



Att 2 -ARG Committee - Quarterly Completion Report

as at 24 November 2017

Date of Meeting	Meeting Type	Decision Number	Item Details	Outcome	Officers Status Update	Directorate Responsibility	% Complete
05/09/17	ARG	ARG201718/036	12.1.1 Quarterly Better Practice Review Update	<p>MOVED: CR ARIF SECONDED: CR TAVO</p> <p>That with respect to the Better Practice Review conducted by the Department of Local Government during 2016, Council:</p> <p>1. Note the Better Practice Review extract from the Town's Business Improvement Plan Register.</p> <p>2. Note the implementation progress of the identified Better Practice items.</p> <p>CARRIED 7/0</p>	No action required, this item is for noting only.	Corporate & Performance	100%
05/09/17	ARG	ARG201718/037	12.1.2 Bi-monthly Status Reports of the Audit, Risk and Governance Committee	<p>MOVED: CR WHITWELL SECONDED: CR ARIF</p> <p>That the Audit, Risk and Governance Committee receive the following reports:</p> <p>1. Bi-monthly Status of Audit, Risk and Governance Committee Decisions, as at 29 August 2017;</p> <p>2. Bi-monthly Audit, Risk and Governance Committee Decision Completion Report, as at 29 August 2017; and</p> <p>3. Bi-monthly Register of Risk Ratings derived from Council Decisions as at 29 August 2017.</p> <p>CARRIED 7/0</p>	No action required, this item is for noting only.	Corporate & Performance	100%
05/09/17	ARG	ARG201718/038	12.1.3 Funding and Donations for the period of 1 July to 30 June 2017	<p>MOVED: CR NEWBERY SECONDED: CR TAVO</p> <p>That the Audit Risk and Governance Committee receive the final list of funding and donations made for the period of 1 April 2017 to 30 June 2017 in accordance with the 2016/17 adopted budget.</p> <p>CARRIED 7/0</p>	No action required, this item is for noting only.	Corporate & Performance	100%
05/09/17	ARG	ARG201718/044	12.1.5 Outcome of Paxon Group Audits	<p>MOVED: CR TAVO SECONDED: CR ARIF</p> <p>That the Audit, Risk and Governance Committee (ARG) recommend to Council it:</p> <p>1. Note the outcome of the Paxon Group audits in relation to;</p> <p>a) Process and procedures in relation to the appointment of the Executive Officer in 2015;</p> <p>b) Process and procedures in relation to the redundancy payments and redeployment of staff for the period December 2013 through to 31 August 2016;</p> <p>c) The Port Hedland International Airport long-term lease and the reason for the difference in:</p> <p>i) reports presented to Council and utilised as part of the decision making process;</p> <p>ii) the signed agreement;</p> <p>iii) funding received in relation to the lease and related authorisations.</p> <p>d) Procurement events initiated between 1 January and 31 August 2016 including compliance with processes, procedures and legislative requirements. Procurement events is defined as:</p> <ul style="list-style-type: none"> • Procurement over \$100,000 (ex GST); • Contract scopes; • Engagement of Contractors to fill Town of Port Hedland positions; • All Airport Capital Works procurement over \$100,000 (ex GST); • Airport procurement over \$100,000 (ex GST) and that has been identified in previous external audits; and • Does not include the engagement of Town of Port Hedland employees. <p>2. Note that the Town has given due consideration to all of the findings listed in the above mentioned audits; and</p> <p>3. Note that all items considered as requiring action have been listed as part of the Town's Business Improvement Plan which is regularly submitted to the ARG for consideration.</p> <p>CARRIED 7/0</p>	<p>23/11/2017 - Minutes of this meeting were presented to the 27 September 2017 Ordinary Council Meeting. Council carried the recommendation 8/0 to receive the minutes.</p> <p>All items requiring action have been added to the Town's Business Improvement Plan and will be submitted to the ARG Committee on a quarterly basis for them to review the progress.</p>	Corporate & Performance	100%
21/11/17	ARG	ARG201718/047	Item 5 Applications for Leave of Absence	<p>MOVED: CR CARTER SECONDED: CR ARIF</p> <p>That the Audit, Risk and Governance Committee recommend that Council approve the following applications for leave of absence:</p> <ul style="list-style-type: none"> • Councillor Arif from 23 to 27 November 2017 • Councillor McDonogh from 1 to 8 December 2017 • Councillor Carter from 29 November to 5 December 2017 <p>CARRIED 7/0</p>	Council adopted these applications for leave at the Ordinary Council Meeting on 22 November 2017.	Corporate & Performance	100%
21/11/17	ARG	ARG201718/048	Item 6 Attendance by Telephone/Instantaneous Communications	<p>MOVED: CR CARTER SECONDED: CR MCDONOGH</p> <p>That the Audit, Risk and Governance Committee recommend that Council approve Councillor Whitwell's request to attend the 22 November 2017 Ordinary Council Meeting via telephone whilst he is in Perth, Western Australia.</p> <p>CARRIED 7/0</p>	Council approved this committee recommendation for Councillor Whitwell to attend via telephone during the 22 November 2017 Ordinary Council Meeting.	Corporate & Performance	100%