



# Att 1 - ARG Committee - Outstanding Decisions

as at 24 February 2017

Date of Meeting	Meeting Type	Decision Number	Primary	Outcome	Officers Status Update	Directorate Responsibility	% Complete
22/04/15	ARG	ARG201415/041	11.1.3 Port Hedland Visitor Centre: Financial Quarterly Review of the Third Quarter being January to March 2015	<p>MOVED: MAYOR HOWLETT SECONDED: CR HUNT</p> <p>That the Audit and Finance Committee</p> <ol style="list-style-type: none"> <li>1. Receive the financial report from FORM Contemporary Arts and Crafts for the management of Port Hedland Visitors Centre of the third quarter being January to March 2015.</li> <li>2. Request the Chief Executive Officer, or his delegate(s), to provide an update on the finalisation and signing of the final contract for FORM Contemporary Arts and Crafts for the Port Hedland Visitors Centre.</li> <li>3. Request the Chief Executive Officer, or his delegate(s), to approach the Port Hedland Visitors Centre to help package, promote and assist with the attraction of members.</li> <li>4. Request the Chief Executive Officer, or his delegate(s), bring a report back to the Audit &amp; Finance Committee with costs to repair or remove the Port Hedland Observation Tower.</li> </ol> <p>CARRIED 4/0</p>	<ol style="list-style-type: none"> <li>1. Completed</li> <li>2. Completed</li> <li>3. Completed</li> <li>4. Task assigned to Asset Management</li> </ol> <p>04/01/17 update on item 4. Investigation currently being finalised. Report to come to March ARG meeting.</p> <p>20/02/17 - Agenda item being presented to Audit, Risk and Governance Committee in regards to Part 4 of this recommendation. Once a resolution has been minuted, this item will be marked as complete.</p>	Director Works and Services	75%
10/06/15	ARG	ARG201415/056	11.1.1 Town of Port Hedland Leisure Facilities Management Contract - Review May 2015	<p>MOVED: MAYOR HOWLETT SECONDED: CR DACCACHE</p> <p>That Audit, Risk and Governance Committee recommend that Council:</p> <ol style="list-style-type: none"> <li>1. Note that the May monthly report as provided by the YMCA.</li> <li>2. Note the Risk Assessment Report – attachment 1 prepared by officers in response to the request made by the Audit and Finance Committee at its meeting on 22 April.</li> <li>3. Note the draft budget as presented by the YMCA for the 2015/2016 financial year.</li> <li>4. Request the Chief Executive Officer seek legal advice and report to Council on the wave rider and recourse for lack of operation of the wave rider including the costs and losses involved.</li> <li>5. Request the Chief Executive Officer, or his delegate(s), to explore the contract extension and report back to Council on the obligations and options going forward beyond 30 June 2016.</li> <li>6. Request the Chief Executive Officer, or his delegate(s), to investigate retractable shade options and costs for the South Hedland Aquatic Centre for consideration in the 15/16 budget.</li> </ol> <p>CARRIED 5/0</p>	<p>John Hanly of Hotchkin Hanly is expecting to receive some additional information (emails) from his client. It is likely that their response will be finalised in 1-2 weeks. Once we have received and considered that we agreed it would be helpful to Arrange a meeting between the parties to endeavour to clarify the issues remaining in dispute, what is agreed and what is still contested between the parties. We agreed to work towards a possible meeting date later in October, depending on the timing of their response. McLeod's will let us know once he receives further response from Hotchkin Hanly. The DW&amp;S advises that Nicole should have in hand - checking. DS</p> <p>Part 4 - Following up with Principal Contractor with regard to Waverider design and operation. Expect to have further detailed response in Feb 2017. 20/01/2017 Specialist has been consulted and options are being investigated for cost effective resolution of issue.</p> <p>Part 5 - Contract with YMCA WA was extended to June 2019 at March OCM 2016.</p> <p>Part 6 - Expecting GAC Shade Sail provider to be in PH in late Jan 2017, will review requirements and request a quotation for retractable shade options and after consultation with YMCA WA, include in 2017/18 capital works budget requests.</p> <p>20/01/2017 Quotations are being sort for 2017/18 capital works budget bids.</p>	Director Corporate Services	80%
08/03/16	ARG	ARG201516/024	11.1.1 Local Government Audit Framework and Audit Work Plan	<p>MOVED: CR BLANCO SECONDED: MS PANGAHAS</p> <p>That the Audit, Risk and Governance Committee recommend that adoption of Policy 1/022 Internal Audit Charter as presented in Attachment 8 be deferred until the ARG terms of reference are workshopped with the ARG committee.</p> <p>CARRIED 4/0</p> <p>For the full resolution, including attachments, please refer to the Minutes on the Town's website: <a href="http://www.porthedland.wa.gov.au/documents/?categoryId=473">http://www.porthedland.wa.gov.au/documents/?categoryId=473</a></p>	<p>ARG Terms of reference have been adopted by Council at its Ordinary Council Meeting of 22 June 2016. The consideration of this policy will now be presented to the ARG committee at a meeting at the start of 2017 after the Risk Framework has been endorsed and implemented.</p> <p>14/02/2017 - Risk Management Framework is to be discussed with the ARG Committee at a workshop to be held on 7 March 2017.</p>	Director Corporate Services	70%
07/02/17	ARG	ARG201617/020	12.1.1 Audit, Risk and Governance Committee 2017 Meeting Schedule and Work Plan Determination	<p>MOVED: CR ARIFSECONDED: MS PANGAHAS</p> <p>That the Audit, Risk and Governance Committee request that the Chief Executive Officer organise a briefing on Tuesday 7 March 2017 at 4.30pm to determine the Audit, Risk and Governance Committee Work Plan.</p> <p>CARRIED 6/0</p>	Calendar request has been sent to Committee members and ELT.	Director Corporate Services	80%
07/02/17	ARG	ARG201617/023	12.1.4 Risk Management Framework	<p>MOVED: CR ARIFSECONDED: CR WHITWELL</p> <p>That the Audit, Risk and Governance Committee note the Risk Management Framework.</p> <p>CARRIED 4/2</p> <p>For: Mayor Blanco, Cr Arif, Cr Newbery, Cr Whitwell Against: Mr Attwood, Ms Pangahas</p>	08/03/2017 - This item is now marked as complete as per the request of Mr Attwood, noted in the minutes of 7 March 2017.	Director Corporate Services	100%