Delegates	CEO
Conditions	a. The Chief Executive Officer may further delegate (sub-delegate) to employees which the CEO has determined as being suitably capable of fulfilling the powers and duties contained in this Delegation. b. Proceeds from the sale of dogs are to be directed into the Municipal Fund.

Delegation	**8.1.6 Declare Dangerous Dog**
Head of power	08 Dog Act 1976
Delegator	Local Government
Express power to delegate	*Dog Act 1976:* s.10AA Delegation of local government powers and duties
Express power or duty delegated	*Dog Act 1976:* s.33E(1) Individual dog may be declared to be dangerous dog (declared)
Function	Authority to declare an individual dog to be a dangerous dog [s.33E(1)].
Delegates	CEO
Conditions	The Chief Executive Officer may further delegate (sub-delegate).
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/23 - Council Decision CM202324/118
Last reviewed	30 June 2023

Delegation	**8.1.7 Dangerous Dog Declared or Seized – Deal with Objections and Determine when to Revoke**
Head of power	08 Dog Act 1976
Delegator	Local Government
Express power to delegate	*Dog Act 1976:* s.10AA Delegation of local government powers and duties
Express power or duty delegated	*Dog Act 1976:* s.33F(6) Owners to be notified of making of declaration s.33G(4) Seizure and destruction s.33H(1), (2) and (5) Local government may revoke declaration or proposal to destroy
Function	1. Authority to consider and determine to either dismiss or uphold an objection to seizure of a dangerous dog [s.33G(4)]. 2. Authority to revoke a declaration of a dangerous dog or revoke notice proposing to cause a dog to be destroyed, only where satisfied that the dog can be kept without likelihood of any contravention of this Act [s.33H(1)]: i. Authority to, before dealing with an application to revoke a declaration or notice, require the owner of the dog to attend with the dog a course in behaviour and training or otherwise demonstrate a change in the behaviour of the dog [s.33H(2)].
Delegates	CEO
Conditions	The Chief Executive Officer may further delegate (sub-delegate).
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/23 - Council Decision CM202324/118
Last reviewed	30 June 2023

Delegation	**8.1.8 Determine Recoverable Expenses for Dangerous Dog Declaration**
Head of power	08 Dog Act 1976
Delegator	Local Government
Express power to delegate	*Dog Act 1976:* s.10AA Delegation of local government powers and duties
Express power or duty delegated	*Dog Act 1976:* s.33M(1)(a) Local Government expenses to be recoverable
Function	1. Authority to determine the reasonable charge to be paid by an owner at the time of payment of the registration fee under s.15, up to any maximum amount prescribed, having regard to the expenses incurred by the Local Government in making inquiries, investigations and inspections concerning the behaviour of a dog declared to be dangerous [s.33H(5)].
Delegates	CEO
Conditions	The Chief Executive Officer may further delegate (sub-delegate) to employees which the CEO has determined as being suitably capable of fulfilling the powers and duties contained in this Delegation.
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/23 - Council Decision CM202324/118
Last reviewed	30 June 2023

09 Animal Welfare Act 2002

Animal Welfare Act 2002

09.1 CEO to Employees

Delegation	**9.1.1 General Inspector**
Head of power	09 Animal Welfare Act 2002
Delegator	CEO
Express power to delegate	*Animal Welfare Act 2002:* a.33(2)(a)(v) Appointment of general inspectors
Express power or duty delegated	*Animal Welfare Act 2002:* s.33 Appointment of general inspectors
Function	Power to carry out duties as a General Inspector [s.33].
Delegates	~~Emergency Management Advisor~~
Conditions	Appointment from Chief Executive Officer – Department of Public Service, pursuant to section 33 of the Animal Welfare Act 2002 (this is not a Council power to appoint).

10 Food Act 2008
Food Act 2008

10.1 Council to CEO

Delegation	**10.1.1 Prohibition Orders**
Head of power	10 Food Act 2008
Delegator	Local Government
Express power to delegate	*Food Act 2008:* s.118 Functions of enforcement agencies and delegation (2)(b) Enforcement agency may delegate a function conferred on it (3) Delegation subject to conditions [s.119] and guidelines adopted [s.120] (4) Sub-delegation permissible only if expressly provided in regulations
Express power or duty delegated	*Food Act 2008:* s.65(1) Prohibition orders s.66 Certificate of clearance to be given in certain circumstances s.67(4) Request for re-inspection
Function	1. Authority to serve a prohibition order on the proprietor of a food business in accordance with s.65 of the Food Act 2008 [s.65(1)]. 2. Authority to give a certificate of clearance, where inspection demonstrates compliance with a prohibition order and any relevant improvement notices [s.66]. 3. Authority to give written notice to proprietor of a food business on whom a prohibition order has been served of the decision not to give a certificate of clearance after an inspection [s.67(4)].
Delegates	CEO Director Regulatory Services Environmental Health Officer Manager Environmental Services Senior Environmental Health Officer
Conditions	Nil
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Council Decision: CM202324/118
Last reviewed	30 June 2023

Delegation	**10.1.2 Food Business Registrations**
Head of power	10 Food Act 2008
Delegator	Local Government
Express power to delegate	*Food Act 2008:* s.118 Functions of enforcement agencies and delegation (2)(b) Enforcement agency may delegate a function conferred on it (3) Delegation subject to conditions [s.119] and guidelines adopted [s.120] (4) Sub-delegation permissible only if expressly provided in regulations
Express power or duty delegated	*Food Act 2008:* s.110(1) and (5) Registration of food business s.112 Variation of conditions or cancellation of registration of food businesses
Function	1. Authority to consider applications and determine registration of a food business and grant the application with or without conditions or refuse the registration [s.110(1) and (5)]. 2. Authority to vary the conditions or cancel the registration of a food business [s.112].
Delegates	~~Graduate Environmental Health Officer~~ Director Regulatory Services Environmental Health Officer Manager Environmental Services Senior Environmental Health Officer
Conditions	In accordance with s.118(3)(b), this delegation is subject to relevant Department of Health CEO Guidelines, as amended from time to time, including but not limited to: 1. Food Act 2008 Regulatory Guideline No.1 Introduction of Regulatory Food Safety Auditing in WA; 2. Food Unit Fact Sheet 8 – Guide to Regulatory Guideline No.1; 3. WA Priority Classification System; and 4. Verification of Food Safety Program Guideline.

Delegation	**10.1.3 Appoint Authorised Officers and Designated Officers**
Head of power	10 Food Act 2008
Delegator	Local Government
Express power to delegate	*Food Act 2008:* s.118 Functions of enforcement agencies and delegation (2)(b) Enforcement agency may delegate a function conferred on it (3) Delegation subject to conditions [s.119] and guidelines adopted [s.120] (4) Sub-delegation permissible only if expressly provided in regulations
Express power or duty delegated	*Food Act 2008:* s.122(1) Appointment of authorised officers s.126(6), (7) and (13) Infringement Officers
Function	1. Authority to appoint a person to be an authorised officer for the purposes of the Food Act 2008 [s.122(2)]. 2. Authority to appoint an Authorised Officer appointed under s.122(2) of this Act or the s.24(1) of the Public Health Act 2016, to be a Designated Officer for the purposes of issuing Infringement Notices under the Food Act 2008 [s.126(13)]. 3. Authority to appoint an Authorised Officer to be a Designated Officer (who is prohibited by s.126(13) from also being a Designated Officer for the purpose of issuing infringements), for the purpose of extending the time for payment of modified penalties [s.126(6)] and determining withdrawal of an infringement notice [s.126(7).
Delegates	CEO
Conditions	In accordance with s.118(3)(b), this delegation is subject to relevant Department of Health CEO Guidelines, as amended from time to time, including but not limited to: 1. Appointment of Authorised Officers as Meat Inspectors; 2. Appointment of Authorised Officers; 3. Appointment of Authorised Officers – Designated officers only; and 4. Appointment of Authorised Officers – Appointment of persons to assist with the discharge of duties of an Authorised Officer.
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/23 - Council Decision CM202324/118
Last reviewed	30 June 2023

Delegation	**10.1.4 Authorised Persons**
Head of power	10 Food Act 2008
Delegator	Local Government
Express power to delegate	*Food Act 2008:* s.118 Functions of enforcement agencies and delegation (2)(b) Enforcement agency may delegate a function conferred on it (3) Delegation subject to conditions [s.119] and guidelines adopted [s.120] (4) Sub-delegation permissible only if expressly provided in regulations
Express power or duty delegated	*Food Act 2008:* s.38 Exercise the powers of authorised officers s.40 Power of seizure s.41 To make an application for a warrant
Function	To exercise the powers and functions of authorised persons under the Food Act 2008 as described below: 1. Exercise the powers of authorised officers. 2. To make a seizure as prescribed in section 40 of the *Food Act 2008*. 3. To make an application for a warrant.
Delegates	~~Graduate Environmental Health Officer~~ CEO Director Regulatory Services Environmental Health Officer Manager Environmental Services Senior Environmental Health Officer
Conditions	Chief Executive Officer (Function 1, 2, 3) Director Regulatory Services (Function 1, 2, 3) Manager Environmental Services (Function 1, 2, 3) Senior Environmental Health Officer (Function 1, 2, 3) Environmental Health Officer (Function 1, 2, 3) ~~Graduate Environmental Health Officer (Function 1, 2)~~

Delegation	**10.1.5 Designated Officers and Infringement Notices**
Head of power	10 Food Act 2008
Delegator	Local Government
Express power to delegate	Food Act 2008: s.118 Functions of enforcement agencies and delegation (2)(b) Enforcement agency may delegate a function conferred on it (3) Delegation subject to conditions [s.119] and guidelines adopted [s.120] (4) Sub-delegation permissible only if expressly provided in regulations
Express power or duty delegated	*Food Act 2008:* s.126(2) To give an infringement notice s.126(3) To inform and receive payment for modified penalties s.126(6) To extend the payment period for a modified penalty s.126(7) To withdraw an infringement notice
Function	To exercise the powers and functions relating to infringement notice under section 126 of the Food Act 2008 as described below: 1. To give an infringement notice; 2. To inform and receive payment for modified penalties; 3. To extend the payment period for a modified penalty; and 4. To withdraw an infringement notice.
Delegates	~~Graduate Environmental Health Officer~~ CEO Director Regulatory Services Environmental Health Officer Manager Environmental Services Senior Environmental Health Officer
Conditions	Chief Executive Officer (Function 3, 4) Director Regulatory Services (Function 3, 4) Manager Environmental Services (Function 1, 2) Senior Environmental Health Officer (Function 1, 2) Environmental Health Officer (Function 1, 2) ~~Graduate Environmental Health Officer (Function 1, 2)~~

Delegation	**10.1.6 Debt Recovery and Prosecutions**
Head of power	10 Food Act 2008
Delegator	Local Government
Express power to delegate	*Food Act 2008:* s.118 Functions of enforcement agencies and delegation (2)(b) Enforcement agency may delegate a function conferred on it (3) Delegation subject to conditions [s.119] and guidelines adopted [s.120] (4) Sub-delegation permissible only if expressly provided in regulations
Express power or duty delegated	*Food Act 2008:* s.54 Cost of destruction or disposal of forfeited item s.125 Institution of proceedings
Function	1. Authority to recover costs incurred in connection with the lawful destruction or disposal of an item (seized) including any storage costs [s.54(1)] and the costs of any subsequent proceedings in a court of competent jurisdiction [s.54(3). 2. Authority to institute proceedings for an offence under the *Food Act 2008* [s.125].
Delegates	CEO Director Regulatory Services
Conditions	In accordance with s.118(3)(b), this delegation is subject to relevant Department of Health CEO Guidelines, as amended from time to time.
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/23 - Council Decision CM202324/118
Last reviewed	30 June 2023

Delegation	**10.1.7 Food Businesses List – Public Access**
Head of power	10 Food Act 2008
Delegator	Local Government
Express power to delegate	*Food Act 2008:* s.118 Functions of enforcement agencies and delegation (2)(b) Enforcement agency may delegate a function conferred on it (3) Delegation subject to conditions [s.119] and guidelines adopted [s.120] (4) Sub-delegation permissible only if expressly provided in regulations
Express power or duty delegated	*Food Act 2008:* s.115(a) or (b) Register of food businesses to be maintained *Food Regulations 2009* r.51 Enforcement agency may make list of food businesses publicly available
Function	Authority to decide to make a list of food businesses maintained under s.115(a) or (b) publicly available [r.51].
Delegates	CEO Director Regulatory Services Environmental Health Officer Manager Environmental Services Senior Environmental Health Officer
Conditions	In accordance with s.118(3)(b), this delegation is subject to relevant Department of Health CEO Guidelines, as amended from time to time.
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Council Decision: CM202324/118
Last reviewed	30 June 2023

11 Graffiti Vandalism Act 2016

Graffiti Vandalism Act 2016

11.1 Council to CEO

Delegation	**11.1.1 Give Notice Requiring Obliteration of Graffiti**
Head of power	11 Graffiti Vandalism Act 2016
Delegator	Local Government
Express power to delegate	*Graffiti Vandalism Act 2016:* s.16 Delegation by local government
Express power or duty delegated	*Graffiti Vandalism Act 2016:* s.18(2) Notice requiring removal of graffiti s.19(3) & (4) Additional powers when notice is given
Function	1. Authority to give written notice to a person who is an owner or occupier of property on which graffiti is applied, requiring the person to ensure that the graffiti is obliterated in an acceptable manner, within the time set out in the notice [s.18(2)]. 2. Authority, where a person fails to comply with a notice, to do anything considered necessary to obliterate the graffiti in an acceptable manner [s.19(3)] and to take action to recover costs incurred as a debt due from the person who failed to comply with the notice [s.19(4)].
Delegates	CEO
Conditions	Nil
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/23 - Council Decision CM202324/118
Last reviewed	30 June 2023

Delegation	**11.1.2 Notices – Deal with Objections and Give Effect to Notices**
Head of power	11 Graffiti Vandalism Act 2016
Delegator	Local Government
Express power to delegate	*Graffiti Vandalism Act 2016:* s.16 Delegation by local government
Express power or duty delegated	*Graffiti Vandalism Act 2016:* s.22(3) Objection may be lodged s.24(1)(b) & (3) Suspension of effect of notice
Function	1. Authority to deal with an objection to a notice [s.22(3)]. 2. Authority, where an objection has been lodged, to: i. Determine and take action to give effect to the notice, where it is determined that there are urgent reasons or an endangerment to public safety or likely damage to property or serious nuisance, if action is not taken [s.24(1)(b)] and ii. To give notice to the affected person, before taking the necessary actions [s.24 (3)].
Delegates	CEO
Conditions	Nil
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Council Decision CM202324/118
Last reviewed	30 June 2023

Delegation	**11.1.3 Obliterate Graffiti on Private Property**
Head of power	11 Graffiti Vandalism Act 2016
Delegator	Local Government
Express power to delegate	*Graffiti Vandalism Act 2016:* s.16 Delegation by local government
Express power or duty delegated	*Graffiti Vandalism Act 2016:* s.25(1) Local government graffiti powers on land not local government property
Function	Authority to determine to obliterate graffiti applied without consent of the owner or occupier, even though the land on which it is done is not local government property and the local government does not have consent [s.25(1)].
Delegates	CEO
Conditions	Subject to exercising Powers of Entry.

Delegation	**11.1.4 Powers of Entry**
Head of power	11 Graffiti Vandalism Act 2016
Delegator	Local Government
Express power to delegate	*Graffiti Vandalism Act 2016:* s.16 Delegation by local government
Express power or duty delegated	*Graffiti Vandalism Act 2016:* s.28 Notice of entry s.29 Entry under warrant
Function	1. Authority to give notice of an intended entry to the owner or occupier of land, premises or thing, specifying the purpose for which entry is required [s.28]. 2. Authority to obtain a warrant to enable entry onto any land, premises or thing for the purposes of this Act [s.29].
Delegates	CEO
Conditions	Nil

12 Fines, Penalties, and Infringement Notices Enforcement Act 1994

Fines, Penalties, and Infringement Notices Enforcement Act 1994

12.1 Council to CEO / Employees

Delegation	**12.1.1 Register and Withdraw Infringement Notices**
Head of power	12 Fines, Penalties, and Infringement Notices Enforcement Act 1994
Delegator	Local Government
Express power to delegate	*Fines, Penalties and Infringement Notices Act 1994:* s.13(2) Approved prosecuting authorities and officers
Express power or duty delegated	*Fines, Penalties and Infringement Notices Act 1994:* s.16 Registration of infringement notice: enforcement certificate s.22 Prosecuting authority may withdraw proceedings
Function	The powers and functions of designated officers under the *Fines, Penalties and Infringement Enforcement Act 1994:* 1. To register an infringement notice / enforcement certificate [s.16]. 2. To withdraw proceedings [s.22].
Delegates	Senior Urban Planner ~~Emergency Management Advisor~~ Administration Officer Regulatory Services Building Surveyor CEO Coordinator Ranger Services Director Regulatory Services Lead Ranger Manager Environmental Services Manager Planning & Economic Development Ranger Ranger Support Officer
Conditions	Chief Executive Officer (Function 1, 2) Director Regulatory Services (Function 1, 2) Manager Environmental Services (Function 1) Manager Planning and Economic Development (Function 1) Building Surveyor (Function 1) Coordinator Ranger Services (Function 1) ~~Ranger and Emergency Services Advisor (Function 1)~~ Lead Ranger (Function 1) Ranger(s) (Function 1) Ranger Support Officer (Function 1) Administration Officer Regulatory Services (Function 1) Senior Urban Planner (Function 1)

13 Litter Act 1979

Litter Act 1979

13.1 Council to CEO / Employees

Delegation	**13.1.1 Authorised Officers**
Head of power	13 Litter Act 1979
Delegator	Local Government
Express power to delegate	*Litter Act 1979:* s.26 (1)(c)(ii) Authorised officers, appointment and jurisdiction of etc.
Express power or duty delegated	*Litter Act 1979:* s.27 Authorised officers, powers of s.27A Offences involving vehicles, presumptions as to offender etc. s.30 Infringement notices
Function	1. To issue infringement notices [s.30(1)]. 2. To withdraw an infringement notice [s.30(4)&(4A)]. 3. The powers and functions of authorised officers [s.27]. 4. To institute a prosecution [s.27A].
Delegates	~~Emergency Management Advisor~~ CEO Coordinator Ranger Services Director Regulatory Services Lead Ranger Manager Environmental Services Ranger
Conditions	Chief Executive Officer (Function 2, 3, 4) Director Regulatory Services (Function 2, 3, 4) Manager Environmental Services (Function 1, 3) Coordinator Ranger Services (Function 1, 3) ~~Ranger and Emergency Services Advisor (Function 1, 3)~~ Lead Ranger (Function 1, 3) Ranger(s) (Function 1, 3)

14 Control of Vehicles (Off Road Areas) Act 1978

Control of Vehicles (Off Road Areas) Act 1978

14.1 Council to CEO / Employees

Delegation	**14.1.1 Authorised Officers**
Head of power	14 Control of Vehicles (Off Road Areas) Act 1978
Delegator	Local Government
Express power to delegate	*Control of Vehicles (Off-road Areas) Act 1978:* s.38(3)(a) Authorised officers, who are, functions of etc.
Express power or duty delegated	*Control of Vehicles (Off-road Areas) Act 1978* s.37 Infringement notices s.38 Authorised Persons s.40 Prosecutions, who may commence
Function	The functions and powers of authorised officers under the *Control of Vehicles (Off Road Areas) Act 1978:* 1. To issue infringement notices [s37. (1)]. 2. To withdraw and infringement notice [s.37(5)]. 3. The powers and functions [s.38]. 4. Institute a prosecution [s.40].
Delegates	~~Emergency Management Advisor~~ CEO Coordinator Ranger Services Director Regulatory Services Lead Ranger Manager Environmental Services Ranger
Conditions	Chief Executive Officer (Function 2, 3, 4) Director Regulatory Services (Function 2, 3, 4) Manager Environmental Services (Function 1, 3) Coordinator Ranger Services (Function 1, 3) ~~Ranger and Emergency Services Advisor (Function 1, 3)~~ Lead Ranger (Function 1, 3) Ranger(s) (Function 1, 3)

15 Liquor Control Act 1998

Liquor Control Act 1998

15.1 Council to CEO

Delegation	**15.1.1 Compliance Certificates**
Head of power	15 Liquor Control Act 1998
Delegator	Local Government
Express power to delegate	*Liquor Control Act 1988:* s.39 Certificate of local government as to whether premises comply with laws s.40 Certificate of planning authority as to whether use of premises complies with planning laws
Express power or duty delegated	*Liquor Control Act 1988* s.39 Certificate of local government as to whether premises comply with laws s.40 Certificate of planning authority as to whether use of premises complies with planning laws
Function	1. The power to issue a certificate of local government as to whether premises comply with laws [s.39]. 2. The power to issue a certificate of planning authority as to whether use of premises complies with planning laws [s.40].
Delegates	CEO
Conditions	Nil
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Council Decision CM202324/118
Last reviewed	30 June 2023

16 Public Health Act 2016
Public Health Act 2016

16.1 Council to CEO / Employees

Delegation	**16.1.1 Enforcement Agency Reports to the Chief Health Officer**
Head of power	16 Public Health Act 2016
Delegator	Local Government
Express power to delegate	Public Health Act 2016: s.21 Enforcement agency may delegate
Express power or duty delegated	*Public Health Act 2016* s.22 Reports by and about enforcement agencies
Function	1. Authority to prepare and provide to the Chief Health Officer, the Local Government's report on the performance of its functions under this Act and the performance of functions by persons employed or engaged by the Town [s.22(1)]. 2. Authority to prepare and provide to the Chief Health Officer, a report detailing any proceedings for an offence under this Act [s.22(2)].
Delegates	CEO
Conditions	Nil
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Council Decision CM202324/118
Last reviewed	30 June 2023

Delegation	**16.1.2 Designate Authorised Officers**
Head of power	16 Public Health Act 2016
Delegator	Local Government
Express power to delegate	*Public Health Act 2016:* s.21 Enforcement agency may delegate
Express power or duty delegated	*Public Health Act 2016* s.24(1) and (3) Designation of authorised officers
Function	Authority to designate a person or class of persons as authorised officers for the purposes of: 1. T*he Public Health Act 2016* or other specified Act; 2. Specified provisions of the *Public Health Act 2016* or other specified Act; and 3. Provisions of the *Public Health Act 2016* or another specified Act, other than the specified provisions of that Act. Including: a. an environmental health officer or environmental health officers as a class; b. a person who is not an environmental health officer or a class of persons who are not environmental health officers; and c. a mixture of the two. [s.24(1) and (3)].
Delegates	CEO
Conditions	a. Subject to each person so appointed being: i. Appropriately qualified and experienced [s.25(1)(a)];and ii. Issued with a certificate, badge or identity card identifying the authorised officer [s.30 and 31]. b. A Register (list) of authorised officers is to be maintained in accordance with s.27.
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Council Decision CM202324/118
Last reviewed	30 June 2023

Delegation	**16.1.3 Determine Compensation for Seized Items**
Head of power	16 Public Health Act 2016
Delegator	Local Government
Express power to delegate	Express Power to Delegate: *Public Health Act 2016:* s.21 Enforcement agency may delegate
Express power or duty delegated	*Public Health Act 2016* s.264 Compensation
Function	Authority, in response to an application for compensation, to determine compensation that is just and reasonable in relation to any item seized under Part 16 if there has been no contravention of the Act and the item cannot be returned or has in consequence of the seizure depreciated in value [s.264].
Delegates	CEO Director Regulatory Services
Conditions	Compensation is limited to a maximum value of $10,000 with any proposal for compensation above this value to be referred for Council's determination.
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Council Decision CM202324/118
Last reviewed	30 June 2023

Delegation	**16.1.4 Commence Proceedings**
Head of power	16 Public Health Act 2016
Delegator	Local Government
Express power to delegate	*Public Health Act 2016:* s.21 Enforcement agency may delegate
Express power or duty delegated	*Public Health Act 2016* s.280 Commencing Proceedings
Function	Authority to commence proceedings for an offence under the *Public Health Act 2016* [s.280].
Delegates	CEO Director Regulatory Services
Conditions	Nil
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Council Decision CM202324/118
Last reviewed	30 June 2023

17 Health (Miscellaneous Provisions) Act 1911

Health (Miscellaneous Provisions) Act 1911

17.1 Council to CEO / Employees

Delegation	**17.1.1 Functions of Authorised Persons**
Head of power	17 Health (Miscellaneous Provisions) Act 1911
Delegator	Local Government
Express power to delegate	*Health (Miscellaneous Provisions) Act 1911:* s.26 Powers of local government
Express power or duty delegated	*Health (Miscellaneous Provisions) Act 1911:* s.354 Service of notice s.349 Entry
Function	To exercise the powers and functions of an authorised persons and deputies under the Health (Miscellaneous Provisions) Act 1911: 1. Serve health orders in connection with requirements and repairs to businesses, shops and dwellings in accordance with the provisions of s.354. 2. Sign and issue licences and registrations issued. 3. Enter premises under s.349 and administer the provisions in the regulations.
Delegates	~~Graduate Environmental Health Officer~~ CEO Director Regulatory Services Environmental Health Officer Manager Environmental Services Senior Environmental Health Officer
Conditions	Chief Executive Officer (Function 1, 2) Director Regulatory Services (Function 1, 2) Manager Environmental Services (Function 1, 2, 3) Senior Environmental Health Officer (Function 1, 2, 3) ~~Environmental Health Officer (Function 1, 2, 3)~~ ~~Graduate~~ Environmental Health Officer (Function 1, 2, 3) a. Authority is limited to the forming of opinion and issuing notices, requisitions, directions and orders and does not include the carrying out or causing to be carried out, of works in default of duly served notices, the undertaking or contracting of works, the provision of sanitary conveniences. b. Authority is limited to the forming of opinions and issuing notices and directions and does not include carrying out, or the arranging for the carrying out, of works in default of duly served notices. c. Authority extends to the issue of requisitions and, in the case of default, the causing of requisite work to be done. d. Delegations with respect to the Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974 includes the approval of applications for effluent disposal systems as described in regulation 4 and issue permits to use effluent disposal systems as described in regulation 10.

18 Caravan and Camping Grounds Act 1995

Caravan and Camping Grounds Act 1995

18.1 Council to CEO / Employees

Delegation	**18.1.1 Grant of Licence**
Head of power	18 Caravan and Camping Grounds Act 1995
Delegator	Local Government
Express power to delegate	*Caravan Parks and Camping Ground Act 1995* s.5 Terms used s.23 Infringement notices
Express power or duty delegated	*Caravan Parks and Camping Ground Act 1995* s.7 Application for grant or renewal of licence s.9 Renewal after expiry s.10 Prohibition notice s.12 Cancellation of licence
Function	The powers and functions relating to licensing of a facility under Part 2, Division 1 of the *Caravan Parks and Camping Ground Act 1995:* 1. To determine a licence for a facility [s.7]. 2. To renew a licence for facility [s.9]. 3. To give a licence holder a prohibition notice [s.10]. 4. To cancel a licence [s.12].
Delegates	CEO Director Regulatory Services Environmental Health Officer Graduate Environmental Health Officer Manager Environmental Services Senior Environmental Health Officer
Conditions	Chief Executive Officer (Function 1, 2, 3, 4) Director Regulatory Services (Function 1, 2, 3, 4) Manager Environmental Services (Function 1, 2, 3, 4) Senior Environmental Health Officer (Function 1, 2) Environmental Health Officer (Function 1, 2) Graduate Environmental Health Officer (Function 1, 2)
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Council Decision CM202324/118
Last reviewed	30 June 2023

Delegation	**18.1.2 Appointment of Authorised Persons**
Head of power	18 Caravan and Camping Grounds Act 1995
Delegator	Local Government
Express power to delegate	*Caravan Parks and Camping Ground Act 1995* s.5 Terms used s.23 Infringement notices
Express power or duty delegated	*Caravan Parks and Camping Ground Act 1995* s.18 Powers of entry s.20 Entry of occupied caravan or camp s.21 Inspections and works specification notices
Function	The following powers of entry and inspection under Part 3 of the *Caravan Parks and Camping Ground Act 1995:* 1. Powers of entry [s.18]. 2. Entry of an occupied caravan or camp [s.20]. 3. Inspections and work specification notices [s.21].
Delegates	CEO
Conditions	Nil

Delegation	**18.1.3 Infringement Notices**
Head of power	18 Caravan and Camping Grounds Act 1995
Delegator	Local Government
Express power to delegate	*Caravan Parks and Camping Ground Act 1995* s.5 Terms used s.23 Infringement notices
Express power or duty delegated	*Caravan Parks and Camping Ground Act 1995* s.23 Infringement notices
Function	The following powers and functions regarding infringement notices under the *Caravan Parks and Camping Ground Act 1995*: 1. To give an infringement [s.23(2)] notice. 2. To extend the period for payment of the modified penalty [s.23(5)]. 3. To withdraw an infringement notice [s.23(7)].
Delegates	~~Emergency Management Advisor~~ CEO Coordinator Ranger Services Director Regulatory Services Environmental Health Officer Graduate Environmental Health Officer Lead Ranger Manager Environmental Services Ranger Senior Environmental Health Officer
Conditions	Chief Executive Officer (Function 1, 2, 3) Director Regulatory Service (Function 1, 2, 3) Manager Environmental Services (Function 1, 2) Coordinator Ranger Services ~~(Function 1, 2)~~ ~~Ranger and Emergency Services Advisor~~ (Function 1, 2) Lead Ranger (Function 1, 2) Ranger (Function 1, 2) Graduate Environmental Health Officer (Function 1, 2) Environmental Health Officer (Function 1, 2) Senior Environmental Health Officer (Function 1, 2)

Delegation	**18.1.4 Camping other than at Caravan Park or Camping Ground**
Head of power	18 Caravan and Camping Grounds Act 1995
Delegator	Local Government
Express power to delegate	*Caravan Parks and Camping Ground Act 1995* s.5 Terms used s.23 Infringement notices
Express power or duty delegated	*Caravan Parks and Camping Grounds Regulations 1997* r.11 Camping other than at caravan park or camping ground
Function	To provide written approval for a person to camp on land referred to in r.11(1)(a) of the *Caravan Parks and Camping Grounds Regulations 1997* [r.11(2)(a)].
Delegates	CEO Director Regulatory Services Environmental Health Officer Manager Environmental Services Senior Environmental Health Officer
Conditions	Nil
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Council Decision CM202324/118
Last reviewed	30 June 2023

19 Planning and Development Act 2005
Planning and Development Act 2005

19.1 Council to CEO

Delegation	**19.1.1 Illegal Development**
Head of power	19 Planning and Development Act 2005
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42(b) Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO *Planning and Development (Local Planning Schemes) Regulations 2015:* r.82 Delegations by local government r.79 Entry and Inspection powers
Express power or duty delegated	*Planning and Development Act 2005:* Section 214(2), (3) and (5) Illegal development, responsible authority's powers as to
Function	1. Give a written direction to the owner or any other person undertaking an unauthorised development to stop, and not recommence, the development or that part of the development that is undertaken in contravention of the planning scheme, interim development order or planning control area requirements; 2. Give a written direction to the owner or any other person who undertook an unauthorised development: a. to remove, pull down, take up, or alter the development; and b. to restore the land as nearly as practicable to its condition immediately before the development started, to the satisfaction of the responsible authority. 3. Give a written direction to the person whose duty it is to execute work to execute that work where it appears that delay in the execution of the work to be executed under a planning scheme or interim development order would prejudice the effective operation of the planning scheme or interim development order.
Delegates	CEO
Conditions	Nil

Delegation	**19.1.2 Subdivision**
Head of power	19 Planning and Development Act 2005
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42(b) Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO *Planning and Development (Local Planning Schemes) Regulations 2015:* r.82 Delegations by local government r.79 Entry and Inspection powers
Express power or duty delegated	*Planning and Development Act 2005:* S.142 To make recommendations and objections with respect to a subdivision plan
Function	Provide correspondence regarding the powers and functions described below in the *Planning and Development Act 2005* To make recommendations and objections with respect to a subdivision plan [s.142].
Delegates	CEO
Conditions	Nil

Delegation	**19.1.3 Enforcement Powers**
Head of power	19 Planning and Development Act 2005
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42(b) Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO *Planning and Development (Local Planning Schemes) Regulations 2015:* r.82 Delegations by local government r.79 Entry and Inspection powers
Express power or duty delegated	*Planning and Development Act 2005* s.216 Breach of Act etc. or development approval, injunctions as to s.218 Planning scheme or condition on development, contravening etc.
Function	The enforcement powers and functions described below in the *Planning and Development Act 2005:* 1. Apply for an injunction [s.216(1)]. 2. Commence a prosecution [s.218].
Delegates	CEO
Conditions	Nil
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Council Decision CM202324/118
Last reviewed	30 June 2023

Delegation	**19.1.4 Reports to the Development Assessment Panel**
Head of power	19 Planning and Development Act 2005
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42(b) Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO *Planning and Development (Local Planning Schemes) Regulations 2015:* r.82 Delegations by local government r.79 Entry and Inspection powers
Express power or duty delegated	*Planning and Development (Development Assessment) Panels Regulation 2011* r.12 Responsible authority must report to Development Assessment Panel (DAP)
Function	Provide the presiding member of a DAP a report on the development application [r.12].
Delegates	CEO
Conditions	Nil
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Council Decision CM202324/118
Last reviewed	30 June 2023

Delegation	**19.1.5 Authorised Person – Infringement Notices and Enforcement Powers**
Head of power	19 Planning and Development Act 2005
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42(b) Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO *Planning and Development (Local Planning Schemes) Regulations 2015:* r.82 Delegations by local government r.79 Entry and Inspection powers
Express power or duty delegated	*Planning and Development Act 2005* s.228 Giving of infringement notice s.230 Extending time to pay modified penalty s.231 Withdrawal of infringement notice
Function	The powers and functions relating to enforcement, and infringement notices for prescribed planning offences in Part 13, Division 3 of the *Planning and Development Act 2005* and the *Planning and Development (Local Planning Schemes) Regulations 2015* respectively: 1. To give an infringement notice for a prescribed planning offence [s.228(1)]. 2. To extend time to pay the modified penalty [s.230]. 3. To withdraw an infringement notice [s.231].
Delegates	CEO
Conditions	Pursuant to section 234 of the Act and 79 of the Regulations (both these are the CEO's powers to appoint, not the Council's power).

19.2 Local Planning Scheme – Council to CEO

Delegation	**19.2.1 Development Applications**
Head of power	19 Planning and Development Act 2005
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42(b) Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO *Planning and Development (Local Planning Schemes) Regulations 2015:* r.82 Delegations by local government r.79 Entry and Inspection powers
Express power or duty delegated	Under Part 9 of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015:* r.68 Determination of applications r.77 Amending or cancelling development approval
Function	1. To determine development applications and impose conditions [r.68]. 2. To determine whether to amend or cancel development applications and impose conditions [r.77]. 3. To determine development applications that have a value less than $5,000,000 and impose condition (r.68) 4. To determine whether to amend or cancel development applications with a value less than $5,000,000 and impose conditions (r.77)
Delegates	CEO
Conditions	The delegated power under 1 and 2 (regulations 68 and 77) is conditional upon each of the following: 1. The use in the development application is listed in the zoning table in the local planning scheme; 2. no third-party objections have been received (whether the application has been advertised or not); 3. third party objections have been received but cannot be substantiated on planning grounds; 4. Is not a development application for a transient workers accommodation within 20km of the town site boundary that proposes 16 or more beds; and 5. Has a development value of less than $10,000,000. Note: Development approval functions for single houses and associated development, except in relation to a heritage protected place, must be determined by the Chief Executive Officer and subdelegates as described in 19.2.1 Development Applications, in accordance with amendments to the *Planning & Development Act 2005 s.257C.*

Delegation	**19.2.2 Structure Plans and local development plans**
Head of power	19 Planning and Development Act 2005
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42(b) Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO *Planning and Development (Local Planning Schemes) Regulations 2015:* r.82 Delegations by local government r.79 Entry and Inspection powers
Express power or duty delegated	Under Parts 4, 5 and 6 of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations:* r.17 Action by local government on receipt of application r.18 Advertising structure plan r.19 Consideration of submission r.20 Local government report to Commission r.29 Amendment of structure plan r.48 Preparation of local development plan r.50 Advertising of local development plan r.51 Consideration of submission r.52 Decision of local government r.53 Local development plan may provide for later approval of details of development r.59 Amendment of local development plan
Function	1. To determine if a proposed structure plan complies with regulation 16(1) or if further information is required [r.17(1)]. 2. To determine whether to advertise a proposed structure plan and seek comment from any public authority or utility provider [r.18(1)]. 3. To consider any submissions made in respect of a proposed structure plan [r.19(1)]. 4. To prepare a report on the proposed structure plan and provide it to the Commission [r.20(1)]. 5. To determine if amendment to a Structure Plan requires advertising [r.29(3)]. 6. To determine if a proposed local development plan complies or if further information is required and give the applicant an estimate of the fee for dealing with the application under regulation [r.49(1)]. 7. To determine whether to advertise a proposed local development plan and seek comment from any public authority or utility service provider [r.50(1)]. 8. To consider any submission made in respect of a proposed local development plan [r.51]. 9. To determine a local development plan for approval, approval subject to modification or refusal [r.52(1)]. 10. To approve a local development plan that provides for further details [r.53]. 11. To amend a local development plan [r.59(1)]. 12. To determine whether to advertise an amendment of a local development plan
Delegates	CEO
Conditions	Nil
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Council Decision CM202324/118
Last reviewed	30 June 2023

Delegation	**19.2.3 Authorised Person – ~~Infringement notices~~Entry and ~~enforcement~~Inspection ~~powers~~Powers**
Head of power	19 Planning and Development Act 2005
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42(b) Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO *Planning and Development (Local Planning Schemes) Regulations 2015:* r.82 Delegations by local government r.79 Entry and Inspection powers
Express power or duty delegated	Under Part 10 of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations:* r.79 Entry and Inspection powers
Function	To carry out the entry and inspection powers [r.79]
Delegates	CEO
Conditions	Nil

20 Statutory Authorisations and Delegations to Local Government from State Government Entities

Statutory Authorisations and Delegations to Local Government from State Government Entities

20.1 Environmental Protection Act 1986

Delegation	**20.1.1 Noise Control – Environmental Protection Notices [Reg.65(1)]**
Head of power	20 Statutory Authorisations and Delegations to Local Government from State Government Entities
Delegator	Local Government
Express power to delegate	Section 20 of the *Environmental Protection Act 1986*
Express power or duty delegated	Instrument of Delegation — Government Gazette No. 47. pg. 919 - 19 March 2004 All the powers and duties of the Chief Executive Officer, where any noise is being or is likely to be emitted from any premises not being premises licensed under the Act, to serve an environmental protection notice under section 65(1) in respect of those premises, and where an environmental protection notice is so served in such a case, all the powers and duties of the Chief Executive Officer under Part V of the Act in respect of that environmental protection notice. Persons to whom delegation made— This delegation is made to any person for the time being holding or acting in the office of Chief Executive Officer under the *Local Government Act 1995*.
Function	All the powers and duties of the Chief Executive Officer, where any noise is being or is likely to be emitted from any premises not being premises licensed under the Act, to serve an environmental protection notice under section 65(1) in respect of those premises, and where an environmental protection notice is so served in such a case, all the powers and duties of the Chief Executive Officer under Part V of the Act in respect of that environmental protection notice. Persons to whom delegation made— This delegation is made to any person for the time being holding or acting in the office of Chief Executive Officer under the *Local Government Act 1995*.
Delegates	CEO
Conditions	Nil
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Council Decision CM202324/118
Last reviewed	30 June 2023

Delegation	**20.1.2 Noise Management Plans – Keeping Log Books, Noise Control Notices, Calibration and Approval of Non-Complying Events**
Head of power	20 Statutory Authorisations and Delegations to Local Government from State Government Entities
Delegator	Environmental Protection Authority
Express power to delegate	Section 20 *Environmental Protection Act 1986*
Express power or duty delegated	Instrument of Delegation - Government Gazette 232, Delegation No. 112 Pg. 6282 - 20 Dec 2013 I, Jason Banks, in my capacity as Acting Chief Executive Officer of the Department of Environment Regulation responsible for the administration of the *Environmental Protection Act 1986* ("the Act"), and pursuant to section 20 of the Act, hereby delegate to any person for the time being holding or acting in the office of a Chief Executive Officer under the *Local Government Act 1995*, my powers and duties under the *Environmental Protection (Noise) Regulations 1997*, other than this power of delegation, in relation to— a. waste collection and other works—noise management plans relating to specified works under regulation 14A or 14B; b. bellringing or amplified calls to worship—the keeping of a log of bellringing or amplified calls to worship requested under regulation 15(3)(c)(vi); c. community activities—noise control notices in respect of community noise under regulation 16; d. motor sport venues—noise management plans in relation to motor sport venues under Part 2 Division 3; e. shooting venues—noise management plans in relation to shooting venues under Part 2 Division 4; f. calibration results—requesting, under regulation 23(b), details of calibration results undertaken and obtained under Schedule 4; g. sporting, cultural and entertainment events—approval of events or venues for sporting, cultural and entertainment purposes under Part 2 Division 7, subject to the following limitation— i. Subregulation 18(13)(b) is not delegated.
Function	Pursuant to section 20 of the Act, hereby delegate to any person for the time being holding or acting in the office of a Chief Executive Officer under the *Local Government Act 1995,* powers and duties under the *Environmental Protection (Noise) Regulations 1997,* other than this power of delegation, in relation to— a. waste collection and other works—noise management plans relating to specified works under regulation 14A or 14B; b. bellringing or amplified calls to worship—the keeping of a log of bellringing or amplified calls to worship requested under regulation 15(3)(c)(vi); c. community activities—noise control notices in respect of community noise under regulation 16; d. motor sport venues—noise management plans in relation to motor sport venues under Part 2 Division 3; e. shooting venues—noise management plans in relation to shooting venues under Part 2 Division 4; f. calibration results—requesting, under regulation 23(b), details of calibration results undertaken and obtained under Schedule 4; g. sporting, cultural and entertainment events—approval of events or venues for sporting, cultural and entertainment purposes under Part 2 Division 7, subject to the following limitation— i. Subregulation 18(13)(b) is not delegated.

Delegates	CEO
Conditions	g. sporting, cultural and entertainment events—approval of events or venues for sporting, cultural and entertainment purposes under Part 2 Division 7, subject to the following limitation— Subregulation 18(13)(b) is not delegated.
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Council Decision CM202324/118
Last reviewed	30 June 2023

Delegation	**20.1.3 Noise Management Plans – Construction Sites**
Head of power	20 Statutory Authorisations and Delegations to Local Government from State Government Entities
Delegator	Environmental Protection Authority
Express power to delegate	Section 20 *Environmental Protection Act 1986*
Express power or duty delegated	Instrument of Delegation - Government Gazette No71, 16 May 2014, Pg. 1548 I, Jason Banks, in my capacity as the Acting Chief Executive Officer of the Department responsible for the administration of the *Environmental Protection Act 1986* ("the Act"), and pursuant to section 20 of the Act, hereby delegate to the holder for the time being of the offices of— a. Chief Executive Officer under the Local Government Act 1995; and b. to any employee of the local government under the *Local Government Act 1995* who is appointed as an Authorised Person under section 87 of the Act, all my powers and duties in relation to noise management plans under regulation 13 of the *Environmental Protection (Noise) Regulations 1997*, other than this power of delegation.
Function	Chief Executive Officer under the *Local Government Act 1995;* and to any employee of the local government under the *Local Government Act 1995* who is appointed as an Authorised Person under section 87 of the Act, all powers and duties in relation to noise management plans under regulation 13 of the *Environmental Protection (Noise) Regulations 1997*, other than this power of delegation.
Delegates	CEO
Conditions	All powers and duties in relation to noise management plans under regulation 13 of the Environmental Protection (Noise) Regulations 1997, other than this power of delegation.
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Council Decision CM202324/118
Last reviewed	30 June 2023

Delegation	**20.1.4 Appointment of Authorised Persons under the Environmental Protection Act 1986 and Environmental Protection (Noise) Regulations 1997**
Head of power	20 Statutory Authorisations and Delegations to Local Government from State Government Entities
Delegator	Environmental Protection Authority
Express power to delegate	The CEO of the Department delegated the below power to any person of a local government who is appointed as an authorised person under section 87 of the *Environmental Protection Act 1986* (see Government Gazette, Delegation No.111 on 20 December 2013)
Express power or duty delegated	*Environmental Protection (Noise) Regulations 1997* r.13. Construction sites
Function	The functions and powers in relation to noise management plans [r.13].
Delegates	CEO Director Regulatory Services Environmental Health Officer Graduate Environmental Health Officer Manager Environmental Services Senior Environmental Health Officer
Conditions	Nil
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Council Decision CM202324/118
Last reviewed	30 June 2023

20.2 Planning and Development Act 2005

Delegation	**20.2.1 Instrument of Authorisation - Sign Development Applications for Crown Land as Owner**
Head of power	20 Statutory Authorisations and Delegations to Local Government from State Government Entities
Delegator	Minister for Lands
Express power to delegate	Section 267A *Planning and Development Act 2005*
Express power or duty delegated	Instrument of Authorisation The power to sign as owner in respect of Crown land relating to development applications under the *Planning and Development Act 2005,* subject to the below conditions.
Function	The power to sign as owner in respect of Crown land.
Delegates	CEO
Conditions	The powers in Column 1 subject to the conditions in Column 3 of the Schedule to Authorisation DoL 1738/2002v8; 858/2001v9 dated 2 June 2016.
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Council Decision CM202324/118
Last reviewed	30 June 2023

Delegation	**20.2.2 WA Planning Commission – Section 25 of the Strata Titles Act 1985**
Head of power	20 Statutory Authorisations and Delegations to Local Government from State Government Entities
Delegator	Western Australian Planning Commission
Express power to delegate	Section 16(4) of the *Planning and Development Act 2005*
Express power or duty delegated	Instrument of Delegation Government Gazette 29 January 2021 Del 2020/01 The functions and powers under section 25 of the *Strata Titles Act 1985* subject to the below conditions:
Function	Power to determine applications for the issuing of a certificate of approval under section 25 of the Act for a plan of subdivision, re-subdivision or consolidation subject to the below conditions and reporting requirements.
Delegates	CEO Director Regulatory Services Manager Planning & Economic Development Senior Urban Planner
Conditions	The delegation excludes applications that (as per Delegation 2009/03): i. propose a vacant lot; ii. propose vacant air stratas in multi-tiered strata scheme developments; iii. in the opinion of the WAPC as notified to the relevant local government in writing, or in the opinion of the relevant local government as notified to the WPAC in writing, relate to: • a type of development; • land within an area; and • which is of state or regional significance, or in respect of which the WAPC has determined is otherwise in the public interest for the WAPC to determine the application. iv. To provide the WAPC with data on all applications determined under the Instrument of Delegation at the conclusion of each financial year in a format prescribed by the WAPC.
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Council Decision CM202324/118
Last reviewed	30 June 2023

Delegation	**20.2.3 Port Hedland West End Improvement Scheme No.1**
Head of power	20 Statutory Authorisations and Delegations to Local Government from State Government Entities
Delegator	Local Government
Express power to delegate	Clause 87(3) of the Port Hedland West End Improvement Scheme No.1
Express power or duty delegated	Clause 87(3) of the Port Hedland West End Improvement Scheme No.1
Function	To provide a recommendation to the *Western Australian Planning Commission* (WAPC) to determine development applications and impose conditions
Delegates	CEO
Conditions	The delegation excludes applications that: i. have development value of less than $10,000,000; or ii. include workforce accommodation that proposes 16 or more beds
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Council Decision CM202324/118
Last reviewed	30 June 2023

21 Town of Port Hedland Local Laws

Town of Port Hedland Local Laws

21.1 Parking Local Law 2015

Delegation	**21.1.1 Payment of Fee to Park in Parking Station**
Head of power	21 Town of Port Hedland Local Laws
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO s.9.10 (1) Appointment of authorised persons
Express power or duty delegated	Clause 5.3(a) Payment of fee to park in parking station
Function	Pursuant to the Town of Port Hedland Parking Local Law 2015, a person shall not park a vehicle, or permit a vehicle to remain parked, in a parking station during any period for which a fee is payable unless: a. in the case of a parking station having an authorised person on duty, the appropriate fee is paid when demanded; and b. in the case of a parking station equipped with parking meters, the appropriate fee is inserted in the meter or the required payment is made in such other form as may be permitted [cl. 5.3(a)].
Delegates	CEO
Conditions	Nil

Delegation	**21.1.2 Restricted Parking Areas**
Head of power	21 Town of Port Hedland Local Laws
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO s.9.10 (1) Appointment of authorised persons
Express power or duty delegated	Clause 6.1(3) Restrictions on parking in particular areas
Function	A person shall not, without the prior permission of the local government, the CEO, or an authorised person, park a vehicle in an area designated by a sign stating "Authorised Vehicles Only" [cl. 6.1(3)]
Delegates	CEO Director Regulatory Services Manager Environmental Services
Conditions	Nil
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Council Decision CM202324/118
Last reviewed	30 June 2023

Delegation	**21.1.3 Vehicle on Thoroughfare to Be Moved**
Head of power	21 Town of Port Hedland Local Laws
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO s.9.10 (1) Appointment of authorised persons
Express power or duty delegated	Clause 6.9(1) and (2) Authorised person may order vehicle on thoroughfare to be moved
Function	1. The driver of a vehicle shall not park that vehicle on any part of a thoroughfare in contravention of this local law after an authorised person has directed the driver to move it [cl. 6.9]. 2. If the driver of a vehicle fails to comply with a direction given under subclause (1), an authorised person may impound the vehicle and may recover the costs of the removal of the vehicle from the driver of the vehicle [cl. 6.9].
Delegates	CEO Coordinator Ranger Services Director Regulatory Services Emergency Management Advisor Lead Ranger Manager Environmental Services Ranger
Conditions	Nil
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Council Decision CM202324/118
Last reviewed	30 June 2023

Delegation	**21.1.4 Authorised Person May Mark Tyres**
Head of power	21 Town of Port Hedland Local Laws
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO s.9.10 (1) Appointment of authorised persons
Express power or duty delegated	Clause 6.10(1) Authorised person may mark tyres
Function	Authorised person may mark tyres [cl. 6.10(1)].
Delegates	~~Emergency Management Advisor~~ CEO Coordinator Ranger Services Lead Ranger Manager Environmental Services Ranger
Conditions	Nil

Delegation	**21.1.5 Driving or Parking on Reserves**
Head of power	21 Town of Port Hedland Local Laws
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO s.9.10 (1) Appointment of authorised persons
Express power or duty delegated	Clause 6.14 Driving or parking on reserves
Function	No person other than an employee of the local government in the course of his or her duties or a person authorised by the local government shall drive or park a vehicle upon or over any portion of a reserve other than upon an area specifically set aside for that purpose [cl. 6.14].
Delegates	~~Emergency Management Advisor~~ CEO Coordinator Ranger Services Lead Ranger Manager Environmental Services Ranger
Conditions	Nil

Delegation	**21.1.6 Suspension of Parking Limitations for Urgent, Essential or Official Duties**
Head of power	21 Town of Port Hedland Local Laws
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO s.9.10 (1) Appointment of authorised persons
Express power or duty delegated	Clause 6.15(1),(2) – Suspension of parking limitations for urgent, essential or official duties
Function	Suspension of parking limitations for urgent, essential or official duties pursuant to the Town's Parking Local Law 2015 [cl. 6.15].
Delegates	CEO Director Regulatory Services Manager Environmental Services
Conditions	Nil
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Council Decision CM202324/118
Last reviewed	30 June 2023

Delegation	**21.1.7 Infringements for Prescribed Offences as Per Schedule 2**
Head of power	21 Town of Port Hedland Local Laws
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO s.9.10 (1) Appointment of authorised persons
Express power or duty delegated	Schedule 2 – An authorised person may issue an infringement for any prescribed offences as per Schedule 2
Function	An authorised person may issue an infringement for any prescribed offences as per Schedule 2 of the Town's Parking Local Law 2015.
Delegates	~~Emergency Management Advisor~~ Coordinator Ranger Services Lead Ranger Manager Environmental Services Ranger
Conditions	Nil

21.2 Bush Fire Brigades Local Law 2017

Delegation	**21.2.1 Determining Seniority**
Head of power	21 Town of Port Hedland Local Laws
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO s.9.10 (1) Appointment of authorised persons
Express power or duty delegated	Clause 3.2(3) Where more than one person is appointed as a Bush Fire Control Officer, the local government shall determine seniority as CBFCO, DCBFCO, and further seniority as is considered appropriate
Function	Power to determine seniority as Chief Bush Fire Control Officer (CBFCO), Deputy Chief Bush Fire Control Officer (DCBFCO) and further seniority as is considered appropriate pursuant to the Town's Bush Fire Brigades Local Law 2017 [cl. 3.2(3)].
Delegates	CEO
Conditions	Nil
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Council Decision CM202324/118
Last reviewed	30 June 2023

Delegation	**21.2.2 Disagreements**
Head of power	21 Town of Port Hedland Local Laws
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO s.9.10 (1) Appointment of authorised persons
Express power or duty delegated	Clause 4.6(3) - The local government is the final authority on matters affecting the bush fire brigade and may resolve any disagreement which is not resolved under section 4.6(1) or (2)
Function	The Local Government is the final authority on matters affecting the bush fire brigade pursuant to the Town's Bush Fire Brigades Local Law 2017 [cl. 4.6(3)].
Delegates	CEO
Conditions	Nil
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Council Decision CM202324/118
Last reviewed	30 June 2023

21.3 Public Places and Local Government Property Local Law 2016

Delegation	**21.3.1 Determinations**
Head of power	21 Town of Port Hedland Local Laws
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO s.9.10 (1) Appointment of authorised persons
Express power or duty delegated	Clause 2.1 – Local Government may make determinations in accordance with clause 2.2 Clause 2.3 – Erect a sign to give notice of the effect of a determination Clause 2.6 – Amend or revoke a determination
Function	Determinations in respect of Local Government property under the Town of Port Hedland Public Places and Local Government Property Local Law 2016.
Delegates	CEO
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Council Decision CM202324/118
Last reviewed	30 June 2023

Delegation	**21.3.2 Activities Requiring a Licence**
Head of power	21 Town of Port Hedland Local Laws
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO s.9.10 (1) Appointment of authorised persons
Express power or duty delegated	cl.3.1(1), (2) and (3) Activities requiring a Licence cl.3.2 Licence required to camp outside a facility cl.3.3 Licence required for possession and consumption of liquor
Function	1. Local government may exempt a person from compliance to requiring a licence and may exempt specified local government property or a class of local government property from the application of that person [cl.3.1]. 2. Authority to impound any tent, camp, hut, similar structure erected on local government property without a licence [cl.3.2]. 3. Authority to attach a notice to a vehicle in the form of a wheel clamp, advising the owner that the vehicle will be released upon payment and if impounding costs are not paid within 24 hours, the vehicle may be removed to the local government pound [cl.3.2]. 4. Authority to prohibit a person on local government property from consuming any liquor or have in his or her possession or under his or her control any liquor, without a licence [cl.3.3].
Delegates	CEO
Conditions	Nil

Delegation	**21.3.3 Use of Local Government Property**
Head of power	21 Town of Port Hedland Local Laws
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO s.9.10 (1) Appointment of authorised persons
Express power or duty delegated	Clause 4.6(1) – erect a sign specifying condition of use Clause 4.10 – give notice for liability of damage to government property
Function	Use of Local Government property under the Town of Port Hedland Public Places and Local Government Property Local Law 2016: 1. Erect a sign specifying condition of use [cl. 4.6(1)]. 2. Give notice for liability of damage to government property [cl. 4.10].
Delegates	CEO
Conditions	Nil
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Council Decision CM202324/118
Last reviewed	30 June 2023

Delegation	**21.3.4 Authorised Officers**
Head of power	21 Town of Port Hedland Local Laws
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO s.9.10 (1) Appointment of authorised persons
Express power or duty delegated	Clause 4.7 – Direct a person to leave local government property where they have contravened written law Clause 4.11 – Refuse entry to local government property Clause 5.9 – Close all or part of the airport if it is necessary Clause 5.10 – Undertake any controlled activity that may affect the airspace
Function	Use of local government property under the Town of Port Hedland Public Places and Local Government Property Local Law 2016: 1. Direct a person to leave local government property where they have contravened written law [cl. 4.7]. 2. Refuse entry to local government property [cl. 4.11]. 3. Close all or part of the airport if it is necessary [cl. 5.9]. 4. Undertake any controlled activity that may affect the airspace [cl. 5.10].
Delegates	Coordinator - Works & Services Coordinator Landscape & Irrigation Coordinator Parks & Reserves Coordinator Property Management Coordinator Sports & Recreation Coordinator Workshop & Fleet Customer Service Coordinator Customer Service Officer - Civic Centre Customer Service Officer - Leisure Facilities Employee Services Coordinator IT Change Management Coordinator Learning & Development Coordinator Marketing & Communications Coordinator Payroll Coordinator Revenue Coordinator Senior Corporate Performance Advisor Senior Governance Advisor Senior Organisation Development Advisor Senior Procurement & Contracting Advisor Senior Project Officer - Operations Sustainability Advisor Warehousing and Purchasing Coordinator Aquatic Duty Manager Aquatic Supervisor CEO Coordinator Aquatic Operations Coordinator Ranger Services Coordinator Stadium Operations Customer Service Supervisor - Leisure Facilities Director Community Services Director Corporate Services Director Infrastructure Services

	Director Regulatory Services Duty Manager – Wanangkura Stadium Emergency Management Advisor Environmental Health Officer Environmental Health Technical Officer Events & Bookings Officer Events Supervisor Executive Manager Human Resources Facilities Duty Manager Graduate Environmental Health Officer Health Club Supervisor Lead Ranger Leisure Business Coordinator Library Supervisor Manager Digital Services Manager Environmental Services Manager ERP Project Manager Events, Arts & Culture Manager Financial Services Manager Governance Manager Infrastructure Operations Manager Infrastructure Projects & Assets Manager Planning & Economic Development Manager Project Design & Delivery Manager Public Affairs Manager Recreation & Leisure Facilities Manager Waste & Services Manager Youth & Community Development Membership Experience Officers Ranger Senior Arts & Culture Officer Senior Community Development Officer Senior Environmental Health Officer Senior Events Officer Senior Librarian Senior Project Engineer Senior Theatre Technical Officer Senior Youth Officer Social Sports Officer Theatre and Cinema Operations Officer Youth Development Officer Youth Programs Officer Youth Services Supervisor

Conditions	Chief Executive Officer (Function 1, 2, 3, 4) Directors (Function 1, 2) Managers (Function 1, 2) *unless specified below* Seniors (Function 1, 2) *unless specified below* Coordinators (Function 1, 2) *unless specified below* Supervisors (Function 1, 2) *unless specified below* Advisors (Function 1, 2) *unless specified below* Duty Managers (Function 1, 2) *unless specified below* Manager Environmental Services (Function 1, 2, 4) Manager Infrastructure Projects & Assets (Function 1, 2, 4) Manager Waste & Services (Function 1, 2, 4) Manager ~~IT~~Digital ~~& Program Delivery~~Services (Function 1, 2, 4) Senior Project Engineer (Function 4) Senior Environmental Health Officer (Function 1, 2, 4) Environmental Health Officer (Function 1, 2, 4) Environmental Health Technical Officer (Function 1, 2, 4) Graduate Environmental Health Officer (Function 1, 2, 4) ~~Coordinator Aquatic Operations (Function 1, 2)~~ ~~Leisure Business Coordinator (Function 1, 2)~~ ~~Coordinator Stadium Operations (Function 1, 2)~~ Theatre and Cinema Operations Officer (Function 1, 2) ~~Coordinator Ranger Services (Function 1, 2)~~ ~~Ranger and Emergency Services Advisor (Function 1, 2)~~ Lead Ranger (Function 1, 2) Ranger(s) (Function 1, 2) Social Sports Officer (Function 1, 2) ~~Health Club Supervisor (Function 1, 2)~~ Membership Experience Officers (Function 1, 2) Customer Service Officer - Leisure Facilities (Function 1, 2) Customer Service Officer - Civic Centre (Function 1, 2) Events and Bookings Officer (Function 1, 2) ~~Events Supervisor (Function 1, 2)~~ Senior Events Officer ~~(Function 1, 2)~~ ~~Customer Service Supervisor (Function 1, 2)~~ ~~Aquatic Duty Managers (Function 1, 2)~~ ~~Aquatic Supervisor (Function 1, 2)~~ ~~Casual Aquatic Duty Managers (Function 1, 2)~~ ~~Senior Arts & Culture Officer (Function 1, 2)~~ ~~Libraries Supervisor (Function 1, 2)~~ ~~Senior Librarian (Function 1, 2)~~ ~~Senior Youth Officer (Function 1, 2)~~ ~~Senior Community Development Officer (Function 1, 2)~~ ~~Duty Manager – Wanangkura Stadium (Function 1, 2)~~ ~~Youth Services Supervisor~~ (Function 1, 2) Youth Programs Officer (Function 1, 2) Youth Development Officer (Function 1, 2)

Delegation	**21.3.5 Thoroughfares – General**
Head of power	21 Town of Port Hedland Local Laws
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO s.9.10 (1) Appointment of authorised persons
Express power or duty delegated	Clause 6.17 – notice to redirect or repair sprinkler Clause 6.18 – notice to remove or cut hazardous plants Clause 6.19 – Notice to repair damage to thoroughfare Clause 6.20 – notice to remove thing unlawfully placed on thoroughfare
Function	Activities in thoroughfares under the Town of Port Hedland Public Places and Local Government Property Local Law 2016 1. Notice to redirect or repair sprinkler [cl. 6.17]. 2. Notice to remove or cut hazardous plants [cl. 6.18]. 3. Notice to repair damage to thoroughfare [cl. 6.19]. 4. Notice to remove thing unlawfully placed on thoroughfare [cl. 6.20].
Delegates	CEO
Conditions	Nil

Delegation	**21.3.6 Grant Licence for Commercial Activity**
Head of power	21 Town of Port Hedland Local Laws
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO s.9.10 (1) Appointment of authorised persons
Express power or duty delegated	Clause 12.9 – Grant a licence to a person authorising the person to provide a specified type of commercial activity at one or more specified public places Clause 12.12 - Grant a licence subject to any condition that the local government considers appropriate Clause 12.19 – renewals of licence Clause 12.20 - restrictions on renewal of licence Clause 12.21 - renewal of licence Clause 12.22 – Suspension of licence Clause 12.24 – Revocation of suspension Clause 12.25 – cancellation of licence Clause 12.28 – amendment of licence
Function	Grant Licence for Commercial Activity under the Town of Port Hedland Public Places and Local Government Property Local Law 2016: 1. Grant a licence to a person authorising the person to provide a specified type of commercial activity at one or more specified public places [cl. 12.9]. 2. Grant a licence subject to any condition that the local government considers appropriate [cl. 12.12]. 3. Renewals of licence [cl. 12.19]. 4. Restrictions on renewal of licence [cl. 12.20]. 5. Renewal of licence [cl.12.21]. 6. Suspension of licence [cl. 12.22]. 7. Revocation of suspension [cl. 12.24]. 8. Cancellation of licence [cl. 12.25]. 9. Amendment of licence [cl. 12.28].
Delegates	CEO
Conditions	*Nil*
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Council Decision CM202324/118
Last reviewed	30 June 2023

Delegation	**21.3.7 Prescribed Offences – Schedule 7**
Head of power	21 Town of Port Hedland Local Laws
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO s.9.10 (1) Appointment of authorised persons
Express power or duty delegated	1. Items 1 to 4 2. Item 5 3. Items 6 to 48 4. Items 49 and 50 5. Item 51
Function	Infringements for prescribed offences as per schedule 7 – Prescribed Offences
Delegates	CEO
Conditions	Nil

21.4 Cemetery Local Law 2015

Delegation	**21.4.1 General Powers**
Head of power	21 Town of Port Hedland Local Laws
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO s.9.10 (1) Appointment of authorised persons
Express power or duty delegated	Clause 2.2 – Grant of right of burial Clause 2.3 – Right of holder Clause 3.4 – Minimum Notice required Clause 4.2 – Funeral director's licence Clause 4.4 – Application may be refused Clause 5.2 – Funeral processions Clause 5.5 – conduct of funeral by board Clause 5.6 – Disposal of ashes Clause 6.4 – opening of coffin Clause 7.5 – Removal of sand, soil or loam Clause 7.6 – Hours of work Clause 7.8 – Use of wood Clause 7.11 – Minor maintenance and repair works Clause 7.14 – Requirements of a memorial plaque Clause 7.15 – Monumental mason's licence Clause 7.17 – Carrying out monumental work Clause 7.19 – Cancellation of a monumental mason's licence Clause 8.2 – Damaging and removing of objects Clause 8.3 – Flowers
Function	Various Local Government Powers under the Town of Port Hedland Cemetery Local Law 2015: 1. Grant of right of burial [cl. 2.2]. 2. Right of holder [cl. 2.3]. 3. Minimum Notice required [cl.3.4]. 4. Funeral director's licence [cl. 4.2]. 5. Application may be refused [cl. 4.4]. 6. Funeral processions [cl. 5.2]. 7. Conduct of funeral by board [cl. 5.5]. 8. Disposal of ashes [cl. 5.6]. 9. Opening of coffin [cl. 6.4]. 10. Removal of sand, soil or loam [cl. 7.5]. 11. Hours of work [cl. 7.6]. 12. Use of wood [cl.7.8]. 13. Minor maintenance and repair works [cl. 7.11]. 14. Requirements of a memorial plaque [cl. 7.14]. 15. Monumental mason's licence [cl. 7.15]. 16. Carrying out monumental work [cl. 7.17]. 17. Cancellation of a monumental mason's licence [cl. 7.19]. 18. Damaging and removing of objects [cl. 8.2]. 19. Flowers [cl.8.3].
Delegates	CEO

Conditions	Nil

Delegation	**21.4.2 Authorised Officers**
Head of power	21 Town of Port Hedland Local Laws
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO s.9.10 (1) Appointment of authorised persons
Express power or duty delegated	Clause 5.4 – Offenders may be ordered to leave Clause 6.1 – Depth of grave Clause 7.4 – Operation of work Clause 7.7 – Unfinished work Clause 7.10 – Supervision Clause 8.7 – Removal from the cemetery
Function	Powers of an authorised officer under the Town's Cemetery Local Law 2015. 1. Offenders may be ordered to leave [cl. 5.4]. 2. Depth of grave [cl. 6.1]. 3. Operation of work [cl. 7.4]. 4. Unfinished work [cl. 7.7]. 5. Supervision [cl. 7.10]. 6. Removal from the cemetery [cl. 8.7].
Delegates	Manager Waste & Services CEO Director Infrastructure Services Manager Infrastructure Operations
Conditions	Chief Executive Officer (Function 1, 2, 3, 4, 5, 6) Director Infrastructure Services (Function 1, 2, 3, 4, 5, 6) Manager Infrastructure Operations (Function 1, 2, 3, 4, 5, 6) Manager Waste and Services (Function 1, 2, 3, 4, 5, 6)

Delegation	**21.4.3 Prescribed Offences**
Head of power	21 Town of Port Hedland Local Laws
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO s.9.10 (1) Appointment of authorised persons
Express power or duty delegated	Schedule 1 – Prescribed offences Schedule 3 – Withdrawal of infringement notice
Function	Infringements for prescribed offences as per schedule 1 and withdrawal of infringement notice as per Schedule 3 of the Town of Port Hedland Cemetery Local Law 2015: 1. Prescribed offences [schedule 1]. 2. Withdrawal of infringement notice [schedule 3].
Delegates	~~Emergency Management Advisor~~ CEO Coordinator Ranger Services Director Regulatory Services Lead Ranger Manager Environmental Services Ranger
Conditions	Chief Executive Officer (Function 2) Director Regulatory Services (Function 2) Manager Environmental Services (Function 1) Coordinator Ranger Services (Function 1) ~~Ranger and Emergency Services Advisor (Function 1)~~ Lead Ranger (Function 1) Ranger(s) (Function 1)

21.5 Dogs Local Law 1998

Delegation	**21.5.1 Various Powers**
Head of power	21 Town of Port Hedland Local Laws
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO s.9.10 (1) Appointment of authorised persons
Express power or duty delegated	Clause 7.0 – 7.9 - Application for Kennel Establishment Licence Clause 10.1 – Fouling of Streets and Public Places and Reserves Clause 14.5 – Issue an acknowledgement or withdraw a notice
Function	Various Local Government Powers under the Town of Port Dogs Local Law 1998: 1. Application for Kennel Establishment Licence [cl. 7.0 - 7.9]. 2. Fouling of Streets and Public Places and Reserves [cl. 10.1]. 3. Issue an acknowledgement or withdraw a notice [cl. 14.5].
Delegates	CEO
Conditions	Nil

Delegation	**21.5.2 Authorised Officers**
Head of power	21 Town of Port Hedland Local Laws
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO s.9.10 (1) Appointment of authorised persons
Express power or duty delegated	Clause 4.5 – Seizing a dog Clause 4.6 - Notifying the owner of a seized dog Clause 4.8 - Accepting proof of ownership Clause 8.1.14 – Request upkeep of kennels and yards Clause 14.2 – Notice of offence committed Second Schedule – Modified penalties
Function	Powers of an authorised officer under the Town of Port Hedland Dogs Local Law: 1. Seizing a dog [cl. 4.5]. 2. Notifying the owner of a seized dog [cl. 4.6]. 3. Accepting proof of ownership [cl. 4.8]. 4. Request upkeep of kennels and yards [cl. 8.1.14]. 5. Notice of offence committed [cl. 14.2]. 6. Modified penalties [second schedule].
Delegates	~~Emergency Management Advisor~~ CEO Coordinator Ranger Services Director Regulatory Services Lead Ranger Manager Environmental Services Ranger
Conditions	Chief Executive Officer (Function 1, 2, 3, 4, 5,) Director Regulatory Services (Function 3, 4, 5) Manager Environmental Services (Function 3, 4, 5) Coordinator Ranger Services (Function 1, 2, 3, 4, 5, 6) ~~Ranger and Emergency Services Advisor (Function 1, 2, 3, 4, 5, 6)~~ Lead Ranger (Function 1, 2, 3, 4, 5, 6) Ranger(s) (Function 1, 2, 3, 4, 5, 6)

21.6 Health Local Law 2016

Delegation	**21.6.1 Various Powers**
Head of power	21 Town of Port Hedland Local Laws
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO s.9.10 (1) Appointment of authorised persons
Express power or duty delegated	Clause 3.13 – Licensing of morgues Clause 4.3(2)(b) – Disposal of liquid waste Clause 6.5 - Local Government may execute work and recover costs under Division 1 – flies (Pest Control) Clause 6.8 - Local Government may execute work and recover costs under Division 2 – Mosquitoes (Pest Control) Clause 7.1(1) – Notice to clean, disinfect or disinfest Clause 7.3(2) – Notice to destroy or amend an insanitary house Clause 7.4 – Persons in contact with an infectious disease sufferer Clause 7.8 - Local Government may execute work and recover costs under Division 1 – General provisions (Infectious diseases) Clause 8.4 – Lodging house application Clause 8.5 – Renewal of registration – lodging house Clause 8.7(1) and (4) – Revocation of registration and notice thereof Clause 8.18 – Approval of mechanical ventilation in lieu of fixed ventilation Clause 8.24 – Keeper report Clause 9.5 – Certificate of registration Clause 9.7 – Alterations to premises Clause 10.1 – Infringement's for offences and penalties
Function	Various Local Government Powers under the Town's Health Local Law 2016: 1. Licensing of morgues [cl. 3.13]. 2. Disposal of liquid waste [cl. 4.3(2)(b)]. 3. Local Government may execute work and recover costs under Division 1 – flies (Pest Control) [cl. 6.5]. 4. Local Government may execute work and recover costs under Division 2 – Mosquitoes (Pest Control) [cl. 6.8]. 5. Notice to clean, disinfect or disinfest [cl. 7.1(1)]. 6. Notice to destroy or amend an insanitary house [cl. 7.3(2)]. 7. Persons in contact with an infectious disease sufferer [cl. 7.4]. 8. Local Government may execute work and recover costs under Division 1 – General provisions (Infectious diseases) [cl. 7.8]. 9. Lodging house application [cl. 8.4]. 10. Renewal of registration – lodging house [cl. 8.5]. 11. Revocation of registration and notice thereof [cl. 8.7]. 12. Approval of mechanical ventilation in lieu of fixed ventilation [cl. 8.18]. 13. Keeper report [cl. 8.24]. 14. Certificate of registration [cl. 9.5]. 15. Alterations to premises [cl. 9.7]. 16. Infringement's for offences and penalties [cl. 10.1].

Delegates	Director Regulatory Services Environmental Health Officer Graduate Environmental Health Officer Manager Environmental Services Senior Environmental Health Officer
Conditions	Director Regulatory Services (Function 3, 8, 11) Manager Environmental Services (Function 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16) Senior Environmental Health Officer (Function 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16) Environmental Health Officer (Function 1, 2, 3, 5, 7, 9, 10, 11, 12, 13, 14, 15, 16) Graduate Environmental Health Officer (Function 1, 2, 3, 5, 7, 9, 10, 11, 12, 13, 14, 15, 16)
Date adopted	30 August 2023
Adoption references	Adopted at Ordinary Council Meeting on 30/08/2023 - Council Decision CM202324/118
Last reviewed	30 June 2023

21.7 Animals, Environment and Nuisance Local Law 2016

Delegation	**21.7.1 Various Powers**
Head of power	21 Town of Port Hedland Local Laws
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO s.9.10 (1) Appointment of authorised persons
Express power or duty delegated	Clause 2.7 – application for approval to keep poultry and pigeons Clause 2.16(2) – Approval required to keep bees Clause 2.18(1) and (3) – Dispose of bees and bee hives or both Clause 2.20 - Licence to keep farm animals Clause 2.22 – Determination of application to keep farm animals Clause 2.24 – Variation or cancellation of licence to keep farm animals and conditions of licence Clause 2.25(2) – Conditions for keeping farm animals Clause 2.26 – keeping a miniature horse Clause 2.27 – keeping a miniature pig Clause 3.3 – unauthorised storage of materials Clause 3.4 – Prohibited activities Clause 3.7(2) – Notice requiring removal of refuse and disused materials Clause 3.8 – Notice requiring removal of unsightly overgrowth of vegetation Clause 3.11 – Notice requiring removal of hazardous trees Clause 4.3(c) – Notice to take such action to prevent emission or refection of light Clause 4.4(3)(a) and (d) - Approval of burning rubbish, refuse or other material Clause 6.1(1) – Notice of breach Clause 6.3 – Undertake requirements of notice Schedule 1 – Prescribed offences item 1 Schedule 1 – Prescribed offences items 2 to 3 Schedule 1 – prescribed offences item 4 Schedule 1 – prescribed offences items 5 to 6 Schedule 1 – prescribed offences items 7 to 25 Schedule 1 – prescribed offences item 26 Schedule 1 – prescribed offences items 27 to 34 Schedule 1 – prescribed offences items 35 and 36 Schedule 1 - prescribed offences items 37 to 41 Schedule 1 – prescribed offences item 42 Schedule 1 – prescribed offences items 43 to 47 Schedule 1 – prescribed offences items 48

Function	Various Local Government Powers under the Town's Animals, Environment and Nuisance Local Law 2016: 1. Application for approval to keep poultry and pigeons [cl. 2.7]. 2. Approval required to keep bees [cl. 2.16(2)]. 3. Dispose of bees and bee hives or both [cl. 2.18(1) and (3)]. 4. Licence to keep farm animals [cl. 2.20]. 5. Determination of application to keep farm animals [cl. 2.22]. 6. Variation or cancellation of licence to keep farm animals and conditions of licence [cl. 2.24]. 7. Conditions for keeping farm animals [cl. 2.25(2). 8. Keeping a miniature horse [cl. 2.26]. 9. Keeping a miniature pig [cl. 2.27]. 10. Unauthorised storage of materials [cl. 3.3]. 11. Prohibited activities [cl. 3.4]. 12. Notice requiring removal of refuse and disused materials [cl. 3.7(2). 13. Notice requiring removal of unsightly overgrowth of vegetation [cl. 3.8]. 14. Notice requiring removal of hazardous trees [cl. 3.11]. 15. Notice to take such action to prevent emission or refection of light [cl. 4.3(c)]. 16. Approval of burning rubbish, refuse or other material [cl. 4.4(3)(a) and (d)]. 17. Notice of breach [cl. 6.1(1). 18. Undertake requirements of notice [cl. 6.3]. 19. Prescribed offences item 1 [schedule 1]. 20. Prescribed offences items 2 to 3 [schedule 1]. 21. Prescribed offences item 4 [schedule 1]. 22. Prescribed offences items 5 to 6 [schedule 1]. 23. Prescribed offences items 7 to 25 [schedule 1]. 24. Prescribed offences item 26 [schedule 1]. 25. Prescribed offences items 27 to 34 [schedule 1]. 26. Prescribed offences items 35 and 36 [schedule 1]. 27. Prescribed offences items 37 to 41 [schedule 1]. 28. Prescribed offences item 42 [schedule 1]. 29. Prescribed offences items 43 to 47 [schedule 1]. 30. Prescribed offences items 48 [schedule 1].
Delegates	CEO
Conditions	Nil

Delegation	**21.7.2 Authorised officers**
Head of power	21 Town of Port Hedland Local Laws
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO s.9.10 (1) Appointment of authorised persons
Express power or duty delegated	Clause 2.26(2) and (3) - Keeping a miniature horse Clause 2.27(2) – Keeping a miniature pig Clause 2.28(1)(c) and (2) – Approval of materials for farm animal shelter Clause 2.30(1) – Impounding of livestock Clause 3.1 - Provision of refuse receptacles Clause 3.5(b) – Approval for dust management plan Clause 3.7 – Notice requiring the removal of refuse, rubbish or disused material Clause 3.8 – Notice requiring the removal of the overgrowth of vegetation Clause 4.4(5) – Determining fire danger rating Clause 4.8 – Approved method for disposal of swimming pool backwash Clause 4.11 – Abate a nuisance where an amusement is provided Clause 4.14(2) – Notice requiring a person to dispose of any feed or waste products
Function	Authorised Officer under the Town's Animals, Environment and Nuisance Local Law 2016: 1. Keeping a miniature horse [cl. 2.26]. 2. Keeping a miniature pig [cl. 2.27]. 3. Approval of materials for farm animal shelter [cl. 2.28]. 4. Impounding of livestock [cl. 2.30]. 5. Provision of refuse receptacles [cl. 3.1]. 6. Approval for dust management plan [cl 3.5]. 7. Notice requiring the removal of refuse, rubbish or disused material [cl. 3.7]. 8. Notice requiring the removal of the overgrowth of vegetation [cl. 3.8]. 9. Determining fire danger rating [cl. 4.4]. 10. Approved method for disposal of swimming pool backwash [cl. 4.8]. 11. Abate a nuisance where an amusement is provided [cl. 4.11]. 12. Notice requiring a person to dispose of any feed or waste products [cl.4.14].
Delegates	CEO Coordinator Ranger Services Emergency Management Advisor Environmental Health Officer Graduate Environmental Health Officer Lead Ranger Manager Environmental Services Ranger Senior Environmental Health Officer

Conditions	Chief Executive Officer Manager Environmental Services (Function 1, 2, 3, 5, 6, 7, 8, 10, 11, 12) Senior Environmental Health Officer (Function 1, 2, 3, 5, 6, 7, 8, 10, 11, 12) Environmental Health Officer (Function 1, 2, 3, 5, 6, 7, 8, 10, 11, 12) Graduate Environmental Health Officer (Function 1, 2, 3, 5, 6, 7, 8, 10, 11, 12) ~~Ranger and~~ Emergency ~~Services~~Management Advisor (Function ~~1, 2, 4,~~ 7, 8, 9~~, 12~~) Coordinator Ranger Services (Function 1, 2, 4, 7, 8, 9, 12) Lead Ranger (Function 1, 2, 4, 7, 8, 9, 12) Ranger(s) (Function 1, 2, 4, 7, 8, 9, 12)

21.8 Waste Local Law 2020

Delegation	**21.8.1 Authorised Officers**
Head of power	21 Town of Port Hedland Local Laws
Delegator	Local Government
Express power to delegate	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO s.9.10 (1) Appointment of authorised persons
Express power or duty delegated	Clause 2.7(2) – Exemption Clause 2.6(b) – Duties of an Owner or Occupier Clause 3.3 – Receptacles and Containers for Public Use Schedule 2 – Prescribed Offences
Function	Powers of an authorised officer under the Town's Waste Local Law 2018: 1. Exemption [cl. 2.7(2)]. 2. Duties of an Owner or Occupier [cl.2.6(b)]. 3. Receptacles and Containers for Public Use [cl. 3.3]. 4. Prescribed Offences [prescribed offences].
Delegates	~~Emergency Management Advisor~~ CEO Coordinator Ranger Services Director Infrastructure Services Director Regulatory Services Environmental Health Officer Graduate Environmental Health Officer Lead Ranger Manager Environmental Services Manager Infrastructure Operations Manager Waste & Services Ranger Senior Environmental Health Officer Senior Waste & Resource Recovery Officer Site Supervisor Waste Contracts Officer

Conditions	Chief Executive Officer (1, 2, 3) Director Regulatory Services (1, 2, 3) Director Infrastructure Services (1, 2, 3) Manager Environmental Services (4) Manager Infrastructure Operations (1, 2, 3, 4) Senior Environmental Health Officer (4) Environmental Health Officer (4) Environmental Health Technical Officer (4) Graduate Environmental Health Officer (4) Manager Waste and Services (1, 2, 3, 4) Senior Waste & Resource Recovery Officer (1, 2, 3, 4) Waste Contracts Officer (1, 2, 3, 4) Site Supervisor (1, 2, 3, 4) Coordinator Ranger Services (4) ~~Ranger and Emergency Services Advisor (4)~~ Lead Ranger (4) Ranger(s) (4)

AMENDMENTS

Delegation	Date	Type	Amendment	References
1.2.2 Performing Functions outside the District	5 Oct 2022	Amended delegation	Changed position title from 'Manager Environmental Health and Community Safety' to 'Manager Environmental Services'.	NLB66887
1.2.4 Powers of Entry	23 Dec 2021	Amended delegation	Addition of Place Facilitator	NCR61460
1.2.4 Powers of Entry	23 Dec 2021	Amended delegation	Removal of Senior Strategic Planner	NCR61460
1.2.4 Powers of Entry	20 Jan 2022	Amended delegation	Amend job description from "Town Planner" to "Planner"	NCR61946
1.2.4 Powers of Entry	1 Apr 2022	Amended delegation	As per the position title change request submitted to Governance, the position of 'Development Services Officer' has been retitled to "Building Surveyor' and the Delegation Register needs to be updated to reflect this title change.	NCR63614
1.2.4 Powers of Entry	30 Jun 2022	Amended delegation	Position title change requests, additional positions, threshold changes and additions, new functions,	Nil
1.2.4 Powers of Entry	5 Oct 2022	Amended delegation	Changed position title from 'Manager Environmental Health and Community Safety' to 'Manager Environmental Services'.	NLB66887
1.2.4 Powers of Entry	9 Jan 2024	Amended delegation	Amended to include new role/position of Senior Strategic Planner with allocation of $15,000 financial delegation limit as required for senior officers.	NCR73251 - Synergy Ref
1.2.4 Powers of Entry	17 Jan 2024	Amended delegation	Addition of titles to delegation - Principal Project Engineer, Graduate Engineer and Project Engineer - Asset Management to Function 2 of Delegation.	Nil
1.2.7 Confiscated or Uncollected Goods	30 Jun 2022	Amended delegation	Position title change requests, additional positions, threshold changes and additions, new functions,	Nil
1.2.7 Confiscated or Uncollected Goods	5 Oct 2022	Amended delegation	Changed position title from 'Manager Environmental Health and Community Safety' to 'Manager Environmental Services'.	NLB66887

Delegation	Date	Type	Amendment	References
1.2.11 Obstruction of Footpaths and Thoroughfares	5 Oct 2022	Amended delegation	Changed position title from 'Manager Environmental Health and Community Safety' to 'Manager Environmental Services'.	NLB66887
1.2.16 Give Notice to Prevent Damage to Local Government Property from Wind Erosion and Sand Drift	30 Jun 2022	Amended delegation	Position title change requests, additional positions, threshold changes and additions, new functions,	Nil
1.2.16 Give Notice to Prevent Damage to Local Government Property from Wind Erosion and Sand Drift	5 Oct 2022	Amended delegation	Changed position title from 'Manager Environmental Health and Community Safety' to 'Manager Environmental Services'.	NLB66887
1.2.18 Tenders for Goods and Services	8 Nov 2021	Amended delegation	Amendment of acceptance to tenders.	NCR59814
1.2.18 Tenders for Goods and Services	8 Nov 2021	Amended delegation	Amendment to description of item 9 to clarify.	NCR59814
1.2.18 Tenders for Goods and Services	30 Aug 2023	Amended delegation	Function 9 reduced to $750,000 CM202324/118	NCR71505 - Synergy Ref
1.2.18 Tenders for Goods and Services	30 Aug 2023	Amended delegation	Add to condition b: 'Tenders may only be called where there is an adopted budget or provision in the Long Term Financial Plan for the proposed goods or services', and c: 'In accordance with s.5.43, tenders may only be accepted where the resulting expense is included in the adopted Annual Budget or Long Term Financial Plan. Council Decision: CM202324/117	NCR71505
1.2.19 Panels of Pre-Qualified Suppliers for Goods and Services	7 Feb 2022	Amended delegation	Amendment to Council Conditions on this Delegation (admin error, amount was changed from $500k to $1m, this amendment reverses the admin error to the amount adopted by council decision number CM201920/31.	NPP62325
1.2.19 Panels of Pre-Qualified Suppliers for Goods and Services	30 Jun 2022	Amended delegation	Position title change requests, additional positions, threshold changes and additions, new functions,	Nil
1.2.21 Payments from the Municipal or Trust Funds	8 Nov 2021	Amended delegation	Addition of Senior Project Accountant.	NCR59814

Delegation	Date	Type	Amendment	References
1.2.21 Payments from the Municipal or Trust Funds	30 Jun 2022	Amended delegation	Position title change requests, additional positions, threshold changes and additions, new functions,	Nil
1.2.23 Defer, Grant Discounts, Waive or Write Off Debts	30 Jun 2022	Amended delegation	Position title change requests, additional positions, threshold changes and additions, new functions,	Nil
1.2.23 Defer, Grant Discounts, Waive or Write Off Debts	13 Mar 2024	Amended delegation	Rates Officer added capped at $50, approved by CEO 12/03/2024.	
1.2.23 Defer, Grant Discounts, Waive or Write Off Debts	22 Mar 2024	Amended delegation	Addition of Manager Financial Services with a limit of $1,000.	Signed New/Amendment to Delegation Form 18/03/2024
1.2.24 Power to Invest and Manage Investments	14 Jun 2021	Amended delegation	Addition of function 2 to job titles "Director Corporate Services" and "Manager Financial Services".	V2 - NCR56023
1.2.24 Power to Invest and Manage Investments	8 Nov 2021	Amended delegation	Addition of Senior Project Accountant	NCR59814
1.2.24 Power to Invest and Manage Investments	30 Jun 2022	Amended delegation	Position title change requests, additional positions, threshold changes and additions, new functions,	Nil
1.2.25 Rate Record Amendment	8 Nov 2021	Amended delegation	Addition of Senior Project Accountant	NCR59814
1.2.25 Rate Record Amendment	30 Jun 2022	Amended delegation	Position title change requests, additional positions, threshold changes and additions, new functions,	Nil
1.2.25 Rate Record Amendment	25 Mar 2024	Amended delegation	Addition of Rates Officer to Functions 1,2,3,4 Addition of Customer Service Officers - Civic Centre to Function 4 Addition of Customer Service Team Leader to Function 4	
1.2.25 Rate Record Amendment	15 May 2024	Amended delegation	Addition of Customer Service Coordinator role to supersede Customer Service Team Leader role.	Nil
1.2.25 Rate Record Amendment	23 May 2024	Amended delegation	Addition of Customer Service Coordinator role to supersede Customer Service Team Leader role.	

Delegation	Date	Type	Amendment	References
1.2.26 Agreement as to Payment of Rates and Service Charges	8 Nov 2021	Amended delegation	Addition of Senior Project Accountant.	NCR59814
1.2.26 Agreement as to Payment of Rates and Service Charges	30 Jun 2022	Amended delegation	Position title change requests, additional positions, threshold changes and additions, new functions,	Nil
1.2.26 Agreement as to Payment of Rates and Service Charges	22 Feb 2024	Amended delegation	Addition of Rates Officer, Customer Service and Customer Service Team Leader.	
1.2.26 Agreement as to Payment of Rates and Service Charges	15 May 2024	Amended delegation	Addition of Customer Service Coordinator role to supersede Customer Service Team Leader role.	Nil
1.2.26 Agreement as to Payment of Rates and Service Charges	23 May 2024	Amended delegation	Addition of Customer Service Coordinator role to supersede Customer Service Team Leader role.	
1.2.27 Determine Due Date for Rates or Service Charges	8 Nov 2021	Amended delegation	Addition of Senior Project Accountant.	NCR59814
1.2.28 Recovery of Rates or Service Charges	8 Nov 2021	Amended delegation	Addition of Senior Project Accountant.	NCR59814
1.2.28 Recovery of Rates or Service Charges	30 Jun 2022	Amended delegation	Position title change requests, additional positions, threshold changes and additions, new functions,	Nil
1.2.29 Recover a Fee or Charge (Excluding Rates)	8 Nov 2021	Amended delegation	Addition of Senior Project Accountant.	NCR59814
1.2.30 Recovery of Rates Debts – Require Lessee to Pay Rent	8 Nov 2021	Amended delegation	Addition of Senior Project Accountant.	NCR59814
1.2.32 Rate Record – Objections	30 Jun 2022	Amended delegation	Position title change requests, additional positions, threshold changes and additions, new functions,	Nil
1.3.1 Determine if an Emergency for Emergency Powers of Entry	21 Oct 2021	Amended delegation	Addition of Directors to Freedom of Information Act	NCR59406
1.3.1 Determine if an Emergency for Emergency Powers of Entry	5 Oct 2022	Amended delegation	Changed position title from 'Manager Environmental Health and Community Safety' to 'Manager Environmental Services'.	NLB66887

Delegation	Date	Type	Amendment	References
1.3.6 Destruction of Electoral Papers	30 Jun 2022	Amended delegation	Position title change requests, additional positions, threshold changes and additions, new functions,	Nil
1.3.7 Financial Management Systems and Procedures	8 Nov 2021	Amended delegation	Addition of Senior Project Accountant.	NCR59814
1.3.7 Financial Management Systems and Procedures	30 Jun 2022	Amended delegation	Position title change requests, additional positions, threshold changes and additions, new functions,	Nil
1.3.8 Infringement Notices	14 Jun 2021	Amended delegation	Addition of job title "Senior Planner"	NCR56023
1.3.8 Infringement Notices	23 Dec 2021	Amended delegation	Removal of Senior Strategic Planner	NCR61460
1.3.8 Infringement Notices	20 Jan 2022	Amended delegation	Amend job description from "Town Planner" to "Planner"	NCR61946
1.3.8 Infringement Notices	1 Apr 2022	Amended delegation	As per the position title change request submitted to Governance, the position of 'Development Services Officer' has been retitled to "Building Surveyor' and the Delegation Register needs to be updated to reflect this title change.	NCR63614
1.3.8 Infringement Notices	5 Oct 2022	Amended delegation	Changed position title from 'Manager Environmental Health and Community Safety' to 'Manager Environmental Services'.	NLB66887
1.3.8 Infringement Notices	6 Mar 2024	Amended delegation	Correction to position title under Conditions to 'Senior Urban Planner' from 'Senior Planner'	Nil
1.3.12 Representing Local Government in Court	14 Jun 2021	Amended delegation	Amend job title from "Legal Advisor" to "Senior Legal Counsel"	NCR56023
1.3.12 Representing Local Government in Court	8 Nov 2021	Amended delegation	Addition of Senior Project Accountant.	NCR59814
1.3.12 Representing Local Government in Court	30 Jun 2022	Amended delegation	Position title change requests, additional positions, threshold changes and additions, new functions,	Nil
1.3.12 Representing Local Government in Court	5 Oct 2022	Amended delegation	Changed position title from 'Manager Environmental Health and Community Safety' to 'Manager Environmental Services'.	NLB66887

Delegation	Date	Type	Amendment	References
2.1.1 Power of Local Government to Destroy Dangerous Vegetation or Premises in Cyclone Area	5 Oct 2022	Amended delegation	Changed position title from 'Manager Environmental Health and Community Safety' to 'Manager Environmental Services'.	NLB66887
2.1.1 Power of Local Government to Destroy Dangerous Vegetation or Premises in Cyclone Area	30 Aug 2023	Amended delegation	Amend to add Manager Infrastructure Operations to Delegates CM202324/117	NCR71505 - Synergy Ref
3.1.1 Decisions Made Under the Freedom of Information Act 1992	14 Jun 2021	Amended delegation	Amended job title from "Governance Advisor" to "Senior Governance Advisor".	NCR56023
5.1.1 Grant a Building Permit	23 Dec 2021	Amended delegation	Removal of Senior Strategic Planner	NCR61460
5.1.1 Grant a Building Permit	1 Apr 2022	Amended delegation	As per the position title change request submitted to Governance, the position of 'Development Services Officer' has been retitled to "Building Surveyor' and the Delegation Register needs to be updated to reflect this title change.	NCR63614
5.1.2 Demolition Permits	23 Dec 2021	Amended delegation	Removal of Senior Strategic Planner	NCR61460
5.1.2 Demolition Permits	1 Apr 2022	Amended delegation	As per the position title change request submitted to Governance, the position of 'Development Services Officer' has been retitled to "Building Surveyor' and the Delegation Register needs to be updated to reflect this title change.	NCR63614
5.1.3 Occupancy Permits or Building Approval Certificates	23 Dec 2021	Amended delegation	Removal of Senior Strategic Planner	NCR61460
5.1.3 Occupancy Permits or Building Approval Certificates	1 Apr 2022	Amended delegation	As per the position title change request submitted to Governance, the position of 'Development Services Officer' has been retitled to "Building Surveyor' and the Delegation Register needs to be updated to reflect this title change.	NCR63614
5.1.4 Designate Employees as Authorised Persons	14 Jun 2021	Amended delegation	Addition of job title "Senior Planner"	NCR56023

Delegation	Date	Type	Amendment	References
5.1.4 Designate Employees as Authorised Persons	23 Dec 2021	Amended delegation	Addition of Place Facilitator	NCR61460
5.1.4 Designate Employees as Authorised Persons	20 Jan 2022	Amended delegation	Amend job description from "Town Planner" to "Planner"	NCR61946
5.1.4 Designate Employees as Authorised Persons	1 Apr 2022	Amended delegation	As per the position title change request submitted to Governance, the position of 'Development Services Officer' has been retitled to "Building Surveyor' and the Delegation Register needs to be updated to reflect this title change.	NCR63614
5.1.4 Designate Employees as Authorised Persons	9 Jan 2024	Amended delegation	Addition of new role/position to delegation - Senior Strategic Planner	NCR73251
5.1.5 Appoint Authorised Persons (Swimming Pool Inspectors)	8 Nov 2021	Amended delegation	Removal of Persons awarded a contract for the provision of pool inspecting services	NCR59814
5.1.5 Appoint Authorised Persons (Swimming Pool Inspectors)	23 Dec 2021	Amended delegation	Removal of Senior Strategic Planner	NCR61460
5.1.5 Appoint Authorised Persons (Swimming Pool Inspectors)	1 Apr 2022	Amended delegation	As per the position title change request submitted to Governance, the position of 'Development Services Officer' has been retitled to "Building Surveyor' and the Delegation Register needs to be updated to reflect this title change.	NCR63614
5.1.5 Appoint Authorised Persons (Swimming Pool Inspectors)	30 Jun 2022	Amended delegation	Position title change requests, additional positions, threshold changes and additions, new functions,	Nil
5.1.6 Building Orders	23 Dec 2021	Amended delegation	Removal of Senior Strategic Planner	NCR61460
5.1.6 Building Orders	1 Apr 2022	Amended delegation	As per the position title change request submitted to Governance, the position of 'Development Services Officer' has been retitled to "Building Surveyor' and the Delegation Register needs to be updated to reflect this title change.	NCR63614

Delegation	Date	Type	Amendment	References
5.1.7 Inspection and Copies of Building Records	23 Dec 2021	Amended delegation	Addition of Place Facilitator	NCR61460
5.1.7 Inspection and Copies of Building Records	23 Dec 2021	Amended delegation	Removal of Senior Strategic Planner	NCR61460
5.1.7 Inspection and Copies of Building Records	20 Jan 2022	Amended delegation	Amend job description from "Town Planner" to "Planner"	NCR61946
5.1.7 Inspection and Copies of Building Records	1 Apr 2022	Amended delegation	As per the position title change request submitted to Governance, the position of 'Development Services Officer' has been retitled to "Building Surveyor' and the Delegation Register needs to be updated to reflect this title change.	NCR63614
5.1.7 Inspection and Copies of Building Records	9 Jan 2024	Amended delegation	Addition of new role/position to delegation - Senior Strategic Planner	NCR73251
5.1.8 Referrals and Issuing Certificates	23 Dec 2021	Amended delegation	Removal of Senior Strategic Planner	NCR61460
5.1.8 Referrals and Issuing Certificates	1 Apr 2022	Amended delegation	As per the position title change request submitted to Governance, the position of 'Development Services Officer' has been retitled to "Building Surveyor' and the Delegation Register needs to be updated to reflect this title change.	NCR63614
5.1.10 Smoke Alarms – Alternative Solutions	23 Dec 2021	Amended delegation	Removal of Senior Strategic Planner	NCR61460
5.1.10 Smoke Alarms – Alternative Solutions	1 Apr 2022	Amended delegation	As per the position title change request submitted to Governance, the position of 'Development Services Officer' has been retitled to "Building Surveyor' and the Delegation Register needs to be updated to reflect this title change.	NCR63614
5.1.10 Smoke Alarms – Alternative Solutions	30 Aug 2023	Amended delegation	amended to change title name of "Manager Town Planning & Development' to ' Manager Planning & Economic Development. Council Decision CM202324/118	NCR71505

Delegation	Date	Type	Amendment	References
6.2.1 Make Request to FES Commissioner – Control of Fire	30 Aug 2023	Amended delegation	Add Deputy Chief Bush Fire Control Officer (DCBFCO) and Coordinator Ranger Services CM202324/117	NCR71505 - Synergy Ref
6.2.2 Prohibited Burning Times - Vary	30 Aug 2023	Amended delegation	Remove Chief Bush Fire Control Officer (CBFCO) and add Deputy Chief Bush Fire Control Officer (DCBFCO) CM202324/117	NCR71505 - Synergy Ref
6.2.3 Prohibited Burning Times – Control Activities	30 Jun 2022	Amended delegation	Position title change requests, additional positions, threshold changes and additions, new functions,	Nil
6.2.3 Prohibited Burning Times – Control Activities	30 Aug 2023	Amended delegation	Remove Functions 1 and 5 from Chief Bush Fire Control Officer (CBFCO), Add Deputy Chief Bush Fire Control Officer (DCBFCO) with Functions 1, 3, 4 and 5. Council Decision CM202324/117	NCR71505
6.2.4 Restricted Burning Times – Vary and Control Activities	30 Aug 2023	Amended delegation	Separate Ranger and Emergency Services Advisor from the Deputy Chief Bush Fire Control Officer (DCBFCO) and give the same functions. Chief Bush Fire Control Officer (CBFCO) to only have Function 1. Council Decision CM202324/117	NCR71505
6.2.5 Control of Operations Likely to Create Bush Fire Danger	30 Jun 2022	Amended delegation	Position title change requests, additional positions, threshold changes and additions, new functions,	Nil
6.2.5 Control of Operations Likely to Create Bush Fire Danger	30 Aug 2023	Amended delegation	Separate Ranger & Emergency Services Advisor from the Deputy Chief Bush Fire Control Officer (DCBFCO) and give the same functions. Council Decision CM202324/117	NCR71505 - Synergy Ref
6.2.6 Burning Garden Refuse / Open Air Fires	30 Jun 2022	Amended delegation	Position title change requests, additional positions, threshold changes and additions, new functions,	Nil
6.2.6 Burning Garden Refuse / Open Air Fires	30 Aug 2023	Amended delegation	Remove Chief Bush Fire Control Officer (CBFCO). Add Deputy Chief Bush Fire Control Officer (DCBFCO) Council Decision CM202324/117	NCR71505 - Synergy Ref
6.2.7 Firebreaks	5 Oct 2022	Amended delegation	Changed position title from 'Manager Environmental Health and Community Safety' to 'Manager Environmental Services'.	NLB66887

Delegation	Date	Type	Amendment	References
6.2.7 Firebreaks	30 Aug 2023	Amended delegation	Remove Chief Bush Fire Control Officer (CBFCO). Add Deputy Chief Bush Fire Control Officer (DCBFCO). Council Decision CM202324/117	NCR71505 - Synergy Ref
6.2.8 Appoint Bush Fire Control Officer/s and Fire Weather Officer	20 Jan 2022	Amended delegation	Addition of position "Bushfire Risk Management Planning Officer"	NCR61946
6.2.8 Appoint Bush Fire Control Officer/s and Fire Weather Officer	30 Aug 2023	Amended delegation	Add express power of duty delegated s. 38A FES Commissioner may designate person employed in Department as Chief Bush Fire Control Officer. Remove Chief Bush Fire Control Officer (CBFCO). Council Decision CM202324/117	NCR71505 - Synergy Ref
6.2.9 Control and Extinguishment of Bush Fires	5 Oct 2022	Amended delegation	Changed position title from 'Manager Environmental Health and Community Safety' to 'Manager Environmental Services'.	NLB66887
6.2.9 Control and Extinguishment of Bush Fires	30 Aug 2023	Amended delegation	Add Deputy Chief Bush Fire Control Officer (DCBFCO). Add Director Regulatory Services. Council Decision CM202324/117	NCR71505 - Synergy Ref
6.2.12 Prosecution of Offences	5 Oct 2022	Amended delegation	Changed position title from 'Manager Environmental Health and Community Safety' to 'Manager Environmental Services'.	NLB66887
7.1.1 Cat Registrations	6 Jul 2021	Amended delegation	Addition of job title "Trainee Administration Officer"	NCR56614
7.1.1 Cat Registrations	5 Oct 2022	Amended delegation	Delegations 7.1.1, 7.1.3 and 8.1.1 – Changed position title from 'Customer Service Officer' to 'Customer Service Officers (excl. Leisure).	NLB66887
7.1.1 Cat Registrations	5 Oct 2022	Amended delegation	Changed position title from 'Manager Environmental Health and Community Safety' to 'Manager Environmental Services'.	NLB66887
7.1.1 Cat Registrations	15 May 2024	Amended delegation	Addition of Customer Service Coordinator role to supersede Customer Service Team Leader role.	Nil
7.1.1 Cat Registrations	23 May 2024	Amended delegation	Addition of Customer Service Coordinator role to supersede Customer Service Team Leader role.	

Delegation	Date	Type	Amendment	References
7.1.2 Cat Control Notices	5 Oct 2022	Amended delegation	Changed position title from 'Manager Environmental Health and Community Safety' to 'Manager Environmental Services'.	NLB66887
7.1.3 Approval to Breed Cats	6 Jul 2021	Amended delegation	Addition of job title "Trainee Administration Officer"	NCR56614
7.1.3 Approval to Breed Cats	30 Jun 2022	Amended delegation	Delegations 7.1.1, 7.1.3 and 8.1.1 – Changed position title from 'Customer Service Officer' to 'Customer Service Officers (excl. Leisure).	NLB66887
7.1.3 Approval to Breed Cats	5 Oct 2022	Amended delegation	Changed position title from 'Manager Environmental Health and Community Safety' to 'Manager Environmental Services'.	NLB66887
7.1.3 Approval to Breed Cats	15 May 2024	Amended delegation	Addition of Customer Service Coordinator role to supersede Customer Service Team Leader role.	Nil
7.1.3 Approval to Breed Cats	23 May 2024	Amended delegation	Addition of Customer Service Coordinator role to supersede Customer Service Team Leader role.	
7.1.4 Appoint Authorised Persons	5 Oct 2022	Amended delegation	Changed position title from 'Manager Environmental Health and Community Safety' to 'Manager Environmental Services'.	NLB66887
7.1.6 Applications to Keep Additional Cats	5 Oct 2022	Amended delegation	Changed position title from 'Manager Environmental Health and Community Safety' to 'Manager Environmental Services'.	NLB66887
7.2.1 Infringement Notices – Extensions and Withdrawals	5 Oct 2022	Amended delegation	Changed position title from 'Manager Environmental Health and Community Safety' to 'Manager Environmental Services'.	NLB66887
8.1.1 Dog Registrations	14 Jun 2021	Amended delegation	Removal of title "Customer Service Supervisor"; Addition of job title "Customer Service Team Leader"	NCR56023
8.1.1 Dog Registrations	6 Jul 2021	Amended delegation	Addition of job title "Trainee Administration Officer"	NCR56614
8.1.1 Dog Registrations	30 Jun 2022	Amended delegation	Delegations 7.1.1, 7.1.3 and 8.1.1 – Changed position title from 'Customer Service Officer' to 'Customer Service Officers (excl. Leisure).	NLB66887

Delegation	Date	Type	Amendment	References
8.1.1 Dog Registrations	5 Oct 2022	Amended delegation	NLB66887	Changed position title from 'Manager Environmental Health and Community Safety' to 'Manager Environmental Services'.
8.1.1 Dog Registrations	15 May 2024	Amended delegation	Addition of Customer Service Coordinator role to supersede Customer Service Team Leader role.	Nil
8.1.1 Dog Registrations	23 May 2024	Amended delegation	Addition of Customer Service Coordinator role to supersede Customer Service Team Leader role.	
8.1.2 Kennel Establishments	5 Oct 2022	Amended delegation	Changed position title from 'Manager Environmental Health and Community Safety' to 'Manager Environmental Services'.	NLB66887
8.1.3 Appoint Authorised Persons	5 Oct 2022	Amended delegation	Changed position title from 'Manager Environmental Health and Community Safety' to 'Manager Environmental Services'.	NLB66887
8.1.5 Dispose of or Sell Dogs Liable to be Destroyed	5 Oct 2022	Amended delegation	Changed position title from 'Manager Environmental Health and Community Safety' to 'Manager Environmental Services'.	NLB66887
8.1.8 Determine Recoverable Expenses for Dangerous Dog Declaration	5 Oct 2022	Amended delegation	Changed position title from 'Manager Environmental Health and Community Safety' to 'Manager Environmental Services'.	NLB66887
9.1.1 General Inspector	30 Jun 2022	Amended delegation	Position title change requests, additional positions, threshold changes and additions, new functions,	Nil
10.1.1 Prohibition Orders	5 Oct 2022	Amended delegation	Changed position title from 'Manager Environmental Health and Community Safety' to 'Manager Environmental Services'.	NLB66887
10.1.1 Prohibition Orders	30 Aug 2023	Amended delegation	Add "Senior Environmental Health Officer" Add "Environmental Health Officer". Council Decision: CM202324/117	NCR71505 - Synergy Ref

Delegation	Date	Type	Amendment	References
10.1.2 Food Business Registrations	5 Oct 2022	Amended delegation	Changed position title from 'Manager Environmental Health and Community Safety' to 'Manager Environmental Services'.	NLB66887
10.1.4 Authorised Persons	5 Oct 2022	Amended delegation	Changed position title from 'Manager Environmental Health and Community Safety' to 'Manager Environmental Services'.	NLB66887
10.1.5 Designated Officers and Infringement Notices	5 Oct 2022	Amended delegation	Changed position title from 'Manager Environmental Health and Community Safety' to 'Manager Environmental Services'.	NLB66887
10.1.7 Food Businesses List – Public Access	5 Oct 2022	Amended delegation	Changed position title from 'Manager Environmental Health and Community Safety' to 'Manager Environmental Services'.	NLB66887
10.1.7 Food Businesses List – Public Access	30 Aug 2023	Amended delegation	Add "Environmental Health Officer" to Delegates	NCR71505
11.1.1 Give Notice Requiring Obliteration of Graffiti	30 Jun 2022	Amended delegation	Position title change requests, additional positions, threshold changes and additions, new functions,	Nil
11.1.1 Give Notice Requiring Obliteration of Graffiti	5 Oct 2022	Amended delegation	Changed position title from 'Manager Environmental Health and Community Safety' to 'Manager Environmental Services'.	NLB66887
11.1.3 Obliterate Graffiti on Private Property	30 Jun 2022	Amended delegation	Position title change requests, additional positions, threshold changes and additions, new functions,	Nil
11.1.3 Obliterate Graffiti on Private Property	5 Oct 2022	Amended delegation	Changed position title from 'Manager Environmental Health and Community Safety' to 'Manager Environmental Services'.	NLB66887
11.1.4 Powers of Entry	5 Oct 2022	Amended delegation	Changed position title from 'Manager Environmental Health and Community Safety' to 'Manager Environmental Services'.	NLB66887
12.1.1 Register and Withdraw Infringement Notices	1 Apr 2022	Amended delegation	As per the position title change request submitted to Governance, the position of 'Development Services Officer' has been retitled to "Building Surveyor' and the Delegation Register needs to be updated to reflect this title change.	NCR63614

Delegation	Date	Type	Amendment	References
12.1.1 Register and Withdraw Infringement Notices	5 Oct 2022	Amended delegation	Changed position title from 'Manager Environmental Health and Community Safety' to 'Manager Environmental Services'.	NLB66887
12.1.1 Register and Withdraw Infringement Notices	30 Aug 2023	Amended delegation	Add "Manager Planning and Economic Development". Remove "Manager Town Planning & Development".	NCR71505
13.1.1 Authorised Officers	5 Oct 2022	Amended delegation	Changed position title from 'Manager Environmental Health and Community Safety' to 'Manager Environmental Services'.	NLB66887
14.1.1 Authorised Officers	5 Oct 2022	Amended delegation	Changed position title from 'Manager Environmental Health and Community Safety' to 'Manager Environmental Services'.	NLB66887
15.1.1 Compliance Certificates	23 Dec 2021	Amended delegation	Removal of Senior Strategic Planner	NCR61460
15.1.1 Compliance Certificates	5 Oct 2022	Amended delegation	Changed position title from 'Manager Environmental Health and Community Safety' to 'Manager Environmental Services'.	NLB66887
15.1.1 Compliance Certificates	30 Aug 2023	Amended delegation	Amend title of 'Manager Town Planning & Development' to 'Manager Planning & Economic Development' - 30/08/2023 - Council Decision CM202324/118	NCR71505
17.1.1 Functions of Authorised Persons	5 Oct 2022	Amended delegation	Changed position title from 'Manager Environmental Health and Community Safety' to 'Manager Environmental Services'.	NLB66887
18.1.2 Appointment of Authorised Persons	5 Oct 2022	Amended delegation	Changed position title from 'Manager Environmental Health and Community Safety' to 'Manager Environmental Services'.	NLB66887
18.1.3 Infringement Notices	5 Oct 2022	Amended delegation	Changed position title from 'Manager Environmental Health and Community Safety' to 'Manager Environmental Services'.	NLB66887
18.1.3 Infringement Notices	30 Aug 2023	Amended delegation	Director Regulatory Services and CEO to have Functions 1, 2 and 3. All other delegates to only have Functions 1 and 2. Council Decision: CM202324/117	NCR71505

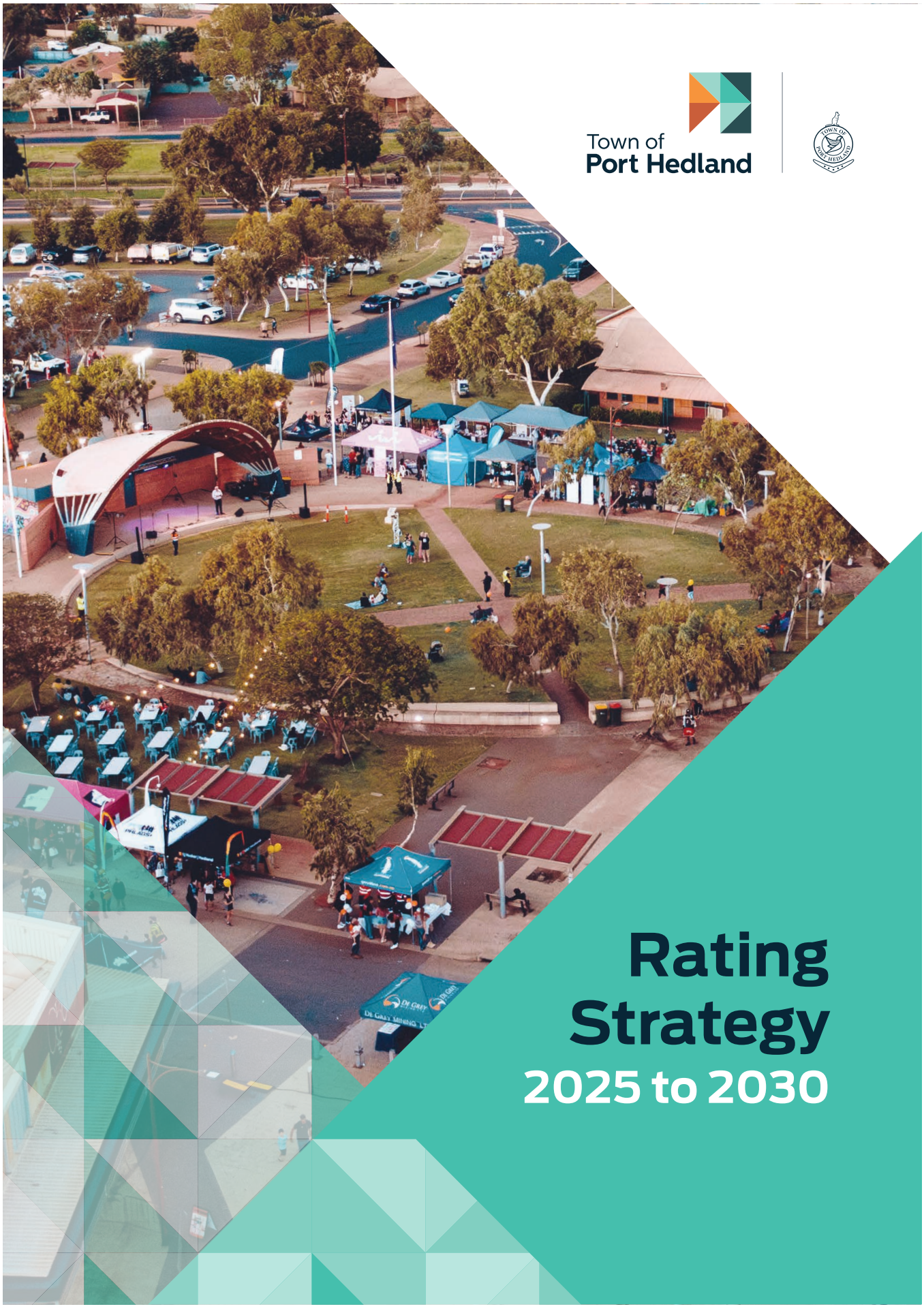
Delegation	Date	Type	Amendment	References
18.1.4 Camping other than at Caravan Park or Camping Ground	5 Oct 2022	Amended delegation	Changed position title from 'Manager Environmental Health and Community Safety' to 'Manager Environmental Services'.	NLB66887
19.1.1 Illegal Development	23 Dec 2021	Amended delegation	Removal of Senior Strategic Planner	NCR61460
19.1.1 Illegal Development	30 Aug 2023	Amended delegation	Amend title of 'Manager Town Planning & Development' to 'Manager Planning & Economic Development' - 30/08/2023 - Council Decision CM202324/118	NCR71505
19.1.2 Subdivision	23 Dec 2021	Amended delegation	Removal of Senior Strategic Planner	NCR61460
19.1.2 Subdivision	30 Aug 2023	Amended delegation	Amend title of "Manager Town Planning & Development' to 'Manager Planning & Economic Development'' 30/08/2023 - Council Decision CM202324/118	NCR71505
19.1.4 Reports to the Development Assessment Panel	23 Dec 2021	Amended delegation	Removal of Senior Strategic Planner	NCR61460
19.1.4 Reports to the Development Assessment Panel	30 Aug 2023	Amended delegation	Amend title of 'Manager Town Planning & Economic Development' to "Manager Planning & Economic Development' - 30/08/2023 - Council Decision CM202324/118	NCR71505
19.1.5 Authorised Person – Infringement Notices and Enforcement Powers	23 Dec 2021	Amended delegation	Removal of Senior Strategic Planner	NCR61460
19.1.5 Authorised Person – Infringement Notices and Enforcement Powers	1 Apr 2022	Amended delegation	As per the position title change request submitted to Governance, the position of 'Development Services Officer' has been retitled to "Building Surveyor' and the Delegation Register needs to be updated to reflect this title change.	NCR63614
19.1.5 Authorised Person – Infringement Notices and Enforcement Powers	30 Aug 2023	Amended delegation	Amend title of 'Manager Town Planning & Economic Development' to 'Manager Planning & Economic Development' - 30/08/2023 - Council Decision CM202324/118	NCR71505
19.2.1 Development Applications	23 Dec 2021	Amended delegation	Removal of Senior Strategic Planner	NCR61460

Delegation	Date	Type	Amendment	References
19.2.1 Development Applications	30 Jun 2022	Amended delegation	Position title change requests, additional positions, threshold changes and additions, new functions,	Nil
19.2.1 Development Applications	30 Aug 2023	Amended delegation	Amend title of 'Manager Town Planning & Development' to 'Manager Planning & Economic Development' - 30/08/2023 - Council Decision CM202324/118	NCR71505
19.2.2 Structure Plans and local development plans	23 Dec 2021	Amended delegation	Removal of Senior Strategic Planner	NCR61460
19.2.2 Structure Plans and local development plans	30 Aug 2023	Amended delegation	Amend title of 'Manager Town Planning and Development' to ' Manager Planning & Economic Development' - 30/08/2023 - Council Decision CM202324/118	NCR71505
19.2.3 Authorised Person – Entry and Inspection Powers	23 Dec 2021	Amended delegation	Removal of Senior Strategic Planner	NCR61460
19.2.3 Authorised Person – Entry and Inspection Powers	1 Apr 2022	Amended delegation	As per the position title change request submitted to Governance, the position of 'Development Services Officer' has been retitled to "Building Surveyor' and the Delegation Register needs to be updated to reflect this title change.	NCR63614
19.2.3 Authorised Person – Entry and Inspection Powers	30 Aug 2023	Amended delegation	Amend title of 'Manager Town Planning & Development' to 'Manager Planning & Economic Development' - 30/08/2023 - Council Decision CM202324/118	NCR71505
20.1.4 Appointment of Authorised Persons under the Environmental Protection Act 1986 and Environmental Protection (Noise) Regulations 1997	5 Oct 2022	Amended delegation	Changed position title from 'Manager Environmental Health and Community Safety' to 'Manager Environmental Services'.	NLB66887
20.2.2 WA Planning Commission – Section 25 of the Strata Titles Act 1985	23 Dec 2021	Amended delegation	Removal of Senior Strategic Planner	NCR61460

Delegation	Date	Type	Amendment	References
20.2.2 WA Planning Commission – Section 25 of the Strata Titles Act 1985	30 Aug 2023	Amended delegation	Amend title of 'Manager Town Planning & Development' to 'Manager Planning & Economic Development' - 30/08/2023 - Council Decision CM202324/118	NCR71505
20.2.3 Port Hedland West End Improvement Scheme No.1	23 Dec 2021	Amended delegation	Removal of Senior Strategic Planner	NCR61460
20.2.3 Port Hedland West End Improvement Scheme No.1	30 Jun 2022	Amended delegation	Position title change requests, additional positions, threshold changes and additions, new functions,	Nil
20.2.3 Port Hedland West End Improvement Scheme No.1	30 Aug 2023	Amended delegation	Amend title of 'Manager Town Planning & Development' to 'Manager Planning & Economic Development' - 30/08/2023 - Council Decision CM202324/118	NCR71505
21.1.2 Restricted Parking Areas	5 Oct 2022	Amended delegation	Changed position title from 'Manager Environmental Health and Community Safety' to 'Manager Environmental Services'.	NLB66887
21.1.3 Vehicle on Thoroughfare to Be Moved	5 Oct 2022	Amended delegation	Changed position title from 'Manager Environmental Health and Community Safety' to 'Manager Environmental Services'.	NLB66887
21.1.4 Authorised Person May Mark Tyres	5 Oct 2022	Amended delegation	Changed position title from 'Manager Environmental Health and Community Safety' to 'Manager Environmental Services'.	NLB66887
21.1.5 Driving or Parking on Reserves	5 Oct 2022	Amended delegation	Changed position title from 'Manager Environmental Health and Community Safety' to 'Manager Environmental Services'.	NLB66887
21.1.6 Suspension of Parking Limitations for Urgent, Essential or Official Duties	5 Oct 2022	Amended delegation	Changed position title from 'Manager Environmental Health and Community Safety' to 'Manager Environmental Services'.	NLB66887
21.1.7 Infringements for Prescribed Offences as Per Schedule 2	5 Oct 2022	Amended delegation	Changed position title from 'Manager Environmental Health and Community Safety' to 'Manager Environmental Services'.	NLB66887
21.3.2 Activities Requiring a Licence	5 Oct 2022	Amended delegation	Changed position title from 'Manager Environmental Health and Community Safety' to 'Manager Environmental Services'.	NLB66887

Delegation	Date	Type	Amendment	References
21.3.4 Authorised Officers	14 Jun 2021	Amended delegation	Removal of job title "Customer Service Team Leader"; Addition of title "Customer Service Supervisor";	NCR56023
21.3.4 Authorised Officers	12 Jan 2022	Amended delegation	Addition of Duty Manager – Wanangkura Stadium	NCR61750
21.3.4 Authorised Officers	30 Jun 2022	Amended delegation	Position title change requests, additional positions, threshold changes and additions, new functions,	Nil
21.3.4 Authorised Officers	8 Aug 2023	Amended delegation	Addition of Senior Theatre Technical Officer to 21.3.4 Authorised Officers	NCR71198
21.3.4 Authorised Officers	30 Aug 2023	Amended delegation	Positions to be added to functions 1 and 2: Youth Services Supervisor, Youth Programs Officer, You Development Officer, Senior Youth Officer, Senior Community Development Officer, Senior Theatre Technical Officer, Manager Planning and Economic Development. Remove Manager Business & Economic Development and Manager Town Planning and Development. Function 4 added to Manager Environmental Services, Manager Waste & Services, Manager Infrastructure Projects & Assets, Manager IT & Program Delivery and Senior Project Engineer for Drone Flying.	NCR71505
21.3.5 Thoroughfares – General	30 Jun 2022	Amended delegation	Position title change requests, additional positions, threshold changes and additions, new functions,	Nil
21.3.5 Thoroughfares – General	5 Oct 2022	Amended delegation	Changed position title from 'Manager Environmental Health and Community Safety' to 'Manager Environmental Services'.	NLB66887
21.3.6 Grant Licence for Commercial Activity	5 Oct 2022	Amended delegation	Changed position title from 'Manager Environmental Health and Community Safety' to 'Manager Environmental Services	NLB66887
21.3.7 Prescribed Offences – Schedule 7	5 Oct 2022	Amended delegation	Changed position title from 'Manager Environmental Health and Community Safety' to 'Manager Environmental Services	NLB66887

Delegation	Date	Type	Amendment	References
21.4.3 Prescribed Offences	5 Oct 2022	Amended delegation	Changed position title from 'Manager Environmental Health and Community Safety' to 'Manager Environmental Services'.	NLB66887
21.5.1 Various Powers	5 Oct 2022	Amended delegation	Changed position title from 'Manager Environmental Health and Community Safety' to 'Manager Environmental Services'.	NLB66887
21.5.2 Authorised Officers	5 Oct 2022	Amended delegation	Changed position title from 'Manager Environmental Health and Community Safety' to 'Manager Environmental Services'.	NLB66887
21.6.1 Various Powers	5 Oct 2022	Amended delegation	Changed position title from 'Manager Environmental Health and Community Safety' to 'Manager Environmental Services'.	NLB66887
21.7.1 Various Powers	5 Oct 2022	Amended delegation	Changed position title from 'Manager Environmental Health and Community Safety' to 'Manager Environmental Services'.	NLB66887
21.7.2 Authorised officers	5 Oct 2022	Amended delegation	Changed position title from 'Manager Environmental Health and Community Safety' to 'Manager Environmental Services'.	NLB66887
21.8.1 Authorised Officers	14 Jun 2021	Amended delegation	Amended job title from "Waste Technical Officer" to "Waste Contracts Officer".	NCR56023
21.8.1 Authorised Officers	17 Jun 2021	Amended delegation	Amendments to typographical errors	NCR56109
21.8.1 Authorised Officers	30 Jun 2022	Amended delegation	Position title change requests, additional positions, threshold changes and additions, new functions,	Nil
21.8.1 Authorised Officers	5 Oct 2022	Amended delegation	Changed position title from 'Manager Environmental Health and Community Safety' to 'Manager Environmental Services'.	NLB66887
21.8.1 Authorised Officers	30 Aug 2023	Amended delegation	Add Director Infrastructure Services, Senior Waste & Resource Recovery Officer and Manager Infrastructure Operations.	NCR71505



Town of
Port Hedland

Rating Strategy
2025 to 2030

The Town of Port Hedland would like to acknowledge the Kariyarra, Ngarla, and Nyamal people as the Traditional Custodians of the Town of Port Hedland lands.

We recognise their strength and resilience and pay our respects to their Elders past and present.

The purpose of our Rating Strategy is to:

- Establish a framework by which a fair and equitable share of property rates fees and charges are paid by property owners, for the services and infrastructure within the Town of Port Hedland
- Create consistency amongst property rates and charges and their revenue for the Town of Port Hedland
- Provide a clear indication to the community and ratepayers on future rating.

It does not determine how much ratepayers must contribute. This is a Council decision, determined each year as part of the Town of Port Hedland's Annual Budget process.

Rates are levied on all rateable properties within the district of the Town of Port Hedland in accordance with the *Local Government Act 1995* (the Act). Rates are a tax on property and are set in accordance with principles of equity, efficiency, simplicity, sustainability, and policy consistency.

Rating provides for the net funding requirements of the Town of Port Hedland's services, activities, financing costs, plus the current and future capital requirements, after taking into account all other forms of revenue.

In Australia, the basis of using property valuations has been found to be the most appropriate means of achieving rating equity. Whilst it may be an imperfect system in which to assess property owner's ability to pay, it is the method Council is required rely upon under the Act.

Rating Strategy Objectives

This strategy establishes a framework to address the following key elements:

a) Raise sufficient rates yield to maintain current services and future infrastructure renewal to meet community expectations, as outlined in the adopted Long Term Financial Plan whilst ensuring a balanced budget.

b) Future rates growth from development at the:

- Boodarie Strategic Industrial Area
- Lumsden Point
- Both new developments in Wedgefield (Hedland Junction) and Kingsford Smith Business Park, and
- New major UV mining

Be directed into the Town's Strategic Reserve to fund future new infrastructure development as outlined in the forward capital works program of the Long-Term Financial Plan.

c) That the basis of valuation for rating purposes continues to be Gross Rental Value (GRV) and Unimproved Value (UV) method.

** Landgate values all properties in the State independently.*

d) Properties are rated according to predominant land use, this classification is provided to council from Landgate; or zoning with regard the Town Planning Scheme with each having a separate calculated rate in the dollar and established minimums to achieve greater equity across all sectors and ensure a base level contribution.

** The use of differential rating is considered a means to achieve greater uniformity in annual rate revenue apportionment across property types, being subject to fluctuations in their triennial revaluation reviews.*

e) To maintain transparency and consistency each year in annual rating.

** The Town of Port Hedland charges separately for rates, waste and State Emergency Services Levy (ESL).*

f) That electronic communication methods are more efficient and effective.

** Sustainable, cost effective and a digital Town of Port Hedland*

1. Rating

1.1 Rate(s) in the Dollar

The Town of Port Hedland's differential rates in the dollar charge will be determined each year through the annual budgeting process. It is calculated to meet each year's requirements for net revenue raising as guided within the context of the Town of Port Hedland's Long Term Financial Plan. All rate(s) in the dollar amounts will be re-evaluated following the Valuer General's revaluation cycles for properties, adjusted according to the overall change in value of the properties being rated.

1.2 Key Values

The Department of Local Government, Sport, and Cultural Industries Rating Policy: Differential Rates, outlines the following considerations for differential rating:

- **Objectivity**

  The predominant use of land should determine the basis for an objective assessment of relevant criteria. External parties should be able to understand how and why a determination was made.

- **Fairness and Equity**

  Rating principles should be applied fairly and equitably. Each property should make a fair contribution to rates based on a method of valuation appropriately reflecting predominant use.

- **Consistency**

  Rating principles should be applied, and determinations should be made in a consistent manner. Similar properties should be treated in a similar manner. The rating approach taken within neighbouring local governments shall be considered.

- **Transparency and efficiency**

  Systems and procedures for determining the method of valuation of land should be clearly documented and available for the public to inspect. This is fundamental to the "good government" principle upon which the Act is based. The right to govern accompanies the obligation to do so openly and fairly.

The Town of Port Hedland is to prepare and make publicly available a notice describing the object of and reason for each differential rate and advertise a period calling for submissions in accordance with the Act. The council is to consider all submissions received within the prescribed time, ahead of adopting the annual budget.

1.3 Differential Rating

Section 6.33 of the Act provides local governments with the option of implementing differential rates. The Town of Port Hedland's rating will be based on land use, being.

- GRV - Residential
- GRV - Commercial / Industrial
- GRV - Mass Accommodation
- UV - Mining
- UV - Pastoral / Other

Clear objects and reasons for the use of any differential rating must be communicated through the annual budget process.

The Town of Port Hedland's objects and reasons for differential rate charges are as follows.

1.3.1 GRV - Residential

Means any land that is predominately used for:

- Singular and multi-dwellings and is zoned Residential/Rural Residential approved by the Town of Port Hedland planning department under the Town of Port Hedland Local Planning Scheme.

OR

- Which is vacant of any construction and is zoned Residential/Rural Residential under the Town of Port Hedland Local Planning Scheme.

Objects:
The Object of this differential rate is to apply a base differential rate to residential properties for non-business purposes.

Reasons:
The minimum rate for this category is to ensure that all ratepayers make a reasonable contribution towards the financial impact and costs incurred in providing community services and activities, maintaining Town infrastructure, furthering the Town's strategic goals and encouraging and supporting residential development within the town sites.

Equally supporting sustainability by investing in infrastructure and funding renewal and replacement assets programs.

1.3.2 GRV – Commercial / Industrial

Means any land:

Identified as land being used for either commercial or industrial operations or zoned as identified in the Town of Port Hedland Local Planning Scheme. This includes but is not limited to; the town centre, commercial business precincts, mixed business, shopping centres, Airports and Aerodromes, Wedgefield Industrial Estate (including care takers buildings) and Strategic Industry zones, industrial, transport and light industry uses, the West End precinct and Port Hedland Port Authority leased land inside and outside town site boundary and privately owned land.

Miscellaneous Licenses with Local Government Ministerial approval:

- Miscellaneous Licenses (all approved uses) defined under the *Mining Act 1978* that have been granted by Department of Mines Industry and Regulation & Safety and deemed rateable, with infrastructure on the land

Objects:
The object of this differential rate is to apply council rates to all income producing facilities, raising revenue to fund costs associated with maintaining infrastructure renewal and services provided to these properties, or locations,

Reasons:
The differential acknowledges costs associated with the provision and maintenance and renewal of infrastructure used by commercial or industrial businesses including road structure, lighting and drainage, car parking, landscaping, and higher costs in relation to infrastructure and regulatory services, landscape and infrastructure development to assist with dust mitigation.

In maintaining fairness and equity ensuring consistency with previous years, the Council continues a close working relationship with Development WA minimising risk and preventing land banking; and encourages all businesses equally by supporting sustainability by investing in business infrastructure to assist with business, social and economic growth and funding renewal and replacement assets programs.

1.3.3 GRV – Accommodation

Means any land:

- Where approved transient workforce accommodation facilities are located (Transient Workers Accommodation – TWA's),

OR

- Land approved and predominantly used for providing large scale accommodation for visitors to the Town as identified in the Town of Port Hedland Local Planning Scheme,

OR

- Holiday Accommodation, Hotel, Lodge, Motel, Tourist Development and Tourism Resort, Identified Airbnb's, Caravan Parks or alike.

Objects:
The object of this differential rate is to ensure that rates are distributed equitably between residents and non-residential workers, who spend a significant portion of the year in Port Hedland.

Reasons:
Patrons and employees of these premises are consumers of the Town's services and facilities. Mass Accommodation properties have the potential to have a greater impact on Council services and assets than other properties due to the number of occupants on a relatively small land parcel.

The Council remains committed to the Towns Long term financial plan of sustainability centralised around export, mining, construction, maintenance, and access to the Port, should be housed in normal residential properties within the town boundaries. It is only through this that the town benefits from an integrated and normalised residential workforce and thereafter the community and society benefit from greater participation in community activities, including sporting and cultural bodies, and higher participation rates in volunteerism and sport.

Furthermore, this differential recognises the costs associated with tourism and economic development activities, as well as the use of these properties predominately for business travel. Equally supporting sustainability by investing in infrastructure for new housing, motels and funding renewal and replacement assets programs

1.3.4 UV – Mining

Means any land that is predominantly used for:

- Mining Leases and Licences, Exploration Licenses, Prospecting Licenses, Retention Licenses, General Purpose Leases, Special Prospecting Licenses for Gold and Miscellaneous Licenses (all approved uses) defined under the *Mining Act 1978* that have been granted by Department of Mines Industry and Regulation & Safety and determined as rateable.

OR

- Predominately used for the purpose of resource processing;

OR

- Processing or refining of fuel sources

OR

- Predominately used for the purpose of stock piling;

OR

- Does not have the characteristics of any other UV differential rate category.

Objects:
The object of this differential rate is to reflect and raise revenue to manage the impact on the Town by mining and resource sectors.

Reasons:
The impact on utilisation of urban and rural infrastructure by heavier transport and higher traffic volumes associated with resource sector operations supports the large investment that the Town of Port Hedland makes to road and road drainage infrastructure. This services remote mining activities on rural roads throughout the municipality and reflects the extra maintenance, impacts and frequency that is required to ensure a minimum level of serviceability is achieved. Along with additional costs associated with monitoring and managing the effects of environmental impacts relating to dust, noise, air pollution and smell, and community complaints to such events which are all considered here.

In addition, these properties have access to all other service facilities provided by Council. Properties with a land use UV often have a State or Regional significance, some of which are subject to legacy State Agreements that limit the methods of valuation to UV restrictive formulae for calculation of valuation. The differential rate for this category is considered to levy a proportional comparative with their impact on local community (ie: Heavy haulage vehicle movement, environmental health, and strategic planning).

Equally supporting sustainability by investing in infrastructure and funding renewal and replacement assets programs also landscape and infrastructure development to assist with dust mitigation.

1.3.5 UV – Pastoral / Other

Means any land:

- that has been granted a pastoral lease under the repealed *Land Act 1933*;

OR

- renewal of pastoral leases (administered by the Department of Lands);

OR

- land predominately used for pastoral activities as defined in the *Land Administration Act 1997*.

Objects:
The object of this differential rate is to be the base rate by which all other UV rated properties are assessed. Raised revenue is to provide for rural infrastructure and services in addition to the Town services, facilities and infrastructure which are available to be accessed by the properties in this category.

Reasons:
The Town has a continuing focus on development and diversification of Pastoral Properties in the region, encouraging development of tourism and rangeland activities in conjunction with reforms being introduced by the State Government, to support the opportunity for live cattle trade, and associated activities from the Port to further diversify the local economy.

Equally supporting sustainability by investing in infrastructure and funding renewal and replacement assets programs

1.4 The Application of a Minimum Rate

The Town imposes consistent minimum rates across the rating categories ensuring all properties contribute an equitable rate amount to non-exclusive services. The minimum rate recognises that all ratepayers have an equal opportunity to enjoy the facilities and services provided by Council, regardless of the value of their property.

The Act allows councils to impose a minimum rate, which may not apply to more than 50% of rateable properties within a rating category. The effect is to increase the rates payable by lower valued properties so that every ratepayer makes a minimum contribution considered equitable to the cost of the services and infrastructure provided, commensurate with other local governments.

1.5 Waste Service Fee

A waste service which includes the removal of rubbish and recycling, as well as the need to provide waste services to public areas, is required to be funded by ratepayers throughout the Town of Port Hedland. It is considered appropriate to separately identify this charge. The annual charge is to meet all operational and capital expenditure requirements and any surplus or deficit to be taken to reserve at year end.

1.6 Specified Area Rates (SAR)

A specified area rate is an additional rate which may be used by Council as a strategy to support funding future improvements at specified activity locations, which could address;

a) Infrastructure development
b) Improved town site amenity and form
c) Improved pedestrian accessibility and cycle ways connectivity
d) Car parking at and around activity centres
e) The need to provide social spaces in activities centres for their continued success

It is not necessary that the amount raised from specified area rates fully meet the cost of the overall improvements. Specified area rating may be used to meet annual repayment of loan funding.

Clear objects and reasons for the use of specified area rating must be communicated through the annual budget process.

1.6.1 Strategy and Plan Implementation

Council has adopted several strategies which support the overall objectives of the Strategic Community Plan. Together these will shape the Town of Port Hedland's future direction, priorities and service delivery. Major Town of Port Hedland projects or local area initiatives may be supplementarily funded using specified area rating in additional to annual rating charges.

1.7 Service Charges

The Town of Port Hedland may impose a fixed charge on every property owner or occupier in its area, where it's considered that everyone benefits from a specific provision of a service and/or infrastructure specified under the Act which everyone should contribute towards. Service charges may be applied for;

a) property surveillance and security;
b) television and radio rebroadcasting;
c) underground electricity;
d) water.

1.7.1 Property Surveillance and Security Service Charge

A property surveillance and security service is provided at some locations throughout the Town of Port Hedland. It may be considered to separately identify this charge to ratepayers receiving this service. Implementing an annual charge could meet all operational and capital expenditure requirements and any surplus or deficit to be taken to reserve at year end.

1.8 Emergency Services Levy (ESL)

The Town of Port Hedland is obligated to charge and collect this Western Australian State Government imposed rate.

2. Other Amounts

2.1 Interest Charges

Interest charges on rates paid by instalment are allowable under the Act and considered appropriate in recompense for the Town of Port Hedland's foregone investment earnings. An instalment interest charge as opposed to a fixed fee equalises the benefit available across all ratepayers, who elect to pay their rates by instalments. Eligible pensioners and seniors are exempt from interest charges.

Interest charges on unpaid rates are also allowable under the Act at a prescribed maximum rate under regulations.

The maximum permissible rates will apply.

2.2 Discounts

Making discounts available for the early payment of rates and charges are considered an unfair advantage to those with the financial capacity to do so above other ratepayers. It is also administratively onerous. Discounts will not be applied.

2.3 Concessions

Concessions may be used to alter the amount of rates that would otherwise be payable away from a determination of a property's value and the applicable rate in the dollar charge. An equitable application of a concession would only apply to the entire rating category, or a location of properties which do not benefit from the same level of Town of Port Hedland services and infrastructure.

The Town of Port Hedland will offer rating concessions to community groups, sporting clubs and other not for profit groups on application, in support of fostering community spirit.

All rate concessions will be considered by Council during the budget process. Rate concessions will not be proposed to Council outside of the budget process, unless due to extraordinary circumstances and authorised by the Chief Executive Officer.

A concession under this policy will be assessed in accordance with section 6.47 of the *Local Government Act 1995*. All applications for concession under s6.47 of the *Local Government Act 1995* must be in writing on the prescribed form and contain a declaration as to the accuracy of the information contained therein.

Applications are required to be lodged prior to 31 March and are assessed in accordance with this policy.

a) Council may request additional information from an organisation making an application if it considers it necessary to do so. Information requested is not limited to, but typically include copies of the Constitution of the organisation, recent financial statements of the organisation and information demonstrating precisely how land subject to the application is used. Council is only able to grant a concession from rates under section 6.47.

b) It is the policy of the Town of Port Hedland that any concession of rates in respect of any rateable land in the Council area will be available only when the applicant satisfies the requirement of this Policy.

c) Rates concessions will only be provided to community groups or associations that operate as a body corporate or an Incorporated Association or at the discretion of Council in extraordinary circumstances. Concessions will not be provided to an individual. The Town of Port Hedland will determine what is of benefit to the community for the purpose of this policy. The concession amounts range from 50% to 100% of the rates that are payable. Whether a concession is granted in response to an application or, if a concession is granted, the percentage of the rates that may be waived, is entirely at the discretion of Council and the granting of a concession in any year, will not guarantee that any future concessions will be granted.

2.4 Rating of Council Facility Leases

All Council lease agreements shall be subject to the application of rates as per the conditions included within the lease agreement.

2.5 State Agreements

State Agreements that have a rate exemption clause contained within them do not promote fairness and equity amongst all ratepayers within the Town's boundaries. They reduce the capacity of the Town to raise revenue to achieve a balanced budget, maintain service delivery and ensure long term financial sustainability.

State Government Policy is determined by strategic outcomes that are subject to change based on the priorities of the Government of the day. As State Agreements are dependent on this policy, rates revenue relating to State Agreements is considered a high risk to rely on from a long-term financial perspective.

As State Agreements are complex and are more likely to be challenged, an amount of funds must be held in the Financial Risk Reserve to mitigate risks.

3. Rate Exempt Properties

Exemption from having to pay local government rates under the Act is primarily for land use towards charitable purposes. Welfare is primarily the responsibility of State and Federal governments.

To address the inequity in rate exempt properties not paying for having equal access to services and infrastructure primarily funded by the local community, the Town of Port Hedland may adjust their waste service fees, in line with the approach implemented by other local governments.

4. Rates Notification

There are around 7,600 rateable properties within the Town of Port Hedland that are issued with a rates notice annually. Ratepayers who elect to pay their rates by instalment, require the issue of up to three further reminder notices.

Digital rate notices are available. Ratepayers may elect to have their notice emailed, avoiding the use of paper and postage, which aligns with sustainability objectives.

It is now commonplace for banks, utility service providers and other government agencies to interact via digital channels with their customers. Cost recovery for postage and handling of rate notices is a common practice within local government. Fees would be waived for pensioners and all ratepayers receiving the rates notice by email or online banking. Currently under legislation, the first rates notice is required to be posted and only instalment notices could be considered for cost recovery.

5. Payment Difficulties / Financial Hardship

It is recognised that at times, due to unforeseen circumstances, the payment of property rates fees and charges may present a financial burden. The Town's Financial Hardship policy outlines available support.

Ratepayers who are experiencing payment difficulty should contact the Town of Port Hedland immediately on 08 9158 9300 to discuss payment options. All enquiries are treated confidentially, and early communication may help prevent the commencement of costly legal action for the recovery of outstanding rates.

In the event that rates and charges become overdue, the Town of Port Hedland will issue an overdue final notice which includes interest charges. If the account remains unpaid the Town of Port Hedland will commence recovery action.

This may include redirection of lease income, the selling of the property, and or transfer of ownership to the Town of Port Hedland, by way of the Act. All fees and court costs are recoverable from the ratepayer.

6. Objection Rights

Section 6.76 of the *Local Government Act 1995* allows for an objection to a rates notice on the following grounds:

- There is an error in the rate notice in relation to the identity of the landowner or the part of the land to be rated; or
- If the Town imposes a differential general rate, that the characteristics of the land recorded in the rate record as the basis for imposing that rate should be deleted and other characteristics substituted.

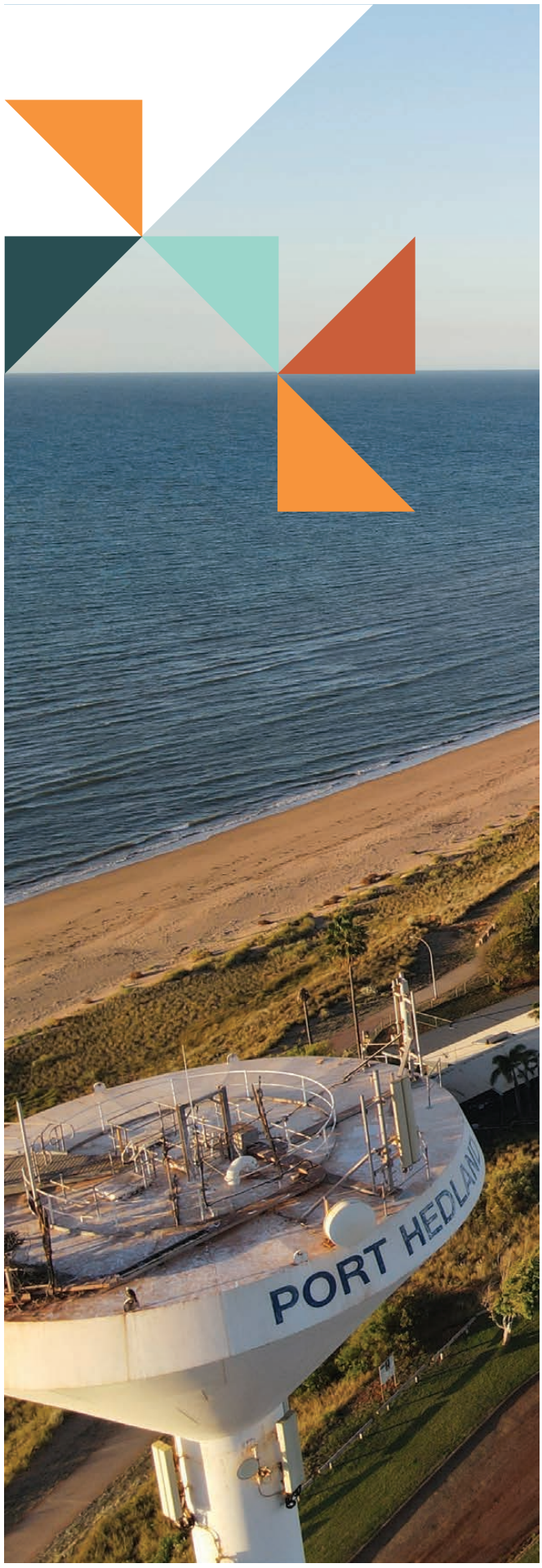
An objection is to be made to the Town in writing within 42 days of the service of a rate notice under section 6.41.

Section 32 of the *Valuation of Land Act 1978* allows for an objection to the valuation on which their rates assessment was based. An objection to the valuation of land is to be directed to the Valuer-General at Landgate and is to be made in writing within 60 days of service of the rates notice under section 6.41.

7. Future Rates Fees and Charges

Rating provides for the net funding requirements of the Town of Port Hedland's services, activities, financing costs and the current and future capital requirements, after considering all other forms of revenue. As the costs incurred to provide services and infrastructure increases overtime, so does the need for and pressure towards raising rates.

Holding rates at comparatively low amounts may necessarily lead to larger increases in later years. Initially, achieving comparative rating consistency with neighbouring local governments in the short-term will support the Town of Port Hedland's long-term financial sustainability. Following with a gradual and consistent approach to increasing rates, avoids the need to raise rates outside of an acceptable range and or comparison over the long-term.



Town of Port Hedland
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McGregor Street
Port Hedland WA 6721
council@porthedland.wa.gov.au

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Draft Schedule of Fees and Charges 2024/25

Regulatory: Basis of setting level of fees and charges Is covered under S6.17(1) of the Local Government Act 1995. This takes Into consideration the cost to the local government, the Importance of the service and the price that Is provided by alternative providers.
Companion Card: The Western Australian Companion Card Program promotes the right of people with a disability to fair ticketing at entertainment venues. The Town of Port Hedland supports and affiliates with this program (Council Decision 201314/255). Holders of a Companion Card will have their fee waived when attending ticketed entertainment/facilities to support a person with a disability.
The purpose of the Companion Card Is to ensure that people who are unable to attend venues and events without a companion to provide attendant care support, are not charged two admission fees. The following Town of Port Hedland facilities recognize the Companion Card Program:
Warangkula Stadium, Gratwick Aquatic Centre, South Hedland Aquatic Centre, JD Hardie Centre, Matt Dann Cultural Centre, Library Workshops.
Pensioner Definition: An eligible pensioner Is a pensioner as defined In the Rates and Charges (Rebates and Deferments) Act 1992 section 3(1).
Community Group Definition: To qualify for the Community Group Rate as set out below, clubs and organIsatIons are required to provide documentary evidence that clearly establishes that they are a Community Organization as defined by the ATO. The Australian Tax Office (ATO) defines community organIsatIons as "any organization engaged In charitable or other community based activity operating under Australian law and not established for the purpose of making a profit." This documentation may be In the form of the organIsatIons constitution, ABN status or documentation stating their dissolution clause and/or non-profit clause.

Description	Discretionary	Regulatory	Unit	GST Exempt	23/24 Fee ($)	GST ($)	23/24 Total Fee ($)	24/25 Fee ($)	GST ($)	24/25 Total Fee ($)
Rating Charges										
Rates Report	YES		Per Re-Print	YES	27.00	-	27.00	28.00	-	28.00
Settlement Enquiry – Rate Search	YES		Per Search	YES	27.00	-	27.00	30.00	-	30.00
Complete Owners Listing (non-commercial purposes)	YES		Per Request	YES	338.60	-	338.60	400.00	-	400.00
Electoral Rolls	YES		Per Extract	YES	30.00	-	30.00	30.00	-	30.00
Dishonoured items - Direct Debit	YES		Per Failure	YES	25.00	-	25.00	25.00	-	25.00
Instalment Notice Administration Fee. The administration fee does not apply to the first instalment	YES		Per instalment	YES	14.00	-	14.00	15.00	-	15.00
Dishonoured items Direct Debit excluding Rates	YES		Per dishonoured transaction		5.45	0.55	6.00	5.45	0.55	6.00
Photocopying (per sheet)										
A4 (black and white only) per page	YES		Per page		0.36	0.04	0.40	0.36	0.04	0.40
A4 (colour only) per page	YES		Per page		0.91	0.09	1.00	0.91	0.09	1.00
A3 (black and white only) per page	YES		Per page		0.55	0.05	0.60	0.55	0.05	0.60
A3 (colour only) per page	YES		Per page		2.09	0.21	2.30	2.09	0.21	2.30
Scanning to email	YES		Per page		0.91	0.09	1.00	0.91	0.09	1.00
Printing/copying of regulatory information from Council records is GST exempt										
General										
Agenda or Minutes of a Council or Committee (Per Set)	YES		Per agenda	NO	9.09	0.91	10.00	9.09	0.91	10.00
Agenda or Minutes of a Council or Committee (Delivery, packaging and postage)	YES		At cost				At cost			At cost
Agenda or Minutes of a Council or Committee					3.64	0.36	4.00			Free online
Audio / video recording of Council Meetings					13.64	1.36	15.00			Free online
COMMUNITY OVALS AND PARKS										
Bond All Events/All Facilities										

Description	Discretionary	Regulatory	Unit	GST Exempt	23/24 Fee ($)	GST ($)	23/24 Total Fee ($)	24/25 Fee ($)	GST ($)	24/25 Total Fee ($)
The level of bond will be assessed upon application via the bond matrix and the applicant notified of the level.										
Sports Ground Charges										
Sports Grounds, Ovals, Reserves and Parks										
Club and Association Seasonal Hire Fee's										
Junior Players Hire (U18)	YES		Per Player	NO	2.27	0.23	2.50	2.27	0.23	2.50
Senior Players Hire	YES		Per Player	NO	13.64	1.36	15.00	13.64	1.36	15.00
Storage fee - per season	YES		Per m2 per booking	NO	26.36	3.64	30.00	26.36	3.64	30.00
Sporting Club Room	YES		Per season	NO	454.55	45.45	500.00	454.55	45.45	500.00
Late Seasonal Booking Fee	YES		Per Booking	NO	181.82	18.18	200.00	181.82	18.18	200.00
Late Seasonal Cancellation Fee	YES		Per Booking	NO	90.91	9.09	100.00	90.91	9.09	100.00
Commercial										
50% discount applies to qualified community groups and not for profit events and bookings organizers'										
Full day rate for ToPH oval/reserves/park hire	YES		Per day	NO	636.36	63.64	700.00	681.00	68.18	750.00
All parks	YES		Per hour	NO	36.36	3.64	40.00	36.36	3.64	40.00
All Reserves and Ovals	YES		Per hour	NO	45.45	4.55	50.00	45.45	4.55	50.00
Marie Marland Baseball Diamond	YES		Per hour	NO	11.82	1.18	13.00	13.64	1.36	15.00
Marie Marland Softball Field	YES		Per hour	NO	11.82	1.18	13.00	13.64	1.36	15.00
Marie Marland Soccer, Touch Football and Rugby field 1 & 2	YES		Per hour	NO	11.82	1.18	13.00	13.64	1.36	15.00
Faye Gladstone Netball Courts, Port Hedland Tennis Courts, Port Hedland Hockey Field										
Court Hire Hourly Rate	YES		Per hour per court	NO	13.50	1.50	15.00	13.50	1.50	15.00
Race Meetings										
Charges for Race Meetings (Per Race Meeting)	YES		Per Race Meeting	NO	1,595.45	159.55	1,755.00	1,595.45	159.55	2,000.00
Sports Ground Lighting										
Colin Matheson Oval, Kevin Scott Oval, Maire Marland Reserve, Faye Gladstone Netball Courts, McGregor St Reserve										
Lighting per hour	YES		Per kW hour	NO	0.36	0.04	0.40	0.45	0.05	0.50
Bond for lighting swipe card	YES		Per Card	NO	45.45	4.55	50.00	45.45	4.55	50.00
Tennis/ Hockey Club Port Hedland										
Lighting per 1/2 hour	YES		Per half hour	NO	4.55	0.45	5.00	4.55	0.45	5.00

Description	Discretionary	Regulatory	Unit	GST Exempt	23/24 Fee ($)	GST ($)	23/24 Total Fee ($)	24/25 Fee ($)	GST ($)	24/25 Total Fee ($)
Cleaning Parks, Ovals, Reserves and Recreation Grounds, All Community Hire Facilities										
Cleaning Fee (option with hire)	YES		Per hour	NO	200.00	20.00	220.00	200.00	20.00	220.00
Failure to tidy a facility within 6hrs of an event: 200 + any cleaning fees acquired by the Town of Port Hedland	YES		Per Booking	NO	181.82	18.18	200.00	181.82	18.18	200.00
Community Pavilion / Hall Hire										
Defined as a non-profit organisation and shall include, but is not limited to, sporting clubs (that are incorporated under Associations Incorporations Act), religious groups and other non-profit groups which demonstrated they have a focus on community needs with a social benefit. This definition also applies to private bookings such as weddings, birthday parties, christenings etc.										
Percy Gratwick Memorial Hall										
After Hours Staffing or Call Out Fee (per officer minimum two Officers required)	YES		Per hour	NO	77.27	7.73	85.00	81.82	8.18	90.00
Furniture hire	YES		Per booking	NO	181.82	18.18	200.00	181.82	18.18	200.00
Commercial										
Facility Rental - All-inclusive rate	YES		Per hour	NO	90.91	9.09	100.00	90.91	9.09	100.00
Facility Rental – Floor Space Only	YES		Per hour	NO	54.55	5.45	60.00	59.09	5.91	65.00
Facility Rental – Floor Space and Stage	YES		Per hour	NO	72.73	7.27	80.00	77.27	7.73	85.00
Facility Rental – Kitchen	YES		Per hour	NO	27.27	2.73	30.00	27.27	2.73	30.00
Colin Matheson Community Pavilion										
Commercial										
Full Facility Hire– not including Kitchen Inclusive Rate	YES		Per Hour	NO	27.27	2.73	30.00	36.36	3.64	40.00
Facility Hire– All Inclusive Rate including Kitchen	YES		Per Hour	NO	40.91	4.09	45.00	45.45	4.55	50.00
Community Groups – receive 50% discount										
Jim Caffey Memorial Hall and Andrew McLaughlin Community Centre										
Commercial										
Facility Rental	YES		Per hour	NO	36.36	3.64	40.00	36.36	3.64	40.00
Marapikurrinya Park Container Pop-Ups										
Container Pop-Ups (Monday to Thursday)	YES		Per Day	NO	45.45	4.55	50.00	45.45	4.55	50.00
Container Pop-Ups (Friday to Sunday)	YES		Per Day	NO	91.91	8.09	100.00	91.91	8.09	100.00
Port Hedland Community Centre										
Commercial										
Half Meeting Room - Ground Floor	YES		Per Hour	NO	54.55	5.45	60.00	54.55	5.45	60.00

Description	Discretionary	Regulatory	Unit	GST Exempt	23/24 Fee ($)	GST ($)	23/24 Total Fee ($)	24/25 Fee ($)	GST ($)	24/25 Total Fee ($)
Whole Meeting Room - Ground Floor	YES		Per Hour	NO	90.91	9.09	100.00	90.91	9.09	100.00
Ground Floor Kitchen Only	YES		Per Hour	NO	54.55	5.45	60.00	54.55	5.45	60.00
Community Space Half - Ground Floor	YES		Per Hour	NO	18.18	1.82	20.00	18.18	1.82	20.00
Community Space Whole - Ground Floor	YES		Per Hour	NO	36.36	3.64	40.00	36.36	3.64	40.00
Function Space Half - 1st Floor	YES		Per Hour	NO	72.73	7.27	80.00	72.73	7.27	80.00
Function Space Whole - 1st Floor	YES		Per Hour	NO	109.09	10.91	120.00	109.09	10.91	120.00
First Floor Kitchen Only	YES		Per Hour	NO	72.73	7.27	80.00	72.73	7.27	80.00
24 Hour Whole Facility	YES		24 Hours	NO	2,727.27	272.73	3,000.00	2,727.27	272.73	3,000.00
24 Hour Half Facility	YES		24 Hours	NO	1,454.55	145.45	1,600.00	1,454.55	145.45	1,600.00
Furniture hire	YES		Per Event	NO	181.82	18.18	200.00	181.82	18.18	200.00
Cleaning Fee as per Cleaning Fee Matrix	YES		Per Hour	NO	200.00	20.00	220.00	200.00	20.00	220.00
AV and Audio Hire	YES		Per Booking	NO				45.45	4.55	50.00
Community BBQ										
Community BBQ Bond	YES		Per Event	NO	909.10	90.90	1,000.00	909.10	90.90	1,000.00
GRATWICK AQUATIC CENTRE										
Aquatic Centre Rental										
Non-Pool area hire	YES		Per Session	NO	22.73	2.27	25.00	22.73	2.27	25.00
Staff fee per hour (Duty Manager)	YES		Per hour	NO	77.27	7.73	85.00	81.82	8.18	90.00
Staff fee per hour (Life Guard)	YES		Per hour	NO	64.54	6.46	71.00	68.18	6.82	75.00
Full Facility School carnival hire (spectator fees apply)	YES		Per Day	NO	545.45	54.55	600.00	545.45	54.55	600.00
Lane hire peak (4pm 7pm) (entries not included)	YES		Per hour	NO	15.91	1.59	17.50	18.18	1.82	20.00
Lane hire off peak (entries not included)	YES		Per hour	NO	7.73	0.77	8.50	9.09	0.91	10.00
Individual Inflatable equipment hire per hour (includes staff costs)	YES		Per Hour	NO	77.27	7.73	85.00	81.82	8.18	90.00
Individual Inflatable equipment hire per hour Promotional	YES		Per Hour	NO			Free			Free
Inflatable Obstacle Course hire per hour (includes staff costs)	YES		Per hour	NO	168.18	16.82	185.00	172.73	17.27	190.00
Inflatable Obstacle Course hire per hour Promotional	YES		Per hour	NO			Free			Free
Inflatable public use (additional to entry fee)	YES		Per entry	NO			Free			Free
Sports Club Coaches – up to 12 nominated coaches for junior programs.	YES						Free			Free

Description	Discretionary	Regulatory	Unit	GST Exempt	23/24 Fee ($)	GST ($)	23/24 Total Fee ($)	24/25 Fee ($)	GST ($)	24/25 Total Fee ($)
Pool Charges										
Adult entry (18+ years)	YES		Per entry	NO	5.45	0.55	6.00	6.36	0.64	7.00
Companion Card Entry (limit two per card holder)	YES		Per entry	NO			Free			Free
Companion Card Entry Additional	YES		Per entry	NO	1.82	0.18	2.00	1.82	0.18	2.00
Concession Adult	YES		Per entry	NO	2.73	0.27	3.00	3.18	0.82	3.50
Child entry (0-5)	YES		Per entry				Free			Free
Child entry (6+ up to 17 years)	YES		Per entry	NO	2.73	0.27	3.00	2.73	0.27	3.00
Aquatic Adult 10 Pass Card	YES		Per card	NO	49.09	4.91	54.00	57.27	5.73	63.00
Aquatic Adult 10 Pass Concession	YES		Per card	NO	24.55	2.45	27.00	28.64	2.86	31.50
Aquatic Child 10 Pass Card	YES		Per card	NO	24.55	2.45	27.00	24.55	2.45	27.00
Spectators	YES		Per entry	NO	1.82	0.18	2.00	1.82	0.18	2.00
Spectators Swim lessons, Sports Clubs and Promotional	YES		Per Entry	NO			Free			Free
JD Hardie Youth Aquatic Booking Entry	YES		Per entry				Free			Free
Swimming Lessons										
Child Swimming Lessons	YES		Per lesson	NO	15.00	1.50	16.50	15.91	1.59	17.50
Child Swimming Lessons	YES		Per program	NO	150.00	15.00	165.00	159.09	15.91	175.00
Adult Stoke Correction / Squad	YES		Per lesson	NO	20.00	2.00	22.00	20.91	2.09	23.00
Vacation Swimming entry	YES		Per entry	NO	1.82	0.18	2.00	1.82	0.18	2.00
In Term Swimming entry	YES		Per entry	NO	1.82	0.18	2.00	1.82	0.18	2.00
Private Lesson (Adult or Child)	YES		Per lesson	NO	40.91	4.09	45.00	45.45	4.55	50.00
Junior Squad per person (1hr session)	YES		Per session	NO	15.00	1.50	16.50	15.91	1.59	17.50
Aquatic Program	YES		Per program	NO	100.00	10.00	110.00	136.36	13.64	150.00
Aquatic Program	YES		Per session	NO	10.00	1.00	11.00	13.64	1.36	15.00
Memberships										
Aquatic memberships Joining fee	YES		Per sign up	NO	31.82	3.18	35.00	31.82	3.18	35.00
Aquatic Membership Adult Fortnightly DD (17 yrs.+)(covers entry costs and Aquatic GF classes only)	YES		Per fortnight	NO	32.73	3.27	36.00	32.73	3.27	36.00
Aquatic Membership Adult Fortnightly DD Concession (17 yrs.+) covers entry costs and Aquatic GF classes only)	YES		Per fortnight	NO	25.45	2.55	28.00	25.45	2.55	28.00
SOUTH HEDLAND AQUATIC CENTRE										

Description	Discretionary	Regulatory	Unit	GST Exempt	23/24 Fee ($)	GST ($)	23/24 Total Fee ($)	24/25 Fee ($)	GST ($)	24/25 Total Fee ($)
Aquatic Centre Rental										
Non Pool area hire (includes 5 entries)	YES		Per Hour	NO	22.73	2.27	25.00	22.73	2.27	25.00
Full Facility Commercial per hour (includes all entries)	YES		Per hour	NO	272.73	27.27	300.00	272.73	27.27	300.00
Full Facility Not For Profit & Community per hour (includes all entries)	YES		Per hour	NO	209.09	20.91	230.00	209.09	20.91	230.00
Staff fee per hour (Duty Manager)	YES		Per hour	NO	77.27	7.73	85.00	81.82	8.18	90.00
Staff fee per hour (Life Guard)	YES		Per hour	NO	64.55	6.45	71.00	68.18	6.82	75.00
Full Facility School carnival hire (spectator fees apply)	YES		Per Day	NO	545.45	54.55	600.00	545.45	54.55	600.00
Main Pool School carnival hire (spectator fees apply)	YES		Per half day	NO	363.64	36.36	400.00	363.64	36.36	400.00
Lane hire peak (4pm 7pm) (entries not included)	YES		Per hour	NO	15.91	1.59	17.50	18.18	1.82	20.00
Lane hire off peak (entries not included)	YES		Per hour	NO	7.27	0.73	8.00	9.09	0.91	10.00
Deep section hire entries not included)	YES		Per hour	NO	15.91	1.59	17.50	18.18	1.82	20.00
Inflatable Obstacle Course hire per hour (includes staff costs)	YES		Per hour	NO	168.18	16.82	185.00	172.73	17.27	190.00
Individual Inflatable equipment hire per hour (includes staff costs)	YES		Per Hour	NO	77.27	7.73	85.00	81.82	8.18	90.00
Individual Inflatable equipment hire per hour Promotional	YES		Per Hour	NO			Free			Free
Inflatable public use (additional to entry fee)	YES		Per entry	NO			Free			Free
Inflatable Obstacle Course hire per hour Promotional	YES		Per hour	NO			Free			Free
Water polo per hour (during closed hours; must hire additional staff)	YES						Free			Free
Sports Club Coaches – up to 12 nominated coaches for junior programs.	YES						Free			Free
Pool Charges										
Adult entry (18+ years)	YES		Per entry	NO	5.45	0.55	6.00	6.36	0.64	7.00
Companion Card Entry (limit two per card holder)	YES		Per entry	NO			Free			Free
Companion Card Entry Additional	YES		Per entry	NO	1.82	0.18	2.00	1.82	0.18	2.00
Concession Adult	YES		Per entry	NO	2.73	0.27	3.00	3.18	0.32	3.50
Child entry (6+ up to 17 years)	YES		Per entry	NO	2.73	0.27	3.00	2.73	0.27	3.00
Aquatic Adult 10 Pass Card	YES		Per card	NO	49.09	4.91	54.00	57.27	5.73	63.00
Aquatic Adult 10 Pass Concession	YES		Per card	NO	24.55	2.45	27.00	28.64	2.86	31.50
Aquatic Child 10 Pass Card	YES		Per card	NO	24.55	2.45	27.00	24.55	2.45	27.00
Spectators	YES		Per entry	NO	1.82	0.18	2.00	1.82	0.18	2.00

Description	Discretionary	Regulatory	Unit	GST Exempt	23/24 Fee ($)	GST ($)	23/24 Total Fee ($)	24/25 Fee ($)	GST ($)	24/25 Total Fee ($)
Spectators Swim lessons	YES		Per Entry	NO			Free			Free
Spectators Promotional	YES		Per Entry	NO			Free			Free
Spectators Sport Clubs	YES		Per Entry	NO			Free			Free
Spectators – Vacation Swim	YES		Per entry	NO	1.82	0.18	2.00	1.82	0.18	2.00
JD Hardie Youth Aquatic Booking Entry	YES		Per entry				Free			Free
Swimming Lessons										
Child Swimming Lessons	YES		Per lesson	NO	15.00	1.50	16.50	15.91	1.59	17.50
Child Swimming Lessons	YES		Per program	NO	150.00	15.00	165.00	159.09	15.91	175.00
Adult Stroke Correction / Squad	YES		Per lesson	NO	20.00	2.00	22.00	20.91	2.09	23.00
Vacation Swimming entry	YES		Per entry	NO	1.82	0.18	2.00	1.82	0.18	2.00
In Term Swimming entry	YES		Per entry	NO	1.82	0.18	2.00	1.82	0.18	2.00
Private Lesson (Adult or Child)	YES		Per lesson	NO	40.91	4.09	45.00	45.45	4.55	50.00
Junior Squad per person (1hr session)	YES		Per session	NO	15.00	1.50	16.50	15.91	1.59	17.50
Junior Lifeguard Club (per person/term)	YES		Per term	NO	100.00	10.00	110.00	100.00	10.00	110.00
Memberships										
Aquatic memberships Joining fee	YES		Per sign up	NO	31.82	3.18	35.00	27.27	2.73	30.00
Aquatic Membership Adult Fortnightly DD (18 yrs.+)(covers entry costs and Aquatic GF classes only)	YES		Per fortnight	NO	32.73	3.27	36.00	32.73	3.27	36.00
Aquatic Membership Adult Fortnightly DD Concession (18 yrs.+)(covers entry costs and Aquatic GF classes only)	YES		Per fortnight	NO	25.45	2.55	28.00	16.20	1.80	18.00
WANANGKURA STADIUM										
Wanangkura Health Club Memberships (per fortnight)										
**All membership fees also incur an associated applicable joining fee*										
Platinum, Gym and Group Fitness Administration Fee	YES		Per membership	NO	90.00	9.00	99.00	90.91	9.09	100.00
Teen Fit membership joining fee	YES		Per membership	NO	28.18	2.82	31.00	28.18	2.82	30.00
Platinum Membership (Gym, group fitness and pool entry) Fortnightly Direct Debit	YES		Per membership	NO	50.91	5.09	56.00	54.55	5.45	60.00
Platinum Membership Concession (Gym, group fitness and pool entry) Fortnightly Direct Debit	YES		Per membership	NO	41.82	4.18	46.00	27.27	2.73	30.00
Platinum Membership 1 week Pass	YES		Per week	NO				54.55	5.45	60.00
Platinum Membership 1 Month Pass	YES		Per month	NO	163.64	16.36	180.00	163.64	16.36	180.00
Platinum Membership 3 Month Pass	YES		Per 3 months	NO	330.91	33.09	364.00	354.55	35.45	390.00

Description	Discretionary	Regulatory	Unit	GST Exempt	23/24 Fee ($)	GST ($)	23/24 Total Fee ($)	24/25 Fee ($)	GST ($)	24/25 Total Fee ($)
Platinum Membership 3 Month Pass Concession	YES		Per 3 months	NO	271.82	27.18	299.00	177.27	17.73	195.00
Carers Gym Entry	YES		Per entry	NO			Free			Free
Casual Gym & Class entry	YES		Per entry	NO	18.18	1.82	20.00	27.27	2.73	30.00
Casual Gym & Class entry Concession	YES		Per entry	NO	15.45	1.55	17.00	13.64	1.36	15.00
Fitness test or assessment	YES		Per session	NO	135.00	15.00	150.00	135.00	15.00	150.00
Gym & Class – 10 pass	YES		Per pass	NO	163.64	16.36	180.00	245.45	24.55	270.00
Gym & Class – 10 pass Concession	YES		Per pass	NO	130.91	13.09	144.00	122.73	12.27	135.00
Teen Fit membership Fortnightly Direct Debit	YES		Per fortnight	NO	33.64	3.36	37.00	33.64	3.36	37.00
Family Gold Pass (2 Adults x 2 Child)(gym, group fitness, pool entry and free crèche) Fortnightly Direct Debit	YES		Per fortnight	NO	87.27	8.73	96.00	101.82	10.18	112.00
Corporate Rates – 10-19 people	YES		Per fortnight				10% Discount			10% Discount
Corporate rates - 20+ people	Yes		Per fortnight				20% Discount			20% Discount
Hedland Senior High School & Childcare	YES		Per fortnight				30% Discount			30% Discount
Corporate Joining Fee	YES		Per member	NO	44.55	4.45	49.00	45.45	4.55	50.00
Nonmember PT Surcharge	YES		Per session	NO	9.09	0.91	10.00	9.09	0.91	10.00
Program Level 1	YES		Per session	NO	9.09	0.91	10.00	9.09	0.91	10.00
Program Level 2	YES		Per session	NO	13.64	1.36	15.00	13.64	1.36	15.00
Program Level 3	YES		Per session	NO	18.18	1.82	20.00	18.18	1.82	20.00
Program Level 4	YES		Per session	NO	22.73	2.27	25.00	22.73	2.27	25.00
Program Level 5	YES		Per session	NO	27.27	2.73	30.00	27.27	2.73	30.00
Program Level 6	YES		Per session	NO	31.82	3.18	35.00	31.82	3.18	35.00
Program Level 7	YES		Per session	NO	36.36	3.64	40.00	36.36	3.64	40.00
Program Level 8	YES		Per session	NO	40.91	4.09	45.00	40.91	4.09	45.00
Program Level 9	YES		Per session	NO	45.45	4.55	50.00	45.45	4.55	50.00
Social Sport Registration Fee (individual)	YES		Per session	NO	13.64	1.36	15.00	13.64	1.36	15.00
Discounted Kickstart PT Pack (3 x discounted 30 min - can only be used once)	YES		Per Pack	NO	90.00	9.00	99.00	90.00	9.00	99.00
Other										
Key bond	YES		Per Booking	NO				45.45	4.55	50.00
Replacement membership card or tag	YES		Per replacement	NO	13.64	1.36	15.00	13.64	1.36	15.00

Description	Discretionary	Regulatory	Unit	GST Exempt	23/24 Fee ($)	GST ($)	23/24 Total Fee ($)	24/25 Fee ($)	GST ($)	24/25 Total Fee ($)
Replacement duress necklace	YES		Per replacement	NO	454.55	45.45	500.00	454.55	45.45	500.00
Personal Training										
Personal Training 45 min member	YES		Per session	NO	70.45	7.05	77.50	70.45	7.05	77.50
Personal Training 60 min member	YES		Per session	NO	81.82	8.18	90.00	81.82	8.18	90.00
2 Person Personal Training 45 min member (second persons rate)	YES		Per session	NO	54.55	5.45	60.00	54.55	5.45	60.00
2 Person Personal Training 60 min member (second persons rate)	YES		Per session	NO	68.18	6.82	75.00	68.18	6.82	75.00
Corporate / Private Group Fitness										
Group Fitness 60 min (20-35 person capacity depending on class selected)	YES		Per class	NO	163.64	16.36	180.00	163.64	16.36	180.00
Team Sports (per team)										
Casual Indoor Court Entry	Yes		Per Entry	NO	6.30	0.70	7.00	6.30	0.70	7.00
Social Sports Forfeit Fine	YES		Per game	NO	63.64	6.36	70.00	63.64	6.36	70.00
Social Sports Team Registration Fee	YES		Per game	NO	63.64	6.36	70.00	63.64	6.36	70.00
Social Sports Game Fee	YES		Per game	NO	63.64	6.36	70.00	63.64	6.36	70.00
Junior Sports Game Fee (Team)	YES		Per game	NO	31.82	3.18	35.00	31.82	3.18	35.00
Social Sports Individual Registration Fee	Yes		Per Session	NO	9.00	1.00	10.00	9.00	1.00	10.00
Crèche										
Crèche per child	YES		Per child	NO	6.36	0.64	7.00	6.82	0.68	7.50
Crèche per child10 visits	YES		Per child per 10 visits	NO	57.27	5.73	63.00	61.36	6.14	67.50
Squash Court Hire										
Per court / per hour	YES		Per hour	NO	18.18	1.82	20.00	18.18	1.82	20.00
Per court / per half hour	YES		Per half hour	NO	9.09	0.91	10.00	9.09	0.91	10.00
Programs										
Wanangkura Stadium Facility Rental										
50% discount applies to qualified community groups and not for profit events and bookings organizers'										
Jimblebar Room Per Hour	YES		Per hour	NO	109.09	10.91	120.00	109.09	10.91	120.00
Jimblebar Room Day Rate	YES		Per Day	NO	763.64	76.36	840.00	763.64	76.36	840.00
Club Room per hour (no kitchen)	YES		Per hour	NO	40.91	4.09	45.00	40.91	4.09	45.00
Club Room per hour	YES		Per hour	NO	63.64	6.36	70.00	63.64	6.36	70.00

Description	Discretionary	Regulatory	Unit	GST Exempt	23/24 Fee ($)	GST ($)	23/24 Total Fee ($)	24/25 Fee ($)	GST ($)	24/25 Total Fee ($)
Club Room Day rate	YES		Per Day	NO	509.09	50.91	560.00	509.09	50.91	560.00
Yarrie Meeting Room per hour	YES		Per hour	NO	36.36	3.64	40.00	36.36	3.64	40.00
Yarrie Meeting Room Day Rate	YES		Per Day	NO	145.45	14.55	160.00	254.55	25.45	280.00
External Basketball Court Hire	YES		Per court per hour	NO	20.00	2.00	22.00	20.00	2.00	22.00
Indoor Court Daily Rate	YES		Per day	NO	1,363.64	136.36	1,500.00	1,363.64	136.36	1,500.00
Indoor court full court / per hour	YES		Per hour	NO	100.00	10.00	110.00	100.00	10.00	110.00
Indoor Court half court / per hour	YES		Per hour	NO	50.00	5.00	55.00	50.00	5.00	55.00
Group Fitness Room per hour	YES		Per hour	NO	109.09	10.91	120.00	136.36	13.64	150.00
Wanangkura Stadium Facility Rental										
Events and Bookings Services Hire										
Staff charge per hour	YES		per hour	NO	77.27	7.73	85.00	81.82	8.18	90.00
Scoreboard System bond	YES		Per Booking	NO	1,363.64	136.36	1,500.00	1,363.64	136.36	1,500.00
Booking Cancellation within 7 days: 50% of the hire fees	Yes		Per booking	NO	18.18	1.82	20.00	50%		As calculated
Carpet laying and pack up	YES		Per event	NO	1,818.18	181.82	2,000.00	1,818.18	181.82	2,000.00
Carpet cleaning (post event)	YES		Per event	NO	454.55	45.45	500.00	454.55	45.45	500.00
3 Phase Distribution Board/Cord Hire	YES		Per event	NO	45.45	4.55	50.00	45.45	4.55	50.00
Additional Waste Removal/Skip Bin	YES		Per event	NO	454.55	45.45	500.00	454.55	45.45	500.00
Facility Cleaning Charge per hour	YES		Per hour	NO	190.91	19.09	210.00	200.00	20.00	220.00
Promotional										
The use of promotional fees are at the discretion of the Town										
7 days for 7	YES			NO	6.36	0.64	7.00	6.36	0.64	7.00
30 days for 30	YES			NO	27.27	2.73	30.00	27.27	2.73	30.00
Half price joining fee	YES			NO	45.00	4.50	49.50	45.45	4.55	50.00
Personal Training Trial	YES						No charge			No charge
2 for 1 gym entry	YES						No charge			No charge
2 for 1 group fitness entry	YES						No charge			No charge
Free 3 day trial membership	YES						No charge			No charge
0 joining fee	YES						No charge			No charge

Description	Discretionary	Regulatory	Unit	GST Exempt	23/24 Fee ($)	GST ($)	23/24 Total Fee ($)	24/25 Fee ($)	GST ($)	24/25 Total Fee ($)
Up to 1 free month (for existing members)	YES						No charge			No charge
First month free	YES						No charge			No charge
1 free class	YES						No charge			No charge
Free aqua run hire	YES						No charge			No charge
Free 1 month Teen Fit	YES						No charge			No charge
MATT DANN THEATRE & CINEMA										
Movies Tickets										
Adults	YES		Per Person	NO	17.27	1.73	19.00	17.27	1.73	19.00
Concession	YES		Per Person	NO	14.55	1.45	16.00	14.55	1.45	16.00
Children 12 and under	YES		Per Person	NO	11.82	1.18	13.00	11.82	1.18	13.00
Infant 2 Years and Under Without Own Seat	YES		Per Person	NO			Free/ Exempt			Free/ Exempt
Adults Fundraiser Movie	YES		Per Person	NO	22.73	2.27	25.00	22.73	2.27	25.00
Concession Fundraiser Movie	YES		Per Person	NO	20.00	2.00	22.00	20.00	2.00	22.00
Children Fundraiser Movie	YES		Per Person	NO	17.27	1.73	19.00	17.27	1.73	19.00
Cheap Tuesday (One Price for All)	YES		Per Person	NO	11.82	1.18	13.00	11.82	1.18	13.00
Live/ Cultural Performance Tickets										
Ticket cost based on comparative costs of other Circuit West venues	YES		Per ticket				Comparative cost			Comparative cost
Booking fee per transaction	YES			NO	4.55	0.45	5.00	4.55	0.45	5.00
Gift vouchers	YES		Per Person				0-100			0-100
Matt's Mates Memberships Yearly										
Commercial Charges										
All TOPH directorates (excluding Marketing, Communications & Events) will incur commercial charges as below. Marketing, Communications & Events are not excluded from staffing costs.										
Bond										
Bond	YES		Per Event	YES	500.00	-	500.00	500.00	-	500.00
Venue Hire Charge										
Commercial										

Description	Discretionary	Regulatory	Unit	GST Exempt	23/24 Fee ($)	GST ($)	23/24 Total Fee ($)	24/25 Fee ($)	GST ($)	24/25 Total Fee ($)
Whole Venue - See conditions below: ** Minimum of 4 hour hire time. Includes Theatre, Foyer, Green Room, shower facilities and toilets, Air-Conditioning and house lights only.* ** 1 x Staff member included and cleaning of facility.* *Any additional staffing and equipment costs required are in addition at the expense of the hirer.*	YES			NO	136.36	13.64	150.00	136.36	13.64	150.00
Foyer Only - See conditions below: * Minimum of 4 hour hire time. Includes Foyer space only and access to toilets, Air-Conditioning and house lights only. * 1 x Staff member included and cleaning of facility. Any additional staffing and equipment costs required are in addition at the expense of the hirer.	YES			NO	45.45	4.55	50.00	45.45	4.55	50.00
Any additional theatre cleaning, staffing and extra equipment costs required are in addition at the expense of the hirer.										
Community Groups – receive 50% discount on Venue hire & equipment hire only This includes not for profit sporting groups and community groups										
Cleaning										
Theatre	YES		Per Performance	NO	181.82	18.18	200.00	181.82	18.18	200.00
Foyer	YES		Per performance	NO	90.91	9.09	100.00	90.91	9.09	100.00
Green Room	YES		Per Day	NO	90.91	9.09	100.00	90.91	9.09	100.00
All venue hire will be charged the appropriate cleaning fee in line with usage.										
Merchandise Fee										
Sale of merchandise by venue hirers - 10% of total sales	YES		Per Day	NO			As Calculated			As Calculated
Ticket Production										
Ticketing Setup Fee	YES		Per Event	NO	45.45	4.55	50.00	45.45	4.55	50.00
Reserved Seating Mode per ticket printing	YES		Per Ticket Sold	NO	0.91	0.09	1.00	0.91	0.09	1.00
General Seating Mode per ticket printing	YES		Per Ticket Sold	NO	0.45	0.05	0.50	0.45	0.05	0.50
All venue hirers will be required to use the Matt Dann Theatre & Cinema Ticketing system										
Screen Advertising										
Community Service Announcement - Subject to materials being provided in a specific format, and availability of advertising slots *one month advance notice required.	YES		Per Session				Free			Free
Commercial Advertising 10 screening package *Subject to materials being provided in DCP format	YES		Per Package	NO			As Calculated			As Calculated
Commercial Advertising 6 month screening package Subject to content guidelines *Subject to materials being provided in DCP format	YES		Per Package	NO			As Calculated			As Calculated
Commercial Advertising 12 month screening package Subject to content guidelines *Subject to materials being provided in DCP format	YES		Per Package	NO			As Calculated			As Calculated

Description	Discretionary	Regulatory	Unit	GST Exempt	23/24 Fee ($)	GST ($)	23/24 Total Fee ($)	24/25 Fee ($)	GST ($)	24/25 Total Fee ($)
Social Media Advertising (Matt Dann Facebook page only) *Subject to materials being supplied in High Resolution JPEG	YES		Per Post	NO	18.18	1.82	20.00	18.18	1.82	20.00
Administration/Conversion Fee Convert - advert to Digital Cinema Format or High Resolution JPEG *Up to 6 slides per advert.	YES		Per Session	NO	54.55	5.45	60.00	54.55	5.45	60.00
Staffing Costs (per hour)										
Staff Required for all Equipment & Venue Hire -All bookings will be assigned staffing as required at the cost of the hirer at the rate of 60 per person, per hour. Minimum call 2 hour. Overtime is applicable after 8 hours. Next 2 Hours is 80/hr, Over 10 hours 90/hr and Sunday & Public Holidays 90/hr.										
Monday Sunday: 5am -11pm (up to 8 hours)	YES		Per Hour	NO	54.55	5.45	60.00	54.55	5.45	60.00
Monday Sunday: 5am -11pm (Per additional hour over 8 hours)	YES		Per Hour	NO	72.73	7.27	80.00	72.73	7.27	80.00
Monday Sunday: 5am -11pm (Per additional hour over 10 hours)	YES		Per Hour	NO	81.82	8.18	90.00	81.82	8.18	90.00
Monday Sunday: Outside 5am -11pm Public Holidays	YES		Per Hour	NO	81.82	8.18	90.00	81.82	8.18	90.00
Equipment Hire										
Commercial Matt Dann Staff required to operate all of the following equipment. *All bookings will be assigned staffing as required at the cost of the hirer at the rate of 60 per person, per hour. Minimum call 2 hour. Overtime is applicable after 8 hours. Next 2 Hours is 80/hr, Over 10 hours 90/hr and Sunday & Public Holidays 90/hr. **Department of Education required to pay for all additional Equipment Hire.										
Audio - All rates per day										
Audio Console - Midas Pro 1	Yes		Per Day		181.82	18.18	200.00	181.82	18.18	200.00
Audio Console - Midas M32	Yes		Per Day		109.10	10.90	120.00	109.10	10.90	120.00
Audio Console - Allen & Heath QU16	Yes		Per Day		90.91	9.09	100.00	90.91	9.09	100.00
Audio Console - Allen & Heath ZED16	Yes		Per Day		22.73	2.27	25.00	22.73	2.27	25.00
Nexo Geo Speaker	Yes		Per Day		109.09	10.91	120.00	109.09	10.91	120.00
Nexo Sub Speaker	Yes		Per Day		109.09	10.91	120.00	109.09	10.91	120.00
Nexo 4x4 Amplifier	Yes		Per Day		163.64	16.36	180.00	163.64	16.36	180.00
Quest QM12MP Speaker	Yes		Per Day		18.18	1.82	20.00	18.18	1.82	20.00
Quest QA 3004 Amplifier	Yes		Per Day		18.18	1.82	20.00	18.18	1.82	20.00
QSC K12 Speaker	Yes		Per Day		27.27	2.73	30.00	27.27	2.73	30.00
UHF Distribution Box	Yes		Per Day		18.18	1.82	20.00	18.18	1.82	20.00
Yamaha Grand Piano (use on Stage Area Only)	YES		Per Day	NO	109.09	10.91	120.00	109.09	10.91	120.00
Wireless Handheld Microphone	YES		Per Day	NO	72.73	7.27	80.00	72.73	7.27	80.00
Wireless Belt Pack Microphone	YES		Per Day	NO	72.73	7.27	80.00	72.73	7.27	80.00

Description	Discretionary	Regulatory	Unit	GST Exempt	23/24 Fee ($)	GST ($)	23/24 Total Fee ($)	24/25 Fee ($)	GST ($)	24/25 Total Fee ($)
Band Mic Kit incl. 1x AKG D112, 1x Sennheiser e901, 4x e604, 4 x SM57, 2 x AKG C214, 6x Vocal Mics, 2x Radial J48, 4x Radial JDI, 8x Mic Stands	YES		Per Package	NO	163.64	16.36	180.00	163.64	16.36	180.00
Portable Audio System 4x QSC K12 Active Speakers (w/ Travel Bags), 4x XLR/IEC Loom, 4 x Konig Meyer Speaker Stands (w/ Travel Bags), 2x Tall Boom Microphone Stands (w/ Travel Bags), 2x SM58 Microphones (w/Clips), 2x Radial Passive DI, 2x Instrument Cable, 5x XLR Microphone Cable, 1x RCA to 3.5mm Jack Cable, 1x Pre-sonus Studio Live 16.4.2 OR Allen + Heath ZED16FX, 3 x 6-way Power Boards, 2x 25m Extension Cables, 2x 10m Extension Cables	YES		Per Package	NO	454.55	45.45	500.00	454.55	45.45	500.00
Small Theatre Audio: Suitable for Presentations, Conferences & Audiences of under 100 PAX (Nexo Geo Line Array, Midas M32)	YES		Per Day	NO	454.55	45.45	500.00	454.55	45.45	500.00
Drum Fill Yamaha DSR215	YES		Per Package	NO	54.55	5.45	60.00	54.55	5.45	60.00
1 x Monitors Send: 2 Pairs of Quest QM12MP monitor speakers and 1 x amp channel	YES		Per Day	NO	54.55	5.45	60.00	54.55	5.45	60.00
Lighting Individual Items										
Generic Lighting Fixture Fresnel, Par 64/56, Profile, Blinders etc.	YES		Per Day	NO	9.09	0.91	10.00	9.09	0.91	10.00
LED Par Can Tourpro	YES		Per Day	NO	18.18	1.82	20.00	18.18	1.82	20.00
LED Par Can Vello 36 x 3W	YES		Per Day	NO	13.64	1.36	15.00	13.64	1.36	15.00
LED Moving Bar Chauvet PIX-M USB	YES		Per Day	NO	18.18	1.82	20.00	18.18	1.82	20.00
LED Moving Head Profile Mac 350 Entour	YES		Per Day	NO	54.55	5.45	60.00	54.55	5.45	60.00
LED Moving Head Profile Chauvet Rogue R1	YES		Per Day	NO	54.55	5.45	60.00	54.55	5.45	60.00
Hazer Unique 2.1 (Inc 5L Fluid)	YES		Per Day	NO	54.55	5.45	60.00	54.55	5.45	60.00
Lighting Packages All Rates Per Day										
Foyer Uplight package - 6x LED light Bars, 8 x Chauvet battery LED Up Lights	YES		Per Day	NO	90.91	9.09	100.00	90.91	9.09	100.00
Lighting Console - Jands Stage CL	YES		Per Day	NO	68.18	6.82	75.00	68.18	6.82	75.00
Lighting Console - ETC ION	YES		Per Day	NO	90.91	9.09	100.00	90.91	9.09	100.00
Chauvet battery LED Up Lights	YES		Per Day	NO	13.64	1.36	15.00	13.64	1.36	15.00
Small Theatrical Lighting: 8 x 1000w Pacific, 8 x 1200w Rama Fresnel's	YES		Per Day	NO	181.82	18.18	200.00	181.82	18.18	200.00
Small Theatrical Lighting: 8 x 1000w Pacific, 8 x 1200w Rama Fresnel's, ION Lighting Console, Jands Dimmers	YES		Per Day	NO	181.82	18.18	200.00	181.82	18.18	200.00
Follow Spot (1 available)	YES		Per Day	NO	54.55	5.45	60.00	54.55	5.45	60.00
Moving Lights Package A: 4 x Chauvet Rogue R1 Spot	YES		Per Day	NO	200.00	20.00	220.00	200.00	20.00	220.00
Moving Lights Package B: 6x Martin Mac 350 Entour	YES		Per Day	NO	300.00	30.00	330.00	300.00	30.00	330.00

Description	Discretionary	Regulatory	Unit	GST Exempt	23/24 Fee ($)	GST ($)	23/24 Total Fee ($)	24/25 Fee ($)	GST ($)	24/25 Total Fee ($)
Decimator Vision Convertor	Yes		Per Day	NO	18.18	1.82	20.00	18.18	1.82	20.00
Truss	Yes		Per Day	NO	13.64	1.36	15.00	13.64	1.36	15.00
Monitor Screens	Yes		Per Day	NO	10.91	1.09	12.00	10.91	1.09	12.00
Roland V1-HD Video Switcher	YES		Per Day	NO	68.18	6.82	75.00	68.18	6.82	75.00
AV Playback Laptop PC	YES		Per Day	NO	109.09	10.91	120.00	109.09	10.91	120.00
Epson Projector	YES		Per Day	NO	272.73	27.27	300.00	272.73	27.27	300.00
Barco Projector (Indoor Only)	YES		Per Day	NO	454.55	45.45	500.00	454.55	45.45	500.00
Cinema Screen (Indoor Only)	YES		Per Day	NO	181.82	18.18	200.00	181.82	18.18	200.00
Cinema Package (Indoor Only) Includes Projector, Media Server, Audio, Screen, Intelligent Lighting	YES		Per Day	NO	545.45	54.55	600.00	545.45	54.55	600.00
Auto-poles/Black Curtaining (Use within Matt Dann Venue Only) *Includes complete setup and pack down by Venue staff.	YES			NO	272.73	27.27	300.00	272.73	27.27	300.00
Folding tables	Yes		Per day	NO	9.09	0.91	10.00	9.09	0.91	10.00
Power										
3 Phase Portable Dimmer	Yes		Per Day	NO	27.27	2.73	30.00	27.27	2.73	30.00
3 Phase Distribution Board	Yes		Per Day	NO	27.27	2.73	30.00	27.27	2.73	30.00
3 Phase Extension Cable	Yes		Per Day	NO	18.18	1.82	20.00	18.18	1.82	20.00
Cable Tray	Yes		Per Day	NO	9.09	0.91	10.00	9.09	0.91	10.00
Furnishings										
Retractable Black Bollards (8 Poles) (use within venue only)	Yes		Per Day	NO	72.73	7.27	80.00	72.73	7.27	80.00
Glass Front Refrigerator (use within venue only)	Yes		Per Day	NO	181.82	18.18	200.00	181.82	18.18	200.00
Lectern (use within venue only)	Yes		Per Day	NO	22.73	2.27	25.00	22.73	2.27	25.00
Venue and Equipment Hire Deposit										
All Venue and Equipment Hire requires 50% deposit on total estimate venue hire charge to secure date of hire. This deposit is non-refundable for cancellations within 4 weeks of event.							As Calculated			As Calculated
Film Screening Fee										
Film license & Booking Fee - As per Individual company Screening terms plus 10%	Yes		Per Booking	NO			As Calculated			As Calculated
Consumables (Commercial & Community)										
Gaffe tape	YES		Per Roll	NO	22.73	2.27	25.00	22.73	2.27	25.00
Electrical Tape	YES		Per Roll	NO	1.82	0.18	2.00	1.82	0.18	2.00

Description	Discretionary	Regulatory	Unit	GST Exempt	23/24 Fee ($)	GST ($)	23/24 Total Fee ($)	24/25 Fee ($)	GST ($)	24/25 Total Fee ($)
Lighting Gel (per roll)	YES		Per Roll	NO	22.73	2.27	25.00	22.73	2.27	25.00
Batteries (charge per battery)	YES		Per item	NO	2.73	0.27	3.00	2.73	0.27	3.00
Additional Haze Fluid per 1 Litre	YES		Per Litre	NO	36.36	3.64	40.00	36.36	3.64	40.00
Test & Tag Per Item	YES		Per Session	NO	22.73	2.27	25.00	22.73	2.27	25.00
Foyer Seating Package: (use with in venue only) 6 x Round Tables 24 x Chairs 6 x Round tables 24 x Chairs	YES		Per Day	NO	181.82	18.18	200.00	181.82	18.18	200.00
Tall Round Bar Tables (5 Available) (use with in venue only)	YES		Per Day	NO	90.91	9.09	100.00	90.91	9.09	100.00
Red Carpet (use with in venue only)	YES		Per Day	NO	90.91	9.09	100.00	90.91	9.09	100.00
Bollards (8 Poles and 6 red ropes) (use with in venue only)	YES		Per Day	NO	72.73	7.27	80.00	72.73	7.27	80.00
JD HARDIE CENTRE										
Programs										
Kids Club Casual	YES		Per session	NO	7.00	0.70	7.70	7.27	0.73	8.00
Kids Club 10 Pass	YES		Per 10 pass	NO	45.45	4.55	50.00	54.55	5.45	60.00
Kids Club Family Pass (up to 3 Siblings)	YES		Per family per session	NO	12.27	1.23	13.50	13.64	1.36	15.00
Kids Club Family (up to 3 Siblings) 10 Pass	YES		Per family per session 10 pass	NO	90.91	9.09	100.00	109.10	10.90	120.00
Casual court/Performing Arts Hire	YES		Per Booking	NO	4.55	0.45	5.00	4.55	0.45	5.00
Events, Term and School Holiday Program (price to be determined based on expense of event)	YES		Per Use				At Cost			At Cost
Birthday Package										
Birthday Package 1 (max 30 participants)	YES		Per booking	NO	159.10	15.90	175.00	181.81	18.19	200.00
Additional Services										
Cleaning Fee	YES		Per hour	NO	Variable		Variable	190.01	19.09	210.00
Equipment Hire										
Tea and Coffee onsite only / per person per day	YES		Per Person, Per Day	NO	1.82	0.18	2.00	4.09	0.41	4.50
Laptop hire - onsite only/ for the period of the venue hire	YES		Per Session	NO	36.36	3.64	40.00	36.36	3.64	40.00
Portable PA system, includes handheld microphone, aux cord and stands onsite only / for the period of the venue hire	YES		Per Day	NO	140.91	14.09	155.00	140.91	14.09	155.00
Additional Staffing										
Duty Manager	YES		Per Hour	NO	74.55	7.45	82.00	77.27	7.73	85.00
Program Officer/Assistant	YES		Per Hour	NO	56.36	5.64	62.00	59.09	5.91	65.00
Bond for Venue Hire										

Description	Discretionary	Regulatory	Unit	GST Exempt	23/24 Fee ($)	GST ($)	23/24 Total Fee ($)	24/25 Fee ($)	GST ($)	24/25 Total Fee ($)
Facility Rental										
Commercial										
External undercover court hire - per court	YES		Per Hour	NO	20.00	2.00	22.00	20.00	2.00	22.00
External undercover court hire - per court	YES		Per Day	NO	145.45	14.55	160.00	145.45	14.55	160.00
External undercover court floodlights per court	YES		per hour	NO	0.36	0.04	0.40	9.09	0.91	10.00
Scoreboard bond	YES		Per Booking	NO	1,363.64	136.36	1,500.00	1,363.64	136.36	1,500.00
Scoreboard hire	YES		Per Booking	NO	22.73	2.27	25.00	22.73	2.27	25.00
Stadium & Court Hire	YES		Per Hour	NO	72.73	7.27	80.00	77.27	7.73	85.00
Stadium (1/2 size)	YES		Per Hour	NO	36.36	3.64	40.00	38.64	3.86	42.50
Performing Arts Room	YES		Per Hour	NO	45.45	4.55	50.00	54.55	5.45	60.00
Half Performing Arts Room	YES		Per Hour	NO	22.73	2.27	25.00	27.27	2.73	30.00
Youth Lounge Half	YES		Per hour		27.30	2.70	30.00	27.30	2.70	30.00
Youth Lounge	YES		Per Hour	NO	54.55	5.45	60.00	54.55	5.45	60.00
Meeting Room	YES		Per Hour	NO	36.36	3.64	40.00	36.36	3.64	40.00
Kitchen	YES		Per Hour	NO	54.55	5.45	60.00	54.55	5.45	60.00
Exclusive Use of Stadium floor, industrial kitchen and gallery area. No Community Rate Apply Charge per hour, Minimum 3 hours. Staff, PA system, projector, coffee and tea, cleaning fee and bond additional	YES		Per hour	NO	127.27	12.73	140.00	227.27	22.73	250.00
Community Groups – receive 50% discount										
External undercover court hire - per hour	YES		Per Hour	NO	10.00	1.00	11.00	10.00	1.00	11.00
External undercover court hire - per day	YES		Per Day	NO	72.73	7.27	80.00	72.73	7.28	80.00
External undercover court floodlights	YES		per hour	NO	0.18	0.02	0.20	9.09	0.91	10.00
Scoreboard bond	YES		Per Booking	NO	1,363.64	136.36	1,500.00	1,363.64	136.36	1,500.00
Scoreboard hire (excl. Seasonal Hirers)	YES		Per Booking	NO	11.36	1.14	12.50	11.37	1.14	12.50
Stadium & Court Hire – per hour	YES		Per Hour	NO	36.36	3.64	40.00	38.19	3.82	42.50
Stadium (1/2 size) per hour	YES		Per Hour	NO	18.18	1.82	20.00	19.32	1.93	21.25
Performing Arts Room – per hour	YES		Per Hour	NO	22.73	2.27	25.00	27.28	2.73	30.00
Half Performing Arts Room	YES			NO	11.36	1.14	12.50	13.64	1.36	15.00
Youth Lounge (no equipment)	YES		Per Hour	NO	27.27	2.73	30.00	27.27	2.73	30.00

Description	Discretionary	Regulatory	Unit	GST Exempt	23/24 Fee ($)	GST ($)	23/24 Total Fee ($)	24/25 Fee ($)	GST ($)	24/25 Total Fee ($)
Meeting Room	YES		Per Hour	NO	18.18	1.82	20.00	18.18	1.82	20.00
Kitchen (minimum 3 hours)	YES		Per Hour	NO	27.27	2.73	30.00	27.28	2.73	30.00
SPINIFEX SPREE										
Retail stallholder 3m frontage	YES		Per stall	NO	172.73	17.27	190.00	172.73	17.27	190.00
Retail stallholder 3m frontage (Local)	YES		Per stall	NO	45.45	4.55	50.00	45.45	4.55	50.00
Retail stallholder 6m frontage	YES		Per stall	NO	209.09	20.91	230.00	209.09	20.91	230.00
Retail stallholder 9m and above frontage	YES		Per stall	NO	245.45	24.55	270.00	245.45	24.55	270.00
Carnival stallholder operators per 1m frontage	YES		Per metre	NO				9.91	0.91	10.00
Food stallholder per 1m frontage (to maximum 10m charge)	YES		Per metre	NO	236.36	23.64	260.00	90.91	9.09	100.00
Electrical Test and Tag fees for Spinifex Spree Stallholders	YES		Per lead / equipment	NO	4.55	0.45	5.00	4.55	0.45	5.00
Community Groups	YES			NO			Free/Exempt			Free/Exempt
GENERAL TOPH EVENT TICKETS										
Level 1 tickets	YES		Per ticket	NO			0 - 25			0 - 25
Level 2 tickets	YES		Per ticket	NO			26 - 75			26 - 75
Level 3 tickets	YES		Per ticket	NO			76 - 120			76 - 120
Level 4 tickets	YES		Per ticket	NO			121 and above			121 and above
GENERAL TOPH STALLHOLDER FEES										
Level 1 stallholder	YES		Per stall	NO			0 - 75			0 - 75
Level 2 stallholder	YES		Per stall	NO			76 - 150			76 - 150
Level 3 stallholder	YES		Per stall	NO			151 - 225			151 - 225
Level 4 stallholder	YES		Per stall	NO			226 - 300			226 - 300
Community Groups	YES		Per stall	NO			Free/Exempt			Free/Exempt
SOUTH HEDLAND TOWN CENTRE										
Commercial										
Town Centre Only Limited Power, Stage not Included (Minimum of 3 Hours)	YES		Per hour	NO	36.36	3.64	40.00	36.36	3.64	40.00
Town Centre Full Access includes power, stage and open space (Minimum of 3 Hours)	YES		Per hour	NO	100.00	10.00	110.00	100.00	10.00	110.00
Community Groups – receive 50% discount										
Town Centre Only Limited Power, Stage not Included (Minimum of 3 Hours)	YES		Per hour	NO	18.18	1.82	20.00	18.18	1.82	20.00

Description	Discretionary	Regulatory	Unit	GST Exempt	23/24 Fee ($)	GST ($)	23/24 Total Fee ($)	24/25 Fee ($)	GST ($)	24/25 Total Fee ($)
Town Centre Full Access includes power, stage and open space (Minimum of 3 Hours)	YES		Per hour	NO	50.00	5.00	55.00	50.00	5.00	55.00
SPOILBANK MARINA										
Hire of Spoilbank Marina Hardstand Work Area 1 x bay (max 3 months)	YES		Per week	NO				454.55	45.45	500.00
Spoilbank Marina Hardstand Work Area (Refundable Deposit / Bond per bay)	YES		Each	NO				227.27	22.73	250.00
New / Replacement Standpipe, Lighting, Spoilbank Marna Hardstand Key or Swipe card	YES		Each	NO				45.45	4.55	50.00
LIBRARY & INFORMATION SERVICES										
Printing / copying (A4) per page	YES		per page	NO	0.36	0.04	0.40	0.36	0.04	0.40
Printing / copying (A3) per page	YES		per page	NO	0.55	0.05	0.60	0.55	0.05	0.60
Colour Printing/Copying (A4) per page	YES		per page	NO	0.91	0.09	1.00	0.91	0.09	1.00
Colour Printing/Copying (A3) per page	YES		per page	NO	2.09	0.21	2.30	2.09	0.21	2.30
For photocopying please refer to photocopying (page 1)										
Photocopying from microfilm reader	YES		per page	NO	1.82	0.18	2.00	1.82	0.18	2.00
Facsimile Australia /page	YES		per page	NO	0.91	0.09	1.00	0.91	0.09	1.00
Facsimile International	YES		per page	NO	2.27	0.23	2.50	2.27	0.23	2.50
Laminating (A4) per page	YES		per sheet	NO	2.73	0.27	3.00	2.73	0.27	3.00
Laminating (A3) per page	YES		per sheet	NO	3.64	0.36	4.00	3.64	0.36	4.00
USB Device	YES		per unit	NO	5.45	0.55	6.00	5.45	0.55	6.00
Earphones	YES		per unit	NO	2.27	0.23	2.50	2.27	0.23	2.50
Library Bags	YES		per unit	NO	4.09	0.41	4.50	4.09	0.41	4.50
Lost Membership Card Replacement	YES		per membership	NO	4.55	0.45	5.00	4.55	0.45	5.00
Late Book Return Fee (items 3 weeks overdue)	YES			NO	4.55	0.45	5.00	4.55	0.45	5.00
Administration Fee for lost/non-returned items (5 weeks overdue) + additional replacement cost of lost item	YES			NO	5.45	0.55	6.00	5.45	0.55	6.00
Local History Collection Research per hour (individual, non-library- member/non-local)	YES		per hour or part thereof	NO	36.36	3.64	40.00	36.36	3.64	40.00
Local History Collection Research per hour (commercial users only)	YES		per hour or part thereof	NO	90.91	9.09	100.00	90.91	9.09	100.00
Special events/activities	YES		per event/activity	NO			At cost			At cost
Invigilation of Examination (per hour or part thereof)	YES		per hour of part thereof	NO	109.09	10.91	120.00	109.09	10.91	120.00
Publication - Port Hedland Memories	YES		per publication	NO	18.18	1.82	20.00	18.18	1.82	20.00
Smart Rider bus tickets prices as per schedule set by Public Transport Authority of WA				NO			At cost			At cost

Description	Discretionary	Regulatory	Unit	GST Exempt	23/24 Fee ($)	GST ($)	23/24 Total Fee ($)	24/25 Fee ($)	GST ($)	24/25 Total Fee ($)
ENVIRONMENTAL HEALTH										
Trading in Public Places										
Application Fee	YES		Per application	NO	45.45	4.55	50.00	45.45	4.55	50.00
1 Day Fee	YES		Per application	NO	54.55	5.45	60.00	54.55	5.45	60.00
1 week or part thereof	YES		Per application	NO	127.27	12.73	140.00	127.27	12.73	140.00
1 month or part thereof	YES		Per application	NO	245.45	24.55	270.00	245.45	24.55	270.00
1 year or part thereof	YES		Per application	NO	1,818.18	181.82	2,000.00	1,818.18	181.82	2,000.00
Stallholder/Street trader eligible community groups and eligible community events	YES			NO			Free/Exempt			Free/Exempt
Lodging Houses										
Temporary Public Building Events (NEW)										
Public Building/Events greater than 2 weeks' notice (commercial operator)	YES		Per application	NO	272.73	27.27	300.00	272.73	27.27	300.00
Public Building/Events greater than 2 weeks' notice Not for Profit/community group operator)	YES		Per application	NO	Free/Exempt		Free/Exempt	Free/Exempt		Free/Exempt
Public Building/Events less than 2 weeks' notice (irrespective of type of operator)	YES		Per application	NO	636.36	63.64	700.00	636.36	63.64	700.00
Hair Dressing Establishments										
Application Fee	YES		Per application	YES	95.00	-	95.00	95.00	-	95.00
Annual Premises Assessment Fee	YES		Annual Fee	YES	100.00	-	100.00	100.00	-	100.00
Skin Penetration Establishments and Beauty Establishments										
Application Fee	YES		Per application	YES	95.00	-	95.00	95.00	-	95.00
Annual Premises Assessment Fee	YES		Per assessment	YES	180.00	-	180.00	180.00	-	180.00
Food Act 2008										
Registered Premises Assessment Fee										
High Risk (2 assessments per year)	YES		Per assessment	YES	630.00	-	630.00	630.00	-	630.00
Medium Risk (2 assessments per year)	YES		Per assessment	YES	480.00	-	480.00	480.00	-	480.00
Low Risk (1 assessment per year)	YES		Per assessment	YES	260.00	-	260.00	260.00	-	260.00
Very Low Risk	YES		Per assessment	YES			Free/Exempt			Free/Exempt
Second & Subsequent Re-Assessment (fee per hour)	YES		Per assessment	YES	210.00	-	210.00	210.00	-	210.00
Application Fee Construct & Establish a Food Premises (s110(3)) & Includes Notification Fee										
Supplementary Fees Based on Fee for Service (LG Act 1995 Part 6 Div. 5 Sub 2)										

Description	Discretionary	Regulatory	Unit	GST Exempt	23/24 Fee ($)	GST ($)	23/24 Total Fee ($)	24/25 Fee ($)	GST ($)	24/25 Total Fee ($)
Hourly Rate	YES		Per hour	NO	190.91	19.09	210.00	190.91	19.09	250.00
Assessing Lodging House Floor Plans										
Research Fee – Research required above normal service										
Hourly Rate	YES		Per hour	NO	190.91	19.09	210.00	190.91	19.09	250.00
Holiday Chalets and Cabins per unit	YES		Per unit	NO	45.45	4.55	50.00	45.45	4.55	50.00
Private Water/Food Sampling Requested for Analysis (Lab analysis not included, sample inspection only.)										
Hourly Rate	YES		Per hour	NO	190.91	19.09	210.00	190.91	19.09	210.00
Temporary Accommodation Application Fee	YES		Per application	YES	210.00	-	210.00	210.00	-	210.00
Noise Approvals										
The CEO has delegation to waive fee for charitable organisations										
Certificates										
Liquor Act Certification Section 39										
Hourly rate (or part thereof, min 210)	YES		Per hour	NO	190.91	19.09	210.00	190.91	19.09	250.00
Liquor Act Certification Section 40										
Section 40 - Liquor License	YES		Per application	NO	66.36	6.64	73.00	66.36	6.64	73.00
Gaming Act Certification Section 50 (1)										
Hourly rate (or part thereof, min 210)	YES		Per hour	NO	190.91	19.09	210.00	190.91	19.09	250.00
Local Government Report Fee (Septic tank applications to Dept. of Health)										
Local government report fee	YES		Per report	NO	109.09	10.91	120.00	109.09	10.91	120.00
Rangers										
Reinspection Fee - To be applied when 2nd and subsequent inspections are required resulting from non-compliance	YES		Per Hour	NO	90.91	9.09	100.00	90.91	9.09	100.00
Private Works										
Environmental Health Officer requested to do works (e.g. special sampling for other companies, including equipment)Fee for service to undertake works upon request from the public and outside of typical Environmental Health duties performed during business hours. Includes but not limited to Pest control vehicle inspections, waste water decommissioning inspections	YES		Per hour	NO	190.91	19.09	210.00	190.91	19.09	210.00
Asbestos Sampling										
Take asbestos sample and have analysed and supply report (does not include analysis costs)	YES		Per hour	NO	240.91	24.09	265.00	240.91	24.09	265.00

Description	Discretionary	Regulatory	Unit	GST Exempt	23/24 Fee ($)	GST ($)	23/24 Total Fee ($)	24/25 Fee ($)	GST ($)	24/25 Total Fee ($)
BUILDING SERVICES										
Certified application for Building Permit (s. 16(I))										
Application for a Demolition Permit (s. 16 (1))										
Application for Occupancy Permits, Building Approval certificates										
The fees outlined above are Statutory fees in accordance with Regulation 11 and Schedule 2 (as revised) of the Building Regulations 2012 effective 23 June 2017 and are not set by the Town										
Certificate of Building Compliance (Unauthorised Works) Class 1 and 10	YES		Per application		500 + 0.1% of the Estimated Value of the unauthorised work as determined by the relevant permit authority			600 + 0.1% of the Estimated Value of the unauthorised work as determined by the relevant permit authority		
Buildings Approvals List (Orders & Requisitions) Desktop (10 days)	YES		Per request	YES	100.00	-	100.00	110.00	-	110.00
Copy of approved building plans (per permit) Residential	YES		Per permit	YES	35.00	-	35.00	40.00	-	40.00
Copy of approved building plans (per permit) Commercial	YES		Per permit	YES	55.00	-	55.00	60.00	-	60.00
Copy of documents: Home Indemnity Insurance, Building Permit, Building Order etc.	YES		Per copy	YES	62.00	-	62.00	65.00	-	65.00
Building reports per hr min 1 hr (weekly or monthly)	YES		Per report	YES	100.00	-	100.00	110.00	-	110.00
Inspection Fees										
Other										
PLANNING SERVICES										
Statutory Development Fees										
Home Business / Mobile Business										
If development has commenced or is being carried out, by way of penalty twice the amount of the maximum fee payable for determination is applicable, in addition to the application fee (3 x standard fee)										
Clearance of subdivision conditions										
Copies of approved plans / permit (10 days)	YES		Each	NO	100.00	10.00	110.00	110.00	11.00	121.00
1. Development Assessment Panel Applications where the estimated cost of development is:										
Professional Consultancy (GST Inclusive) per hour										
Town Planning										
Section 70A / Restrictive Covenant Request (Charge is per request includes Landgate lodgement (164) and clearance conditions)	YES		Per request	NO	430.00	43.00	473.00	450.00	45.00	495.00
Scheme Amendments/Structure Plans/Activity Centre Plans/Local Development Plans										
Lands Administration / Geographic names										
Application for road or place name	YES		Per application		100.00		100.00	110.00		110.00
Use of Spoilbank request										

Description	Discretionary	Regulatory	Unit	GST Exempt	23/24 Fee ($)	GST ($)	23/24 Total Fee ($)	24/25 Fee ($)	GST ($)	24/25 Total Fee ($)
Advertising										
RANGER SERVICES										
Registration										
Dog and Cat registrations are effective from 1 November to 31 October for 1 year registrations. From June until October, the Town offers half price for Registrations paid during that period. Pension card holders may have a 50% discount off the cost of animal registration										
Other										
If an animal is not reclaimed by the owner within 14 days, the animal will be become the property of the Town. Any costs relating to the impoundment & maintenance of the animal will not be charged to the previous owner. Please note - any infringements relating to the animal will remain in effect.										
Seizure and impounding of a dog Unregistered	YES		Each	YES	150.00	-	150.00	150.00	-	170.00
Seizure and impounding of a registered dog (poundable)	YES		Each	YES	100.00	-	100.00	100.00	-	120.00
Maintenance of dog in pound (pay per day or part thereof) – sustenance(keep fees)	YES		Per day	YES	30.00	-	30.00	30.00	-	40.00
Maintenance of cat/kitten in pound (pay per day or part thereof) – sustenance	YES		Per day	YES	20.00	-	20.00	20.00	-	20.00
Sustenance and maintenance fee for animals impounded beyond 7 days (per day or part thereof)	YES		Per day	YES	100.00		100.00	100.00		100.00
Return of a dog impounded outside normal hours	YES		Each	YES	300.00	-	300.00	300.00	-	300.00
Surrender of a Dog	YES		Each	YES	45.00	-	45.00	-	-	-
Surrender of cat/kitten	YES		Each	YES	30.00	-	30.00	-	-	-
Microchip impounded animal	YES		Each	NO	54.55	5.45	60.00	54.55	5.45	60.00
Seizure and impounding of a cat / kitten	YES		Each	YES	70.00	-	70.00	70.00	-	100.00
Replacement Dog or Cat Registration Tag	YES		Each	NO	6.36	0.64	7.00	6.36	0.64	7.00
Application to keep more than two Dogs	YES		Per application	YES	210.00	-	210.00	210.00	-	250.00
Impound Fees As per s.464 of the Local Government (Miscellaneous Provisions) Act 1960										
Poundage Fees for Cattle Impounded										
Traps										
Vermin Trap Hire (per fortnight or part thereof)	YES		Per fortnight	YES			Free/Exempt			Free/Exempt
Bond	YES		Per booking	YES			Free/Exempt			Free/Exempt
Vermin Trap Replacement Fee	YES		Each	NO	227.27	22.73	250.00	227.27	22.73	250.00
Dog Trap – Hire (per day)	YES		Per day	YES			Free/Exempt			Free/Exempt
Bond	YES		Per booking	YES			Free/Exempt			Free/Exempt

Description	Discretionary	Regulatory	Unit	GST Exempt	23/24 Fee ($)	GST ($)	23/24 Total Fee ($)	24/25 Fee ($)	GST ($)	24/25 Total Fee ($)
Dog Trap Replacement Fee	YES		Each	NO	1,272.73	127.27	1,400.00	1,272.73	127.27	1,400.00
Dangerous / Restricted Dog collars	YES		Each	NO	50.00	5.00	55.00	65.00	6.50	71.50
Dangerous / Restricted Breed Dog Signs	YES		Each	NO	30.00	3.00	33.00	40.00	4.00	44.00
At the time of declaring a dog dangerous, the Town will provide 1x Dangerous Dog Collar and 2x Dangerous Dog Signs at no cost. Replacements can be purchased at the listed fee.								Free/Exempt		Free/Exempt
Abandoned Vehicles										
Towing Charge										
Light Vehicle	YES		Each	NO	200.00	20.00	220.00	200.00	20.00	300.00
Burnt out Vehicle	YES		Each	NO	272.73	27.27	300.00	272.73	27.27	400.00
Vehicle above 4.5tonne GVM to 22.5 tonne GCM	YES		EACH	NO	1,272.73	127.27	1,400.00	2,272.73	127.27	2,500.00
Heavy Vehicle (>22.5tonne GCM)	YES		Each	NO	2,728.00	272.00	3,000.00	2,728.00	272.00	3,500.00
Storage of impounded vehicle or item (daily fee)	YES		Per Day	NO	9.09	0.91	10.00	9.09	0.91	20.00
Administrative Maintenance	YES		Each	NO	63.64	6.36	70.00	63.64	6.36	100.00
Shopping Trolleys, signs and other items										
Release of Impounded Shopping Trolleys, signs or other items	YES		Per item	NO	45.45	4.55	50.00	45.45	4.55	50.00
Off Road Vehicle Charges										
EMERGENCY MANAGEMENT / FIRE CONTROL OFFICER										
Provision of private works or inspections related to non-compliance with the Bush Fires Act 1954 (fee for services e.g. assessment of emergency management plans, follow up on compliance notices)	YES		Per hour	NO	200.00	20.00	220.00	200.00	20.00	300.00
Engineering Private Works are not included										
Private Works (per hour)										
Front end loader	YES		Per hour	NO	178.18	17.82	196.00	178.18	17.82	196.00
Tip truck 10m3	YES		Per hour	NO	158.18	15.82	174.00	158.18	15.82	174.00
Tip Truck 6m3	YES		Per hour	NO	134.55	13.45	148.00	134.55	13.45	148.00
Tip Truck 3m3	YES		Per hour	NO	112.73	11.27	124.00	112.73	11.27	124.00
Street sweeper (large)	YES		Per hour	NO	234.55	23.45	258.00	234.55	23.45	258.00
Street sweeper (small)	YES		Per hour	NO	168.18	16.82	185.00	168.18	16.82	185.00
Road patching maintenance truck (plus materials)	YES		Per hour	NO	212.73	21.27	234.00	212.73	21.27	234.00

Description	Discretionary	Regulatory	Unit	GST Exempt	23/24 Fee ($)	GST ($)	23/24 Total Fee ($)	24/25 Fee ($)	GST ($)	24/25 Total Fee ($)
Roller (Flat drum)	YES		Per hour	NO	136.36	13.64	150.00	136.36	13.64	150.00
Sign Truck (plus materials)	YES		Per hour	NO	134.55	13.45	148.00	134.55	13.45	148.00
Water Truck (large)	YES		Per hour	NO	158.18	15.82	174.00	158.18	15.82	174.00
Water Truck (small)	YES		Per hour	NO	112.73	11.27	124.00	112.73	11.27	124.00
Tractor	YES		Per hour	NO	158.18	15.82	174.00	158.18	15.82	174.00
Tractor and slasher / Mower	YES		Per hour	NO	191.82	19.18	211.00	191.82	19.18	211.00
Grader	YES		Per hour	NO	197.27	19.73	217.00	197.27	19.73	217.00
Positrack (Includes attachments)	YES		Per hour	NO	136.36	13.64	150.00	136.36	13.64	150.00
Tool cat (includes attachments)	YES		Per hour	NO	136.36	13.64	150.00	136.36	13.64	150.00
Landfill Compactor Unit	YES		Per hour	NO	325.38	32.54	357.92	325.38	32.54	357.92
Excavator Medium	YES		Per hour	NO	168.18	16.82	185.00	168.18	16.82	185.00
Excavator Small	YES		Per hour	NO	126.36	12.64	139.00	126.36	12.64	139.00
Excavator Large	YES		Per hour	NO	212.73	21.27	234.00	212.73	21.27	234.00
Mowers with Catchers (disposal of waste to be charged at cost)	YES		Per hour	NO	134.55	13.45	148.00	134.55	13.45	148.00
Ride on Mower	YES		Per hour	NO	101.60	10.16	111.76	101.60	10.16	111.76
Variable Message Board	YES		Per day	NO	100.91	10.09	111.00	100.91	10.09	111.00
Trailer Box	YES		Per hour	NO	11.82	1.18	13.00	11.82	1.18	13.00
Trailer Large Car	YES		Per hour	NO	22.73	2.27	25.00	22.73	2.27	25.00
Trailer Heavy Plant	YES		Per hour	NO	40.91	4.09	45.00	40.91	4.09	45.00
Spray Unit excl chemicals (chemicals @ cost @ time of purchase)	YES		Per hour	NO	134.55	13.45	148.00	134.55	13.45	148.00
Sanitisation / Graffiti Vehicle (Chemicals @ cost @ time of purchase)	YES		Per hour	NO	134.55	13.45	148.00	134.55	13.45	148.00
Irrigation Vehicle (Parts at cost price at time of purchase)	YES		Per hour	NO	134.55	13.45	148.00	134.55	13.45	148.00
4x4 Ute (per hour)	YES		Per hour	NO	95.45	9.55	105.00	95.45	9.55	105.00
2x4 Ute (per hour)	YES		Per hour	NO	79.09	7.91	87.00	79.09	7.91	87.00
Small Sedan (per hour)	YES		Per hour	NO	61.82	6.18	68.00	61.82	6.18	68.00
Note: All plant hire rates include operator labour costs as plant will not be a dry hire. Rates for wet plant hire are for normal time only. Rates will be grossed up during over-time hours at the applicable rate.										
Labour (increase CPI)	YES		Per hour	NO	83.20	8.32	91.52	83.20	8.32	91.52
Supervisor (increase CPI)	YES		Per hour	NO	140.40	14.04	154.44	140.40	14.04	154.44

Description	Discretionary	Regulatory	Unit	GST Exempt	23/24 Fee ($)	GST ($)	23/24 Total Fee ($)	24/25 Fee ($)	GST ($)	24/25 Total Fee ($)
Labour (Time and a half as per EBA) ((increase CPI))	YES		Per hour	NO	123.85	12.39	136.24	123.85	12.39	136.24
Labour (Double time and a half as per EBA) ((increase CPI))	YES		Per hour	NO	165.45	16.55	182.00	165.45	16.55	182.00
WATER										
Note: This charge is cost recovery (including the implementation of a new swipe card system) plus administration. Water billed monthly.										
New / Replacement Standpipe, lighting Key or Swipe Card	YES		Each	NO	45.45	4.55	50.00	45.45	4.55	50.00
New / Replacement swipe card/remote/fob/property/facility keys	YES		Each	NO	95.45	9.55	105.00	95.45	9.55	105.00
TECHNICAL SERVICES										
General Administration Fee	YES		Per hour	NO	154.55	15.45	170.00	154.55	15.45	170.00
Crossover Application Fee	YES		Per Application	NO	386.36	38.64	425.00	386.36	38.64	425.00
Traffic Count Information Fee	YES		Per hour	NO	154.55	15.45	170.00	154.55	15.45	170.00
Traffic Count Setup Fee	YES		Per hour	NO	100.00	10.00	110.00	100.00	10.00	110.00
Bond Administration Fee	YES		Per Application	NO	154.55	15.45	170.00	154.55	15.45	170.00
If an impounded animal is not recovered by the owner, any daily sustenance fees and all impoundment fees will be waived. The owner remains liable for any infringements relating to the animal	YES			NO				Free/Exempt		Free/Exempt
RAV Approval Fee (Existing Network)	YES		Per Application	NO	100.00	10.00	110.00	100.00	10.00	110.00
RAV Approval Fee (New Network) (Additional fees will be charged for assessments outside of 100km radius from Civic Centre)	YES		Per Application	NO	386.36	38.64	425.00	386.36	38.64	425.00
Undertaking Works within Road Reserve Fee	YES		Per Application	NO	386.36	38.64	425.00	386.36	38.64	425.00
Signage Approval Fee	YES		Per Application	NO	154.55	15.45	170.00	154.55	15.45	170.00
Inspection Fee per hour	YES		Per hour	NO	100.00	10.00	110.00	100.00	10.00	110.00
Research Fee per hour of part thereof (15min blocks)	YES		Per hour	NO	100.00	10.00	110.00	100.00	10.00	110.00
Subdivision Supervision Inspection Fee (Civil engaged a consulting engineer) Percentage of contract value	YES		Per Project				1.5%			1.5%
Subdivision Supervision Inspection Fee (Civil not engaged a consulting engineer) Percentage of contract value	YES		Per Project				3%			3%
Unsealed Road Maintenance Contribution	YES		per tonne per km	NO	0.32	0.03	0.35	0.32	0.03	0.35
Design Service Fee per hour	YES		Per hour	NO	100.00	10.00	110.00	100.00	10.00	110.00
Project Management Fee per hour	YES		Per hour	NO	113.64	11.36	125.00	113.64	11.36	125.00
Verge Bond (kerb, basic treatment) per m2	YES		Per SQM	NO	404.55	40.45	445.00	404.55	40.45	445.00
Verge Bond (kerb, landscaped treatment) per m2	YES		Per SQM	NO	504.55	50.45	555.00	504.55	50.45	555.00
Additional Bond including Footpaths	YES		Per SQM	NO	404.55	40.45	445.00	404.55	40.45	445.00

Description	Discretionary	Regulatory	Unit	GST Exempt	23/24 Fee ($)	GST ($)	23/24 Total Fee ($)	24/25 Fee ($)	GST ($)	24/25 Total Fee ($)
Powell Road Rail Crossing Access Fee	YES			NO	3,377.27	337.73	3,715.00	3,377.27	337.73	3,715.00
Other Bonds to be negotiated for each situation										
On application to hold a funeral, the following fees shall be payable in advance										
Grave Site Digging										
Dig grave at least 1.8m to 2.1m deep (Single Plot) Monday to Friday (Work carried out by Town)	YES		Per grave	NO	1,000.00	100.00	1,100.00	1,000.00	100.00	1,100.00
Dig grave at least 1.8m to 2.1m deep (Single Plot) Monday to Friday (Contractor)	YES		Per grave	NO			at cost			at cost
Administration										
Grant of Right of Burial fee term 25 years	YES		Per term	YES	80.00	-	80.00	80.00	-	80.00
Registration of re-assignment or bequest of Grant of Right of Burial	YES		Per registration	YES	80.00	-	80.00	80.00	-	80.00
Plot Fee										
Reopen an existing grave	YES		Per request	NO	727.27	72.73	800.00	727.27	72.73	800.00
Miscellaneous										
Memorial Plaques										
Plaque Administration fee	YES		Per plaque	NO	72.73	7.27	80.00	72.73	7.27	80.00
WASTE MANAGEMENT										
Collection Charges Section 67 Waste Avoidance and Resource Recovery Act 2007										-
Classic Bin Service Fee incl.1 General Waste 240lt Bin Service per week and 1 Recycling 240lt Bin Service per fortnight	NO-(RESIDENTS) YES-(COMMERCIAL)		per waste service	YES	325.00	-	325.00	340.00	-	340.00
Additional Classic Service General Waste (2nd) 240lt Bin Service per week for residents & existing commercial customers	YES		per waste service	YES	325.00	-	325.00	340.00	-	340.00
Additional Classic Recycling (2nd) 240lt Bin and Service per fortnight for residents and existing commercial customers	YES		per waste service	YES	144.00	-	144.00	170.00	-	170.00
Classic Recycling 240lt Bin and Service per fortnight standalone service	YES		per waste service	YES	325.00	-	325.00	325.00	-	325.00
Premium Recycling 240lt Bin and Service per fortnight standalone service (roll in roll out)	YES		per waste service	YES	535.00	-	535.00	540.00	-	540.00
Premium Bin Service Fee incl. 1 General Waste 240lt Bin Service per week and 1 Recycling 240lt Bin Service per fortnight (roll in roll out)	NO-(RESIDENTS) YES-(COMMERCIAL)		per waste service	YES	535.00	-	535.00	540.00	-	540.00
Additional Premium Bin Service Fee incl. 1 General Waste 240lt Bin Service per week and 1 Recycling 240lt Bin Service per fortnight (roll in roll out)	YES		per waste service	YES	535.00	-	535.00	540.00	-	540.00
Additional Premium Recycling Service incl. 1 Recycling 240lt Bin Service per fortnight (roll in roll out)	YES		per waste service	YES	216.00	-	216.00	270.00	-	270.00

Description	Discretionary	Regulatory	Unit	GST Exempt	23/24 Fee ($)	GST ($)	23/24 Total Fee ($)	24/25 Fee ($)	GST ($)	24/25 Total Fee ($)
Event bin incl.1 General Waste 240L bin delivery and removal	YES		Per Bin	YES	80.00		80.00	80.00		80.00
Disability and Improvement Plan (DAIP) Bin Service Fee incl. 1 General Waste 240lt Bin Service per week and 1 Recycling 240lt Bin Service per fortnight	YES		per waste service	YES	300.00	-	300.00	300.00	-	300.00
Bin Delivery / Futile Repair Attempt	YES		per bin	NO	27.27	2.73	30.00	72.73	7.27	80.00
Missed Collection/Additional Service Fee Per Lift	YES		per lift	NO	27.27	2.73	30.00	27.27	2.73	30.00
Bin Replacement (with police report)			per bin	YES			Free/Exempt			Free/Exempt
Bin Replacement (no police report)	YES		per bin	NO	140.00	-	140.00	140.00	-	140.00
WASTE FACILITY										
Residential Domestic Waste										-
Residential General Waste (Household Waste) Residential vehicles only Domestic Waste over 1 tonne will be charged at Commercial rate	YES			YES			Free/Exempt		-	Free/Exempt
Residential Green waste (uncontaminated) Residential Vehicles Only Green waste in commercial quantities will be charged at Commercial Green waste rate	YES			YES			Free/Exempt		-	Free/Exempt
Residential Asbestos. Residential vehicles only maximum 0.5 tonne Asbestos generated from major renovations or in excess of the above will be charged at the commercial asbestos rate. (must be double wrapped & labelled)	YES			YES			Free/Exempt		-	Free/Exempt
Residential Hazardous Waste (Household Waste) Gas bottles, Fire extinguishers, Flares, Sharps, EPIRBS and Lubricating and hydraulic oil Residential vehicles only	YES			YES			Free/Exempt		-	Free/Exempt
Sale / Removal of deposited items from Landfill					As determined by Manager and approved by the CEO			As determined by Manager and approved by the CEO		
Industrial and Construction Waste										
Commercial Putrescible Waste Includes MRF residuals.(per tonne) Minimum Charge 1 tonne	YES		Per tonne	NO	121.82	12.18	134.00	127.27	12.73	140.00
Commercial Industrial Waste Mixed loads (per tonne) Minimum Charge 1 tonne	YES		Per tonne	NO	159.09	15.91	175.00	166.36	16.64	183.00
Bulky Commercial Waste Bulk Bags, unbegged rail grindings piping, mattresses, oversized items, inflatable air filled items and other lightweight or non-compactable items (per tonne) Minimum charge 1 tonne	YES		Per tonne	NO	850.00	85.00	935.00	880.00	88.00	975.00
Timber products including pallets , treated and / or painted timber (per tonne) Minimum charge 1 tonne	YES		Per tonne	NO	82.73	8.27	91.00	86.12	8.61	100.00
Construction & Demolition Waste Mixed loads (per tonne) Minimum Charge 1 tonne	YES		Per tonne	NO	159.09	15.91	175.00	165.61	16.56	185.00
Concrete and Bricks (crushed and clean 50mm and smaller) suitable for road base. (per tonne) minimum charge 1 tonne	YES		Per tonne	NO	90.91	9.09	100.00	136.36	13.64	150.00

Description	Discretionary	Regulatory	Unit	GST Exempt	23/24 Fee ($)	GST ($)	23/24 Total Fee ($)	24/25 Fee ($)	GST ($)	24/25 Total Fee ($)
Concrete containing rio/reinforcements, bitumen, asphalt and uncrushed concrete (per tonne) minimum 1 tonne	YES		Per tonne	NO	202.73	20.27	223.00	286.36	28.64	315.00
Uncontaminated Scrap Metal processing fee	YES		Per tonne				Free/Exempt	22.73	2.27	25.00
Bulk Clean fill Suitable for cover material to be accompanied by an approved application form (As per Landfill licence conditions)	YES		Per tonne				Free/Exempt	27.27	2.73	30.00
Drilling Mud Waste Disposal Spreadeable (per tonne) Minimum charge one tonne	YES		Per tonne	NO	130.91	13.09	144.00	181.82	18.18	200.00
Commercial quantities of electronic waste (Computers, TVs and peripheries) per tonne Minimum charge 1 tonne	YES		Per tonne	NO	850.00	85.00	935.00	880.00	88.00	968.00
Clean and Uncontaminated Rail Grindings (per tonne) minimum charge 1 tonne must be contained in bags.	YES		Per tonne	NO	159.09	15.91	175.00	166.36	16.64	183.00
* This charge to apply ONLY when weighbridge is not operational.										
Commercial Green Waste										
Commercial clean Green waste (per tonne) Minimum charge 1 tonne	YES		Per tonne	NO	59.09	5.91	65.00	61.82	6.18	68.00
Green waste (Uncontaminated) chipped/shredded	YES		Per tonne	NO			Free/Exempt		-	Free/Exempt
Vehicle and Related Products										
Metal car bodies (LPG tanks, fuel, oils and batteries removed), metal trailers and metal boats (Each)	YES		Per vehicle	NO			Free/Exempt	22.73	2.27	25.00
Boats Non-Metal (each)	YES		Each	NO	90.91	9.09	100.00	93.64	9.36	103.00
Caravans / Buses (each)	YES		Each	NO	90.91	9.09	100.00	136.36	13.64	150.00
Vehicle Batteries Per tonne	YES		Per tonne	NO			Free/Exempt		-	Free/Exempt
Commercial quantity / Fire extinguisher including gas cylinders , helium bottles oxy , asedaine bottles (per tonne) minimum charge 1 tonne			Per tonne	NO				454.55	45.45	500.00
Liquid Waste										
Liquid Waste including septic waste and grease trap waste (per tonne)/Minimum Charge 1 tonne	YES		Per tonne	NO	118.18	11.82	130.00	123.64	12.36	136.00
Rubber Products										
Residential customers Maximum of 4 Tyres passenger or 4x4 vehicle tyres (5 or more tyres considered a commercial load therefore require Controlled Waste Tracking form	YES		Per tonne				Free/Exempt		-	Free/Exempt
Commercial Tyres (per tonne) Minimum charge 1 tonne CONTROLLED WASTE TRACKING FORM REQUIRED	YES		Per tonne	NO	909.09	90.91	1,000.00	1,036.36	103.64	1,140.00
Commercial Rubber Products Including Conveyor Belts (per tonne) Minimum charge 1 tonne CONTROLLED WASTE TRACKING FORM REQUIRED	YES		Per tonne	NO	909.09	90.91	1,000.00	1,036.36	103.64	1,140.00
Specialist/Hazardous Disposal										
Confidential Documents/Quarantine Materials for Immediate Burial (per tonne) Minimum charge 1 tonne MUST BE BAGGED & SEALED	YES		Per tonne	NO	227.27	22.73	250.00	236.36	23.64	260.00
Asbestos Waste Disposal (per tonne) for Immediate Burial (per tonne) Minimum charge 1 tonne	YES		Per tonne	NO	227.27	22.73	250.00	236.36	23.64	260.00

Description	Discretionary	Regulatory	Unit	GST Exempt	23/24 Fee ($)	GST ($)	23/24 Total Fee ($)	24/25 Fee ($)	GST ($)	24/25 Total Fee ($)
Asbestos Pipe and other Bulky Lightweight Immediate Burial Products for (per tonne) Minimum charge 1 tonne	YES		Per tonne	NO	227.27	22.73	250.00	236.36	23.64	260.00
Biomedical, Biological & Clinical Waste disposal R100, R120, R130, R140 (per tonne) Minimum charge 1 tonne	YES		Per tonne	NO	227.27	22.73	250.00	236.36	23.64	260.00
Contaminated Bulk Soil (Class I or II) which meets the Town of Port Hedland guideline and has been pre-approved by Waste Operations. (fixated soil , Garnet , contaminated soil) Minimum charge 1 tonne	YES		Per tonne	NO	227.27	22.73	250.00	236.36	23.64	260.00
Hazardous Waste Analysis (At Manager discretion) Minimum Charge 454.00 Additional analytes at cost plus 15%	YES		Per Analysis	NO	412.73	41.27	454.00	412.73	41.27	454.00
Certificate of Disposal	YES		Per disposal	NO	45.45	4.55	50.00	45.45	4.55	50.00
Other Charges										
Specialist materials processing fee demountable buildings, all items requiring specialist processing to compact (per tonne) / Minimum charge 1 tonne	YES		Per tonne	NO	850.00	85.00	935.00	880.00	88.00	968.00
Wash Bay Use Per Vehicle - HV / LV (includes cleaning fluid)	YES		Per vehicle	NO	59.09	5.91	65.00	63.64	6.36	70.00
Wash Bay Use Per Vehicle - Light Vehicles (includes cleaning fluid)	YES		Per vehicle	NO	27.27	2.73	30.00	27.27	2.73	30.00
Incorrectly Tipped Waste including relocation/remediation works (per hour) / Minimum charge 1 hour	YES		Per hour	NO	383.64	38.36	422.00	399.36	39.94	439.30
Out of hours operations (per hour) Minimum charge 1 hour Notice period required	YES		Per hour	NO	909.09	90.91	1,000.00	909.09	90.91	1,000.00
Administration Fee to reprint weighbridge dockets	YES		Per docket	NO	27.27	2.73	30.00	27.27	2.73	30.00
Commercial Waste Handling Fee (per hour) Minimum charge 15 mins Notice required. At discretion of Manager Waste Operations	YES		Per hour	NO	383.64	38.36	422.00	400.00	40.00	440.00
Off-loading Fee using Front End Loader or forklift (per hour) Minimum charge 15 mins Notice required At discretion of Manager Waste Operations	YES		Per hour	NO	909.09	90.91	1,000.00	909.09	90.91	1,000.00
All Hazardous Waste must be PRE-APPROVED by Waste Operations as acceptable waste for Class II Landfill Standard										
LEASING										
Lease Fee/Rent payable										
Standard Community Lease				NO	181.82	18.18	200.00	181.82	18.18	200.00

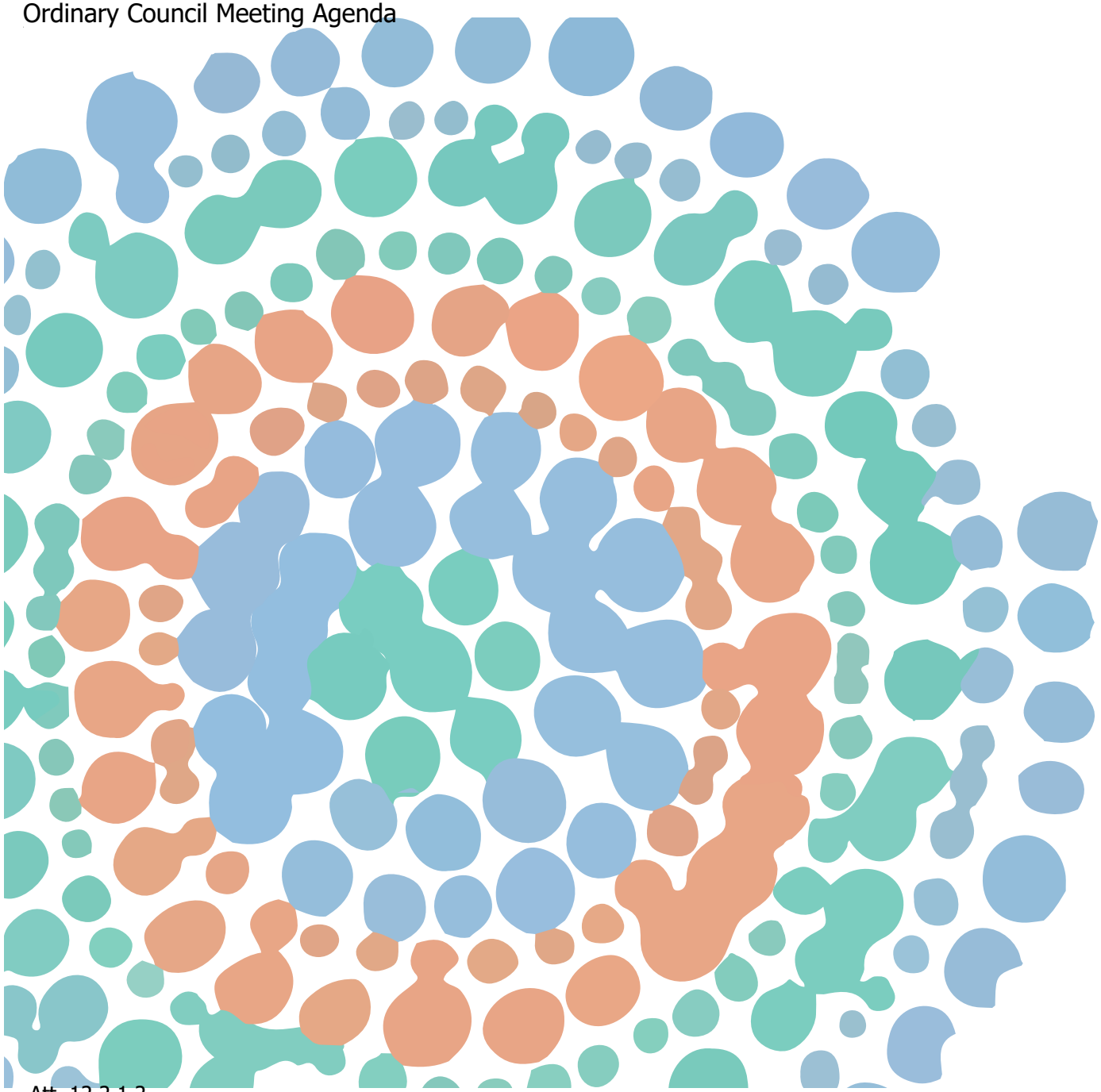
Town of
Port Hedland

Ngalikuru Kuma-Marri Plan

We are all working together in partnership

Hedland Aboriginal and Torres Strait Islander Partnership Plan
2024-2028

DRAFT VERSION



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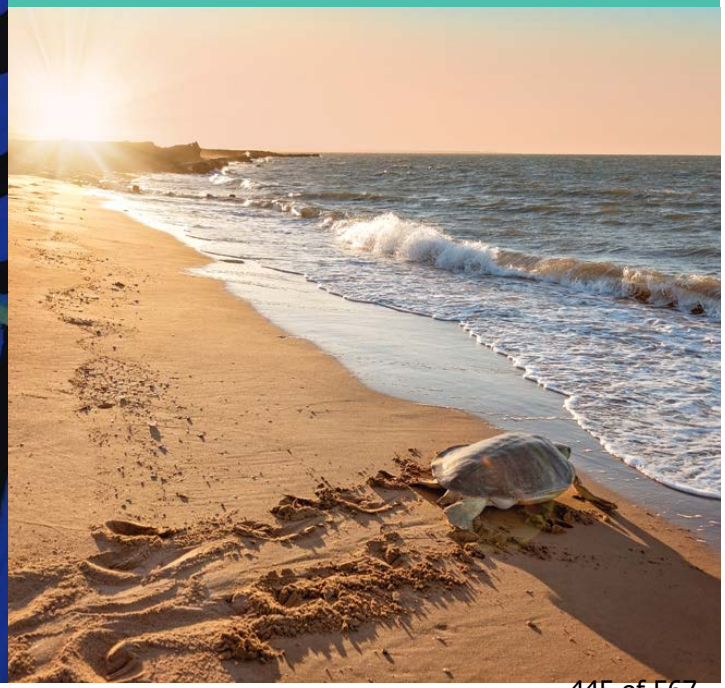
REFLECTION OF THE PAST

Port Hedland is geographically located in the Pilbara region of Western Australia on Kariyarra country. The traditional Kariyarra name for Port Hedland is '*Marapikurrinya*', which reflects the hand-like formation of the coastal tidal creeks (Mara meaning '*hand*' and Pikurri meaning '*to point straight*', and Nya means '*place name*').

The Town of Port Hedland (the Town) was initially gazetted as a town in 1896 however prior to European settlement, this land has an extensive history of human habitation, with evidence of Aboriginal occupation dating back over 65,000 years. In recent years, Port Hedland has undergone significant development and growth to support the town's expanding population and economy. Despite this growth, the Aboriginal community has maintained its strong connections to its languages, history and the surrounding region with many significant places of cultural importance such as natural environments, resources, ceremonial sites, song lines and ancient rock art being preserved and celebrated.

We understand that acknowledgement of history and truth telling is an important part of the journey moving forward together. This includes the acknowledgement of the impact on culture and customs because of dispossession and the injustices that have occurred within this region as part of Colonisation.

We also recognise the strength of this community including the efforts of many Aboriginal people and their demonstrated resilience, vision and leadership which have positively contributed to the development of our community. By focusing on working in partnership with our community, we aim to continue to be a town that will share the responsibilities for inspiring meaningful and sustainable ways of working through inclusion, leadership, innovation and culturally significant ideals unique to the region.



PURPOSE

The Hedland Aboriginal and Torres Strait Islander Partnership Plan sets the intention of the Town of Port Hedland to work together with our Aboriginal and Torres Strait Islander peoples and communities of Hedland in a meaningful, collaborative and co-operative manner. As a strategic framework document, it guides Council's operations, activities and engagement with Aboriginal and Torres Strait Islander peoples and provides the over-arching plan for reconciliation and action within the Hedland townships and its remote communities.

GOALS

There are six key things that we want to see happen when the Town of Port Hedland partners with Aboriginal and Torres Strait Islander communities.

GOAL 1

We want to **highlight the value and contribution** of Aboriginal and Torres Strait Islander people

GOAL 2

We want **more people to understand** local Aboriginal and Torres Strait Islander cultures

GOAL 3

We want to find out the best ways to get Aboriginal and Torres Strait Islander people in Hedland **involved in making decisions**

ACTION 1

Strengthening respect and relationships

ACTION 2

Making culture more visible

ACTION 3

Developing opportunities for enhanced lifestyle, health, employment and wellbeing

GOAL 4

We want to recognise the top priorities where the Town and Aboriginal and Torres Strait Islander people can **work together**

GOAL 5

We want to figure out the main ways that we can enhance Aboriginal and Torres Strait Islander people's **involvement in the community**

GOAL 6

We want to **strengthen the spirit of Reconciliation** within the Hedland community, and support the best ways to build relationships.

ACTIONS

To help us achieve our goals, there are five themes that we have grouped actions under:

ACTION 4

Fostering local leadership and community capacity

ACTION 5

Building organisational capacity of the Town

PRIORITY THEME 1
Strengthening Respect and Relationships

1

Progress in this area will:

Be seen through respectful demonstration of Traditional Ownership.

Welcome to Country protocols and **Acknowledge to Country** statements at events and Council communications.

Buildings will acknowledge and reflect Aboriginal Heritage and Traditional Ownership.

We'll work together to identify and interpret significant **cultural sites**.

Language signs at Town entrances and key cultural boundaries.

Encourage businesses and organisations to develop a **Reconciliation Action Plan**.

Traditional Owner Elders will be invited to formally welcome Mayor and Elected Members into their new roles.

Result in more community engagement.

Share the Aboriginal and Torres Strait Islander Partnership plan to people who work for the Town, key partners and the broader community.

A Reference Group that will help make sure we are putting the plan into practice.

Bring Aboriginal and Torres Strait Islander communities into **decision making**.

Identify key Town projects that need guidance from Aboriginal and Torres Strait Islander communities

Make sure **Town information** is relevant and accessible for Aboriginal and Torres Strait Islander peoples.

PRIORITY THEME 2
Making Culture More Visible

Progress in this area will include:

Better acknowledgement and promotion of local Aboriginal and Torres Strait Islander culture, heritage, and contributions.

Gather, share and acknowledge local stories, achievements, art, culture and heritage within the Town and its facilities.

Signage and naming at key locations.

A **Wayfinding** plan that includes Aboriginal and Torres Strait Islander artwork and culture.

Collection of local Aboriginal and Torres Strait Islander artworks and commercial opportunities at Town facilities and within the wider community.

Support better knowledge of heritage, including library collections and publications.

Include local Aboriginal art in Town communication channels.

Support young people to capture and document the stories of their Elders.

Support for a calendar of events that celebrate Aboriginal and Torres Strait Islander people and their cultures and achievements.

National Reconciliation Week activities.

Celebration of **NAIDOC Week**.

Support local events that celebrate local culture and Aboriginal and Torres Strait Island artists.

Identification, connection, and development of local cultural assets.

Develop and maintain a record of Aboriginal and Torres Strait Islander assets.

Support the teaching and preservation of local languages and stories.

Protect significant local Aboriginal heritage sites.

2

More local cultural tourism products and experiences.

Support the development of Indigenous cultural tourism products/experiences.

Supporting local Aboriginal and Torres Strait Islander groups to hold **culture-based events**.

More opportunities for local Aboriginal People to connect with their Country.

Supporting local Aboriginal and Torres Strait Islander organisations to provide opportunities for community members to **connect with Country**.

PRIORITY THEME 3
Developing Opportunities for Enhanced Lifestyle, Health, Employment and Wellbeing

Progress in this area will include:

Safer environments and stronger families.

Support community ideas to help reduce family domestic violence.

Support community ideas that build **stronger families**.

Support the establishment a **'safe house'** or other ways to increase safe accommodation options for young people.

Support initiatives to develop **more housing** options.

Support Aboriginal and Torres Strait Islander people to achieve **better health** outcomes through advocacy.

Encourage and support **non-alcohol** events and settings

Develop a shared community **calendar of activities** for young people all year round.

Support community programming initiatives that promote **healthy lifestyles**.

Explore options to implement a **Justice Reinvestment Strategy** in the Town.

More Aboriginal and Torres Strait Islander businesses.

Support Aboriginal and Torres Strait Islander peoples to **start businesses**

Support ways to get more Aboriginal and Torres Strait Islander **businesses involved** in work being contracted through the Town of Port Hedland.

New and different employment opportunities.

Increase **community awareness** of jobs and opportunities with the town.

Encourage **traditional practices** incorporated in caring for Country.

3

Enhanced opportunities to 'age well locally and on Country'.

Support practice-based on-Country **employment options**, especially related to health and ageing in-place initiatives.

PRIORITY THEME 4
Fostering Local Leadership and Community Capacity

Progress in this area will include:

4

Better personal development opportunities.

Encourage communities to develop ways to bring everyone together to increase **connection and belonging**.

Create ways for young Aboriginal and Torres Strait Islander people to further develop their **connection to their passions**.

Support Aboriginal and Torres Strait Islander young people to **connect more to Country**.

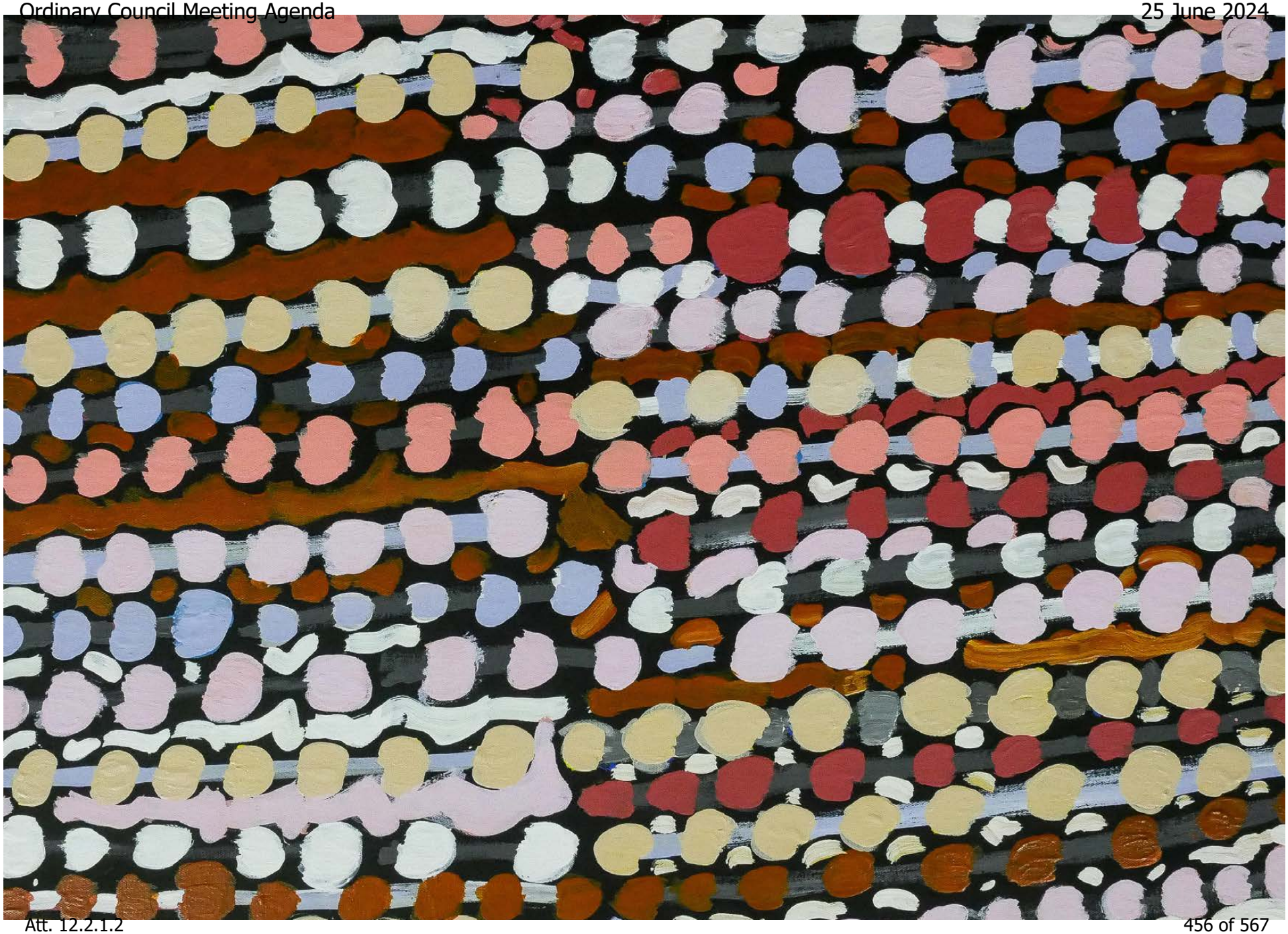
Enhanced leadership development opportunities.

Support Aboriginal and Torres Strait Islander communities to **support emerging leaders**.

Increase awareness of leadership opportunities for Aboriginal and Torres Strait Islander people.

Better recognition of Aboriginal and Torres Strait Islander community members.

Working together to find and grow opportunities for local Aboriginal and Torres Strait Islander people to be recognised for their **roles and contributions** through awards and the media.



PRIORITY THEME 5
Building Organisational Capacity of the Town

5

Progress in this area will include:

Better recruitment and retention of Aboriginal and Torres Strait Islander peoples at the Town.

Increase Aboriginal and Torres Strait Islander employment at the Town.

Look at ways to **better recruit** local Aboriginal and Torres Strait Islander people at the Town.

Increase **employment opportunities** at the Town for Aboriginal and Torres Strait Islander young people.

Ensuring internal HR policies and practices are culturally appropriate and responsive.

Enhanced external relationships.

The Town becoming a **registered member** of Reconciliation Australia & Reconciliation WA.

Organising one major Town National Reconciliation event each year.

Encouraging all employees to become involved with annual NAIDOC Week activities.

Enhanced cultural awareness training for all employees and elected members.

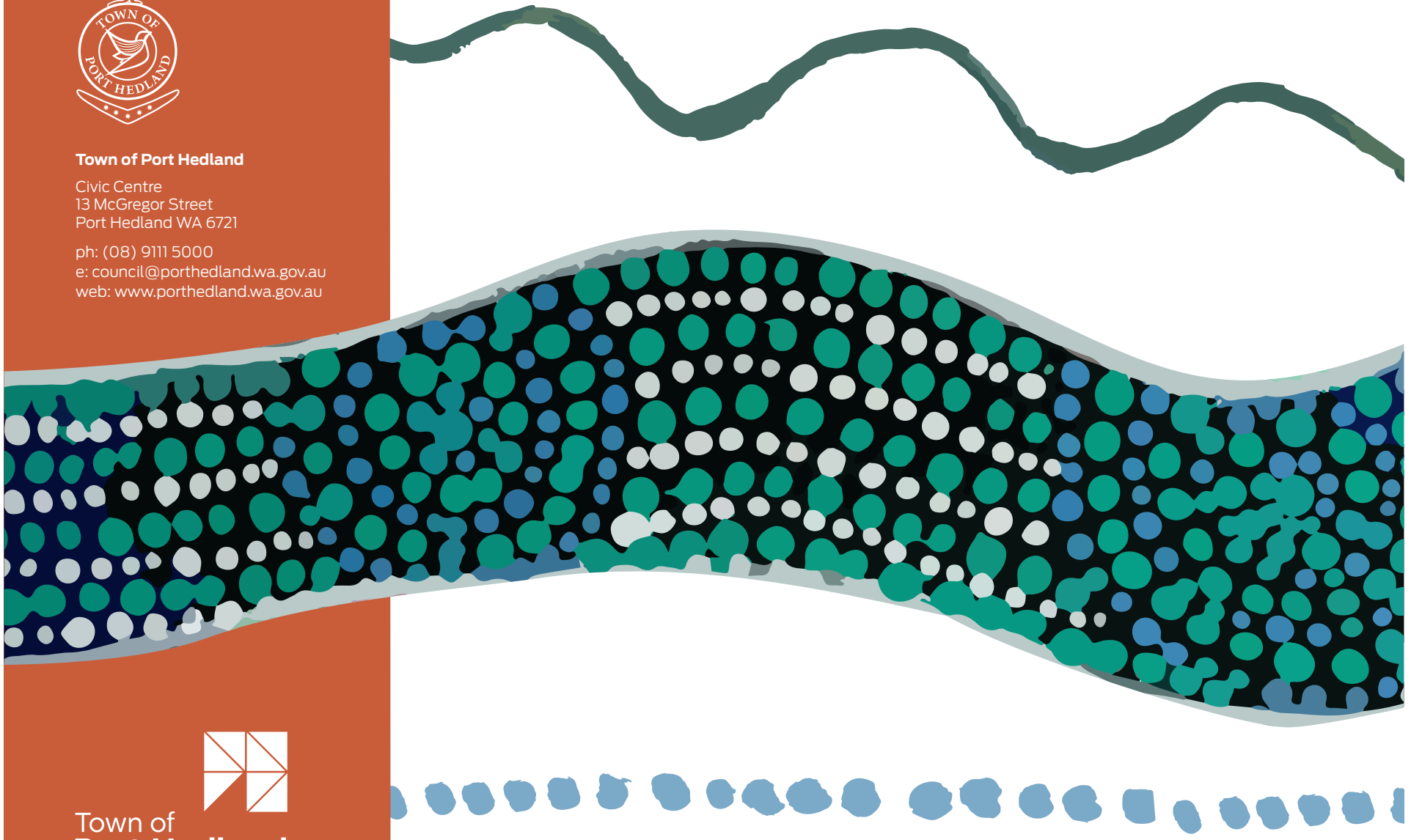
Working with local Traditional Owners to **develop** cultural awareness guidelines and a Toolkit for all Town elected members and employees.

Engaging all Town employees in regular cultural awareness learning experiences.

Town of Port Hedland

Civic Centre
13 McGregor Street
Port Hedland WA 6721

ph: (08) 9111 5000
e: council@porthedland.wa.gov.au
web: www.porthedland.wa.gov.au



Town of
Port Hedland

Town of
Port Hedland

Ngalikuru Kuma-Marri Plan

We are all working together in partnership

Hedland Aboriginal and Torres Strait Islander Partnership Plan
2024-2028

DRAFT VERSION

Town of Port Hedland

The Town of Port Hedland would like to acknowledge the Kariyarra, Ngarla, and Nyamal people as the Traditional Custodians of the Town of Port Hedland lands. We recognise their strength and resilience and pay our respects to their Elders past and present. We extend that respect to all Aboriginal & Torres Strait Islander people of the local Hedland community and recognise their rich cultures and continuing connection to land and waters.

Our Artists

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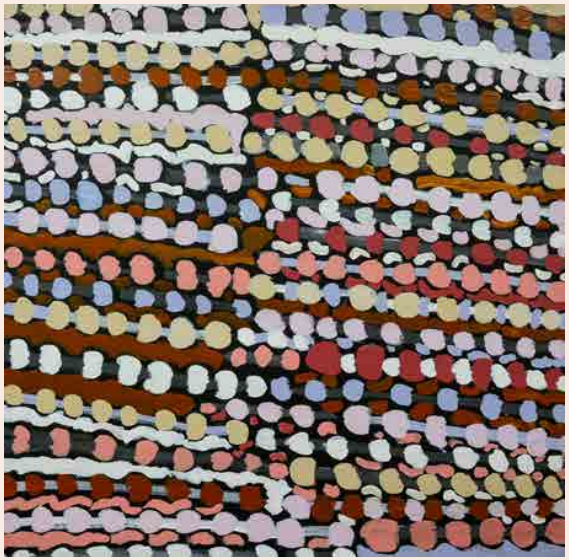

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In Callawa Station, north east of Marble Bar.

Old man who gone on a train, long time ago from Port Hedland. No car, train journey me Maggie, old man and baby. I was 10 years old.

Preamble from the Town of Port Hedland

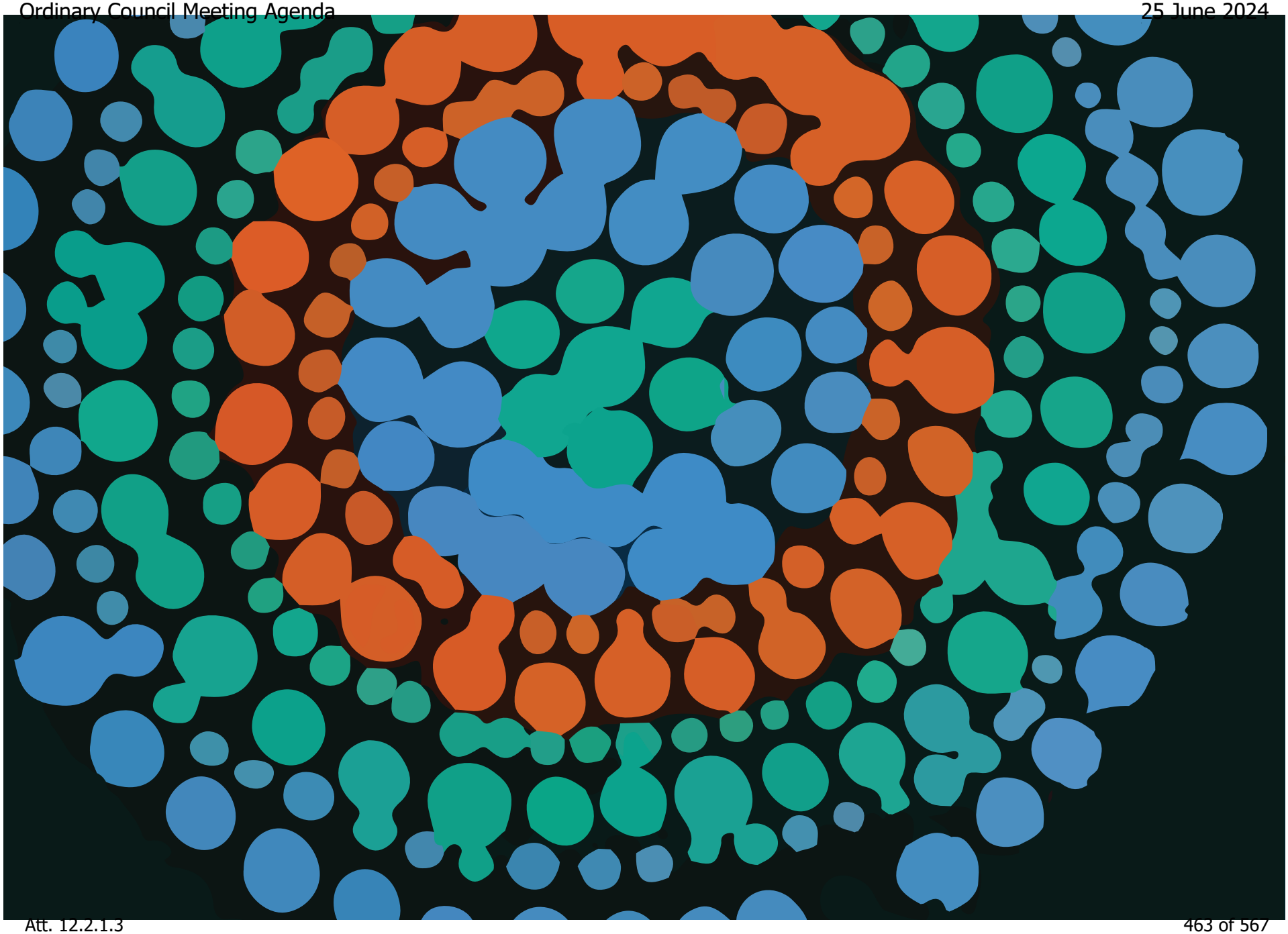
We, the Town of Port Hedland Council, acknowledge the Kariyarra, Ngarla and Nyamal people as the Traditional Owners of the land on which we operate. As such, we also recognise the cultural significance of the land and waterways and value the connection and responsibility that our Kariyarra, Ngarla and Nyamal people have to this country.

This extends to the recognition of the rights of all Aboriginal and Torres Strait Islander people residing within the Town of Port Hedland to self-determination, meaningful engagement with Local Government, shared governance, and decision-making.

We commit, through this Partnership Plan, to strengthen the bonds of partnership between the Council and the Aboriginal and Torres Strait Islander people residing within Hedland townships including Strelley Station, Yandeyarra Station and neighbouring communities.

We commit, through this Partnership Plan, to Reconciliation, Closing the Gap and working together for a positive and inclusive future. We commit to a shared undertaking to respectfully engage with the Hedland community to realise the aspirations and outcomes articulated in this Partnership Action Plan as our collective vision for both Indigenous and non-Indigenous peoples.

Peter Carter
Mayor



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A.

REFLECTION OF THE PAST

Ngalikuru Kuma-Marri Plan

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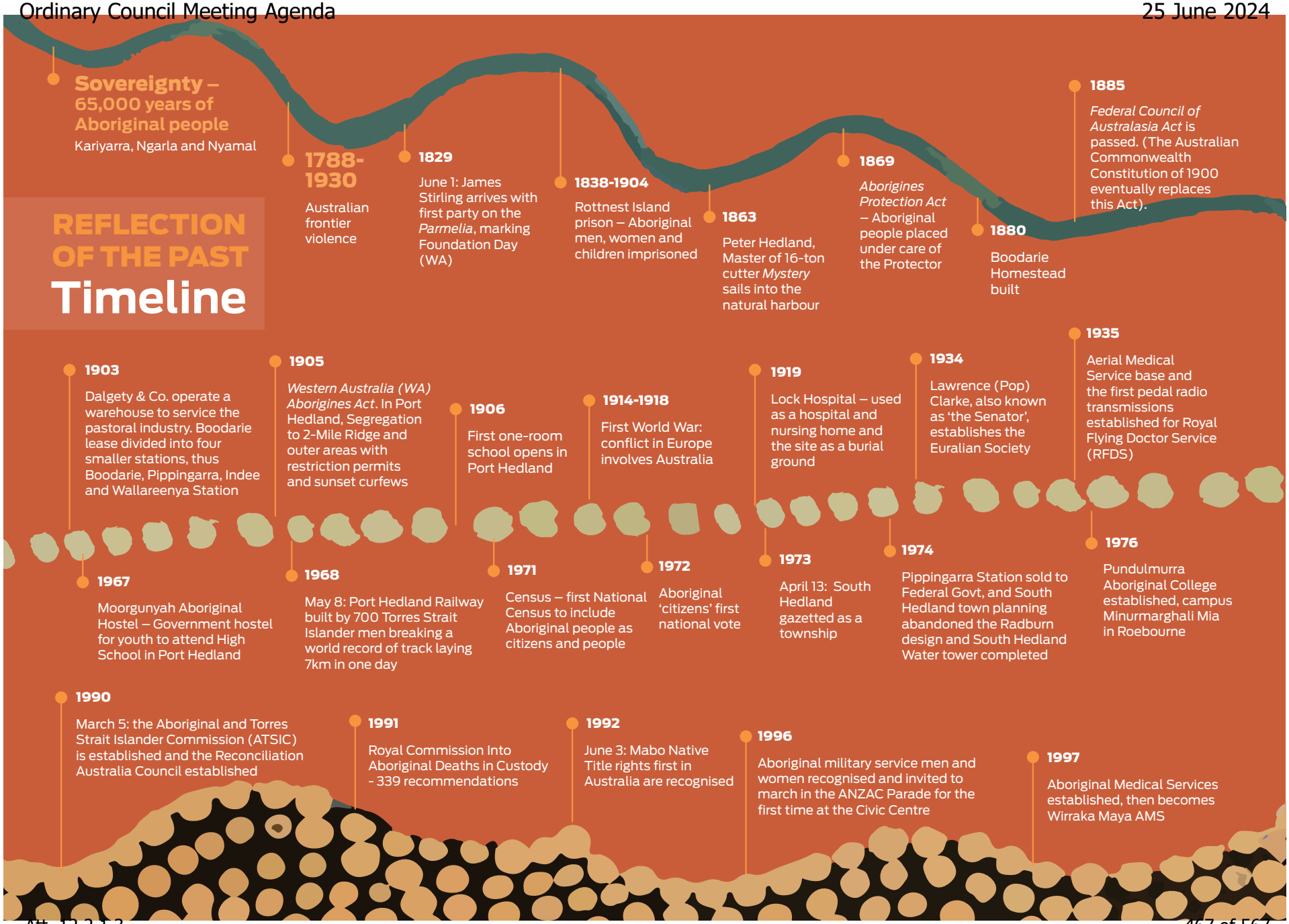
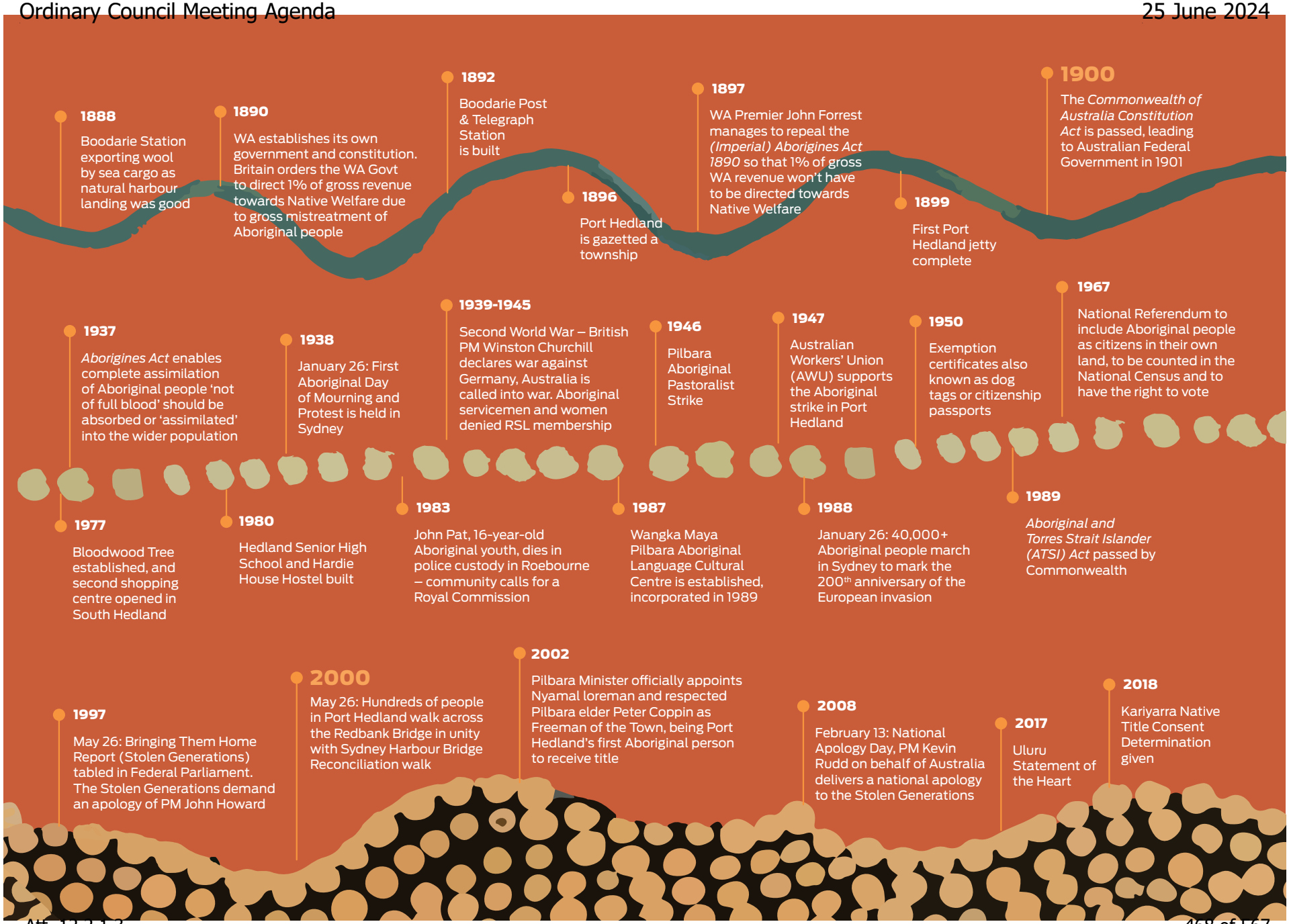
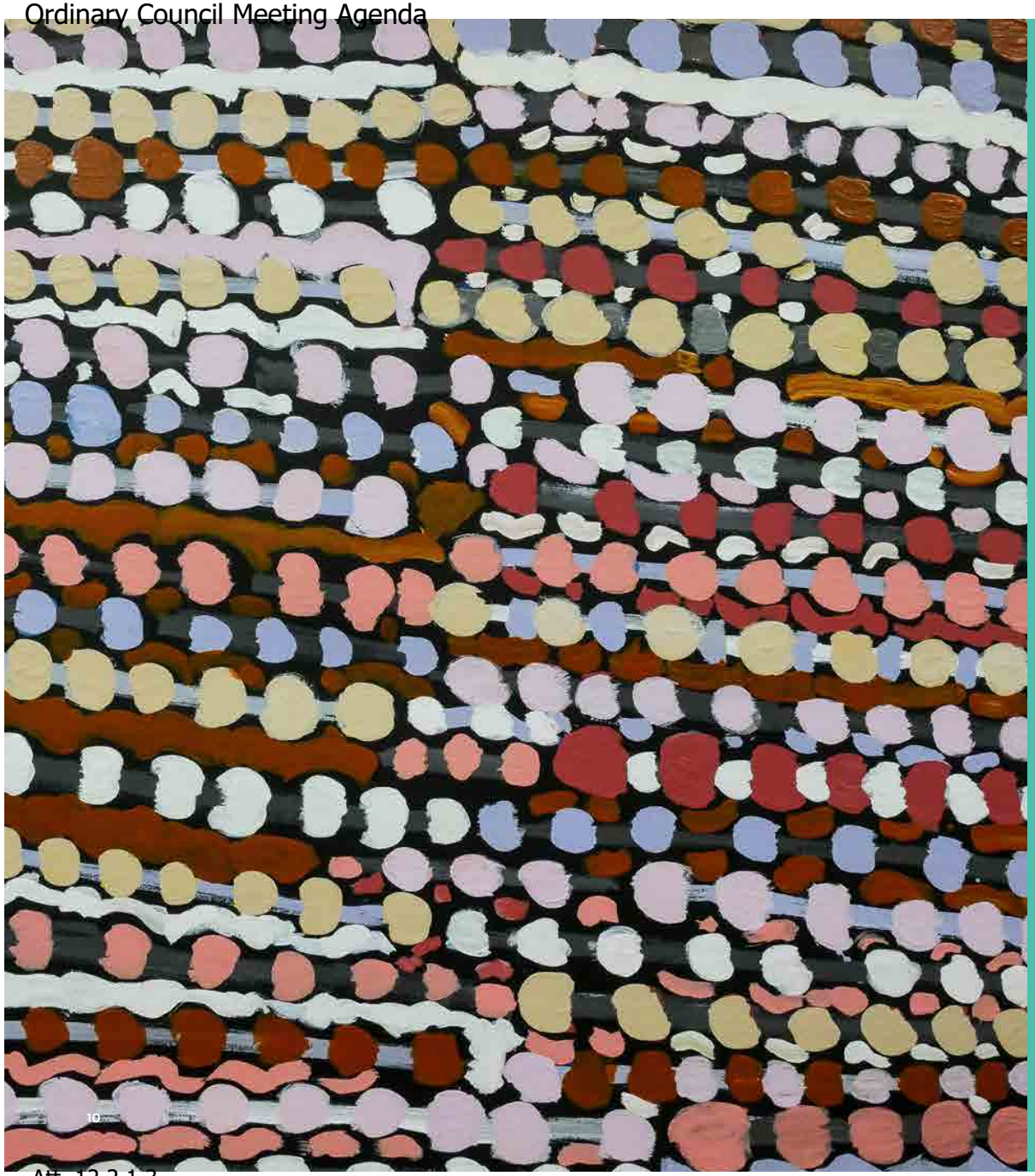
Please note that the following historic timeline is not indicative of all historical events that occurred within the Town of Port Hedland and the Pilbara. Additionally, please note that the timeline provided may not reflect the views of all Aboriginal and Torres Strait Islanders.

The history has been gathered from Aboriginal and Torres Strait Islanders Cultural Language Groups in the Pilbara and from Government Records.

The Town of Port Hedland acknowledges that the timeline would be a basis upon which further history projects and truth telling journeys may arise.


REFLECTION OF THE PAST
Timeline
Sovereignty – 65,000 years of Aboriginal people
Kariyarra, Ngarla and Nyamal
1788-1930
Australian frontier violence
1829
June 1: James Stirling arrives with first party on the Parmelia, marking Foundation Day (WA)
1838-1904
Rottnest Island prison – Aboriginal men, women and children imprisoned
1863
Peter Hedland, Master of 16-ton cutter Mystery sails into the natural harbour
1869
Aborigines Protection Act – Aboriginal people placed under care of the Protector
1880
Boodarie Homestead built
1885
Federal Council of Australasia Act is passed. (The Australian Commonwealth Constitution of 1900 eventually replaces this Act).
1903
Dalgety & Co. operate a warehouse to service the pastoral industry. Boodarie lease divided into four smaller stations, thus Boodarie, Pippingarra, Indee and Wallareenya Station
1905
Western Australia (WA) Aborigines Act. In Port Hedland, Segregation to 2-Mile Ridge and outer areas with restriction permits and sunset curfews
1906
First one-room school opens in Port Hedland
1914-1918
First World War: conflict in Europe involves Australia
1919
Lock Hospital – used as a hospital and nursing home and the site as a burial ground
1934
Lawrence (Pop) Clarke, also known as 'the Senator', establishes the Euralian Society
1935
Aerial Medical Service base and the first pedal radio transmissions established for Royal Flying Doctor Service (RFDS)
1967
Moorgunyah Aboriginal Hostel – Government hostel for youth to attend High School in Port Hedland
1968
May 8: Port Hedland Railway built by 700 Torres Strait Islander men breaking a world record of track laying 7km in one day
1971
Census – first National Census to include Aboriginal people as citizens and people
1972
Aboriginal 'citizens' first national vote
1973
April 13: South Hedland gazetted as a township
1974
Pippingarra Station sold to Federal Govt, and South Hedland town planning abandoned the Radburn design and South Hedland Water tower completed
1976
Pundulmurra Aboriginal College established, campus Minurmarghali Mia in Roebourne
1990
March 5: the Aboriginal and Torres Strait Islander Commission (ATSIC) is established and the Reconciliation Australia Council established
1991
Royal Commission Into Aboriginal Deaths in Custody - 339 recommendations
1992
June 3: Mabo Native Title rights first in Australia are recognised
1996
Aboriginal military service men and women recognised and invited to march in the ANZAC Parade for the first time at the Civic Centre
1997
Aboriginal Medical Services established, then becomes Wirraka Maya AMS


1888
Boodarie Station exporting wool by sea cargo as natural harbour landing was good
1890
WA establishes its own government and constitution. Britain orders the WA Govt to direct 1% of gross revenue towards Native Welfare due to gross mistreatment of Aboriginal people
1892
Boodarie Post & Telegraph Station is built
1896
Port Hedland is gazetted a township
1897
WA Premier John Forrest manages to repeal the *(Imperial) Aborigines Act 1890* so that 1% of gross WA revenue won't have to be directed towards Native Welfare
1899
First Port Hedland jetty complete
1900
The *Commonwealth of Australia Constitution Act* is passed, leading to Australian Federal Government in 1901
1937
Aborigines Act enables complete assimilation of Aboriginal people 'not of full blood' should be absorbed or 'assimilated' into the wider population
1938
January 26: First Aboriginal Day of Mourning and Protest is held in Sydney
1939-1945
Second World War – British PM Winston Churchill declares war against Germany, Australia is called into war. Aboriginal servicemen and women denied RSL membership
1946
Pilbara Aboriginal Pastoralist Strike
1947
Australian Workers' Union (AWU) supports the Aboriginal strike in Port Hedland
1950
Exemption certificates also known as dog tags or citizenship passports
1967
National Referendum to include Aboriginal people as citizens in their own land, to be counted in the National Census and to have the right to vote
1977
Bloodwood Tree established, and second shopping centre opened in South Hedland
1980
Hedland Senior High School and Hardie House Hostel built
1983
John Pat, 16-year-old Aboriginal youth, dies in police custody in Roebourne – community calls for a Royal Commission
1987
Wangka Maya Pilbara Aboriginal Language Cultural Centre is established, incorporated in 1989
1988
January 26: 40,000+ Aboriginal people march in Sydney to mark the 200th anniversary of the European invasion
1989
Aboriginal and Torres Strait Islander (ATSI) Act passed by Commonwealth
1997
May 26: Bringing Them Home Report (Stolen Generations) tabled in Federal Parliament. The Stolen Generations demand an apology of PM John Howard
2000
May 26: Hundreds of people in Port Hedland walk across the Redbank Bridge in unity with Sydney Harbour Bridge Reconciliation walk
2002
Pilbara Minister officially appoints Nyamal loreman and respected Pilbara elder Peter Coppin as Freeman of the Town, being Port Hedland's first Aboriginal person to receive title
2008
February 13: National Apology Day, PM Kevin Rudd on behalf of Australia delivers a national apology to the Stolen Generations
2017
Uluru Statement of the Heart
2018
Kariyarra Native Title Consent Determination given



B.

OVERVIEW AND FORMULATION OF THE PARTNERSHIP PLAN

Ngalikuru Kuma-Marri Plan

Purpose

The Hedland Aboriginal and Torres Strait Islander Partnership Plan sets the intention of the Town of Port Hedland to work together with our Aboriginal and Torres Strait Islander peoples and communities of Hedland in a meaningful, collaborative and co-operative manner. As a strategic framework document, it guides Council's operations, activities and engagement with Aboriginal and Torres Strait Islander peoples and provides the over-arching plan for reconciliation and action within the Hedland townships and its remote communities.

This plan is guided by relevant Global, Federal, and State policies and commitments including but not limited to:

- United Nations Declaration on the Rights of Indigenous Peoples
- Indigenous Advancement Strategy
- Closing the Gap in Partnership 2020, *National Agreement on Closing the Gap* and associated Implementation Plan
- National Constitutional Convention 2017, *Uluru Statement from the Heart*
- WA Aboriginal Empowerment Initiative 2021-2029

This document also aligns with the principles of Reconciliation Australia with a focus of *strengthening relationships between Aboriginal and Torres Strait Islander peoples and non-Indigenous peoples, for the benefit of all Australians by working together to make amends for past injustices and together work positively and respectfully for a shared positive future*.

It establishes a common vision – a vision which local Aboriginal and Torres Islander communities and organisations have had an active role in both shaping and bringing to fruition.

Goals

As a strategic planning document, the Hedland Aboriginal and Torres Strait Islander Partnership Plan will:

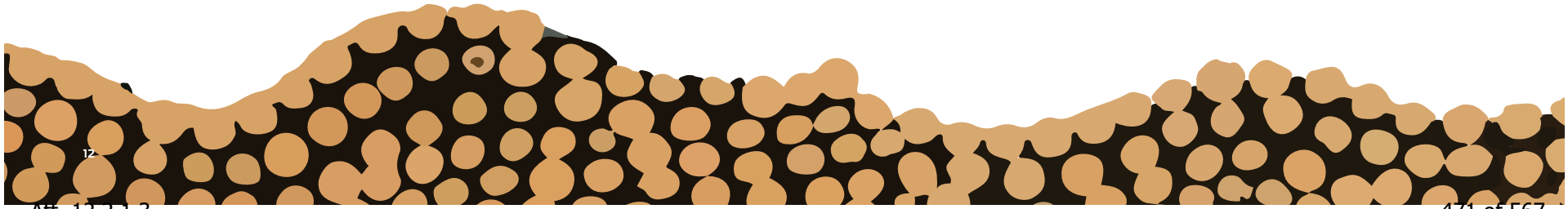
- Highlight the assets and contributions that Aboriginal and Torres Strait Islander peoples have and continue to provide to the Hedland community
- Build greater awareness of local Aboriginal and Torres Strait Islander cultures
- Determine best mechanisms and processes to ensure meaningful engagement by Aboriginal and Torres Strait Islander peoples in Hedland community decision-making and development
- Recognise priority areas of mutual interest for Aboriginal and Torres Strait Islander peoples and the Town
- Identify specific strategies and actions to enhance Aboriginal and Torres Strait Islander people's participation in Hedland community and economic life
- Strengthen the spirit and processes of Reconciliation and relationship building within the Hedland community.

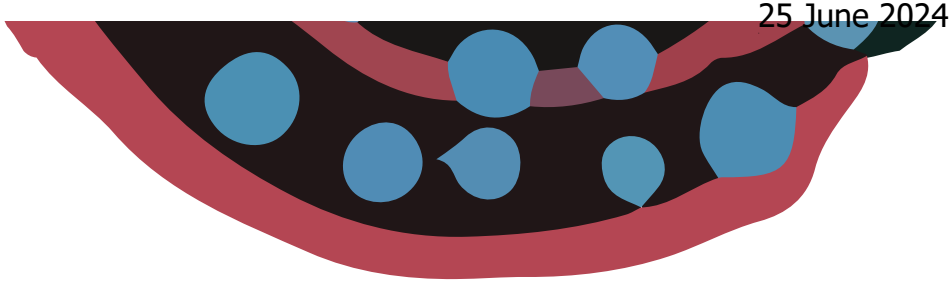
Guiding Principles

Guiding principles are the fundamental, moral, and ethical beliefs and values that community members share and consider important. They help foster trust, respect, collaboration, and unity.

The following four community Guiding Principles built upon mutual understanding of Reconciliation provide the context for the Partnership Plan, namely:

- **Cultural Respect** – understanding and appreciating all cultures, rights and experiences, resulting in stronger two-way relationships built on trust, respect, tolerance and an understanding of the past
- **Inclusiveness and Diversity** – promoting a future for all our community members, actively strengthening the social fabric of the community, valuing diversity, and responding to special needs and disadvantage
- **Equality and Equity** – enabling all community members to participate equally in community and economic opportunities and the unique rights of Aboriginal and Torres Strait Islander peoples are recognised and respected
- **Partnership and Collaboration** – committing to strong community and stakeholder engagement, relationships, cooperation, alliances, and networking.





Community Engagement Process

Any strategic planning process involves developing a shared vision of the future and collectively determining the best way for that future to happen. The Town of Port Hedland launched an extensive community engagement process from July 2021 to February 2022 to gain feedback and insights, to update the design and development of our town's future direction. It simultaneously sought input for the formulation of four documents namely:

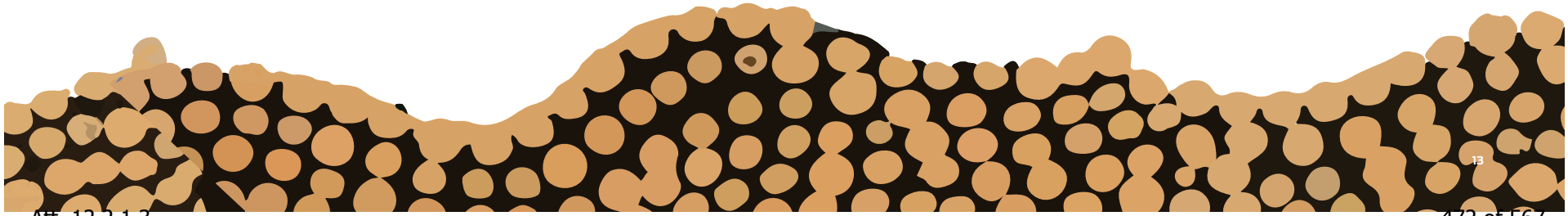
- **Aboriginal and Torres Strait Islander Partnership Plan 2024-2028**
- **Community Development Plan 2022-2027**
- **Youth Development Plan 2022-2025**
- **Strategic Community Plan 2022-2032**

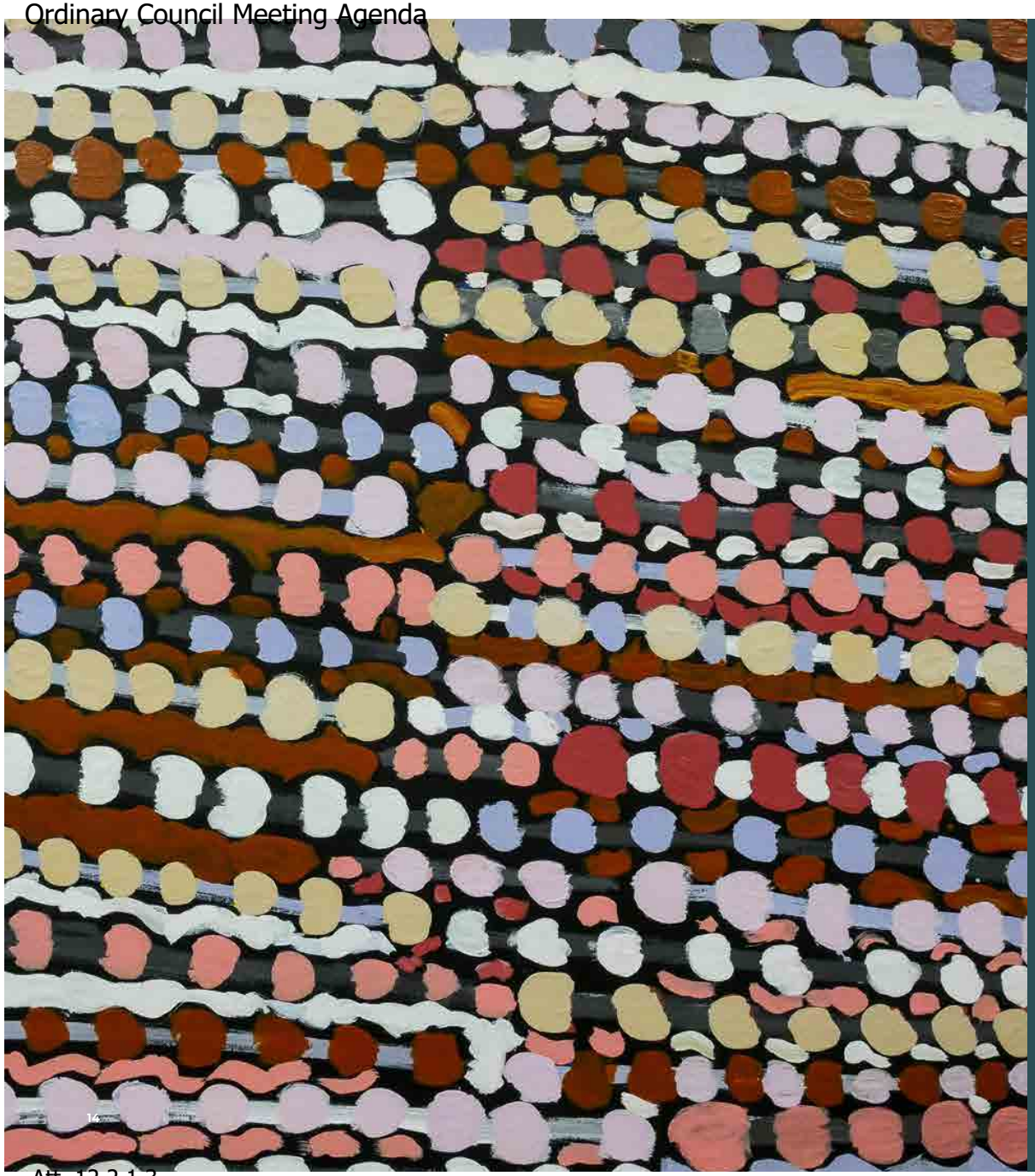
The community engagement and consultation process involved a wide range of activities (formal and informal) in which community members and stakeholders exchanged ideas, opinions, information, knowledge, and wisdom. Participants sought common ground and considered options through meaningful, interactive conversations. It involved the following elements:

- Under the banner '*Hedland Huddle*', a range of community conversation sessions were hosted to facilitate engagement with community members, businesses, and organisations. The *Huddle* provided many opportunities for a diverse range of local community citizens and groups to contribute, share and discuss ideas, aspirations and opinions about '*how we together as a community can build a stronger and more caring, connected and inclusive Hedland*'.
- A variety of '*My Big Idea*' cards were used to stimulate ideas and opinions on how community members could contribute to make it happen
- An online and print '*2021 Community Perception Survey*' was developed to ascertain opinions held by residents, rate payers and community members.
- Targeted conversations and workshops were hosted with key organisations and individuals relevant to specific strategy.

The overall community engagement activities during the period July 2021 – February 2023 engaged 1,325 community members through 197 structured one-on-one and group conversations which generated 6,470 ideas and opinions.

Specifically, regarding the opinions and ideas of members of Hedland's Aboriginal and Torres Strait Islander communities and organisations, a total of 397 individuals were engaged through 64 structured conversations and workshops. This generated 2,024 ideas and opinions.





C.

ABORIGINAL AND TORRES STRAIT ISLANDER PRESENCE IN HEDLAND

Ngalikuru Kuma-Marri Plan

Port Hedland Community Aboriginal Demographics Snapshot 2021 National Census

The latest resident population estimate for the Town of Port Hedland is 15,984 of which 2,918 persons identify as Aboriginal and/or Torres Strait Islander. The main residential centres are:

Figures summarised above are drawn primarily from the 2021 Census of the Australian Bureau of Statistics (ABS).

Port Hedland

Aboriginal and Torres Strait Islander population:

344 persons (**7.9%** of suburb population)

South Hedland

Aboriginal and Torres Strait Islander population:

2,521 persons (**22.3%** of suburb population)

Remote communities of

Strelley Station,
60 km east of Port Hedland

Aboriginal and Torres Strait Islander population:

41 persons and **11** families

and **Yandeyarra Station,**
142 km southeast of Port Hedland

Aboriginal and Torres Strait Islander population:

53 persons and **13** families

The Town of Port Hedland's Aboriginal and Torres Strait Islander population has the following overall key characteristics:

- **Percentage of population identifying as Aboriginal and/or Torres Strait Islander** 18.6% (Pilbara figure – 14%, WA State figure – 3.3%).
- **Gender**
  Male: 49.3% and Female: 50.7%
- **Median age**
  25 years (WA State average population: 38 years)
- **Most common age cohort**
  5-14 years - 21.2% of population
- **Indigenous status**
  Aboriginal – 2,618 persons,
  Torres Strait Islander – 128 persons
  Both Aboriginal and Torres Strait Islander – 162 persons
- **Number and percentage of key population groupings**
  - Children 0-14 years – 935 persons (32.1%)
  - Youth 15-24 years – 483 persons (16.6%)
  - Adult 25-44 years – 945 persons (32.4%)
  - Adult 45-64 years – 550 persons (18.8%)
  - Senior Adult 65+ years – 146 persons (5.0%).
- **Number of families:** 843
- **Number of households:** 1,043
- **Number of Aboriginal and Torres Strait Islander people attending educational institutions**
  - 65 persons in pre-primary,
  - 415 persons in primary school,
  - 266 persons in secondary school,
  - 52 persons in vocational education, and
  - 19 in university or other higher education.

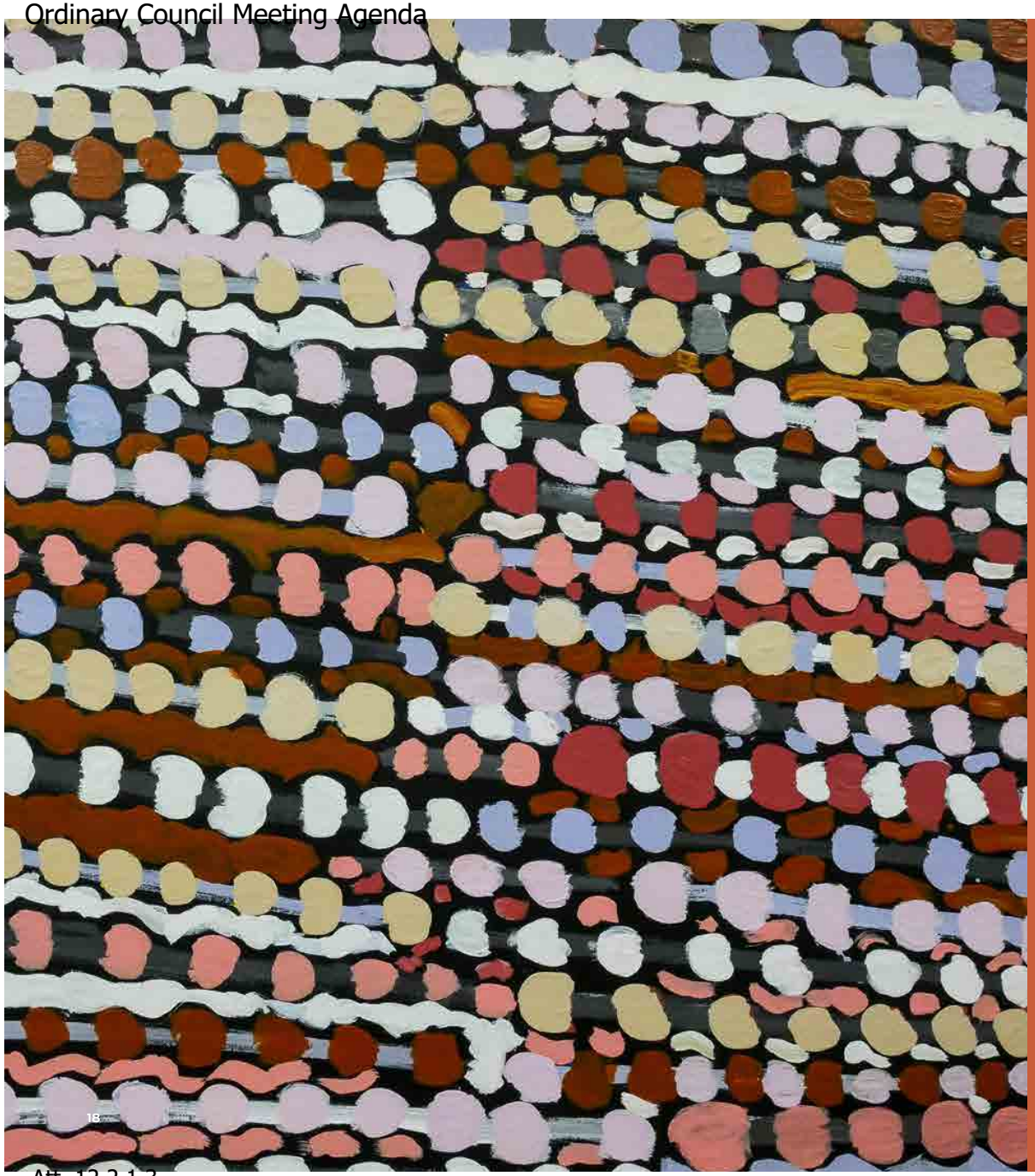
- **High school student attendance rates**
  63% for Aboriginal and Torres Strait Islander students compared to 77% for non-Aboriginal students

- **Labour force participation**
  84.4% for non-Aboriginal people and 50.4% for Aboriginal and Torres Strait Islander people. Labour force participation for Aboriginal and Torres Strait Islander women is only 43.7%

- **Australian Indigenous Language – Top responses for Aboriginal and Torres Strait Islander people 15+ years**
  - Nyangumarta – 84 persons (2.9%)
  - Yumplatok (Torres Strait Creole) – 36 persons (1.2%)
  - Australian Indigenous languages – 29 persons (1.0%)
  - Martu Wangka – 29 persons (1.0%)
  - Nyungar – 18 persons (0.6%).
  - Australian Indigenous languages used at home – 328 persons (11.2%)
  - English only used at home – 2,279 persons (78.2%).

- **Long term health conditions**
  - Asthma – 259 persons (8.9%)
  - Diabetes – 194 persons (6.7%)
  - Mental health condition – 127 persons (4.4%)
  - Arthritis – 105 persons (3.6%)
  - Heart disease – 96 persons (3.3%)
  - Kidney disease – 48 persons (1.6%)
  - Stroke – 37 persons (1.3%)
  - Cancer – 28 persons (1.0%)
  - Lung condition – 26 persons (0.9%)
  - Dementia – 7 (0.2%).

- **Housing tenure**
  - Owned outright – 68 persons (6.4%)
    – WA Aboriginal and Torres Strait Islander percentage - 10.8%
  - Owned with mortgage – 125 persons (11.8%)
    – WA Aboriginal and Torres Strait Islander percentage - 27.8%
  - Rented – 792 persons (74.9%)
    – WA Aboriginal and Torres Strait Islander percentage - 56.2%



D.

COMMUNITY PRIORITY THEMES AND ACTIONS

Ngalikuru Kuma-Marri Plan

Through our consultation process there were **five** clear themes that were communicated by the community.

THEME 1	Strengthening Respect and Relationships
THEME 2	Making Culture More Visible
THEME 3	Developing Opportunities for Enhanced Lifestyle, Health, Employment and Wellbeing
THEME 4	Fostering Local Leadership and Community Capacity
THEME 5	Building Organisational Capacity of Town of Port Hedland

The Town has identified five roles that it plays, namely:

1	Advocate	The Town acts as the leadership voice for the Hedland community, promoting community aspirations and needs to appropriate government agencies and industry/business stakeholders.
2	Facilitator	The Town 'opens doors' to enable community priorities to happen.
3	Provider	The Town delivers a range of services and facilities to meet community interests and needs.
4	Funder	The Town funds strategic initiatives, including local groups to further the aspirations of the community.
5	Partner	The Town forms strategic alliances and collaborative partnerships to further Hedland community aspirations, needs and priorities.

Timeframe key: **O** Ongoing **ST** Short Term **MT** Medium Term

Theme 1: **Strengthening Respect and Relationships**

This plan recognises the importance for the Town to align actions that acknowledge the traditional ownership of lands and waters (sea), the presence of Aboriginal and Torres Strait Islander peoples have historically embedded and continually enhance contributions made to the Hedland community.

This plan recognises the rights of the Traditional Owners to be a central stakeholder in decision-making about these lands.

This plan also identifies opportunities for Council and Aboriginal and Torres Strait Islander communities and organisations to work collaboratively together to create more meaningful and respectful communication and engagement mechanisms.

Outcomes	Our Strategic Responses	Performance Measures	Time-frame	Roles of the Town of Port Hedland
1.1 **Continued respectful demonstration of Traditional Ownership.**	1.1.1 Continued use of 'Welcome' and 'Acknowledgement' statements at all Council formal events and on all Council publications and correspondence.	Use of appropriate protocols for all key events, forums and meetings with significant events involving a 'Welcome to Country' by a Traditional Owner. Use of acknowledgement statements on all publications and correspondences.	O	Provider
	1.1.2 Identify opportunities for Town buildings and infrastructure to acknowledge and reflect local Aboriginal heritage and traditional ownership.	Systematic installation of acknowledgement statements on all Town buildings and key infrastructure. Continued flying of Aboriginal and Torres Strait Islander flags on council properties. Increased number of Town facilities incorporate local Aboriginal and Torres Strait Islander names and language.	O O	Provider
	1.1.3 Work with local Elders, Prescribed Body Corporates and knowledge holders to identify and interpret significant cultural sites.	Increased acknowledgement of Hedland cultural sites.	O	Partner
	1.1.4 Work with local Elders to erect appropriate language signs at Town entrances and key cultural boundaries.	Increased signage to acknowledge the traditional ownership of the land boundaries on which the Town operates.	S T	Partner

Outcomes	Our Strategic Responses	Performance Measures	Time-frame	Roles of the Town of Port Hedland
	1.1.5 Promote the value of formulating a Reconciliation Action Plan (RAP) to local businesses and organisations to formulate.	Increased number of Hedland businesses and organisations formulating a RAP.	S T	Facilitator
	1.1.6 Invitation to Kariyarra, Nyamal and Ngarla Elders to formally welcome Mayor and Elected Members into their new roles.	Improved relationships between the Town and our Traditional Owners.	S T	Facilitator
1.2 **Improved community engagement.**	1.2.1 Design and implement an approach to communicate and promote the Aboriginal and Torres Strait Islander Partnership Plan to Town employees, external stakeholders and broader community.	Development and implementation of an approach to promote Partnership Plan.	S T	Provider
	1.2.2 Investigate an Aboriginal and Torres Strait Islander Working Group.	Establishment of an Aboriginal and Torres Strait Islander Working Group.	S T	Facilitator
	1.2.3 Develop and implement frameworks for meaningful consultation and engagement with Aboriginal and Torres Strait Islander communities and organisations.	Improve methodologies and tools for engaging community.	O	Facilitator
	1.2.4 Identify key Town projects and capital works requiring Aboriginal and Torres Strait Islander engagement and consultation.	Improved engagement undertaken with local registered knowledge holders, Prescribed Body Corporate, Aboriginal and Torres Strait Islander community members to identify significant cultural impacts and considerations.	O	Provider, Facilitator, Partner
	1.2.5 Ensure Town information services are relevant and accessible to Aboriginal and Torres Strait Islander community members.	Improved dissemination of information to Aboriginal and Torres Strait Islander community members.	O	Provider

Theme 2: **Making Culture More Visible**

This plan recognises the richness and diversity of Aboriginal and Torres Strait Islander culture and heritage connected to this community, yet this culture and heritage is currently limited in terms of its visibility and awareness.

Many opportunities exist to change this reality and enhance its recognition and immense potential contribution to Hedland's social and economic future.

Outcomes	Our Strategic Responses	Progress Measures	Time-frame	Roles of the Town of Port Hedland
2.1 **Improved acknowledgement and promotion of local Aboriginal and Torres Strait Islander culture, heritage, and contributions.**	2.1.1 Liaise with local Aboriginal and Torres Strait Islander Elders and Leaders for ways to gather, share and acknowledge local stories, achievements, art, culture and heritage within the Town and its facilities.	Increased visibility and acknowledgement of local Aboriginal and Torres Strait Islander People's culture and achievements in terms of art and signage installations. Increased engagement with local Aboriginal and Torres Strait Islander Elders and Leaders to capture local stories, history and achievements.	O	Facilitator
	2.1.2 Implement a naming and story telling approach at key locations and facilities of cultural significance.	Increase in culturally reflective naming and signage at key locations and facilities.	M T	Provider
	2.1.3 Develop and implement a *'Cultural Wayfinding and Public Art Implementation Plan'* ensuring Aboriginal and Torres Strait Islander artwork and cultural heritage iconography are included.	Cultural Wayfinding and Public Art Implementation Plan developed and implemented.	O	Provider
	2.1.4 Continually grow the collection of local Aboriginal and Torres Strait Islander artworks and commercial opportunities at Town facilities and within the wider community.	Growth in display of local Aboriginal and Torres Strait Islanders artwork. Investigate partnerships with local galleries to grow the commercial opportunities for local Aboriginal and Torres Strait Islander artists.	O	Provider, Facilitator, Partner
	2.1.5 Invest in heritage initiatives, including library collections and publications to build greater community awareness of local Aboriginal and Torres Strait Islander history and contributions.	Increase in access to Aboriginal and Torres Strait Islander collections and publications. Targeted projects focused around developing awareness around local Aboriginal and Torres Strait Islander history and contributions.	O	Provider, Facilitator, Partner

Outcomes	Our Strategic Responses	Progress Measures	Time-frame	Roles of the Town of Port Hedland
	2.1.6 Identify opportunities to incorporate local Aboriginal art in Town branding and communication mediums.	Opportunities are identified and implemented to incorporate local Aboriginal art on Town communication mediums.	M T	Provider, Facilitator, Partner
	2.1.7 Train and support young people as part of an intergenerational project to capture and document the stories of their Elders.	Intergenerational project to be developed and implemented to capture and document stories of the Elders.	S T	Provider, Facilitator, Partner
2.2 **Support for a calendar of events that celebrate Aboriginal and Torres Strait Islander people and their cultures and achievements.**	2.2.1 Coordinate National Reconciliation Week activities.	Successful and diverse calendar of events that celebrate and promote local Aboriginal and Torres Strait Islander culture and heritage.	O	Provider, Facilitator, Partner
	2.2.2 Assist the development of a full range of events for NAIDOC Week, and active employee participation.	Enhanced awareness and appreciation of local Aboriginal and Torres Strait Islander cultures by the broader Hedland community.	O	Provider, Facilitator, Partner
	2.2.3 Identify resources, support and experiences that enable Aboriginal and Torres Strait Islander people to be able to share their culture and heritage.	Facilitation of workshops, grant opportunities and support to enable Aboriginal and Torres Strait Islander people to share their culture and heritage.	S T	Provider, Facilitator, Partner, Funder
	2.2.4 Grow and promote existing and new local events that champion local culture and Aboriginal and Torres Strait Islander artists.	Increase of local culturally led events and opportunities for Aboriginal and Torres Strait Islander artists.	O	Provider, Facilitator, Partner

Theme 2: **Making Culture More Visible** (continued)

Outcomes	Our Strategic Responses	Progress Measures	Time-frame	Roles of the Town of Port Hedland
2.3 **Identification, connection, and development of local cultural assets.**	2.3.1 Develop and maintain a community asset map of Aboriginal and Torres Strait Islander assets.	Maintenance of an asset map of Aboriginal and Torres Strait Islander peoples and relevant organisations.	O	Provider
	2.3.2 Create opportunities for the teaching and preservation of local languages and stories.	Support the increase of young people learning and using local Aboriginal and Torres Strait Islander languages through partnership with local language specialists.	O	Facilitator, Partner
	2.3.3 Identify, interpret, record, manage and protect significant local Aboriginal heritage sites.	Support the identification and advocate for the protection of additional and newly identified Aboriginal heritage sites.	O	Advocate, Facilitator
2.4 **Growth in local cultural tourism product and experiences.**	2.4.1 Assist in the identification and development of new commissionable Indigenous cultural tourism products/experiences based on local Aboriginal and Torres Strait Islander heritage and culture.	Enhanced local cultural tourism product and experiences.	M T	Advocate, Facilitator
	2.4.2 Support local Aboriginal and Torres Strait Islander groups to develop capacity to plan and hold culture-based events.	Increase in community-led culture-based events and programs.	O	Facilitator, Partner
2.5 **Enhancement of opportunities for local Aboriginal People to connect with their Country.**	2.5.1 Support local Aboriginal and Torres Strait Islander organisations to provide opportunities for community members to connect with Country.	Increasing number of young people connecting with their Country. Increasing number of Aboriginal people able to age on Country.	O	Facilitator, Partner

Theme 3: **Developing Opportunities for Enhanced Lifestyle, Health, Employment and Wellbeing**

This Plan identifies key focus areas to enhance social and economic improvement for Hedland Aboriginal and Torres Strait Islander peoples.

This Plan acknowledges that there are mutual responsibilities for the Town and the communities, organisations and business sector of Hedland to work together to encourage, promote and organise positive change for local Aboriginal and Torres Strait Islander peoples.

Outcomes	Our Strategic Responses	Progress Measures	Time-frame	Roles of the Town of Port Hedland
3.1 **Creation of safer environments and stronger families.**	3.1.1 Support community initiatives and actions focused on a decrease in family domestic violence.	Continue to support community initiatives and actions focused on family domestic violence. Including the operation and outcomes of the Hedland Family Violence Action Group.	O	Facilitator, Partner
	3.1.2 Support community initiatives and actions that enhance stronger family governance and positive parenting.	Increase in supporting community initiatives and actions that align with stronger families and positive parenting. Investigate Indigenous Fathering Project initiative.	O	Facilitator, Partner
	3.1.3 Support locally driven action and advocacy to establish 'safe house' or other identified solutions to increase safe accommodation options for young people.	Increase in access to safe and appropriate accommodation options for young people.	M T	Facilitator, Partner
	3.1.4 Support initiatives to develop more, affordable, and appropriate housing options.	Increase in initiatives to develop more, affordable, and appropriate housing options.	M T	Facilitator, Partner

Theme 3: **Developing Opportunities for Enhanced Lifestyle, Health, Employment and Wellbeing** (continued)

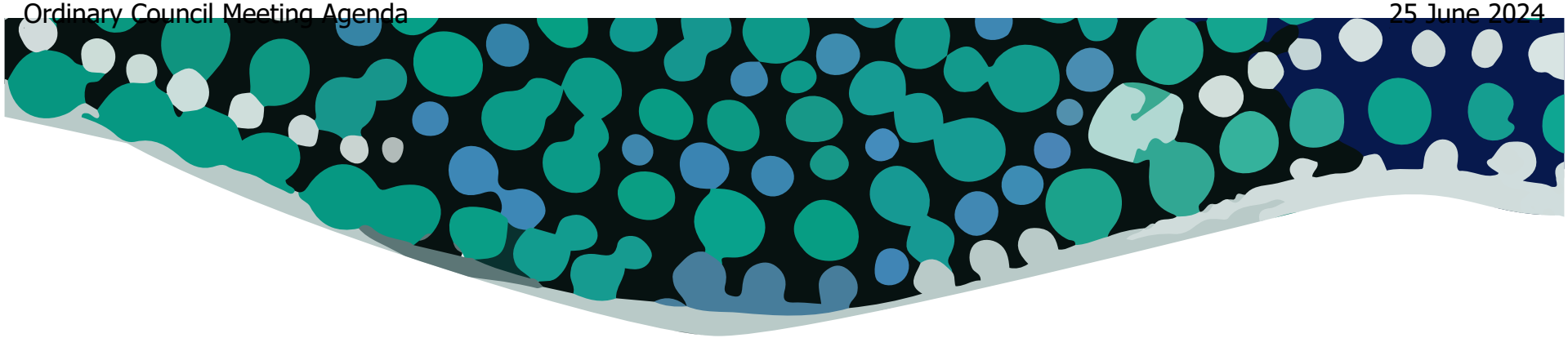
Outcomes	Our Strategic Responses	Progress Measures	Time-frame	Roles of the Town of Port Hedland
	3.1.5 Advocate for a culturally responsive health framework to support Aboriginal and Torres Strait Islander people to achieve better health outcomes.	Advocate for an improved focus on holistic, proactive, and place-based care to support Aboriginal and Torres Strait Islander people to make healthy decisions and effectively navigate the health system. Advocacy to increase access to dialysis support. Advocacy to increase mental health support services.	O	Advocate
	3.1.6 Encourage and support non-alcohol events and settings.	Increase in alcohol-free events for families and community.	S T	Facilitator
	3.1.7 Implement a shared community calendar of activities for youth engagement activities all year round.	Implementation of a shared all year-round community calendar of youth activities.	S T	Provider
	3.1.8 Encourage healthy lifestyle behaviours, social and emotional well-being, and connection through community programming initiatives.	Implementation of recreational and social programming for community.	O	Provider, Facilitator, Partner
	3.1.9 Explore options to implement a Justice Reinvestment Strategy in the Town.	Creation of a Justice Reinvestment Strategy.	M T	Facilitator, Partner

Outcomes	Our Strategic Responses	Progress Measures	Time-frame	Roles of the Town of Port Hedland
3.2 Implementation of actions to strengthen Aboriginal and Torres Strait Islander business sector.	3.2.1 Support the development of capacity building initiatives that assist the creation and expansion of Aboriginal and Torres Strait Islander businesses.	Support small business development with a focus on the expansion of Aboriginal and Torres Strait Islander businesses.	O	Facilitator, Partner, Funder
	3.2.2 Prioritise, encourage, promote and support Aboriginal and Torres Strait Islander business procurement and tendering, through the development of internal procurement processes and increased community awareness	Enhanced profitability of Aboriginal and Torres Strait Islander businesses. Increased local procurement and tendering opportunities for local Aboriginal and Torres Strait Islander businesses. Investigate partnerships to grow the commercial opportunities for local Aboriginal and Torres Strait Islander artists.	M T	Facilitator, Partner, Funder
3.3 Development of new and diverse employment opportunities.	3.3.1 Provide information to the local Aboriginal and Torres Strait Islander communities and organisations on potential career options within the Town	Increased awareness and engagement of Aboriginal and Torres Strait Islander employees at the Town.	O	Provider
	3.3.2 Investigate opportunities for the increase of traditional practices to be incorporated in caring for Country	Support the investigation into the opportunities for traditional caring for Country practices to be incorporated in the way we work.	O	Facilitator
3.4 Enhanced opportunities to 'age well locally and on Country'.	3.4.1 Advocate for the development of a culturally relevant 'Ageing in Place and on Country' Strategy.	Support the development of a strategy for relevant services to maximise independence, culturally secure aged care.	M T	Advocate
	3.4.2 Explore the creation of practice-based on-Country employment options especially related to health and ageing in-place initiatives.	Support community in the creation of new employment opportunities related to health and ageing in-place.	O	Facilitator

Theme 4: **Fostering Local Leadership and Community Capacity**

This Plan recognises the importance to identify, promote and connect opportunities for the personal and leadership development of local Aboriginal and Torres Strait Islander peoples.

Outcomes	Our Strategic Responses	Progress Measures	Time-frame	Roles of the Town of Port Hedland
4.1 **Enhanced personal development opportunities.**	4.1.1 Support and encourage community solutions to develop leadership initiatives and empowerment strategies that build self-esteem and community cohesion.	Increased number of community leadership development initiatives.	O	Facilitator, Partner
	4.1.2 Create opportunities for young Aboriginal and Torres Strait Islander people to experience 'over the horizon' experiences connected to their passions and personal development.	Increased number of young Aboriginal and Torres Strait Islander people able to experience unique personal development opportunities.	S T	Facilitator, Partner, Funder
	4.1.3 Support opportunities for Aboriginal and Torres Strait Islander young people to connect more to Country.	Increased opportunities for young Aboriginal and Torres Strait Islander people to experience Country and culture.	S T	Facilitator, Partner



Outcomes	Our Strategic Responses	Progress Measures	Time-frame	Roles of the Town of Port Hedland
4.2 **Enhanced leadership development opportunities.**	4.2.1 Continue to support Aboriginal and Torres Strait Islander communities and their regular forums to enhance and support leadership development.	Continue to attend forums through invitation and provide support where requested.	O	Facilitator
	4.2.2 The Town continues to identify local, regional, state, national and international leadership development opportunities, and nominate and support local Aboriginal and Torres Strait Islander people's participation.	Enhanced active civic leadership and engagement by Aboriginal and Torres Strait Islander leaders. Increased number of local Aboriginal and Torres Strait Islander people participating in local, regional, state, national and international leadership development experiences.	O	Facilitator
4.3 **Enhanced recognition of Aboriginal and Torres Strait Islander community members.**	4.3.1 The Town and Aboriginal and Torres Strait Islander organisations monitor and activate opportunities for local Aboriginal and Torres Strait Islander people to be recognised for their roles and contributions through awards and the media.	Local Aboriginal and Torres Strait Islander community members being recognised for their contributions and achievements.	O	Facilitator

Theme 5: **Building Organisational Capacity of the Town**

This Partnership Plan seeks to strengthen connections and relationships between the Town and the Aboriginal and Torres Strait Islander residents and communities of Hedland. As part of that process, it is vital that the Town commit to a series of actions that builds organisational capacity, especially in terms of its leadership and workforce capacity. Below a set of outcomes are identified to achieve this. In particular, there is a strong commitment to both support for Aboriginal and Torres Strait Islander employees of council through culturally appropriate human resource processes, and the provision of cultural awareness training for all elected members and council staff.

Outcomes	Our Strategic Responses	Progress Measures	Time-frame	Roles of the Town of Port Hedland
5.1 **Improved recruitment and retention of Aboriginal and Torres Strait Islander peoples employed by the Town**	5.1.1 Investigate challenges to Aboriginal and Torres Strait Islander employment at the Town.	Identification of barriers and potential solutions to increased employment options at the Town by Aboriginal and Torres Strait Islander peoples.	M T	Facilitator, Partner
	5.1.2 Review Town job recruitment and advertising processes to enhance employment of local Aboriginal and Torres Strait Islander peoples.	Increased participation by Aboriginal and Torres Strait Islander young people in traineeships and apprenticeships at the Town.	M T	Provider
	5.1.3 Create ongoing opportunities for full-time apprenticeships and school-based traineeships (SBT) at the Town for Aboriginal and Torres Strait Islander young people.	Increase in apprenticeship and SBTs for Aboriginal and Torres Strait Islander young people.	M T	Provider
	5.1.4 Support regular networking forums and experiences for Aboriginal and Torres Strait Islander employees at the Town.	Support the ongoing networking opportunities and community career forums for Aboriginal and Torres Strait Islander employees at the Town.	O	Provider
	5.1.5 Ensure internal HR policies and practices are culturally appropriate and responsive.	Development of a Town Cultural Leave Policy. Review of current HR policies and practices.	S T	Provider

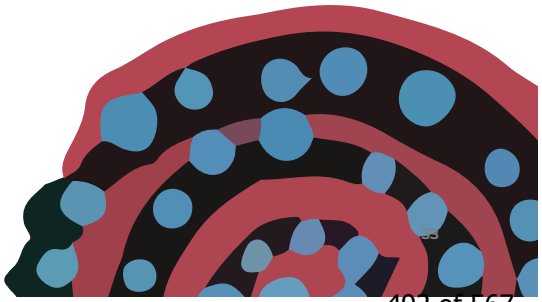
Outcomes	Our Strategic Responses	Progress Measures	Time-frame	Roles of the Town of Port Hedland
5.2 **Enhanced external relationships.**	5.2.1 The Town becomes registered active member of Reconciliation Australia & Reconciliation WA.	Reconciliation Australia & Reconciliation WA membership.	S T	Provider
	5.2.2 Organise one major Town National Reconciliation event each year.	Increased participation in National Reconciliation Week.	S T	Provider
	5.2.3 Promote and encourage all employees to become involved with annual NAIDOC Week activities.	Increased Town employee participation in NAIDOC Week.	S T	Provider
5.3 **Enhanced cultural awareness training for all employees and elected members.**	5.3.1 With input from local Traditional Owners, develop cultural awareness guidelines and a Toolkit for all Town elected members and employees, and placed on Intranet.	Develop a framework and toolkit to assist employees to engage in a culturally appropriate and responsive manner with community. Ensure awareness by all employees and elected members of the purpose and processes of cultural protocols.	M T	Provider, Partner
	5.3.2 Engage all Town employees in regular cultural awareness learning experiences.	Continue to deliver cultural awareness learning experience. Incorporate cultural awareness learning in all new Town employee and elected member induction programs.	O	Provider
5.4 **Improved strategic approach to strengthening the Town of Port Hedland to a culturally responsive organisation.**	5.4.1 Investigate strategies to guide reconciliation and cultural responsive outcomes.	Develop an internal working group to investigate the opportunities that exist in the organisation. Development of an updated Reconciliation Action Plan	O	Provider, Facilitator

APPENDICES

Appendix 1: **Hedland Aboriginal and Torres Strait Islander Organisations, Corporations and Networks**

- **Aboriginal Family Law Services (AFLS)** – provision of legal and community education **services** for all **Aboriginal** people, including children, who have experienced **family violence** and/or sexual assault.
- **Aboriginal Legal Service of WA** – a not for profit organisation which provides legal representation and support services for Aboriginal and Torres Strait Islander peoples through an office in South Hedland.
- **Ashburton Aboriginal Corporation Inc.** – key job provider in Hedland with the mission *'to establish and maintain an environment that benefits Aboriginal people through the creation of culturally appropriate employment, enterprise opportunities and the provision of education and training services throughout the Pilbara.'*
- **Bloodwood Tree Association Inc.** – an Aboriginal controlled, not-for-profit registered charitable organisation that, for over 40 years, has been providing services for the homeless, unemployed, those affected by alcohol and other drugs and supporting vulnerable people in need within the Hedland community. Services include alcohol and drug counselling and AOD group therapies, driver training, Wapa Maya sobering up shelter, night patrol, homeless support including breakfast, soup kitchen, emergency relief, mental health services, employment and training support, information, advocacy and housing support.
- **Clontarf Foundation** – program builds supportive relationships, a welcoming environment and uses a diverse range of activities, to improve the self-esteem and confidence of young Aboriginal men and enhance their employment prospects. Academy activities are planned within the focus areas of education, leadership, employment, well-being, life skills and sport.
- **Gumala Aboriginal Corporation (GAC)** – one of Australia's largest Aboriginal corporations, serving the Banjima, Yinhawangka and Nyiyaparli people of the Pilbara region in Western Australia. Gumala's unique and transformational approach to poverty alleviation in a socially complex environment is enabling economic, social and community developmental solutions for Traditional Owners.
- **Hedland Aboriginal Strong Leaders (HASL)** – HASL was formed in 2017 to represent the many Aboriginal language groups from across Port Hedland and the Pilbara region to provide a unified voice. HASL is made up of 21 Cultural Elders who are committed to providing an Aboriginal governing voice for Hedland by working in collaboration with state and federal governments and organisations. Uniformity to create more informed decisions for Aboriginal people about Aboriginal matters in the community
- **Hedland Aboriginal Support Network (HASN)** –a collective & networking group of stakeholders and services that provide support to Aboriginal people and families. It is open to any organisation to join. Our aim is to improve communication and coordination between services to increase the support available to Aboriginal families and for the benefit of the whole community in Hedland.
- **Julyardi Aboriginal Corporation** – a not-for-profit that delivers wraparound services to the Hedland Aboriginal Community, with cultural guidance & governance from Hedland Aboriginal Strong Leaders. Julyardi celebrates the strength & resilience of the people & community whilst reducing barriers for Aboriginal families. JAC believes that Aboriginal people are the informed voice on Aboriginal issues, and that the Elders, youth, and the community are the key to changing and strengthening the next generation.
- **Kariyarra Aboriginal Corporation (KAC)** – the Prescribed Body Corporate which holds native title in trust for the Kariyarra native title holders whose determination area covers approximately 17,354 square kilometres of Kariyarra traditional country and encompasses the Town of Port Hedland, the Aboriginal community of Yandeyarra, Yule and Turner Rivers, several pastoral leases and mining operations. KAC provides Native Title statuary services, economic and development projects and manages the land and sea resources on Kariyarra lands.
- **Karlka Nyiyaparli Aboriginal Corporation (KNAC)** – the Native Title representative group for the Nyiyaparli People with more than 300 current members. Based in South Hedland, KNAC works to protect Nyiyaparli culture, heritage and Native title Land. **Karlka Developments** is the business arm of KNAC that aims to generate reliable and diversified income for future generations of Nyiyaparli people.
- **National Indigenous Australian Agency (NIAA)** – responsibility for implementing the Australian Government's policies and programs for improving the lives of Aboriginal and Torres Strait Islander people.
- **Ngarlawangga Aboriginal Corporation (NAC)** – the registered native title body corporate nominated as trustee of the Ngarlawangga People.
- **Nyamal People's Trust (Nyamal Aboriginal Corporation)** – support for the Nyamal Community in priority areas including heritage, health and wellbeing, community support and development, lore and culture, education and employment and sport.

- **Pilbara Aboriginal Voice (Kukurrka Muri) (PAV)** – represents a union of language groups working together to advocate to government for improved outcomes for Pilbara Aboriginal people. They operate the following sub-committees – Health, Education, Justice and Community Safety, Child Protection, Employment, Culture and Environment, and Regional Development and Housing.
- **Pilbara Indigenous Women's Aboriginal Corporation (PIWAC)** – advocate and support for women in providing information, training, activities, and forums.
- **Pilbara Meta Maya Regional Aboriginal Corporation (PMMRAC)** – based in Port Hedland, PMMRAC delivers value added services around property management, environmental health, municipal services and the provision and maintenance of essential services i.e. power, water and wastewater to 29 Aboriginal communities in the Pilbara and Mid-West regions. PMMRAC also owns and operates a number of commercial organisations that are wholly owned related entities – **Meta Maya Services Pty Ltd, Meta Maya Environmental Pty Ltd** and **Meta Maya Construction Pty Ltd**.
- **Polly Farmer Foundation** – provision of a range of programs for both primary and secondary level students. Primary School students have access to three Learning Clubs at Cassia, Baler and South Hedland primary schools, and to the Hedland STEM Centre at South Hedland Primary School, while secondary students have the opportunity to join the ' Follow The Dream Program' at Hedland Senior High School.
- **Port Hedland Aboriginal Fellowship** – located in South Hedland, it seeks to *'see the people of God fulfil their God-given gifts and to become a safe place in which all are welcome.'*
- **Regional Innovative Aboriginal Community Development** – an Aboriginal community-led organisation that aims to create, delivers and support opportunities for the Aboriginal people and community that promotes the development of individuals, increased harmony and sustainability for the community of Hedland.
- **Shooting Stars** – an education program for Aboriginal girls and women. Its mission is to empower Aboriginal girls and women to make informed choices about their education and employment journey, helping them strive for the stars. Based in HSHS, Shooting Stars combines advocacy and support, engagement activities, rewards, and health and wellbeing sessions to strengthen participants' confidence, cultural identity, and positive attitudes.
- **Spinifex Hill Studio** – located on Kariyarra Country, it is home to the Spinifex Hill Artists collective. The Studio complex focuses on painting and provides beginner, mid-career and established Aboriginal artists with access to materials, creative and professional training, and arts education to bolster their knowledge and empower their practice.
- **Strelley Community School** – established in 1976, the School is the oldest continually operational Independent Aboriginal Community School in Australia. It is governed by the School Committee which in turn is ultimately responsible to the Community through the Nomads Charitable and Educational Foundation.
- **Yandeyarra Remote Community School** – located in the heart of Mugarinya Community, on Yandeyarra Station. A well-equipped and serviced school, it caters for students from Kindergarten to Year 12.
- **Wangka Maya Pilbara Aboriginal Language Centre (WMPALC)** – a language and resource centre that utilises the knowledge and wisdom of older people to preserve, record and foster Aboriginal languages.
- **Wanparta Aboriginal Corporation** – the registered Prescribed Body Corporate that holds native title rights and interests on trust for the Ngarla People. The Ngarla People engage in lore, culture and custom in their continued care and protection of country, education and employment of future generations.
- **Wirraka Maya Health Service Aboriginal Corporation (WMHSAC)** – *'an Aboriginal Community Controlled Health Service designed to ensure their clients' journey through the health system meets their medical, health, social and cultural needs.'* Over 7,000 Aboriginal people registered with WMHSAC and are regularly receiving primary care, wellbeing and prevention services and programs.
- **Yamatji Marlpa Aboriginal Corporation (YMAC)** – the native title representative body for native title claims in the Pilbara, Mid-West, Murchison / Gascoyne regions of Western Australia. It works with Yamatji and Marlpa Aboriginal people to pursue recognition and acceptance of Yamatji and Marlpa culture in Country; and a strong future for Yamatji and Marlpa people and Country.
- **Yorgum Healing Services** – provide community-based healing services to Aboriginal people operating within an Aboriginal family worldview. Partner with other organisations to develop culturally secure, trauma-informed services that address the underlying drivers of social challenges for Aboriginal people.



APPENDICES

Appendix 2: **Relevant Documents and Policies**

ABS 2022, *2021 Census of Population and Housing*.

Aboriginal Health Council of Western Australia, 2018, *Western Australia Aboriginal Youth Health Strategy 2018-2023.*

Australian Government 2017, *National Strategic Framework for Aboriginal and Torres Strait Islander Peoples' Mental Health and Social and Emotional Wellbeing*

Bloodwood Tree Association Inc, *Bloodwood Tree Banter Newsletter*

Closing the Gap in Partnership 2020, *National Agreement on Closing the Gap*

Council for Aboriginal Reconciliation 2016, The State of Reconciliation in Australia Report - Reconciliation Australia 2016

Mental Health Commission 2020, *Western Australian Aboriginal Suicide Prevention Strategy*

Morrison, 2020, *Closing the Gap PM Statement*.

Morrison, 2021, *Closing the Gap PM Statement.*

National Constitutional Convention 2017, *Uluru Statement from the Heart.*

Town of Port Hedland 2014, *Community Engagement Strategy*

Town of Port Hedland 2016, *Reconciliation Action Plan 2016-2019*

Town of Port Hedland 2017, *Disability, Access and Inclusion Plan 2023-2026*

Town of Port Hedland 2019, *Art and Culture Strategy 2019-2022*

Town of Port Hedland 2020, *Community Safety Plan*

Town of Port Hedland 2020, *Public Art Strategy*

Town of Port Hedland 2021, *Community Perception Survey*

Town of Port Hedland 2021, *Library Strategy 2021-2025*

Town of Port Hedland 2022, *Economic Development and Tourism Strategy 2022*

Town of Port Hedland 2022, *Community Development Plan 2022-2027*

Town of Port Hedland 2022, *Strategic Workforce Plan 2020-2022*

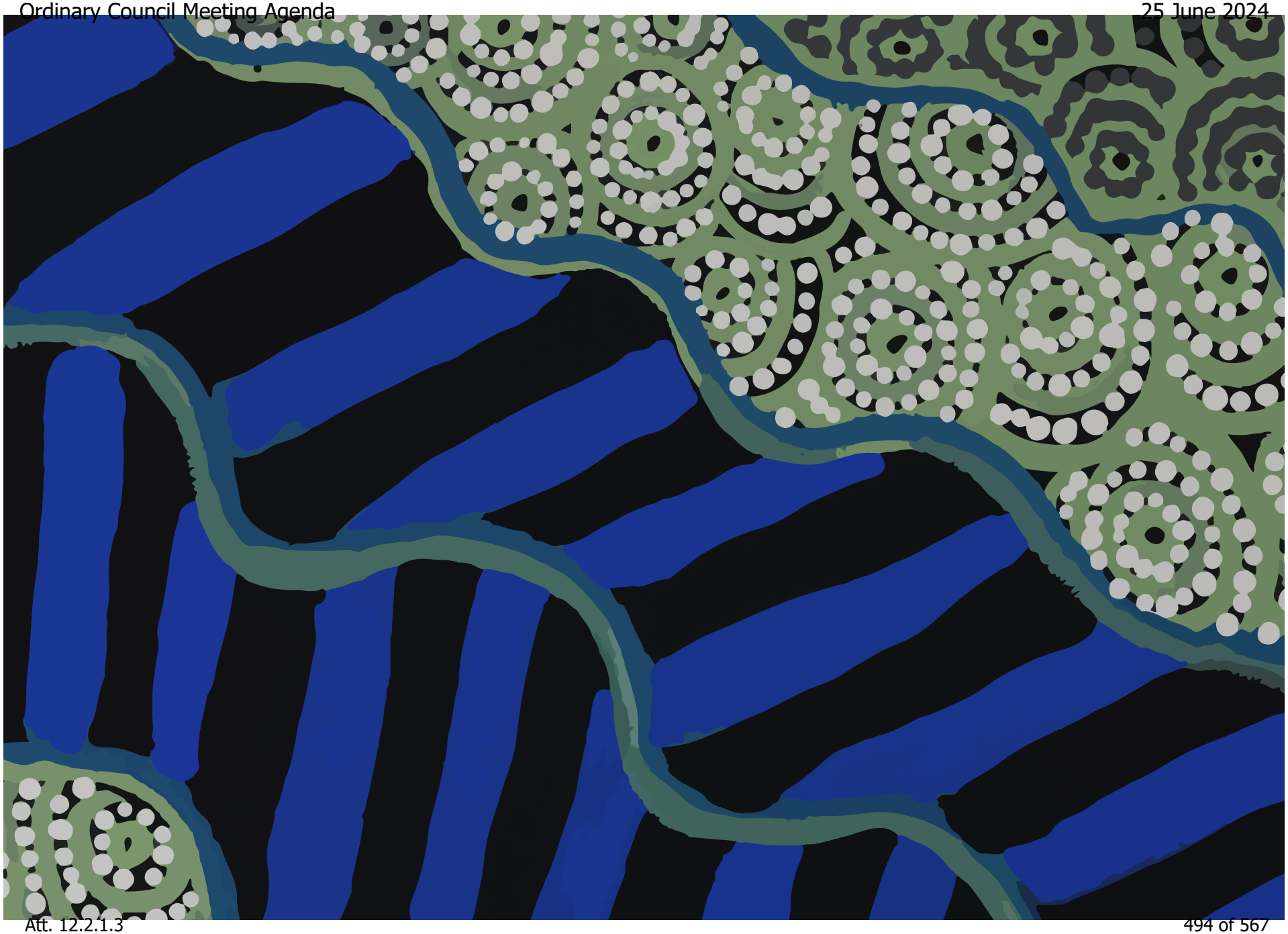
Town of Port Hedland 2022, *Youth Development Plan 2022-2025*

Town of Port Hedland 2022, *Strategic Community Plan 2022-2032*

WACHS 2019, *Aboriginal Health Strategy 2019-2024*

YMAC, *YMAC News.*

WMPALC, *Jakul Kanganyakala Newsletter*



Town of Port Hedland

Civic Centre
13 McGregor Street
Port Hedland WA 6721

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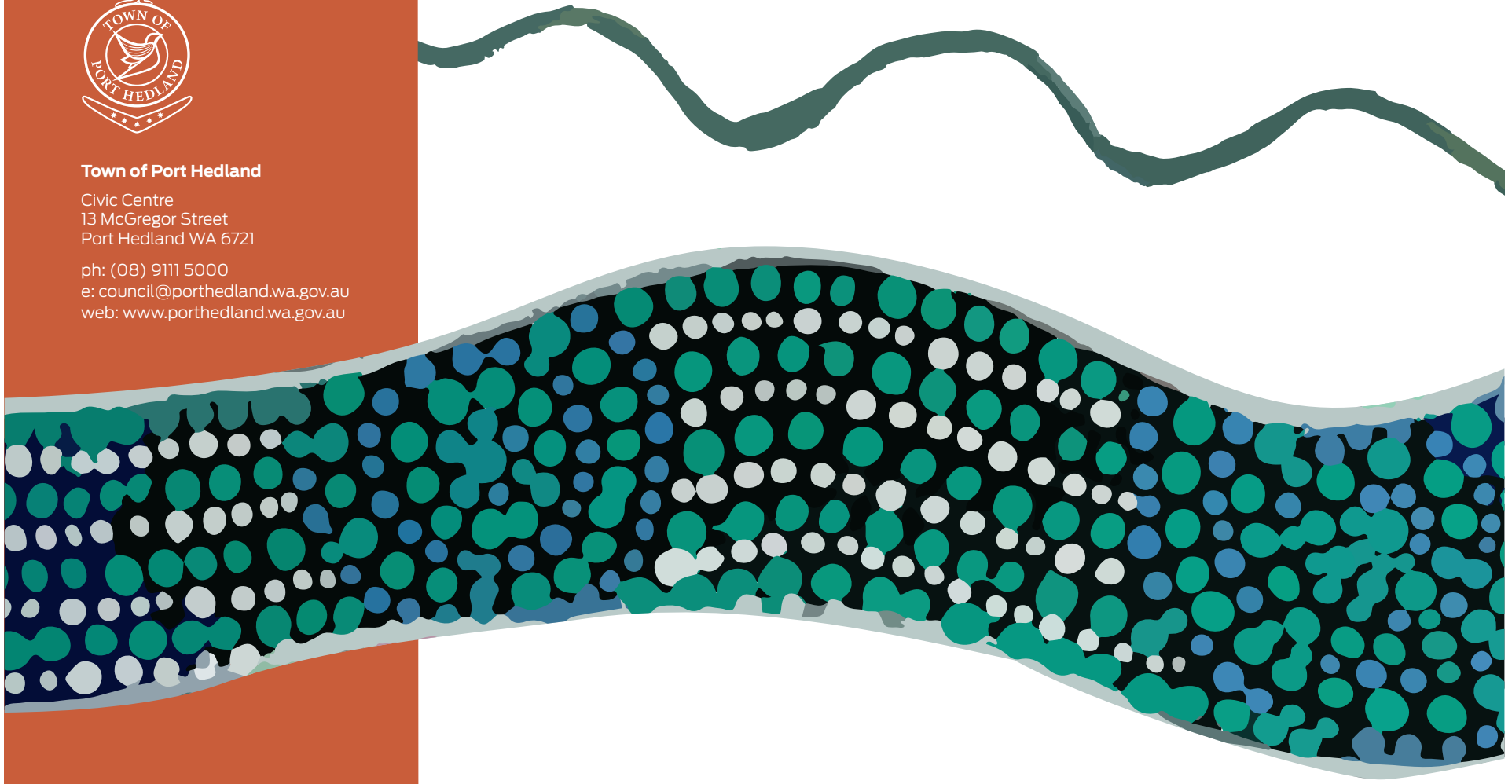
e: council@porthedland.wa.gov.au
web: www.porthedland.wa.gov.au



Town of
Port Hedland

Courthouse Gallery+Studio

QUARTER 3 – 2023/2024

January to March 2024

Gallery
Maker Studio
Tech Lab
Artist In Residence
Photography Studio
Stockroom+Store

16 Edgar Street
Port Hedland

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KPI SNAPSHOT

Annual KPI's	Quarterly outcomes
Establishment of maker's space	The Courthouse Gallery+Studio continues to grow as a maker's space, with the growing number of dedicated Creative Practitioners who lead the management and programming of the maker's space, photography studio and ceramics studio. Refer to attachment 3 for attendance register.
6x Exhibitions, including annual art award + additional exhibition in new location	Radius 5.0 Radius 5.0.1 Spirit of the Pen Wunderkammer: cabinet of curiosity AGWA State Art Collection
Creative development workshops	Creative workshops: Hobbies & High Tea - Watercolour for Beginners Creative Enterprise (EPIC) Ceramic course: Slump & Hump Paint & Sip at Gateway Villiage
Youth activities	Weekly Art Antics Weekly Art Workshops for kids (7-11 yrs old) at JD Hardie
Community events	Community monthly workshops Paint & Sip, Hobbies + High Tea Exhibition openings Music in Portside Easter Scavenger Hunt
Systems and service provision	Review of membership/newsletter/website system – adjustments to be made. Review of Microsoft Office apps
Stakeholder engagement	Growth of precinct activation project. Regular meetings with ToPH Director Community Services Regular meetings with BHP Specialist Community Growth of Regional Arts Network Hub project, placing Courthouse Gallery+Studio in strong regional position. ToPH Youth Services Positive Port Hedland Aboriginal Corporations Town of Port Hedland South Hedland Library Gateway Village Hedland Senior High School Youth Involvement Council Pilbara Development Commission Warralong School Well Women's Centre Care for Hedland JD Hardi- Youth Service Port Primary School Baler School Kalarra House
Business Plan	Business Plan has been reviewed and updated; governance team continue to implement The Junction Co. business plan.
Sponsorship/Partnerships	The Junction Co. continues partnerships with the following key stakeholders: Town of Port Hedland Regional Arts WA, Regional Arts Investment Scheme Regional Arts Network BHP (Place Activation Project) Gateway Village Pilbara Community Services Town Team Movement (Portside Town Team) Act Belong Commit
Maintenance	Refer to attachment 4

Programming outside of the Gallery+Studio	Quarterly outcomes
Weekly disability/inclusion activities (during term time)	Weekly disability and inclusion workshops Arting Around – Art Workshops for Older Adults - South Hedland
Monthly Creative development workshops	
Weekly youth activity (during term time)	Wonder Lab Creations- JD Hardie School Holiday Activities at the JD Hardie – South Hedland
Community event	Community Art Day

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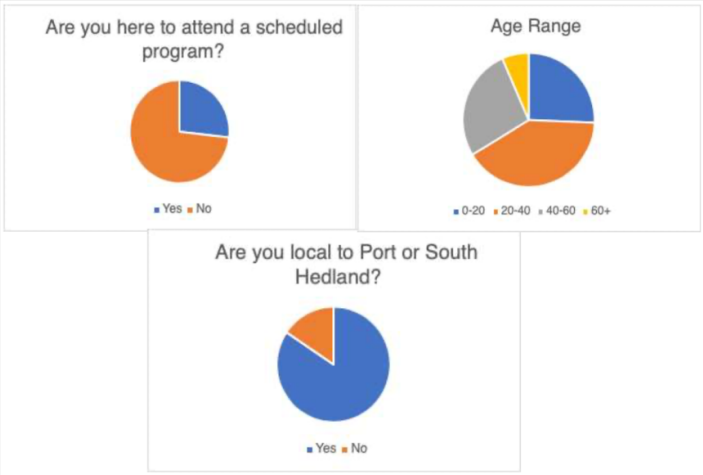
The Gallery

GALLERY		Details
Total number of visitors through the Gallery		January: 142
		February: 130
		March: 325
		

Staff Development		Details
Regional Manager - Val		Mentoring with Surplus cognition on Grant Writing and assistance with Tender preparation
Gallery & Events Manager - Domi		Mentoring with CEO on leardership and staff management
Exhibition Co-ordinator - Nicole		Mentoring from North Midland Project Curator & AGWA Curator on curation. Training with other artists trained in working with people with a disability.
Operations Manager - Laura		Development in NFP Accounting techniques and budgeting with external Accountants and CEO

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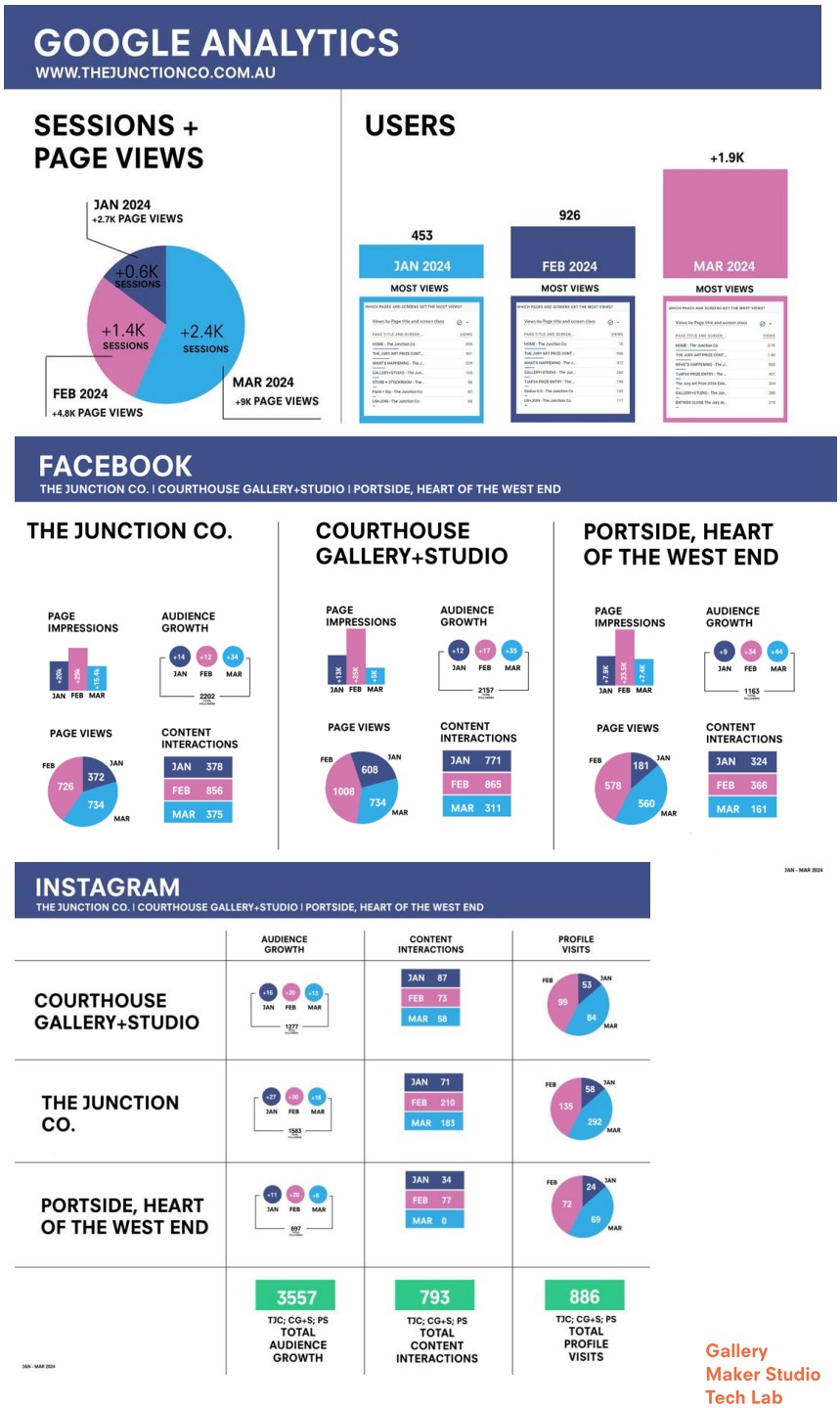
Marketing & Communication



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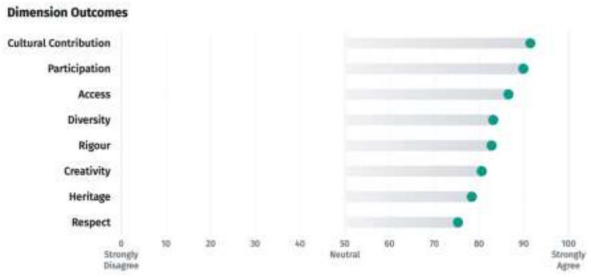
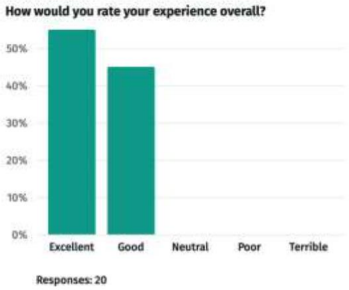
Artistic Excellence

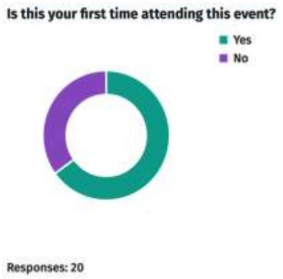
EXHIBITIONS	Date	Details
Radius 5.0	23rd Feb - 3rd May	3 local Port Hedland Energing Artists Exhibiting - Amelia Blanco, Sarah Green & Paulette Jadzinski
Radius 5.0.1 Spirit of the Pen	23rd Feb - 20th March	Previous Radius 3.0 Artist Howard Holder Exhibiting
Exhibition Opening Night event	23rd Feb	Attendees: 150

Art Gallery of WA	22nd March - 3rd May	Capsule collection of jewellery from the State Art Collection
Exhibition Opening Night event	22nd March	Attendees: 60

Culture Counts Results:







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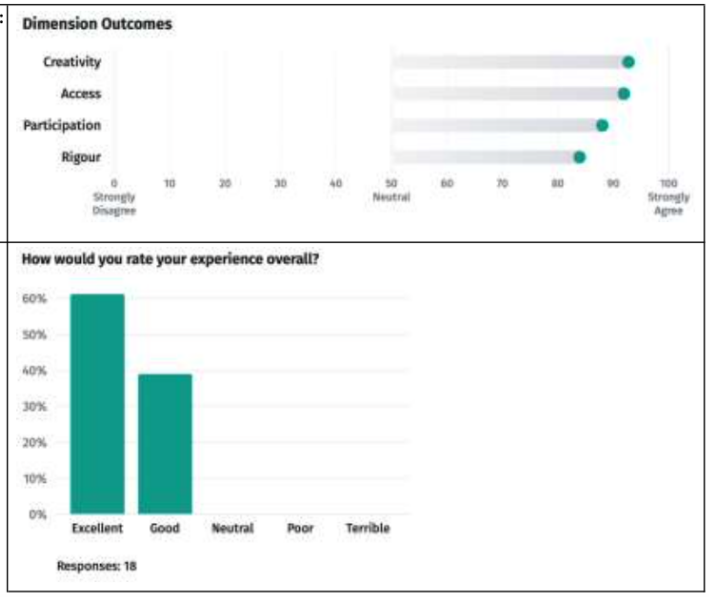
Connecting Communities

Art Antics	Dates	Details
Every wednesday during school term	7th Feb	Attendees: 4
9-10am	14th Feb	Attendees: 5
Free creative workshop for children ages 0-5yrs	21st Feb	Attendees: 5
	28th Feb	Attendees: 8
	6th March	Attendees: 10
	13th March	Attendees: 10
	20th March	Attendees: 12
	27th March	Attendees: 15
Wunderkammer		
Every second Thursday of the month	8th Feb	Attendees: 6
6-8pm	14th March	Attendees: 10
Free creative workshop, all ages welcome		
Paint & Sip		
At Gateway Villiage, ticketed workshop	16th Feb	Attendees: 12
6-8pm		
Slump & Hump		
Ceramics handbuilding, ticketed workshop	29th Feb	Sold out, limited to 8 people
6-8pm		
Watercolour for Beginners		
Ticketed workshoo	2nd March	Sold out, limited to 8 people
6-8pm		

Culture Counts Results:



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Creative Enterprise

Colours	Dates	Details
Every Friday during school term	1st March	Attendees: 1 (Epic)
Free Disability & Inclusion workshop	8th March	Attendees: 1 (Epic)
	15th March	Attendees: 1 (Epic)
		Paulette Jadzinski attended 'Colours' every week since we started it in 2023 and has excelled with her art Following on from her mentoring, she was one of our exhibiting artists in Radius 5.0 and more recently a finalist for The Jury Art Prize 2024. She also works closely with one of our facilitators Mel to create product to sell at our upcoming Mothers Day Markets

South Hedland

Arting Around	Dates	Details
Every Wednesday during school term	7th Feb	Attendees: 5
9-11am	14th Feb	Attendees: 6
Free creative workshop at South Hedland Library	21st Feb	Attendees: 6
	28th Feb	Attendees: 5
	6th March	Attendees: 6
	13th March	Attendees: 6
	20th March	Attendees: 8
	27th March	Attendees: 10
Wonder Lab Creations		
Every Thursday during school term	8th Feb	Attendees: 2
3.30-5pm	15th Feb	Attendees: 2
Free creative workshop for teens at JD Hardie	22nd Feb	Attendees: 2
	29th Feb	Attendees: 3
	7th March	Attendees: 3
	14th March	Attendees: 4
	21st March	Attendees: 6
	28th March	Attendees: 7

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Portside Activation

Music in Portside	Date	Details
Stellar Moon & The Dark Knights	8th Feb	Broome musician Stellar Moon opened her regional WA tour with a relaxed night in the Gallery Gardens.
		Supported by local indigenous musician Justin Gray.
		Attendees: 60

Easter Scavenger Hunt	Date	Details
Ticketed event	30th March	Scavenger hunt around to local Portside businesses to collect clues leading them to chocolate and other small gifts.
		Attendees: 30, sold out event
		Very positive reviews - in particular mentioning much better than last year which was a free-for-all egg hunt only.
		In future we could increase numbers as it was easier to manage than expected.

Radius 5.0 Exhibition Opening Night	Date	Details
Gallery Gardens	23rd Feb	Activation of the gallery gardens to open our first exhibition of 2024. Bar, food provided, DJ.
		Attendees: 150

AGWA Exhibition Opening Night	Date	Details
Gallery Courtyard	22nd March	Activation of the gallery courtyard to open the exhibiiton for the State Art Collection. Bar, food provided, musician.
		Attendees: 60

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Town of
Port Hedland

LOCAL PLANNING SCHEME No. 7

Amendment No. 4

FORM 2A

Planning and Development Act 2005

RESOLUTION TO ADOPT AMENDMENT TO LOCAL PLANNING SCHEME

TOWN OF PORT HEDLAND

LOCAL PLANNING SCHEME NO. 7 - AMENDMENT NO. 4

RESOLVED that the local government pursuant to section 75 of the Planning and Development Act 2005, amend the above local planning scheme by removing the Additional Use A1 – Caretaker's Dwelling applicable to Lot 5781 (18) Schillaman Street, Wedgefield.

The Amendment is a standard amendment under the provisions of the Planning and Development (Local Planning Schemes) Regulations 2015 for the following reason(s):

a) Amendment No. 4 is consistent with the objectives of the Town of Port Hedland Local Planning Strategy; and

b) Amendment No. 4 will have minimal impact on land in the scheme area, and it will not result in any significant environmental, social, economic or governance impacts on land in the scheme area.

Date of Council Resolution – 30 August 2023

.....
(Chief Executive Officer)

Dated this ……. day of ……. 20…….

TOWN OF PORT HEDLAND

LOCAL PLANNING SCHEME NO 7 - AMENDMENT NO. 4

SCHEME AMENDMENT REPORT

SITE DETAILS

Legal description

The land subject to Amendment No. 4 is legally described as "Lot 5781 on Deposited Plan 188923", being the whole of the land contained within Certificate of Title Volume 1902 and Folio 12. The subject site has a total area of 8,532m².

There are no easements, encumbrances or notifications listed on the Certificate of Title that affect the use or development of the subject site.

Site context

The subject site is located in the suburb of Wedgefield and within the existing industrial area. The subject site fronts Schillaman Street and is located opposite the Wedgefield Industrial Estate Structure Plan area. The subject site is within the municipality of the Town of Port Hedland.

The subject site is presently occupied by an industrial land use and contains a warehouse / factory building fronting Schillaman Street, hardstand areas internally and a workshop to the rear. The subject site also contains a caretaker's dwelling along the eastern boundary, which is separated from the industrial activities by a fence and separate driveways.

PROPOSED AMENDMENT

Pursuant to section 75 of the *Planning and Development Act 2005*, it is proposed to amend the Town of Port Hedland Local Planning Scheme No. 7 (**LPS7**) by removing Additional Use A1 – Caretaker's Dwelling applicable to the subject site.

The scheme amendment request incorporates:

- Removing reference to Lot 5781 (18) Schillaman Street, Wedgefield from Additional Use A1 in Table 5 – Specified additional uses for zoned land in Scheme area; and
- Modifying LPS7 Map No. 8 by removing the Additional Use overlay applicable to the subject site.

PLANNING FRAMEWORK

Local Planning Scheme Regulations

Pursuant to regulation 34 of the *Planning and Development (Local Planning Schemes) Regulations 2015* (**LPS Regulations**), the proposed amendment is classified as a 'standard amendment' for the following reasons:

- The proposed amendment is consistent with a local planning strategy that has been endorsed by the Western Australian Planning Commission, in accordance with item (b) of the standard amendment definition under the LPS Regulations; and

- The proposed amendment would have a minimal impact on land in the scheme area that is not the subject of the amendment, in accordance with item (e) of the standard amendment definition under the LPS Regulations.

Town of Port Hedland Local Planning Scheme No. 7

The subject site is zoned Light Industry under the Town of Port Hedland Local Planning Scheme No. 7, with Additional Use A1 applicable to the subject site.

The objectives of the Light Industry zone under LPS7 are:

- *To provide for a range of industrial uses and service industries generally compatible with urban areas, that cannot be located in commercial zones.*
- *To ensure that where any development adjoins zoned or developed residential properties, the development is suitably set back, screened or otherwise treated so as not to detract from the residential amenity.*

Table 5 of LPS7 specifies additional uses for zoned land in Scheme area. Addition Use A1 applies to the subject site and a number of properties within the Wedgefield industrial area, and incorporates an additional use of caretaker's dwelling. There are a number of conditions and considerations that apply to development applications for caretaker's dwellings.

The proposed amendment seeks to remove the subject site from Additional Use A1 in Table 5 of LPS7. The proposed amendment is considered appropriate as it will facilitate a land use and development outcome that better aligns with the objectives and intent of the Light Industry zone.

Town of Port Hedland Local Planning Strategy

The Town of Port Hedland Local Planning Strategy provides a strategic plan to guide development of the Town. The Local Planning Strategy considers the context of the Wedgefield industrial area and describes the two sub-precincts of Wedgefield, being the older part and the new Hedland Junction estate. The Local Planning Strategy acknowledges a large number of caretaker's dwellings located in Wedgefield which are considered incompatible with the heavy industry uses.

The strategy response in section 4.5.7 of the Local Planning Strategy states:

> *In response to the issues identified in the older part of Wedgefield, it is proposed to zone this part 'Light Industry', while recognising the existing legitimate caretakers' dwellings as having 'additional use' rights. The existing general industrial and transport depot uses would retain 'non-conforming use' rights; however, the light industrial zoning would prevent further proliferation of both caretakers' dwellings and general industrial uses in this part of Wedgefield.*

The Local Planning Strategy recognises that existing caretaker's dwellings within Wedgefield are incompatible with the surrounding industrial activities and intent of the zones under LPS7, and seeks to prevent the further proliferation of caretaker's dwellings in the locality.

The proposed amendment seeks to remove the additional use of caretaker's dwelling applicable to the subject site under LPS7 and aligns with the objectives of the Local Planning Strategy, which seeks to ultimately limit caretaker's dwellings in the Wedgefield locality and reduce land use conflicts. Accordingly, the proposed amendment is entirely consistent with the Local Planning Strategy.

TEXT MODIFICATION PAGE

PLANNING AND DEVELOPMENT ACT 2005

TOWN OF PORT HEDLAND

LOCAL PLANNING SCHEME NO. 7 - AMENDMENT NO. 4

The Town of Port Hedland under and by virtue of the powers conferred upon it in that behalf by the Planning and Development Act 2005 hereby amends the above local planning scheme by:

- Removing reference to Lot 5781 (18) Schillaman Street, Wedgefield from Additional Use A1 in Table 5 – Specified additional uses for zoned land in Scheme area as follows:

No.	Description of Land	Additional Use	Conditions
A1	Lot 5543 (10), Lot 1003 (9), Lot 1004 (7), Lot 1005 (5), Lot 3 (3), Lot 2 (1) Trig Street, Wedgefield Lot 4 (11), Lot 3 (13), Lot 2 (15), Lot 1 (17), Lot 100 (19), Lot 2600 (21), Lot 2501 (23), Lot 2502 (25), Lot 2503 (27), Lot 5407 (12), Lot 972 (14) Leehey Street, Wedgefield Lot 5539 (27), Lot 5540 (25), Lot 5208 (21), Lot 3011 (19), Lot 3013 (15), Lot 5834 (40), Lot 2113 (38), Lot 2114 (36), Lot 1642 (34), Lot 2445 (32), Lot 2446 (30), Lot 2447 (28), Lots 1807 and 2450 (20-22), Lot 1808 (18), Lot 2508 (12), Lot 2509 (10), Lot 2510 (8), Lot 2505 (21), Lot 2506 (5) Moorambine Street, Wedgefield Lot 50 (9), Lot 4 (1), Lot 981 (6) Sandhill Street, Wedgefield Lot 2051 (4) Miller Street, Wedgefield	Caretaker's dwelling	(1) In considering applications for development approval, the local government shall have regard for: (a) The potential impacts of emissions of light, noise, electrical interference, vibration, smell, fumes, smoke, vapour, steam, soot, ash dust, waste water or other waste products from existing or proposed developments on any existing or proposed caretaker's dwelling; and (b) the potential for exposure to risks and hazards associated with the location of a caretaker's dwelling in proximity to any other development, and in this regard may refer an application for planning approval to the Environmental Protection Authority for advice or assessment of risks and hazards. (2) When assessing applications for development approval the local government may require applicants to provide information and technical

	Lot 5516 (3), Lot 2476 (5), Lot 119 (9), Lot 116 (17), Lot 2485 (23-23a), Lot 5778 (10-12), Lot 5779 (10-12), Lot 5279 (8), Lot 3820 (6), Lot 1029 (4) Ridley Street, Wedgefield Lot 1401 (36), Lot 1402 (24), Lot 6 (24), Lot 1024 (20), Lot 1023 (18), Lot 3264 (16), Lot 3265 (14), Lot 1021 (12), Lot 1020 (10), Lot 1011 (6), Lot 2 (4) Pinnacles Street, Wedgefield Lot 1028 (4), Lot 1 (2), Lot 1002 (3) Taaffee Street, Wedgefield Lot 3001 (20), Lot 50 (18), Lot 1032 (16), Lot 1033 (14), Lot 1012 (15), Lot 1013 (13), Lot 1014 (11), Lot 2 (9), Lot 1016 (7), 1017 (5), Lot 1019 (1), Lot 10 (4) Murrena Street, Wedgefield Lot 11 (5) Pinga Street Wedgefield, Wedgefield Lot 5896 (22), Lot 5895 (20), Lot 5893 (16) Manganese Street, Wedgefield Lot 5840 (36), Lot 5841 (34), Lot 5842 (32), Lot 5843 (30), Lot 5844 (28), Lot 5848 (20), Lot 5849 (18), Lot 5850 (16), Lot 5852 (12), Lot 5853 (10), Lot 5854 (8), Lot 5546 (33), Lot 5547 (31), Lot 3771 (27), Lot 3797 (25), Lot 3798 (23), Lot 3800 (19), Lot 3783 (15), Lot 3784 (13), Lot 3786 (9), Lot 5274 (5), Lot 5544 (35), Lot 3766 (37), Lot 3765 (39), Lot 3764 (41) Harwell Way, Wedgefield		assessments of the potential emissions, risks and hazards of existing and proposed non-residential development on existing and proposed caretaker's dwellings. (3) The local government may require a notification pursuant to section 70A of the Transfer of Land Act 1983 to be placed on the Certificate(s) of Title of the subject land, at the cost of the landowner and to the satisfaction of the local government stating that: (a) they are aware of the potential impacts of emissions and risks and hazards associated with such caretaker's dwellings being located in proximity to all, or particular developments, within the Wedgefield Industrial Area; and (b) the local government is not liable for any damage caused by exposure to emissions, risks or hazards and no legal action shall be taken against the local government in this regard. (4) Caretaker's dwellings are restricted to the maximum floorspace as approved at the time of gazettal of Local Planning Scheme No. 7.

	Lot 3772 (22), Lot 3773 (20), Lot 3775 (16), Lot 3776 (14), Lot 3779 (8), Lot 3782 (2), Lot 3806 (9), Lot 3805 (7), Lot 3804 (5), Lot 3803 (3), Lot 3802 (1) Carlindie Way, Wedgefield Lot 1 (1), Lot 5782 (20), Lot 3794 (14-16), Lot 3793 (14-16), Lot 3791 (10), Lot 3790 (8), Lot 3789 (6), Lot 3788 (4), Lot 3787 (2), Lot 2 (3), Lot 375 (19), Lot 1670 (15), Lot 5277 (9) Munda Way, Wedgefield Lot 3767 (2), Lot 5529 (4), Lot 3758 (1), Lot 3757 (3) Kangan Way, Wedgefield Lot 1679, Lot 3756 (20), Lot 5276 (8) Cajarina Road, Wedgefield Lot 3813 (1), Lot 3812 (3) Lot 3811 (5) Lot 3810 (7) Lot 3808 (9-11) Lot 3807 (13) Pardoo Street, Wedgefield Lot 2 (4) Draper Street, Wedgefield Lot 984 (15), Lot 985 (11-13), Lot 3837 (9), Lot 989 (3), Lot 990 (1), Lot 11 (4-6), Lot 12 (4- 6), Lot 5179 (4-6) Peawah Street, Wedgefield Lot 2504 (9), Lot 11 (7), Lot 2955 (5), Lot 102 (1A), Lot 101 (1), Lot 2948 (4), Lot 3754 (6), Lot 2060 (10), Lot 555 (14), Lot 1638 (18) Yanana Street, Wedgefield Lot 2059 (1), Lot 101 (4), Lot 102 (4A), Lot 103 (6-7), Lot 1 Abydos Place, Wedgefield Lot 1633 (10), Lot 1632 (12), Lot 1631 (14), ~~Lot 5781 (18),~~ Lot 5857 (20) Schillaman Street, Wedgefield		

A2	Lot 1 (2) Hamilton Road, South Hedland Lot 1003 (9) Throssel Road, South Hedland	Motor vehicle, boat or caravan sales Motor Vehicle Repair	
A3	Part Lot 370 Wedgefield Part reserve 29082 As depicted on the Scheme Map.	Concrete batching - 'D' Asphalt batching - 'D' Concrete and asphalt storage - 'D'	

- Modifying Local Planning Scheme No. 7 Map No. 8 by removing the Additional Use A1 overlay applicable to Lot 5781 (18) Schillaman Street, Wedgefield.

COUNCIL ADOPTION

This Standard Amendment was adopted by resolution of the Council of the Town of Port Hedland at the Ordinary Meeting of the Council held on the 30th day of August, 2023.

.....
MAYOR

.....
CHIEF EXECUTIVE OFFICER

COUNCIL RESOLUTION TO ADVERTISE

By resolution of the Council of the Town of Port Hedland at the Ordinary Meeting of the Council held on the 30th day of August, 2023, proceed to advertise this amendment.

.....
MAYOR

.....
CHIEF EXECUTIVE OFFICER

COUNCIL RECOMMENDATION

This Amendment is recommended for support by resolution of the Town of Port Hedland at the Ordinary Meeting of the Council held on the 30th day of August, 2023, and the Common Seal of the Town of Port Hedland was hereunto affixed by the authority of a resolution of the Council in the presence of:

.....
MAYOR

.....
CHIEF EXECUTIVE OFFICER

WAPC RECOMMENDATION FOR APPROVAL

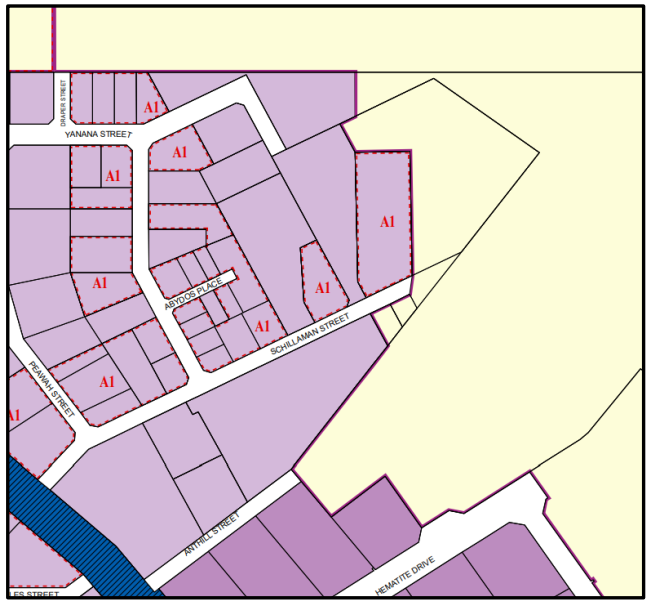
.....
DELEGATED UNDER S.16 OF
PD ACT 2005

DATE .....

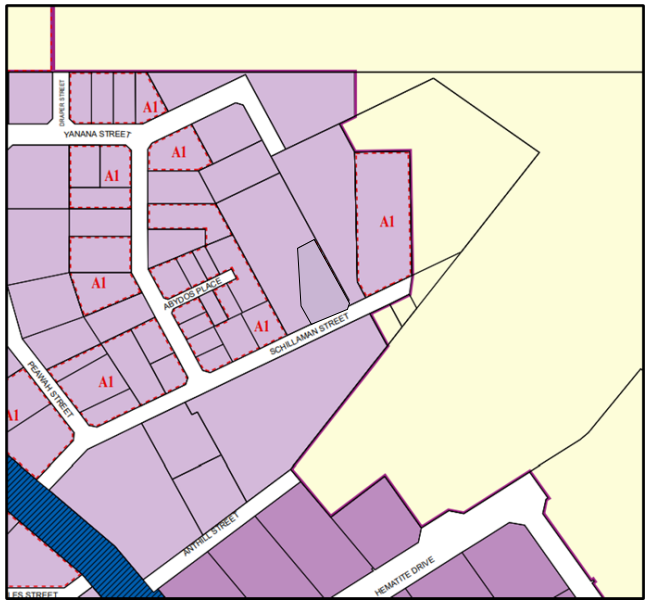
Approval Granted

.....
MINISTER FOR PLANNING

DATE .....



Existing Zoning



Proposed Zoning

Local Scheme Zones

- General Industry
- Industrial Development
- Light Industry

Other Categories (see scheme text for additional information)

- A1 Additional Uses

Town of Port Hedland

Local Planning Scheme No. 7

(District Scheme)

N

Town of Port Hedland

Scheme Amendment 4 to Local Planning Scheme No. 7

Schedule of Submissions

No/ Ref	Date Received	Name	Summary of Issues/Comments Made	Officer Response
1	10/05/2024	Department of Planning Lands and Heritage (DPLH) Locked Bag 2506 Perth WA 6001	A review of the Register of Places and Objects as well as the Department of Planning, Lands and Heritage (DPLH) Aboriginal Heritage Database concludes that the subject area does not intersect with any known Aboriginal heritage Places or Registered Sites. Therefore, based on the current information held by DPLH, no approvals under the Aboriginal Heritage Act 1972 (AHA) are required in this instance and I have no comment to make on the proposed amendment. Please note that limited Aboriginal heritage surveys have been completed over the subject land, as such it is unknown if there is Aboriginal heritage present. Therefore, proponents for future works needs to be made aware of their obligations under the AHA should previously unknown Aboriginal cultural material come to light during works. I also advise you to regularly check the Aboriginal Cultural Heritage Inquiry System (ACHIS) should new Aboriginal Cultural Heritage be reported within your subject area.	**Comment:** No objection from DPLH. The requirements under the Aboriginal Heritage Act 1972 (AHA) will be addressed at the development stage. **Recommendation:** That the submission be noted. No modifications to the scheme amendment are recommended.
2	23/05/2024	Department of Fire and Emergency Services (DFES) 20 Stockton Bend, Cockburn Central, Perth WA 6164	Given the proposal seeks to remove the additional use A1 – Caretakers Dwelling for the subject site as per your correspondence, which may not be considered an intensification of land use, the application of State Planning Policy 3.7 Planning in Bushfire Prone Areas (SPP 3.7) may not be required, in this instance. Please note that the application of SPP 3.7 is ultimately at the discretion of the decision maker.	**Comment:** No objection from DFES. The application of State Planning Policy 3.7 Planning in Bushfire Prone Areas will be addressed at the development stage. **Recommendation:** That the submission be noted. No modifications to the scheme amendment are recommended.

No/ Ref	Date Received	Name	Summary of Issues/Comments Made	Officer Response
3	13/05/2024	Department of Primary Industries and Regional Development (DPIRD) 444 Albany Highway, Albany WA 6330	DPIRD supports proposed Amendment 4 for the following reason: • It is consistent with the Town's precinct objective for the Wedgefield industrial area, to "Resolve land use conflicts between industrial and sensitive land uses".	Comment: No objection from DPIRD. Recommendation: That the submission be noted. No modifications to the scheme amendment are recommended.
4	16/05/2024	Department of Water and Environmental Protection (DWER) Locked Bag 10, Joondalup DC, Perth, WA 6207	The Department has no objections to the proposal as it will not impact on water resources or the environment.	Comment: No objection from DWER. Recommendation: That the submission be noted. No modifications to the scheme amendment are recommended.
5	29/05/2024	Water Corporation PO Box 100, Leedderville WA 6902	The proposed changes to the Scheme do not appear to affect Water Corporation assets. If our assets are affected, any future developer may be required to fund new works, or the upgrading of existing works and protection of all works associated with the Water Corporation. Reticulated water and wastewater are not available to the subject area. Please contact us if these services are required.	Comment: No objection from Water Corporation. It is acknowledged that any development impacting Water Corporation infrastructure or within an existing easement protecting Water Corporation assets would require prior approval from the Water Corporation. Recommendation: That the submission be noted. No modifications to the scheme amendment are recommended.

No/ Ref	Date Received	Name	Summary of Issues/Comments Made	Officer Response
6	3/06/2024	Pilbara Ports Level 5/999 Hay St, Perth WA 6000	PPA has no comment with regards to this proposal.	**Comment:** No objection from Pilbara Ports. **Recommendation:** That the submission be noted. No modifications to the scheme amendment are recommended.

Department of **Planning, Lands and Heritage**

GOVERNMENT OF WESTERN AUSTRALIA

Our ref: ADV-10004534 / A00012-24
Enquiries: [redacted]

[redacted]
Town of Port Hedland

Via email: [redacted]

Dear [redacted]

ABORIGINAL CULTURAL HERITAGE – AMENDMENT TO LPS, LOT 5781 SCHILLAMAN STREET, WEDGEFIELD

Thank you for your enquiry dated 18 April 2024 regarding the proposed amendment to the land use for Lot 5781, Schillaman Street. Wedgefield, Town of Port Hedland.

A review of the Register of Places and Objects as well as the Department of Planning, Lands and Heritage (DPLH) Aboriginal Heritage Database concludes that the subject area does not intersect with any known Aboriginal heritage Places or Registered Sites.

Therefore, based on the current information held by DPLH, no approvals under the *Aboriginal Heritage Act 1972* (AHA) are required in this instance and I have no comment to make on the proposed amendment.

Please note that limited Aboriginal heritage surveys have been completed over the subject land, as such it is unknown if there is Aboriginal heritage present. Therefore, proponents for future works needs to be made aware of their obligations under the AHA should previously unknown Aboriginal cultural material come to light during works.

I also advise you to regularly check the Aboriginal Cultural Heritage Inquiry System (ACHIS) should new Aboriginal Cultural Heritage be reported within your subject area. You can search ACHIS by using the following link:

Aboriginal Cultural Heritage Inquiry System (dplh.wa.gov.au)

If you have any further questions regarding the AHA, please send enquiries to the ACHKnowledge Portal.

Postal address: Locked Bag 2506 Perth WA 6001 Street address: 140 William Street Perth WA 6000
Tel: (08) 6551 8002 info@dplh.wa.gov.au www.dplh.wa.gov.au
ABN 68 565 723 484
wa.gov.au

Should you have any queries in relation to the above, please contact me on [redacted]

[redacted]

[redacted]

[redacted]

[redacted]

[redacted]

10 May 2024

[redacted]

From: DFES Land Use Planning [redacted]
Sent: Thursday, 23 May 2024 11:54 AM
To: [redacted]
Subject: 2023/117 - Lot 5781 (No. 18) Schillaman Street Wedgefield - LPS7 Scheme Amendment No. 4 -

DFES Ref: D34443
Your ref: 2023/117

Dear [redacted],

I refer to your email dated 17 April 2024 regarding the advertising of Local Planning Scheme No. 7 Scheme Amendment No.4. It is noted that no documents relating to *State Planning Policy 3.7 Planning in Bushfire Prone Areas* (SPP 3.7) have been submitted as part of this referral.

Given the proposal seeks to remove the additional use A1 – Caretakers Dwelling for the subject site as per your correspondence, which may not be considered an intensification of land use, the application of *State Planning Policy 3.7 Planning in Bushfire Prone Areas* (SPP 3.7) may not be required, in this instance.

Please note that the application of SPP 3.7 is ultimately at the discretion of the decision maker.

Thank you for providing us with the opportunity to make a submission, DFES has no further comments.

Should you require clarification of any of the matters raised please do not hesitate to contact me on the number below.

Kind regards

[redacted]
Senior Land Use Planning Officer

20 Stockton Bend, Cockburn Central, Perth WA 6164
[redacted] | **E:** advice@dfes.wa.gov.au | **W:** dfes.wa.gov.au

DFES FOR A SAFER STATE

Acknowledgement of Country: DFES acknowledges the Traditional Owners of Country throughout Australia, and their connections to land, sea and community. We pay our respects to Elders past and present.

Department of
Primary Industries and Regional Development

GOVERNMENT OF WESTERN AUSTRALIA

Your reference: LPS7 AMD No. 4 - 18 Schillaman Street, Wedgefield
Our reference: LUP 1846
[redacted]

[redacted]
PO Box 41
Port Hedland WA 6721

Email: [redacted]

Date: 13 May 2024

Dear [redacted]

Town of Port Hedland Referral - LPS7 Scheme Amendment No. 4 - 18 Schillaman Street, Wedgefield[1]

Thank you for inviting the Department of Primary Industries and Regional Development (DPIRD) to comment on the above proposal. I note that the proposed scheme amendment will remove the additional use of 'caretakers dwelling' from Lot 5781 (18 Schillaman Street).

DPIRD supports proposed Amendment 4 for the following reason:

- It is consistent with the Town's precinct objective for the Wedgefield industrial area, to "Resolve land use conflicts between industrial and sensitive land uses".[2]

For more information, please contact [redacted]

Yours sincerely

[redacted]
Acting Director Agriculture Resource Management Assessment Sustainability and Biosecurity

[1] Amendment_4_-_report_and_mapping.pdf (porthedland.wa.gov.au)
[2] https://www.wa.gov.au/system/files/2021-11/LST-Town-of-Port-Hedland-Local-Planning-Strategy.pdf

444 Albany Highway Albany WA 6330
[redacted] landuse.planning@dpird.wa.gov.au
dpird.wa.gov.au
ABN: 18 951 343 745

[redacted]

From: North West Landuse [redacted]
Sent: Thursday, 16 May 2024 2:18 PM
To: [redacted]
Cc: North West Landuse
Subject: RE: Town of Port Hedland Referral - LPS7 Scheme Amendment No. 4 - 18 Schillaman Street, Wedgefield

OFFICIAL

OFFICIAL

Dear [redacted]

Thankyou for referring this amendment to the Town of Port Hedland LPS No. 7 to the Department of Water and Environmental Regulation.

The Department has no objections to the proposal as it will not impact on water resources or the environment.

Kind regards,
[redacted]

[redacted]
Program Manager
North West Planning Advice

Department of Water and Environmental Regulation
Locked Bag 10, Joondalup DC, PERTH, WA 6207
[redacted] | www.dwer.wa.gov.au

[redacted]

[redacted]

[redacted]

[redacted]

From: [redacted]
Sent: Monday, 3 June 2024 2:08 PM
To: [redacted]
Subject: Re: Town of Port Hedland Referral - LPS7 Scheme Amendment No. 4 - 18 Schillaman Street, Wedgefield

[redacted]

Hi [redacted] thank you for your email – I advise that PPA has no comment with regards to this proposal, kind regards,

[redacted]

[redacted]
Senior Port Planner (Strategy & Planning)
Pilbara Ports
[redacted]

[redacted]

[redacted]

Development Services
629 Newcastle Street Leederville WA 6007
PO Box 100 Leederville WA 6902
T (08) 9420 2099
F (08) 9420 3193

Your Ref: TPS409225
Our Ref: 171396836 - TPS409225
Enquiries: [redacted]
Email: [redacted]

29 May 2024

Chief Executive Officer
Town Of Port Hedland
PO BOX 41
PORT HEDLAND WA 6721

Attention of: [redacted]

Re: Amendment 4 - Lot 5781, 18 Schillaman St, Wedgefield

Thank you for your email dated 17 April 2024. We offer the following comments regarding this proposal.

Water and Wastewater
The proposed changes to the Scheme do not appear to affect Water Corporation assets. If our assets are affected, any future developer may be required to fund new works, or the upgrading of existing works and protection of all works associated with the Water Corporation.

Reticulated water and wastewater are not available to the subject area. Please contact us if these services are required.

Water

Existing water mains are located adjacent to site boundary along Schillaman Street. (Please note plans attached) Pressured water mains shall not be located in private land and should be located in and protected by reserves (i.e. road reserves) as no development would be allowed in this area. The developer is required to fund the full cost of protecting, relocating or modifying any of the existing infrastructure which may be affected by the above proposal. In accordance with Section 90 of the Water Services Act 2012 whenever development is proposed near Water Corporation assets the applicant/developer/owner needs approval prior to construction. This should be done by submitting an Approval of Works application. For information about this application please follow this link:
https://www.watercorporation.com.au/home/builders-and-developers/working-near-our-assets/approval-for-works

The developer is expected to provide all water and sewerage reticulation if required. A contribution for Water, Sewerage and Drainage headworks may also be required. In addition, the developer may be required to fund new works or the upgrading of existing works and protection of all works. Water Corporation may also require land being provided for works.

The information provided above is subject to review and may change. If the proposal has not proceeded within the next 6 months, please contact us to confirm that this information is still valid.

Please provide the above comments to the landowner, developer and/or their representative.

Should you have any queries or require further clarification on any of the above issues, please do not hesitate to contact the Enquiries Officer.

[redacted]
Senior Planner
Development Services

Town of Port Hedland

Local Planning Scheme No. 7

Amendment No. 5

Reclassifying the following South Hedland lots:

From ‘Local Road’ reserve to ‘Environmental Conservation Reserve’. Portion of Land ID No. 3468025.

From ‘Local Road’ reserve to ‘District Distributor Road’ reserve. Portion of Land ID No. 3468025.

From ‘Environmental Conservation Reserve’ to ‘District Distributor Road’ reserve. Portions of Lot 604 on DP 75090.

From ‘Environmental Conservation Reserve’ to ‘District Distributor Road’ reserve. Portion of Lot 601 on DP 71984.

From ‘District Distributor Road’ reserve to ‘Rural’ zone. Portion of Lot 601 on DP 71984.

From ‘District Distributor Road’ reserve to ‘Rural’ zone. Portion of Land ID No. 3468025.

From ‘Environmental Conservation Reserve’ to ‘Rural’ zone. Portion of Lot 604 on DP 75090.

From ‘Rural’ zone to ‘Local Road’ reserve. Portion of Lot 601 on DP 71984.

From ‘District Distributor Road’ reserve to ‘Public Open Space Reserve’. Portion of Land ID No. 3468025.

From ‘District Distributor Road’ reserve to ‘Mixed Use’ zone. Portion of Land ID No. 3468025

From ‘District Distributer Road’ reserve to ‘Local Road’ reserve. Portion of Land ID No. 3468025.

From ‘Environmental Conservation Reserve’ and ‘District Distributor Road’ to ‘Drainage/ Waterway’ reserve. Portions of Lot 604 on DP 75090, Lot 2520 on DP 180505, Lot 2520 on DP 180505 and Lot 505 on DP 408840.

From ‘District Distributor Road’ reserve to ‘Environmental Conservation Reserve. Portion of Lot 505 on DP 408840.

From ‘District Distributor Road’ reserve to ‘Urban Development’ zone. Portion of Lot 506 on DP408840.

From ‘District Distributor Road’ reserve to ‘Education’ reserve. Portion of Land ID No. 3466302.

From ‘District Distributor Road’ reserve & ‘Education’ reserve’ to ‘Mixed Use’ zone. Part Lot 2456 DP 211895 and Land ID No. 3466302.

From ‘Drainage/Waterway’ reserve and ‘Rural’ zone to ‘Local Road’ reserve. Land ID No. 4268391, Land ID No. 4268392, and part Land ID No. 4035281 and part Land ID No. 409126.

Modifications to Table 7 – Additional requirements that apply to land in the Scheme area

Provision No. 31 – South Hedland development sites.

- *Lot 331 DP 73085 Hamilton Road, South Hedland.*
- *Lot 601 DP 71984 Parola Court, South Hedland.*
- *Lot 362 DP 74712 Forrest Circle, South Hedland.*
- *Portion of Land ID No. 3468025 Hudson Way, South Hedland.*

Development applications are to be accompanied by:

a) Bushfire Management Plan to the satisfaction of the Department of Fire and Emergency Services.

b) Fauna Survey Report to the satisfaction of the Department of Biodiversity Conservation and Attractions.

c) Traffic Management Plan to the satisfaction of the local government.

d) Storm Water Management Plan to the satisfaction of the local government.

e) Construction Management Plan prior to the development site works to the satisfaction of the local government.

f) Other management plans as considered necessary on the advice of the relevant State Government Agency or local government.

Planning and Development Act 2005

RESOLUTION TO PREPARE AN AMENDMENT TO LOCAL PLANNING SCHEME

TOWN OF PORT HEDLAND LOCAL PLANNING SCHEME NO. 7

AMENDMENT No. 5

Resolved that the Local Government pursuant to section 75 of the *Planning and Development Act 2005*, amend the above Local Planning Scheme by:

1. **Amending Scheme Map 10:**

Modification	Address	Proposed Modification
1	Portion of Land ID No. 3468025.	Reclassify from 'Local Road' reserve to 'Environmental Conservation Reserve'.
2	Portion of Land ID No. 3468025.	Reclassify from 'Local Road' reserve to 'District Distributor Road' reserve.
3	Portions of Lot 604 on DP 75090.	Reclassify from 'Environmental Conservation Reserve' to 'District Distributor Road' reserve.
4	Portion of Lot 601 on DP 71984	Reclassify from 'Environmental Conservation Reserve' to 'District Distributor Road' reserve.
5	Portion of Lot 601 on DP 71984	Reclassify from 'District Distributor Road' reserve to 'Rural' zone.
6	Portion of Land ID No. 3468025.	Reclassify from 'District Distributor Road' reserve to 'Rural' zone.
7	Portion of Lot 604 on DP 75090.	Reclassify from 'Environmental Conservation Reserve' to 'Rural' zone.
8	Portion of Lot 601 on DP 71984	Reclassify from 'Rural' zone to 'Local Road' reserve.
9	Portion of Land ID No. 3468025	Reclassify from 'District Distributor Road' reserve to 'Public Open Space' reserve.
10	Portion of Land ID No. 3468025	Reclassify from 'District Distributor Road' reserve to 'Mixed Use' zone.
11	Portion of Land ID No. 3468025.	Reclassify from 'District Distributer Road' reserve to 'Local Road' reserve.
12	Portions of Lot 604 on DP 75090, Lot 2520 on DP 180505, Lot 2520	Reclassify from 'Environmental Conservation Reserve' and 'District

	on DP 180505 and Lot 505 on DP 408840.	Distributor Road' to 'Drainage/ Waterway' reserve.
13	Portion of Lot 505 on DP 408840.	Reclassify from 'District Distributor Road' reserve to 'Environmental Conservation Reserve'.
14	Portion of Lot 506 on DP408840.	Reclassify from 'District Distributor Road' reserve to 'Urban Development' zone.
15	Portion of Land ID No. 3466302.	Reclassify from 'District Distributor Road' reserve to 'Education' Reserve.
16	Portion of Lot 2456 DP 211895 and Land ID No. 3466302.	Reclassify from 'District Distributor Road' reserve & 'Education' reserve to 'Mixed Use' zone.
17	Land ID No. 4268391, Land ID No. 4268392, and part Land ID No. 4035281 and part Land ID No. 409126.	Reclassify from 'Drainage/Waterway' reserve and 'Rural' zone to 'Local Road' reserve.

2. Amending Scheme Map 8:

Modification	Address	Proposed Modification
14	Portion of Lot 506 on DP408840.	Reclassify from 'District Distributor Road' reserve to 'Urban Development' zone.
15	Portion of Land ID No. 3466302.	Reclassify from 'District Distributor Road' reserve to 'Education' reserve.

3. Modifications to Table 7:

No.	Description of Land	Requirement
31	Rural zone *Lot 601 on DP 71984 Parola Court, South Hedland* *Lot 362 on DP 74712 Forrest Circle, South Hedland* Urban Development zone *Lot 331 on DP 73985 Hamilton*	Development applications shall be consistent with any approved local planning policy and be accompanied by: a) Bushfire Management Plan to the satisfaction of the Department of Fire and Emergency Services. b) Fauna Survey Report to the satisfaction of the Department of Biodiversity Conservation and Attractions. c) Traffic Management Plan to the satisfaction of the local government. d) Storm Water Management Plan to the satisfaction of the local government. e) Construction Management Plan prior to the development site works to the satisfaction of the local government.

	Road, South Hedland Mixed Use zone *Portion of Land ID No. 3468025 Hudson Way, South Hedland.*	f) Other management plans as considered necessary on the advice of the relevant State Government Agency or local government.

This scheme amendment has been prepared in response to a range of significant modifications proposed for the route and alignment of the North Circular Road at South Hedland and adjoining drainage infrastructure. The roadworks will require modifications to the designation of zones and reserves in the vicinity and will lead to the creation of a number development site opportunities.

The Town has been approached by resource industry representatives who have expressed an interest in developing workforce accommodation within some of these development sites. As such, in addition to the proposed zone and reserve modifications it is seen as appropriate to put in place additional development controls through Table 7 to guide and manage future development applications.

4. Conclusion

The amendment is standard under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* for the following reasons:

a) It is consistent with the Town's Local Planning Strategy;
b) It will have minimal impact on land in the scheme area that is not subject to the amendment; and
c) It will not result in any significant environmental, social, economic or governance impacts on land in the scheme area.

Dated this _____ day of _____ 2023

_____

Chief Executive Office

AMENDMENT REPORT

1.0 INTRODUCTION

This scheme amendment to Local Planning Scheme No. 7 (LPS7) has been prepared in response to proposed modifications to the route and alignment of the North Circular Road and adjoining drainage infrastructure at the north-west boundary of South Hedland.

The amendment is deemed to be a 'Standard' amendment under the provisions of the Planning and Development (Local Planning Schemes) Regulations 2015 for the following reasons:

- It is generally consistent with the Town of Port Hedland Local Planning Strategy;
- It will have minimal impact on land in the Scheme not subject to this amendment; and
- It does not result in any significant environmental, social, economic or governance impacts on land in the Scheme area.

This report sets out the context of the proposed amendment in the planning framework, along with suitability and capability for rezoning. This report includes a description of the following matters:

- Site details and locational information;
- Description of the existing land uses and site attributes;
- Consideration of relevant planning framework;
- Detailed explanation of the proposed amendment; and
- Justification for the proposed amendment.

2.0 BACKGROUND

Amendment No. 5 proposes the reclassification of a number of sites in the north-west of South Hedland, the subject area. It is intended to be undertaken in conjunction with the rationalisation of lot boundaries and road and drainage reserves within the subject area. The amendment is part of a program to facilitate land tenure resolution to accommodate the South Hedland Integrated Sports Hub (SHISH) masterplan and to undertake future land use planning within this area to accommodate the future expansion of the Town. See **Figure 1.** Locality Plan.

Over the past 12 months the Town, in consultation with the Department of Planning Lands and Heritage, has initiated a series of boundary surveys to develop a series of land dealing plans with areas and dimensions to reflect proposed changes to road reserves and crown reserves.

These surveys will illustrate the following:

- Proposed new lot parcel boundaries;
- Dimensions and areas of all proposed parcels;
- Proposed road closures and dedications; and
- Purpose of land requested (e.g. for road reserve, drainage reserve etc.) and associated legend.

The Council on 29 November 2023 supported the initiation of advertising of proposed road dedications and closures, and the creation of Crown land subdivisions to rationalise the lot boundaries affecting various Crown lots within the north-west portion of South Hedland including land adjacent to the SHISH masterplan area.

The proposed road and infrastructure works in South Hedland require changes to cadastral plans and modifications to zone and reserve designations under LPS7 which this amendment is seeking to address. The initiatives will also lead to the creation of a number development site opportunities which are addressed through this amendment.

Deposited Plans are in the process of being prepared and lodged with DPLH for approval as per Town of Port Hedland and Crown Instruction and to Landgate requirements. See **Figure 2.** Land Tenure Details.

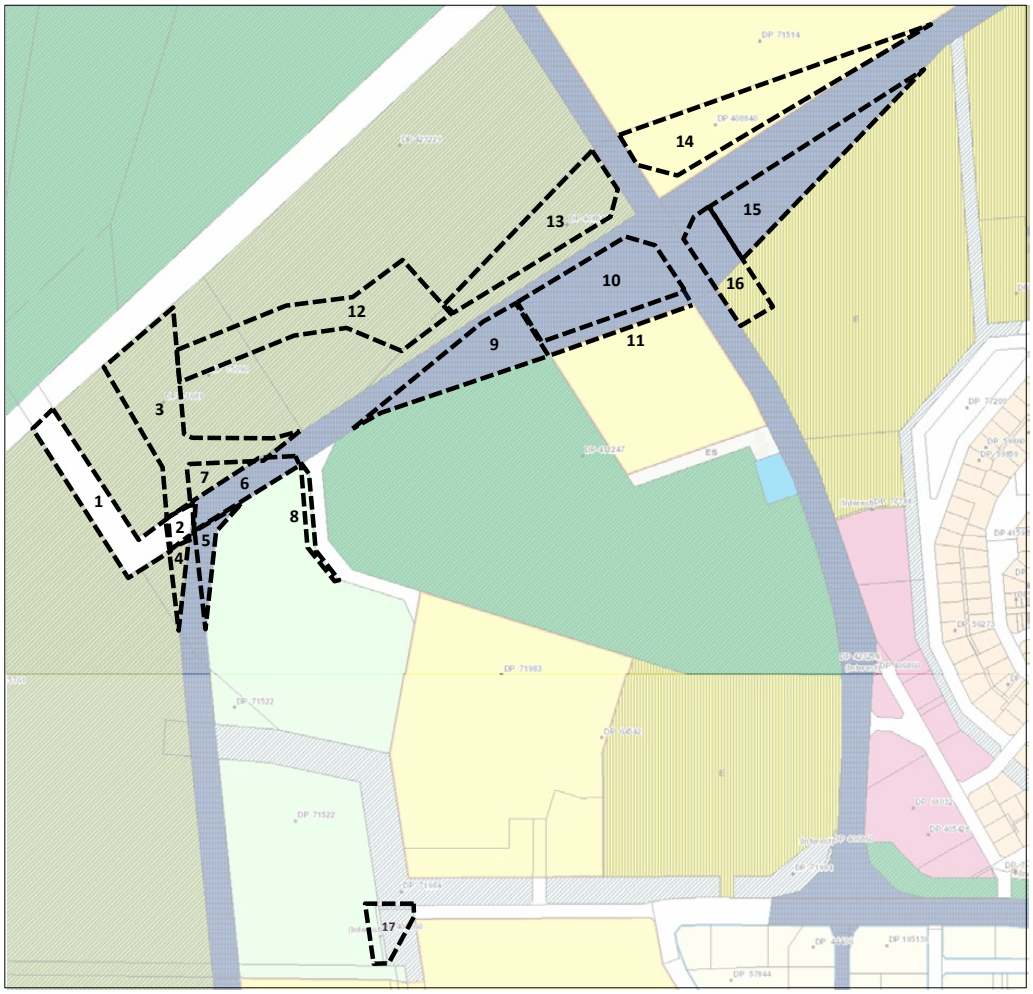
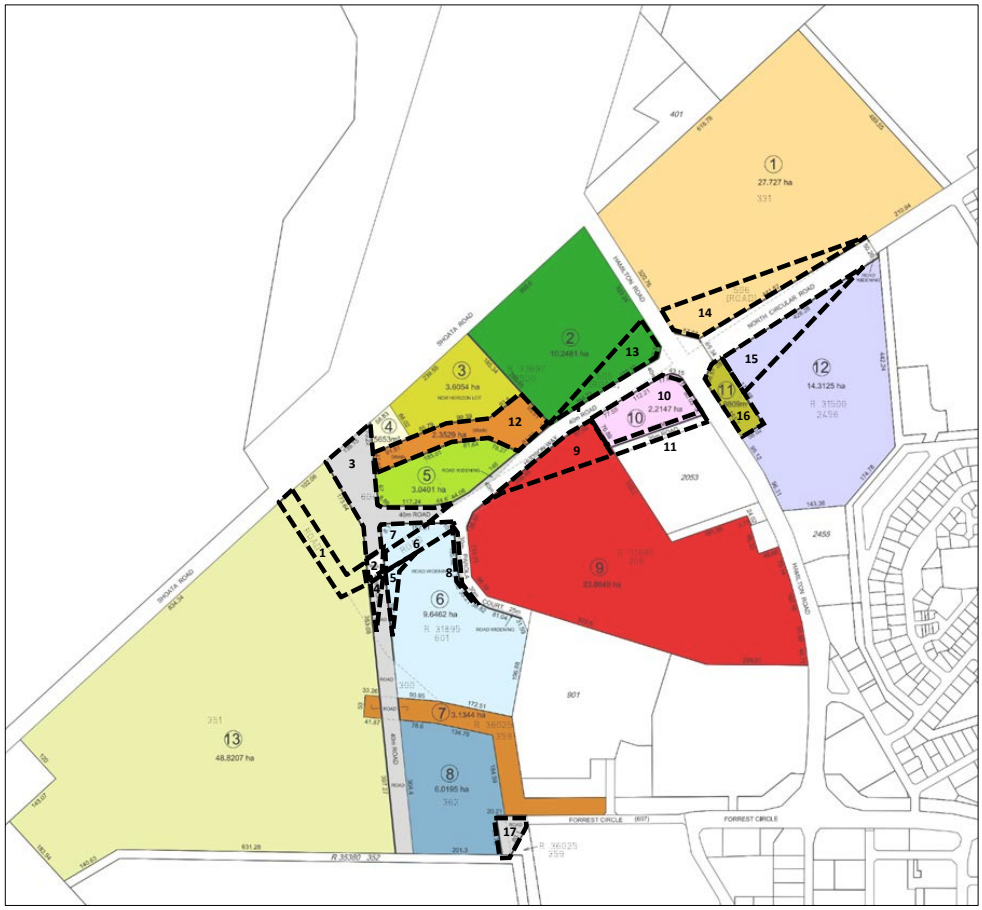


Figure 1. Locality Plan showing the proposed amendments on LPS7 and cadastral boundaries.

LPS 7 Amendment No. 1 is currently with the Minister for final determination. The amendment, when gazetted, will alter the zoning of land abutting North Circular Road at the intersection of Hamilton Road from Environmental Conservation Reserve and Urban Development zone to

District Distributor Road. The zoning of the land under Amendment 5 reflects the zoning of the land as proposed under Amendment No.1.



SITE	FORMER TENURE
Site 1	Lot 331 DP 73085 CLT LR3162/104 UCL Road (Pt Lot 506 DP 408840 CLT LR3026/128)
Site 2	Pt Lot 2520 DP 180505 CLT LR3007/588 Reserve 32697 Road (Pt Lot 505 DP 408840 CLT LR3026/127)
Site 3	Pt Lot 2520 DP 180505 CLT LR3007/588 Reserve 32697
Site 4	Pt Lot 604 DP 75090 CLT LR3162/901
Site 5	Pt Lot 2520 DP 180505 CLT LR3007/588 Reserve 32697 Pt Lot 604 DP 75090 CLT LR3162/901 Road (Pt Lot 505 DP 408840 CLT LR3026/127)
Site 6	Pt Lot 604 DP 75090 CLT LR3162/901 Pt Lot 601 DP 71984 CLT LR3161/581 Reserve 31895 Pt Lot 300 DP 71522 CLT LR3160/875 Road
Site 7	Pt Lot 359 DP 74712 CLT LR3163/705 Reserve 36025
Site 8	Pt Lot 362 DP 74712 CLT LR3163/708
Site 9	Lot 300 DP 411247 CLT LR3168/92 Reserve 31895 Road
Site 10	Road
Site 11	Pt Lot 2456 DP 211895 CLT LR3007/492 Reserve 31500 Road
Site 12	Pt Lot 2456 DP 211895 CLT LR3007/492 Reserve 31500 Road
Site 13	Lot 351 DP 74712 CLT LR3163/702 UCL Pt Lot 604 DP 75090 CLT LR3162/901 Pt Lot 601 DP 71984 CLT LR3161/581 Reserve 31895 Road
Drain	Pt Lot 2520 DP 180505 CLT LR3007/588 Reserve 32697 Pt Lot 604 DP 75090 CLT LR3162/901 Road (Pt Lot 505 DP 408840 CLT LR3026/127)
	New Road and Road Widening

Figure 2. Plan of the land tenure details with proposed for reclassification sites overlaid.

The Town has been approached by resource industry representatives who have expressed an interest in developing workforce accommodation within some of these development sites. These initiatives include a number of large-scale developments that will require land for transitional workforce accommodation during construction and potentially operational phases.

The Town is aware of the following projects which are under consideration:

- Alkemy Capital Lithium Sulphate Refinery.
- Australian Renewable Energy Hub (AREH).
- POSCO HBI Plant.
- Various smaller construction projects requiring accommodation.

As such, and in addition to the proposed zone and reserve modifications it is seen as appropriate to put in place additional development controls through *Table 7 – Additional site and development requirements that apply to land in the Scheme area*, to guide and manage future development applications within the subject sites.

3.0 SITE ANALYSIS

3.1 Access

The subject sites are located on the north-west boundary of South Hedland abutting North Circular Road and its future extension and the proposed junction with Hamilton Road. The proposed road and drainage modifications have come about following investigations undertaken by the Town's engineering team. The works will form part of a program of road works which will provide for the extension of the South Hedland loop road link within this locality. The new road layout will provide a more effective integration between this area and the Western Edge Structure Plan area which abuts the subject land to the south. See **Figure 3**.

3.2 Bushfire

The subject land is located within a Bushfire prone area as identified in Department of Fire and Emergency Services ('DFES') Map of Bushfire Prone Areas. All new planning proposals (including strategic proposals, subdivision and development applications) in designated bushfire prone areas require decision makers to give due regard to SPP 3.7 and Guidelines.

3.3 Heritage

The subject sites are not included within the Town of Port Hedland Heritage Inventory.

No sites within the subject land are included within the WA Heritage Council's State Heritage Register. There are no sites of Aboriginal significance identified through the Aboriginal Heritage Inquiry System.

Recognition of Native Title of Kariyarra traditional country encompasses the town of Port Hedland was made by the Federal Court on 13 December 2018. The Kariyarra people's native title claim (WAD 6169 of 1998) was lodged in 1998.

Under the determination it was found that the subject land in South Hedland is not included within the area where Native Title exists.

3.4 Contaminated Sites

A desktop search of the DWER Contaminated Sites Database indicates that the subject land does not contain contaminated sites.

3.5 Servicing

Water and power services and Water Corporation's deep sewer network within South Hedland are in close proximity to the subject sites which will enabling future connections.

3.6 Acid Sulphate Soils

The Department of Water and Environmental Regulation ('DWER') Acid Sulphate Soil Risk Map, indicates that the subject land does not contain any known risk of encountering acid sulphate soils.

3.7 Flooding and Drainage

South Hedland falls within a DWER flood plain mapping 1 in 100(1%) AEP Floodplain development control area and the lots on the western boundary of the town centre are abutted by floodway drainage reserves. These channels also connect to a public open space reserve on the western boundary of the site which drains stormwater away from and to the west of the of South Hedland urban area.

The impact of stormwater runoff will be addressed when detailed design work is undertaken for the proposed road and drainage infrastructure.

3.8 Flora and Fauna

The land within the subject site contains remnant native vegetation. The proposed road and drainage works represent relatively minor modifications to existing South Hedland loop road strategy. The future development sites have either approved structure plans in place or will require a more detailed assessment, as per Table 7, Provision 31, when proposals for the land are prepared.

4.0 LOCAL PLANNING CONTEXT

4.1 Planning and Development (Local Planning Schemes) Regulations (2015)

The Planning and Development (Local Planning Scheme) Regulations 2015 (the Regulations) made under the Planning and Development Act 2005 (the Act), govern the way in which local planning strategies and local planning schemes are prepared, consolidated and amended. Section 75 of the Act provides local governments with the ability to amend a local planning scheme and the Regulations divide scheme amendments into either a basic, standard or complex classification.

The amendment is standard under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* for the following reasons:

a) It is consistent with the Town's Local Planning Strategy;
b) It will have minimal impact on land in the scheme area that is not subject to the amendment; and
c) It will not result in any significant environmental, social, economic or governance impacts on land in the scheme area.

4.2 Town of Port Hedland Local Planning Strategy (2021)

The Local Planning Strategy (the Strategy) sets out medium to long term planning directions for the Town over the next 10-15 years and provides the rationale for the zones and other provisions of LPS 7, see **Figure 3**.

The Strategy includes an objective for the Port Hedland road network, it states:

• *Provide services and infrastructure that meet urban growth requirements.*

Strategy Response: Provide a safe and efficient transport network that caters for the needs of industry and freight.

The relevant actions for the road network to address this objective is

• *Ensure future structure planning and subdivision provides for new road networks and upgrades generally in accordance with the requirements of Liveable Neighbourhoods.*

Figure 3. Town of Port Hedland Local Planning Strategy (2021) highlighting Structure Plans

The proposed road realignments and upgrades are consistent with the objectives of the Strategy.

The sites proposed for future development sites are designated either Long Term Urban Land or Conservation under the Strategy. These designations are compatible with the changes outlined in this amendment. In addition to proposals for long term developments, workforce accommodation proposals are permitted under LPS7 within these sites on the basis that they are temporary uses.

The Strategy includes reference to a number of Structure Plans within the subject area, these are discussed in more detail below.

4.3 Town of Port Hedland Local Planning Scheme No. 7 (2021)

The Local Planning Strategy sets out the medium to long term planning directions for the Town over the next 10-15 years, and provides the rationale for the zones and other provisions of LPS 7.

Roads and Drainage

The new road alignments will impact on Crown land classified as follows:

- Environmental Conservation Reserve.
- Urban Development zone.

The Town is working in close collaboration with the Department of Planning Lands and Heritage to establish new land titles that will reflect the proposed road and drainage infrastructure changes. The proposed infrastructure works and associated rationalisation of land holdings will provide a logical and orderly update to the planning undertaken for the Local Planning Strategy which is reflected in LPS7.

Future Development Sites

No changes are proposed to the Scheme classifications of the future development sites sites addressed under the proposed changes to Table 7. The sites are designated as follows:

Rural zone:

- Lot 601 on DP 71984 Parola Court, South Hedland.
- Lot 362 on DP 74712 Forrest Circle, South Hedland.

Urban Development zone:

- Lot 331 on DP 73985 Hamilton Road, South Hedland.

Mixed Use zone:

- Portion of Land ID No. 3468025 Hudson Way, South Hedland.

The inclusion of these sites within Table 7 – *Additional requirements that apply to land in the Scheme area* seeks to ensure that appropriate investigations are carried out and included in development proposals.

4.4 Hamilton Road Structure Plan

This plan, adopted in 2012, provides a subdivision guide for a mix of low, medium and high-density residential development and associated road, public open space and drainage infrastructure. It is anticipated that when future development is being considered for the land that a revised updated structure plan would be prepared addressing the current planning framework and market needs.

The establishment of workforce accommodation on the site, for a time limited period, would not adversely impact on the medium to long term potential of the site to accommodate future development in this area of South Hedland.

4.5 Club Hamilton Structure Plan

The site addressed by the structure plan was previously established as a motel however development approval for the Club Hamilton workforce accommodation facility was granted by the Town in May 2022. The approval runs until May 2032. The site is fully developed and contains approximately 890 rooms.

4.6 Forest Circle Structure Plan

Development approval for Gateway Village workforce accommodation facility, which occupies this site, was granted by the Town in April 2020. The approval runs until September 2032. The site is fully developed and contains approximately 1,200 rooms.

4.7 South Hedland Integrated Sports Hub

The Town is seeking to undertake road reserve dedications and closures, and Crown land subdivision to rationalise the lot boundaries affecting various Crown lots within the north-west portion of South Hedland including, and adjacent to, the South Hedland Integrated Sports Hub (SHISH) masterplan area. See **Figure 4.** The area which is the subject of this amendment is adjacent to the SHISH.

The existing lot boundaries and road layout associated with the SHISH are a historical legacy requiring adjustments to facilitate future development of the area. Through the SHISH masterplan project, a boundary realignment is required to accommodate the proposed Hudson Way road relocation and Parola Court upgrades. This triggered a review of the surrounding lot boundaries where a series of inconsistencies were found.

In response to the review, a series of modifications to the lot boundaries and road connections are proposed, with the design looking to amend the previously described issues as well as ensure that the road and lot layout can provide a precinct that promotes development which offers high amenity, contributes to the streetscape, and connects into the existing recreation precinct.

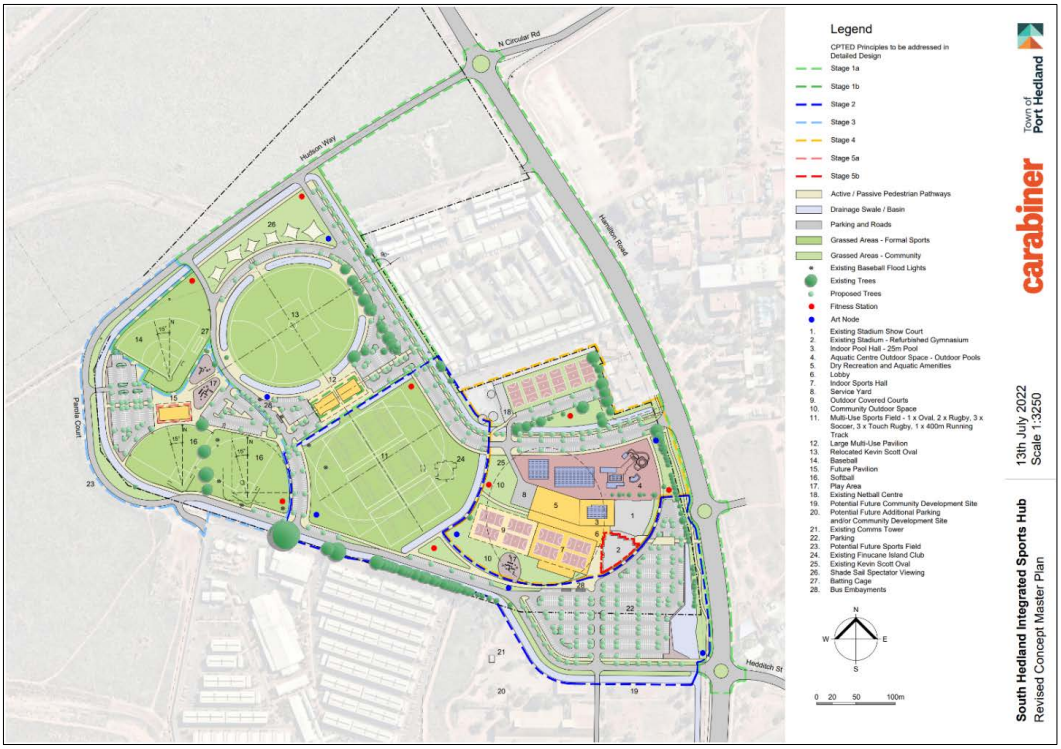


Figure 4. South Hedland Integrated Sports Hub masterplan

5.0 PLANNING RATIONALE FOR PROPOSED SCHEME AMENDMENT CHANGES

This scheme amendment has been prepared in response to a range of significant modifications proposed for the route and alignment of the North Circular Road at South Hedland and adjoining drainage infrastructure.

The proposed modifications have come about following investigations undertaken by the Town's engineering team. The works will form part of a program of road works which will provide for the extension of the South Hedland loop road link. The new road layout will provide a more effective integration between this area and the Western Edge Structure Plan area which abuts the subject land to the south

The roadworks will require modifications to the designation of zones and reserves in the vicinity and will lead to the creation of a number development site opportunities.

The proposed modifications to Table 7 – Additional Requirements are proposed to guide and manage future development applications and their assessment within the subject sites.

6.0 CONCLUSION

This amendment is a standard amendment under the provisions of *the Planning and Development (Local Planning Schemes) Regulations 2015* for the following reasons:

a) It is consistent with the Town's Local Planning Strategy;
b) It will have minimal impacts on land in the Scheme area that is not subject to the amendment; and
c) It will not result in any significant environmental, social, economic or governance impacts on land in the Scheme area.

The proposed amendment is considered to be consistent with all relevant elements of the State and local planning frameworks.

On the basis of the information contained in this report, it is recommended that the amendment be supported.

COUNCIL ADOPTION

This Standard Amendment was adopted by resolution of the Council of the Town of Port Hedland at the Council Meeting of the Council held on the [day] day of [month], [year].

.....

MAYOR

.....

CHIEF EXECUTIVE OFFICER

COUNCIL RESOLUTION TO ADVERTISE

by resolution of the Council of Port Hedland at the Council Meeting of the Council held on the [day] day of [month], [year], proceed to advertise this Amendment.

.....

MAYOR

.....

CHIEF EXECUTIVE OFFICER

COUNCIL RECOMMENDATION

This Amendment is recommended for support by resolution of the Town of Port Hedland at the [NAME] Meeting of the Council held on the [number] day of [month], 20[year] and the Common Seal of the [LOCAL GOVERNMENT] was hereunto affixed by the authority of a resolution of the Council in the presence of:

.....

MAYOR

.....

CHIEF EXECUTIVE OFFICER

WAPC ENDORSEMENT (r.63)

.....

DELEGATED UNDER S.16 OF THE P&D ACT 2005

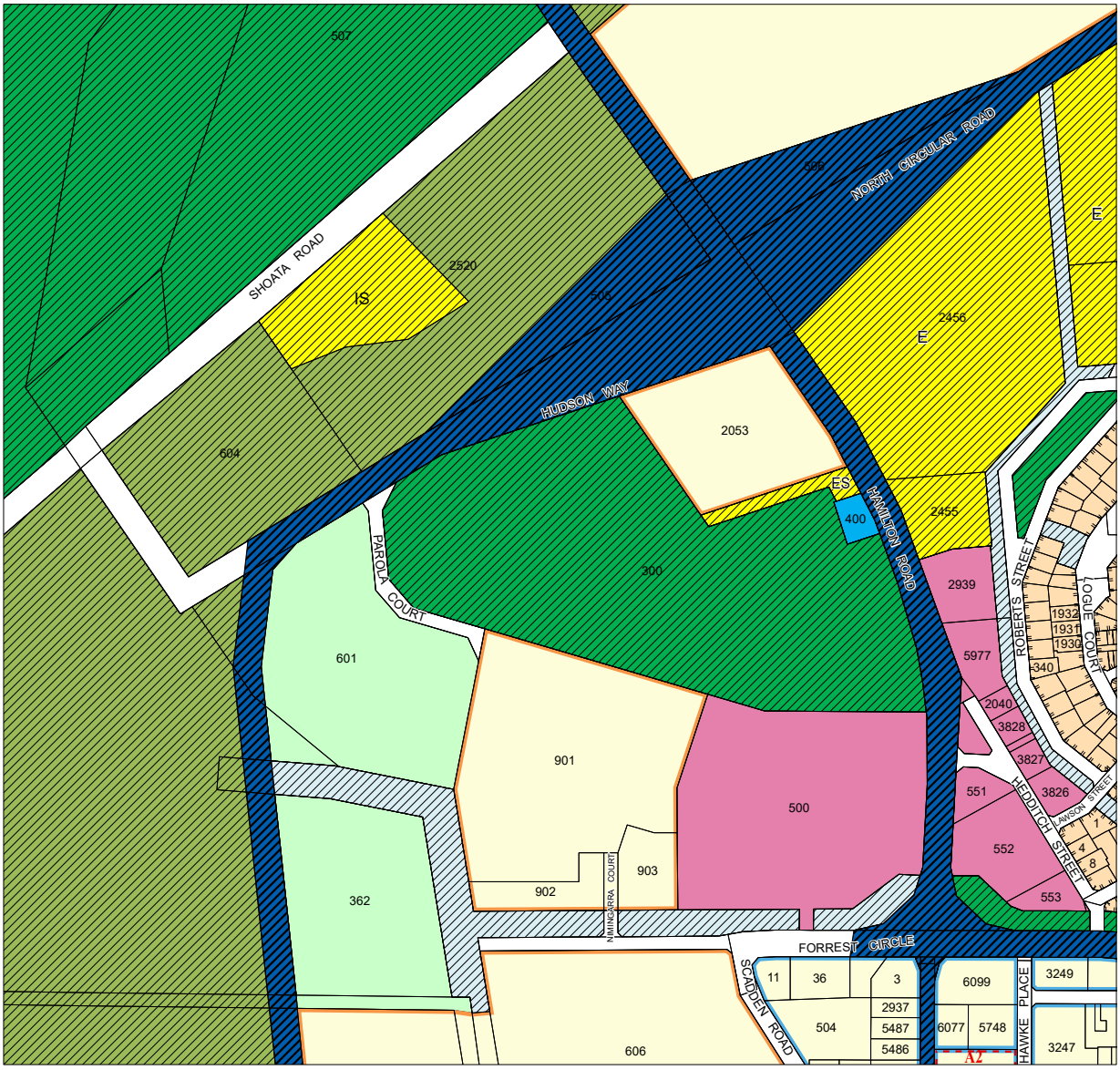
DATE.....

APPROVAL GRANTED

.....

MINISTER FOR PLANNING

DATE.....



EXISTING SCHEME MAP

Legend

- Cadastre with Lot number
- LPS R Codes

LPS Zones

- Centre
- Commercial
- Mixed use
- Residential
- Rural
- Urban development

LPS Reserves

- District distributor road
- Drainage/waterway
- Education
- Emergency Services
- Environmental conservation reserve
- Infrastructure Services
- Local road
- Public open space

Department of **Planning, Lands and Heritage**

GOVERNMENT OF WESTERN AUSTRALIA

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Department of Planning, Lands and Heritage, Perth WA
Base Information supplied by Western Australian
Land Information Authority SLIP 1096-2018-1

Town of Port Hedland

Local Planning Scheme No. 7

Amendment No. 5

N

0 50 100 150 200

metres

Legend

Cadastre with Lot number

LPS Zones and Reserves Amendments

- District distributor road
- Drainage/waterway
- Education
- Environmental conservation reserve

PROPOSED SCHEME AMENDMENT MAP

- Local road
- Mixed use
- Public open space
- Rural
- Urban development

GOVERNMENT OF WESTERN AUSTRALIA

Department of **Planning, Lands and Heritage**

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Town of Port Hedland

Local Planning Scheme No. 7

Amendment No. 5

N

0 50 100 150 200

metres

Town of Port Hedland

Scheme Amendment 5 to Local Planning Scheme No.7

Schedule of Submissions

No/ Ref	Date Received	Name	Summary of Issues/Comments Made	Officer Response
1	06/05/2024	Department of Energy, Mines, Industry Regulation and Safety (DEMIRS) 100 Plain Street East, Perth WA 6004	The Department of Energy, Mines, Industry Regulation and Safety (DEMIRS) has determined that this proposal raises no significant issues with respect to mineral and petroleum resources, geothermal energy, and basic raw materials. DEMIRS lodges no objections to the above Local Planning Scheme amendment.	**Comment:** No objection from DEMIRS. **Recommendation:** That the submission be noted. No modifications to the scheme amendment are recommended.
2	30/05/2024	Dept. of Fire and Emergency Services (DFES) 20 Stockton Bend, Cockburn Central, Perth WA 6164	It is unclear from the documentation provided if the Town of Port Headland has applied State Planning Policy 3.7 – Planning in Bushfire Prone Areas (SPP 3.7) to this proposal. Given the Scheme Amendment seeks realign the route of the North Circular Road at South Headland, and Rezone areas previously reserved for roads into developable land, the scheme amendment provides an opportune mechanism for the coordination of bushfire risk to ensure that it does not result in the introduction or intensification of development or land use in an area that has or will, on completion, have an extreme BHL and/or BAL-40 or BAL-FZ. SPP 3.7 seeks to reduce vulnerability to bushfire through the identification and consideration of bushfire risks in decision-making at all stages of the planning and development process. A Bushfire Management Plan (BMP) is required to accompany strategic planning proposals, subdivision and development applications in areas above BAL–LOW or areas with a bushfire hazard level above low (refer to clause 6.2b). A BMP includes the bushfire assessment, identification of the bushfire hazard issues arising from the relevant assessment and a clear demonstration that compliance with the bushfire protection criteria contained within Appendix 4 of these Guidelines, is or can be achieved.	**Comment:** No objection from DFES. It is recognised that the subject locality contains bushfire risk areas which have the potential to impact future development. The amendment will not compromise future measures to address bushfire hazards. BMP's will be required when more detailed structure and development planning is undertaken. **Recommendation:** That the submission be noted. No modifications to the scheme amendment are recommended.

No/ Ref	Date Received	Name	Summary of Issues/Comments Made	Officer Response
			The BMP should be prepared as early as possible in the planning process and progressively refined or reviewed as the level of detail increases. The level of detail provided within a BMP should be commensurate with the applicable planning stage and scale of the proposal or application. Should you apply SPP 3.7 then, we request the relevant information pursuant to this policy be forwarded to DFES to allow us to review and provide comment prior to the (City/Shire) endorsement of the Scheme Amendment.	
3	17/05/2024	Department of Primary Industries and Regional Development (DPIRD) PO Box 8172, Perth Business Centre, WA 6849	DPIRD supports the proposed boundary rationalisations and rezonings for the following reasons: • Changes 1, 2, 3, 4, 5 and 6 are positive (provides for drainage, moves future road away from creek, increases conservation reserve and increases public open space); • Change 7 – to Mixed Use. Though not exactly consistent with the local planning strategy, which shows it as 'long term urban', it is compatible with proposed use of 'Workforce Accommodation' and provided for in LPP/05. • Changes 8 & 9 – to Mixed Use. Though not exactly consistent with the local planning strategy, which shows the land as Public Use, it will be continuous with the existing Mixed Use zone to the south, and the land is already cleared and developed for car parking. • Change 10 – to Public Use (Education). Consistent with local planning strategy. DPIRD does not support the proposed Additional Use provisions for Lot 601 DP 71984 and Lot 362 DP 74712, for the following reasons: • Lot 601 and Lot 362 are zoned 'Rural' in LPS 7, and 'Conservation' in the ToPH local planning strategy. • Landgate aerial imagery dated 27.08.2023 shows that both lots are undeveloped and contain native vegetation. • The proposed Additional Use provisions are intended to enable future development of the lots for 'Workforce Accommodation'. • The local planning framework does not support the use of Lot 601 and 362 for Workforce Accommodation. Specifically: o The local planning strategy shows the future use of Lots 601 and 362 to be 'Conservation'.	Comment: It is noted that there are no objections from DPIRD to the initiatives with the exception of those impacting Lot 601 DP 71984 and Lot 362 DP 74712. Small portions of Lots 601 and 362 are included as part of the proposed rationalisation of lot boundaries and road and drainage reserves. It is proposed that LPS7 Table 7 Additional Requirements provisions would apply to Lots 601 and 362. As such applications for development currently permitted under the zoning table would be required to include additional investigations and assessment. Any application for Workforce Accommodation will be addressed under the provisions of LPS7. Recommendation:

No/ Ref	Date Received	Name	Summary of Issues/Comments Made	Officer Response
			o The Town of Port Hedland's Local Planning Policy for Workforce Accommodation (LPP/05) discourages the use of Rural zoned land for workforce accommodation unless it is temporary or intermittent, and located outside of a 30-minute drive of the townsite boundary. • There appears to be an ample supply of 'Urban Development' zoned land available within the South Hedland townsite which could be developed for Workforce Accommodation use under the existing local planning framework	That the submission be noted. No modifications to the scheme amendment are recommended.
4	13/05/2024	Department of Planning Lands and Heritage Locked Bag 2506, Perth WA 6001	A review of the Register of Places and Objects as well as the Department of Planning, Lands and Heritage (DPLH) Aboriginal Heritage Database concludes that the subject area does not intersect with any known Aboriginal heritage Places or Registered Sites. Therefore, based on the current information held by DPLH, no approvals under the Aboriginal Heritage Act 1972 (AHA) are required in this instance and I have no comment to make on the proposed amendments. Please note that limited Aboriginal heritage surveys have been completed over the subject land, as such it is unknown if there is Aboriginal heritage present. Therefore, future proponents need to be made aware of their obligations under the AHA should previously unknown Aboriginal heritage come to light during works. I also advise future proponents to regularly check the Aboriginal Cultural Heritage Inquiry System (ACHIS) should new Aboriginal Cultural Heritage be reported within your subject area.	Comment: No objection from DPLH. The requirements under the Aboriginal Heritage Act 1972 will be addressed at the development stage. Recommendation: That the submission be noted. No modifications to the scheme amendment are recommended.
5	29/05/2024	Water Corporation PO Box 100, Leedderville WA 6902	Reticulated water and sewerage is currently available throughout the subject area. If our assets are affected, any future developer may be required to fund new works or the upgrading of existing works and protection of all works. <u>Water</u> Existing water mains are located within amendment areas 1, 2, 3 and 9, 10, 11 Pressured water mains shall not be located in private land and should be located in and protected by reserves (i.e. road reserves) as no development would be allowed in this area. The developer is required to fund the full cost of protecting, relocating or modifying any of the existing infrastructure which may be affected by the above proposal. In accordance with Section 90 of the Water Services Act 2012 whenever development is proposed near Water	Comment: No objection from Water Corporation. Proposed development within waste water or water main easements or otherwise impacting Water Corporation infrastructure will require prior approval from the authority.

No/ Ref	Date Received	Name	Summary of Issues/Comments Made	Officer Response
			Corporation assets the applicant/developer/owner needs approval prior to construction. The existing water mains should be relocated when subdivision (road realignment) takes place. The Water Corporation may consider a variation to the normal alignment if we are informed by all other utilities and affected stakeholders that it is acceptable to them. <u>Wastewater</u> Existing sewerage mains are located within road reserves in amendment areas 1, 2, 3 and 9, 10, 11 (refer Figure 2). There is potential that development may occur in the area and sewerage mains may end up in private property. Sewerage mains should be located in road reserves. The sewerage mains should be relocated when subdivision (road realignment) takes place. The Water Corporation may consider a variation to the normal alignment if we are informed by all other utilities and affected stakeholders that it is acceptable to them. South Hedland wastewater treatment plant (WWTP) and pumping stations are located to the south west or within amendment areas. Under normal operating conditions there will be minimal odour emanating from the wastewater treatment plant / pumping station, however, during maintenance and abnormal operating or weather conditions, an increased level of odour may occur that will be of nuisance to persons within the odour buffer area. Figure 3 illustrates the location of the WWTP, pump stations and the odour buffers. Only compatible land use should be developed within the buffer. <u>General Comments</u> The developer is expected to provide all water and sewerage reticulation if required. A contribution for Water, Sewerage and Drainage headworks may also be required. In addition, the developer may be required to fund new works or the upgrading of existing works and protection of all works. Water Corporation may also require land being provided for works.	Further consultation will take place with the Water Corporation during structure planning and detailed engineering design phases. The subject land falls outside the WWTP buffer however the proximity of the subject land to the buffer is noted. Recommendation: That the submission be noted. No modifications to the scheme amendment are recommended.

No/ Ref	Date Received	Name	Summary of Issues/Comments Made	Officer Response
6	31/05/24	Department of Water and Environmental Protection (DWER) Locked Bag 10, Joondalup DC, Perth, WA 6207	The Department has no objection to the proposal however would recommend the loss of land currently designated for environmental conservation is offset elsewhere to maintain land for conservation in the Town of Port Hedland. The Department would also recommend the Town of Port Hedland ensure the proposed changes to the road reserves consider the role the reserves currently play in stormwater management to ensure flood risk is not increased. In the event there are modifications to the proposal that may have implications on aspects of environment and/or water management, the Department should be notified to enable the implications to be assessed.	Comment: No objection from DWER. Further consultation will take place with the DWER during structure planning and detailed engineering design phases. Recommendation: That the submission be noted. No modifications to the scheme amendment are recommended.

[redacted]

From: DFES Land Use Planning [redacted]
Sent: Thursday, 23 May 2024 7:49 AM
To: [redacted]
Subject: 2023/256 - Various Lots - South Hedland - LPS7 Scheme Amendment No. 5- DFES Response

DFES Ref: D34472

Dear Sir/Madam,

I refer to your email dated 18 April 2024 in relation to the referral of Local Planning Scheme 7, Amendment Number 5 for various lots in South Headland.

It is unclear from the documentation provided if the Town of Port Headland has applied *State Planning Policy 3.7 – Planning in Bushfire Prone Areas* (SPP 3.7) to this proposal.

Given the Scheme Amendment seeks realign the route of the North Circular Road at South Headland, and Rezone areas previously reserved for roads into developable land, the scheme amendment provides an opportune mechanism for the coordination of bushfire risk to ensure that it does not result in the introduction or intensification of development or land use in an area that has or will, on completion, have an extreme BHL and/or BAL-40 or BAL-FZ.

SPP 3.7 seeks to reduce vulnerability to bushfire through the identification and consideration of bushfire risks in decision-making at all stages of the planning and development process.

A Bushfire Management Plan (BMP) is required to accompany strategic planning proposals, subdivision and development applications in areas above BAL–LOW or areas with a bushfire hazard level above low (refer to clause 6.2b). A BMP includes the bushfire assessment, identification of the bushfire hazard issues arising from the relevant assessment and a clear demonstration that compliance with the bushfire protection criteria contained within Appendix 4 of these Guidelines, is or can be achieved.

The BMP should be prepared as early as possible in the planning process and progressively refined or reviewed as the level of detail increases. The level of detail provided within a BMP should be commensurate with the applicable planning stage and scale of the proposal or application.

Should you apply SPP 3.7 then, we request the relevant information pursuant to this policy be forwarded to DFES to allow us to review and provide comment prior to the (City/Shire) endorsement of the Scheme Amendment.

Land Use Planning staff are available to discuss planning proposals and provide general bushfire advice at any stage of the planning process. Please do not hesitate to contact me on the number below, should you require clarification of any of the matters raised.

Kind regards

[redacted]
Senior Land Use Planning Officer

20 Stockton Bend, Cockburn Central, Perth WA 6164
[redacted] | **E:** advice@dfes.wa.gov.au | **W:** dfes.wa.gov.au

DFES FOR A SAFER STATE

1

Department of Energy, Mines, Industry Regulation and Safety
Resource and Environmental Regulation
GOVERNMENT OF WESTERN AUSTRALIA

Your ref
Our ref A0177/202101
[redacted]

[redacted]
Town of Port Hedland
Sent by Email — [redacted]
PO Box 41 Port Hedland WA 6721

Dear [redacted]

TOWN OF PORT HEDLAND - LOCAL PLAN SCHEME NO 7 AMENDMENT 5 - VARIOUS SITES IN SOUTH HEDLAND

Thank you for your letter dated 17 April 2024 inviting comment on the Town of Port Hedland - Local Plan Scheme No 7 Amendment 5 - Various sites in South Hedland.

The Department of Energy, Mines, Industry Regulation and Safety (DEMIRS) has determined that this proposal raises no significant issues with respect to mineral and petroleum resources, geothermal energy, and basic raw materials.

DEMIRS lodges no objections to the above Local Planning Scheme amendment.

Yours sincerely

[redacted]
[redacted] | Senior Geologist
Mineral and Energy Resources Directorate
06 May 2024

Response - No comment - Town of Port Hedland - Local Plan Scheme No 7 Amendment 5 - Various sites in South Hedland - Recommended
Release Classification: - Addressee Use Only

Mineral House 100 Plain Street East Perth Western Australia 6004
Postal address: Locked Bag 100 East Perth WA 6892
Telephone +61 8 9222 3333 Facsimile +61 8 9222 3862
www.dmirs.wa.gov.au
ABN 69 410 335 356

Department of
Primary Industries and Regional Development
GOVERNMENT OF WESTERN AUSTRALIA

Your reference: LPS 7 AMD No. 5 – South Hedland
Our reference: LUP 1847
[redacted]

[redacted]
PO Box 41
Port Hedland WA 6721

[redacted]

Date: 17 May 2024

Dear [redacted]

TOWN OF PORT HEDLAND - LOCAL PLANNING SCHEME NO. 7 AMENDMENT NO. 5 - Various sites in South Hedland

Thank you for inviting the Department of Primary Industries and Regional Development (DPIRD) to comment on the above proposal.

DPIRD notes that Amendment 5 applies to land in South Hedland, and seeks to:

1. Rationalise lot boundaries, road reserves and drainage reserves, and rezone surplus road reserve; and,
2. Introduce Additional Use provisions (Table 7), to inform the development of selected lots for Workforce Accommodation.

DPIRD supports the proposed boundary rationalisations and rezonings (as shown at **Attachment 1**) for the following reasons:

- Changes 1, 2, 3, 4, 5 and 6 are positive (provides for drainage, moves future road away from creek, increases conservation reserve and increases public open space);
- Change 7 – to Mixed Use. Though not exactly consistent with the local planning strategy, which shows it as 'long term urban', it is compatible with proposed use of 'Workforce Accommodation' and provided for in LPP/05.
- Changes 8 & 9 – to Mixed Use. Though not exactly consistent with the local planning strategy, which shows the land as Public Use, it will be continuous with the existing Mixed Use zone to the south, and the land is already cleared and developed for car parking.
- Change 10 – to Public Use (Education). Consistent with local planning strategy.

DPIRD **does not** support the proposed Additional Use provisions for Lot 601 DP 71984 and Lot 362 DP 74712, for the following reasons:

444 Albany Highway Albany WA 6330
Telephone 08 9892 8444 landuse.planning@dpird.wa.gov.au
dpird.wa.gov.au
ABN: 18 951 343 745

- Lot 601 and Lot 362 are zoned 'Rural' in LPS 7, and 'Conservation' in the ToPH local planning strategy.
- Landgate aerial imagery dated 27.08.2023 shows that both lots are undeveloped and contain native vegetation. (**Attachment 2**)
- The proposed Additional Use provisions are intended to enable future development of the lots for 'Workforce Accommodation'.
- The local planning framework does not support the use of Lot 601 and 362 for Workforce Accommodation. Specifically:
    - The local planning strategy shows the future use of Lots 601 and 362 to be 'Conservation'.
    - The Town of Port Hedland's Local Planning Policy for Workforce Accommodation (LPP/05) discourages the use of Rural zoned land for workforce accommodation unless it is temporary or intermittent, and located outside of a 30-minute drive of the townsite boundary.
- There appears to be an ample supply of 'Urban Development' zoned land available within the South Hedland townsite which could be developed for Workforce Accommodation use under the existing local planning framework.

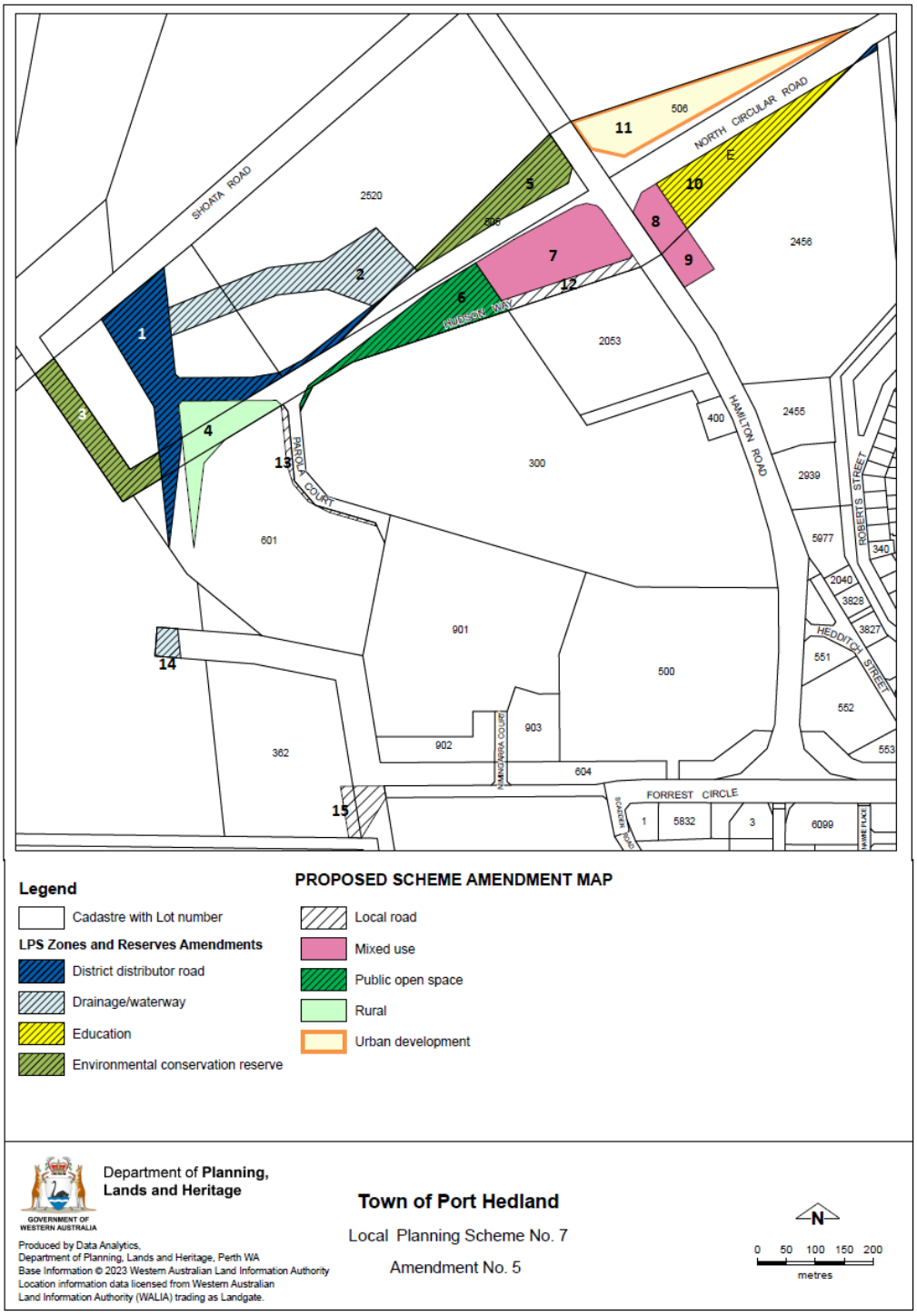
[redacted]

Yours sincerely

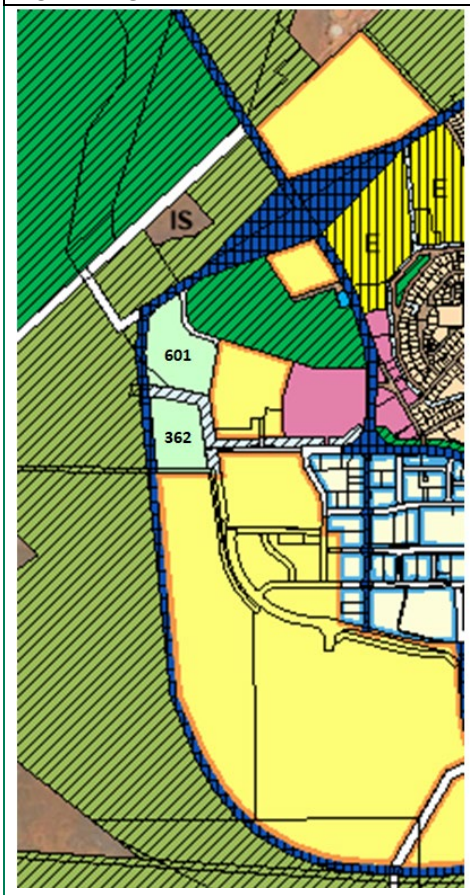
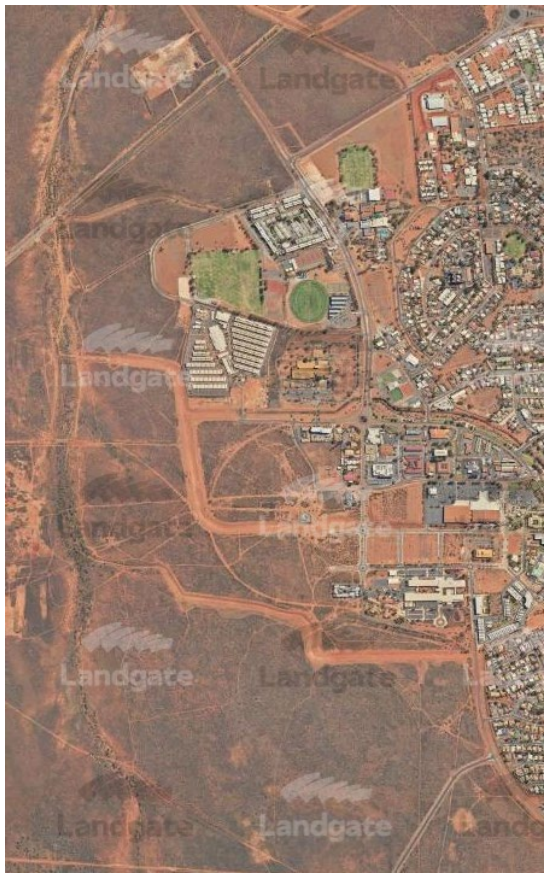
[redacted]

Acting Director Agriculture Resource Management Assessment
Sustainability and Biosecurity

Attachment 1: ToPH AMD 5 - Proposed Scheme Amendment Map



Attachment 2: Current zonings and land use in AMD 5 area, South Hedland

CURRENT ZONES & RESERVES IN TOPH LPS 7	LANDGATE AERIAL IMAGE OF PORT HEDLAND TOWNSITE 27.08.2023
	
LEGEND LOCAL SCHEME RESERVES Environmental Conservation Reserve District Distributor Road Local Road Drainage/Waterway Public Open Space Education LOCAL SCHEME ZONES Urban Development Rural Centre Commercial Mixed Use Private Clubs, Institutions and Place of Worship Residential	

Department of **Planning, Lands and Heritage**

GOVERNMENT OF WESTERN AUSTRALIA

Our ref: ADV-10004535 / A00012-24 [redacted]

[redacted]
Town of Port Hedland

[redacted]

Dear [redacted]

ABORIGINAL CULTURAL HERITAGE – TOWN PLANNING SCHEME 7 AMENDMENT 5

Thank you for your enquiry dated 17 April 2024 regarding the proposed change to land use for various lots in South Hedland, Town of Port Hedland.

A review of the Register of Places and Objects as well as the Department of Planning, Lands and Heritage (DPLH) Aboriginal Heritage Database concludes that the subject area does not intersect with any known Aboriginal heritage Places or Registered Sites.

Therefore, based on the current information held by DPLH, no approvals under the *Aboriginal Heritage Act 1972* (AHA) are required in this instance and I have no comment to make on the proposed amendments.

Please note that limited Aboriginal heritage surveys have been completed over the subject land, as such it is unknown if there is Aboriginal heritage present. Therefore, future proponents need to be made aware of their obligations under the AHA should previously unknown Aboriginal heritage come to light during works.

I also advise future proponents to regularly check the Aboriginal Cultural Heritage Inquiry System (ACHIS) should new Aboriginal Cultural Heritage be reported within your subject area. You can search ACHIS by using the following link:

Aboriginal Cultural Heritage Inquiry System (dplh.wa.gov.au)

If you have any further questions regarding the AHA, please send enquiries to the ACHKnowledge Portal.

Postal address: Locked Bag 2506 Perth WA 6001 Street address: 140 William Street Perth WA 6000
Tel: (08) 6551 8002 info@dplh.wa.gov.au www.dplh.wa.gov.au
ABN 68 565 723 484
wa.gov.au

Should you have any queries in relation to the above, please contact me on [redacted]

Yours sincerely

[redacted]

A/ASSISTANT MANAGER
ABORIGINAL HERITAGE CONSERVATION

13 May 2024

OFFICIAL

Government of Western Australia
Department of Water and Environmental Regulation

Our ref: DWERDT936237, DWERVT7828-6, PA 63609
[redacted] [redacted]

[redacted]
[redacted]
PO Box 41
Port Hedland
WA 6721

Dear [redacted]

Local Planning Scheme No. 7 amendment No. 5 - Reclassification of a number of sites in the north-west of South Hedland

Thank you for referral of the above proposal on the 17 April 2024 to the Department of Water and Environmental Regulation (the Department) for review and comment.

Please see comments and recommendations below.

Environmental conservation

The Department acknowledges the proposed alteration to the road reserve will result in a lesser impact and disturbance to the riparian area of the creek to the west of the proposal area, however the north western section of the new Road Reserve appears to intersect with and result in the loss of land designated as a Reserve for environmental conservation under the current Local Planning Scheme no. 7.

The Department recommend this loss of land designated for environmental conservation is offset elsewhere to maintain the area of land available for conservation in the Town of Port Hedland.

Stormwater and floodplain management

The proposed changes to Road Reserves must consider the existing stormwater management provided by the Reserve. If the Reserve currently provides storage of water or conveyance of water during storm events then the proposed road must provide an equivalent volume of storage (or improve the situation by providing increased stormwater storage), or maintain the conveyance of water to prevent flooding of land. Further guidance can be found in the WA Stormwater Management Manual Stormwater management manual of Western Australia (www.wa.gov.au)

The site lies within an area potentially at risk from flooding as a result of flooding associated with cyclonic events. Any earthworks and development undertaken following subdivision needs to consider this risk in development designs and must not increase flood risk elsewhere.

Further flood risk information can be obtained from the Department's Surface Water Assessment and Flood Risk Science section on flood@dwer.wa.gov.au.

Prime House, 8 Davidson Terrace Joondalup Western Australia 6027
Locked Bag 10 Joondalup DC WA 6919
Telephone: 08 6364 7000 Facsimile: 08 6364 7001
www.dwer.wa.gov.au

OFFICIAL

Native vegetation regulation

Future development may require the clearance of native vegetation. Under section 51C of the *Environmental Protection Act 1986* (EP Act), clearing of native vegetation is an offence unless:

- it is undertaken under the authority of a clearing permit
- it is done after the person has received notice under Section 51DA(5) that a clearing permit is not required
- the clearing is subject to an exemption

Exemptions for clearing that are a requirement of written law, or authorised under certain statutory processes, are contained in Schedule 6 of the EP Act. Exemptions for low impact routine land management practices outside of environmentally sensitive areas (ESAs) are contained in the *Environmental Protection (Clearing of Native Vegetation) Regulations 2004* (the Clearing Regulations).

Application forms are available from https://www.wa.gov.au/service/environment/environment-information-services/clearing-permit-forms

Additional information on how to apply for a clearing permit is available from Clearing permit forms | Western Australian Government (www.wa.gov.au).

Information regarding clearing permit fees can be found here: Clearing fees – frequently asked questions | Western Australian Government (www.wa.gov.au)

If further clarification is required, please contact the Department's Native Vegetation Regulation section by email (admin.nvp@dwer.wa.gov.au) or by telephone (6364 7098).

Water licensing

The proposal occurs within the proclaimed Pilbara groundwater area and is therefore subject to licensing requirements under the Rights in Water and Irrigation (RiWI) Act 1914.

If the proponent of any future development intends to use groundwater for any purpose, they will need to apply for a 5C licence to take water, and a 26D licence if new water supply bores are needed.

For any further licensing advice please contact our Water Licensing team on 9166 4100.

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Summary

Thank you for the opportunity to comment on the proposal.

The Department have no objection to the proposal however would recommend the loss of land currently designated for environmental conservation is offset elsewhere to maintain land for conservation in the Town of Port Hedland.

The Department would also recommend the Town of Port Hedland ensure the proposed changes to the road reserves consider the role the reserves currently play in stormwater management to ensure flood risk is not increased.

In the event there are modifications to the proposal that may have implications on aspects of environment and/or water management, the Department should be notified to enable the implications to be assessed.

Should you have any further queries, please contact [redacted]

Yours sincerely

[redacted]

Program Manager
North West Planning Advice

31 May 2024

Your Ref: TPS409227
Your Ref: TPS409227
Our Ref: 171396376 - TPS409227
[redacted]
Email: [redacted]

29 May 2024

Chief Executive Officer
Town Of Port Hedland
PO BOX 41
PORT HEDLAND WA 6721

Attention of: [redacted]

RE: TOWN OF PORT HEDLAND - LOCAL PLANNING SCHEME NO. 7, AMENDMENT NO. 5

Thank you for your email dated 17 April 2024 seeking comments from the Water Corporation regarding proposed Amendment 5 of LPS No.7. Amendment No.5 proposes the reclassification of a number of sites (Table 1) in response to proposed modifications to the route and alignment of the North Circular Road and adjoining drainage infrastructure at the north-west boundary of South Hedland (Figure 1)

The amendment is part of a program to facilitate land tenure resolution adjacent to the South Hedland Integrated Sports Hub (SHISH) site and to accommodate the future expansion of the South Hedland.

Table 1: Proposed Modifications

Mod	Address	Proposed Modification	WC Comment
1	Portion of Land ID No. 3468025.	Reclassify from 'Local Road' reserve to 'Environmental Conservation Reserve'.	No objection Note: WWTP Odour buffer **Water and Sewer pressure mains in corridor**
2	Portion of Land ID No. 3468025.	Reclassify from 'Local Road' reserve to 'District Distributor Road' reserve.	No objection Note: WWTP Odour buffer **Water and Sewer pressure mains in corridor**
3	Portions of Lot 604 on DP 75090.	Reclassify from 'Environmental Conservation Reserve' to 'District Distr butor Road' reserve.	No objection Note: WWTP Odour buffer **Note: Water and Sewer pressure mains in corridor**
4	Portion of Lot 601 on DP 71984	Reclassify from 'Environmental Conservation Reserve' to 'District Distr butor Road' reserve.	No objection Note: WWTP Odour buffer
5	Portion of Lot 601 on DP 71984	Reclassify from 'District Distributor Road' reserve to 'Rural' zone.	No objection Note: WWTP Odour buffer
6	Portion of Land ID No. 3468025.	Reclassify from 'District Distributor Road' reserve to 'Rural' zone.	No objection Note: WWTP Odour buffer
7	Portion of Lot 604 on DP 75090.	Reclassify from 'Environmental Conservation Reserve' to 'Rural' zone.	No objection Note: WWTP Odour buffer
8	Portion of Lot 601 on DP 71984	Reclassify from 'Rural' zone to 'Local Road' reserve.	No objection Local sewer infrastructure adjacent to Parola Court
9	Portion of Land ID No. 3468025	Reclassify from 'District Distributor Road' reserve to 'Public Open Space' reserve.	**Water and Sewer pressure mains in corridor** Note: Wastewater pump station – Karst Elbow

10	Portion of Land ID No. 3468025	Reclassify from 'District Distributor Road' reserve to 'Mixed Use' zone.	**Water and Sewer pressure mains in corridor** Note: Wastewater pump station – Karst Elbow
11	Portion of Land ID No. 3468025.	Reclassify from 'District Distributer Road' reserve to 'Local Road' reserve.	**Water and Sewer pressure mains in corridor** Note: Wastewater pump station – Karst Elbow
12	Portions of Lot 604 on DP 75090, Lot 2520 on DP 180505, Lot 2520	Reclassify from 'Environmental Conservation Reserve' and 'District	No objection
13	Portion of Lot 505 on DP 408840.	Reclassify from 'District Distributor Road' reserve to 'Environmental Conservation Reserve'.	No objection
14	Portion of Lot 506 on DP408840.	Reclassify from 'District Distributor Road' reserve to 'Urban Development' zone. Amending Scheme Map 8	Potential sewer access chamber
15	Portion of Land ID No. 3466302.	Reclassify from 'District Distributor Road' reserve to 'Education' Reserve. Amending Scheme Map 8	No objection
16	Portion of Lot 2456 DP 211895 and Land ID No. 3466302.	Reclassify from 'District Distributor Road' reserve & 'Education' reserve to 'Mixed Use' zone.	No objection
17	Land ID No. 4268391, Land ID No. 4268392, and part Land ID No. 4035281 and part Land ID No. 409126.	Reclassify from 'Drainage/Waterway' reserve and 'Rural' zone to 'Local Road' reserve.	Note: Wastewater valve and water easement

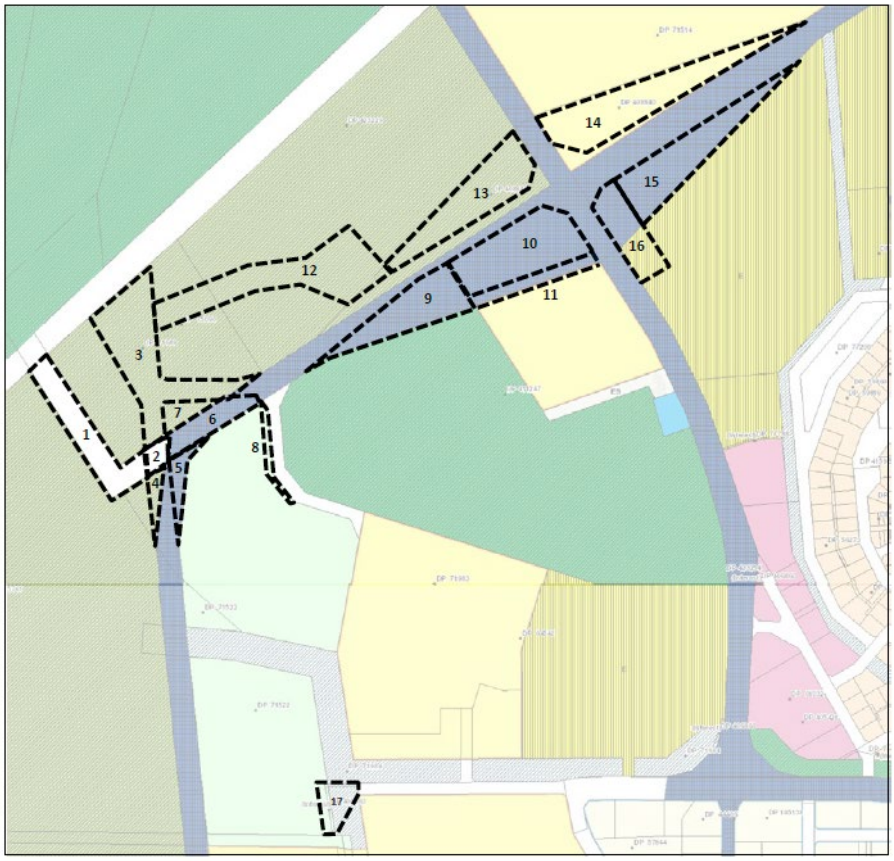

Figure 1: Locality Plan showing the proposed amendments on LPS7 and cadastral boundaries.

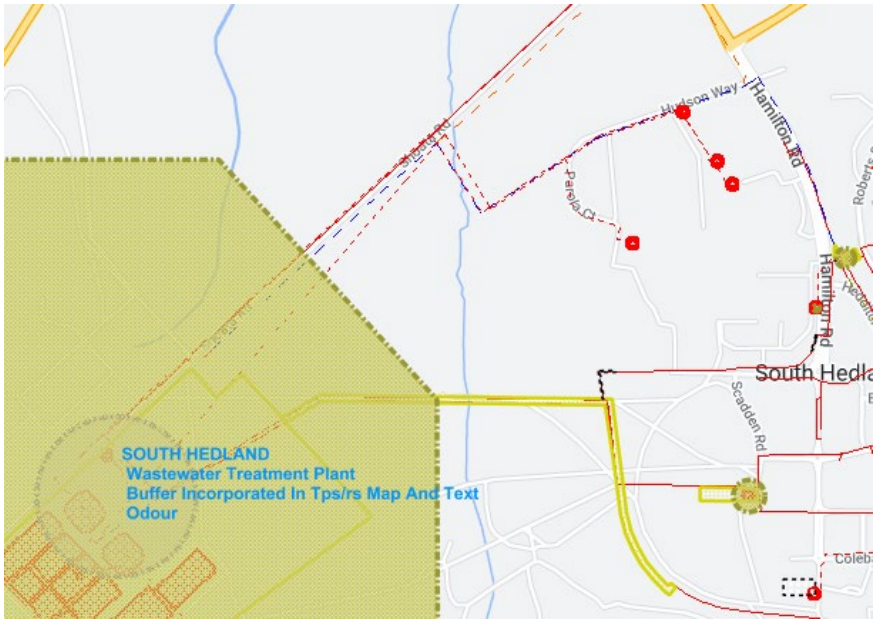

Figure 2: South Hedland WWTP Odour Buffer

Reticulated water and sewerage is currently available throughout the subject area. If our assets are affected, any future developer may be required to fund new works or the upgrading of existing works and protection of all works.

Water

Existing water mains are located within amendment areas 1, 2, 3 and 9, 10, 11 (refer Figure 2. Pressured water mains shall not be located in private land and should be located in and protected by reserves (i.e. road reserves) as no development would be allowed in this area. The developer is required to fund the full cost of protecting, relocating or modifying any of the existing infrastructure which may be affected by the above proposal. In accordance with Section 90 of the Water Services Act 2012 whenever development is proposed near Water Corporation assets the applicant/developer/owner needs approval prior to construction. This should be done by submitting an Approval of Works application. For information about this application please follow this link:
https://www.watercorporation.com.au/home/builders-and-developers/working-near-our-assets/approval-for-works

It appears that existing water mains are located within road reserves in the amendment areas. Due to the proposed development occurring in the area these water mains may end up in private property. Pressured water mains shall not be located in private land and should be located in and protected by reserves (i.e. road reserves) as no development would be allowed in this area. The existing water mains should be relocated when subdivision (road realignment) takes place.

The Water Corporation may consider a variation to the normal alignment if we are informed by all other utilities and affected stakeholders that it is acceptable to them.

Wastewater

Existing sewerage mains are located within road reserves in amendment areas 1, 2, 3 and 9, 10, 11 (refer Figure 2). There is potential that development may occur in the area and sewerage mains may end up in private property. Sewerage mains should be located in road reserves. The sewerage mains should be relocated when subdivision (road realignment) takes place.

The Water Corporation may consider a variation to the normal alignment if we are informed by all other utilities and affected stakeholders that it is acceptable to them.

South Hedland wastewater treatment plant (WWTP) and pumping stations are located to the south west or within amendment areas. Under normal operating conditions there will be minimal odour emanating from the wastewater treatment plant / pumping station, however, during maintenance and abnormal operating or weather conditions, an increased level of odour may occur that will be of nuisance to persons within the odour buffer area. Figure 3 illustrates the location of the WWTP, pump stations and the odour buffers. Only compatible land use should be developed within the buffer.

629 Newcastle Street
Leederville WA 6007
PO Box 100
Leederville WA 6902
T (08) 9420 2420

General Comments

The developer is expected to provide all water and sewerage reticulation if required. A contribution for Water, Sewerage and Drainage headworks may also be required. In addition, the developer may be required to fund new works or the upgrading of existing works and protection of all works. Water Corporation may also require land being provided for works.

The information provided above is subject to review and may change. If the proposal has not proceeded within the next 6 months, please contact us to confirm that this information is still valid.

Please provide the above comments to the landowner, developer and/or their representative.

Should you have any queries or require further clarification on any of the above issues, please do not hesitate to contact the Enquiries Officer.

[redacted]
Senior Planner
Development Services

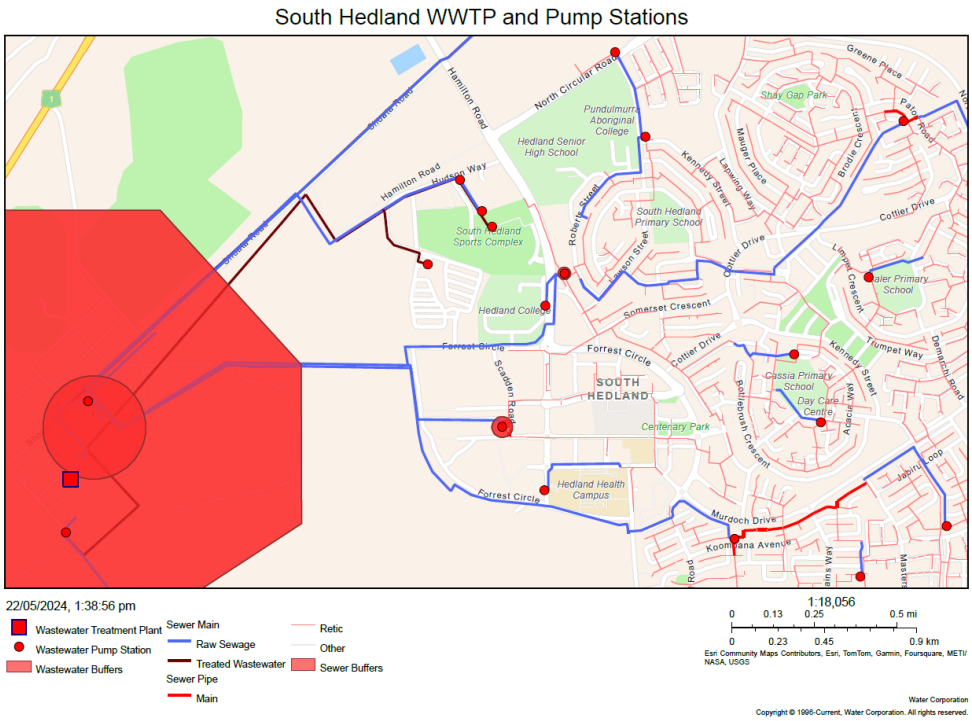

Figure 2: South Hedland WWTP and Pump Stations

REGIONS RISING 2024 NATIONAL SUMMIT OVERVIEW

Background Information

About the Regional Australia Institute
The Regional Australia Institute (RAI) is the nation's first and only independent think tank dedicated to building robust regional economies and a better quality of life in our regional towns and cities.

We are a non-partisan, not-for-profit organisation that undertakes research to stimulate and activate our rural and regional communities.

The RAI exists so that decision-makers at all levels of government, industry and community have the information they need to ensure the best outcomes for regional Australia.

By replacing myths and stereotypes with facts and knowledge, the RAI builds bridges between city and country Australians.

We believe in a strength-based care about the regions, because when our regions are strong, Australia is strong.

Websites:

- www.regionalaustralia.org.au
- www.rebalancethenation.com.au
- www.movetomore.com.au

About the Regions Rising Event Series:
Regions Rising is the Regional Australia Institute's (RAI's) national event series, running since 2019.

It is an engagement program, made up of in-person and virtual events, through which the RAI presents its research on regional issues to promote dialogue and thought leadership.

The Regions Rising event series brings together industry experts, economists, regional leaders, government, political leaders, academics and the community sector to deliver the latest information on the key pillars affecting regional communities - including jobs and skills, housing, population, liveability, productivity and resilience.

2024 Regions Rising National Summit – The New Frontier

National Summit 2024: Audience

- Federal and State Ministers and Assistant Ministers
- Federal and State Governments
- Policy Makers
- Peak Bodies
- University sector
- Private sector and industry
- Community and NFP sector
- Local Government and associated groups
- Community Civic Leaders
- Regional Development Australia
- National, state and regional media
- Researchers and academics

- Members of the general public with a specific interest in economic and community development in regional Australia

National Summit 2024 Program of Events

Members Welcome Reception – Tuesday 13 August

- Time: 4pm – 6pm
- Venue: RAI Office, Barton, ACT
- Attendees: Members, Sponsors, presenters and invited guests

Conference – Wednesday 14 September/Thursday 15 August

- Time: 8am – 4pm
- Venue: National Convention Centre, Canberra

National Summit Dinner – Wednesday 14 September

- Time: 6.30pm – 10pm
- Venue: National Convention Centre, Canberra

National Summit Theme and Key Messages

- The RAI National Summit ***Regions Rising – The New Frontier***, will be held on Wednesday 14 and Thursday 15 August 2024.
- At the RAI, we're listening to what regional Australians need, as our towns and cities transition and continue to grow. In 2024, our National Summit is growing too and will be moving to the National Convention Centre in Canberra.
- ***Regions Rising – The New Frontier*** is a solutions-focussed, nation building event bringing together thought leaders across all sectors of government, industry, academia and most importantly regional communities.
- Regional Australia is on the cusp of large-scale investment - from mining, the renewable energy sector, and agriculture. The appeal of regional living is here to stay for thousands of metro movers, requiring new thinking and action on how the services, housing and skills landscape will develop to meet this ongoing demand across the country. As we transition to Net Zero by 2050, regional Australia will be at the frontline of this change. *The new frontier for regional Australia is ready to explore.*
- In 2024, for the first time, ***Regions Rising – The New Frontier*** will welcome a range of exhibitors in the new expanded layout, a transformed program with breakout sessions hosted by our valued partners, and an unrivalled lineup of speakers focused on solutions to support the growth, the growing pains and the opportunities of regional Australia.

2024 Pricing
Early Bird = $1,200 + GST
Standard Registration = $1,400 + GST

For organisations booking 20+ delegates, the RAI can offer a special rate of $900 + GST per attendee. This price includes 2 x full conference days and the Summit Dinner.

REGIONSRISING.REGIONALAUSTRALIA.ORG.AU