

# AGENDA

Dear Commissioners,

I respectfully advise that an ANNUAL GENERAL MEETING OF ELECTORS will be held in the Civic Centre, McGregor St, Port Hedland, on 10 February 2026 commencing at **5:30pm**.

**MEETING AGENDA ATTACHED**

Yours faithfully

Kenneth Donohoe  
Temporary Chief Executive Officer

27/01/2026

## DISCLAIMER

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**Order of Business**

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## **1 Opening of Meeting**

The Presiding Member is to declare the meeting open at 5:30pm.

## **2 Acknowledgement of Traditional Owners and Dignitaries**

The Presiding Member acknowledges the Kariyarra people as the Traditional Custodians of the land that we are meeting on and recognises their strength and resilience and pays respect to elders past, present and emerging.

## **3 Recording of Attendance**

*Important note:*

*This meeting is being live-streamed and audio recorded to facilitate community participation and for minute-taking purposes, which may be released upon request to third parties. In accordance with Section 6.16 of the Town of Port Hedland Local Law on Standing Orders members of the public are not permitted to use any visual or vocal electronic device or instrument to record the proceedings of any meeting unless that person has been given permission by the Presiding Member to do so. Members of the public are also reminded that in accordance with section 6.17(4) of the Town of Port Hedland Standing Orders Local Law mobile telephones must be switched off and not used during the meeting.*

### **3.1 Attendance**

*Scheduled Present:*

Commissioner (Chair) Jessica Shaw  
Commissioner (Deputy Chair) Martin Aldridge  
Commissioner Ron Yuryevich AM

*Scheduled for Attendance:*

Kenneth Donohoe (Temporary Chief Executive Officer)  
Stephen Leeson (Director Corporate Services)  
Alison Banks (Director Community Services)  
Kylie Davies (Director Regulatory Services)  
Lee Furness (Director Infrastructure Services)  
Tom Kettle (Manager Governance)  
Rhiannon Smith (Governance Support Officer)  
Sophie Marlow (Governance Support Officer)

### **3.2 Attendance by Telephone / Instantaneous Communications**

### **3.3 Apologies**

## **4 Annual Report**

Copies of the 2024/2025 Annual Report are attached to this agenda and are available on the Town's [website](#). Questions relating to the Annual Report will be responded to by the Presiding Member or the appropriate Executive Officer.

**RECOMMENDATION****MOVED:****SECONDED:**

**That the Town of Port Hedland Annual Report for the 2024-2025 Financial Year, including the Audited Financial Report for the period ended 30 June 2025 be accepted.**

***Electors to vote (passed or carried)***

**5 General Business****5.1 Written Questions****5.2 Motions on Notice****5.3 Other Business**

## **6 Closure**

### **6.1 Closure**

There being no further business, the Presiding Member to declare the meeting closed.