



Att 2 -ARG Committee -BiMonthly Completion Report

as at 24 April 2017

Date of Meeting	Meeting Type	Decision Number	Item Details	Outcome	Officers Status Update	Directorate Responsibility	% Complete
07/02/17	ARG	ARG201617/019	12.1.1 Audit, Risk and Governance Committee 2017 Meeting Schedule and Work Plan Determination	<p>MOVED: GR ARIFSECONDED: GR NEWBERY</p> <p>That the Audit, Risk and Governance Committee request that Council approve to reduce the current Audit, Risk and Governance Committee Meeting Schedule to be held bi-monthly, on the following dates:</p> <p>Date/Time/Place Tuesday 7 March 2017 5:30pm Council Chambers Tuesday 2 May 2017 5:30pm Council Chambers Tuesday 4 July 2017 5:30pm Council Chambers Tuesday 5 September 2017 5:30pm Council Chambers Tuesday 7 November 2017 5:30pm Council Chambers</p> <p>GARRIED 4/3 BY THE MAYORAL CASTING VOTE</p> <p>For: Mayor Blanco, Cr Arif, Cr Newbery Against: Mr Attwood, Ms Pangahas, Cr Whitwell</p>	This item is being presented to the Council at its Ordinary Council Meeting on Wednesday 22 February 2017.	Director Corporate Services	100%
07/02/17	ARG	ARG201617/022	12.1.3 Audit Update	<p>MOVED: GR ARIFSECONDED: MS PANGAHAS</p> <p>That the Audit, Risk and Governance Committee note the update on the audit's being undertaken at the Town of Port Hedland.</p> <p>GARRIED 4/2</p> <p>For: Mayor Blanco, Cr Arif, Cr Newbery, Ms Pangahas Against: Mr Attwood, Cr Whitwell</p>	Noted only. No further action required.	Director Corporate Services	100%
07/02/17	ARG	ARG201617/021	12.1.2 Monthly Audit, Risk and Governance Committee Reports	<p>MOVED: GR ARIFSECONDED: GR WHITWELL</p> <p>That the Audit, Risk and Governance Committee receive the following reports:</p> <p>1. Monthly Status of Audit, Risk and Governance Committee Decisions, as at 27 January 2017; 2. Monthly Audit, Risk and Governance Committee Decision Completion Report, as at 27 January 2017; and 3. Monthly Risk Register Report as at 27 January 2017.</p> <p>GARRIED 6/0</p>	Receiving only. No further action required.	Director Corporate Services	100%
07/02/17	ARG	ARG201617/024	12.1.5 2016/17 Mid-Year Budget Review	<p>MOVED: GR ARIFSECONDED: GR WHITWELL</p> <p>That the Audit, Risk and Governance Committee receive the indicative 2016/17 mid-year Budget Review.</p> <p>GARRIED 5/4</p> <p>For: Mayor Blanco, Cr Arif, Cr Newbery, Cr Whitwell, Ms Pangahas Against: Mr Attwood</p>	Mid-year budget review is being presented to the February Ordinary Council Meeting for consideration	Director Corporate Services	100%
07/02/17	ARG	ARG201617/018	10.1 Confirmation of Minutes of the Audit, Risk and Governance Committee Meeting held on Tuesday 6 December 2016	<p>MOVED: GR NEWBERYSECONDED: MS PANGAHAS</p> <p>That the Audit, Risk and Governance Committee confirm that the Minutes of the Audit, Risk and Governance Committee Meeting held on Tuesday 6 December 2016 are a true and correct record.</p> <p>GARRIED 6/0</p>	Minutes have been signed and confirmed.	Director Corporate Services	100%
07/02/17	ARG	ARG201617/020	12.1.1 Audit, Risk and Governance Committee 2017 Meeting Schedule and Work Plan Determination	<p>MOVED: GR ARIFSECONDED: MS PANGAHAS</p> <p>That the Audit, Risk and Governance Committee request that the Chief Executive Officer organise a briefing on Tuesday 7 March 2017 at 4:30pm to determine the Audit, Risk and Governance Committee Work Plan.</p> <p>GARRIED 6/0</p>	Calendar request has been sent to Committee members and ELT.	Director Corporate Services	100%
07/02/17	ARG	ARG201617/023	12.1.4 Risk Management Framework	<p>MOVED: GR ARIFSECONDED: GR WHITWELL</p> <p>That the Audit, Risk and Governance Committee note the Risk Management Framework.</p> <p>GARRIED 4/2</p> <p>For: Mayor Blanco, Cr Arif, Cr Newbery, Cr Whitwell Against: Mr Attwood, Ms Pangahas</p>	<p>The framework was noted at the 7 February 2017 ARG Committee Meeting.</p> <p>08/03/2017 - Item marked as 100% complete, as per minutes of the 7 March 2017 ARG Meeting.</p>	Director Corporate Services	100%
07/03/17	ARG	ARG201617/025	10.1 Confirmation of Minutes of the Audit, Risk and Governance Committee Meeting held on Tuesday 7 February 2017	<p>MOVED: GR WHITWELLSECONDED: MS PANGAHAS</p> <p>That the Audit, Risk and Governance Committee confirm that the Minutes of the Audit, Risk and Governance Committee Meeting held on Tuesday 7 February 2017 are a true and correct record.</p> <p>GARRIED 6/0</p>	Minutes given to Mayor on 10/03/2017 & signed on 16/03/2017	Corporate & Performance	100%
07/03/17	ARG	ARG201617/026	12.1.1 Monthly Audit, Risk and Governance Committee Reports	<p>MOVED: GR TAVOSECONDED: GR WHITWELL</p> <p>That the Audit, Risk and Governance Committee receive the following reports:</p> <p>1. Monthly Status of Audit, Risk and Governance Committee Decisions, as at 24 February 2017; 2. Monthly Audit, Risk and Governance Committee Decision Completion Report, as at 24 February 2017; and 3. Monthly Risk Register Report as at 24 February 2017.</p> <p>GARRIED 5/4</p> <p>For: Mayor Blanco, Cr Tavo, Ms Pangahas, Cr Newbery, Cr Whitwell Against: Mr Attwood</p>	No action required. Noting only. reports updated as per Ron Attwoods request, and are reflected in the attachments to the minutes of this meeting.	Corporate & Performance	100%
07/03/17	ARG	ARG201617/028	12.1.3 Funding and Donations for the period of 1 October to 31 December 2016	<p>MOVED: GR TAVOSECONDED: MS PANGAHAS</p> <p>That with respect to Town of Port Hedland Policy 6/003 Funding and Donations, Council receive the list of funding and donations made for the period 1 October 2016 to 31 December 2016 in accordance with the 2016/17 adopted budget.</p> <p>GARRIED 6/0</p>	No further action required. Committee received list only.	Corporate & Performance	100%
07/03/17	ARG	ARG201617/027	12.1.2 Compliance Audit Return 2016	<p>MOVED: GR TAVOSECONDED: GR WHITWELL</p> <p>That the Audit, Risk and Governance Committee recommend that Council adopt the Compliance Audit Return 2016.</p> <p>GARRIED 6/0</p>	Compliance Audit Return going to March OGM for Council adoption.	Corporate & Performance	100%

Date of Meeting	Meeting Type	Decision Number	Item Details	Outcome	Officers Status Update	Directorate Responsibility	% Complete
22/04/15	ARG	ARG201415/041	11.1.3 Port Hedland Visitor Centre: Financial Quarterly Review of the Third Quarter being January to March 2015	<p>MOVED: MAYOR HOWLETT SECONDED: CR HUNT That the Audit and Finance Committee</p> <p>1. Receive the financial report from FORM Contemporary Arts and Crafts for the management of Port Hedland Visitors Centre of the third quarter being January to March 2015.</p> <p>2. Request the Chief Executive Officer, or his delegate(s), to provide an update on the finalisation and signing of the final contract for FORM Contemporary Arts and Crafts for the Port Hedland Visitors Centre.</p> <p>3. Request the Chief Executive Officer, or his delegate(s), to approach the Port Hedland Visitors Centre to help package, promote and assist with the attraction of members.</p> <p>4. Request the Chief Executive Officer, or his delegate(s), bring a report back to the Audit & Finance Committee with costs to repair or remove the Port Hedland Observation Tower.</p> <p>GARRIED 4/0</p>	<p>1. Completed</p> <p>2. Completed</p> <p>3. Completed</p> <p>4. Task assigned to Asset Management</p> <p>.</p> <p>04/01/17 update on item 4: investigation currently being finalised. Report to come to March ARG meeting.</p> <p>.</p> <p>20/02/17 – Agenda item being presented to Audit, Risk and Governance Committee in regards to Part 4 of this recommendation. Once a resolution has been minuted, this item will be marked as complete.</p> <p>.</p> <p>20/04/17 – Item is now complete, as the new resolution ARG201617/029 is now current.</p>	Infrastructure & Town Services	100%

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