



LIBRARY MEMBERSHIP APPLICATION

(Office use)

Membership Card number: C L 8 1 3 H 0 _____ Pin: _____

Last Name: _____ First Name _____

Title: Mr / Mrs / Ms / Miss (please circle) Date of Birth: ___/___/___

Email: _____

Home Telephone: _____ Mobile: _____ Work Telephone: _____

Residential Address: _____ Suburb: _____ Postcode: _____

Postal Address: _____ Suburb: _____ Postcode: _____

Second Contact Person (someone who does **not** reside at the same address)

Full Name: _____ Telephone: _____

Address: _____ Suburb: _____ Postcode: _____

Child 1 Male / Female (please circle) Date of Birth: ___/___/___

Surname: _____ First Name: _____

Membership Card number: C L 8 1 3 H 0 ___ _ _ _ _

Child 2 Male / Female (please circle) Date of Birth: ___/___/___

Surname: _____ First Name: _____

Membership Card number: C L 8 1 3 H 0 ___ _ _ _ _

Child 3 Male / Female (please circle) Date of Birth: ___/___/___

Surname: _____ First Name: _____

Membership Card number: C L 8 1 3 H 0 ___ _ _ _ _

Child 4 Male / Female (please circle) Date of Birth: ___/___/___

Surname: _____ First Name: _____

Membership Card number: C L 8 1 3 H 0 ___ _ _ _ _

Office use only: Identification & Proof of address sighted please circle: DL CL HCC BS RE PP
Other _____ Staff Signature _____

Town of Port Hedland Library & Information Service - Conditions of Use

Loans

- 10 items per membership.
- Current loan period is 3 weeks.
- Items can be renewed twice after the initial borrowing period, either in person, or by phone. Items must then be returned to the library.
- Items will not be renewed if reserved by others.
- Reference and Local History items cannot be borrowed.

Membership

Borrowers are required to:

- Present your library card to borrow items from the libraries.
- Take responsibility for all items borrowed on your card or linked family members.
- Report a lost or stolen card immediately so that you are not charged for any items that may be borrowed on an unauthorised card.
- Return all loaned items on or before the due date.
- Pay all charges imposed for late return, damage or loss of library items or membership card. Fees are reviewed annually and endorsed by Council.
- Inform the library of any change in contact details i.e. telephone, email or postal address.

As a parent or guardian of a borrower you are required to:

- be present when your child/children apply for membership to be able to sign the application.
- take responsibility for all items borrowed on your child/children's cards.
- be in attendance with primary school children and younger at all times.
- to provide supervision for primary school children and younger for them to access the internet from the libraries computers.

Online Services

- Free Access is available for public computers for members.
- Bookings are made at the circulation desk.
- Computers can be accessed from opening time to **15 minutes** prior to the closure of the libraries.
- Inappropriate use of public computers may result in loss of library access.
- A limit of 2 persons at any one time at one public computer is permitted.
- Maximum daily use of the public computers is limited to 1 hour or 1/2 hour during busy periods.
- No food or drink allowed near public computers.

Please read before signing:

I apply for membership of the Town of Port Hedland Library and Information Service. I agree to abide by the Conditions of Use, which I have read and understood. I note that the library is part of a State wide library network and that personal details provided may be shared with other participating local government authorities. I understand that if I fail to abide by the Conditions of Use, I will forfeit eligibility for use of the Town of Port Hedland Library and Information Services.

Signature: _____ **Date:** _____