


9/009 Vehicles
Objective

The objective of this policy is to ensure Council's vehicles, plant and equipment is replaced at a time, which optimises its use and minimises the whole of life cost.

Content

In order to enable this policy to be implemented effectively and to eliminate the requirement to amend this policy each time vehicles, plant or equipment are replaced, Council's current list of plant has been separated into various categories and a replacement strategy for each category.

This Policy is intended to be the basis for the ongoing review of Council's annual and five-year replacement programme.

Plant Category	Type & Description	Replacement Strategy
Category A1	4WD Executive Vehicle Allocated to Chief Executive Officer	80,000 kms/ 3 yrs
Category A2	4WD Wagon Vehicle Allocated to Directors	80,000 kms/ 3 yrs
Category A3	4WD Vehicle Allocated to Managers who require a 4WD to undertake duties.	100,000 kms/ 3 yrs
Category A4	4 Cylinder Sedan / Hatch back Allocated to staff other than those mentioned in category A3	100,000 kms/ 3 yrs
Category A5	Utilities According to Council's requirements for staff	100,000 kms/ 3 yrs
Category A6	Grant Funded Vehicles According to requirements within the conditions of the grant.	100,000 kms/ 3 yrs
Category B	Heavy Plant including Loaders, Tractors, Water Trucks, Rollers	10,000 hrs/ 10 yrs
Category C	Heavy Trucks Trucks with greater than 6 tonne carrying capacity	200,000 kms/ 8 yrs
Category D	Medium Trucks Trucks with greater than 4 tonne carrying capacity but less than 6 tonne carrying capacity	150,000 kms/ 8 yrs
Category E	Light Trucks & Street Sweeper Trucks with less than 4 tonne carrying capacity	100,000 kms/ 5 yrs



Category F	Refuse Vehicles Side loaders, rear loaders and front-loading compactor trucks	Side loaders replaced every 4 years (Body & Cab Chassis) Rear & Front Loader cab chassis every 4 yrs, body every 8 yrs
Category G	Medium Equipment Trailers, Slasher, spay rig, fire fighting unit etc	10 yrs
Category H	Minor Equipment Including Generators, high pressure cleaners, ride on mowers plate compactors, brush cutters, edgers, chainsaws, small mowers, etc.	1,000 hrs / 3yrs

The above replacement strategy identifies the maximum expected life of the various vehicles, plant and equipment within each category.

There may be on occasion's opportunities to change items earlier or later, which would result in a saving to Council. Any such opportunities will be assessed on individual basis and submitted to Council for consideration.

Vehicle Category "A" Usage Policy

Council recognises the need for a vehicle policy, which reflects current industry practice, is flexible and provides benefits to the employees, which are competitive with both the private and public sector.

Conditions of vehicle use shall be at the discretion of the Chief Executive Officer.



Definitions

Definition	Applicable Categories	Definition
Private Use Level 1	A1 CEO	Private use of vehicle within Western Australia as negotiated as part of the employees salary package
Private Use Level 2	A2 Directors	Private use of vehicle within Western Australia as negotiated as part of the employee's salary package. No fuel card usage permitted during periods of annual leave.
Private Use Level 3	A3 Managers	Private use of vehicle within 300 km of the Port Hedland Town Centre. Contribution from employees toward FBT requirements. Small Logo sticker to be affixed to vehicle
Private Use Level 4	A4 Council Officers	Private use within town sites of Port Hedland, South Hedland and Wedgefield only as part of the employment/salary package. Contribution from employee towards FBT requirements. Large vehicle identification logo to be affixed to vehicle.
Commuter Use	All vehicles not included in the above. (Categories A5 – A7)	Use of vehicle directly between the employee's place of residence and place of work only. Commuter use may be provided to staff required to be "on call" or non-standard working hours. Large vehicle identification logo to be affixed to vehicle

Relevant legislation	-
Delegated authority	-
Business unit	Depot Operations
Directorate	Infrastructure & Town Services

Governance to complete this section

Version Control	Version No.	Resolution No.	Adoption date
	V01	-	22 February 2006
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