

# Status of Council Decisions



As at 10 June 2019

Date of Meeting	Meeting Type	Decision Number	Item Title	Decision of Council	Officers Status Update	% Complete
24/04/13	OCM	201213/346	11.1.3.1 Request for Tender - Butler Way Pretty Pool Land Development Project (File No. 802201G)	That Council requests the Chief Executive Officer or his delegate to prepare and advertise a Request for Tender for Reserve 40652 Butler Way Port Hedland in accordance with the provisions of section 3.57 of the Local Government Act 1995.	24/06/2014 - On hold acquisition not approved by the State of Western Australia. Town officers have secured the vesting of property for staff housing and land is being deconstrained via a grant from the Department of Regional Development and Lands 13/11/2015 - Ongoing - Staff Housing 14/10/2016 - Technically, the option to go to tender is still an option even though the project has changed scope. Civil works was completed in September 2016 and three lots have been created. The long term intention is to develop the site for executive housing however due to budget constraints this development will not happen in 2016/17. The issue of land tenure is something that will need to be addressed. Currently the parcel is a reserve for staff housing. The Town has the option to purchase this land from the State at a potential discount of 50%. 08/03/2018 - Update to be given by Director Infrastructure and Town Services in coming weeks following discussion of blocks. 01/05/2018 - Matter is up for consideration in the 2018/19 Budget (GS) 09/08/2018 - A budget has been put forward for consideration in the 2018/19 budget to cover the costs of undertaking the detailed design phase of the project with the delivery of the projects in 2019/20 (GS) 12/11/2018. The project is on track to be delivered in 2019 - 2020. The funding has been listed for consideration in the LTFP. The detailed design works will be delivered in quarter 3 and 4. 27/02/2019 - An Architect has been appointed for the design of the properties on Butler Way. Final designs will be completed for ELT review in May 2019 (GS) 29/5/19 - Final concept designs have been approved by Exec and are with the engaged architect for consideration, prior to finalization of schedules and Design documentation. These documents, will form the base of scope for the works which will be released as a Request for Tender. Budget for the development of three properties on the parcel is proposed for FY2019/20.	70%
24/04/13	OCM	201213/347	11.1.3.2 Request for Proposals: 1.4 Hectares on Reserve 8214 (McGregor Street) for Commercial Development Projects (File No. 803179G)	That Council requests the Chief Executive Officer or his delegate to prepare and advertise a Request for Proposal for the 1.4ha parcel of land on Reserve 8214 in accordance with the provisions of section 3.58 of the Local Government Act 1995 in consultation with the Turf Club to be submitted and approved to the Minister of Regional Development and Lands.  CARRIED 7/0	24/06/2014 - Project on hold pending project proponent. 13/11/2015 - Economic Development will take the file and write the agenda item for adoption of the scheme amendment per Council's request. 23/12/2015 - Mark Kift at Department of Lands contacted re if the State could dispose of this land at a lower price outside the current policy (outcome TBA) 29/04/2016 - Letter sent to the Dept. of Lands re the Town's formal notification that it will no longer pursue the acquisition of the lazy land parcels: with the exception of McGregor Street 01/06/2016 - Economic Development to book a time with Planning to discuss the Scheme Amendment issues on this site 27/02/2018 - This project to be placed on hold pending finalisation of the Turf Club Sporting Precinct Masterplan (TB) 05/03/2019 - The Town is in the consultation phase for the McGregor St Masterplan. Resolution remains on hold throughout masterplan process. (MC)	1%
28/08/13	OCM	201314/058	11.3.2.3 Port Hedland Consolidated Coastal Foreshore Masterplan - Adoption for Advertising (File No.: 18/08/0002)	That Council: 1. Adopts the Consolidated Foreshore Redevelopment Master Plan (Attachment 1) as a guide to further planning and decision making; and 2. Notes that further feasibility and detailed investigation will be required for the individual recommendations contained in the Consolidated Foreshore Redevelopment Master Plan and will be considered by Council on each occasion with priorities, funding and timing of any developments considered within the context of the Strategic Community Plan, Corporate Business Plan, 10 year Long Term Financial Plan, Asset Management Plan and Pilbara's City Growth Plan / Implementation Framework.  CARRIED 8/0	27/02/2018 - This project has not been budgeted for and cannot progress until the Coastal Hazard Risk Management Adaptation Plan (CHRMAP) for the Port Hedland townsite is completed (August 2018) (CR) 12/11/2018 - No budget has been allocated to implement this project as per above (CR) 27/02/2019 - No change. 05/06/2019 - No change.	50%
19/03/14	SCM	201314/269	6.1.4 Town Planning Scheme Review and Caretaker Rights (File No.: 18/09/0040)	That Council: 1. Request the Chief Executive Officer, or his delegate(s), to consult with the community with regard to any direction proposed through the Scheme review including any proposals to the existing "Caretakers Dwelling(s)" and "Noxious Industries" in Wedgefield; and 2. Request the Chief Executive Officer, or his delegate(s), continue to investigate process improvement to ensure "leading practice" standards are maintained and improved throughout the various Town's departments.  CARRIED 8/0	24/06/2014 - Caretakers dwellings are being reviewed as part of the planning scheme. the preparation of the scheme is ongoing with discussions ongoing with the dust task force 16/12/2016 - On Hold indefinitely pending finalisation of Local Planning Scheme 6 27/02/2018 - On hold pending review of Local Planning Scheme 5 (CR) 29/05/2019 - On hold pending review of Local Planning Scheme 5 (CR)	75%
27/08/14	OCM	201415/031	11.4.2 Request to Lease - Play and Learn WA Pty Ltd	That Council: 1. Dispose of a 1582.42m <sup>2</sup> portion of Reserve 37820, Lot 550 Hedditch Street, South Hedland to Play and Learn WA Pty Ltd by way of land lease in accordance with Section 3.58 (3) of the Local Government Act 1995 on the following terms and conditions: a) Initial lease term 21 years; b) Option to extend by 21 years, subject to approval from the Minister of Lands in accordance with the management order; c) Annual rental of \$2,500 exclusive GST; d) Annual increase to the base rental by the Consumer Price Index (Perth) for the quarterly (12 month) figure, published in the immediate preceding period to the review date; e) All costs associated with the occupation of the land to be borne by the lessee, including, but not limited to any capital, operational and whole of life asset costs and Local Government rates; and f) Permitted purpose child care centre. Subject to no submissions being received in the requisite advertising period.  CARRIED 6/0	Play and Learn are reviewing the DRAFT lease Building and construction planned to commence April 2015 12/03/2015 - Play and Learn may not go ahead with the proposal as there may be scope for them to remain on current site - Leasing Officer to prepare a letter to set deadline for activation of the lease site. 21/04/2016: To schedule meeting with Play and Learn WA to discuss their intention with the lease. 05/07/2016: Leasing Officer writing to the proponent seeking advice as to whether they wish to continue or abandon the request. 27/07/2016: Leasing Officer advised proponent's representative is returning from leave Monday 1 August 2016 and will respond in due course. 04/08/2016 - Leasing Officer has prompted again for advice as to Play and Learn's intent to continue with request 19/08/2016 - Advice from Play and Learn received confirming it has not yet decided to remove themselves from South Hedland entirely however they have no intention of taking up a lease over the portion in the near future. They will continue to monitor the landscape in South Hedland and review their decision on an as needs basis. 26/09/2016 - Advice remains as above. No change. Unable to remove as outstanding item until proposed Lessee advises they will not be requesting lease over portion. 08/02/2017 - No change, Town has not received any advice regarding their intentions for the parcel outside of the advice received on 19/8/16. 27/02/2018 - No change, Town has not received any advice regarding their intentions for the parcel outside of the advice received on 19/8/16 (TR) 29/5/19 - No change, Town has not received any advice regarding their intentions for the parcel outside of the advice received on 19/8/16 (TR)	95%
16/12/15	OCM	201516/105	12.1.4 Lazy Lands - Request to renegotiate with the Department of Lands Regional and Metro Services	That Council: 1. Request the Chief Executive Officer, or his delegate(s), to continue to negotiate in good faith an acquisition/utilization strategy considering the amount of staff time and funds expended upon the properties with the Department for Lands - Regional and Metro Services for the two previously approved commercial development projects being: a) The 1.4 hectare section of Reserve 8214 (Port Hedland Turf Club) approved for excision from the reserve on 14 November 2012; and b) The Northern portion of Reserve 37820 (South Hedland Tennis and Bowls Club) approved for excision from the reserve on 28 January 2015. 2. Note that the acquisition activity on behalf of the Town will cease on the 9 residential properties listed in the table below and they will remain recreation reserves:  CARRIED 5/3	The official status is partially ongoing + ceased.  Supporting background 16 Dec 04 Council approved (decision 201516/105) to support to continue to negotiate on acquiring 1.4ha Reserve 8214 McGregor Street and Reserve 37820 at the South Hedland Tennis and Bowls club + cease acquisition activity on the 9 residential lots. Jan 2016 the Town appointed APC to carry out one final valuation of all sites, for the internal review of Council and the Exec. The decision was to again cease acquisition activity on the 9 residential lots. The Town has received a few official letters from the Department of Lands (Adam aware) re acquisition of the residential sites - Rhianon has issued response letters formally rejecting all offers to purchase the sites. The status of lazy lands is captured (and updated) in the Weekly Progress Reports on H-drive. 27/02/2018 - Progressing the implementation of lazy lands has not been identified as a priority and this project is therefore placed on hold pending further direction from executive (TB)	1%
27/01/16	OCM	201516/155	13.1 Wealth Management Framework - Airport Lease Funds	That Council request that the Chief Executive Officer engage a suitable experienced legal firm to review the attached draft Trust governance structure presented as part of the Airport lease funds wealth management framework from a legal and tax perspective and report back to Council at a future meeting.  CARRIED 8/0	Herbert Smith Freehills have been engaged to provide advice on pros and cons of internal vs external governance structure. Advice also received from Herbert Smith Freehills on permissible investment types under section 6.14 of the Local Government Act and Regulation 19C of the Financial Management Regulations. Confirmation has been received from the Department of Local Government. Information distributed to EMs via email on Friday 15 April 2016 and workshopped with EMs on 27 April 2016. Report to Council on the legal advice pending. An initial workshop on the general matter was held with available Elected Members on 8 June 16. Further Workshops are to be scheduled. 02/02/2017 - A concept forum session with Council was held on 9 November 2016 to consider governance model options and information was circulated separately for consideration. Since appointment of new CEO the executive team is currently working on a plan for a series of workshops with Elected Members to work to an agreed governance structure, investment framework and selection of preferred or allowable investments. 13/03/2018 - The Town is working through this matter with a view to presenting preliminary options to Council at a briefing on 24 March 2018. 18/05/2018 - Preliminary discussions have been undertaken with Elected Members, however we are looking to lobby with the state government on reducing the restrictions on the investment rules within the LG Act (JM) 27/11/2018 - There are no further updates at this stage (ELT) 08/03/2019 - There are no further updates at this stage (ELT)	75%
27/04/16	OCM	201516/223	12.2.1 Consideration to Enter into a Memorandum of Understanding with the Department of Fire & Emergency Services - Management and Control of Bush Fires and Emergency Services in the Pilbara on a Three Year Trial Basis.	That, with respect to the memorandum of understanding with the Department of Fire and Emergency Services for management and control of bush fires and Emergency Services in the Pilbara on a three year trial basis, Council: 1. Authorise the Chief Executive Officer to enter into a memorandum of understanding with the Department of Fire and Emergency Services under the Bush Fires Act 1954. 2. Request the Fire and Emergency Services Commissioner to designate a person employed in the Department of Fire and Emergency Services to act as the Chief Bush Fire Control Officer in accordance with section 38A of the Bush Fires Act 1954 during the trial period.  CARRIED 8/0	26/09/2016 - Under review. A memo has been supplied to the A/CEO detailing concerns identified with signing the MOU. Awaiting feedback from A/CEO. 13/7/16 --- Further information regarding the likelihood of the MOU proceeding coming, further updates to come. 28/02/2018 - There are ongoing concerns in respect to liability and financial burden. Since the resolution, the Town has formed a bush fire brigade who are now the first responder to fires outside the gazetted fire district and is working well. Due to the Ferguson Inquiry reports findings and recommendations, the MoU has not been signed and our has been accepted by DFES. The Town has come a long way in respect to its fire management obligations since the resolution and is fully autonomous. 01/05/2018 - The matter is still under review. The outcomes of the Ferguson Review has resulted in significant changes to how bush fires will be managed in WA. The introduction of a Rural Fire Service and greater support for Bush Fire Brigades has changed the state of play and therefore may have made the signing of an MOU unnecessary. Will provide update as the outcomes of the Ferguson report come into effect (MC) 09/08/2018 - the matter is under review, the implementation of the Ferguson review recommendations will see a significant change to the structure of DFES with respect to Bush Fire Brigades and obligations of Local Government. Binding to an MOU at this point is risky until the implementation is complete and the situation is assessed. 12/11/2018 - The Town will be employing a new Emergency Services Advisor. They will formally review the MOU in relation to how it may affect the Town of Port Hedland operationally and if there is value. The review will be provided to ELT as a priority (MC) 27/02/2019 - The Town now has the Emergency Services role filled and an assessment of the current MOU is underway. A report will be provided to the executive once complete (MC) 29/05/2019 - A review of the MOU pros and cons completed and agreement has been reached to execute the MOU. Intention of support issued to DFES. The Town is now waiting for confirmation from DFES on how to proceed. (MC)	50%

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27/07/16	OCM	CM201617/017	12.2.4Port Hedland Pony Club - License	That with respect to the request from the Port Hedland Pony Club to lease an additional portion of land, the Council:  1. Approve in principle to temporarily dispose of a portion of Reserve 29044, by way of license to become an annexure to the current lease agreement between the Town of Port Hedland and the Port Hedland Pony Club for Reserve 31462, Styles Road on the following terms and conditions: a) Initial Term – 12 months; b) First Option – 12 months.  2. Authorise the Acting Chief Executive Officer to liaise with the Department of Lands on the appropriate wording of the management order purpose(s) and acknowledge that the portion of Reserve 29044 is currently set aside as a possible development site for a caravan park and should this development progress, then this portion of the lease agreement (license) would cease. The agreed vacate terms are 90 days' notice in the event that the caravan park development is approved.  3. Acknowledge that there will be no additional fee payable by the Port Hedland Pony Club for the temporary use of this land.  CARRIED 9/0	02/08/2016 - Leasing Officer contacted Department of Lands for comment and advice on the addition of the purpose "recreation" to the management order over portion of Reserve 29044, in addition to the current vested purpose which is "Caravan Park".  02/08/2016 - Department of Lands requested additional reasoning of the request and that this be forwarded to the Case Assessment Team for review and investigation.  05/08/2016 - Leasing Officer liaising with Planning and Development Team for progress for the request.  26/09/2016 - Leasing Officer progressing with the application process to amend the vesting order with Minister for Lands and Planning and Development Team.  09/11/2016 - Progressing through Planning and Development Team.  16/11/2016 - Final request sent to Department of Lands for amendment to vesting order. Waiting for processing.  08/02/2017 - Waiting for Department of Lands to amend vesting order, 16/8/17 - Leasing Officer has been in contact with Planning Officer seeking regular updates on the change of the vesting order. Department of Lands are still yet to make an amendment and so no progression can be made.  26/02/2018 - Department of Lands have advised the following: 'A decision on native title is still being considered. Requirements for native title dispositions have changed dramatically and we are still receiving updates from our lawyers and State Solicitor's Office regarding the changes.' The Department will advise the Town as soon as a decision is made.  02/05/2018 - Department of Planning, Lands and Heritage confirmed Native Title is still being worked through (KD)  09/08/2018 - No further progress until Native Title is worked through. (KD)  19/11/2018 - Amendment to Reserve purpose approved, amended Management Order received. Project returned to Senior Property Management Officer for completion. (KD) 19/11/2018 - Seeking advice from PHPC as to whether they wish to proceed with the license  27/02/2019 - No response from above actions. Have Contacted club committee email once more for advice  29/05/2019 - Community license agreement currently being drafted by McLeods due to complexity and template use for future agreements. Club has responded positively and we are moving forward for the execution of this agreement once finalised (TR)	85%
26/07/17	OCM	CM201718/013	12.3.1 Master Plan and Business Plan – McGregor Street Sporting and Recreation Precinct	That with respect to the McGregor Street Sporting and Recreation Precinct, Council:  1. Approve the development of a Master Plan and Business Plan which encompasses, but is not limited to, the buildings, open space and active reserves from the Port Hedland Skate Park, including the soccer / rugby ovals, tennis courts, canine area, turf club, Jim Caffey Pavilion through to Wilson St, incorporating the infield and equestrian area of the racetrack.  2. Allocate \$100,000 in the 2017/18 Budget to finalise a Master Plan and Business Case for consideration by Council, funding agencies and industry to fulfill the requirements of point one (1) above.  CARRIED 8/0	31/01/2018 - Director is managing this project. RFF consultants have been engaged to start work on this Master Plan project. Internal meetings have been held with the consultant  18/05/2018 - Project is currently tendered out to the market and closes 16 May. To be evaluated shortly afterwards and awarded prior to the end of financial year (TB)  13/08/2018 - Tender has been assessed and to be awarded mid-August 2018. Project to commence by late August 2018.  23/11/2018 - Architect providing preliminary designs by mid-December. Consultant being sourced for community consultation.  08/03/2019 - Consultant has been engaged and two forums have been held in the last week of February 2019. (MC)  31/05/2019 - Final community workshops scheduled for June before masterplan going to Council for endorsement in August.	60%
23/08/17	OCM	CM201718/026	12.2.2Scheme Amendment No.80 – Rezoning Lots 952 & 2046 Tindale Street from 'Other Public Purpose-Waste Disposal and Treatment' to 'Urban Development'	That with respect to Scheme Amendment 80, Council:  1. In accordance with regulation 50 (3) (a) of the Planning and Development (Local Planning Schemes) Regulations 2015, supports Scheme Amendment 80 to the Town of Port Hedland Town Planning Scheme No. 5 without modification;  2. Forward the above information in relation to Amendment No. 80 to the Town of Port Hedland Town Planning Scheme No. 5 to the Western Australian Planning Commission for the Minister for Planning's consideration; and  3. Note that there were no objections received by the Town of Port Hedland during the public consultation period.  CARRIED 7/0	31/01/2018 - Scheme Amendment 80 has been referred to WAPC and Minister for Planning and the Town is pending final approval.  20/02/2018 - WAPC has requested the Applicant undertake detailed flood, bushfire and earthworks studies before they are prepared to endorse the Amendment. The Applicant has agreed to preparing these studies and the Town is pending further advice from WAPC on how these are progressing.  01/05/2018 - Applicant has advised the detailed studies are being prepared and are due for completion in July 2018 (CR)  29/08/2018 - Still pending technical studies from applicant as per above (CR).  29/08/2018 - Still pending technical studies from applicant as per above (CR).  12/11/2018 - Still pending technical studies from applicant as per above (CR).  27/02/2019 - Scheme Amendment 80 is still not yet determined, and is with WAPC pending technical studies as per above (CR).  29/05/2019 - Scheme Amendment 80 is still not yet determined, and is with WAPC pending technical studies as per above (CR).	80%
22/11/17	OCM	CM201718/088	12.2.1RSPCA Funding Approval and Contribution	That Council:  1. Provide in principle support for funding \$20,000 to be considered for inclusion at the next budget review for the proposed RSPCA WA Pilbara based Animal Welfare Improvement project.  2. Authorise the Chief Executive Officer to enter into a Memorandum of Understanding with RSPCA WA in relation to the Pilbara based Animal Welfare Improvement project.  CARRIED 8/0	15/02/2018 - Awaiting MOU from RSPCA  10/04/2018 - MOU received and signed. Point 2 complete (TW)  18/05/2018 - Budget adopted at the Q2 budget review for 2017/18 financial year, and has been included in the proposed 2018/19 financial year for consideration by council (JM)  11/09/2018 - \$20,000 has been included in budget, and funds are being held by the Town until the RSPCA have finalised recruitment (MC)  02/11/2018 - Still pending recruitment of inspector by RSPCA. will await confirmation (MC)  27/02/2019 - No updates have been received from the RSPCA in relation to recruitment for the position or their intention to continue. will continue to seek determination from RSPCA (MC)  01/06/2019 - No new information received from RSPCA (MC)	95%
28/02/18	OCM	CM201718/162	11.2.3Proposed Realignment of Pippingarra Road (File No. 28/01/0017 and 28/01/0018)	That Council, pursuant to sections 56 and 58 of the Land Administration Act 1997;  1. Support the proposed dedication of a portion of Pippingarra Road reserve as shown on Attachment 3, subject to advertisement and no substantial objections being received;  2. Support the proposed closure of a portion of Pippingarra Road reserve as shown on Attachment 3, subject to advertisement and no substantial objections being received;  3. Advertise the proposed road closure for not less than 35 days in accordance with the Land Administration Act 1997;  4. Advise the Department of Planning, Lands and Heritage of Council's support following consideration of any submissions received during public consultation; and  5. Indemnify the Minister for Lands against any claim for compensation in accordance with Section 56(4) of the Land Administration Act 1997.  CARRIED 8/0	13/03/2018 - Awaiting completion of application form and payment of required fee prior to proceeding to advertising - KD  02/05/2018 - Advertising closes 18 May 2018  22/05/2018 - Advertising closed. Allowing extra couple of days just in case, confirm no objections and send to DPLH. (KD)  09/08/2018 - Submitted to DPLH, acknowledgement of application received (KD)  06/09/2018 - DPLH will assess and then send the Town survey instructions so that the Town can engage a surveyor. The application is then to go back to DPLH to finalise (KD)  02/11/2018 - Pending instructions from DPLH as per above point.  01/03/2019 - Survey instructions issued, negotiations being undertaken regarding exact details of survey (KD)  29/05/2019 - No further updates	90%
28/02/18	OCM	CM201718/165	11.3.2Port Hedland Retirement Village – Temporary Management Arrangements (File No. 05/05/0017)	That Council;  1. Note the appointment of Foundation Housing Limited as facility manager of the Port Hedland Retirement Village (No. 34 Sutherland Street) for a 6-month period;  2. Approve the establishment of the Port Hedland Retirement Village Reserve to manage future income and expenditure associated with the facility with the reserve purpose being:  "To fund the development, operation, maintenance and capital expenditure for the Port Hedland Retirement Village."  3. Request the Chief Executive Officer report back to the Council with a strategic plan for the Port Hedland Retirement Village which incorporates community and stakeholder consultation, financial and operation management within 6-months;  4. Recognize the important contribution the Port Hedland Retirement Village Inc. and its volunteers have provided to the Port Hedland community and delegate to the Chief Executive Officer authority to publicly recognize and celebrate the association's contribution to Port Hedland.  CARRIED 8/0	22/05/2018 - Electrical, Building, structural and internal inspections have all been completed and final reports have been received with the exception of the structural report. Senior Property and Facilities Officer is compiling report for Executive to review. (TR)  10/09/2018 - Engineering, structural and compliance report completed and sent to Department of Housing. Awaiting decision from the Department as regarding future viability of the village. Once decision is received, a formal report will be presented to Council (ELT)  27/11/2018 - Point 2 - Reserve fund yet to be established. Point 3 - Consultant to be engaged to create a Strategic Plan (ELT)  06/03/2019 - The contract with Foundation Housing to manage the facility on the Town's behalf has been extended until 31 July 2019, with a further 6 month extension option at the Town's discretion. A reserve fund will be established at the time Council will determine to allocate funds to manage future income and expenditure associated with the facility. The Town is in the process of finalising a presentation to Council in relation to a additional structural, quantity surveyor and building surveyor reports commissioned following the December 2018 Special meeting on the matter (JB)  10/06/2019 - Refer to decision CM201819/201 made at 22 May 2019 for latest decision on this matter.	80%
28/03/18	OCM	CM201718/174	11.2.3Short Term Recreational Vehicle Camping	That with respect to the provision of Short Term Recreational Vehicle Camping, Council:  1. Supports the Town achieving 'RV Friendly' status as defined and maintained by the Campervan and Motorhome Club of Australia;  2. Authorise the CEO to determine and manage the operational periods of the Port Hedland Turf Club RV Overflow Area;  3. Notes that Town of Port Hedland Ranger patrols will be adjusted as required to ensure conditions of use are adhered to; and  4. Commences discussions with local park operators and tourism operators to determine external 'RV Friendly' management options.  CARRIED 8/0	16/05/2018: 1. RV Friendly status has been reinstated and is now on the CMCA website 2. Opening date has been confirmed as Friday 13/04/18. Closure to be determined further into the season 3. No action necessary 4. Procurement Plan currently under development to facilitate RFQ release (KD)  09/08/2018 - Points 1 & 3 complete. Point 4 outstanding - Procurement plan is to be finalised (KD)  02/11/2018 - Direction from ELT has been to place the external management of RV Area on hold until further notice.  08/03/2019 - Discussions regarding the RV camping have been on hold due to the finalisation of the McGregor Street Sporting and Recreation Precinct. (KD)  29/05/2019 - Caretaker being sought to assist with monitoring during 2019 season - permanent discussions remain on hold	50%
28/03/18	OCM	CM201718/176	11.2.5Award of Tender 2017/14 South Hedland Integrated Sports Precinct	That Council;  1. Endorse the recommendation of the evaluation panel and award the Tender 2017/14 for the South Hedland Integrated Sports Precinct Architect Brief to Sandover Pinder for a projected contract value of \$1,286,765.50 (ex GST) subject to the STOP/GO segments; and  2. Commence the Master Plan stage to the value of \$96,727 (ex GST), with any further stages exercisable at the discretion of the Town, following subsequent approval by the Council and future budget allocation.  CARRIED 6/2	04/04/2018 - Contract award letter currently being drafted, to be signed and sent.  01/05/2018 - Initial project commencement meeting with Sandover Pinder has been established. Project underway.  15/05/2018 - Sandover Pinder to attend site on 16/05/2018 and meet key stakeholders to discuss project in greater detail. (TB)  13/08/2018 - Initial community consultation has commenced with feedback presented to Sandover Pinder. Further consultation to continue during August.  22/11/2018 - Carabiner (company name change from Sandover Pinder) has indicated that more community consultation is required. Currently sourcing appropriate consultants in the Sport and Recreation industry.  28/02/2019 - Community consultation for design of architectural briefs commenced in February.  04/06/2019 - Final community consultation 20 June 2019, masterplan to Council at August OCM	65%
23/04/18	OCM	CM201718/190	11.3.1Staff Housing Renewal Program	That with respect to the Capital Staff Housing Renewal Program, Council,  1. Approve to dispose of four residential properties as listed by way of sale at auction; a) 4 Janice Way South Hedland; b) 12 Janice Way South Hedland; c) 18 Logue Court South Hedland; and d) 3 Mitchie Crescent South Hedland.  2. Support the reserve sale price listing of each property as the lower level of the market range provided in the sales appraisals;  3. Approve that all revenue from the sale of the properties be set aside in the Housing Reserve to fund the next three years of the staff housing renewal program; and  4. Delegate authority to the CEO to enter in to negotiations on behalf of the Town should the sale value of any property not meet the agreed upon reserve.  CARRIED 7/0	07/05/2018 - Request for local real estate agents to register on Vendor Panel (Currently only one) has been sent out via procurement team. RFQ currently being drafted by Senior Property and Facilities Officer  29/05/2018 - RFQ process has been completed and Peter Dunning at Ray White Port Hedland have been awarded the properties for sale. Officer has met with Mr Dunning and issued keys for the properties to be initially inspected (TR) 29/5/19  26/07/2018 - Auction has been set for the 22nd August 2018 at 7.00pm at Ray White South Hedland (TR)  09/08/2018 - Advertising is underway in anticipation for the auction per above (TR)  29/08/2018 - 4 Janice Way - Sold via auction 22/08/2018 12 Janice Way - Sold via auction 22/08/2018 3 Mitchie Crescent - to be put on the market following failure to sell via auction on 22/08/2018. 18 Logue Court - Planning are assisting with boundary work. View to sell via auction in the coming months.  05/11/18 - Three of the four properties have sold above reserve. The fourth property requires subdivision which is being undertaken currently. Combined total earning for the disposal of the three properties at Auction is \$347,205.00.  27/02/19 - Advice received from WA planning commission of the subdivision approval issued on 21/1/19. Works to be completed which are undergoing review by relevant trades to ensure this can go ahead. Unable to list for sale until works on services are complete  29/05/2019 - Horizon Power to supply quote for the installation of new meter for the service portion of the planning requirements. 3-4 weeks wait for advice of expected costs and install detail.	85%

Date of Meeting	Meeting Type	Decision Number	Item Title	Decision of Council	Officers Status Update	% Complete
27/08/18	OCM	CM201718/228	11.2.3Recommendation to Western Australian Planning Commission on Osprey Rural Structure Plan (File No. 2018/005)	That Council, pursuant to Part 4 of Schedule 2 – Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015: 1.Considers the submissions received during public consultation included as Attachment 2 of this report. 2.Recommends that the Western Australian Planning Commission approve the Osprey Rural Structure Plan with modifications as follows: a)Plan 1 – Structure Plan Map designates all sensitive land uses within the landfill and sand mine buffer areas as an 'Investigation Area' or 'Future Residential Area'. b)Section 4: Subdivision and Development Requirements of the Structure Plan report to include a section which details the requirements of the buffer areas including: i)Explanation of the need for the buffer ii)Reference the Structure Plan to Clauses 6.6 and 6.7 of the Town of Port Hedland Local Planning Scheme No. 5 iii)Determine the requirements which need to be addressed prior to subdivision being permitted in areas subject to buffers iv)Updating Figure 16 – Indicative Staging Plan to accommodate the recommended modifications to the Structure Plan c)Reducing the amount of public open space to a maximum of 8% of the total subdivisible area, and contributing the remaining 2% of required public open space to the Town of Port Hedland as cash-in-lieu. d)Proposed public open space to be consolidated into not more than two (2) separate locations, and to be reflected in Section 4.6 and Figure 13 – Public Open Space Plan of the Structure Plan report. e)Modification of Section 4.6 and Figure 13 – Public Open Space Plan to remove public open space 'Park F' and consolidate this area as a part of the proposed K-12 School site. f)Clause 4.3(e) is added to Part 1 – Implementation Section of the Structure Plan which details the requirements for a Health Risk Assessment to be undertaken prior to subdivision and development. g)Clause 5(c) is added to Part 1 – Implementation Section of the Structure Plan which states "A Local Development Plan is to be prepared for the easternmost parts of Stage 6 and Stage 7 of the Structure Plan which detail acoustic requirements for buildings in accordance with State Planning Policy 5.4 – Road and Rail Transport Noise and Freight Considerations in Land Use Planning. h)Modify Plan 1 – Structure Plan Map to include the provision of a minimum of 10% of subdivisible area for R10 to R15 residential density in Stage 7 and Stage 8 of Figure 16 – Indicative Staging Plan. i)Include provisions in Section 4: Subdivision and Development Requirements to ensure a suitable local road network design and interface with public open spaces is developed at subdivision stage. 3.Requests that the Western Australian Planning Commission does not approve the Osprey Rural Structure Plan until such time as the Department of Water and Environment Regulation has endorsed a Local Water Management Strategy for the site. CARRIED 7/1 For: Mayor Blanco, Deputy Mayor Newbery, Cr Arif, Cr Carter, Cr Daccache, Cr McDonogh, Cr Pitt. Against: Cr Hebbard.	29/08/2018 - The Osprey Rural Structure Plan was passed by Council subject to modifications. The Structure Plan has been referred to the Western Australian Planning Commission (WAPC) to assess the structure plan and recommendations by the Town of Port Hedland. The Town is to provide reasoning for the recommendations as requested by the WAPC. WAPC may determine that changes to the Structure Plan will require it to be advertised. (CR) 30/05/2019 - The WAPC has requested modifications be made to the Structure Plan by the applicant. The applicant is in the process of making the required changes, and then the Structure Plan will be sent back to the Town for analysis and review before providing additional comments and recommendation to the WAPC.	75%
26/09/18	OCM	CM201819/046	11.3.1Adoption of the Town of Port Hedland Waste Strategy 2018	MOVED: CR MCDONOGH/SECONDED: CR ARIF That Council: 1. Adopt the Town of Port Hedland Waste Strategy 2018, consisting of recommendations included in the following strategic reports as attached: a)Town of Port Hedland Waste Management Strategy 2018; b)Town of Port Hedland Waste Management Economic Assessment 2018; and c)South Hedland Landfill Site Master Plan 2018. 2. Authorise the implementation of the recommendations from the Town of Port Hedland Waste Strategy 2018. CARRIED 7/1 For: Mayor Blanco, Deputy Mayor Newbery, Cr Arif, Cr Carter, Cr Daccache, Cr McDonogh and Cr Pitt Against: Cr Whitwell	02/11/2018 - Discussions underway in regards to land acquisition required to deliver elements of the strategy. Discussions underway in regards to procurement process in relation to kerbside refuse collections options recommended in the strategy. Discussions underway in relation with the concept design of the community recycling centre approved through the strategy (CA) 27/02/2019 - RFT released for kerbside collections. Will close in mid-March. outcome of this will determine if the Town will outsource collections, and will also determine if kerbside commingle is included in the service. Land acquisition process for siting CRC has been halted due to concerns about length of time the process for acquiring the land would take and the value of the compensation that will be required in order to obtain the land. Information available suggested that moving forward with this solution would not provide the greatest value for money for the Town. Two new alternative locations are being reviewed for siting the CRC. Both locations will be within our existing boundaries. Final design plans are due in the first week of March and will be presented to ELT for discussion. A final site master plan is waiting on a decision for the siting of the CRC before this can be submitted to DWER for approval. 29/05/2019 - Officers recommendation for outsourcing of kerbside collections/recycling has been sent through to David for review before going to ELT and Council for approvals. Process has been slowed due to departure of Manager Waste Operations and Director Infrastructure and Town Services. Talis have been to site to view proposed areas for layout and construction of CRC. Additional Grant funding is being sourced through the Community and Industry Engagement Program.	40%
24/10/18	OCM	CM201819/056	11.1.1Closure of Port Hedland Cemetery	MOVED: DEPUTY MAYOR NEWBERY/SECONDED: CR ARIF That Council authorise the Chief Executive Officer to send a notification to the Department of Local Government, Sport and Cultural Industries requesting that the Port Hedland Cemetery continue to stay open and prepare for burials. CARRIED 5/4 For: Deputy Mayor Newbery, Cr Arif, Cr Daccache, Cr Pitt and Cr Whitwell Against: Mayor Blanco, Cr McDonogh, Cr Hebbard and Cr Carter	12/11/2018 - Senior Records Officer is creating a timetable of actions and costs for this process 06/03/2019 - Request for further information sent to Department of Planning, Lands and Heritage (OCR69569), no response received, email resent. Department of Building and Planning are following up on inquiring as to the Native Title issues for both lots, also a request for a section 91 license for legal access in the interim. Once this process is complete we can apply for a Change Management Order over the property (LL)	20%
24/10/18	OCM	CM201819/062	14.3Gratwick Aquatic Centre – Filter Replacement	MOVED: CR MCDONOGH/SECONDED: CR PITT That Council, 1.Be informed of the results of the analysis of the GAC infrastructure failures and the recommendations to resolve the failures; 2.Authorise proceeding with the recommended solution to replace the damaged water filters at the GAC with a set of new filters; and 3.Amend the 2018/19 annual budget for the Gratwick Aquatic Centre Remedial Works capital project from \$606,000 to \$905,295 to be funded from the Asset Management Reserve, resulting in a nil impact to the 30 June 2019 closing surplus. CARRIED BY ABSOLUTE MAJORITY 9/0	02/11/2018 - Final designs are being completed. Once completed they will be sent to DoH for review. Once they have reviewed and approved the designs the filters will be ordered. Final approval is expected by end of December 2018. The lead time for the filters after they have been ordered is 12 weeks. There will be another 6 weeks after delivery before the works are completed (GS) 5/12/2018 - The Budget has been uploaded into Synergy (JM) 27/02/2019 - Works under the initial scope have all but completed except minor painting items to steel members and replacement of the top row tiling to the kids wading pool. The removal of the volley ball courts is also outstanding but has been removed from the contractors scope of works and is to be completed using the Town's turf replacement contract. Further remaining works outside of the initial scope are primarily upgrades to the plant room as a result of the failure of the filters during pressure testing. - 20th February through to 11th March. Works during this period will centre on preparing the plant room for fitout that is due to start in the 2nd half of March. Target: all surfaces, ie floor and walls, ready for fitout - 12th March through to 27th March. Works during this period mark the start of the fitout of the plant room. The contractor Dynamic Pools will work through to 27th March before flying out for a week of RR returning on 4th April. Target: Plant room fitout 50% completion - 4th April through to 1st May. Works during this period will conclude the fitout of the plant room. The contractor Dynamic Pools will be flying in on the day of the arrival of the filters in Port Hedland. Target: Plant room fitout 100% completion - 3rd May through to 7th May. Works during this period will centre on commissioning of the new equipment and painting of pipework. Target: Commissioning of new equipment. Following the completion of the commissioning of the equipment, the main and kid's pool will be filled, chemicals calibrated and balanced and the necessary water tests completed. There are no defined dates for these activities at this stage but further updates can be provided closer to the date of equipment commissioning and upon request. As part of the Commercial Renewals for 2018 – 2019 the Town will also be undertaking renewal and upgrade works to the current change facilities at GAC. This work is about to be awarded and is scheduled to be complete in line with the completion date for all other works at GAC.	50%
24/10/18	OCM	CM201819/064	14.5Spoilbank Marina Update	CM201819/064 COUNCIL DECISION MOVED: CR ARIF SECONDED: CR WHITWELL 1.Note correspondence from the Minister for Regional Development, the Hon Alannah MacTiernan MLC, on the Spoilbank Marina project. 2. Endorse in principle the revised financial contribution associated with the development of the Spoilbank Marina project as listed under attachment 1 of this item. 3.Note that a further report will be submitted to Council requesting that it considers the specific re-purposing of funds as endorsed in point 2 above; 4. Nominates the Director Development, Sustainability and Lifestyle as the senior Town of Port Hedland representative on the Spoilbank Taskforce; and 5.Unspent funds remain in Spoilbank Reserve for future landside development and maintenance expenses. CARRIED 9/0	26/11/2018 - Update from ELT as follows: Point 1 - No action necessary. Point 2 - No further action for this point Point 3 - Pending Point 4 - No further action for this point. Point 5 - No further action for this point. All previous decisions in relation to the Spoilbank Marina are now considered superseded. 08/03/2019 - To date, all updates have been sent to Council. Point 2 still pending. (ELT)	95%
28/11/18	OCM	CM201819/081	Award of Tender RFT 2018-21 - Port Hedland Civic Centre Upgrades	MOVED: CR ARIF SECONDED: CR DACCACHE That Council: 1.That Council note that the agreement for TEC Services entered into by the Town has been terminated as per clause 39.4 of AS 4000-1997 General Conditions of Contract. 2.That Council award the Tender for RFT2018-21 for the Port Hedland Civic Centre Upgrades to MJW Building for a contract value of \$743,876.00 (ex GST) in accordance with Section 18.7 of the Local Government (Functions and General) Regulations 1996. CARRIED 8/0	05/12/18 - MJW to commence 16/12/18 with initial stage to be completed by 29/2/19. (GH Ablutions and East Wing) Second stage to be completed by 25/4/19. (West Wing and GF ablutions) 27/02/19 - East Wing and Gratwick Hall Ablutions are complete and West Wing and GF ablutions demolition have been finalised. Stage 2 on track for completion within the next 4-5 weeks. Pending budget adoption @ SCM 27 Feb. Gratwick Hall works will commence immediately after, attending to aesthetic items where budget allows. (walls, flooring, stage and lighting works for GH ONLY) (TR) 29/05/2019 - Final works to Gratwick Hall under this project are half way through. All walls have been sheeted and painting is underway. Stage and main floor refurbishments will be completed last. Project due for completion 30 June 2019	85%
10/12/18	SCM	CM201819/089	Port Hedland Retirement Village	CM201819/087 COUNCIL DECISION MOVED: DEPUTY MAYOR NEWBERY SECONDED: CR DACCACHE 1. That Council cease all actions with regard to removing the residents of the Port Hedland Retirement Village. 2.That Council prepare an emergency plan for the evacuation of residents of the Port Hedland Retirement Village in the event of a weather (event); 3.That Council request quotes to come back to Council for remediation work to bring the Port Hedland Retirement Village to an acceptable standard; 4.That Council prepare an expression of interest for potential providers to manage the future aged housing facility. CARRIED 5/4 For: Deputy Mayor Newbery, Cr Arif, Cr Whitwell, Cr Daccache, Cr Pitt Against: Mayor Blanco, Cr McDonogh, Cr Carter, Cr Hebbard	06/03/2019 - Point 1 - Has been complied with. All actions have ceased. Point 2 - An emergency plan has been communicated to all residents Point 3 - The Town is finalising a structural report, a quantity surveyor and a building surveyor report which will be presented to Council in the near future Point 4 - A proposal related to the future of the facility will be presented to Council in conjunction with the abovementioned reports (JB) 10/06/2019 - Refer to decision CM201819/201 made at May 2019 OCM.	80%
17/12/18	SCM	CM201819/101	Port Hedland International Airport - Lease	CM201819/101 COUNCIL DECISION MOVED: CR ARIF SECONDED: CR MCDONOGH That Council; 1. Notes that the Town of Port Hedland Chief Executive Officer and the General Manager of the Airport Operations signed a non-disclosure agreement on 4 September 2018 (confidential attachment 1) in relation to the matters outlined at Confidential briefing session with Elected Members on 4 September, which were reiterated at the 11 December 2018 briefing, and included for discussion in the documentation presented in the agenda for this Special Council meeting; 2. Agrees to a 12 month extension in the completion of the terminal development works included as part of the Capital Works Program listed in the Novation and Operating Deed (confidential attachment 2) dated 11 March 2016, extending the original deadline of 11 March 2021 to 11 March 2022; 3. Request that Port Hedland International Airport provide the Town with a Capital Works Program by 31 March 2019, for inclusion in the Initial Lessee Masterplan as detailed in the Novation and Operating Deed; 4. Agrees to change the standard reference in the Capital Works definition section of the Deed from the superseded International Air Transport Association (IATA) Level of service C (LoS C) to the current IATA Optimum; 5. Agree to vary the definition of capital works program in the Novation and Operating Deed to reference a terminal redevelopment "design" to accommodate at least 700,000 passengers per annum, with construction terminal redevelopment to accommodate at least 450,000 passengers per annum; and 6. Agree for the CEO or his delegate to work with PHIA in determining the final and most appropriate wording to change the Novation and Operating Deed and notify the Council accordingly. CARRIED 7/0	Legal Advisor to contact PHIA legal representatives to amend the Deed accordingly. 27/02/2019 - 26/2/19 - The Town and Ashurst (PHIA's lawyer) agree on wording in final version Deed of Variation essentially requiring: (a) terminal design for 700 pax; (b) terminal construction for 450 pax, but constructed in accordance with the plans for 700 pax; and (c) a further year is granted to carry out the CWP. The Deed requires approval at PHIA's Board meeting in early March. The Deed will also require PHIA's financier's consent (which should be forthcoming). 03/04/2019 - Ashurst advised that the Board required drafting amendments and would be in contact with an amended Deed. 29/04/2019 - Ashurst provide amended Deed. Deed has extensive amendments indicating: (a) increasing the terminal footprint from 450 pax to 700 pax would not require the terminal footprint to be fundamentally different. (b) the increase can be accommodated by simple operational or service changes to existing terminal (e.g. installation of conveyor belts and gates) 02/05/2019 - Discussion re amendments with ELT. Agreed the amendments were not consistent with Council's intent. Ashurst advised the Town does not accept the further amendments to the Deed, the Town is firm on the original wording. Ashurst respond it will need to speak with the Board and revert to Town.	75%

Date of Meeting	Meeting Type	Decision Number	Item Title	Decision of Council	Officers Status Update	% Complete
13/02/19	OCM	CM201819/116	11.2.4 Provision of Child Care	<p>MOVED: DM NEWBERY SECONDED: CR MCDONOGH</p> <p>That Council:</p> <p>1. Note the results of the child care waiting list audit and associated report;</p> <p>2. Endorse the following short-term measures to reduce the current child care waiting lists in Port Hedland:</p> <p>a. Re-activation of the South Hedland TAFE child care centre subject to successful tenure negotiations and the receipt of external partnership funding to deliver the required capital works;</p> <p>b. Subject to the provision of a detailed business case, conversion the Port Hedland Library to child care spaces;</p> <p>c. Preparation of a local planning policy that exempts Family Day Care businesses from the requirement to obtain a Home Business planning approval from the Town where the Family Day Care proposal meets the following criteria:</p> <p>i) Complies with all Education and Care National regulations 2012  ii) Does not display any advertising signage greater than 0.2m<sup>2</sup>  iii) Does not employ any persons that do not live at the property  iv) Does not operate outside of 7am – 7pm Monday – Saturday in line with Environmental Protection (Noise) Regulations 1997  v) Involves pickup / drop-off areas located wholly within lot boundaries of the property;</p> <p>d. Investigation of the viability for the Town to deliver after school programming and activities for primary school aged children;</p> <p>e. Work with key industry stakeholders and the community to develop and implement Town of Port Hedland Child care strategic plan; and</p> <p>3. Investigate long term child care infrastructure options as part of the MacGregor Park and JD Hardie master planning processes.</p> <p>4. Investigate library options part of the McGregor Street multipurpose building in the future.</p> <p>CARRIED 7/0</p>	<p>08/03/2019 - At the Ordinary Council meeting in February 2019, Elected Members adopted the Officers recommendations presented in the Provision of Childcare report. Since the adoption of the recommendations, Officers been working closely with relevant departments and stakeholders to ensure that action timelines are established and that all 8 recommendations are implemented in a timely manner. Officers have met with Hedland Collective – childcare working group on 6 March 2019 to report and delegate further actions. (JE)</p> <p>10/06/2019 - Planning policy referred to in part c. of this decision was adopted at May 2019 OCM.</p>	15%
2252						
13/02/19	OCM	CM201819/123	Proposed Closure of a portion of Whim Creek Road and Road No. 432	<p>MOVED: CR MCDONOGH SECONDED: CR DACCACHE</p> <p>That Council, pursuant to Section 58 of the Land Administration Act 1997 resolves to:</p> <p>1. Note the submissions received during advertising of the proposed road closures included as Attachment 1 (Schedule of Submissions);</p> <p>2. Support the proposed closure of a portion of Whim Creek Road as shown on Attachment 2;</p> <p>3. Support the proposed closure of a portion of Road No. 432 as shown on Attachment 2; and</p> <p>4. Advise the Minister for Lands of Council's support.</p> <p>CARRIED 7/0</p>	<p>01/03/2019 - Letter drafted in as per resolution 4, with Director for signing (KD)</p> <p>29/05/2019 - Request posted to DPLH 05/03 - no further action required until response received</p>	70%
2261						
13/02/19	OCM	CM201819/124	11.2.2 Proposed Dedication of a portion of Redbank Road, Port Hedland	<p>MOVED: CR PITT SECONDED: CR MCDONOGH</p> <p>That Council, pursuant to Section 56 of the Land Administration Act 1997 resolves to:</p> <p>1. Support the proposed dedication of a portion of Redbank Road as shown in Attachment 1, subject to the road area being de-proclaimed from port land;</p> <p>2. Indemnify the Minister for Lands against any claim for compensation in accordance with section 56(4) of the Land Administration Act 1997;</p> <p>3. Advise the Pilbara Ports Authority (PPA) that all costs associated with the proposed dedication, including survey costs, will be payable by the PPA; and</p> <p>4. Advise the Department of Planning, Lands and Heritage of the Council's resolution in accordance with section 56(2) of the Land Administration Act 1997.</p> <p>CARRIED 7/0</p>	<p>01/03/2019 - Letter drafted as per resolution 3 - with Director for signing.</p> <p>Letter drafted as per resolution 4 - with Director for signing (KD)</p> <p>29/05/2019 - Request posted to DPLH 05/03 - no further action required until response received</p>	50%
2262						
13/02/19	OCM	CM201819/126	11.3.3 Award of Tender RFT 2018-37 Supply, Deliver and Service Agreement for Light Vehicles for the Town of Port Hedland (File No. 23/08/0075)	<p>MOVED: CR MCDONOGH SECONDED: CR WHITWELL</p> <p>That Council:</p> <p>1. Award Separable Portion 1 Vehicle Purchase of RFT 2018-37 - Supply, Delivery and Service Agreement for Light Vehicles for the Town of Port Hedland to Pilbara Motor Group (PMG) for a contract value of \$1,041,991.50 excluding GST as per the recommendation of the evaluation panel.</p> <p>2. Endorse the recommendation of the evaluation panel and award Separable Portion 2 Service Agreement of RFT 2018-37 - Supply, Delivery and Service Agreement for Light Vehicles for the Town of Port Hedland to Pilbara Motor Group (PMG) for a contract term of five (5) years with two (2) 12 month extensions with an estimated price of \$120,343.50 ex GST over the duration of the contract term.</p> <p>CARRIED 9/0</p>	<p>27/02/2019 - Contract award / decline letters being prepared by Procurement Team &amp; purchase order underway (JT)</p> <p>05/06/2019 - Contracts have been awarded. 12 of the new vehicles have arrived and are in use. 6 of the replaced vehicles have been disposed of via auction. 3 more vehicles to be delivered this week. the remaining changeover vehicles will be disposed of at auction the last week in June.</p> <p>Please note that the contract for separable portion 2 is for a possible 7 years, and the item will not be 100% completed until then.</p>	25%
2265						
27/03/19	OCM	CM201819/158	11.2.1 Phasing out Single Use Plastics (File No. 11/01/0005)	<p>CM201819/158 OFFICER'S RECOMMENDATION/COUNCIL DECISION</p> <p>MOVED: CR ARIF SECONDED: CR HEBBARD</p> <p>That Council:</p> <p>1. Develop a strategy to phase out the use of single use plastic items across all facets of Town of Port Hedland (Town) business operations over a 12 to 24 month period; and</p> <p>2. Develop a policy to ban the use of single use plastic at events conducted on Town property.</p> <p>CARRIED 8/1</p> <p>For: Cr Arif, Cr McDonogh, Mayor Blanco, Cr Hebbard, Cr Carter Cr Whitwell, Cr Pitt, DM Newbery  Against: Cr Daccache</p>	<p>29/05/2019 - Consultation phase has begun with relevant internal department's within the organisation</p> <p>Investigation has commenced with respect to:</p> <ul style="list-style-type: none"> <li>- Environmentally friendly alternatives and their associated costs</li> <li>- Best practice strategies adopted across the state in eliminating single-plastic use so far as reasonably practicable (within Town operations)</li> <li>- Initiatives to incentivize minimising plastic use within the community (MC)</li> </ul>	10%
2297						
27/03/19	OCM	CM201819/160	11.3.1 Award of RFT 2018-41 Public Place Bin Enclosure Design, Manufacture and Supply	<p>CM201819/160 OFFICER'S RECOMMENDATION/COUNCIL DECISION</p> <p>MOVED: CR MCDONOGH SECONDED: CR ARIF</p> <p>That Council endorse the recommendation of the evaluation panel and award RFT 2018 - 41 Public Place Bin Enclosure Design, Manufacture and Supply to GCI Group Pty Ltd for an estimate contract value of \$581,488.81 excluding GST over the duration of the contract term of five (5) years.</p> <p>CARRIED 9/0</p>	<p>29/05/2019 - Prototype bin has been fabricated and currently in transit. Once viewed and approved the first 40 bin enclosures can be ordered.</p>	25%
2299						
27/03/19	OCM	CM201819/161	11.3.2 Award of RFT 2018-31 McGregor Street Tank Replacement Stage 1	<p>CM201819/161 OFFICER'S RECOMMENDATION/COUNCIL DECISION</p> <p>MOVED: CR ARIF SECONDED: CR MCDONOGH</p> <p>That Council:</p> <p>1. Endorse the award of Separable Portion 1 RFT 2018-31 McGregor Irrigation Tank Replacement Stage 1 (Tank 1) to Industrial Automation Group for \$225,800.73 (ex GST);</p> <p>2. Endorse the award of Separable Portion 2 RFT 2018-31 McGregor Irrigation Tank Replacement Stage 1 (Tank 2) to Industrial Automation Group for \$208,945.89 (ex GST) subject to Council adopting the 2019/2020 budget.</p> <p>CARRIED 9/0</p>	<p>10/06/2019 - Successful tenderer notified</p>	15%
2300						
27/03/19	OCM	CM201819/162	11.3.3 Award of RFT 2018-43 Kerb Renewal Program for Town of Port Hedland	<p>MOVED: CR MCDONOGH SECONDED: CR WHITWELL</p> <p>That Council endorse the recommendation of the evaluation panel and award RFT 2018-43 Kerb Renewal Program for Town of Port Hedland (Town) to Kat 5 Pty Ltd. The contract is for an initial period of two (2) years with an option to extend the contract for a further one (1) year at the absolute discretion of the Town. The estimate contract value is \$150,000.00 ex GST per annum subject to annual budget adoption.</p> <p>CARRIED 9/0</p>	<p>10/06/2019 - Successful tenderer notified</p>	15%
2301						
30/04/19	OCM	CM201819/172	11.1.1 Regional Cooperation and Development Forum and National General Assembly 2019	<p>That Council:</p> <p>1. Nominate and approve two Elected Members (Cr Daccache and Cr Carter) to attend the 2019 Regional Cooperation and Development Forum and National General Assembly of Local Government on behalf of the Town of Port Hedland from 16 to 19 June 2019 in Canberra;</p> <p>2. Nominate and approve an Elected Member Cr Whitwell, as a proxy to attend the 2019 Regional Cooperation and Development Forum and National General Assembly of Local Government on behalf of the Town of Port Hedland if the originally nominated Elected Members cannot attend;</p> <p>3. Approve an Officer to attend the 2019 Regional Cooperation and Development Forum and National General Assembly of Local Government on behalf of the Town of Port Hedland;</p> <p>4. Request the Chief Executive Officer or his delegate arrange meetings with the following Ministers, after the Federal election on 18 May 2019:</p> <p>a) Minister for Immigration, Citizenship and Multicultural Affairs  b) Minister for Infrastructure, Transport and Regional Development  c) Minister for Education  d) Minister for Energy</p> <p>5. Note the two motions (Attachment 2) to be raised at the National General Assembly that the Town of Port Hedland has submitted to the Australian Local Government Association in relation to job creation and anti-social behaviour.</p> <p>CARRIED 7/0</p>	<p>29/05/2019 - Registration and Travel arrangements have been complete for Cr Daccache and Cr Carter as well as Manager of Governance. Registration has been complete for Mayor Blanco, there is no accommodation available and I must source this in a different way. No meetings have been arranged as of yet due to the change in government from the federal election.</p>	50%
2311						
30/04/19	OCM	CM201819/174	11.1.3 Conduct of the 2019 Local Government Ordinary Elections	<p>MOVED: CR ARIF SECONDED: CR DACCACHE</p> <p>That Council;</p> <p>1. Declare the Western Australian Electoral Commission to be responsible for the conduct of the 2019 Local Government Ordinary Election together with any other elections or polls which may also be required, in accordance with section 4.20(4) of the Local Government Act 1995;</p> <p>2. Decide that the method of conducting the 2019 Local Government Ordinary Election will be as an in-person election in accordance with section 4.61(7) of the Local Government Act 1995;</p> <p>3. Note that there will be the following polling places on election day:  (a) Civic Centre, Port Hedland;  (b) South Hedland (location yet to be determined); and  (c) Yandeyarra.</p> <p>4. Approve the allocation of \$45,000 during deliberations of the 2019/20 Annual Budget for the associated costs of the 2019 Local Government Ordinary Election.</p> <p>CARRIED 7/0</p>	<p>27/05/2019:</p> <ol style="list-style-type: none"> <li>1. WAEC have been notified of appointment.</li> <li>2. As above, WAEC have been notified.</li> <li>3. Location in South Hedland to be confirmed, but most likely to be in the Stadium.</li> <li>4. Finance team notified.</li> </ol>	50%
2313						
30/04/19	OCM	CM201819/177	11.1.6 2019/20 Schedule of Fees and Charges	<p>CM201819/177 OFFICER'S RECOMMENDATION/COUNCIL DECISION</p> <p>MOVED: CR ARIF SECONDED: CR WHITWELL</p> <p>That Council endorse the 2019/20 Schedule of Fees and Charges effective from 1 July 2019, as per Attachment 1, for inclusion in the 2019/20 Budget.</p> <p>CARRIED BY ABSOLUTE MAJORITY 7/0</p>	<p>05/05/2019 - Fees and Charges has been provided to all staff to update forms and websites and communicate the new fee structure with the required members of the community who are affected. A public notice will be issued in June. The internet will be updated on 1 July.</p>	80%
2316						
30/04/19	OCM	CM201819/178	11.1.7 Early Repayment of Debt	<p>CM201819/178 COUNCIL DECISION</p> <p>MOVED: DM NEWBERY SECONDED: CR DACCACHE</p> <p>That Council:</p> <p>1. Approves early repayment of all loans currently held with WA Treasury Corporation by 30 June 2019 totalling \$24,352,070.12 inclusive of accrued interest expense, subject to change pending current day interest rates;</p> <p>2. Amend the 2018/19 Annual Budget to include expenditure for the payment of the loan principle and premium costs totalling \$23,951,183.35 to be funded from the Port Hedland International Airport Long Term Lease Proceeds reserve account, resulting in a nil impact the to 30 June 2019 closing surplus.</p> <p>3. To deliver our long term financial plan to the June Ordinary Council Meeting.</p> <p>CARRIED BY ABSOLUTE MAJORITY 7/0</p>	<p>0/05/2019 - The repayment of debt is scheduled for June. Officers are working with WATC to finalise the payment date and amount. The budget has been amended accordingly. The LTFF is scheduled to be presented to Council at the June OCM</p>	15%
2317						

Date of Meeting	Meeting Type	Decision Number	Item Title	Decision of Council	Officers Status Update	% Complete
30/04/19	OCM	CM201819/181	11.2.2 Spoilbank Marina – Agreement with LandCorp	CM201819/181 OFFICER'S RECOMMENDATION/COUNCIL DECISION MOVED: CR MCDONOGH SECONDED: CR WHITWELL That Council; 1. Confirm the Town's contribution to the Spoilbank Marina project: a. \$24 million contribution to the waterside component; b. The remainder of the Spoilbank Marina reserve to the landside component. 2. Appoint LandCorp as the Project Manager to deliver landside projects as confirmed by the taskforce on behalf of the Town; 3. Delegate to the Chief Executive Officer to negotiate an agreement and schedule of fees with LandCorp. CARRIED 7/0	27/05/2019 - Point 1(a) and (b) do not require any action. Point 2 has been completed. Point 3 - The CEO is in the process of negotiating fees and agreement with Landcorp which is nearing finalization (CR)	80%
30/04/19	OCM	CM201819/183	11.2.3 Port Hedland Townsite Coastal Hazard Risk Management Adaptation Plan	CM201819/183 OFFICER'S RECOMMENDATION/COUNCIL DECISION MOVED: CR ARIFSECONDED: CR MCDONOGH That Council: 1. Notes the submissions received on the draft Port Hedland Townsite Coastal Hazard Risk Management Adaptation Plan (CHRMAP) and modifications made in response to submissions as outlined in Attachment 1. 2. Adopts the final Port Hedland Townsite CHRMAP included as Attachment 2. 3. Acknowledges that funding implementation of the Port Hedland Townsite CHRMAP will require sourcing external funds, and will require separate Council approval to fund individual substantial projects. CARRIED 7/0	27/05/2019 - The Actions listed in the CHRMAP will be compiled into a Summary Document and prioritized for implementation (CR)	50%
30/04/19	OCM	CM201819/184	11.2.4 Award of Tender 2018-26 'Aboriginal and Torres Strait Islander Liaison Consultants Panel'	CM201819/184 OFFICER'S RECOMMENDATION/COUNCIL DECISION MOVED: CR ARIFSECONDED: CR WHITWELL That Council endorse the recommendation of the evaluation panel and award RFT 2018-26 Aboriginal and Torres Strait Islander Liaison Consultants Panel to Bloodwood Tree Association Inc, Marapikurrinya Pty Ltd, Wangka Maya Pilbara and Aboriginal Language Centre. The contract is for an initial period of one (1) year with two (2) x twelve (12) month extensions at the discretion of the Town.	05/06/2019 - The contracts have been executed and copies sent to the three (3) preferred panel members, the panel members will be registered on the vendor panel to enable work to be allocated.	50%
30/04/19	OCM	CM201819/185	11.2.5 Award of Tender 2018-44 'Port Hedland Courthouse Gallery Operations'	CM201819/185 OFFICER'S RECOMMENDATION/COUNCIL DECISION MOVED: CR MCDONOGH SECONDED: CR WHITWELL That Council endorse the recommendation of the evaluation panel and award RFT 2018-44 Port Hedland Courthouse Gallery Operations to The Junction Co. for a projected contract term of two years to the value of \$1,050,000 (excluding GST), with three (3) x twelve (12) month optional extensions (maximum value of \$2,500,000 excluding GST). CARRIED 7/0	05/06/2019 - Contract term of two years issued to The Junction Co. The Courthouse Gallery will close for 2 weeks from the 1st July, while the new contractors move into the space.	80%
22/05/19	OCM	CM201819/201	14.5 Stevens Street Site (also known as Port Hedland Retirement Village) (File No. 05/05/0017)	MOVED: CR ARIFSECONDED: CR WHITWELL That Council, with regard to the Stevens Street Site: 1. Confirm its support for a new building on the current site, subject to approval from the Department of Communities in relation to: a) Land tenure; and b) Compliance with provisions included in the notice of breach it has issued to the Town. 2. Acknowledges the site is included in the in the Western Australian Planning Commission's draft West End Improvement Plan; 3. Make appropriate budget provisions for the next stage of the project (feasibility study and detailed design) as part of the FY2019/20 budget adoption; and 4. Commence appropriate tenant and community consultation on the future development of the site following approval from the Department of Communities. CARRIED 6/3 For: DM Newbery, Cr Arif, Cr Whitwell, Cr Daccache, Cr Hebbard and Cr Pitt Against: Mayor Blanco, Cr Carter and Cr McDonogh	29/05/2019 - Awaiting advice from Department of Communities re land tenure and Town resolution of breach notice. Awaiting resolution of WA Planning Commission's draft West End Improvement Plan. Resolution of the above, particularly the WA Planning Commission issue, will influence the direction and implementation of the project.	5%
22/05/19	OCM	CM201819/205	14.3 Award of Tender 2018-45 – Provide Operational Services for Port Hedland Visitors Centre (File No. 04/16/0011)	MOVED: DM NEWBERY SECONDED: CR CARTER That Council: 1. Endorse the recommendation of the evaluation panel and award the Tender for RFT 2018-45 Provide Operational Services for Port Hedland Visitor Centre to the Port Hedland Peace Memorial Seafarers Centre Inc. for a projected contract term of two years to the value of \$746,504.00 (excluding GST), with three x 12 month optional extensions (maximum value of \$1,811,009.00 excluding GST); and 2. Delegate to the CEO or his officer the authority to negotiate with the preferred tenderer the location of the Port Hedland Visitor Centre, to be based on a site with secure land tenure for the term of the contract. CARRIED 7/1 For: Mayor Blanco, DM Newbery, Cr Whitwell, Cr Carter, Cr Hebbard, Cr McDonogh and Cr Pitt Against: Cr Daccache	05/06/2019 - Contract for 2 year term issued to the Seafarers. There may be a closure period of 2 weeks while the change over occurs. This will be promoted and signage in place, redirecting visitors to the current Seafarers Centre for tourist information for that period of time.	50%
22/05/19	OCM	CM201819/207	11.2.2 Proposed New Local Planning Policy 01 – Exemptions from Development Approval (File No. 18/01/0021)	OFFICER'S RECOMMENDATION That Council, pursuant to Clause 3, Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015 resolves to: 1. Adopt the proposed Local Planning Policy 01 – Exemptions from Development Approval, as presented as Attachment 1 of this item for the purpose of public consultation. 2. Advertise the proposed Local Planning Policy 01 – Exemptions from Development Approval in line with Planning and Development (Local Planning Schemes) Regulations 2015. CARRIED BY EXCEPTION RESOLUTION	05/06/2019 - The Policy will go out for advertising in the Northwest Telegraph on Wednesday the 5th of June to the 3rd July. Letter drafted of Council's decision to key stakeholders. Will be mailed in due course.	75%
22/05/19	OCM	CM201819/207	11.3.1 Award of Tender RFT 2018-17 HVAC Routine Maintenance and Servicing (File No. 10/02/0002)	OFFICER'S RECOMMENDATION That Council: 1. Endorse the recommendation of the evaluation panel and award the Tender for RFT 2018-17 HVAC (Heating Ventilation and Air Conditioning) Routine Maintenance and Servicing to Mechanical Project Services Pty Ltd for a contract sum of \$286,916.00 (excl. GST) for the routine maintenance work, and for a contract term of two (2) years with a further one (1) year option to extend the contract at the Town's discretion; and 2. Approve a contingency sum of \$300,000.00 (excl. GST) for the life of the contract; and 3. Note the projected contract value of \$586,916.00 (excl. GST) CARRIED BY EXCEPTION RESOLUTION	29/05/2019 - Contract has been drafted and will be issued to contractor via with letter of award via procurement. Contract to commence 1 July 2019.	75%
22/05/19	OCM	CM201819/212	14.6 Mayoral Attendance at the Regional Cooperation and Development Forum and National General Assembly 2019 (File no. 14/04/0002)	MOVED: CR HEBBARD SECONDED: CR CARTER That Council approve the attendance of the Mayor at the Regional Cooperation and Development Forum and National General Assembly of Local Government on behalf of the Town of Port Hedland from 16 to 19 June 2019 in Canberra. CARRIED 7/2 For: Mayor Blanco, Cr Arif, Cr Whitwell, Cr Carter, Cr Hebbard, Cr McDonogh and Cr Pitt Against: DM Newbery and Cr Daccache	10/06/2019 - Arrangements underway for Mayor to attend.	80%
22/05/19	OCM	CM201819/215	15.1 Recruitment of the Chief Executive Officer (PER /9216)	MOVED: DM NEWBERY SECONDED: CR HEBBARD That Council: 1. Accept and endorse the proposed method and time line for recruitment of the position of Chief Executive Officer for the Town of Port Hedland; 2. Accept and endorse the engagement of specialist recruitment consultants to assist in the advertising search, shortlisting for candidates and KPI development for the upcoming vacancy of the Chief Executive Officer position via a Request for Quote process; and 3. Approve a budget allocation of up to \$150,000.00 for the recruitment, initial on boarding and legal costs associated with the recruiting of a Chief Executive Officer. CARRIED 9/0	05/05/2019 - Next stage of process to be presented and discussed at future Council Meeting.	5%