



Town of Port Hedland Status of Council Decisions

Outstanding ARG Committee Decisions as at 5 August 2016

Date of Meeting	Meeting Type	Decision Number	Item Title	Council or Committee Decision	Officers Status Update	Directorate Responsibility	Estimated Start Date	Estimated Due Date	% Complete
01/07/08	Select one of OCM, SCM or ARG			All resolutions of Council recorded in this format since 2009 (and any outstanding prior to this date), excluding procedural motions, which have no action, other than those that are deferred or laid on the table, which may have subsequent actions.	The responsible officer (or delegate) to ensure that each task is referenced concisely and clearly. Simply adding the word "Complete" is inadequate.	Select one of 4 Directorates	The estimated start date should reflect the date that the task(s) is first proposed to be commenced	The estimated due date should reflect the date that the task(s) is proposed to be completed	Governance to ensure that all rows have at least 0% recorded
22/04/15	ARG	ARG201415/041	11.1.3 Port Hedland Visitor Centre: Financial Quarterly Review of the Third Quarter being January to March 2015	MOVED: MAYOR HOWLETT SECONDED: CR HUNT That the Audit and Finance Committee 1. Receive the financial report from FORM Contemporary Arts and Crafts for the management of Port Hedland Visitors Centre of the third quarter being January to March 2015. 2. Request the Chief Executive Officer, or his delegate(s), to provide an update on the finalisation and signing of the final contract for FORM Contemporary Arts and Crafts for the Port Hedland Visitors Centre. 3. Request the Chief Executive Officer, or his delegate(s), to approach the Port Hedland Visitors Centre to help package, promote and assist with the attraction of members. 4. Request the Chief Executive Officer, or his delegate(s), bring a report back to the Audit & Finance Committee with costs to repair or remove the Port Hedland Observation Tower. CARRIED 4/0	1. Completed 2. Completed 3. Completed 4. Task assigned to Asset Management	Director Works & Services	22/04/15	31/10/16	75%
10/06/15	ARG	ARG201415/056	11.1.1 Town of Port Hedland Leisure Facilities Management Contract - Review May 2015	MOVED: MAYOR HOWLETT SECONDED: CR DACCACHE That Audit, Risk and Governance Committee recommend that Council: 1. Note that the May monthly report as provided by the YMCA. 2. Note the Risk Assessment Report – attachment 1 prepared by officers in response to the request made by the Audit and Finance Committee at its meeting on 22 April. 3. Note the draft budget as presented by the YMCA for the 2015/2016 financial year. 4. Request the Chief Executive Officer seek legal advice and report to Council on the wave rider and recourse for lack of operation of the wave rider including the costs and losses involved. 5. Request the Chief Executive Officer, or his delegate(s), to explore the contract extension and report back to Council on the obligations and options going forward beyond 30 June 2016. 6. Request the Chief Executive Officer, or his delegate(s), to investigate retractable shade options and costs for the South Hedland Aquatic Centre for consideration in the 15/16 budget. CARRIED 5/0	John Hanly of Hotchkin Hanly is expecting to receive some additional information (emails) from his client. It is likely that their response will be finalised in 1-2 weeks. Once we have received and considered that we agreed it would be helpful to arrange a meeting between the parties to endeavour to clarify the issues remaining in dispute, what is agreed and what is still contested between the parties. We agreed to work towards a possible meeting date later in October, depending on the timing of their response. McLeod's will let us know once he receives further response from Hotchkin Hanly. The DW&S advises that Nicole should have in hand - checking, DS Part 4 & 6 Check with Nicole	Director Works & Services	17/06/15	31/10/16	20%
08/03/16	ARG	ARG201516/024	11.1.1 Local Government Audit Framework and Audit Work Plan	MOVED: CR BLANCO SECONDED: MS PANGAHAS That the Audit, Risk and Governance Committee recommend that adoption of Policy 1/022 Internal Audit Charter as presented in Attachment 8 be deferred until the ARG terms of reference are workshopped with the ARG committee. CARRIED 4/0 For the full resolution, including attachments, please refer to the Minutes on the Town's website: http://www.porthedland.wa.gov.au/documents/?categoryid=473	ARG Terms of reference have been adopted by Council at its Ordinary Council Meeting of 22 June 2016. The consideration of this policy will now be presented to the ARG committee on 6 September 2016.	Director Corporate Services	30/06/16	28/09/16	50%
10/05/16	ARG	ARG201516/227	11.2.2 Notice of Motion 6 - Proposed Policies – Corporate Credit Card Policy, Fraud and Corruption Prevention Policy, Staff and Elected Member Whistleblower Policy, Community Consultation Policy	MOVED: CR WHITWELL SECONDED: CR NEWBERY That, with respect to the Notice of Motion (Motion Number 6) from the Audit, Risk and Governance Committee meeting of 12 April 2016, the Audit, Risk and Governance Committee: 1.Receive the following draft Policies: •Corporate Credit Card Policy •Fraud and Corruption Prevention Policy •Staff and Elected Member Whistleblower Policy 2.Note the Town of Port Hedland has a Community Engagement Strategy (endorsed by Council in 2014) which will be reviewed, updated and converted into a strategic policy. 3.Agree to workshop the draft Policies during the month of May 2016 with Audit, Risk and Governance Committee Members and Elected Members with a view to recommending them to Council for consideration for advertising and undertaking community engagement on the matters. CARRIED 4/0	Further workshop will be planned with ARG committee for the end of July to close out on the probity review and to discuss next steps Parts 1 & 3 - Workshop with ARG Committee is set for 19 July 2016. Part 2 - Manager Corporate Strategy currently preparing a revised Community Engagement Framework for presentation to a future OCM via a Concept Forum of Elected Members. 02/08/2016 the following draft policies: Corporate Credit Card; Fraud and Corruption; and Whistleblower; are to be re-presented to the ARG Committee on 09/08/2016 for recommendation to Council at its August OCM.	Director Corporate Services	10/05/16	09/08/16	50%