

# Att 3 - ARG Committee - Risk Register



as at 24 April 2017

Date of Meeting	Risk Type	Item Title	Primary	Likelihood	Consequence	Principle Risk Theme	Rating	Risk Action Plan	Initial Officer Comments	Officers Status Update	Directorate Responsibility
29/06/16	Council Meeting	Council Decision - 11.1.1 Financial Management – 2016/17 Rating Strategy	Application for GRV Mass Accommodation & GRV Tourist Accommodation rate in the dollar could be declined by the Minister for Local Government and Communities	Possible (3)	Major (4)	Financial Impact - 4 Major - \$300,001 - \$3M	High (12)	Accept Risk	Should the Rating Strategy and application be accepted by the Minister, then the Risk remains for subsequent years that the differential remains more than two times the lowest RiD.	Rating Strategy for 2016/17 was accepted by the Minister, this risk will be reviewed in subsequent years	Directorate Corporate Services
22/06/16	Council Meeting	Council Decision - 15.1 Statement of Financial Activity for the period ended 31 May 2016	Community Contribution Mia Mia	Possible (3)	Major (4)	Financial Impact - 4 Major - \$300,001 - \$3M	High (12)	Manage by transferring income received to reserve such that the organization does not rely on the revenue for operations.	The 2015/16 Adopted Budget includes a community contribution of \$464,845 under the Mia Mia lease. This lease expires in December 2019 and income is uncertain after this date.	Previously In communication with Mia Mia via legal team. Mia Mia reply received, claims rejected by TOPH, reply send by TOPH Legal team. Possible discussion regarding reduction of the Community contribution to take place. Await Mia Mia response. No response received from Mia Mia regarding Town's offer to discussion on acceptable terms. Advised A/CEO to proceed with debt recovery of all outstanding rates and lease fees, but negotiate on reduction in Community Facilities Contribution. Acting Director Corporate Services initiated debt recovery proceedings for the full amount owing. Debt recovery for rates and outgoings in progress. Discussion regarding community contribution to follow between Mia Mia and CEO. No feedback received from Mia Mia. Await permission to resume debt recovery of full outstanding amount. Response received from Mia Mia, currently under consideration.	Directorate Corporate Services
27/07/16	Council Meeting	Council Decision - 12.2.3 South Hedland Bowling and Tennis Club Self Supporting Loan	That SHBTC default on the loan in its entirety	Possible (3)	Major (4)	Financial Impact - 4 Major - \$300,001 - \$3M	High (12)	The item will be by the placed on the Risk Register and monitored by the administration and overseen by the Audit, Risk & Governance Committee.	Principle loan amount was \$500,000 (plus interest) Annual payments are \$40,838.00	Loan repayment extended to 23/2/2017. Financial condition of SHBTC improving and expected to meet the obligation. Payment of outstanding monies received 15/3/17. Future payments will be closely monitored.	Directorate Corporate Services
27/07/16	Council Meeting	Council Decision - 12.3.1 Town Representation at 2016 North West Festival	The Town's partnerships with its valued sponsors would not be recognized and celebrated appropriately at the event.	Likely (4)	Major (4)	Reputation - 4 Major - Substantiated, public embarrassment, widespread high impact on key stakeholder trust, high media profile, third party actions	High (16)	Accept Officer Recommendation	DRS comments: Council resolved not to purchase tickets at the OCM of 27/7/16. EMs may purchase tickets in their own right. Risk has been advised and decision taken to accept risks. there is argument perhaps about the severity of consequences and reputation impact, which may reduce the risk however.	No consequences have been observed to date. This risk is now deemed as reduced and the event closed. Residual risk rating to be done	Directorate Community and Development Services
28/09/16	Council Meeting	12.3.1 Kingsford Smith Business Park – Heavy Vehicle Access	That there is a serious traffic accident directly attributable to the larger RAV5A vehicle	Possible (3)	Major (4)	Health - 4 Major - Lost time injury >5 days	High (12)	Control through a traffic plan	Await response from Main Roads regarding access of RAV5A vehicles to Wallwork road. Action will be considered on receipt of response	Main roads responded and accepted the TOPH proposal for limited RAV access between GNH and KSBP. Risk is reduced to minor. No further traffic plans is required. the risk assessment was made after Wallwork road was downgraded off the RAV network. The initial risk rating was overstated. Residual risk rating to be done	Directorate Works and Services
25/01/17	Council Meeting	12.1.1 Reactivation of the Port Hedland Community Safety and Crime Prevention Plan	Community Safety continues to decline without intervention	Almost Certain (5)	Major (4)	Failure to manage and meet basic community expectations	High (10-16)	Accept Officer Recommendation		A Community Safety Advisor has been employed with a start date of 1 May 2017.  The Community Safety and Crime Prevention Committee to commence once the Safety Advisor is on board.  Community Safety and Crime Prevention matters are currently being dealt with on an adhoc basis as required.	Chief Executive Officer
25/01/17	Council Meeting	16.12017 North West Festival – Approval of Event	Potential legal action by Sunset Events and financial consequences as a result of cancellation of the event by the Town.	Likely (4)	Major (4)	Financial Impact - 4 Major - \$300,001 - \$3M	High (16)	Accept officer recommendation and legal advice.			Directorate Corporate Services
27/02/17	Special Council Meeting	8.1.1 Council's Position Concerning the Application under Section 64 of the Liquor Control Act 1988	That the Council do not support the submission to the WA Police to the Director General of Department of Racing, Gaming and Liquor, to utilise Section 64 of the Liquor Control Act 1988 resulting in further alcohol related issues in the community.	Possible (3)	Moderate (3)	Reputation - 3 Moderate - Substantiated, public embarrassment, moderate impact on key stakeholder trust or moderate media profile	High (10-16)	Accept Option 1 or 3	They voted to not support Section 64, but is going to Council again in March	Went to Council. Not supported.	Chief Executive Officer
27/02/17	Special Council Meeting	8.1.1 Council's Position Concerning the Application under Section 64 of the Liquor Control Act 1988	That the Council support Section 64 application of the Liquor Control Act 1988 and the anti-social behaviour in the community continues.	Possible (3)	Moderate (3)	Reputation - 3 Moderate - Substantiated, public embarrassment, moderate impact on key stakeholder trust or moderate media profile	High (10-16)	Accept Risk	They voted to not support Section 64, but is going to Council again in March	Went to Council. Not supported.	Chief Executive Officer