



Status of Council Decisions

As at 16 March 2018

Date of Meeting	Meeting Type	Decision Number	Item Title	Outcome	Officers Status Update	% Complete
01/07/08	Select one of OCM, SCM or ARG			Council or Committee Decision All resolutions of Council recorded in this format since 2009 (and any outstanding prior to this date), excluding procedural motions, which have no action, other than those that are deferred or laid on the table, which may have subsequent actions.	The responsible officer (or delegate) to ensure that each task is referenced concisely and clearly. Format to be used is as follows: DD/MM/YY - Description of update Simply adding the word "Complete" is inadequate. Note: to 'ENTER' on a spreadsheet, press Alt + Enter	Governance to ensure that all rows have at least 0% recorded
12/12/12	OCM	201213/208	11.1.1.10 Scheme Amendment 51 to the Town of Port Hedland Town Planning Scheme No. 5, Recoding all land within the Town currently zoned "Residential" R20 to "Residential" R30 (File No.: 18/09/0065)	That Council: 1. place the amendment on hold for a period of three months to allow the preparation of additional documents to further inform the need for the scheme amendment; and 2. instruct the Chief Executive Officer to report back to the March 2013 Council meeting.	27/01/2016 - On hold as per Council resolution in 2013. 16/12/2016 - On Hold Indefinitely pending finalisation of Local Planning Scheme 6. 27/02/2018 On hold indefinitely pending LPS6 as per previous comment.	50%
24/04/13	OCM	201213/346	11.1.3.1 Request for Tender - Butler Way Pretty Pool Land Development Project (File No. 802201G)	Moved: Cr Jacob Seconded: Cr Carter That Council requests the Chief Executive Officer or his delegate to prepare and advertise a Request for Tender for Reserve 40652 Butler Way Port Hedland in accordance with the provisions of section 3.57 of the Local Government Act 1995.	24/6/14 - On hold acquisition not approved by the State of Western Australia. Town officers have secured the vesting of property for staff housing and land is being deconstrained via a grant from the Department of Regional Development and Lands 13/11/2015 Ongoing - Staff Housing 14/10/2016 Technically, the option to go to tender is still an option even though the project has changed scope. Civil works was completed in September 2016 and three lots have been created. The long term intention is to develop the site for executive housing however due to budget constraints this development will not happen in 2016/17. The issue of land tenure is something that will need to be addressed. Currently the parcel is a reserve for staff housing. The Town has the option to purchase this land from the State at a potential discount of 50%. 08/03/2018 - Update to be given by Director Infrastructure and Town Services in coming weeks following discussion of blocks.	1%
24/04/13	OCM	201213/347	11.1.3.2 Request for Proposals: 1.4 Hectares on Reserve 8214 (McGregor Street) for Commercial Development Projects (File No. 803179G)	Moved: Cr Carter Seconded: Cr Dziombak That Council requests the Chief Executive Officer or his delegate to prepare and advertise a Request for Proposal for the 1.4ha parcel of land on Reserve 8214 in accordance with the provisions of section 3.58 of the Local Government Act 1995 in consultation with the Turf Club to be submitted and approved to the Minister of Regional Development and Lands. CARRIED 7/0	24/6/14 - Project on hold pending project proponent. 13/11/2015 - Economic Development will take the file and write the agenda item for adoption of the scheme amendment per Council's request. 23/12/2015 - Mark Kift at Department of Lands contacted re if the State could dispose of this land at a lower price outside the current policy (outcome TBA) 29/04/16 Letter sent to the Dept. of Lands re the Town's formal notification that it will no longer pursue the acquisition of the lazy land parcels: with the exception of McGregor Street June 2016 - Economic Development to book a time with Planning to discuss the Scheme Amendment issues on this site 27/02/2018 - This project to be placed on hold pending finalization of the Turf Club Sporting Precinct Masterplan (DDSL project)	1%
28/08/13	OCM	201314/058	11.3.2.3 Port Hedland Consolidated Coastal Foreshore Masterplan - Adoption for Advertising (File No: 18/08/0002)	Moved: Cr Carter Seconded: Cr Jacob That Council: 1. Adopts the Consolidated Foreshore Redevelopment Master Plan (Attachment 1) as a guide to further planning and decision making; and 2. Notes that further feasibility and detailed investigation will be required for the individual recommendations contained in the Consolidated Foreshore Redevelopment Master Plan and will be considered by Council on each occasion with priorities, funding and timing of any developments considered within the context of the Strategic Community Plan, Corporate Business Plan, 10 year Long Term Financial Plan, Asset Management Plan and Pilbara's City Growth Plan / Implementation Framework. CARRIED 8/0	27/02/2018 This project has not been budgeted for and cannot progress until the Coastal Hazard Risk Management Adaptation Plan (CHRMAP) for the Port Hedland townsite is completed (August 2018).	50%
19/03/14	SCM	201314/269	6.1.4 Town Planning Scheme Review and Caretaker Rights (File No.: 18/09/0040)	Moved: Cr Hunt Seconded: Cr Butson That Council: 1. Request the Chief Executive Officer, or his delegate(s), to consult with the community with regard to any direction proposed through the Scheme review including any proposals to the existing "Caretakers Dwelling(s)" and "Noxious Industries" in Wedgefield; and 2. Request the Chief Executive Officer, or his delegate(s), continue to investigate process improvement to ensure "leading practice" standards are maintained and improved throughout the various Town's departments. CARRIED 8/0	24/6/14 caretakers dwellings are being reviewed as part of the planning scheme. the preparation of the scheme is ongoing with discussions ongoing with the dust task force 16/12/2016 - On Hold indefinitely pending finalisation of Local Planning Scheme 6 27/02/2018 On hold pending review of LPS6	50%
26/03/14	OCM	201314/282	11.2.1 Proposed Relocation of the South Hedland Waste Management Facility (File No.: 31/13/0002)	Moved: Cr Gillingham Seconded: Cr Hunt That Council: 1. Note that the remaining disposal capacity of the South Hedland Waste Management Facility is predicted to be consumed within six to 16 years; 2. Endorse an indicative final landform height for the South Hedland Waste Management Facility of RL 28, extending the minimum estimated remaining life of the facility to approximately eight years; 3. Request the Chief Executive Officer, or his delegate(s), undertake additional community engagement to determine a preferred redevelopment option for the existing South Hedland Waste Management Facility site once the facility is closed and site rehabilitated; 4. Request the Chief Executive Officer, or his delegate(s), develop a Landfill Closure Plan and a Rehabilitation and Aftercare Management Plan for the South Hedland Waste Management Facility based on the adoption of a preferred final landform and the proposed post closure land use; 5. Note that the preferred location for a new waste management facility is undeveloped Crown land on the northern section of Lot 203 Great Northern Highway, approximately 12km south west of Port Hedland; 6. Request that the Chief Executive Officer, or his delegate(s), undertake waste strategy, planning, environmental and heritage studies necessary to support acquisition and development of the preferred site for waste management purposes; 7. Note advice from the Department of Regulation that applications for new landfill facilities are currently regulated in accordance with the Victorian EPA document entitled 'Best Practice Environmental Management- Siting, Design, Operation and Rehabilitation of Landfills, September 2010' which requires development of lined cells to a minimum Class III standard; and 8. Request that the Chief Executive Officer, or his delegate(s), request permission from the Department of Planning to use remaining Northern Planning Program grant monies to fund detailed site assessment studies of the preferred site. CARRIED 8/0	Contract 14-18 awarded to Cardno WA to carry out studies to ascertain the suitability of preferred site 6. Works to be completed by end of June 2015 08/03/18 - Manager Waste advised. Decision being investigated	10%
25/06/14	OCM	201314/353	11.1.3 Due Diligence for Alternative Location for Marina Development	MOVED: CR JACOB SECONDED: CR HOOPER That Council: 1. Approve the commitment of \$500,000 from the Spoilbank Development budget to undertake Marina Development due diligence at Cooke Point, funded by \$250,000 from BHP Partnership Reserve and \$250,000 from Spoilbank Reserve, to be included in the 2014/15 Budget; and 2. Request that a report be brought back to Council on completion of the studies to consider actions moving forward. CARRIED BY ABSOLUTE MAJORITY 5/0 (MINISTERIAL APPROVAL FOR REDUCTION OF QUORUM AND AN ABSOLUTE MAJORITY)	A draft Channel Risk Assessment has been written. A Marina Reference group meeting to be held on the 11th November 2015. - Still awaiting response from PPA in regards to the Channel Assessment review.	50%

Date of Meeting	Meeting Type	Decision Number	Item Title	Outcome	Officers Status Update	% Complete
27/08/14	OCM	201415/031	11.4.2 Request to Lease - Play and Learn WA Pty Ltd	<p>MOVED: CR TAYLOR SECONDED: CR HUNT</p> <p>That Council:</p> <p>1. Dispose of a 1582.42m2 portion of Reserve 37820, Lot 550 Hedditch Street, South Hedland to Play and Learn WA Pty Ltd by way of land lease in accordance with Section 3.58 (3) of the Local Government Act 1995 on the following terms and conditions:</p> <p>a) Initial lease term 21 years;</p> <p>b) Option to extend by 21 years, subject to approval from the Minister of Lands in accordance with the management order;</p> <p>c) Annual rental of \$2,500 exclusive GST;</p> <p>d) Annual increase to the base rental by the Consumer Price Index (Perth) for the quarterly (12 month) figure, published in the immediate preceding period to the review date;</p> <p>e) All costs associated with the occupation of the land to be borne by the lessee, including, but not limited to any capital, operational and whole of life asset costs and Local Government rates; and</p> <p>f) Permitted purpose child care centre.</p> <p>Subject to no submissions being received in the requisite advertising period.</p> <p>CARRIED 6/0</p>	<p>Play and Learn are reviewing the DRAFT lease Building and construction planned to commence April 2015</p> <p>12.03.15 - Play and Learn may not go ahead with the proposal as there may be scope for them to remain on current site - Leasing Officer to prepare a letter to set deadline for activation of the lease site.</p> <p>21/04/16: To schedule meeting with Play and Learn WA to discuss their intention with the lease.</p> <p>5/7/16: Leasing Officer writing to the proponent seeking advice as to whether they wish to continue or abandon the request.</p> <p>27/7/16: Leasing Officer advised proponent's representative is returning from leave Monday 1 August 2016 and will respond in due course.</p> <p>4/8/16 - Leasing Officer has prompted again for advice as to Play and Learn's intent to continue with request</p> <p>19/8/16 - Advice from Play and Learn received confirming it has not yet decided to remove themselves from South Hedland entirely however they have no intention of taking up a lease over the portion in the near future. They will continue to monitor the landscape in South Hedland and review their decision on an as needs basis.</p> <p>26/9/16 - Advice remains as above. No change. Unable to remove as outstanding item until proposed Lessee advises they will not be requesting lease over portion.</p> <p>8/2/17 - No change, Town has not received any advice regarding their intentions for the parcel outside of the advice received on 19/8/16.</p> <p>27/2/18 - No change, Town has not received any advice regarding their intentions for the parcel outside of the advice received on 19/8/16</p>	95%
16/12/15	OCM	201516/105	12.1.4 Lazy Lands – Request to renegotiate with the Department of Lands Regional and Metro Services	<p>MOVED: CR HOOPER SECONDED: CR ARIF</p> <p>That Council:</p> <p>1. Request the Chief Executive Officer, or his delegate(s), to continue to negotiate in good faith an acquisition/utilization strategy considering the amount of staff time and funds expended upon the properties with the Department for Lands – Regional and Metro Services for the two previously approved commercial development projects being:</p> <p>a) The 1.4 hectare section of Reserve 8214 (Port Hedland Turf Club) approved for excision from the reserve on 14 November 2012; and</p> <p>b) The Northern portion of Reserve 37820 (South Hedland Tennis and Bowls Club) approved for excision from the reserve on 28 January 2015.</p> <p>2. Note that the acquisition activity on behalf of the Town will cease on the 9 residential properties listed in the table below and they will remain recreation reserves:</p> <p>CARRIED 5/3</p>	<p>The official status is partially ongoing + ceased.</p> <p>Supporting background 16 Dec OCM Council approved (decision 201516/105) to support to continue to negotiate on acquiring 1.4ha Reserve 8214 McGregor Street and Reserve 37820 at the South Hedland Tennis and Bowls club + cease acquisition activity on the 9 residential lots.</p> <p>Jan 2016 the Town appointed APC to carry out one final valuation of all sites, for the internal review of Council and the Exec. The decision was to again cease acquisition activity on the 9 residential lots.</p> <p>The Town has received a few official letters from the Department of Lands (Adam aware) re acquisition of the residential sites – Rhiannon has issued response letters formally rejecting all offers to purchase the sites.</p> <p>The status of lazy lands is captured (and updated) in the Weekly Progress Reports on H-drive.</p> <p>27/02/2018 - Progressing the implementation of lazy lands has not been identified as a priority and this project is therefore placed on hold pending further direction from executive.</p>	1%
27/01/16	OCM	201516/160	16.1 Matt Dann Theatre & Cinema: Venue Improvement Fund Grant Submission	<p>MOVED: CR ARIF SECONDED: CR HOOPER</p> <p>Council decided upon confidential matters 1 to 3 behind closed doors in accordance with Section 5.23(2)(c) of the Local Government Act 1995 as per the Officer's Recommendation. The full decision will be released once the relevant third party announcement has been made.</p> <p>CARRIED BY ABSOLUTE MAJORITY VOTE 6/0</p> <p>Administration Note: The decision made by Council on item 16.1 'Matt Dann Theatre & Cinema: Venue Improvement Fund Grant Submission' at the Ordinary Meeting on Wednesday 27 January 2016 is below. The Minister for Planning, Culture and Arts and the Minister for Regional Development; Lands announced the funding for the Matt Dann Theatre and Cinema through the Regional Venues Improvement Fund on Friday 26 February 2016.</p> <p>That Council:</p> <p>1. Note that the Town of Port Hedland has been successful with two submissions to the Royalties for Regions Regional Venue Improvement Fund being:</p> <p>a. Major Grant Application</p> <p>b. Minor Grant Application</p> <p>2. Endorse the matching funding requirement (as noted in Council decision 201516/063 at the 28 October 2015 Ordinary Meeting) totalling \$265,783.</p> <p>3. Amend the 2015/16 Budget as per the table of variations below:</p> <p>Account Description Current Budget Amended Budget Budget Impact Grant Funding: New Non-Operating Grants, Subsidies and Contributions Account \$ 0 \$ 265,783 Contra Adjustment Reserve Funding: Transfer from Asset Management Reserve \$1,104,587 \$1,370,370 Contra Adjustment New Capital Expenditure Account \$ 0 \$ 531,566 Contra Adjustment</p>	<p>This project is continuing to be rolled out by staff with some of the elements of the upgrade having been ordered.</p> <p>27/02/2018 - This is still ongoing, however in the final stages now – planning to close out and acquit the grant by EOFY.</p>	90%
27/01/16	OCM	201516/155	13.1 Wealth Management Framework – Airport Lease Funds	<p>MOVED: CR MELVILLE SECONDED: CR ARIF</p> <p>That Council request that the Chief Executive Officer engage a suitable experienced legal firm to review the attached draft Trust governance structure presented as part of the Airport lease funds wealth management framework from a legal and tax perspective and report back to Council at a future meeting.</p> <p>CARRIED 8/0</p>	<p>Herbert Smith Freehills have been engaged to provide advice on pros and cons of internal vs external governance structure. Advice also received from Herbert Smith Freehills on permissible investment types under section 6.14 of the Local Government Act and Regulation 19C of the Financial Management Regulations. Confirmation has been received from the Department of Local Government. Information distributed to EMs via email on Friday 15 April 2016 and workshopped with EMs on 27 April 2016. Report to Council on the legal advice pending.</p> <p>An initial workshop on the general matter was held with available Elected Members on 8 June 16. Further Workshops are to be scheduled.</p> <p>2/2/2017 - A concept forum session with Council was held on 9 November 2016 to consider governance model options and information was circulated separately for consideration. Since appointment of new CEO the executive team is currently working on a plan for a series of workshops with Elected Members to work to an agreed governance structure, investment framework and selection of preferred or allowable investments.</p> <p>13/03/2018 - The Town is working through this matter with a view to presenting preliminary options to Council at a briefing on 24 March 2018.</p>	75%
27/01/16	OCM	201516/129	12.1.1 Scheme Amendment No.77 – Rezoning land bound by Styles Road, Pretty Pool Creek, Cooke Point Drive from 'Parks and Recreation', 'Rural and Other Public Purpose-Energy' to 'Urban Development'	<p>MOVED: CR ARIF SECONDED: MAYOR HOWLETT</p> <p>That Council:</p> <p>1. In accordance with regulation 50 (3) (b) of the Planning and Development (Local Planning Schemes) Regulations 2015 support Scheme Amendment No.77 to the Town of Port Hedland Town Planning Scheme No.5 with modifications as detailed in Attachment 4;</p> <p>2. Forwards the schedules of submissions and modifications in Attachment 3 and Attachment 4, to the Western Australian Planning Commission for the Minister for Planning's consideration; and</p> <p>3. Authorises the Mayor and Chief Executive Officer to execute three (3) copies of the amendment documents for Scheme Amendment No.77 to Town of Port Hedland Town Planning Scheme No.5 in accordance with regulation 53 (1) of the Planning and Development (Local Planning Schemes) Regulations 2015, including the fixing of the Council's Seal in the event the Minister for Planning approves the Scheme Amendment without modification.</p> <p>CARRIED 5/4 BY THE MAYORAL CASTING VOTE</p>	<p>14/07/2016 - The amendment was initiated by Council in 2015 and adopted by Council in 2016. The amendment is now sitting with the Western Australian Planning Commission WAPC for assessment and they have requested further information from the applicant Landcorp (who are represented by RFF). Landcorp are required to address Bushfire Assessment Threats and provide this information before 30/7/16. There is no further work required by the Town's Officers, it solely lies with the Landcorp providing the information to the WAPC.</p> <p>27/02/2018 - Scheme Amendment 77 is still with the WAPC for consideration. It has been placed on hold pending finalization of the CHRMAP project for the Port Hedland townsite.</p>	75%
23/03/16	OCM	201516/213	12.4.1 Management Contract – Town of Port Hedland Leisure Facilities	<p>MOVED: CR HOOPER SECONDED: CR ARIF</p> <p>That Council consider a funding allocation in the 2016/17 Budget to complete a full review of service provision across Wanangkura Stadium, South Hedland Aquatic Centre, Gratwick Aquatic Centre and Marquee Park to incorporate the following:</p> <p>1. The development of a management plan for each facility to consider operating hours, program delivery, community use and operational budgets;</p> <p>2. The development of an asset management plan for each facility to assess the current condition of the asset, assess the remaining economic useful life, assess whole of life costings, develop preventative maintenance schedules and determine asset renewal funding required;</p> <p>3. Prepare a Business Plan for the Gratwick Aquatic Centre site assessing land use opportunities, with a view of undertaking a cost/benefit and community need analysis of retaining the current use as an aquatic facility versus potential commercial opportunities.</p> <p>CARRIED 8/0</p>	<p>Will be considering with Strategic Community Plan and Strategic Business Planning process, inclusive of review of service levels, asset management strategies and alternate opportunities</p> <p>08/03/2018 - Manager Facilities notified, decision being investigated.</p>	5%
27/04/16	OCM	201516/225	12.3.1 Corporate Business Plan 2015 – 2019	<p>MOVED: CR BLANCO SECONDED: CR WHITWELL</p> <p>That, with respect to the Town of Port Hedland Corporate Business Plan 2016-2019, Council:</p> <p>1. Adopt the Plan and;</p> <p>2. Note that a review of the Plan will be undertaken in the next 12 months in association with the major review of the Strategic Community Plan and;</p> <p>3. Request that service level reviews are undertaken of the Town's Business Units and predominant services and facilities, to be completed by 31 March 2017 and;</p> <p>4. Request that Business Unit annual and four year operational plans be developed incorporating the outcomes of part 3, to support the Plan's implementation and integration with the Annual Budget.</p> <p>CARRIED 8/0</p>	<p>25/10/16 - Manager Strategic Development Framing up Community Strategic Plan in order to develop SBP. CSP must be developed in consultation by EM with the community</p> <p>13/03/2018 - The Town has completed the community consultation phase of the Strategic Plan, and is now developing the strategies section and working for document. Once the SCP is complete the Corporate Business Plan will be progressed.</p>	30%

Date of Meeting	Meeting Type	Decision Number	Item Title	Outcome	Officers Status Update	% Complete
27/04/16	OCM	201516/223	12.2.1 Consideration to Enter into a Memorandum of Understanding with the Department of Fire & Emergency Services – Management and Control of Bush Fires and Emergency Services in the Pilbara on a Three Year Trial Basis.	MOVED: CR ARIF SECONDED: CR HOOPER That, with respect to the memorandum of understanding with the Department of Fire and Emergency Services for management and control of bush fires and Emergency Services in the Pilbara on a three year trial basis, Council: 1. Authorise the Chief Executive Officer to enter into a memorandum of understanding with the Department of Fire and Emergency Services under the Bush Fires Act 1954. 2. Request the Fire and Emergency Services Commissioner to designate a person employed in the Department of Fire and Emergency Services to act as the Chief Bush Fire Control Officer in accordance with section 38A of the Bush Fires Act 1954 during the trial period. CARRIED 8/0	Under review. A memo has been supplied to the A/CEO detailing concerns identified with signing the MOU. Awaiting feedback from A/CEO. 13/7/16 -- Further information regarding the likelihood of the MOU proceeding coming. further updates to come (26/9/16). 28/02/18 There are ongoing concerns in respect to liability and financial burden. Since the resolution, the Town has formed a bush fire brigade who are now the first responder to fires outside the gazetted fire district and is working well. Due to the Ferguson Inquiry reports findings and recommendations, the MoU has not been signed and our has been accepted by DFES. The Town has come a long way in respect to its fire management obligations since the resolution and is fully autonomous.	50%
25/05/16	OCM	201516/256	12.4.5 Short-Term Investment of the Airport Lease Funds	MOVED: CR ARIF SECONDED: CR HOOPER That Council request the Chief Executive Officer to schedule Elected Member Concept Forums to enable Council consideration and community engagement with respect to the Airport Wealth Management Framework, its management, investment and its disbursement / distribution streams by no later than 31 December 2016. CARRIED 9/0	An initial workshop on the general matter was held with available Elected Members on 8 June 16. Further Workshops are to be scheduled. 2/2/2017 - A concept forum session with Council was held on 9 November 2016 and information was circulated separately for consideration. Since appointment of new CEO the executive team is currently working on a plan for a series of workshops with Elected Members to work to an agreed investment framework and selection of preferred or allowable investments. 13/03/2018 - The Town is working through this matter with a view to presenting preliminary options to Council at a briefing on 24 March 2018.	30%
25/05/16	OCM	201516/233	12.1.2 Port Hedland Air Quality Health Risk Assessment for Particulate Matter	MOVED: CR HOOPER SECONDED: CR WHITWELL That, with respect to the Health Risk Assessment, Council: 1. Receive the Port Hedland Air Quality Health Risk Assessment for Particulate Matter report released by the Department of Health on 26 February 2016. 2. Request the Chief Executive Officer or his delegate to: a) Encourage the Department of Health to undertake ongoing comprehensive air quality monitoring and assessment of the Port Hedland West End, b) Invite the Department of Health and key agencies to undertake community engagement forums in Port Hedland in respect to the Health Risk Assessment, c) Continue to apply comprehensive dust management conditions for all West End Residential zone developments as prescribed through LPS Amendment 22, d) Request an increase in the frequency of Department of Environment and Regulation inspections on all activities within Port Hedland licensed under the Western Australian Environmental Protection Act 1986. 3. Request the Chief Executive Officer prepare a list of initiatives for Port Hedland that address the key concerns emanating from the Health Risk Assessment including, but not limited to: a) Dust suppression opportunities for unsealed roads with a focus on the Spoilbank roads and the Port Hedland Yacht Club carpark, b) Collaborating with the Pilbara Port Authority, Port users, industry and key stakeholders to investigate and implement green belts of vegetation to reduce dust. CARRIED 9/0	Requests have been issued to the Department of Health regarding further dust monitoring in Port Hedland and a public information session. Responses received. The town continues to apply dust controls through planning approvals. Contact has been made with the DER regarding the potential use of LIDAR technology for dust monitoring in the west end - further discussions required - Update - 10/01/18 Town continues to pursue dust control initiative in the west end. work has been completed on the spoilbank to reduce dust. The town continues to pursue collaborations with key stakeholders to reduce dust emissions. The Town is currently working with BHP to investigate the possibility of increasing greenbelts through the west end	80%
27/07/16	OCM	CM201617/016	12.2.3 South Hedland Bowling and Tennis Club Self Supporting Loan	MOVED: CR ARIF SECONDED: CR WHITWELL That with respect to the South Hedland Bowling and Tennis Club (SHBTC) Self Supporting Loan, Council: 1. Approve an amendment to the Self Supporting Loan agreement held with the Town of Port Hedland, by way of deed of extension to delay the current loan repayment due date for six (6) months, to the 23 February 2017. 2. Approve the extension of the full term of the loan agreement by six (6) months in order to compensate this extended payment term. 3. Acknowledge that by approving the above the final payment date will be amended to reflect 23 February 2034, from 26 August 2033. 4. Request a six (6) monthly review process with the SHBTC Committee by Town representatives, in accordance with the Department of Sport and Recreation report on key recommended governance improvements. 5. Authorise the Acting Chief Executive Officer to approve a request by the SHBTC, should such a request be received, to sublease a portion of the leased area, subject to the following conditions: a. Receiving written consent of the Ministers of Lands; b. The additional usage being restricted to a restaurant, café or similar; c. Receiving relevant approvals; and d. Other terms and conditions to the satisfaction of the Acting Chief Executive Officer. CARRIED 9/0	8/2/17 - Waiting for confirmation of appropriate date for 6 monthly review meeting, which is due February 2017 with CDO as per SHBTC did not respond to an interim meeting we proposed to ensure they were on target. as per advice on 9/11/16. 1/5/17 - Meeting held with CDO on 12/4/17. Bulletin provided to EM's. 16/8/17 - SSL installment due to be raised 26/8/17. Have received advice from SHBTC that payment will be made by the due date after Leasing Officer reached out for advice. Leasing Officer has contacts CDO to confirm that next 6 monthly review is coming due. 28/2/18 - SHBTC have continued to make payments inline with their SSL conditions. There is now a sublease in place with the kitchen business. CDO to advise RE the development of the club for both tennis and bowls.	75%
27/07/16	OCM	CM201617/017	12.2.4 Port Hedland Pony Club - License	MOVED: CR GILLINGHAM SECONDED: CR MELVILLE That with respect to the request from the Port Hedland Pony Club to lease an additional portion of land, the Council: 1. Approve in principle to temporarily dispose of a portion of Reserve 29044, by way of license to become an annexure to the current lease agreement between the Town of Port Hedland and the Port Hedland Pony Club for Reserve 31462, Styles Road on the following terms and conditions: a) Initial Term – 12 months; b) First Option – 12 months. 2. Authorise the Acting Chief Executive Officer to liaise with the Department of Lands on the appropriate wording of the management order purpose(s) and acknowledge that the portion of Reserve 29044 is currently set aside as a possible development site for a caravan park and should this development progress, then this portion of the lease agreement (license) would cease. The agreed vacate terms are 90 days' notice in the event that the caravan park development is approved. 3. Acknowledge that there will be no additional fee payable by the Port Hedland Pony Club for the temporary use of this land. CARRIED 9/0	2/8/2016 – Leasing Officer contacted Department of Lands for comment and advice on the addition of the purpose "recreation" to the management order over portion of Reserve 29044, in addition to the current vested purpose which is "Caravan Park". 2/8/16 Department of Lands requested additional reasoning of the request and that this be forwarded to the Case Assessment Team for review and investigation. 5/8/16 – Leasing Officer liaising with Planning and Development Team for progress for the request. 26/9/16 - Leasing Officer progressing with the application process to amend the vesting order with Minister for Lands and Planning and Development Team. 9/11/16 - Progressing through Planning and Development Team. 16/11/16 - Final request sent to Department of Lands for amendment to vesting order. Waiting for processing. 8/2/17 - Waiting for Department of Lands to amend vesting order, 16/8/17 - Leasing Officer has been in contact with Planning Officer seeking regular updates on the change of the vesting order. Department of Lands are still yet to make an amendment and so no progression can be made. 26/02/2018 - Department of Lands have advised the following: 'A decision on native title is still being considered. Requirements for native title dispositions have changed dramatically and we are still receiving updates from our lawyers and State Solicitor's Office regarding the changes.' The Department will advise the Town as soon as a decision is made.	15%
31/08/16	OCM	CM201617/048	16.1 Proposed Land Transaction for Lot 413 Kingsford Smith Business Park	MOVED: CR MELVILLE SECONDED: CR TAVO That with respect to the Proposed Land Transaction for Lot 413 Kingsford Smith Business Park, Council: 1. Note that St John Ambulance Western Australia Ltd will undertake remediation works and fill works on the site to enable development of the site. 2. Clarify its December 2015 decision (201516/122) to include the below additional information regarding remediation and fill works for the site: a) Require St John Ambulance Western Australia Ltd pay the Town of Port Hedland \$250,000 (GST inclusive) minus the cost of fill remediation works, from the proceeds of the sale of 12 Hedditch Street, South Hedland; b) Note that St John Ambulance Western Australia Ltd will project manage and ultimately be responsible for the proposed remediation works to be included in their overall project budget; c) Require St John Ambulance Western Australia Ltd to provide the Town of Port Hedland copies of all paid invoices related to the works with such documentation to be used by the Acting Chief Executive Officer to determine the final payment figure; d) Cap the final payment reduction at \$100,000 (GST inclusive); e) Require the payment to be received before 31 December 2017. f) That the funds received from the transaction of the Hedditch Street site be allocated to the strategic reserve. 3. Request the Acting Chief Executive Officer or their authorised officer to update the Transfer of Land contract to reflect the additional conditions noted above. 4. Request the Acting Chief Executive Officer or their authorised officer, as the current owner of Lot 413, to provide St John Ambulance Western Australia Ltd with a letter of authority (subject to funding confirmation being received prior) to: a) enable St John Ambulance Western Australia Ltd to apply for all necessary planning and building approvals; b) allow St John Ambulance Western Australia Ltd to commence construction (including the earth works/ fill) of the new facility on receipt of a building permit with the understanding that the excision, sub division and subsequent amalgamation are progressing concurrently. CARRIED 7/0	Waiting for legal quote + timeframe (McLeod's Fiona Grgich) to update Land Transfer document. Request sent to Land's Officer 29/09 requesting a letter of authority to commence development application be created for St John. 20/02/2018 - Letter was sent to St John's from CEO stating payment for land and remediation claim can be delayed until 31 March 2018 to allow time to resolve proposed 'Offset Claim' by St John's for remediation works. A meeting will take place in the coming weeks with St John's to resolve this issue.	1%

Date of Meeting	Meeting Type	Decision Number	Item Title	Outcome	Officers Status Update	% Complete
28/09/16	OCM	CM201617/064	12.2.3 Request to Support a Feasibility Study and Business Case for a New Arts, Community and Cultural Centre at the Spoilbank Marina Waterfront Precinct	<p>MOVED: CR HOOPERSECONDED: CR TAVO</p> <p>That with respect to the Community and Cultural Centre at the Spoilbank Marina, Council:</p> <ol style="list-style-type: none"> Notes the proposed development of a new Community and Cultural Centre in the Spoilbank Marina Waterfront precinct as a priority project for the Town of Port Hedland; Notes the attached Arts, Community and Cultural Centre Needs and Options Analysis (June 2016) and Financial Analysis (July 2016) reports; Agrees to work cooperatively with Roy Hill, Pilbara Development Commission and the Kariyarra people to complete a more detailed feasibility and business case for the project for further consideration by the Town of Port Hedland and other Stakeholders; Endorses that the Town of Port Hedland be represented by the Chief Executive Officer and/ or the Director of Community and Development Services in the external working group and that quarterly reports are presented back to Council on the progress; Requests that the Chief Executive Officer or his delegate actively participate in the creation of the proposed Arts, Community and Cultural Centre terms of reference; Requests the scope of the feasibility should consider: <ol style="list-style-type: none"> The integration of an A Class Art Gallery, Function/ Restaurant area, Visitor Centre/ Port Hedland Library Integrated Service and New Fitness Centre; and The repurposing of potentially redundant buildings for alternative uses; and Requests extensive consultation is completed as part of the feasibility with key interest groups including, but not exclusive to the:- Hedland Arts Council (HARTZ), Wangka Maya Language Centre, YMCA WA, the Kariyarra People, FORM: Building a State of Creativity as well as the broader community. <p>CARRIED 6/0</p>	<p>RFF Australia has been appointed to take care of satisfying all Council resolutions</p> <p>To be sent to Admin officer to get response from Director</p> <p>13/03/2018 - State Government to take over the Spoilbank Marina Project, and undertake all planning and all consultation with the community moving forward.</p>	80% - ongoing project under care and control of external group
28/09/16	OCM	CM201617/065	12.3.1 Kingsford Smith Business Park – Heavy Vehicle Access	<p>MOVED: CR TAVOSECONDED: CR HOOPER</p> <p>That with respect to the Kingsford Smith Business Park – Heavy Vehicle Access, Council:</p> <ol style="list-style-type: none"> Request Main Roads Western Australia to approve Restricted Access Vehicle Class 2 (up to 'B Double') on roads within the Kingsford Smith Business Park; Request Main Roads Western Australia to approve Restricted Access Vehicle Class 2 (up to 'B double') on Wallwork Road, from Great Northern Highway to Altitude Avenue; Confirm that Restricted Access Vehicles are not to be permitted access to other sections of Wallwork Road beyond the Shell Garage and Truck break down area; Request that the Chief Executive Officer, or their authorised officer, develop a policy, strategy and implementation plan on Restricted Access Vehicles and report back to Council for consideration; and Authorise the Chief Executive Officer to endorse Restricted Access Vehicle applications in accordance with the Main Roads Western Australia requirements. <p>CARRIED 5/0</p>	<p>12.10.16 A/DWS has written to MRWA</p> <p>16/03/18 - Request sent to Projects team for investigation. Governance have noted the requested Policy, and will follow up on the development.</p>	30%
26/10/16	OCM	CM201617/081	16.1 Port Hedland Dust Management Taskforce Report to Government	<p>MOVED: CR BLANCOSECONDED: CR GILLINGHAM</p> <p>That with respect to the Confidential Port Hedland Dust Management Taskforce Report to Government, Council:</p> <ol style="list-style-type: none"> Receive the Confidential Port Hedland Dust Management Taskforce Report to Government dated August 2016; Notes the correspondence already issued by the Town of Port Hedland Administration; Rejects all recommendations provided in the confidential Port Hedland Dust Management Taskforce Report to Government on the basis that there has been a lack of transparency shown by the state government and the Port Hedland dust management taskforce, and no engagement with Council or the community; Request the Acting Chief Executive Officer to engage the Minister for State Development, Minister for Planning, Minister for Health and Minister for Environment to meet with the Council of the Town of Port Hedland and to engage with the community as a whole to redevelop the recommendations in the Confidential Port Hedland Dust Management Taskforce Report to Government. <p>CARRIED 5/0</p>	<p>16/03/2018 - Points 1 to 3 noted. Point 4 ongoing</p>	75%
26/10/16	OCM	CM201617/082	16.1 Port Hedland Dust Management Taskforce Report to Government	<p>MOVED: CR WHITWELLSECONDED: CR HOOPER</p> <p>That with respect to the referral received by the department of state development with respect to the application in relation to increased throughput by BHP Billiton, Council:</p> <ol style="list-style-type: none"> Receives the Department of State Development referral of 4 October 2016 in relation to the BHP Billiton Iron Ore application to upgrade certain aspects of Nelson Point infrastructure and requests the Acting Chief Executive Officer to respond on the following basis: <ol style="list-style-type: none"> The supporting documentation provided by the applicant is deficient in that no evidence has been provided regarding dust emissions and/or how any mitigation will occur if there was an increase in emissions due to increased throughput; The Town does not support intensification of port activities until such time that port users have mitigated any potential health impacts with reduced dust emissions; The Department of Environment Regulations has not completed a review of licencing procedures or conditions to hold port users to account for their impacts on the adjoining community. <p>CARRIED 5/0</p>	<p>16/03/2018 - Director Development, Sustainability and Lifestyle notified.</p>	5%
14/11/16	SCM	CM201617/090	11.1 Chief Executive Officer Appointment	<p>MOVED: CR TAVOSECONDED: CR HOOPER</p> <p>That with respect to the appointment of the Chief Executive Officer, Council:</p> <ol style="list-style-type: none"> Maintain confidentiality as to the identity of the individual, until the successful candidate has formally executed the contract and the appointment has been announced by the Town of Port Hedland; Note that after the initial three months negotiations will need to be held with the Chief Executive Officer to determine the Key Performance Indicators associated with the first twelve months of employment; Note the Chief Executive Officer's six month probation review will be reported to Council at least one month prior to the expiry, being 9 June 2017 as per the Employment Contract; and Note that Town officers will review policy 3/019 'CEO Performance Review' in conjunction with the development of the Key Performance Indicators. <p>CARRIED 8/0</p>	<p>10/01/2017 - Point 1 - Complete. Staff were notified of appointment after contract signed.</p> <p>30/03/2017 - Point 2 - Complete. Key Performance Indicators were presented to Council and approved on 22 March 2017 as a confidential item. Refer to resolution CM201617/172.</p> <p>Point 3 - CEO Probation Review is being presented to the 24 May 2017 OCM as a Confidential Item</p> <p>Point 4 - to be completed by an External Consultant once the new SCP has been adopted. KPI's will be set against the new SCP in early 2018</p>	75%
14/12/16	OCM	CM201617/115	12.3.1 Feasibility Study – Integrated Civic Facilities at South Hedland	<p>MOVED: CR TAVOSECONDED: CR HOOPER</p> <p>That Council requests the Chief Executive Officer or his authorised officer to progress a feasibility study for the development of an integrated facility in the South Hedland Town Centre incorporating upgraded existing facilities, a new Civic Administration complex and commercial offices for lease to Government and private tenants.</p> <p>CARRIED 5/4 BY THE MAYORAL CASTING VOTE</p> <p>For: Mayor Blanco, Cr Gillingham, Cr Hooper, Cr Tavo Against: Cr Melville, Cr Arif, Cr Newbery, Cr Whitwell</p>	<p>13/03/2018 - Manager Facilities notified and will investigate decision</p>	1%

Date of Meeting	Meeting Type	Decision Number	Item Title	Outcome	Officers Status Update	% Complete
25/01/17	OCM	CM201617/125	12.1.1 Reactivation of the Port Hedland Community Safety and Crime Prevention Plan	<p>MOVED: CR GILLINGHAM SECONDED: CR TAVO</p> <p>That with respect to community safety, the Council:</p> <p>1. Requests the Chief Executive Officer to:</p> <p>a. Reactivate the Port Hedland Community Safety and Crime Prevention Working Group including modifications to the membership and operating procedures to reflect current Town of Port Hedland Policy and State Government Department changes since 2013;</p> <p>b. Determine Membership of the Port Hedland Community Safety and Crime Prevention Plan Working Group with invitations being extended to, but not limited to:</p> <ul style="list-style-type: none"> -WA Police -Department of Health -Department of Housing -Department of Premier and Cabinet -Department of Child Protection -Department of Regional Development – Regional Services Reform Group -BHP Billiton -FMG -Roy Hill -Chair Port Hedland Liquor Accord -Youth Involvement Council -Regional Development Australia (Pilbara) <p>c. Prepare a revised Community Safety and Crime Prevention Plan to be presented back to Council for endorsement by June 2017;</p> <p>d. Create a Community Safety and Crime Prevention Officer Position;</p> <p>e. Seek financial support from key community partners for the development, implementation and monitoring of the Community Safety and Crime Prevention Plan;</p> <p>f. The Town of Port Hedland consider a variation to the 2016/2017 budget in the mid-year budget review to support the preparation of a Community Safety and Crime Prevention Plan and appointment of a Community Safety and Crime Prevention Officer Position;</p> <p>g. Invite local aboriginal corporations to appoint one member and one proxy to the Port Hedland Community Safety and Crime Prevention Working Group.</p> <p>2. Appoint Councillors Louise Newberry, Jan Gillingham, Lincoln Tavo, Troy Melville, David Hooper, Julia Arif and Mayor Camilo Blanco to the Port Hedland Community Safety and Crime Prevention Working Group.</p> <p>3. Provide all councillors with brief/notes from each meeting/meetings with State/Federal agencies as soon as possible.</p> <p>CARRIED 4/3</p> <p>For: Mayor Blanco, Cr Gillingham, Cr Tavo, Cr Melville</p> <p>Against: Cr Arif, Cr Whitwell, Cr Newberry</p>	<p>A Community Safety Advisor has been appointed and will commence with the Town at the beginning of May. Once on board they will extend invitations to committee members and convene the first meeting.</p> <p>30/01/18: Community safety advisor update:</p> <ul style="list-style-type: none"> a) has been completed. b) has been completed. c) will be completed by July 2018. d) completed. e) completed f) completed g) in progress 2) completed 3) completed 	90%
27/02/17	SCM	CM201617/158	8.1.1 Council's Position Concerning the Application under Section 64 of the Liquor Control Act 1988	<p>Moved: Cr Melville Seconded: Cr Hooper</p> <p>That Council:</p> <p>1. Not support the application by the WA Police to the Director General of Department of Racing, Gaming and Liquor, to utilise Section 64 of the Liquor Control Act 1988 to impose a set of restrictions in the Town of Port Hedland on take-away liquor, in addition to the existing restrictions;</p> <p>2. Continue to implement the Port Hedland Community Safety and Crime Prevention Plan, including the Port Hedland Community Safety and Crime Prevention working group whose aim is to undertake a coordinated approach with government, not-for-profit agencies and community members to address anti-social behaviour, domestic violence and other associated issues;</p> <p>3. Continue to collaborate with but not excluding: Port and South Hedland Police, Department of Housing, Department of Child Protection, Department of Racing, Gaming and Liquor, the yet to be formed Port Hedland Community Safety and Crime Prevention working group, local businesses, local leaders and corporations and all other interested or relevant stakeholders to identify long term solutions that address all aspects of current anti-social and domestic violence behaviours;</p> <p>4. Acknowledge education is the key to any reform process and commit to engaging with relevant agencies and services in the development of an education/rehabilitation assistance programs to provide affected individuals an opportunity to recover, reform and integrate into society;</p> <p>5. Request the Chief Executive Officer provide updates in our monthly catch up on this issue to all Elected Members.</p> <p>6. Request the Chief Executive Officer to investigate the Project STOP Programme run by the Pharmacy Guild to examine the prospect of a similar programme for liquor control.</p> <p>7. Request the Chief Executive Officer to issue media release providing details for public to make personal submission to director general.</p> <p>8. Request the Chief Executive Officer to implement an online community survey to ascertain community support for/against any application for Section 64. Passed 6/2</p>	<p>02/02/18 Community Safety Advisor update:</p> <ul style="list-style-type: none"> 1. The Director General of Department of Racing, Gaming and Liquor has been informed via letter that the Town does not support the application. completed 2. The working group is being re-convened by the Community Safety Advisor who will commence with the Town in May. completed 3. Stakeholder meetings have been held and will continue through the Community Safety committee. completed 4. Meetings with key government agencies including Department of Prime Minister and Cabinet and the Regional Services Reform Unit have been held to advocate for further rehabilitation, diversion and education programs. in progress 5. the CEO has been providing updates. not started 6. This will be investigated by the Community Safety Advisor, in progress 7. Complete 2/3/17. completed 8. Survey closed 31/3/17. Results to be collated and presented to council. not sure if Rob or David wanted this disclosed to council 	70%
22/03/17	OCM	CM201617/173	16.2 Spoilbank Marina – Budget Update and Funding Arrangements	<p>MOVED: CR TAVO SECONDED: CR ARIF</p> <p>That Council:</p> <p>1. Approves an increase in funding for design and technical studies to the stage of final concept phase for the Spoilbank Marina Precinct project to a maximum of \$3.0 million pending receipt of a formal funding undertaking by the State Government;</p> <p>2. Notes that the Town has not yet received formal written confirmation of the State commitment to provide \$112 million towards the total cost of the project;</p> <p>3. Authorises the Mayor and the CEO to execute the Agreement for the Funding and Development of the Spoilbank Marina Precinct Port Hedland attached to this report; and</p> <p>4. Directs Administration to advise LandCorp that unless the Town has received formal written confirmation of the State funding by 30 June 2017, the Town will suspend reimbursement of costs incurred beyond that date in accordance with Clause 3.2 of the Agreement until such confirmation is received.</p> <p>CARRIED 7/0</p>	<p>30/01/18: Update requested</p> <p>01/03/18: Director advised this project is on hold until state government provides guidance to proceed</p>	50%
24/05/17	OCM	CM201617/211	12.1.7 Spot Rating of Transient Workforce Accommodation Camps located on Mining Tenements	<p>MOVED: CR WHITWELL SECONDED: CR ARIF</p> <p>That with respect to this report, Council:</p> <p>1. Note that there are Transient Workforce Accommodation (TWA) camps located on Mining or Miscellaneous tenements within the Town's municipal boundary, which are currently not rated via Gross Rental Valuation;</p> <p>2. Note that under the Department of Local Government's Rating Policy: "Valuation of Land – Mining" Council can resolve to make an application to the Minister to spot rate TWA camps, located on Mining and Miscellaneous tenement leases using a Gross Rental Valuation;</p> <p>3. Note that the objective of the proposed rating of these TWAs is to provide additional income for the net funding requirements of the Town's services, activities, financing costs and the current and future capital requirements of the Town;</p> <p>4. Consider the submissions received from TWA land holders and the other information addressing the key values of objectivity, consistency and fairness and equity;</p> <p>5. Resolve to apply to the Minister for Local Government for a determination to spot rate the following TWA camps using a Gross Rental Valuation under the Department's Rating Policy: "Valuation of Land – Mining" commencing 1 July 2017 or the date of Ministerial gazettal (if after 1 July 2017):</p> <ul style="list-style-type: none"> a) Poondano Village (Process Minerals International) b) Pardoo Accommodation Village (Atlas Iron Limited) – care & maintenance c) Mooka Village (BHP Billiton Minerals) d) Wodgina (Global Advanced Metals) e) Pippingarra Quarry Camp (North West Quarries) – care & maintenance f) Camp Qube (Qube Bulk Pty Ltd) g) Mount Dove Camp (Atlas Iron Limited); and <p>6. Resolve to not phase in the change to basis for rating affected TWA land holders should the application be approved;</p> <p>7. Direct the Chief Executive Officer (or authorised officer) submit the TWA spot rating application to the Minister for Local Government, including supporting information; and</p> <p>8. Note that a rate in the dollar and rates payable by each TWA holder will be determined for the GRV Mass Accommodation category and the 2017/18 rate in the dollar for this category will be considered with all other rating categories during Council's budget adoption.</p> <p>CARRIED 8/0</p>	<p>22/02/2018 JM: Application to the Minister was approved and advertised in the Government Gazette on 5 September 2017. Five (5) of the seven land parcels were approved for a change in method of rating to GRV TWA.</p> <p>Approved lots are:</p> <ul style="list-style-type: none"> Licence L45/219 "Poondano Village" (Process Minerals International) Licence L45/190 "Mooka" (BHP Billiton Minerals) Licence L45/58 "Wodgina" (Global Advanced Metals) Licence L45/355 "Camp Qube" (Qube Bulk Pty Ltd) Mining Lease M47/1449-1 "Mount Dove Camp" (Atlas Iron Limited). <p>Valuations for the above have been received by Landgate and interim rate notices are in the process of being finalized and raised this month (Feb 2018). Estimated revenue generation of \$1,033,760</p> <p>This is still very high risk income and there is an opportunity for the valuations to be disputed with Landgate.</p>	80%
28/06/17	OCM	CM201617/244	15.2 Short Term Recreation Vehicle Accommodation at Port Hedland Racecourse	<p>MOVED: CR ARIF SECONDED: CR GILLINGHAM</p> <p>That with respect to the RV Overflow Camping at the Port Hedland Turf Club, Council:</p> <p>1. Open the RV Overflow Camping at the Port Hedland Turf Club from 5 July 2017;</p> <p>2. Continue to offer the overflow camping for free, with RV tourists being allowed to stay for no longer than 3 nights in line with decision CM201617/192 made on 26 April 2017 at the Ordinary Council Meeting; and</p> <p>3. Re-evaluate the program at the end of the 2017 season and undertake further consultation with relevant stakeholders ahead of any further extension of the program.</p> <p>CARRIED 8/0</p>	<p>1. RV Overflow opened</p> <p>2. Overflow camping in line with resolution. Rangers to monitor any one who is staying over 3 nights.</p> <p>31/01/18 Development & Lands Officer update: Currently undertaking stakeholder engagement, which will then go to Confidential Briefing 07/02/18 to get Council opinion. Then will go to caravan parks, then a plan will be developed for March 2018 OCM.</p>	75%

Date of Meeting	Meeting Type	Decision Number	Item Title	Outcome	Officers Status Update	% Complete
26/07/17	OCM	CM201718/005	12.1.1 Spoilbank Marina Future Direction	<p>MOVED: CR HOOPER SECONDED: CR TAVO</p> <p>That with respect to the Spoilbank Marina project, Council:</p> <ol style="list-style-type: none"> Notes the correspondence received from The Honourable Alannah MacTiernan, Minister for Regional Development; Approve in principle the re-staging of the project to deliver a first stage of works to the community that is operationally affordable; Consult with the community to determine the community's priorities regarding the first stage of the development; Commence a review of the current plans and business case to determine a sustainable first stage of development that may include recreational boating facilities, dredging of a new channel, landside commercial development, a caravan park or tourist facility and public open space landscaping; Allocate \$3 million in the 2017/18 Budget from the Spoilbank Reserve, leaving a residual balance of \$34,562,936, to bring the first phase of the project to detailed design; Consult with the community throughout the Strategic Community Plan process to develop options for expending the balance of the State Government's \$112 million capital funding for the Marina project or other community priorities. <p>CARRIED 7/1</p> <p>For: Mayor Blanco, Cr Melville, Cr Gillingham, Cr Hooper, Cr Newbery, Cr Whitwell, Cr Tavo Against: Cr Arif.</p>	<p>30/01/18: Update request sent</p> <p>01/03/18: Director advised this project is on hold until state government provides guidance to proceed</p>	50%
26/07/17	OCM	CM201718/013	12.3.1 Master Plan and Business Plan – McGregor Street Sporting and Recreation Precinct	<p>MOVED: CR TAVOSECONDED: CR WHITWELL</p> <p>That with respect to the McGregor Street Sporting and Recreation Precinct, Council:</p> <ol style="list-style-type: none"> Approve the development of a Master Plan and Business Plan which encompasses, but is not limited to, the buildings, open space and active reserves from the Port Hedland Skate Park, including the soccer / rugby ovals, tennis courts, canine area, turf club, Jim Caffey Pavilion through to Wilson St, incorporating the infield and equestrian area of the racetrack. Allocate \$100,000 in the 2017/18 Budget to finalise a Master Plan and Business Case for consideration by Council, funding agencies and industry to fulfill the requirements of point one (1) above. <p>CARRIED 8/0</p>	<p>31/01/18 update from Facilities Manager: Director is managing this project. RFF consultants have been engaged to start work on this Master Plan project. Internal meetings have been held with the consultant.</p>	50%
23/08/17	OCM	CM201718/025	12.2.1 Town of Port Hedland 2017 Heritage Inventory	<p>MOVED: CR HOOPER SECONDED: CR NEWBERY</p> <p>That Council:</p> <ol style="list-style-type: none"> Accept the review of the 2007 Town of Port Hedland Municipal Heritage Inventory and Adopt the updated 2017 Heritage Inventory with modifications as shown in Attachment 3; Rename the inventory from the Town of Port Hedland Municipal Heritage Inventory 2007 (MHI) to the Town of Port Hedland Heritage Inventory 2017 (HI); Authorises the Chief Executive Officer or his authorised officer to notify the Heritage Council of Western Australia of the updated Heritage Inventory, as required by section 45(3) of the Heritage of Western Australia Act 1990; and Authorises Town Officers to enhance the Heritage Inventory from time to time with simple administrative and editorial changes such as additional photographs and other images, as well as minor additions to the historical notes and layout of the Heritage Inventory as required. <p>CARRIED 7/0</p>	<p>31/01/18 Principal Town Planner update: currently in the process of getting Marketing and Comms to enhance the document (Resolution 4) before it is sent to Heritage Council of WA (Resolution 3). Resolution points 1 and 2 do not require any action. I will try to remember to notify you when we have actioned these points.</p> <p>20/02/2018 - Planning is undertaking final review of Heritage Inventory, final changes will be sent to comms for finalization in the next week. CR.</p>	80%
23/08/17	OCM	CM201718/026	12.2.2 Scheme Amendment No.80 – Rezoning Lots 952 & 2046 Tindale Street from 'Other Public Purpose-Waste Disposal and Treatment' to 'Urban Development'	<p>MOVED: CR WHITWELLSECONDED: CR GILLINGHAM</p> <p>That with respect to Scheme Amendment 80, Council:</p> <ol style="list-style-type: none"> In accordance with regulation 50 (3) (a) of the Planning and Development (Local Planning Schemes) Regulations 2015, supports Scheme Amendment 80 to the Town of Port Hedland Town Planning Scheme No. 5 without modification; Forward the above information in relation to Amendment No. 80 to the Town of Port Hedland Town Planning Scheme No. 5 to the Western Australian Planning Commission for the Minister for Planning's consideration; and Note that there were no objections received by the Town of Port Hedland during the public consultation period. <p>CARRIED 7/0</p>	<p>31/01/18 Principal Town Planner update: Scheme Amendment 80 has been referred to WAPC and Minister for Planning and the Town is pending final approval.</p> <p>20/02/2018 - WAPC has requested the Applicant undertake detailed flood, bushfire and earthworks studies before they are prepared to endorse the Amendment. The Applicant has agreed to preparing these studies and the Town is pending further advice from WAPC on how these are progressing. CR.</p>	80%
27/09/17	OCM	CM201718/039	12.1.1 Memorandum of Understanding with Pilbara Regional Council - Intra-Regional Air Services	<p>MOVED: CR HOOPERSECONDED: CR MELVILLE</p> <p>That with respect to the proposal for Intra-Regional Air Services Council:</p> <ol style="list-style-type: none"> Endorse the proposed commercial-in-confidence Memorandum of Understanding (MOU) and principles contained therein and authorise the Chief Executive Officer (CEO) to sign the document subject to the following conditions: <ol style="list-style-type: none"> The CEO is authorised to work with the Pilbara Regional Council, the proponent, and participating member local governments over the course of the following months on the construction of a detailed regional proposal for subsequent consideration by the Council; The Town reserves the right to withdraw from the MOU at any time, for any reason; The Town will not make any financial contribution to the MOU process; and Noting that it is not legally bound to continue with the proposal or any subsequent proposed contractual obligations, if it is not entirely satisfied with the final proposal. <p>CARRIED 6/2</p> <p>For: Mayor Blanco, Cr Hooper, Cr Melville, Cr Arif, Cr Gillingham, Cr Tavo Against: Cr Whitwell, Cr Newbery</p>	<p>30/01/18: email sent to Director for update</p> <p>01/03/18: Director advised the MOU has been signed. Matter is ongoing</p> <p>15/03/18 - Signed copy of the MOU received and saved in Synergy (ILB82233)</p>	50%
04/10/17	SCM	CM201718/056	8.1.1 Award of Tender 2017-18 South Hedland Aquatic Centre – Renewal Works	<p>MOVED: CRTAVOSECONDED: CR WHITWELL</p> <p>That with respect to Request for Tender (RFT) 2017-18 South Hedland Aquatic Centre – Renewal Works, that Council endorse the recommendation of the evaluation panel.</p>	<p>31/01/18 - Works have reached practical completion. Will be completed in two weeks.</p>	90%
22/11/17	OCM	CM201718/086	South Hedland Taxi Rank Report	<p>MOVED: CR NEWBERYSECONDED: CR ARIF</p> <p>That with respect to the permanent relocation of the South Hedland Square taxi rank, Council:</p> <ol style="list-style-type: none"> Approve the permanent relocation of the taxi rank at Wise terrace, south of McLarty Boulevard, South Hedland as the permanent taxi rank; and Consider shade options for the taxi rank in the 2018/19 financial year budget. <p>CARRIED 8/0</p>	<p>31/01/18: Community Safety Advisor update:</p> <ol style="list-style-type: none"> completed in progress with Director 	70%
22/11/17	OCM	CM201718/088	12.2.1 RSPCA Funding Approval and Contribution	<p>MOVED: CR ARIFSECONDED: CR MCDONOGH</p> <p>That Council:</p> <ol style="list-style-type: none"> Provide in principle support for funding \$20,000 to be considered for inclusion at the next budget review for the proposed RSPCA WA Pilbara based Animal Welfare Improvement project. Authorise the Chief Executive Officer to enter into a Memorandum of Understanding with RSPCA WA in relation to the Pilbara based Animal Welfare Improvement project. <p>CARRIED 8/0</p>	<p>15/02/18: update from Manager Environment: awaiting MOU from RSPCA</p>	50%
22/11/17	OCM	CM201718/093	14.2 Notice of Motion – Live Streaming of Council Meetings	<p>MOVED: CR MCDONOGHSECONDED: CR ARIF</p> <p>That Council:</p> <ol style="list-style-type: none"> Approve live streaming recording of Council meetings for a trial period of 6 months; and Pursuant to section 2.7 (2) (b) of the Local Government Act 1995, amend policy 1/015 'Audio Recording of Council and Committee Meetings'. <p>CARRIED 8/0</p>	<p>04/12/2017 - Media release sent on 23 November 2017. Trial to conclude June 2018. Equipment Ordered.</p> <p>06/12/2017 - Equipment Arrived. Will commence Live Streaming at the 13 December OCM.</p> <p>30/01/2018 - Positive response from December 2017 and January 2018 OCM's which have been live streamed with great view rates. Trial period to conclude in May 2018. Policy was amended in accordance with this decision.</p>	95%

Date of Meeting	Meeting Type	Decision Number	Item Title	Outcome	Officers Status Update	% Complete
13/12/17	OCM	CM201718/099	12.2.4Port Haven TWA Village – Lease Renewal (File No. 05/09/0012)	<p>MOVED: CR HEBBARD SECONDED: CR CARTER</p> <p>That Port Hedland International Airport (PHIA), Compass Group and BHP Billiton Iron Ore Pty Ltd (BHP) be advised:</p> <p>1. That Council approves an extension of the Port Haven lease for a period of 10 years with a further option of 10 years with the Town of Port Hedland giving formal written consent subject to the following actions being commenced within 3 months:</p> <p>a) BHP to provide the Town with a forecast of its construction, operational, maintenance and shutdown workforce accommodation requirements within the Town of Port Hedland for the next 10 years which demonstrates a clear and continued reduction in operational employees housed in Port Haven.</p> <p>b) BHP to engage a suitably qualified and experienced person to prepare a Social Impact Assessment (SIA) for the Port Haven facility as a baseline to assess the direct and indirect cumulative socioeconomic impacts of Port Haven on the Town of Port Hedland over the life of the lease.</p> <p>c) BHP to engage a suitably qualified and experienced person to prepare a Social Impact Management Plan (SIMP) for the Port Haven facility for the next 10 years, which includes:</p> <p>i. Monetary and non-monetary social contributions;</p> <p>ii. Commitments to ensure facility management and guests utilise town-based goods, services, local contractors and programs; and</p> <p>iii. Annual monitoring and reporting on the effectiveness of the SIMP to be submitted to the Town at the end of every financial year. The SIMP shall be modified in response to any socioeconomic issues identified by the Town that are a direct result of Port Haven's operations.</p> <p>2. That the Town of Port Hedland agrees to provide formal written consent for a renewal of the lease following the above terms being satisfied.</p> <p>CARRIED 4/3 ON THE MAYOR'S CASTING VOTE</p> <p>For: Mayor Blanco, Cr Whitwell, and Cr Hebbard Against: Cr Pitt, Cr Whitwell, and Cr McDonogh</p>	30/01/2018 - In accordance with part 1b and 1c, SIA and SIMP received.	50%
13/12/17	OCM	CM201718/105	12.2.2Scheme Amendment 81 – Proposed Rezoning of Lot 5954 Kennedy St, South Hedland from 'Community: Education' to 'Urban Development' (File No. 18/09/0096)	<p>MOVED: CR ARIF SECONDED: CR CARTER</p> <p>That Council, pursuant to Clause 75 of the Planning and Development Act 2005 resolves to:</p> <p>1. Initiate Scheme Amendment No. 81 to the Town of Port Hedland's Local Planning Scheme No. 5 to rezone Lot 5954 Kennedy Street, South Hedland from 'Community: Education' to 'Urban Development';</p> <p>2. Classify Scheme Amendment No. 81 as a Standard Amendment in accordance with Regulations 34 and 35 of the Planning and Development (Local Planning Schemes) Regulations 2015 as it will have minimal impact on land in the Scheme area not subject to the amendment and will not result in any significant environmental, social, economic or governance impacts on land in the Scheme area;</p> <p>3. Forward Scheme Amendment No. 81 to the Environmental Protection Authority for assessment in accordance with Section 81 of the Planning and Development Act 2005; and</p> <p>4. Advertise Scheme Amendment No. 81 in accordance with the Planning and Development (Local Planning Schemes) Regulations 2015 should no environmental assessment be required.</p> <p>CARRIED 9/0</p>	01/02/18: Principal Town Planner update: Points 1 and 2 do not require action. Point 3 has been completed, EPA advised no environmental assessment required on 22/01/2018 Point 4 is currently being prepared, 42 day public consultation is scheduled 14/02/2018 – 28/03/2018	80%
13/12/17	OCM	CM201718/116	16.1CEO's Performance Review (File No. PER/9216)	<p>MOVED: CR CARTER SECONDED: CR ARIF</p> <p>That Council, pursuant to section 5.39 of the Local Government Act 1995 and Regulation 18D of the Local Government (Administration) Regulations 1996:</p> <p>1. Adopt the November 2017 Chief Executive Officer's Performance Appraisal Report;</p> <p>2. Endorse the overall rating of "Satisfactory/meets criteria" for the review period to November 2017; and</p> <p>3. Engage a consultant to assist with Key Performance Indicators in alignment with the Strategic Community Plan in early 2018 that would be utilised for the December 2018 CEO performance review.</p> <p>CARRIED 9/0</p>	20/02/2018 - Items 1 and 2 complete. No further action can be taken. For item 3 - WALGA will be contacted for sourcing a consultant who can assist Council to develop KPI's, as the SCP is not yet completed KPI's cannot be set. LM	60%
24/01/18	OCM	CM201718/125	12.1.4Debtors Sundry Write off	<p>MOVED: CR ARIFSECONDED: CR DACCACHE</p> <p>Pursuant to section 6.12 (1)(c) of the Local Government Act 1995, that Council approves the write off of bad debts totalling \$10,032.86 as per the presented Schedule of Sundry Debtors (provided under confidential cover), to be transacted before 30 June 2018.</p> <p>CARRIED BY ABSOLUTE MAJORITY 7/1</p> <p>For: Mayor Blanco, Councillor Daccache, Councillor Arif, Councillor Hebbard, Councillor McDonogh, Councillor Newbery, Councillor Carter Against: Councillor Whitwell</p>	12/02/2018 - Debtor writes off are to be processed in accordance with the report presented to Council by 28 Feb 2017. JM.	50%
24/01/18	OCM	CM201718/131	16.1Review of North West Festival 2017 and Approval of Event Management Structure for 2018 Event	<p>MOVED: CR ARIFSECONDED: CR CARTER</p> <p>1. That Council notes the outcomes of the North West Festival 2017.</p> <p>2. That Council directs the Town of Port Hedland to dissolve the contract with Sunset Events and the Town facilitates the event.</p> <p>3. That a budget provision for a break fee of \$100,000 (as per section 13 of the Contract) be allocated for the North West Festival in the 2018/19 Annual Budget.</p> <p>CARRIED 6/2</p> <p>For: Mayor Blanco, Councillor Arif, Councillor Carter, Councillor McDonogh, Councillor Hebbard, Councillor Whitwell Against: Deputy Mayor Newbery, Councillor Daccache</p>	12/02/2018 - Event Manager Contacted, Formal communications issued. Legal steps in progress regarding break-fee contract. Media management completed. LG.	60%