



AGENDA

Dear Commissioners,

I respectfully advise that an ANNUAL GENERAL MEETING OF ELECTORS will be held in the Civic Centre, McGregor St, Port Hedland, on 10 February 2026 commencing at **5:30pm**.

MEETING AGENDA ATTACHED

Yours faithfully

Kenneth Donohoe
Temporary Chief Executive Officer

27/01/2026

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Town of Port Hedland for any act, omission, statement, or intimation occurring during Council Meetings. The Town of Port Hedland disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission, and statement of intimation occurring during Council Meetings.

Any person or legal entity that acts or fails to act in reliance upon any statement, act or omission occurring in a Council Meeting does so at their own risk. The Town of Port Hedland advises that any person or legal entity should only rely on formal confirmation or notification of Council resolutions.

Order of Business

1 Opening of Meeting	4
2 Acknowledgement of Traditional Owners and Dignitaries	4
3 Recording of Attendance	4
3.1 Attendance	4
3.2 Attendance by Telephone / Instantaneous Communications	5
3.3 Apologies	5
3.4 Approved Leave of Absence	5
4 Annual Report	6
5 General Business	7
5.1 Written Questions	7
5.2 General Decisions (and associated statements)	7
6 Closure	8
6.1 Closure	8

1 Opening of Meeting

The Presiding Member is to declare the meeting open at 5:30pm.

2 Acknowledgement of Traditional Owners and Dignitaries

The Presiding Member acknowledges the Kariyarra people as the Traditional Custodians of the land that we are meeting on and recognises their strength and resilience and pays respect to elders past, present and emerging.

3 Recording of Attendance

Important note:

This meeting is being live-streamed and audio recorded to facilitate community participation and for minute-taking purposes, which may be released upon request to third parties. In accordance with Section 6.16 of the Town of Port Hedland Local Law on Standing Orders members of the public are not permitted to use any visual or vocal electronic device or instrument to record the proceedings of any meeting unless that person has been given permission by the Presiding Member to do so. Members of the public are also reminded that in accordance with section 6.17(4) of the Town of Port Hedland Standing Orders Local Law mobile telephones must be switched off and not used during the meeting.

3.1 Attendance

Scheduled Present:

Commissioner (Chair) Jessica Shaw

Commissioner (Deputy Chair) Martin Aldridge

Commissioner Ron Yuryevich AM

Scheduled for Attendance:

Kenneth Donohoe (T/ Chief Executive Officer)

Stephen Leeson (Director Corporate Services)

Kylie Davies (Director Regulatory Services)

Lee Furness (Director Infrastructure Services)

Tom Kettle (Manager Governance)

Maree Cutler-Naroba (Senior Governance Advisor)

Sophie Marlow (Governance Support Officer)

Chloe Evans (Governance Services Trainee)

3.2 Attendance by Telephone / Instantaneous Communications

Nil

3.3 Apologies

Nil

3.4 Approved Leave of Absence

Nil

4 Annual Report

Copies of the 2024/2025 Annual Report are attached to this agenda and are available on the Town's website. Questions relating to the Annual Report will be responded to by the Presiding Member or the appropriate Executive Officer.

<p>RECOMMENDATION</p>

<p>MOVED:</p>

<p>SECONDED:</p>

<p>That the Town of Port Hedland Annual Report for the 2024-2025 Financial Year, including the Audited Financial Report for the period ended 30 June 2025 be accepted.</p>

<p><i>Electors to vote (passed or carried)</i></p>
--

5 General Business

5.1 Written Questions

5.2 General Decisions (and associated statements)

6 Closure

6.1 Closure

There being no further business, the Presiding Member to declare the meeting closed.