



LIBRARY MEMBERSHIP APPLICATION

(Office use)

Membership Card number: CL 8 1 3 H 0

Username: _____ Password: 6722 you can log in to change your password.

Title: Mr / Mrs / Ms / Miss (please circle) Last Name: _____

First Name _____ Middle name: _____

Date of Birth: ___/___/___ Gender: Female/Male/Other

Residential Address: _____

Suburb: _____ Postcode: _____

Postal Address: (if different to residential) _____

Suburb: _____ Postcode: _____

Email: _____

Mobile: _____ Work Telephone: _____ Home Telephone: _____

NOTICE DELIVERY : We are taking small steps towards a greener library. Notices will be sent via email.

DATE DUE SLIPS please tick:

Email Email & slip print Print only

Child 1 Male / Female/Other (please circle) Date of Birth: ___/___/___

Surname: _____ First Name: _____

Membership Card number: CL 8 1 3 H 0 _ _ _ _ _

Child 2 Male / Female/Other (please circle) Date of Birth: ___/___/___

Surname: _____ First Name: _____

Membership Card number: CL 8 1 3 H 0 _ _ _ _ _

Child 3 Male / Female/Other (please circle) Date of Birth: ___/___/___

Surname: _____ First Name: _____

Membership Card number: CL 8 1 3 H 0 _ _ _ _ _

Office use only: Identification & Proof of address sighted please circle: DL CL HCC BS RE PP
Other _____ **Staff Signature** _____

Legend: DL=Drivers Licence, CL=Centrelink, HCC=Health Care Card, BS=Bank Statement, RE=Real Estate, PP=Passport
March 2019

Town of Port Hedland Library & Information Service - Conditions of Use

REGISTERING

Becoming a library member

Memberships of the library is free to all residents of the Town of Port Hedland. You can join at the library by presenting proof of your name and current address. There is no minimum age for joining, but those under the age of 18 years require a signature from their parent or guardian, as well as parent or guardian proof of name and current address.

Register online <http://porthedland.spydus.com>

You may join the library online by going to our library catalogue. You will need to read and accept the membership conditions. After joining online, you will need to bring in proof of your name and current address to complete the registration and to receive your membership card. You must be over 18 years of age to join online.

Loans

- 10 items per membership.
- Current loan period is 3 weeks.
- Items can be renewed twice after the initial borrowing period, either in person, online or by phone.
- Items will not be renewed if reserved by others.
- Reference and Local History items cannot be borrowed.

Membership

You are required to:

- Present your library card to borrow items from the libraries.
- Take responsibility for all items borrowed on your card and those of your children.
- Report a lost or stolen card immediately so that you are not charged for any items that may be borrowed on a lost card.
- Return all loaned items on or before the due date.
- Pay all charges imposed for late return, damage or loss of library items or membership card.
- Fees are reviewed annually and endorsed by Council.
- Inform the library of any change in contact details i.e. telephone, email or postal address.

As a parent or guardian of a borrower you are required to:

- be present when your child/children are in the library and take responsibility for all items borrowed.
- Be in attendance with primary school children or younger at all times, including online supervision.

Online Services

- Free Access is available for public computers for library members.
- Bookings are made at the circulation desk.
- Computers can be accessed from opening time to **15 minutes** prior to the closure of the libraries.
- Inappropriate use of public computers may result in loss of library access.
- A limit of 2 persons at any one time at one public computer is permitted.
- Maximum daily use of the public computers is limited to 1 hour or 1/2 hour during busy periods.
- High school students are to show school ID or library membership card for proof of age to access computers.

Please read before signing:

I apply for membership of the Town of Port Hedland Library and Information Service. I agree to abide by the Conditions of Use, which I have read and understood. I note that the library is part of a State wide library network and that personal details provided may be shared with other participating local government authorities. I understand that if I fail to abide by the Conditions of Use, I will forfeit eligibility for use of the Town of Port Hedland Library Services.

Signature: _____ **Date:** _____