

TOWN OF PORT HEDLAND
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2019

NOTE 13. EXPLANATION OF MATERIAL VARIANCES

Details and explanations of the material variances reflected on the Statement of Financial Activity are provided below as required by Local Government (Financial Management) Regulation 34(1) (d). ▲▼

With regards to all other items excluding capital projects, a variance of 10% or \$50,000, whichever is greater, of the year to date budget, with Nature and Type as the level that requires explanation.

Expenditure classified as capital projects, a variance of 10% or \$10,000, whichever is greater, of the year to date budget.

Reporting Program	Variance \$	Variance %	Var. Timing/ Permanent	Explanation of Variance
Revenue from operating activities				
Operating grants, subsidies and contributions	(431,429)	(22%)	▼	Grants and contributions are received throughout the year and are difficult to profile accurately due to timing heavily influenced by external factors. FAGS grant to be received in June.
Expenditure from operating activities				
Employee costs	1,772,145	12%	▼	Vacant positions left unfilled have resulted in lower than budgeted employee costs.
Materials and contracts	2,329,096	20%	▼	Other property and services are currently under budget for this financial year due to project delayed until quarter 4.
Utility charges (electricity, gas, water etc.)	399,600	18%	▼	Utilities are under budget due to the timing of billing for water and electricity accounts.
Depreciation on non-current assets	581,706	12%	▲	A depreciation review is currently occurring and is expected to be adjusted in the quarter 3 budget review.
Interest expense	245,017	29%	▼	Interest expense payments are made in line with the borrowings schedule.
Investing activities				
Non-operating grants, subsidies and contributions	(274,670)	(14%)	▼	Grant funding is typically received on completion of the project, with majority expected towards the end of the financial year. Grants are difficult to profile accurately due to timing heavily influenced by external factors.
Proceeds from self supporting loans	(5,483)	11%	▲	Proceeds on track. Profiling to be amended in line with loan repayment schedules.

Town of Port Hedland 2018/19 Capital Projects				Project Phase					Budget Review and Management								
Title & Scope	Asset Classification	Asset Type	Notes	Initiation	Planning & Design	Tenders & Contracts	Delivery	Close Out	Funding	2018/19 Adopted Budget	Amendments	Total 18/19 Budget	YTD Expenditure	Purchase Orders	Total incl Commitments	Variance \$	Variance %
Bollard Installation <i>Scope:</i> Installation of bollards at identified areas within Port Hedland to reduce off-road vehicle movement through drainage areas.	New	Infrastructure	Program has been completed for this FY. Close out report to be completed.						Municipal	\$100,000	\$0	\$100,000	\$122,581	\$0	\$122,581	-\$22,581	-23%
Port Hedland Baseball Association - Re-establishment of Dugouts and Scorers Box <i>Scope:</i> To supply dugouts/scorers box to replace recently removed non-compliant structures.	New	Infrastructure	Informal quotation request form has been released out via VendorPanel which closes on 13 April 2019. Consultation with user group as to preferred option. Expect submission to come back in, within budget. Will be expending full amount.						Municipal	\$30,000	\$0	\$30,000	\$0	\$0	\$0	\$30,000	100%
Shade Structure for South Hedland Taxi Rank <i>Scope:</i> Installation of shade structures at the South Hedland Town centre taxi rank.	New	Infrastructure	Designs to utilise the current structure are currently being reviewed by Structural Engineer.						Municipal	\$15,000	\$0	\$15,000	\$1,212	\$0	\$1,212	\$13,788	92%
South Hedland Landfill - Batters <i>Scope:</i> Pulling back batters across 350m of historical landform and creating a final batter of 1:5 which is at the minimum 35m from the boundary fence.	New	Infrastructure	Project to be postponed to FY19/20 and rebudgeted.						Reserve	\$220,000	-\$220,000	\$0	\$0	\$0	\$0	\$0	
South Hedland Landfill - Fire Suppression <i>Scope:</i> Drilling new bore hole and building a pumping system for water to be accessible at the South East face of the Landfill.	New	Infrastructure	Project to be postponed to FY19/20 and rebudgeted.						Reserve	\$60,000	\$0	\$60,000	\$0	\$0	\$0	\$60,000	100%
South Hedland Landfill - Transfer Station <i>Scope:</i> Design and construct community recycling centre. The first years funding will be for scoping the full costs of the build.	New	Infrastructure	Detailed design specifications being drafted for approval.						Reserve	\$50,000	\$0	\$50,000	\$3,450	\$0	\$3,450	\$46,550	93%
South Hedland Skate Park Shade Cover <i>Scope:</i> Supply and installation of custom made shade structure for the South Hedland Youth Space to cover the main skate areas within the park.	New	Infrastructure	Options paper with 4 proposals from tin shed to extreme lights and sound with solar option to be presented to ELT in April 2019.						Municipal	\$400,000	\$0	\$400,000	\$16,050	\$33,950	\$50,000	\$350,000	88%
Cassia Primary School Footbridge <i>Scope:</i> Replacement of the three (3) pedestrian footbridges over the open drainage swale at the Cassia Primary School and renewal of the sections of the associated footpaths.	Renewal	Infrastructure	Project Complete awaiting close out report.						Municipal	\$300,000	\$0	\$300,000	\$298,971	\$0	\$298,971	\$1,029	0%
Depot Works <i>Scope:</i> Improve the Council depot to increase the efficiency of its operation.	Renewal	Infrastructure	Project on schedule. Stage 2 Procurement of Fuel tank has been completed with planning and procurement of dome shelter to rear of workshop in progress. Hardstand work to be completed using panels.						Municipal/ Reserve	\$835,000	-\$500,000	\$335,000	\$40,388	\$162,771	\$203,159	\$131,841	39%
Drainage Improvement Program <i>Scope:</i> Drainage improvement program at various locations around the Town.	Renewal	Infrastructure	Second stage of drainage improvements has been completed. Additional 8000m3 currently being procured.						Municipal	\$350,000	\$0	\$350,000	\$146,260	\$62,612	\$208,871	\$141,129	40%
Footpath Renewal Program <i>Scope:</i> Footpath renewal program is in line with the Asset Management Strategy.	Renewal	Infrastructure	Proposed delivery in March/April 2019. Scope includes Sutherland Street Landscaping, Cooke Point Drive including Tinder Street, Goode Street, Finlay Street & Woodman Street. Timeline could be impacted by TC Veronica recovery efforts.						Municipal	\$577,798	\$100,000	\$677,798	\$222,155	\$244,780	\$466,936	\$210,862	31%

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Gratwick Aquatic Centre - Remedial Works <i>Scope:</i> Two separable portions. Rectify several issues regarding the existing pool and improve the operation of the facility.	Renewal	Infrastructure	Project is running as per revised schedule and scope. Project will come in on budget and on time. Dynamic Pools are currently demobilised awaiting the arrival of the filters early April to recommence.						Municipal/ Reserve	\$606,000	\$299,298	\$905,298	\$567,786	\$5,763	\$573,549	\$331,749	37%
Intersection - Lukis & McGregor Streets <i>Scope:</i> Upgrade intersection, remove vegetation and roadside hazards. Improve drainage delineation, realign footpath, install barriers signs, line marking and upgrade of street lighting.	Renewal	Infrastructure	Project Complete.						Municipal/ Grants	\$113,833	\$0	\$113,833	\$115,596	\$1,235	\$116,831	-\$2,998	-3%
Intersection – Murdoch Drive & Brolga Way <i>Scope:</i> Modify intersection layout including turning lane. Installation of kerbing, barrier signage and street lighting.	Renewal	Infrastructure	Project Complete.						Municipal/ Grants	\$70,078	\$0	\$70,078	\$70,692	\$0	\$70,692	-\$614	-1%
Irrigation Inground Renewal <i>Scope:</i> Replacement of irrigation in-ground pipework to identified sites that have been pre costed and designed.	Renewal	Infrastructure	Current program developed to complete remaining works inhouse utilising staff and backfilling roles with labor hire to maintain levels of service to Public Open Space.						Municipal	\$150,000	\$0	\$150,000	\$20,514	\$0	\$20,514	\$129,486	86%
Kerb and Disability Ramp Improvements and Renewal <i>Scope:</i> Kerbing renewal program is in line with the Asset Management Strategy. The Kerb Renewal Program will be managed hand in hand with the Road Reseals Program which allows reseal, kerbing, linemarking and associated verge works.	Renewal	Infrastructure	Second stage of project in Procurement phase. KAT 5 successful respondent and contracts have been issued. Delivery of works proposed for April with mobilisation on 8 April 2019. Scope in line with road renewals program.						Municipal	\$150,000	\$0	\$150,000	\$86,889	\$15,000	\$101,889	\$48,111	32%
Marapikurrinya Drainage and Open Area Development <i>Scope:</i> Provide a solution to the pavement issues. Create a new pedestrian path linking the park to surrounding amenities. Overall activation of open area.	Renewal	Infrastructure	Project to utilise Town's current panels and contracts. Project commencement to end of March.						Municipal	\$200,000	\$0	\$200,000	\$5,383	\$130,710	\$136,093	\$63,907	32%
Marquee Park Pump Replacement and Repair <i>Scope:</i> Inspection and assessment of the existing condition of the plant to identify any defective equipment; rectification or replacement of the defective parts/materials; full service and commissioning to return the equipment to an acceptable operating standard.	Renewal	Infrastructure	Project Complete awaiting close out report.						Municipal	\$290,000	\$0	\$290,000	\$194,852	\$33,070	\$227,922	\$62,078	21%
McGregor St Irrigation Tank Replacement Stage 1 <i>Scope:</i> Demolishing of 2 x dilapidated concrete non potable water irrigation tanks and replacement with 2 x 250,000lt steel liner tanks including removal and replacement of headworks, pump, level sensors, incoming/outgoing valve assemblies and fencing.	Renewal	Infrastructure	Project to be awarded at March OCM. Delivery proposed for May 2019.						Municipal	\$250,000	\$0	\$250,000	\$0	\$0	\$0	\$250,000	100%
Playground Softfall Renewal Program <i>Scope:</i> To replace the sand softfall with rubber softfall and systematically renew the rubber softfall, as our sand softfall is currently non-compliant.	Renewal	Infrastructure	Project has been awarded and currently in execution phase. Project to be completed end of April.						Municipal	\$75,000	\$0	\$75,000	\$0	\$0	\$0	\$75,000	100%
Playground Renewal Program <i>Scope:</i> Upgrade the playground adjacent to the Wanangkura Stadium to be more accessible by removing the existing sand based softfall and replacing it with rubber soft fall. The playground will also require an access ramp and all access water fountain.	Renewal	Infrastructure	Contract awarded to Active Discovery. Installation will commence in May 2019. Separable portion of works to be completed inhouse being concrete carpark and ramp. Additional scope added - Painting of structures and lighting. Both RFQ have been out to market and awarded. These works to be completed prior to the commencement of project. Custom artwork for individual playground piece has been sourced and sent to be completed.						Municipal	\$350,000	\$0	\$350,000	\$640	\$346,149	\$346,789	\$3,211	1%
Port Hedland Boat Ramp Sandblast and Repaint <i>Scope:</i> Sandblast existing structure and repair any damaged steelwork, recoat all steelwork with approved coating system, new bumpers for boats to come alongside the jetty and new fiberglass grid mesh for all platforms.	Renewal	Infrastructure	RFT documentation completed by Consultants. Project on hold after Coastal Engineer inspects post Tropical Cyclone Veronica.						Municipal	\$130,000	\$0	\$130,000	\$10,321	\$3,978	\$14,299	\$115,701	89%

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Road Renewal Program - Cajarina Road <i>Scope:</i> Meet current and future demand of road. Rehabilitate and reconstruct pavement.	Renewal	Infrastructure	Design complete, currently in Procurement Phase. Scheduled for delivery between 29 April to 8 May 2019.						Municipal/ Grants	\$200,000	\$0	\$200,000	\$5,753	\$16,450	\$22,203	\$177,797	89%
Road Renewal Program - Redbank Road <i>Scope:</i> Meet current and future load movements on road. Rehabilitate and reconstruct pavement.	Renewal	Infrastructure	Change in scope. To complete a Road Safety Audit (RSA) only in FY18/19. RSA completed by Shawmac. Awaiting report. Internal journalling to be completed. Funds to be reappropriated to Shoata Road project.						Municipal/ Grants	\$104,567	\$0	\$104,567	\$474	\$0	\$474	\$104,093	100%
Road Renewal Program - Shoata Road <i>Scope:</i> Meet future demand on road. Reconstruct the road base, improve the drainage and commence sealing of road.	Renewal	Infrastructure	Project in Procurement phase. Request for Tender released to market. Internal journalling to be completed. Funds to be reappropriated from Redbank Road to Shoata Road project.						Municipal/ Grants	\$970,922	-\$291,277	\$679,645	\$54,903	\$10,325	\$65,228	\$614,418	90%
Road Renewal Program - Yandeyarra Road <i>Scope:</i> Floodway and crossing improvements, resheeting and formation improvements to various sections.	Renewal	Infrastructure	Project Complete awaiting close out report.						Municipal/ Grants	\$224,079	\$0	\$224,079	\$260,660	\$1,950	\$262,610	-\$38,531	-17%
Shade Structures <i>Scope:</i> Replacement of fixed shade structures located within Port & South Hedland.	Upgrade	Infrastructure	First stage of the project is completed with the shade structures installed at Sutherland Street and Spoilbank. Stage 2 will be delivered in March/April 2019. Remainder of scope includes the reroofing of the Marapikarrinya Park Rotunda. RFQ evaluated. Project awaiting directive.						Municipal	\$154,000	\$0	\$154,000	\$143,723	\$12,597	\$156,320	-\$2,320	-2%
South Hedland Landfill - Asphaltng <i>Scope:</i> Ashalting entry and exit routes of Landfill and staff car park.	Renewal	Infrastructure	Project to be delivered by engineering team in late April. Timeline could be impacted by TC Veronica recovery efforts.						Reserve	\$100,000	\$0	\$100,000	\$4,225	\$0	\$4,225	\$95,775	96%
South Hedland Landfill - Fencing <i>Scope:</i> New perimeter fence along the North/East/South face to address licensing compliance requirements.	Renewal	Infrastructure	Project completed and closed out.						Reserve	\$140,000	\$0	\$140,000	\$128,139	\$1,680	\$129,819	\$10,181	7%
South Hedland Landfill - Road Resheeting <i>Scope:</i> Resheeting of all internal roads at the Landfill to maintain optimal operational and user access.	Renewal	Infrastructure	Project completed and closed out.						Reserve	\$50,000	\$0	\$50,000	\$34,692	\$0	\$34,692	\$15,308	31%
WANDRRA Project <i>Scope:</i> The Town were approved \$1,347,577.82 for the WA Natural Disaster Relief and Recovery Arrangement for the flooding event in January and February 2017, reference AGRN 743. Under Contract 2017-12, PEC were engaged to manage and execute the WANDRRA road repair works.	Renewal	Infrastructure	The WANDRRA works are completed. Pro Earth Civil (PEC) are currently collating and finalising the final recoup. Town has received payment for recoup 1 and 2 with a combined amount of \$808,983.13.						Grants	\$100,000	-\$100,000	\$0	\$129,836	\$0	\$129,836	-\$129,836	
Waste - Public Place Bin Enclosures Renewal Project <i>Scope:</i> Standardisation and replacement of 119 public place bins across ToPH over 5 year period, replacing 25 bins per year.	Renewal	Infrastructure	Tender awarded and contracts in the process of being exchanged. Expect initial years supply order to be finalised in first week of April.						Municipal	\$120,000	\$0	\$120,000	\$0	\$0	\$0	\$120,000	100%
Intersection – Murdoch Drive & Masters Way <i>Scope:</i> Modify Intersection layout including turning lane. Installation of kerbing, barrier signage and street lighting.	Upgrade	Infrastructure	Project Complete.						Municipal/ Grants	\$81,185	\$0	\$81,185	\$101,321	\$0	\$101,321	-\$20,136	-25%

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Local Area Traffic Management <i>Scope:</i> Line marking and traffic calming works at various locations in Town.	Upgrade	Infrastructure	Project in Procurement phase. Proposed delivery in May 2019.						Municipal/ Grants	\$200,000	-\$50,000	\$150,000	\$77,474	\$0	\$77,474	\$72,526	48%
Road Reseals Program <i>Scope:</i> Road Reseals Program is in line with the Asset Management Strategy. Listed roads have extensive cracking and pot holes. Road due for reseal to protect the underlying pavement.	Upgrade	Infrastructure	Second stage of project in Procurement phase. Proposed delivery in May 2019.						Municipal/ Grants	\$1,050,000	\$0	\$1,050,000	\$713,435	\$1,196	\$714,631	\$335,369	32%
South Hedland Main Street - Throssell Road Verge Upgrade <i>Scope:</i> Upgrades to Throssell Road verge including new irrigation and landscaping treatments to compliment the landscaping in the South Hedland Town Centre. Concept designs are based upon low maintenance landscape solutions.	Upgrade	Infrastructure	Designs to be finalised for project in FY18/19 with delivery in FY19/20.						Municipal	\$250,000	\$0	\$250,000	\$0	\$0	\$0	\$250,000	100%
Sutherland Street Beach Access Improvement <i>Scope:</i> Formalise and widen beach access points that are located along Sutherland Street including signage and walkway materials including stairs where required.	Upgrade	Infrastructure	3 x Beach access points have been completed along Sutherland Street. The remainder of the works to be completed in Q3 to reinstate platforms at stairway to the moon & stairs works adjacent to Gratwick Pool. Project on hold after Coastal Engineer inspects post Tropical Cyclone Veronica.						Municipal	\$60,000	\$0	\$60,000	\$24,139	\$1,760	\$25,899	\$34,101	57%
Traffic Calming - Sutherland Street <i>Scope:</i> Removal of 2 non-compliant LATM (local area traffic management) chicanes on Sutherland Street in Port Hedland.	Upgrade	Infrastructure	Project in Procurement phase. Proposed delivery in May in line with Asphalt program.						Municipal	\$115,000	\$35,000	\$150,000	\$3,656	\$3,804	\$7,460	\$142,540	95%
Yandeyarra Formation Improvements <i>Scope:</i> Combined allocation from Financial Assistance Grant (DLG Grants Commission) and Remote Access Grant (MRWA) for formation improvements for Yandeyarra Road.	Upgrade	Infrastructure	Project Complete awaiting close out report.						Grants	\$80,000	\$10,000	\$90,000	\$82,667	\$2,250	\$84,917	\$5,083	6%
Pippingarra Road Intersection Upgrade <i>Scope:</i> The upgrading of the intersection of Pippingarra Road and the Great Northern Highway at Newman, will provide an alternative route for heavy vehicles, reduce travel times, and increase productivity and efficiency.	Upgrade	Infrastructure	Project stalled in Planning awaiting decision from Co Funding partner. Proposed delivery in FY 19/20.						Grants	\$0	\$400,000	\$400,000	\$1,615	\$0	\$1,615	\$398,385	100%
Carpark Renewals Program <i>Scope:</i> Carpark renewal program in line with Asset management program and continuation of current strategy. The intent of Carpark Renewal program is to remedy carparks throughout the town. These carparks include cul-de-sacs which are in major disrepair throughout the town.	Upgrade	Infrastructure	Project delivery in line with May 2019 asphalt mobilisation works.						Municipal	\$0	\$0	\$0	\$749	\$0	\$749	-\$749	
Lighting and Safety upgrades at Pretty Pool Car Park <i>Scope:</i> Project has been proposed by the Police as the area is a hub for lewd and indecent behaviour.	Upgrade	Infrastructure	Project in procurement phase. Proposed delivery in April 2019.						Municipal	\$0	\$50,000	\$50,000	\$0	\$48,037	\$48,037	\$1,963	4%
Car Park Upgrades (Rear of Esplanade Hotel) <i>Scope:</i> Project has been discussed at the BHP/Town of Port Hedland technical working group. The project has been designed in house. Once the upgrade works are complete the intention is to hand the car park over to BHP to manage.	Upgrade	Infrastructure	Project underway. Timeline could be impacted by TC Veronica recovery efforts.						Municipal	\$0	\$30,000	\$30,000	\$0	\$8,100	\$8,100	\$21,900	73%
Staff Housing Construction <i>Scope:</i> Provision of concept for new staff housing in Pretty Pool and Sutherland Street.	New	Land and Buildings	Project have commenced the design phase and will be forwarding initial proposals by 3 April 2019 for review and comment back by 8 April 2019. Designs to be finalised for presentaion to ELT on 15 April 2019 with HCP in attendance in Port Hedland.						Municipal	\$50,000	\$35,000	\$85,000	\$0	\$60,100	\$60,100	\$24,900	29%

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Civic Centre and Gratwick Hall Refurbishment <i>Scope:</i> Refurbishment of the ground floor office space to allow Gratwick Hall to be vacated and returned to the Community.	Renewal	Land and Buildings	Stage 1 - East Wing and Gratwick Hall Ablutions completed. Stage 2 West Wing and Groundfloor ablation works commenced 18 February 2019 and expected move in date back to West Wing is 15 April 2019. Variation approved for further works in Gratwick Hall, which will commence 18 April 2019, upon complete vacate of the Hall. Completion date 30 June 2019.						Municipal	\$650,000	\$533,876	\$1,183,876	\$767,881	\$4,063	\$771,943	\$411,933	35%
Commercial Building Renewal Program <i>Scope:</i> Renewal program for the Town of Port Hedland commerical building assets.	Renewal	Land and Buildings	1) Final stage in Project. RFT for GAC refurbishment works have commenced and initial demolition is near complete. Project completion date is anticipaed to be 19 June 2019. 2) Upgrade to Marie Marland Clubrooms kitchen has been ordered. Final design documentation are due back mid April. All trades will be sought via Vendor Panel and project timeline completed for project management internally by Property Team. Exemptions for commercial grade cabinetry complete with exemption for Aqualoo partitions underway. Expect project completion 30 June 2019						Municipal/ Reserve	\$469,000	\$156,121	\$625,121	\$166,946	\$365,819	\$532,765	\$92,356	15%
Housing Renewal Program <i>Scope:</i> Renewal program for the Town of Port Hedland staff housing assets.	Renewal	Land and Buildings	All major works within project complete including wet area renewals and internal/ external paiting. Review of Q3 budget remains and small works being undertaken including some flooring and landscaping. Expect to be complete by May 2019.						Municipal/ Reserve	\$277,000	\$0	\$277,000	\$216,739	\$53,450	\$270,190	\$6,810	2%
JD Hardie Expansion <i>Scope:</i> Detailed Masterplan for JD Hardie Youth Zone and surrounding outdoor areas, for ELT and Council approval by 30 June 2019 with accommodation of childcare space and library being explored.	Renewal	Land and Buildings	Donovan and Payne Architects responsible for design. A Balanced View Leisure Consultants worked with ToPH officers on community consultation. Workshops undertaken in February with a report due in April 2019. Building Better Regions Fund submission unsuccessful. A request to reappropriate remaining Royalties for Regions funding from the South Hedland Civic Centre to this project has been approved by Department of Primary Industries and Regional Development.						Reserve	\$143,841	\$0	\$143,841	\$49,465	\$84,679	\$134,144	\$9,697	7%
JD Hardie Kiosk and Reception Redesign <i>Scope:</i> Columns to be removed from Kiosk area x 2, benches repaired and leveled, cupboards and drawers installed, painting and floor space repaired. Customer service area extended - second desktop	Upgrade	Land and Buildings	Works scoped and scheduled for the second week of the April school Holidays. May be delayed as water damage works rescheduled for same period due to predicted ongoing weather event.						Municipal	\$20,000	-\$10,000	\$10,000	\$0	\$0	\$0	\$10,000	100%
Marapikurrinya Toilet Re-Vamp <i>Scope:</i> Update toilet vanities to make the area more appealing.	Upgrade	Land and Buildings	Project ready to commence 8 April 2019 and portable ablutions (including accessible ablation) will be provided prior to the removal of the old facility.						Municipal	\$150,000	\$0	\$150,000	\$57,745	\$57,265	\$115,009	\$34,991	23%
Port Hedland Community Facilities (Turf club) <i>Scope:</i> Detailed Masterplan for McGregor Street Sports Precinct to include Turf Club, town ovals, soccer fields, tennis courts, hockey fields, canine club, caravan park and skate park for ELT and Council approval by 30 June 2019. A shared use facility to cater for most user groups being explored.	Renewal	Land and Buildings	Donovan and Payne Architects responsible for design. A Balanced View Leisure Consultants worked with ToPH officers on community consultation. Workshops undertaken in February with a report due in April 2019.						Reserve	\$93,841	\$0	\$93,841	\$0	\$78,920	\$78,920	\$14,921	16%
South Hedland Sports Precinct <i>Scope:</i> Detailed Masterplan for South Hedland Integrated Sports Complex to include Kevin Scott Oval, Wanangkura Stadium and Marie Marland Reserve. A shared use facility to cater for most user groups being explored.	Renewal	Land and Buildings	Sandover Pinder Architects responsible for design. A Balanced View Leisure Consultants worked with ToPH officers on community consultation. Workshops undertaken in February with a report due in April 2019.						Reserve	\$365,145	\$0	\$365,145	\$35	\$84,583	\$84,618	\$280,527	77%
CCTV - Finucane Island Boat Ramp/Car Park Remote CCTV <i>Scope:</i> Remote CCTV will ensure assets in the vicinity of the Finucane Island Boat Ramp/Car Park are monitored and protection is implied.	New	Furniture and Equipment	Further consultation with internal parties to be undertaken for system capabilities.						Municipal	\$4,200	\$0	\$4,200	\$0	\$0	\$0	\$4,200	100%
CCTV - Safer Communities - CCTV Network Expansion <i>Scope:</i> Implementation of a CCTV solution for Public Surveillance as part of the Safer Communities program to provide local Police with a 24-hour monitoring crime prevention toll.	New	Furniture and Equipment	RFT has been released via VendorPanel with a submissions closing 11 April 2019. A report will be provided at the April OCM for Council decision.						Grants	\$411,656	\$0	\$411,656	\$0	\$0	\$0	\$411,656	100%
Infocouncil Software <i>Scope:</i> Software for the automation of Council Agendas and Minutes	New	3 x year software subscription	Project was awarded to InfoCouncil, and the contract awarded on 21 March 2019 (contract attached). The Governance Officer is currently working with InfoCouncil's development and software scripting team to plan and design the software, with planned implementation and training in June/ July following the finalisation of the fully designed customised templates.						Municipal	\$35,345	\$0	\$35,345	\$0	\$27,734	\$27,734	\$7,611	22%

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Library Software	New	Furniture and Equipment	Commencement delayed due to internet issues. Anticipate remainder of spend in Q4.						Municipal	\$90,000	\$0	\$90,000	\$80,542	\$0	\$80,542	\$9,458	11%
Plan Cabinets for Records	New	Furniture and Equipment	Project to rollover into FY19/20. Noted at Budget Review.						Municipal	\$10,000	-\$10,000	\$0	\$0	\$0	\$0	\$0	
Rapid Plan Traffic Management System <small>Scope: Purchase of Software that enables the Town to generate specific Traffic Control Diagrams that our generic set does not cover.</small>	New	Furniture and Equipment	Rapid Plan Traffic Management System (RapidPlan 3) has been purchased by I.T. and installed on the Engineering Technical Officers computer 13/12/18. Invoice has been paid. Remaining funds in budget to be returned to Municipal. The licensing budget under Corporate & Performance will need to include \$375 (ex GST) annual license renewal for FY 19/20. This project is completed and closed out.						Municipal	\$5,000	\$0	\$5,000	\$1,695	\$0	\$1,695	\$3,305	66%
Safe Purchase	New	Furniture and Equipment	Not required anymore. Noted at Budget Review.						Municipal	\$5,000	-\$5,000	\$0	\$0	\$0	\$0	\$0	
CCTV Hardware Refresh	Renewal	Furniture and Equipment	Project to rollover into FY19/20. Noted at Budget Review.						Municipal	\$250,000	-\$250,000	\$0	\$30,250	\$0	\$30,250	-\$30,250	
Firewalls Refresh	Renewal	Furniture and Equipment	Project to rollover into FY19/20. Noted at Budget Review.						Municipal	\$75,000	-\$75,000	\$0	\$0	\$0	\$0	\$0	
ICT Hardware and Renewal Including Windows 10 Upgrade	Renewal	Furniture and Equipment	In progress. Windows 10 upgrade completed. Remainder is ICT hardware and will be used as part of server refresh.						Reserve	\$80,000	\$0	\$80,000	\$30,095	\$6,881	\$36,976	\$43,024	54%
Iphone Replacement	Renewal	Furniture and Equipment	No longer required with items less than \$5k now captured as operating. Also, mobile devices covered by usage contract.						Municipal	\$5,000	-\$5,000	\$0	\$0	\$0	\$0	\$0	
South Hedland Skate Park CPTED Design Response <small>Scope: Crime Prevention through Environmental Design (CPTED) assessment of the South Hedland Skate Park including Town Square and surrounding areas. This will be the first stage of the project.</small>	Renewal	Furniture and Equipment	Project to be rolled over to FY19/20, as funds would not be able to be spent current FY.						Reserve	\$15,000	\$0	\$15,000	\$0	\$0	\$0	\$15,000	100%
Telecommunications Renewal & Upgrade Project	Renewal	Furniture and Equipment	Project to rollover into FY19/20. Noted at Budget Review.						Reserve	\$500,000	-\$400,000	\$100,000	\$0	\$0	\$0	\$100,000	100%
Workstations Refresh (IT)	Renewal	Furniture and Equipment	Amount has been transferred to operational expenses as part of mid-year budget review. Items less than \$5k no longer captured as capital.						Municipal/ Reserve	\$35,000	-\$35,000	\$0	\$0	\$0	\$0	\$0	

Town of Port Hedland 2018/19 Capital Projects				Project Phase					Budget Review and Management								
Title & Scope	Asset Classification	Asset Type	Notes	Initiation	Planning & Design	Tenders & Contracts	Delivery	Close Out	Funding	2018/19 Adopted Budget	Amendments	Total 18/19 Budget	YTD Expenditure	Purchase Orders	Total incl Commitments	Variance \$	Variance %
CCTV - Marquee Park Federation Into Town's CCTV Network Scope: To connect the Marquee Park Federation into Town's CCTV Network.	Upgrade	Furniture and Equipment	Project to align with Safer Communities - CCTV Network Expansion works.						Municipal	\$60,000	-\$60,000	\$0	\$0	\$0	\$0	\$0	
Desktop Phone System	Upgrade	Furniture and Equipment	Project has been delayed to Q4. Project a possible rollover into FY19/20.						Municipal	\$155,000	\$0	\$155,000	\$0	\$0	\$0	\$155,000	100%
JD Hardie Outdoor Basketball Courts Backboards Upgrade Scope: Resurface, drainage and relining of the outdoor courts at the JD haride Youth Zone. New fences, backboards, and goal posts installed	Upgrade	Furniture and Equipment	BBRF Funding unsuccessful. Resurfacing and drainage of existing courts scheduled for May. CSI Grant for \$18,000 for relining and new posts on existing courts successful. Upgrade of existing courts scheduled for completion June 2019						Municipal	\$20,000	\$0	\$20,000	\$0	\$0	\$0	\$20,000	100%
Server Room Refresh/Microwave Link Upgrade	Upgrade	Furniture and Equipment	Server Refresh delayed to Q4 (Municipal \$120k). Upgrade of Microwave Link dependent on communications advice and most likely delayed to FY19/20 (Reserve \$130k).						Municipal/ Reserve	\$250,000	\$0	\$250,000	\$0	\$0	\$0	\$250,000	100%
Small Plant Replacement Program Scope: Replacement of small plant as required throughout FY18/19.	Renewal	Plant and Equipment	Items purchased and received for P&G team. Budget to be reassssd in early 2019 for Engineering and Waste team. Currently on program and on budget.						Reserve	\$35,000	\$0	\$35,000	\$25,446	\$3,453	\$28,899	\$6,101	17%
Large Plant Replacement Program Scope: Carry forward of Rear Loader Rubbish Truck FY17/18. Purchase of new plant trailer and buying out lease on current PC18MR-3 excavator.	Renewal	Plant and Equipment	Rear Loader Rubbish Truck delivered. Excavator lease finished and machine purchased 31/10/18. RFQ for Plant Trailer re-released and closed 20/11/18. Trailer purchased from PTE Group with an 8 week lead time. Trailer purchased from PTE arrived 25/02/19. Failure of motor for VEH126 (Landfill loader) \$40,000 - not budgeted for. This item is now complete.						Reserve/ Sale of Assets	\$400,000	\$11,000	\$411,000	\$411,755	\$0	\$411,755	-\$755	0%
Light Fleet Replacement Program Scope: Replacement of 28 light vehicles from fleet.	Renewal	Plant and Equipment	Contract 2018-37 Supply, Delivery and Service Agreement for Light Vehicles for Town of Port Hedland was awarded to Pilbara Motor Group at February OCM. First batch of vehicles to be delivered mid April.						Reserve/ Sale of Assets	\$946,000	\$106,000	\$1,052,000	\$0	\$1,053,001	\$1,053,001	-\$1,001	0%
Phase 2 Digital Radio System Scope: Complete installation of TOPH digital radio system in vehicles and heavy equipment.	New	Plant and Equipment	Internal stakeholder consultation held to discuss future of radio system. Consultant engaged to conduct radio audit. Awaiting report.						Reserve	\$44,318	\$0	\$44,318	\$0	\$4,756	\$4,756	\$39,562	89%
JD Hardie Centre Fencing Renewal	Renewal	Infrastructure							Reserve	\$0	\$0	\$0	\$10,865	\$0	\$10,865	-\$10,865	
Council Records Storage	Upgrade	Infrastructure							Reserve	\$0	\$0	\$0	\$275	\$0	\$275	-\$275	
Drainage Construction Wanangkurra Stadium Faye Gladstone Netball Courts	Renewal	Infrastructure							Reserve	\$0	\$0	\$0	\$11,940	\$0	\$11,940	-\$11,940	

Town of Port Hedland 2018/19 Operational Projects		Project Phase					Budget Review and Management								
Title & Scope	Notes	Initiation	Planning & Design	Tenders & Contracts	Delivery	Close Out	Funding	2018/19 Adopted Budget	Amendments	Total 18/19 Budget	YTD Expenditure	Purchase Orders	Total Incl Commitments	Variance \$	Variance %
Active Oval Renovation Program Scope: Verti-mowing, verti-draining and fertilising of the Towns active sports ovals to improve the health of the turf.	Project completed. Internal journal correction to be undertaken.						Municipal	\$100,000	\$0	\$100,000	\$0	\$0	\$0	\$100,000	100%
Building Asset Fire Safety Audit 2017/18 Scope: Compliance works to be undertaken based on Audit Report.	Scope has been finalised based on the audit report received from FY18/19. Works are being segregated into the required trades people. Procurement process being under taken from relevant works in the form of Quotation Request.						Unfinished Works Reserve	\$50,000	-\$10,000	\$40,000	\$0	\$0	\$0	\$40,000	100%
CHRMAP Scope: Preparation of the Coastal Hazard Risk Management and Adaptation Plan to investigate and manage potential coastal erosion and flooding within the Port Hedland townsite.	Scheduled for referral to Council 30 April 2019.						Spoilbank Reserve	\$50,000	\$8,000	\$58,000	\$55,259	\$2,741	\$57,999	\$1	0%
Coastal Recreation Areas Management Plan Scope: Preparation of foreshore management plan for Port Hedland townsite following adoption of CHRMAP.	Application for 50% grant funding due to State Government on 1 April 2019.						Municipal	\$50,000	-\$50,000	\$0	\$0	\$0	\$0	\$0	
Corporate Security Improvements	Project to be reviewed.						Unfinished Works Reserve	\$50,000	\$0	\$50,000	\$0	\$2,000	\$2,000	\$48,000	96%
Design Concepts Foreshore Infrastructure Scope: Detailed design for immediate foreshore protection works required from adoption of CHRMAP.	Not yet initiated. Pending adoption of CHRMAP.						Spoilbank Reserve	\$60,000	\$0	\$60,000	\$0	\$0	\$0	\$60,000	100%
Waste Strategy Project	Strategy developed and presented to Council for adoption in September 2018 OCM. Strategy elements include: 1. Approach market for commercial prices for kerbside refuse collections - Tender released. 2. Construct a Community Recycling Centre (CRC) - Conceptual design phase underway, construction slated for FY 19/20. 3. Finalise and submit to DWER for approval master plan and closure plan for south Hedland landfill facility. Plan to be finalised once siting location for the CRC is finalised. 4. Implement community kerbside recycling - A final recommendation will be forthcoming once the Municipal collections tender that is due for submission on the 13 March is reviewed.						Waste Reserve	\$75,000	\$100,000	\$175,000	\$133,319	\$12,560	\$145,879	\$29,121	17%
Demographic Forecasts Scope: Population and economic forecast data.	Demographic community profile and economic forecasts online. Scheduled for review late 2019						Unfinished Works Reserve	\$33,550	\$0	\$33,550	\$0	\$30,500	\$30,500	\$3,050	9%
Observation Tower Assessment Scope: Fencing to the perimeter of the Observation Tower to further ensure public safety (ARG201617/029).	A revised internal assessment underway.						Municipal	\$25,000	\$0	\$25,000	\$0	\$0	\$0	\$25,000	100%
Parks and Paths Strategy Scope: Establishment of a framework for the assessment of existing public open space and path networks, to assist in the determination of maintenance and service levels of these assets and infrastructure within the townsite. The strategy will also establish alternative funding mechanisms for ongoing maintenance.	Draft to be presented to Council week beginning 4 March 2019. Public consultation will underway.						Unspent Grants Reserve	\$85,000	-\$20,000	\$65,000	\$25,770	\$0	\$25,770	\$39,230	60%

Town of Port Hedland 2018/19 Operational Projects		Project Phase					Budget Review and Management								
Title & Scope	Notes	Initiation	Planning & Design	Tenders & Contracts	Delivery	Close Out	Funding	2018/19 Adopted Budget	Amendments	Total 18/19 Budget	YTD Expenditure	Purchase Orders	Total incl Commitments	Variance \$	Variance %
Road Safety Audit & Compliance Improvement Scope: Identify priority roads requiring Road Safety Audit to complement future grant funding applications.	Quote received for 6 locations identified from MRWA CARS. Road Safety Audit completed. Awaiting report.						Municipal	\$40,000	\$0	\$40,000	\$2,573	\$10,800	\$13,373	\$26,627	67%
Street Tree Replacement Program Scope: Replacement of street trees in a South and Port Hedland - 4 year program.	All areas street trees requiring replacement have been identified and program has been developed. Trees for this FY has been sourced and procured. Trees is proposed for mid-April for end of April planting.						Municipal	\$50,000	\$0	\$50,000	\$0	\$0	\$0	\$50,000	100%
Tyre Management Project	1. This project closed out in August 2018. 2. Over 6800 of tyres were shredded with a further 2500 oversized tyres cut in to smaller pieces. All the material has been buried in special landfill cells that have been approved for construction by DWER. 3. DWER confirmed in December 2018 that all outstanding issues in relation to legacy tyres at the South Hedland Landfill had been satisfactorily resolved.						Waste Reserve	\$750,000	-\$165,394	\$584,607	\$584,607	\$0	\$584,607	\$0	0%
Port Hedland Leisure Transition Project Scope: As per Council Resolution from the November 2018 OCM, the Town will begin the process to take over in-house management of the Port Hedland Leisure Facilities (GAC, SHAC and Wanangkura Stadium) for cut over on 1 July 2019.	Project underway - 30% complete. Currently procuring final IT requirements including IT connectivity. HR recruitment is underway with legal IR advice pending. In discussions with YMCA WA in finalising early termination of contract.						Municipal	\$0	\$550,200	\$550,200	\$11,327	\$2,409	\$13,736	\$536,464	98%
Airport Masterplan Review Scope: Review of draft Airport Masterplan prepared by Port Hedland International Airport in accordance with the lease conditions.	Pending final Master Plan and Capital Works Program from Port Hedland International Airport. Likely to be presented May/June 2019.						Municipal	\$0	\$39,700	\$39,700	\$27,730	\$7,980	\$35,710	\$3,990	10%