

# Application checklist – closure of Pedestrian Access Way



## Planning Application Checklist

### Pedestrian Access Way Closure (PAW)

This checklist indicates the minimum documentation required for the Planning Application to be accepted by the Town of Port Hedland. **Incomplete applications will be returned to the applicant.** Further technical information may be required after assessment by the Planning Officer. For enquiries relating to application requirements and the planning approval process please contact Council's Lands & Technical Officer on (08) 9158 9300 or by email at [eplanning@porthedland.wa.gov.au](mailto:eplanning@porthedland.wa.gov.au)

REQUIRED		APPLICANT
<b>ONE (1) HARD COPY OF EACH OF THE FOLLOWING:</b>		
1	Pedestrian Access Way Closure Application Form completed in full.	<input type="checkbox"/>
2	Certificate(s) of Title issued within the past 3 months	<input type="checkbox"/>
3	Written consent for the PAW closure from all adjoining property owners. All property owners wishing to purchase a portion of the PAW must agree to pay all costs involved in the process.	<input type="checkbox"/>
<b>ONE (1) HARD COPY AND ONE (1) ELECTRONIC COPY OF THE FOLLOWING:</b>		
5	Locality Plan showing subject the location of the PAW	<input type="checkbox"/>
6	Site Plan, clearly marking boundaries and dimensions (including total m <sup>2</sup> ) of area to be closed and areas to be amalgamated into adjoining properties.	<input type="checkbox"/>
7	A justification statement addressing the following: <ul style="list-style-type: none"> <li>• reasons for the PAW Closure, including surrounding land uses and the likely effect on pedestrian movement networks;</li> <li>• summary of proposed future development due to amalgamated land (if applicable).</li> </ul>	<input type="checkbox"/>

**Pedestrian Access Way Closure Fee \$600**

**Accepting Officer Declaration:**  
 I verify the above information has been provided and recommended acceptance of the application.

Accepting Officer Name:  Date of Complete Application: