

# Att 2 -ARG Committee -BiMonthly Completion Report



as at 29 August 2017

Date of Meeting	Meeting Type	Decision Number	Item Details	Outcome	Officers Status Update	Directorate Responsibility	% Complete
02/05/17	ARG	ARG201617/032	12.1.2 Audit Findings Report	<p>MOVED: CR WHITWELL SECONDED: CR NEWBERY</p> <p>That with respect to the RSM Australia external audit findings for 2014/15 and 2015/16, the Audit, Risk and Governance Committee:</p> <ol style="list-style-type: none"> <li>1. Receive the report regarding the audit findings for 2014/15 and 2015/16 financial years.</li> <li>2. Authorise the Chief Executive Officer to submit the report to the Minister.</li> </ol> <p>CARRIED 4/0</p>	The external audit findings from RSM Australia was endorsed by Council at its meeting held on 24 May 2017. The Council endorsed report was sent to the minister on 9 June 2017.	Corporate & Performance	100%
04/07/17	ARG	ARG201718/002	12.1.1 Bi-monthly Status Reports of the Audit, Risk and Governance Committee	<p>MOVED: CR MELVILLE SECONDED: CR WHITWELL</p> <p>That the Audit, Risk and Governance Committee accept the following reports:</p> <ol style="list-style-type: none"> <li>1. Bi-monthly Status of Audit, Risk and Governance Committee Decisions, as at 21 June 2017;</li> <li>2. Bi-monthly Audit, Risk and Governance Committee Decision Completion Report, as at 21 June 2017; and</li> <li>3. Bi-monthly Risk Register Report as at 21 June 2017.</li> </ol> <p>CARRIED 6/0</p>	No further action required. Committee received reports	Corporate & Performance	100%
04/07/17	ARG	ARG201718/003	12.1.2 Quarterly Better Practice Review Update	<p>MOVED: CR MELVILLE SECONDED: CR WHITWELL</p> <p>That with respect to the Better Practice Review conducted by the Department of Local Government during 2016, Council:</p> <ol style="list-style-type: none"> <li>1. Receive the Better Practice Review extract from the Town's Business Improvement Plan Register.</li> <li>2. Note the implementation progress of the identified Better Practice items.</li> </ol> <p>CARRIED 6/0</p>	No further action required. Committee received reports	Corporate & Performance	100%
04/07/17	ARG	ARG201718/004	12.1.3 Funding and Donations for the period of 1 April to 30 June 2017	<p>MOVED: CR MELVILLE SECONDED: MS PANGAHAS</p> <p>That with respect to Town of Port Hedland Policy 6/003 Funding and Donations, the Audit, Risk and Governance Committee receive the list of funding and donations made for the period 1 April 2017 to 30 June 2017 in accordance with the 2016/17 adopted budget.</p> <p>CARRIED 6/0</p>	No further action required. Committee received reports	Corporate & Performance	100%
04/07/17	ARG	ARG201718/001	10.1 Confirmation of Minutes of the Audit, Risk and Governance Committee Meeting held on Tuesday 2 May 2017	<p>MOVED: CR WHITWELL SECONDED: CR MELVILLE</p> <p>That the Audit, Risk and Governance Committee confirm that the Minutes of the Audit, Risk and Governance Committee Meeting held on Tuesday 2 May 2017 are a true and correct record.</p> <p>CARRIED 6/0</p>	Minutes of 2 May printed and given to Mayor to sign on 11/07/2017	Corporate & Performance	100%
10/06/15	ARG	ARG201415/056	11.1.1 Town of Port Hedland Leisure Facilities Management Contract - Review May 2015	<p>MOVED: MAYOR HOWLETT SECONDED: CR DACCACHE</p> <p>That Audit, Risk and Governance Committee recommend that Council:</p> <ol style="list-style-type: none"> <li>1. Note that the May monthly report as provided by the YMCA.</li> <li>2. Note the Risk Assessment Report – attachment 1 prepared by officers in response to the request made by the Audit and Finance Committee at its meeting on 22 April.</li> <li>3. Note the draft budget as presented by the YMCA for the 2015/2016 financial year.</li> <li>4. Request the Chief Executive Officer seek legal advice and report to Council on the wave rider and recourse for lack of operation of the wave rider including the costs and losses involved.</li> <li>5. Request the Chief Executive Officer, or his delegate(s), to explore the contract extension and report back to Council on the obligations and options going forward beyond 30 June 2016.</li> <li>6. Request the Chief Executive Officer, or his delegate(s), to investigate retractable shade options and costs for the South Hedland Aquatic Centre for consideration in the 15/16 budget.</li> </ol> <p>CARRIED 5/0</p>	<p>John Hanly of Hotchkin Hanly is expecting to receive some additional information (emails) from his client. It is likely that their response will be finalised in 1-2 weeks. Once we have received and considered that we agreed it would be helpful to Arrange a meeting between the parties to endeavour to clarify the issues remaining in dispute, what is agreed and what is still contested between the parties. We agreed to work towards a possible meeting date later in October, depending on the timing of their response. McLeod's will let us know once he receives further response from Hotchkin Hanly. The DW&amp;S advises that Nicole should have in hand - checking. DS</p> <p>Part 4 - Following up with Principal Contractor with regard to Waverider design and operation. Expect to have further detailed response in Feb 2017. 20/01/2017 Specialist has been consulted and options are being investigated for cost effective resolution of issue.</p> <p>Part 5 - Contract with YMCA WA was extended to June 2019 at March OCM 2016.</p> <p>Part 6 - Expecting GAC Shade Sail provider to be in PH in late Jan 2017, will review requirements and request a quotation for retractable shade options and after consultation with YMCA WA, include in 2017/18 capital works budget requests.</p> <p>20/01/2017 Quotations are being sought for 2017/18 capital works budget bids.</p> <p>21/06/2017 - Budget yet to be finalised</p> <p>21/08/2017 - Allocation for a new non-retractable shade sail has been included in the 17/18 Budget.</p>	Development, Sustainability & Lifestyle	100%